

### HISTORIC DISTRICT COMMISSION

September 1<sup>rst</sup>, 2022

Saugatuck City Hall

102 Butler St. Saugatuck, MI 49453

- 1. Call to Order/Roll Call
- 2. Agenda Changes/Additions/Deletions
- 3. Approval of Minutes:
  - A. Minutes of Regular Meeting held on August 4th, 2022
- 4. Public Comments
- 5. Unfinished Business: None
- 6. New Business:
  - A. 584 Lake Street
  - B. 820 Holland Street
  - C. 233 Lucy Street
- 7. Administrative Approvals & Updates: None
- 8. Communication: None
- 9. Public Comments
- 10. Commission Comment
- 11. Adjourn

### **NOTICE:**

This public meeting will be held in-person. The public can join via Zoom video/audio conference technology.

Join online by visiting:

https://us02web.zoom.us/j/ 2698572603

Join by phone by dialing:

(312) 626-6799

-or-

(646) 518-9805

Then enter "Meeting ID":

269 857 2603

Please send questions or comments regarding meeting agenda items prior to meeting to:

ryan@saugatuckcity.com

The Saugatuck Historic District Commission has the responsibility to regulate the construction, demolition, and improvements to the exterior of structures in the historic district. The intent is to safeguard the heritage of the City of Saugatuck, to protect the architecture and local village character of the City, to foster civic beauty, and to promote the use of historic districts for the education, pleasure, and welfare of the residents, visitors, and general public.



# City of Saugatuck Historic District Commission

### Meeting Minutes August 4th, 2022, 6:00 PM- Proposed

Saugatuck City Hall. 102 Butler Street

**Call to Order/Roll Call:** Chair Straker called the meeting to order at 6:02 p.m.

Present: Cannarsa, Leo, Stanton, Paterson & Straker.

**Absent:** Pannozzo was excused.

**Others Present:** Cindy Osman- Zoning Administrator.

Agenda Changes/Additions/Deletions: None.

### **Approval of Minutes**

Motion by Paterson, second by Leo, to approve the May  $5^{th}$ , 2022, meeting minutes. Upon voice vote the motion carried 5-0.

Public Comments: None.

Unfinished Business: None.

**New Business:** 

### 900 Lake Street:

H2 HOSPITALITY, INC requested approval for the installation of 12-foot by 12-foot deck surrounded by 6-foot privacy fence to be attached to the recently converted conference center. **Background:** Based on information found in the assessing records, it looks like this garage with an apartment above, was built in 1992 making it a non-contributing structure.

A motion was made by Leo,  $2^{nd}$  by Stanton to approve the application P-HIS-22007 233 Francis Street, as submitted. Upon voice vote the motion carried 5-0.

### **Administrative Approvals & Updates:**

**510** Butler Street – Approved sign to be on post with light on private property at entrance to the parking lot.

**Vacant Lot Lake Street** - Approved a temporary construction fence.

**428 Butler Street** – Approved parking sign warning about towing.



**Communication**: None

Public Comment: None

### **Commission Comment:**

Commission members thanked both Zoning Administrator Cindy Osman and Commission member Jennifer Davenport for their many years of service on the Historic District Commission.

**Adjourn**: The meeting adjourned at 6:14 p.m.

Respectfully Submitted by
Jamie Wolters,

City Clerk



#### **MEMORANDUM**

**TO:** Historic District Commission

City of Saugatuck

**FROM:** David M. Jirousek, AICP

**Consulting Planner** 

**DATE:** August 31, 2022

RE: Historic District Permit Application, Ethan Barde: 584 Lake Street

**REQUEST:** The applicant proposes to construct a new dwelling on a lot at 584 Lake Street. The subject lot is approximately 132 feet in width and 138 feet in depth and is zoned LS-R2. It is assumed the lot will be split if it has not occurred already. The project scope includes a new two-story single-family dwelling with a walk-out first floor.

**COMPLETENESS REVIEW:** All applications to construct, alter, repair, move, or demolish any structure or install or alter any signage or fence structure in a historic district shall include the supporting plans and documents as specified by § 152.07 B. The applicant has provided photographs, property survey, floor plans, and elevation drawings. However, no details were provided concerning building materials, siding, windows, and doors. The dimensions on the scanned copy received for review were not legible due to the resolution of the file.

**V.B NEW CONSTRUCTION:** The proposed dwelling is a small cottage that is not anticipated to impact the streetscape, nor would it be incompatible with nearby dwellings. The size and massing of the cottage do not appear to be intrusive or inconsistent with other homes. While the architectural style does not intend to replicate historic structures but is a traditional design that may fit well among other dwellings on Lake Street.

Section V, B. of the Local Guidelines regulating new construction apply to this project. Standards are as follows:

 Streetscape Compatibility- With new structures or renovations which totally change the facades, the appearance of the streetscape as a whole should be respected. Facades for new structures should be compatible with the overall design and appearance of the surrounding streetscape in its design and appearance

- 2. Architectural Style New structures need not replicate existing styles. They may be honest modern or contemporary adaptations or reflections of traditional styles or they may be totally new, distinctive structures which are nevertheless compatible with the district's character.
- 3. Compatibility of Siting and Massing
  - a. The historic relationship between buildings, landscape features and open space should be retained. The siting should be reviewed based on existing district setbacks, orientation, spacing and distance between adjacent buildings.
  - b. The height and bulk of a new building shall be compatible with its surroundings and shall in no event exceed that of existing buildings in the Historic District.
  - c. If there is a significant variation in siting or in height and bulk from the immediately surrounding buildings which creates a material adverse impact on the character of that area, the Commission may make recommendations to the Planning Commission and/ or the Zoning Board of Appeals concerning height, massing and placement on the lot of the new construction.
- 4. Compatible Detailing- In addition to the scale of the structure, details such as roof lines, materials, the size, type, and placement of windows, doors, porches, fences, chimneys and garages, should be considered in assessing the compatibility of the new structure with the existing streetscape.
- 5. Pedestrian Scale- Especially in commercial areas, the scale of architectural elements should provide comfortable surroundings for pedestrians. This applies especially to heights of canopies or awnings, and heights of doors and windows.
- 6. Distinguishing New from Old- New buildings should be designed so that they are compatible with, but discernable from, adjacent historic buildings.

**RECOMMENDATION:** It is acknowledged that this application does not include the detail typically requested by the HDC. The application could be tabled, or details could be reviewed administratively as a condition of approval.

If the HDC determines that the applicable standards of the Historic Preservation Review Guidelines are met, the following motion may be used:

Motion to approve the new dwelling located at 584 Lake Street in accordance with the plans and details submitted within the application materials. Approval shall be subject to the following conditions (if applicable):

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Ι.			

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# **Historic District Permit Application**

LOCATION INFORMATION	APPLICATION NUMBER		
Address 584 Lake Street	Parcel Number <u>57-5/4-052-</u>		
APPLICANTS INFORMATION			
Name Ethan Barde Address / F	PO Box PO BOX2		
City Savgatcuk State M.	1 Zip 49453 Phone 269 - 209-09		
Interest In Project Oune	E-Mail <u>ethan bardes te gman.</u>		
Signature 9	E-Mail Cthan bande54e) gman. Co		
OWNERS INFORMATION (IF DIFFERENT FROM APPLICANTS)			
	dress / PO Box		
	ZipPhone		
E-Mail			
I hereby authorize that the applicant as listed above is authorized to make all applicable laws and regulations of the City of Saugatuck, I additionally the property to inspect conditions, before, during, and after the proposed v	e this application for proposed work as my agent and we agree to conform to grant City of Saugatuck staff or authorized representatives thereof access to work is completed.		
Signature	Date		
CONTRACTORS/ DEVELOPERS INFORMATION (UNLESS PRO	OPOSED WORK IS TO BE DONE BY THE PROPERTY OWNER)		
Name JPD construction con	ntact Name Jason Dedic		
Address / PO Box 323/ Laket. City	Saigateck MI 49453		
StateZipPhone_ <i>Collo-S</i>	566-0337 Fax		
E-Mail Jakon O JRd construct.	onicom		
License Number 2102192271	Expiration Date $\frac{5/31/2023}{}$		
PROPERTY INFORMATION			
Depth <u>138</u> Width <u>132</u> Size	Zoning DistrictCurrent Use		
Check all that apply: WaterfrontDunes	Vacant		
PROJECT DESCRIPTION (ATTACH MORE SHEETS IF NECESS	ARY)		
- Build Single family	home on avail Lot-		
	adred.		



## Historic District Application

Application #\_\_\_-

### HISTORIC DISTRICT REQUIREMENTS (SECTION 152.07)

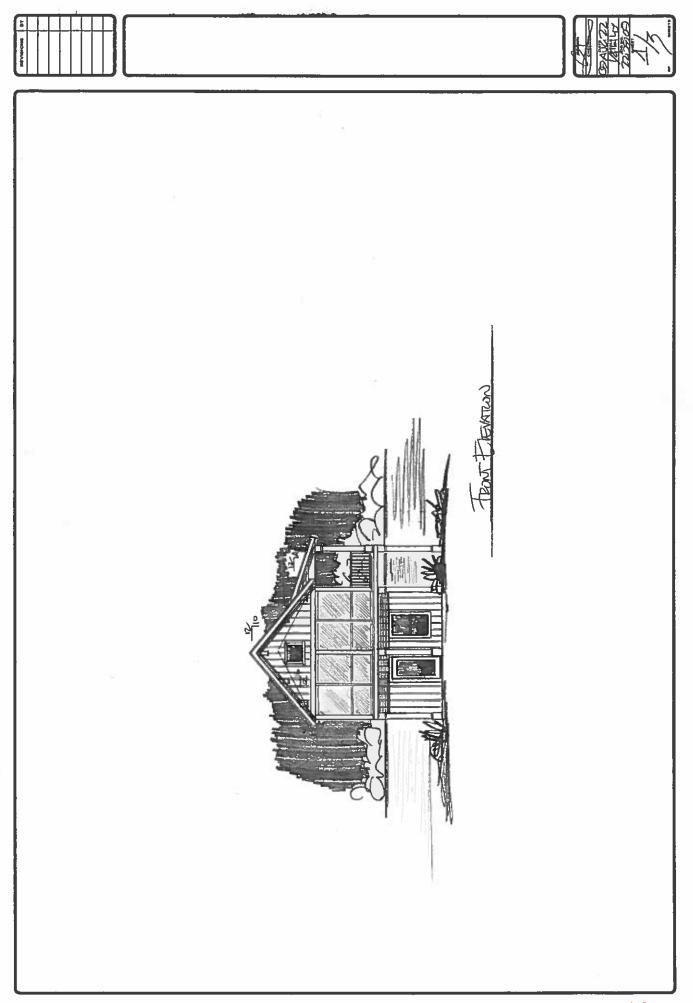
district approval if applicable:				
Υ	Ν	NA		
¥			Photographs of the structure and its relationship to adjacent structures.	
M			A plot plan with the placement of the proposed addition, or location of fencing to be constructed.	
12			Elevation drawings of the exterior of the structure or improvements.	
			Samples of all proposed exterior finishes and materials.	
		#	Photographs showing, in detail, the problem areas to be addressed during the proposed repair or alteration.	
		P	A scale drawing of all proposed signage, including design, lettering style, type of illumination (if any), placement or location on the lot or building, and the type of support(s) for the sign(s).	
		Þ	If an application for signage is made by tenants of a building located within a historic district, the tenants must obtain written permission from the building owner to install or alter the proposed sign(s).	
			Plot plan showing the following:	
Ø			Current location, shape, area and dimension of the lot.	
Ø			Current site improvements (including structures, sidewalks, decks, streets, fences, etc).	
) BEO			Proposed improvements and distances from other improvements or property lines.	
Ø			Proposed and/or current yard, open space and parking space dimensions and calculations.	
		)A	Location of any flood plains, watersheds, wetlands, easements, critical dunes, or other applicable features.	
<b>PA</b>			Description of proposed use and of the building (dwelling, structure, barn, garage and the like) or improvements.	
<b>[26</b> ]			Detailed written description of the activities related to the proposed use and/or improvements.	
OFFICE USE ONLY: Application Complete Fee Paid Date Paid Notes:				
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DESCRIPTION: Lots 17 and 18, Block 4, Marrison and Densmare's Addition to the Wilage (New City) of Sougoluck, EXCEPT commercing at the Northeast corner of Lot 17; thence Southwesterly 30 feet clong the Easterly line of Lot 17; thence Northwesterly from the Northwesterly corner of Lot 18 to a point 45 feet Southwesterly from the Northwesterly corner of Lot 18 on the Westerly line of Lot 18; thence Northwesterly 45 feet to the Northwesterly corner of Lot 18; thence Southeasterly to the Northwesterly corner of Lot 18; thence Southeasterly to the Northwesterly corner of Lot 18; thence Southeasterly to the Northwesterly corner of Lot 18; thence Southeasterly to the Northwesterly corner of Lot 18; thence Southeasterly to the Northwesterly corner of Lot 18; thence Southeasterly to ORDERED BY: The Title Office 321 Settlers Road Helland, MI 48423 Jose & Down M. Perez Pala 584 Lake Street Pa. (874) 383 604 NATIONAL FLOOD INSURANCE PROCRAM

