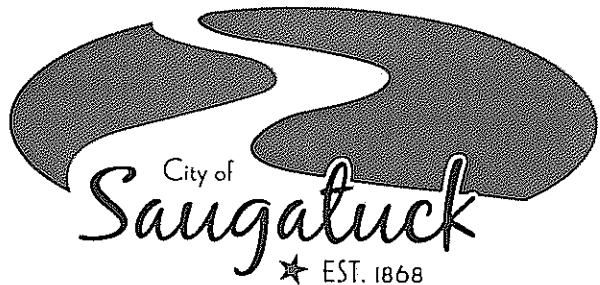




**CITY COUNCIL WORKSHOP AGENDA
FEBRUARY 18, 2010 – 4:00 P.M.**

1. **CALL TO ORDER**
2. **ATTENDANCE**
3. **PUBLIC COMMENT (Limit 3 minutes)**
4. **DISCUSSION ITEMS**
 - A. Planning Commission Priorities
 - B. Oval Beach Concession Stand RFP Review
 - C. February 22 Regular City Council Meeting Agenda Review
5. **OTHER ITEMS OF DISCUSSION**
6. **PUBLIC COMMENT (Limit 3 minutes)**
7. **ADJOURN**



To: Saugatuck City Council

From: Saugatuck Planning Commission

Date: January 28, 2010

Re: 2009 Planning Commission Activities and Suggested 2010 Priorities

The purpose of this memo is to provide an overview on the activities for the Planning Commission for the 2009 calendar year and suggest a prioritized list of objectives for the 2010 Calendar year. Michigan Act 33 of 2008 requires a Planning Commission to submit an annual report explaining activities during a calendar or fiscal year. The submittal of this report will satisfy that requirement.

During the 2009 calendar year, the Planning Commission met twelve times for the following activities:

Site Plan Reviews	6
Special Land Use Requests	3
Zoning Ordinance Amendments	4
Public Hearings	10
General Discussion	12

The Attached is a spreadsheet with the motions and results of said motions of the Planning Commission to provide further details including address locations and case number. Additionally, an attachment of a list of permits granted or withdrawn during the 2009 Calendar Year by the assistant Zoning Administrator is included. If you should have any further questions, please contact Assistant Zoning Administrator Michal Clark.

The Planning Commission has also discussed several objectives for the 2010 calendar year and would like to present the top five for review, discussion, and feed back from the City Council. This list represents what the Planning Commission feels are achievable objectives which address concerns expresses to the Commission Members, or City Staff.

These priorities are as follows:

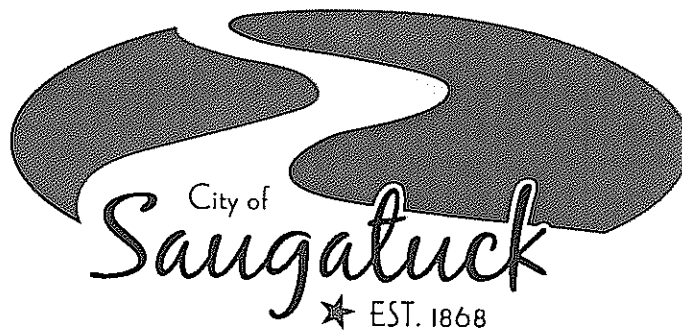
- Establishment of regulations to allow accessory dwelling units
- Establishment of standards to regulate the short and long term rental of accessory dwelling units
- Establishment of standards to control wind energy conversion systems (Windmills)
- Modification of the sign regulations to better address the needs of the community

- Modification of the regulations for nonconforming lots, uses, and structures to provide consistence across all zoning districts.

The Planning Commission asks that the City Council review, discuss and modify the above list and respond. The list approved by City Council will be used to establish the objective agenda for the 2010 Calendar Year.

If you should have any questions or in need of further clarification on these priorities, do not hesitate to contact Assistant Zoning Administrator Michael Clark.

c: Kirk Harrier, City Manager
Michael J. Clark AICP, Assistant Zoning Administrator



Memo

To: Saugatuck City Council
From: Kirk Harrier—City Manager
Date: 2/17/2010
Re: Oval Beach Concession Stand RFP Review

The City received three proposals for the Oval Beach concession stand license. City Council members individually evaluated each proposal submitted on the below criteria and ranked each proposal using a scale of 1 to 5 (1 being the lowest score and 5 being the highest). The City Clerk compiled the individual City Council evaluations and the final tally is presented below.

CRITERIA	THOMAS WILLIAMS	LINDA DYKERT	ALICIA KELLY
Sale price of products	20	28	28
Quality and type of products and services	12	31	31
Experience	9	32	34
Compensation	18	34	26
Hours of operation	22	33	25
TOTALS	81	158	144