I have examined the National Flood insurance Programrate maps and have found that the herein described
parcel is not leaded within Zone "A" (the area of 100
parcel flood), but is lacated in Zone "C" (areas of
mhimal flooding). 28-18-24 Rendel J. Westeveen Licensed Land Surveyor No. 25429 nederveid associates angineering • surveying Cond Capabillation Property and State of Sta Page B42811H 넕 Old Kent Bonk of Halland Attn: Noncy 36 E. 8th Street Helland, MI 48423 52%0163 SURVEY FOR: D = Description dimension = Pletted dimension = Pletted dimension = Eet Iron state = Force Line Ferce Line Ft selback-10 & de=10 Rev=25 EXCEPTION covarage 9 회 I . 0 <u>, 77,</u> N. A. St 9174-1288 life hardy entity that he have manched the previous forsky described, that the haldings are keered entity thereon as shown, and that there are no apparent assumbtractly, enough as aftern forms. The report, for maripose purposes only, does not represent a proporty like array, and should not be a subdishment of any force, building, or other improvement lites. The footbills of Asses, until, or other indications of acceptority doing or near beautiery lines on element in presently easy. 1287 S. S. 1 St. 7 This report was made from the loyal description above above. The description should be compared with the Abelent of Title or Title Pulley for seasoning, seasoning and associations 440 77 8,712 141'± Total State Min area CRANEL PARTING, 12.7 12.8° D = NOOD STAKE Fig. - Concrete STREET DIA

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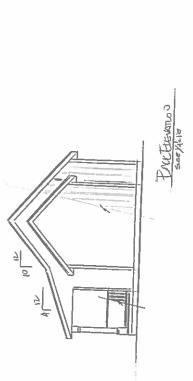
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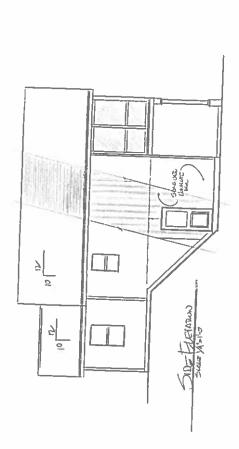
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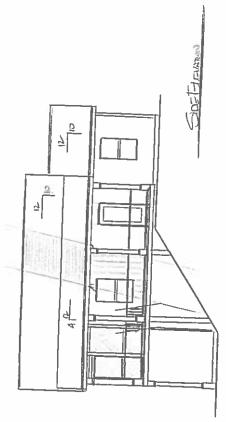
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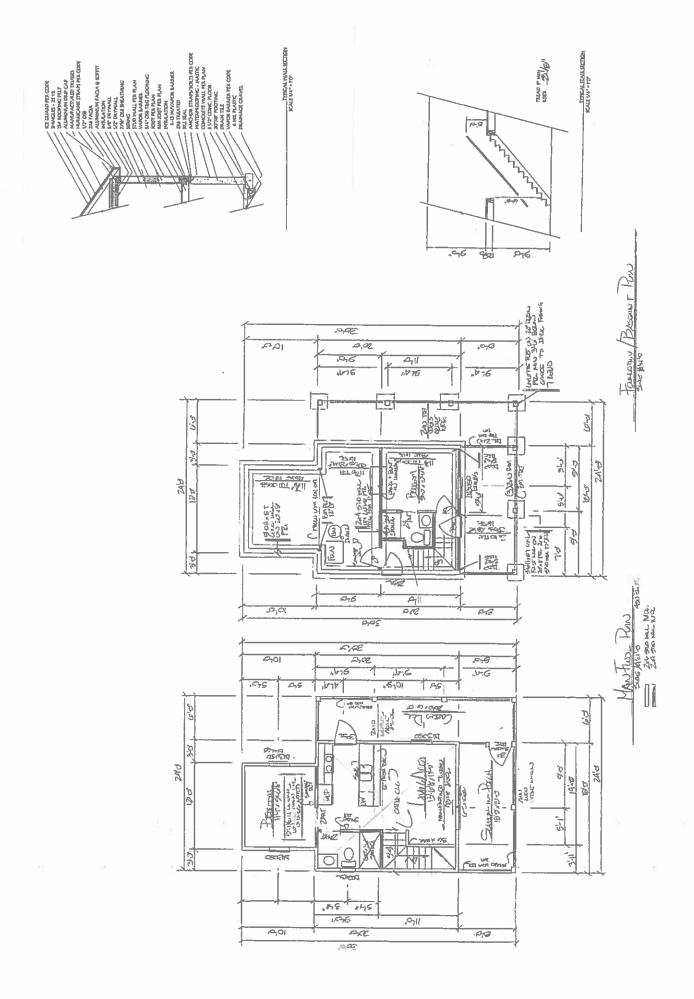
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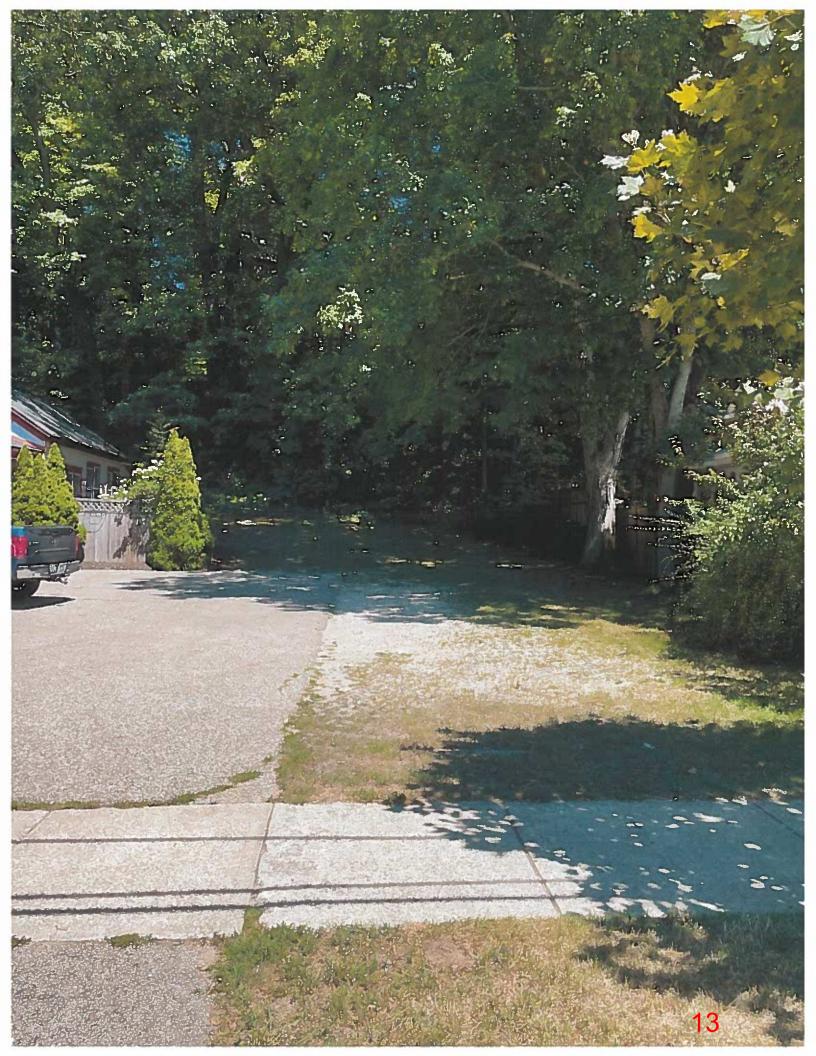
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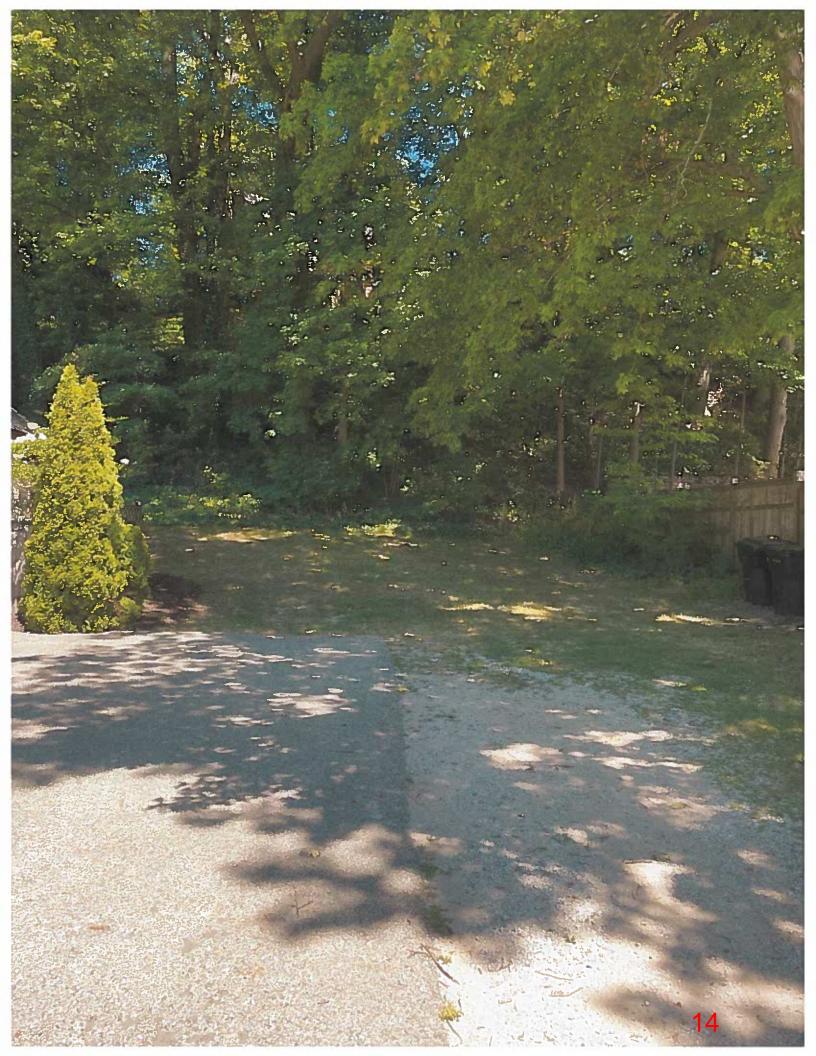














#### **MEMORANDUM**

**TO:** Historic District Commission

City of Saugatuck

FROM: David M. Jirousek, AICP

**Consulting Planner** 

**DATE:** August 31, 2022

**RE:** Historic District Permit Application, Chris Timmons: 820 Holland Street

**REQUEST:** The applicant proposes to construct a new building on a lot at 820 Holland Street. The subject lot is approximately 99 feet in width and 112 feet in depth and is zoned Community Residential- R-1. The project scope includes a new two-storage carriage house and a replacement deck.

**COMPLETENESS REVIEW:** All applications to construct, alter, repair, move, or demolish any structure or install or alter any signage or fence structure in a historic district shall include the supporting plans and documents as specified by § 152.07 B. The applicant has provided the necessary information, including site photographs, site plan, building material notations, and elevation drawings. However, the HPC will likely require manufacturer information and specification sheets for proposed windows and doors.

**V.B NEW CONSTRUCTION:** The proposed carriage house includes a ground-floor garage with a second-floor accessory dwelling unit. The carriage house will be constructed at the rear of the concrete driveway off Lucy Street, behind the principal building. The architectural style, color scheme, roof type, windows, and doors appear compatible with the existing principal building. While there will be a noticeable visual impact, the building should blend into the existing context. The HDC must also determine if the massing and scale are consistent with the character of the neighborhood.

Section V, B. of the Local Guidelines regulating new construction apply to this project. Standards are as follows:

1. Streetscape Compatibility- With new structures or renovations which totally change the facades, the appearance of the streetscape as a whole should be respected. Facades for

- new structures should be compatible with the overall design and appearance of the surrounding streetscape in its design and appearance
- 2. Architectural Style New structures need not replicate existing styles. They may be honest modern or contemporary adaptations or reflections of traditional styles or they may be totally new, distinctive structures which are nevertheless compatible with the district's character.
- 3. Compatibility of Siting and Massing
  - a. The historic relationship between buildings, landscape features and open space should be retained. The siting should be reviewed based on existing district setbacks, orientation, spacing and distance between adjacent buildings.
  - b. The height and bulk of a new building shall be compatible with its surroundings and shall in no event exceed that of existing buildings in the Historic District.
  - c. If there is a significant variation in siting or in height and bulk from the immediately surrounding buildings which creates a material adverse impact on the character of that area, the Commission may make recommendations to the Planning Commission and/ or the Zoning Board of Appeals concerning height, massing and placement on the lot of the new construction.
- 4. Compatible Detailing- In addition to the scale of the structure, details such as roof lines, materials, the size, type, and placement of windows, doors, porches, fences, chimneys and garages, should be considered in assessing the compatibility of the new structure with the existing streetscape.
- 5. Pedestrian Scale- Especially in commercial areas, the scale of architectural elements should provide comfortable surroundings for pedestrians. This applies especially to heights of canopies or awnings, and heights of doors and windows.
- 6. Distinguishing New from Old- New buildings should be designed so that they are compatible with, but discernable from, adjacent historic buildings.

**RECOMMENDATION:** If the HDC determines that the applicable standards of the Historic Preservation Review Guidelines are met, the following motion may be used:

Motion to approve a new carriage house and deck at 820 Holland Street in accordance with the plans and details submitted within the application materials. Approval shall be subject to the following conditions (if applicable):

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# **Historic District Permit Application**

LOCATION INFORMATION	APPLICATION NUMBER
Address_	Parcel Number
APPLICANTS INFORMATION	
NameA	ddress / PO Box
CityStat	tePhone
Interest In Project	E-Mail
Signature	Date
OWNERS INFORMATION (IF DIFFERENT FROM APP	LICANTS)
Name	Address / PO Box
	teZipPhone
E-Mail	
I hereby authorize that the applicant as listed above is autho all applicable laws and regulations of the City of Saugatuck. the property to inspect conditions, before, during, and after the	rized to make this application for proposed work as my agent and we agree to conform to I additionally grant City of Saugatuck staff or authorized representatives thereof access to be proposed work is completed.
Signature	Date
CONTRACTORS/ DEVELOPERS INFORMATION (L	UNLESS PROPOSED WORK IS TO BE DONE BY THE PROPERTY OWNER)
Name	Contact Name
Address / PO Box	City
StateZipPhone	Fax
E-Mail	
License Number	Expiration Date
PROPERTY INFORMATION	
Depth WidthSize	Zoning DistrictCurrent Use
Check all that apply: WaterfrontD	ounesVacant
PROJECT DESCRIPTION (ATTACH MORE SHEETS	FIF NECESSARY)



Application #
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### HISTORIC DISTRICT REQUIREMENTS (SECTION 152.07)

Pursuant to Section 152.07, please attach the following supporting documents when applying for historic district approval if applicable:					
Υ	Ν	NA			
			Photographs of the structure and its relationship to adjacent structures.		
			A plot plan with the placement of the proposed addition, or location of fencing to be constructed.		
			Elevation drawings of the exterior of the structure or improvements.		
			Samples of all proposed exterior finishes and materials.		
			Photographs showing, in detail, the problem areas to be addressed during the proposed repair or alteration.		
			A scale drawing of all proposed signage, including design, lettering style, type of illumination (if any), placement or location on the lot or building, and the type of support(s) for the sign(s).		
			If an application for signage is made by tenants of a building located within a historic district, the tenants must obtain written permission from the building owner to install or alter the proposed sign(s).		
			Plot plan showing the following:		
			Current location, shape, area and dimension of the lot.		
			Current site improvements (including structures, sidewalks, decks, streets, fences, etc).		
			Proposed improvements and distances from other improvements or property lines.		
			Proposed and/or current yard, open space and parking space dimensions and calculations.		
			Location of any flood plains, watersheds, wetlands, easements, critical dunes, or other applicable features.		
			Description of proposed use and of the building (dwelling, structure, barn, garage and the like) or improvements.		
			Detailed written description of the activities related to the proposed use and/or improvements.		
OFFICE USE ONLY: Application Complete Fee Paid Date Paid Notes:					

Page 2 of 2 19



820 HOLLAND STREET, FRONT (HOLLAND STREET)

NORTH MAIN DESIGN

> EXISTING STRUCTURE

IONS RESIDENCE IOLLAND STREET ATUCK, MI 44453

STRUCTION:

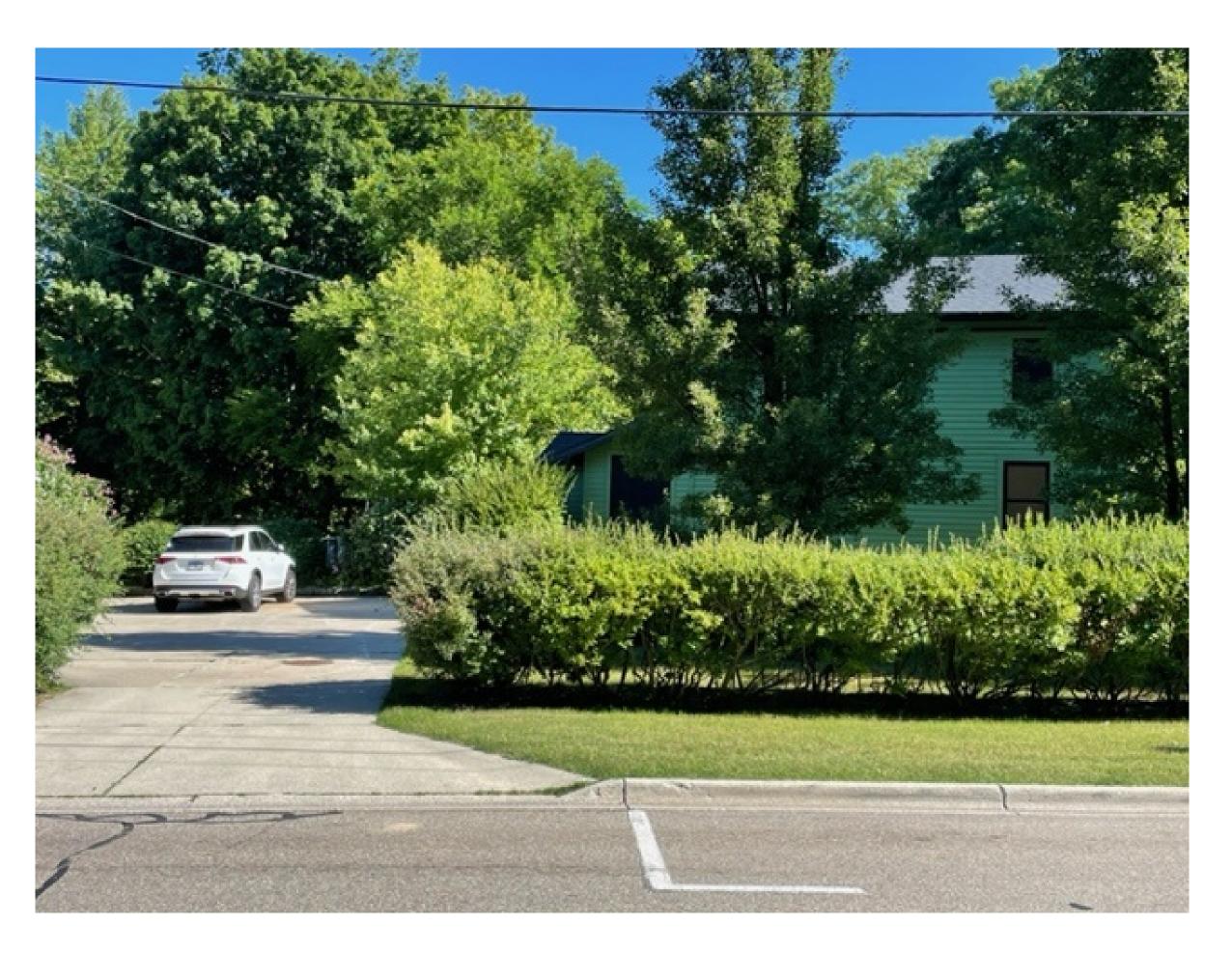
DATE:

8/18/2022

SCALE:

SHEET:

1/2" = 1'



820 HOLLAND STREET, SIDE (LUCY STREET)

NORTH MAIN DESIGN

> EXISTING STRUCTURE

REET

TIMMONS RESIDE 820 HOLLAND STR SAUGATUCK, MI 4

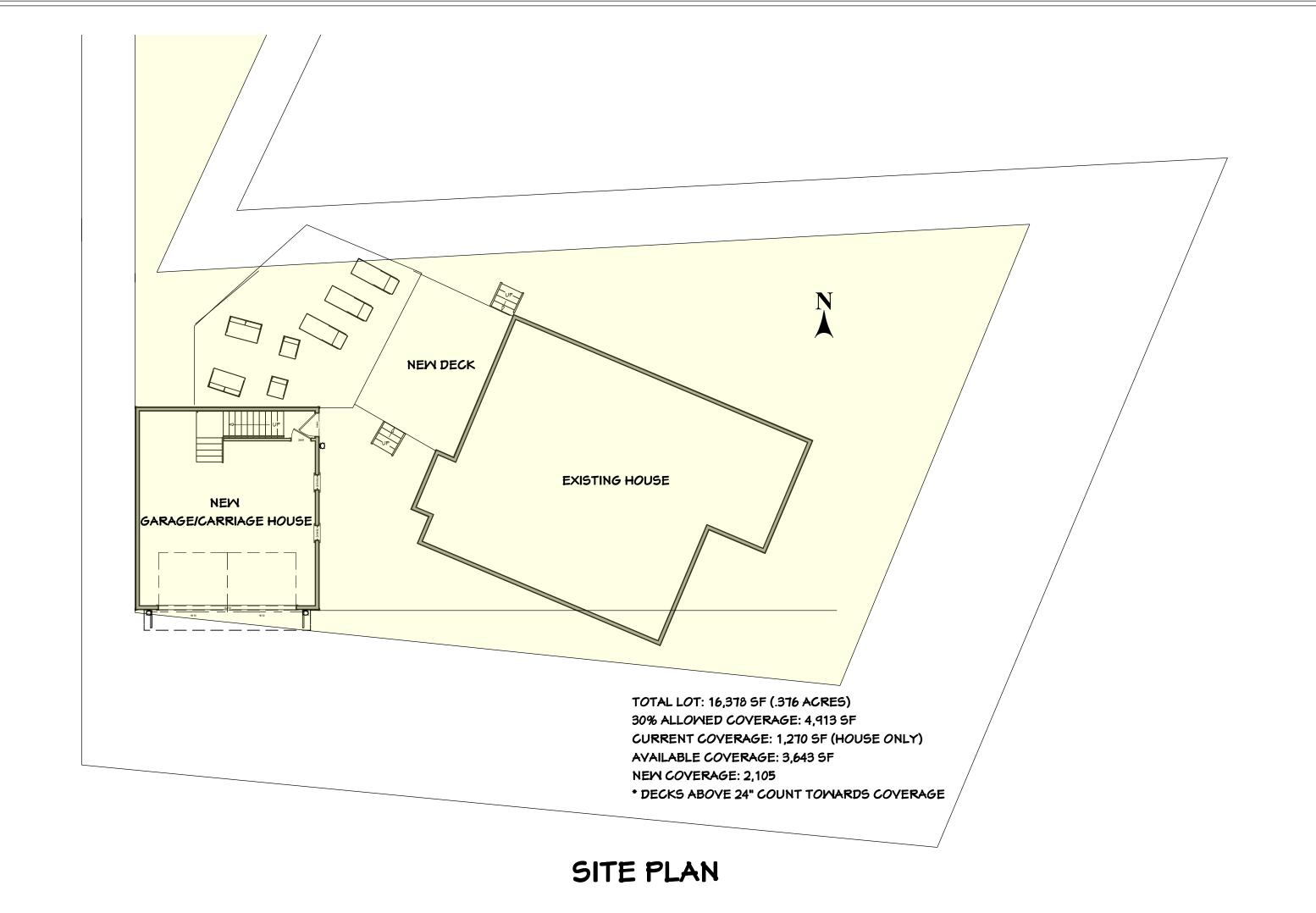
NSTRUCTION

DATE:

8/18/2022

SCALE: 1/2" = 1'

SHEET:



NORTH MAIN DESIGN

Z **Y** 

SITE PLA

TIMMONS RESIDENCE 820 HOLLAND STREET SAUGATUCK, MI 49453

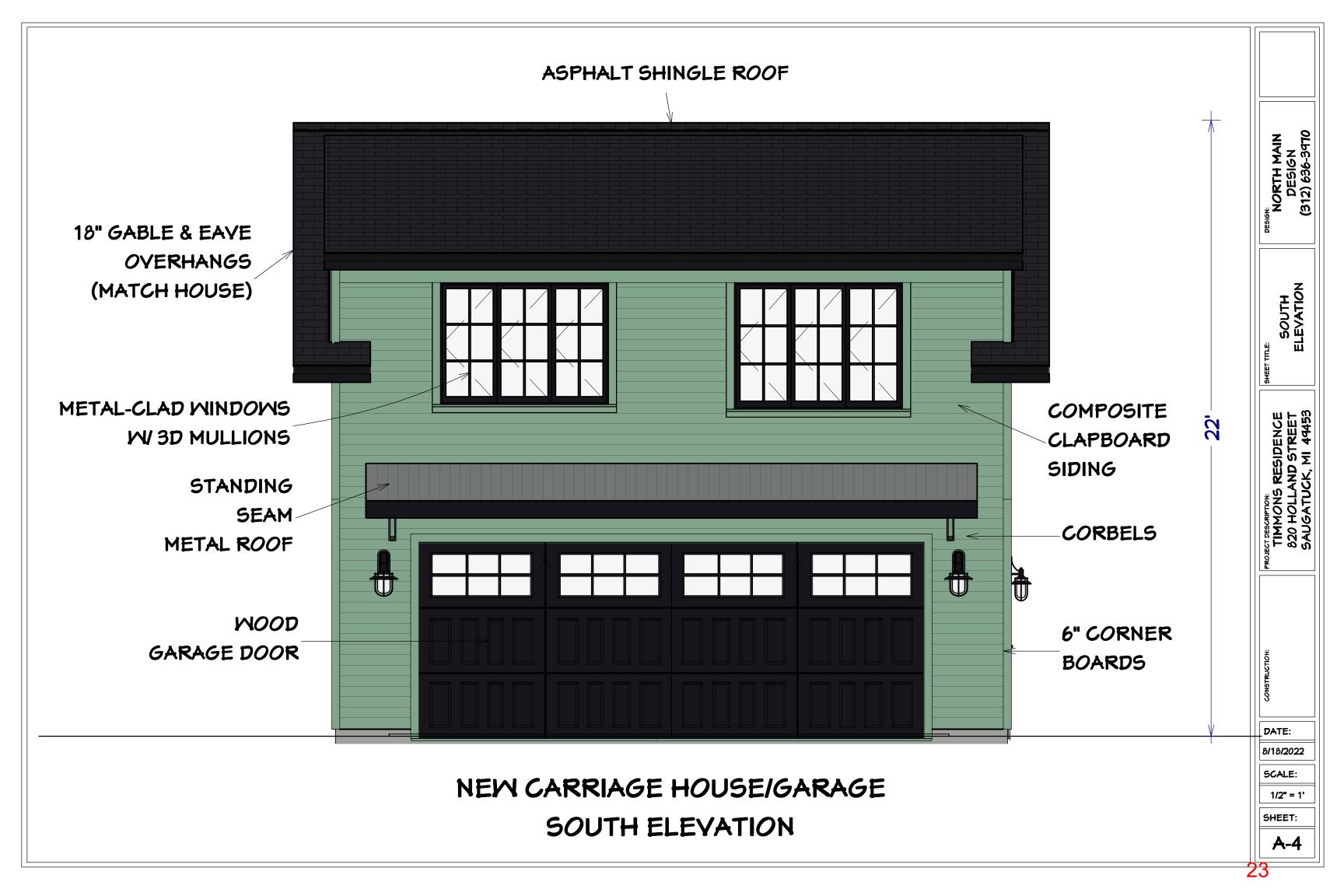
NSTRUCTION:

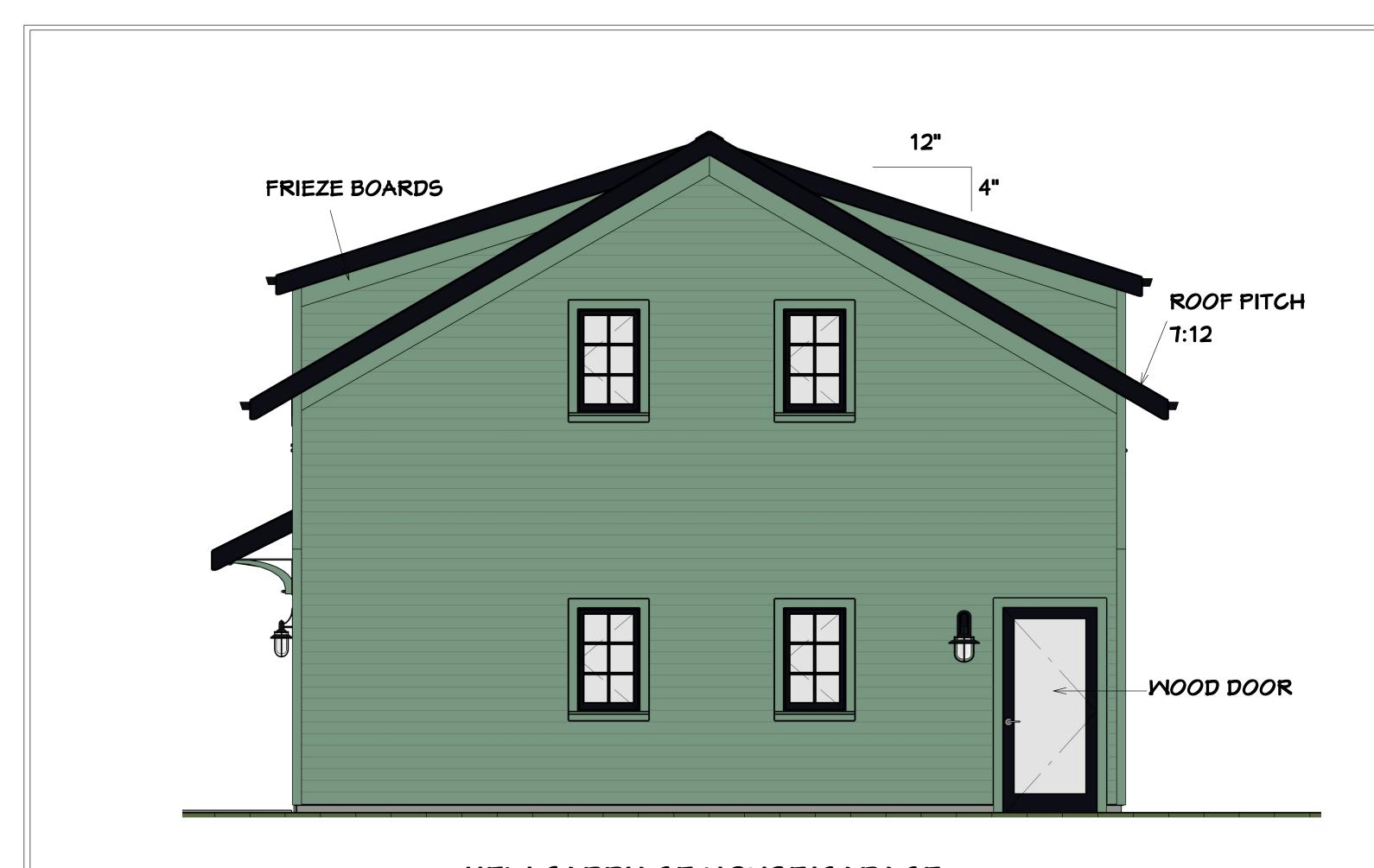
DATE:

8/18/2022

SCALE: 1/2" = 1'

SHEET:





NEW CARRIAGE HOUSE/GARAGE EAST ELEVATION NORTH MAIN DESIGN

> EAST ELEVATION

# H

TIMMONS RESIDENC 820 HOLLAND STREE SAUGATUCK, MI 444

ONSTRUCTION:

DATE:

8/18/2022 SCALE:

1/2" = 1'

SHEET:



# NEW CARRIAGE HOUSE/GARAGE NORTH ELEVATION

NORTH MAIN
DESIGN

RTH ATION

Z

TIMMONS RESIDENCE 820 HOLLAND STREET SAUGATUCK, MI 49453

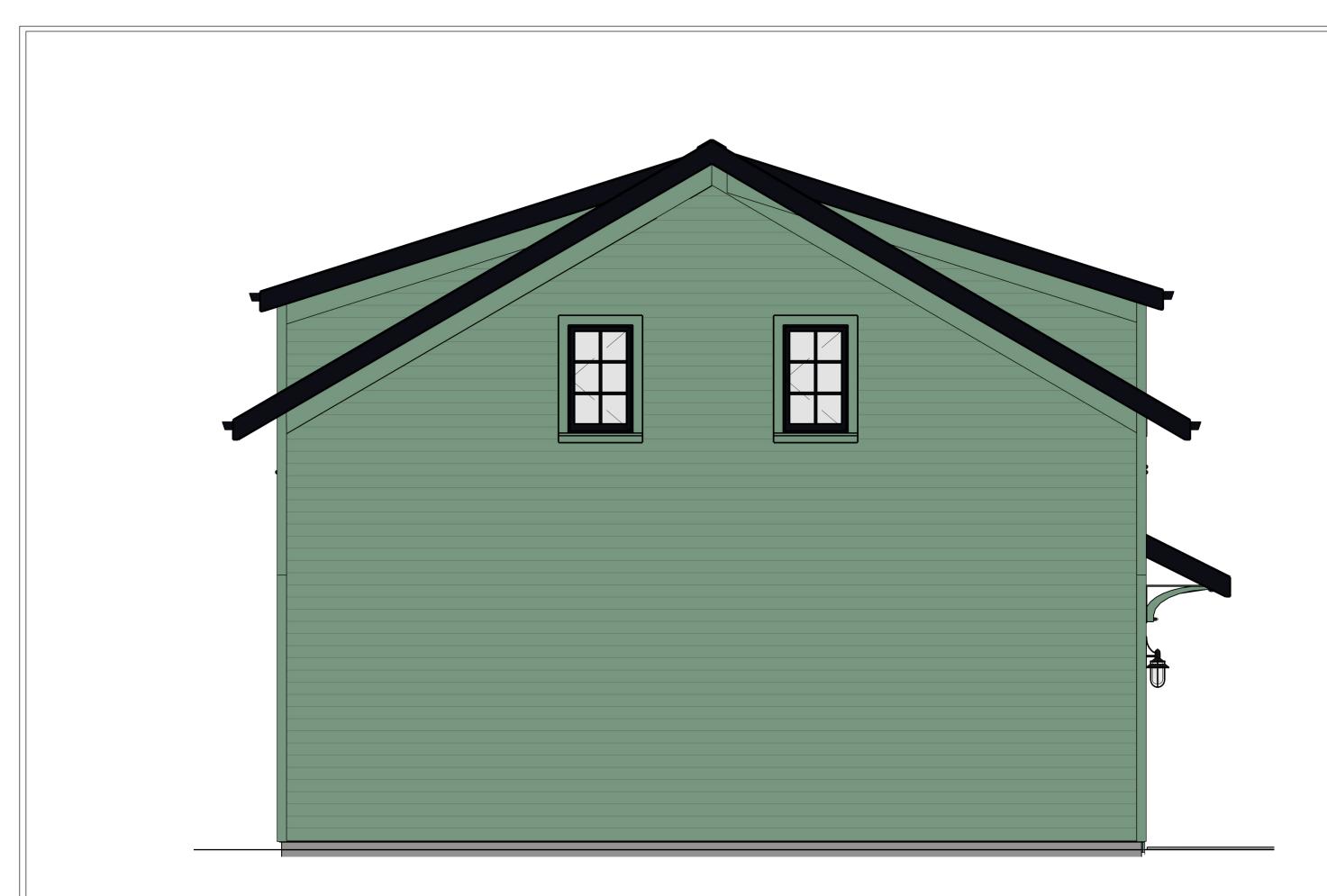
ONSTRUCTION:

DATE:

8/18/2022 SCALE:

1/2" = 1'

SHEET:



# NEW CARRIAGE HOUSE/GARAGE WEST ELEVATION

NORTH MAIN DESIGN

> WEST ELEVATION

TIMMONS RESIDENCE 120 HOLLAND STREET AUGATUCK, MI 49453

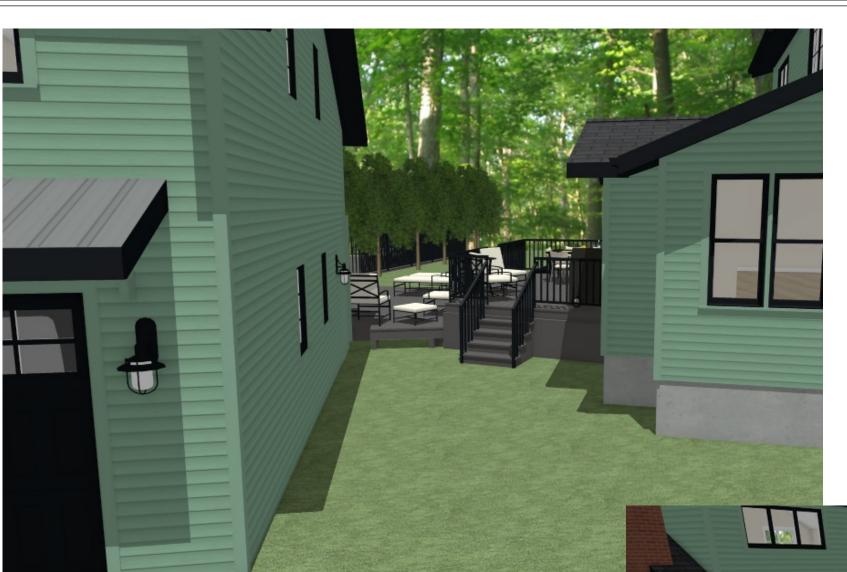
ONSTRUCTION:

DATE:

8/18/2022

SCALE: 1/2" = 1'

SHEET:



# NEW DECK

**MATERIALS** 

- TREX DECKING
- BLACK WROUGHT IRON RAILING

NEW DECK DETAIL

DATE:

8/18/2022

SCALE: 1/2" = 1'

SHEET:





NEW CARRIAGE HOUSE/GARAGE PERSPECTIVE VIEW

PERSPECTIVE 1

DATE:

8/18/2022

SCALE:

1/2" = 1'

SHEET:



NEW CARRIAGE HOUSE/GARAGE PERSPECTIVE STREET VIEW NORTH MAIN DESIGN

1 = 1 = NOR

PERSPECTIVE 1

TIMMONS RESIDENCE 320 HOLLAND STREET SAUGATUCK, MI 49453

NSTRUCTION:

DATE:

8/18/2022

SCALE: 1/2" = 1'

SHEET:



NEW CARRIAGE HOUSE/GARAGE PERSPECTIVE STREET VIEW

PERSPECTIVE 2

DATE:

8/18/2022 SCALE:

1/2" = 1'

SHEET:

# **MATERIALS**

### GARAGE/CARRIAGE HOUSE:

- LP SMARTSIDE (OR SIMILAR) WOOD COMPOSITE CLAPBOARDS, PAINTED TO MATCH

EXISTING HOUSE

- WOOD CORNER BOARDS, FRIEZE BOARDS AND DOOR & WINDOW CASINGS
- ASPHALT ROOF TO MATCH EXISTING HOUSE
- SOFFIT, FASCIA & GUTTERS IN BLACK TO MATCH EXISTING HOUSE





- STANDING SEAM METAL ROOF ON GARAGE DOOR OVERHANG
- WOOD GARAGE DOOR AND SIDE ENTRY DOOR



- JELD-MEN SITELINE CLAD CASEMENT MINDOMS OR SIMILAR, 3-D MULLIONS

# DECK

- TREX "CLAM SHELL" DECKING (STAIRS & DECK)



- TRADITION BLACK METAL RAILING



DESIGN:

NORTH MAIN

DESIGN
(312) 636-3970

MATERIALS

TIMMONS RESIDENCE 820 HOLLAND STREET SAUGATUCK, MI 49453

NSTRUCTION

DATE: 8/31/2022

SCALE: 1/2" = 1'

SHEET:



#### **MEMORANDUM**

**TO:** Historic District Commission

City of Saugatuck

FROM: David M. Jirousek, AICP

**Consulting Planner** 

**DATE:** August 31, 2022

**RE:** Historic District Permit Application, John Mayer: 233 Lucy Street

**REQUEST:** The applicant proposes a comprehensive renovation to the existing single-family dwelling at 233 Lucy Street. The subject lot is approximately 66 feet in width and 132 feet in depth and is zoned Community Residential- R-1. The project scope includes the following:

- Removal of an existing chimney, front porch, and a non-original addition
- Restoration of an original window that was covered by bricks and a covering of a nonoriginal window with bricks
- Restoration of the original building façade and front porch

**APPLICABILITY:** A permit shall be obtained before any work affecting the exterior appearance of a resource is performed within the Historic District (§ 152.03).

**COMPLETENESS REVIEW:** All applications to construct, alter, repair, move, or demolish any structure or install or alter any signage or fence structure in a historic district shall include the supporting plans and documents as specified by § 152.07 B. The applicant has provided the necessary information, including photographs, plot plan, elevation drawings, and proposed finishes. However, the HPC will likely require manufacturer information and specification sheets for proposed windows and doors.

**I. KEY ELEMENTS:** The subject dwelling is over 50 years old and appears to be a contributing resource, but some key elements have been removed, covered, or replaced with later designs. The applicant appears to have thoughtfully considered the proposed renovations to restore the dwelling to its original design.

**II. PRIMARY STRUCTURES:** It appears that the changes are solely focused on the restoration of the building's original design. The proposed materials appear to be consistent with the original building materials. Additionally, the bricks from the chimney removal will be used to cover a non-original window opening. Further, original details, such as lintels, will be uncovered from past renovations. Colors and masonry are proposed to be consistent with the original components of the dwelling. The proposed roof, doors, and windows will better reflect the architectural style of the original construction, but details should be provided.

### A. Materials, Maintenance, and Substitutes

 Original Materials- On contributing resources, original materials shall be used for repairs and additions wherever feasible. (Note: Existing substitute siding or trim may be repaired with the same substitute materials without review, if less than 25% of the material needs to be replaced.)

**Comment:** Original brick from the chimney is to be reused.

### 2. Maintenance

- a. Exterior materials should be maintained, cleaned and repaired using methods and products which will not endanger the integrity of the materials.
- b. Clean wood using gentle methods such as low-pressure washing with detergents and natural bristle brushes. Blasting with particulates, power washing at high pressures, and propane or butane torches are not appropriate.
- c. Only types of paint which "breathe" (allow moisture to pass through the surface) should be used on wood surfaces.
- d. The cleaning of exterior masonry for the rehabilitation or restoration of a historic structure may be appropriate, provided that the cleaning technique used will not cause damage or permanent alteration to the historic structure. The natural weathering and discoloration or patina of masonry materials is to be respected as the appearance achieved as a result of the original design's selection of exterior materials. The use of any cleaning technique that would totally remove this natural patina from original building materials should be avoided
- e. Cleaning guidelines for metal are available from the National Park Service.
- 3. Retaining Wood Features- Wooden features that contribute to the overall historic character of a building and a site should be retained and preserved. These features include, but are not limited to, such functional and decorative elements

as siding, shingles, shakes, cornices, architraves, brackets, pediments, columns, balustrades, other architectural trim, porch ceilings, floors and facia.

**Comment:** Non-original material is proposed to be removed.

### 4. Replacing Wood Features

- a. If replacement of an entire wooden feature is necessary, it should be replaced in kind, matching the original design, dimension, detail, material and texture. Compatible substitute materials should be considered only if using the original material is not technically feasible.
- b. If replacement of a deteriorated detail or element is necessary, replace only the deteriorated detail in kind rather than an entire feature.
- c. If a wooden feature is completely missing, replace it with a new feature based on accurate documentation of the original feature or a new design compatible in profile, scale, size, material and texture with the historic building and district.

**Comment:** Non-original material is proposed to be removed.

### 5. Substitute Materials

- a. The use of substitute siding or trim in any form on an existing building is not recommended. Substitute siding or trim rarely replicates the dimensions or appearance of original materials
- b. Cast, molded, composite or synthetic architectural details and exterior materials may be used on existing structures if the original product is no longer available and if such application would not eliminate any architectural details. Such materials shall be permitted in new construction.
- c. In order to qualify for the exceptional approval of substitute materials on an existing building, the application must meet the following tests:
  - 1. the substitute material will replace other substitute material on the structure; and
  - 2. the cost of restoring the original material is unreasonable, judged in relation to
  - 3. the finished value of the property; and/or
  - 4. the original materials (or other suitable alternatives), or the skills necessary to apply those materials are unavailable; or

- 5. there is an emergency (probably temporary) need to provide the material in a time period which does not allow use of the original material (or other suitable alternative).
- d. Where substitute material replaces other substitute material, the siding installation should not eliminate any architectural details.
- e. On existing structures, the first-time application of vinyl or aluminum siding is not permitted. The use of vinyl or aluminum siding is also not permitted on new structures.
- 6. Missing Details- When a feature is missing it must be replaced with a new feature based on accurate documentation of the original design or a new design compatible in scale, size, material, and color with the historic building and district. If a detail of a painted metal feature such as a decorative cornice is missing or deteriorated, replacement in kind may not be feasible, and the replication of the detail in fiberglass, wood or aluminum may be appropriate.
- 7. Masonry Repairs- Masonry repairs must retain the original or existing appearance of the masonry. If masonry is to be replaced, the new material must match the original or existing material in color, texture and hardness. Mortar must replicate original or existing mortar in color, consistency, design and hardness. For example, older brick walls were often laid with a higher lime content than is now common, and sometimes with dark gray or black mortar and finished with recessed joints.
  - **Comment:** Original brick will be re-used to cover a non-original window opening. Proposed mortar should replicate existing mortar.
- 8. Sealing Masonry- Sealants should not be applied to masonry unless it is necessary to prevent further deterioration. Use of sealants is subject to review by the Commission.
- 9. Maintaining Metal- Regular maintenance of metal is critical in the prevention of corrosion, oxidation (rust) and water damage which are chemical reactions to air exposure and moisture. A sound coat of appropriate paint can be the key to preserving historic metal (except in the instance of copper and bronze which should retain their natural patina). If corrosion begins it will be necessary to remove all of the rust immediately followed by priming the areas with a zincbased primer or other rust-inhibiting primer. Again this does not apply to copper and bronze. Corrosion can also result from a chemical reaction caused by contact between two dissimilar metals. Patching or replacing deteriorated metal in kind is always preferable to using substitute material. The reactions between dissimilar metals limit the options of patching one metal with another.

- 10. Painting Metal and Concrete- Unpainted metal and unpainted exposed concrete (except in a foundation wall) is prohibited unless it is deemed an essential element to the total design and is compatible with the existing character of the overall Historic District.
- 11. False History- It is not appropriate to introduce wood or architectural metal features or details to a historic building in an attempt to create a false historical appearance.

### B. Coatings and Colors

- Colors- Colors that are historically associated with the period of the resources shall not be considered for existing structures; however, the commission may recommend a broad palette of colors as being compatible with the overall character of the district.
  - **Comment:** White porch trim is proposed to match the color of the existing eaves. The wood porch floor and ceilings are proposed to be stained.
- 2. Unpainted Masonry- Previously unpainted masonry shall not be painted. Masonry which was previously painted may be re-painted. Unless old paint or other coatings can be removed without damage to the masonry, a painted surface should be re-painted rather than stripped of old paint. In preparing to repaint previously painted masonry, stripping should only occur where the paint can be easily removed without damaging the underlying masonry. Blasting with sand or other highly abrasive materials is not permitted. Where paint stripping cannot be performed without damaging the masonry, repainting over the existing paint is the only appropriate solution.
- 3. Repair Before Painting- Necessary masonry repairs (i.e. tuckpointing, stucco patching, crack repairs, etc.) should be satisfactorily completed prior to cleaning the masonry surface. This will help guard against possible damage that could be caused by cleaning tools or materials penetrating into cracks and holes. A masonry surface must be in a state of good repair before cleaning is attempted.

### C. Roofs, Parapets, and Gutters

- 1. Roof Forms- Roofs and roof forms should be maintained and preserved when they contribute to the historic character of the building, including but not limited to materials, cresting, dormers, chimneys, cupolas and cornices. Repairs may include the limited replacement in kind of those extensively deteriorated or missing parts of a feature when there are surviving prototypes such as cupola louvers, dentils, dormer roofing or slates, tiles or wood shingles on a main roof
- 2. Roofing Materials- When roofing material is clearly distinctive to a buildings style, retaining or replacing it in kind is important and all efforts should be

exhausted before replacement with a substitute material is considered. It is not appropriate to remove a roof that is repairable, and then reconstruct it with new material in order to create a uniform or improved appearance.

**Comment:** The new porch will include a standing seam metal roof.

3. Substitute Roofing- If using the same kind of material is not technically or economically feasible, then a compatible substitute material may be considered.

**Comment:** Black architectural replacement shingles are proposed.

- 4. Roof Accessories- Changing the configuration of a roof by adding new features such as dormer windows, vents, or skylights is generally not appropriate.
  - Exceptions may arise when the addition of such a feature will solve a design problem raised by an adaptive re-use of the resource (such as adding a dormer to light a previously unused space).
- 5. Gutters- Both "K Style" and "Half Round" gutters have a historical presence on homes in our historic districts depending on the architectural design of the roof and eaves of the house. The appropriate application of either gutter system is related to the overall roof design for the practical long term success and economy of the roof drainage system.
  - —Appropriate "K Style" Gutter installations rely on a vertical facia board on the eave to support the flat back side of the gutter in a vertical position. The facia board must be large enough to both support the base of the gutter and allow the gutter to be pitched along its length for drainage.
  - —Half Round Gutters are designed to suspend below the eave and catch the run-off. Because half-round gutters are self-supporting, not reinforced by a facia board, they are typically manufactured from heavier gauge materials. They are typical and appropriate to houses with tapered eaves and open rafter tails.
  - —Built-in gutters that are integral to a historic property are an important characteristic of the property and should be preserved.

#### D. Doors and Windows

 Retaining Windows and Doors- Windows and doors that contribute to the overall historic character of a building should be retained and repaired as needed, including their functional and decorative features, such as frames, sash, muntins, sills, heads, moldings, surrounds, hardware, shutters, glazing, panels, sidelights, fanlights, and thresholds.

### 2. Replacing Windows and Doors

- a. replacement of a deteriorated window or door feature or detail is necessary replace only the deteriorated feature in kind rather then the entire unit. Match the original in material, design, dimension, proportion, reflective qualities, profile, sash rails, stiles, muntins, panels, and operation. If replacement of an entire unit is necessary, replace the unit in kind, matching the design, dimension, panels, pane configuration, architectural trim, detail, muntins and materials. It is not appropriate to use snap-in muntins to create a false divided-light appearance.
- b. Replacement windows and doors should maintain and fit existing openings and be consistent in glass size and with existing trim and other features of the structure.
- c. Changing the number, location, and size or glazing pattern of windows and doors through cutting new openings, blocking-in, and installing replacement sash which does not fit the historic opening are not recommended.
- 3. Doors- Original doors should not be substituted with stock doors that do not fit the opening properly or do not fit with the style of the house. Transom windows and sidelights should be preserved.
- 4. Windows- If a replacement window has an insulating glass pane which is not actually divided by muntins, the appropriate muntin pattern should be permanently applied with muntins no wider than 7/8 inch, as well as with spacer bars internal to the insulated glass. There should be no flat muntin grids, nor removable muntin grids, applied to the inside or outside panes.
- 5. Glass Block- The use of glass block to fill in openings is generally not appropriate, unless it was part of the style and period of the structure. Instead, existing features should be repaired.
- 6. Storm Windows- Installation of metal storm windows and doors which have a painted or baked enamel finish may be approved when they do not alter or destroy the original structure and trim of the opening. Replacement, repair, or installation of wood storm or screen doors and which are stained or painted to match the house or trim may also be approved.

**Comment:** Wood door, windows, and shutters are proposed.

#### E. Porches, Steps and Entries

1. Porch Details- If replacement of a deteriorated detail or element is necessary, replace only the deteriorated detail or element in kind rather than the entire feature. Match the original in design, dimension, and material. If the original is

- not known, use a design commonly used at the time the original building was constructed.
- 2. Complete Replacement- Replacing in-kind an entire porch that is too deteriorated to repair using physical evidence to guide the new work. Design a new entrance or porch if the historic entrance or porch is completely missing using historic evidence.
- 3. Rails and Skirting- The style of porch railings and skirting should match the original or be consistent with those commonly used at the time the original building was constructed.
- 4. Porch Flooring- Tongue and groove 3" wide cedar or pine extended 1" past fascia/ trim is the preferred porch flooring. The boards should be laid in the traditional manner, directly on the joists (to allow drying from the underside) and with a slight slope away from the building (to allow drainage—at least 1 ½ inches in 8 feet). Decking is not an appropriate flooring material (but see also IV.C regarding decks).
- 5. Pressure Treated Wood is not recommended other than where the structural wood will be in contact with the ground and hidden from view by finish material.
- 6. Risers- All steps should have enclosed/solid risers.
- 7. Porch Foundations- Repair of masonry porch foundations should match existing or original materials. When replacing missing masonry foundations they should match the foundation of the main building. If such a match is technically or economically unfeasible an unobtrusive material may be used.
- 8. Painting- All exposed wood elements should be finished or painted. Only types of paint which "breathe" (allow moisture to pass through the surface) should be used on wood surfaces.

**Comment:** Additional detail concerning the porch floor, ceiling, and steps should be provided.

**RECOMMENDATION:** If the HDC determines that the applicable standards of the Historic Preservation Review Guidelines are met, the following motion may be used:

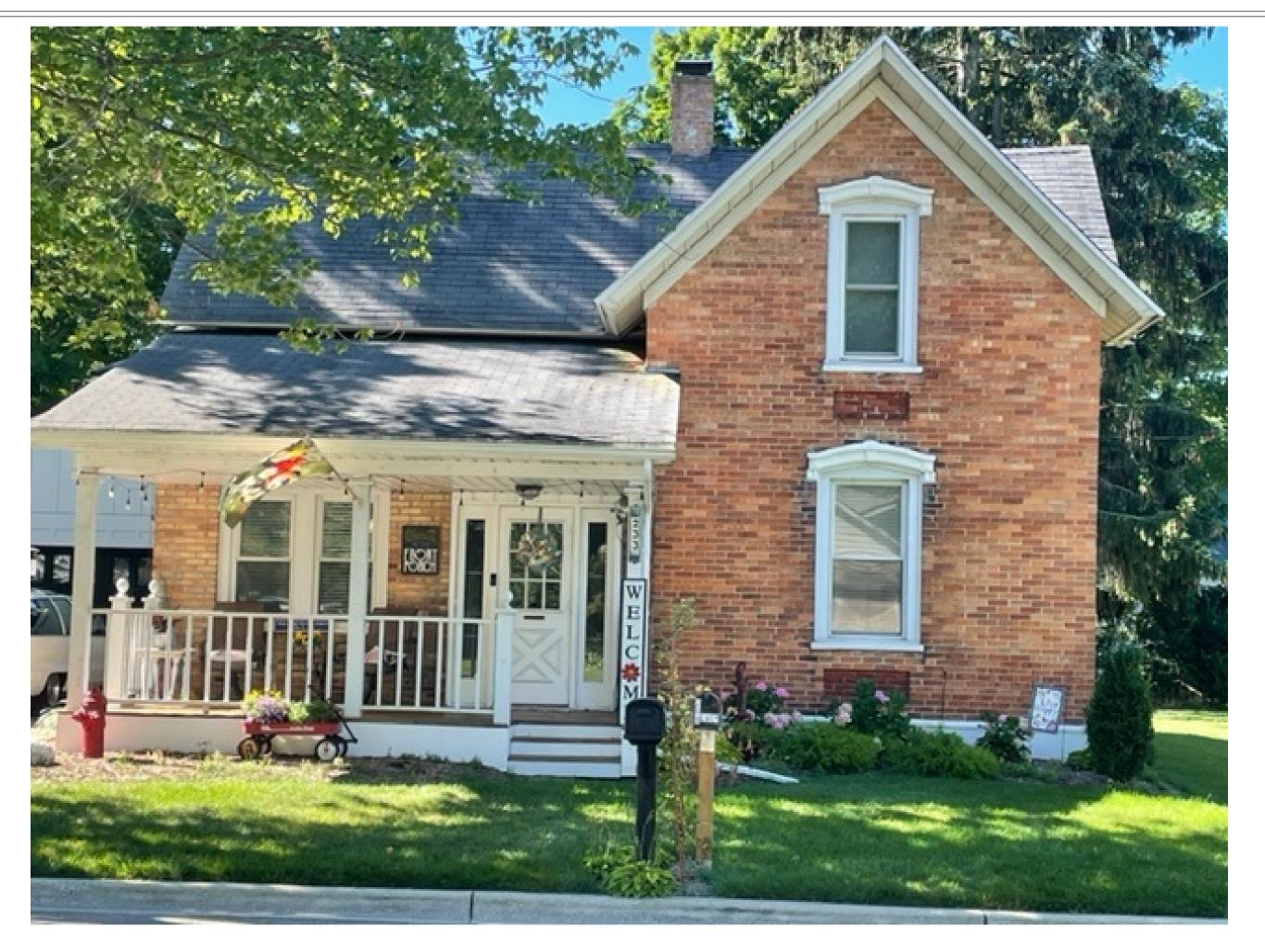
Motion to approve the renovations and restoration of the dwelling located at 233 Lucy Street in accordance with the plans and details submitted within the application materials. Approval shall be subject to the following conditions (if applicable):

1.	
6.	



# **Historic District Permit Application**

LOCATION INFORMATION		APPLICATION NUMBER			
Address 233 Lucy Street		Parcel Number <u>57-300-002-00</u>			
APPLICANTS INFORMATION					
Name_John MayerAddress / PO Box 233 Lucy Street					
Interest In Project Owner		E-Mail dundee	Phone 847-815-3923 emayer@comcast.net		
Signature Vue 6 M	/ .1		Date _ 8 · 16 · 2Z		
OWNERS INFORMATION (IF DIFFERENT FROM APPLICANTS)					
NameAddress / PO Box					
			Phone		
E-Mail					
I hereby authorize that the applicant as listed above is authorized to make this application for proposed work as my agent and we agree to conform to all applicable laws and regulations of the City of Saugatuck. I additionally grant City of Saugatuck staff or authorized representatives thereof access to the property to inspect conditions, before, during, and after the proposed work is completed.					
Signature			Date		
CONTRACTORS/ DEVELOPERS INFORMATION (UNLESS PROPOSED WORK IS TO BE DONE BY THE PROPERTY OWNER)					
	Name_TBDContact Name				
Address / PO Box	Address / PO BoxCity				
StateZipPh	one	etters den participa et informació de relació sistema con este de el del de la fina de completa con de	Fav		
E-Mail					
License Number					
PROPERTY INFORMATION					
Depth 132 Width 66 Siz	e .2 acres	Zonina District R	ES-R1 Current Use residential		
Check all that apply: Waterfront	Dunes	Vacant			
PROJECT DESCRIPTION (ATTACH MORE SHEETS IF NECESSARY)					
Removal of existing chimney.  Removal of existing front porch.  Removal of an old addition not original to the hou Restoration of a bricked-in original window.  Re-brick opening of a non-original window.  Restore original facade.  Construct new front porch.	Se.				



233 LUCY STREET, NORTH ELEVATION

> NORTH ELEVATION

> > MAYER RESIDENCE 233 LUCY STREET AUGATUCK, MI 49453

NSTRUCTION:

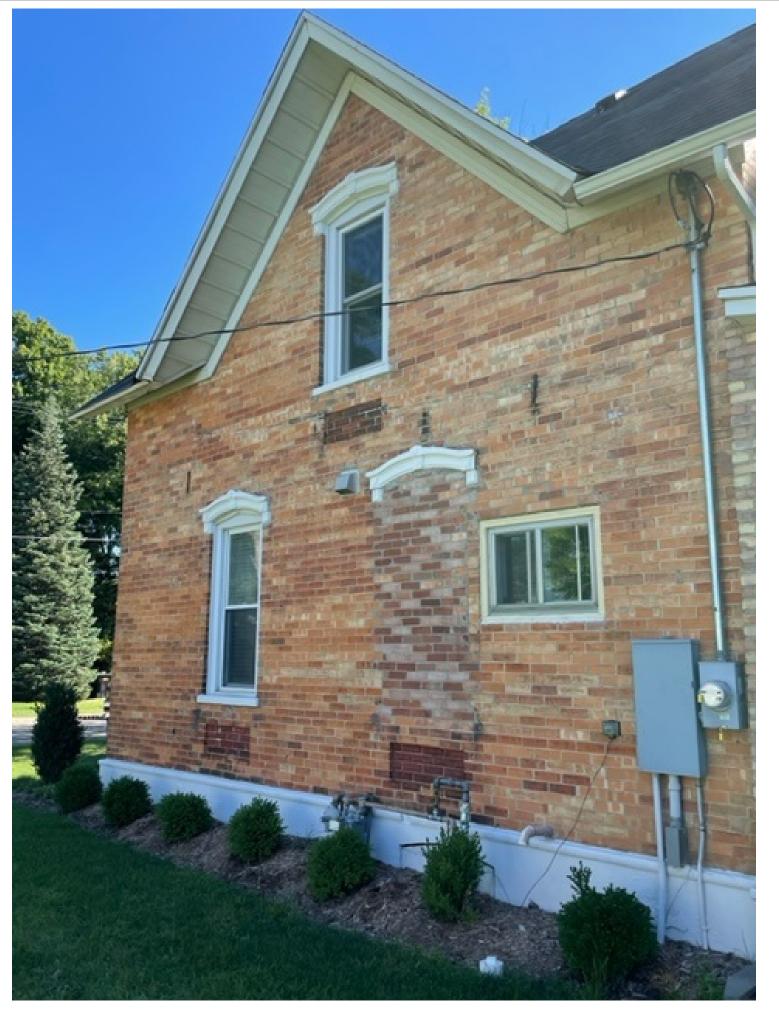
DATE:

8/19/2022 SCALE:

1/2" = 1'

SHEET:

**A**-'



233 LUCY STREET, MEST ELEVATION

MEST ELEVATION

MAYER RESIDENCE 233 LUCY STREET 5AUGATUCK, MI 444

NSTRUCTION

DATE:

8/19/2022

SCALE: 1/2" = 1'

SHEET:



233 LUCY STREET, EAST ELEVATION

EAST ELEVATION

SHEET TITLE:

MAYER RESIDENCE 233 LUCY STREET SAUGATUCK, MI 494

NSTRUCTION

DATE:

8/19/2022 SCALE:

1/2" = 1'

SHEET:



SHUTTERS

SHC

MAYER RESIDENCE 233 LUCY STREET SAUGATUCK, MI 49453

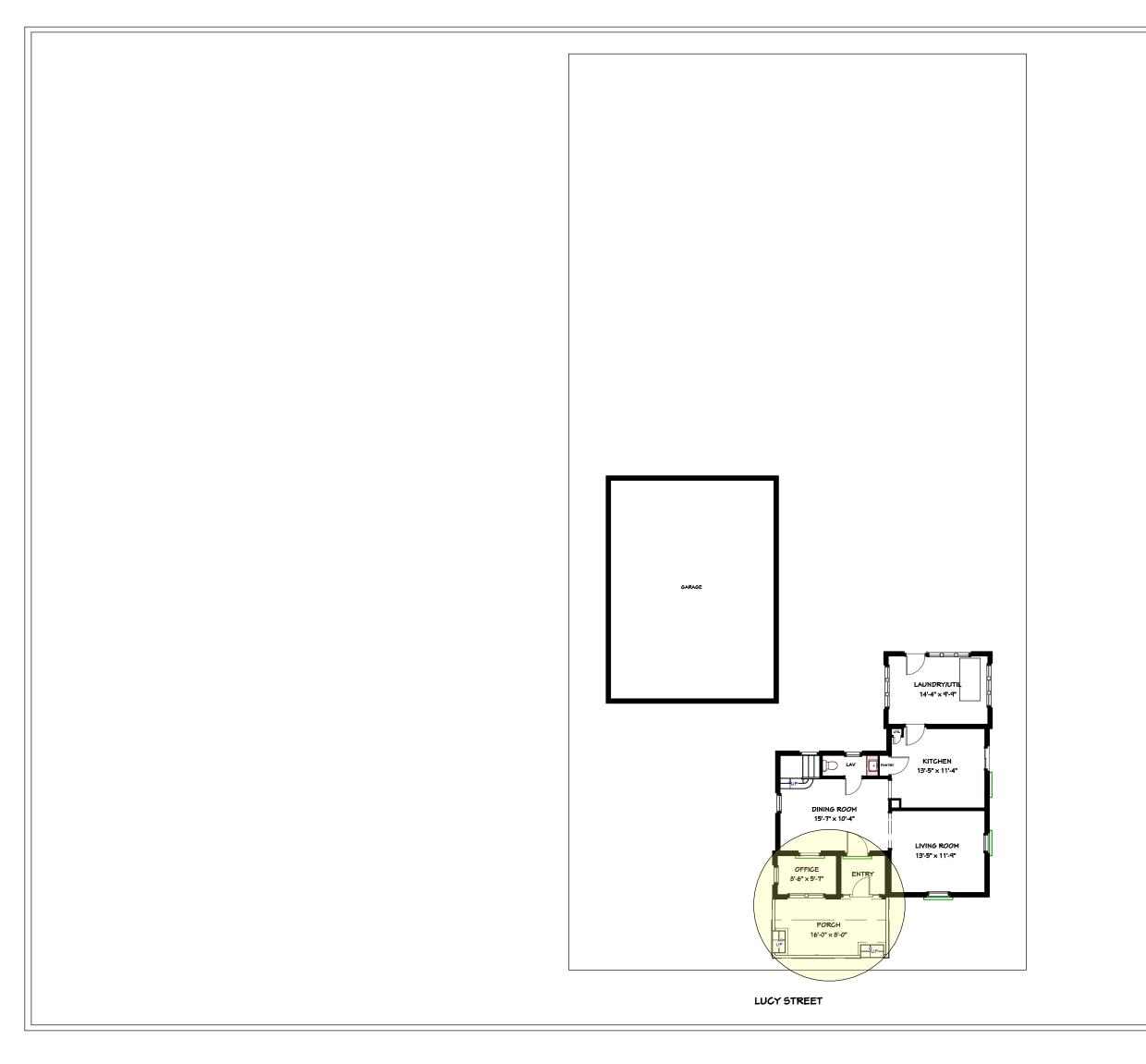
ONSTRUCTION

DATE:

8/19/2022

SCALE: 1/2" = 1'

SHEET:



DESIGN:
NORTH MAIN
DESIGN
(312) 636-3970

SITE PLAN

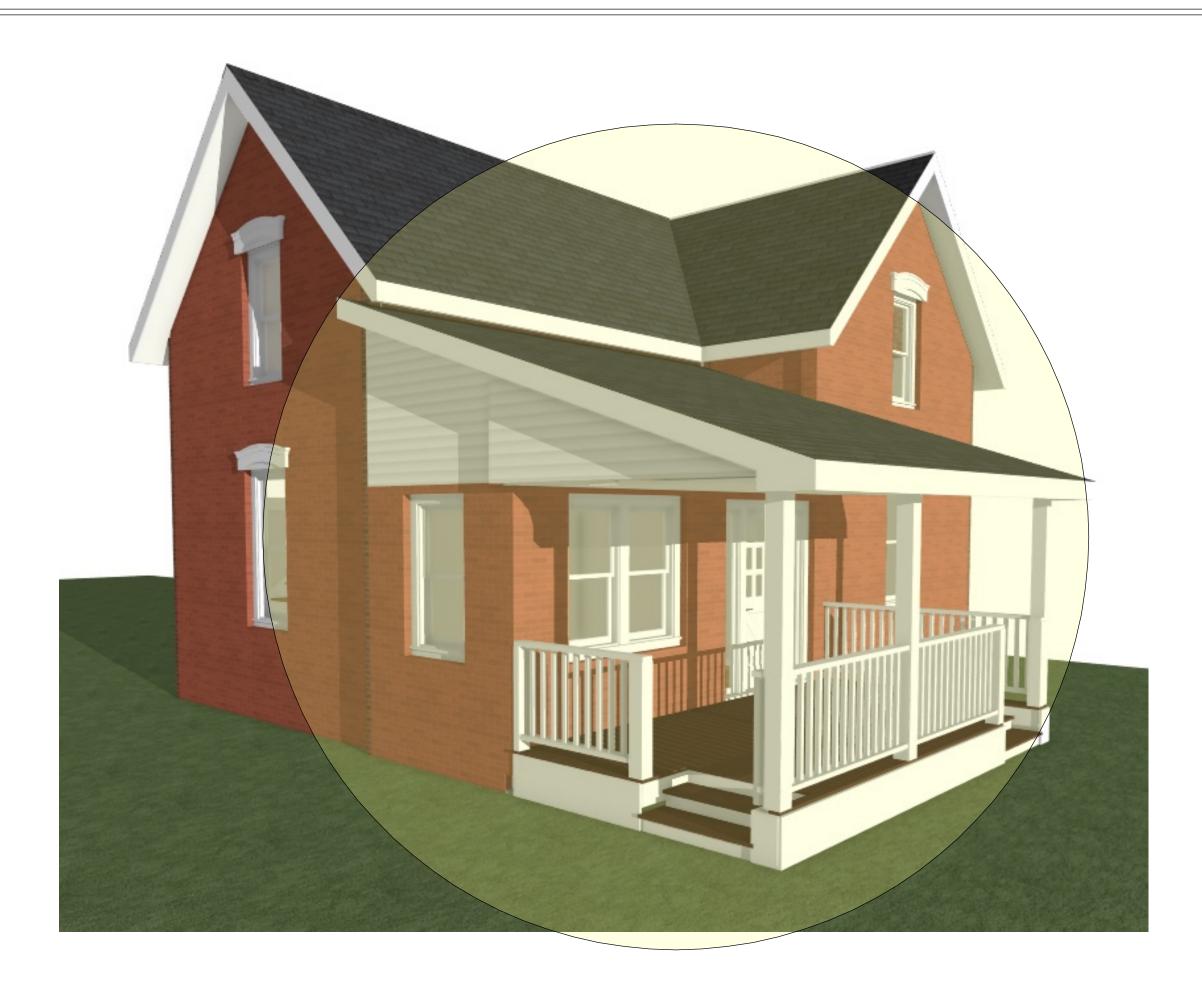
ROJECT DESCRIPTION:
MAYER RESIDENCE
233 LUCY STREET
SAUGATUCK, MI 49453

DATE:

8/19/2022

SCALE: 1/2" = 1'

SHEET:



PROPOSED DEMOLITION

NORTH MAIN
DESIGN

NORT DEG

DEMOLITION

ROJECT DESCRIPTION:
MAYER RESIDENCE
233 LUCY STREET
SAUGATUCK, MI 49453

NSTRUCTION:

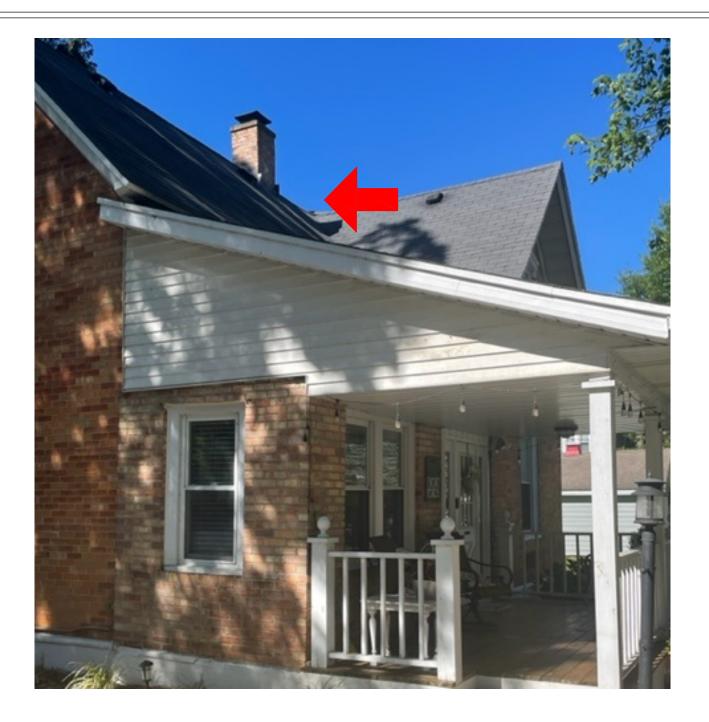
DATE:

8/19/2022

SCALE: 1/2" = 1'

SHEET:







- REMOVE CHIMNEY AND SALVAGE MATCHING BRICK
- ORIGINAL DOOR & MINDOM CUT-OUTS (INCLUDING LINTELS)
  ARE STILL INTACT



RESTORATION

ER RESIDENCE LUCY STREET ATUCK, MI 49453

TRUCTION:

DATE:

8/19/2022 SCALE:

SHEET:

1/2" = 1'



> NEW NORTH ELEVATION

MAYER RESIDENCE 233 LUCY STREET SAUGATUCK, MI 49453

ONSTRUCTION

DATE:

8/19/2022

SCALE: 1/2" = 1'

SHEET:



NEW WEST ELEVATION

MAYER RESIDENCE 233 LUCY STREET SAUGATUCK, MI 49453

DATE:

8/19/2022

SCALE: 1/2" = 1'

SHEET:



NOI

NEW EAST ELEVATION

MAYER RESIDENCE 233 LUCY STREET SAUGATUCK, MI 49453

DATE:

8/19/2022

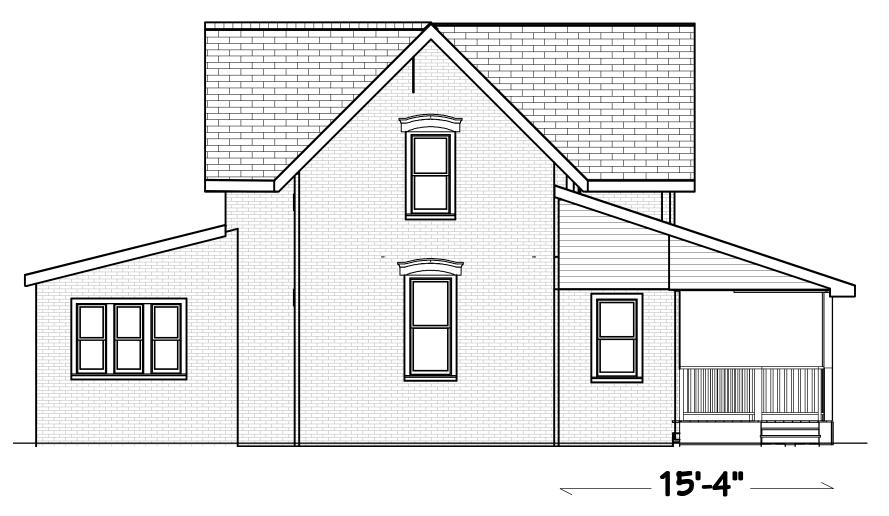
SCALE: 1/2" = 1'

SHEET:



MATERIALS:

- METAL CLAD WINDOW
- WOOD FRONT DOOR
- WOOD RAILING AND COLUMNS
- STAINED WOOD PORCH FLOOR
- STAINED WOOD PORCH CEILING
- STANDING SEAM METAL ROOF (PORCH)
- BLACK ARCHITECTURAL
  SHINGLES (MAIN HOUSE ROOF)
- WOOD SHUTTERS



DESIGN:

NORTH MAIN

DESIGN

(312) 636-3470

OLD VS. NEW PORCH

MAYER RESIDENCE 233 LUCY STREET SAUGATUCK, MI 444

ONSTRUCTION:

DATE:

8/19/2022 SCALE:

1/2" = 1' SHEET:













DESIGN: NORTH MAIN DESIGN (312) 636-3470

BEFORE AND AFTER

ROJECT DESCRIPTION:
MAYER RESIDENCE
233 LUCY STREET
SAUGATUCK, MI 49453

DATE:

8/19/2022

SCALE: 1/2" = 1'

SHEET:

# **MATERIALS**

### HOUSE:

- BRICK FROM EXISTING CHIMNEY FOR ALL REPAIRS
- DOUBLE-HUNG CLAD MINDOMS (MHITE) TO MATCH EXISTING



- WOOD-PANELED FRONT DOOR WITH GLASS
- PAINTED WOOD (BLACK) SHUTTERS W/ HINGES



- BLACK ARCHITECTURAL SHINGLES (NEW ROOF)

### PORCH

- 3" CEDAR PLAN DECKING & STEPS (STAINED)
- CEILING & BEAMS STAINED TO MATCH





- STANDING SEAM METAL ROOF (PORCH)

- ALL PORCH COLUMNS, RAILINGS AND TRIM TO BE PAINTED (WHITE) WOOD.



PESIGN: NORTH MAIN DESIGN (312) 636-347

MATERIALS

MAYER RESIDENCE 233 LUCY STREET SAUGATUCK, MI 4949

ISTRUCTION:

DATE:

8/31/2022 SCALE:

1/2" = 1'

SHEET: