



CITY COUNCIL MEETING AGENDA
An in-person meeting held at 102 Butler St., Saugatuck, MI
July 26, 2021 – 7:00 pm

This meeting will be available live, virtually on Zoom at the following link, *but is not open for virtual participation.*

<https://us02web.zoom.us/j/2698572603>

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Mayor's Comments

5. City Manager's Report

6. Agenda Changes

7. Guest Speakers

8. Reports

- A. Saugatuck Township Fire Department – Dan Fox
- B. Allegan County Sheriff – Brett Ensfield

9. Public Comment *(Limit 3 minutes)*

10. Consent Agenda

Consent Agendas are items considered routine by the council and will be enacted by one motion.

A. Minutes

- 1. Regular City Council Meeting Minutes – July 12, 2021
- 2. Special City Council Meeting Minutes – July 21, 2021

11. Financial Actions

- A. Accounts Payable in the amount of \$466,978.00

12. Unfinished Business

- 13. New Business**
 - A. Consider Approval of MERS Defined Contribution Plan changes.**
 - B. Consider Approval of the Annual Sidewalk Sales Special Event Permit.**
 - C. Consider Approval of the Spear Street Block Party Special Event Permit.**
 - D. Consider Approval of the Mount Baldhead Challenge Special Event Permit.**

- 14. Introduction of Ordinances**
 - A. Consider Approval of the proposed Zoning Ordinance amendments to amend Sections 154.005, 154.032, 154.135, Chapter 154, Title XV, of the Code of the City of Saugatuck, entitled "Land Usage;" Zoning Ordinance.**
 - B. Consider Addition to Chapter 99, Title IX of the Code of the City of Saugatuck, entitled "General Regulations."**

- 15. Closed Session – Pursuant to MCL 15.268(h) of the Open Meetings Act – To consider material exempt from discussion or disclosure by state or federal statute.**

- 16. New Business**
 - A. Consideration of any action necessary discussed in closed session.**

- 17. Public Comments** *(Limit 3 minutes)*

- 18. Communications**
 - A. Petition Against Floating Homes Ordinance**

- 19. Council Comments**

- 20. Adjourn (Roll Call)**



City Managers Report – Highlights July 23, 2021

Pop-up Patios & Social Districts

Pop-ups

Kate White continues to survey businesses on their thoughts regarding pop-up patios. Unfortunately, responses from retailers have been poor and she plans to make direct visits in the coming week to solicit input. The survey responses from retailers are important for her report which will be utilized for staff recommendations in the future.

Social District

As the pop-up patio study is being completed, Kate is transitioning her research to Social Districts. To date, Kate has spoken with three communities: Holland, Zeeland and Grand Rapids. She has emailed seven other communities: St. Joseph, Muskegon, Petoskey, Cadillac, Rockford, Ludington, and Lowell, waiting on responses and has reached out to Niles and Lansing. Kate received a helpful tip from Mark Miller at Grand Rapids that Niles has a Social District activity/fun space in their downtown and that Lansing branded their Social Districts well, with great signage. Members of Saugatuck City Council indicated that they would like to see a space with activities, the Sheriff Department supports that idea because it provides a destination. As a reminder, the Social District will commence after Labor Day.

Oval Beach Staffing and operations

Great news for Oval Beach, thanks to the efforts of Kate White and other members of staff, we are now utilizing compostable cups for most of our offerings at the concessions. This eliminates a large amount of Styrofoam. We will remain with a skeletal crew for the remainder of the season.

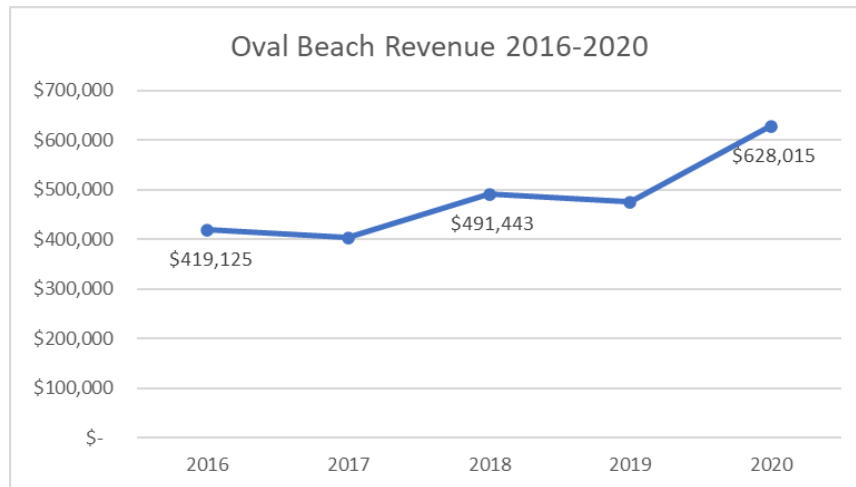
DPW Seasonal Staff

Staffing seasonal work remains challenging. Scott Herbert and his team are struggling to maintain parks and infrastructure and remains concerned about personnel for remainder of summer.

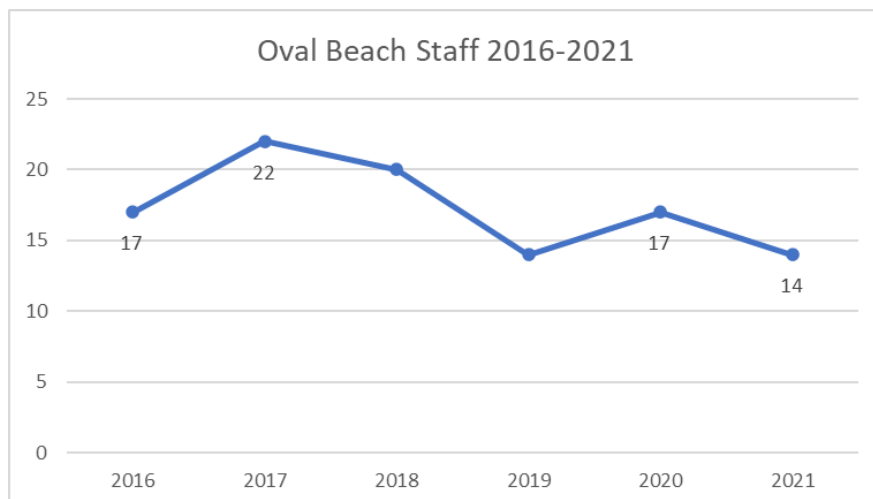
Doing more with less

I've heard from many concerned citizens about deficiencies in maintenance, namely Oval Beach and Downtown. While complaints are commonplace for any municipality, the uptick in concerns are legitimate. The maintenance deficiencies are not a mysterious occurrence, there is an increased demand on our infrastructure and fewer personnel to provide services. The demands are especially acute in attractive tourist destinations, largely Covid related. It's well known that service-based industries around the country are struggling to hire and retain personnel, and it's no different for Saugatuck. Attempts to *flex-in* outside contractors have failed, as they too are short on staff. Add to this, new services that the city had to quickly adapt to; pop-up patios and social districts being a few examples. We find ourselves surviving but not thriving.

As a frame of reference, I provide you with revenue/expenses for Oval Beach, a direct reflection of use:



Compare use of Oval with the staffing levels over the same time. Ideally Oval would be staffed at 20 employees to limit overtime and staff fatigue:



As for seasonal employees to assist with maintenance needs in the downtown area, we budget four employees, May 1st through Labor Day Weekend. However, we have only been able to retain one employee this year. This also influences Oval Beach operations as the seasonal employees typically assist with bathrooms and trash. To say this is a nightmarish situation for our Department of Public Works (DPW) Superintendent, Scott Herbert, wouldn't be an exaggeration. Our collective team takes pride in attention to detail and given the current scenario we are not able to provide value added services.

I thought it important to provide some data to highlight the reality of our current situation and this does not serve as a platform for excuses. Given our current state of affairs, there are a number of steps that are underway and more solutions to implement to assist with operations.

Underway:

- Council has approved the addition of a full time DPW staff member
- Retain key personnel with competitive wages and benefits
- Hire intern to assist administration, possibly transitioning into full time employee
- Increase hourly rate for seasonal employees (which may continue to be a trend)
- Attempts to outsource less technical maintenance needs
- Discussions with Allegan County Sheriff for part time seasonal patrols of Oval

Additionally:

- Implement a strategic recruitment program for seasonal employees targeting high school and college students
- Promote volunteerism that could assist with trash pick-up at our parks and other minor maintenance items

Blue Star Trail Update

Next steps for committee:

- Set the next Tri-Community Committee meeting for Friday July 30. C2AE will have the current alternatives and cost opinions further refined and out to the Committee no later than the 27th or 28th. At the July 30 meeting, our expectation is that the Committee select either one or two alternatives to take forward to the Public Open House.
- We suggest scheduling the Open house for 8/17 as the first option, 8/16 as 2nd option and then 24th or 23rd if necessary.
- It will be important to get information/invitations out well in advance of the meeting, and it should include a public advertisement as well as mailings to all of the businesses/residents along or close to the proposed route.
- This may be jumping the gun a bit, but we have also discussed who we think might be the best applicant for the MDOT TAP grant. We would currently be leaning toward the City

of Saugatuck being the applicant. We can discuss that further, but should have a decision made by sometime in August.

Floating Homes

On your agenda for action.

Dune Ridge Updates

Related to the variance request: New legal counsel is reviewing questions presented by the Zoning Board of Appeals (ZBA) Chair. A legal opinion will be drafted and shared with the ZBA and their next meeting is scheduled for July 28th.

Road resurfacing (and utility) projects

Park Street- Discussions on the project will likely include adding waterline service replacement to the scope causing further delays on the project.

Campbell Road The city agreed to proceed a grant for the project. If the grant is not awarded, the project can be completed fall of '21. If the grant is awarded the project would become a spring '22 project. This is a shared project with Douglas.

Mill Street- To receive millings from the North Park Street project sometime during this summer.

Radar Signs & temporary traffic light & pedestrian crossing

Radar sign ordered for Blue Star Highway. Working with Allegan County Sheriff Department on deployment.

Pedestrian crossing signs placed near Chain Ferry.

Milfoil update

Please see attached newsletter developed by Kate White.

AT&T & Verizon Cellular Facilities

A partner company to AT&T is reviewing the structural integrity of the Mt. Baldhead Radar Tower to determine if it would be suitable for cellular facilities. Updates will be provided as their review continues. Verizon has submitted permitting for small cell technology which has been sent to new legal counsel for review.

City Hall Office Space

Thanks to a Saugatuck resident, I had a meeting at HermanMiller to begin strategizing on new office layout. The new office layout will likely bring recommendations on some interior renovations. The basic idea is to declutter, and to provide additional office space. I will provide updates to Council as ideas progress.

City of
Saugatuck



NEWSLETTER

July 19th, 2021

Eurasian Milfoil Treatment Information and Update

Aquatic Doctors To Perform Second Rounds of Treatment on July 28th - Confirmation Deadline for Second Treatment by Noon on July 26th

The first treatment for the invasive species, Eurasian watermilfoil, started on June 16th by the Aquatic Doctors Lake Management, Inc. Property owners that signed up and paid for the treatment before June 15th were indicated on a treatment map that was given to the Aquatic Doctors. There are some concerns about the effectiveness of the treatment, so the purpose of this letter is to disseminate information to the property owners about the treatment process and factors that may affect how treatment works. The information on the process, State restrictions, and environmental impacts on treatment will help to clarify any concerns about the effectiveness of the treatment.

The Aquatic Doctors, through their expertise, selected the Clipper product for the treatment process within the City of Saugatuck. The State of Michigan has its own regulations for Eurasian watermilfoil treatment with specific restrictions for each treatment product, so the Aquatic Doctors must follow any regulations for water treatment. One specific restriction imposed by the State of Michigan is a time interval limitation for treatments; for the Clipper product treatment, there is a 28 day minimum required between treatment dates. These time interval restrictions are in place to prevent and limit any

potential large-scale consequences to the aquatic ecosystems and to give the treatment product adequate time to affect the invasive species.

Not only are there State restrictions on time intervals between treatment dates, the State has different restrictions in place in different locations across Michigan. The Aquatic Doctors have to follow the imposed chemical rates and restrictions. As determined by the State of Michigan, a 70% kill-off rate for this particular invasive species is considered successful treatment, but the Aquatic Doctors, through their expertise, have a higher standard for success and aim for a 80-90% kill-off rate.

It is important to note the impact environmental factors have on the treatment rates. Given that this is an aquatic treatment, factors like current, temperature, wind, and rainfall have a significant impact on the flow of the treatment product and its ability to reach areas across the Kalamazoo Lake and River. Not all areas across the treatment area will appear weed-free; each treatment area has unique densities, absorption rates, and water factors, which affect the stages of dying and dropping for milfoil. Some areas will be affected quicker by treatment than other areas, giving the appearance of an ineffective treatment. Due to the intricacies of environmental treatment, this is why a second treatment will be performed by the Aquatic Doctors on July 28th. Second treatment of the milfoil will help more product drop to kill-off already existing milfoil and to inhibit new milfoil growth. Milfoil plants that regenerate after the first treatment will be severely impacted by the second treatment. The Aquatic Doctors are seeing good results from the first treatment and are expecting significantly better results with the second treatment.



Graves Lovell Alabama DCNR
Bugwood.org. Retrieved from
https://www.michigan.gov/invasives/0,5664,7-324-68002_74282-368765--,00.html

Another important element to note is that the general population may not be able to differentiate between what the native species of weeds in the Kalamazoo Lake and River look like and the appearance of the invasive species. A heavily weeded area in the water may seem like milfoil weeds when it is actually a native species of weeds. There may be concerns about the effectiveness of treatment, but it is important to remember the treatment process, restrictions, and the environmental factors that may have affected the success rate of the first treatment in different areas. The second treatment will more successfully impact the Eurasian watermilfoil presence in the City of Saugatuck.

As stated earlier, the second round of treatment will start on July 28th, so the deadline to confirm that property owners want to pay for a second round of treatment on their property is noon on July 26th. The cost for the second treatment will be the same as the first treatment cost, as determined by the linear footage of your property on the waterfront. It is important to note that the second treatment will have a more significant effect on the invasive species and comes highly recommended for effective

treatment against the milfoil. After receiving this newsletter, an invoice from the Office of the Treasurer will be sent to the property owner's email address. Confirm that you want to receive second treatment via email by emailing Peter Stanislawski at peter@saugatuckcity.com or Kate White at KWhite@saugatuckcity.com; you may also confirm in-person or by calling City Hall at (269)857-2603. You may confirm payment for the treatment over the phone by calling City Hall and choosing the option for the Treasurer, or you may come in to City Hall to pay in-person, or you may send a check by mail addressed to the City of Saugatuck, City Treasurer Peter Stanislawski, PO Box 86, Saugatuck, MI 49453.



Incident Analysis Report

Detail



Print Date/Time: 07/22/2021 08:55
 Login ID: allegancounty\bensfield
 Incident Type: All
 Call Source: All

From Date: 07/05/2021 00:00
 To Date: 07/22/2021 23:59

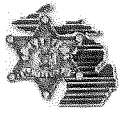
Allegan County Sheriff's Office
 ORI Number: MI0310300
 Officer ID: Hagerty, Janel L.
 Location: All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
07/05/2021 10:46	2021-00011447	Tree Down	65TH ST / PEPPER BROOKE LN		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/05/2021 11:57	2021-00011449	Parking Violation	MASON ST		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/05/2021 15:39	2021-00011464	Parking Violation	LAKE ST		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/06/2021 06:51	2021-00011511	Road Hazard	SB I 196 HWY		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/06/2021 07:18	2021-00011513	Suspicious Situation	ELIZABETH ST		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/06/2021 10:39	2021-00011536	Larceny	142ND AVE		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/06/2021 10:56	2021-00011533	PDA	SB I 196 HWY		911
	Report Required:	No	Officers		
			424 - Hagerty		
07/06/2021 11:03	2021-00011535	Found Property	BUTLER ST		Officer
	Report Required:	No	Officers		
			424 - Hagerty		
07/06/2021 11:52	2021-00011538	PDA	SB I 196 HWY		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/06/2021 13:57	2021-00011546	Civil	SHANGRAI LA DR		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/06/2021 16:25	2021-00011554	Check Welfare	I N MAPLE ST		Telephone
	Report Required:	No	Officers		

07/09/2021 17:18	2021-00011781	PDA	424 - Hagerty SB I 196 HWY	Telephone
	Report Required:	No	Officers	
07/09/2021 19:23	2021-00011791	PIA	424 - Hagerty SB I 196 HWY	Telephone
	Report Required:	No	Officers	
07/09/2021 22:18	2021-00011805	Loud Noise	424 - Hagerty RIVERSIDE DR	Telephone
	Report Required:	No	Officers	
07/09/2021 22:54	2021-00011803	General Assist	424 - Hagerty PERRYMAN ST	Telephone
	Report Required:	No	Officers	
07/10/2021 15:45	2021-00011864	Accident All Other	424 - Hagerty ELIZABETH ST	Telephone
	Report Required:	No	Officers	
07/10/2021 17:15	2021-00011868	Parking Violation	424 - Hagerty HOFFMAN ST	Telephone
	Report Required:	No	Officers	
07/10/2021 20:22	2021-00011886	Disorderly Conduct	424 - Hagerty HOFFMAN ST	Officer
	Report Required:	No	Officers	
07/14/2021 07:23	2021-00012142	General Assist	424 - Hagerty DUNEGRASS CIRCLE DR	Telephone
	Report Required:	No	Officers	
07/14/2021 07:27	2021-00012143	General Assist	424 - Hagerty PERRYMAN ST	Telephone
	Report Required:	No	Officers	
07/14/2021 08:11	2021-00012144	General Assist	424 - Hagerty GRIFFITH ST / CULVER ST	Telephone
	Report Required:	No	Officers	
07/14/2021 08:39	2021-00012145	Littering	424 - Hagerty HOLLAND ST	Telephone
	Report Required:	No	Officers	
07/14/2021 12:16	2021-00012159	Abandoned Vehicle	424 - Hagerty BLUE STAR HWY	Telephone
	Report Required:	No	Officers	
07/14/2021 12:36	2021-00012163	Intoxicated Subject	424 - Hagerty PARK ST / LAKEVIEW ST	Telephone
	Report Required:	No	Officers	
07/14/2021 13:44	2021-00012167	OWI	424 - Hagerty N MAIN ST / N BLUE STAR HWY	Officer
	Report Required:	No	Officers	
07/14/2021 13:58	2021-00012172	General Assist	424 - Hagerty SAUGATUCK CITY ***	Telephone

	Report Required:	No	Officers 424 - Hagerty	
07/15/2021 05:41	2021-00012244	Motorist Assist	PARK ST / LAKEVIEW ST	Telephone
	Report Required:	No	Officers 424 - Hagerty	
07/15/2021 06:42	2021-00012247	Suspicious Situation	NB I 196 HWY	Cell Phone
	Report Required:	No	Officers 424 - Hagerty	
07/15/2021 10:51	2021-00012256	PIA	58TH ST / 136TH AVE	Telephone
	Report Required:	No	Officers 424 - Hagerty	
07/15/2021 11:28	2021-00012259	General Assist	RIVER ST	Telephone
	Report Required:	No	Officers 424 - Hagerty	
07/15/2021 15:30	2021-00012271	911 Welfare - Misdials	63RD ST	911
	Report Required:	No	Officers 424 - Hagerty	
07/15/2021 16:42	2021-00012273	Suspicious Situation	RIVERSIDE RD	Telephone
	Report Required:	No	Officers 424 - Hagerty	
07/19/2021 05:05	2021-00012529	Suspicious Situation	HOFFMAN ST	Telephone
	Report Required:	No	Officers 424 - Hagerty	
07/19/2021 08:17	2021-00012535	Trespassing	64TH ST	Telephone
	Report Required:	No	Officers 424 - Hagerty	
07/19/2021 10:40	2021-00012543	Suspicious Situation	LAKE ST	Telephone
	Report Required:	No	Officers 424 - Hagerty	
07/19/2021 13:39	2021-00012556	UNCONS/FAINTING	WATER ST	Telephone
	Report Required:	No	Officers 424 - Hagerty	
07/20/2021 11:42	2021-00012640	Animal Call-Other	BUTLER ST	Telephone
	Report Required:	No	Officers 424 - Hagerty	

Total Matches : 37



Incident Analysis Report Detail



Print Date/Time: 07/22/2021 08:56
 Login ID: allegancounty/bensfield
 Incident Type: All
 Call Source: All

From Date: 07/05/2021 00:00
 To Date: 07/22/2021 23:59

Allegan County Sheriff's Office
 ORI Number: MI0310300
 Officer ID: Flokstra, Robert John
 Location: All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
07/07/2021 07:54	2021-00011603	Open Door	WATER ST		Officer
	Report Required:	No	Officers		
			1133 - Flokstra		
07/07/2021 11:58	2021-00011616	Boat-Marine Patrol	ALLEGAN DAM RD		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/08/2021 07:02	2021-00011673	General Assist	PERRYMAN ST		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/08/2021 12:38	2021-00011694	Homicide	LAGRANGE ST		Officer
	Report Required:	No	Officers		
			1133 - Flokstra		
07/08/2021 12:42	2021-00011682	Domestic Assault	58TH ST		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/15/2021 18:30	2021-00012286	General Assist	CULVER ST		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/17/2021 13:25	2021-00012420	Parking Violation	BUTLER ST		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/17/2021 19:43	2021-00012441	Parking Violation	WATER ST		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/17/2021 23:41	2021-00012457	General Assist	PERRYMAN ST		Officer
	Report Required:	No	Officers		
			1133 - Flokstra		

Total Matches : 9



Incident Analysis Report

Detail



Print Date/Time: 07/22/2021 08:57
 Login ID: allegancounty\bensfield
 Incident Type: All
 Call Source: All

From Date: 07/05/2021 00:00
 To Date: 07/22/2021 23:59

Allegan County Sheriff's Office
 ORI Number: MI0310300
 Officer ID: Klinge, Phillip A.
 Location: All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
07/05/2021 00:15	2021-00011426	General Assist	BUTLER ST / MAIN ST		Officer
	Report Required:	No	Officers		
			648 - Klinge		
07/05/2021 01:53	2021-00011434	Fireworks	EAST ST / ALLEGAN ST		Telephone
	Report Required:	No	Officers		
			648 - Klinge		
07/07/2021 19:24	2021-00011645	Check Welfare	BUTLER ST		911
	Report Required:	No	Officers		
			648 - Klinge		
07/07/2021 23:12	2021-00011659	Domestic Assault	COUNTRY LN		Telephone
	Report Required:	No	Officers		
			648 - Klinge		
07/07/2021 23:49	2021-00011662	General Assist	BUTLER ST / MAIN ST		Officer
	Report Required:	No	Officers		
			648 - Klinge		
07/08/2021 00:52	2021-00011665	Disorderly Conduct	N MAPLE ST		Telephone
	Report Required:	No	Officers		
			648 - Klinge		
07/08/2021 01:33	2021-00011667	Death Investigation	64TH ST		Telephone
	Report Required:	No	Officers		
			648 - Klinge		
07/08/2021 01:45	2021-00011668	Suspicious Situation	ELIZABETH ST		Telephone
	Report Required:	No	Officers		
			648 - Klinge		
07/08/2021 02:18	2021-00011669	Juvenile Delinquent	BLUE STAR HWY		911
	Report Required:	No	Officers		
			648 - Klinge		
07/08/2021 18:05	2021-00011701	Shoplifter	BUTLER ST		Telephone
	Report Required:	No	Officers		
			648 - Klinge		
07/08/2021 22:19	2021-00011723	No Ops	BLUE STAR HWY / OLD ALLEGAN RD		Officer
	Report Required:	No	Officers		

07/08/2021 23:09	2021-00011727 Report Required:	General Assist No	648 - Klinge BUTLER ST / MAIN ST Officers	Telephone
07/08/2021 23:17	2021-00011728 Report Required:	Domestic Assault No	648 - Klinge 62ND ST Officers	Telephone
07/09/2021 02:00	2021-00011733 Report Required:	Assault No	648 - Klinge 118TH AVE Officers	Telephone
07/13/2021 23:11	2021-00012118 Report Required:	General Assist No	648 - Klinge BUTLER ST / MAIN ST Officers	Telephone
07/13/2021 23:40	2021-00012124 Report Required:	Suspicious Situation No	648 - Klinge NB I 196 HWY Officers	Telephone
07/14/2021 01:14	2021-00012132- Report Required:	Improper Registration Yes	648 - Klinge BLUE STAR HWY Officers	Officer
07/14/2021 01:14	2021-00012131 Report Required:	Improper Registration Yes	648 - Klinge BLUE STAR HWY Officers	Officer
07/14/2021 02:12	2021-00012135 Report Required:	Assist Other Agencies No	648 - Klinge W MAPLE ST Officers	Telephone
07/15/2021 23:41	2021-00012304 Report Required:	General Assist No	648 - Klinge BUTLER ST / MAIN ST Officers	Telephone
07/16/2021 04:20	2021-00012315 Report Required:	Suspicious Situation No	648 - Klinge 49TH ST Officers	Telephone
07/16/2021 15:16	2021-00012350 Report Required:	Parking Violation No	648 - Klinge SPEAR ST Officers	Telephone
07/16/2021 22:35	2021-00012387 Report Required:	General Assist No	648 - Klinge BUTLER ST / MAIN ST Officers	Officer
07/17/2021 19:43	2021-00012441 Report Required:	Parking Violation No	648 - Klinge VATER ST Officers	Telephone
07/18/2021 17:45	2021-00012495 Report Required:	Check Welfare No	648 - Klinge 60TH ST Officers	Telephone
07/18/2021 18:46	2021-00012497	PDA	648 - Klinge CLEARBROOK DR / BLUE STAR HWY	Telephone

	Report Required:	No	Officers	
07/18/2021 22:21	2021-00012514	911 Welfare - Misdials	648 - Klinge	Telephone
	Report Required:	No	Officers	
07/18/2021 23:52	2021-00012519	General Assist	648 - Klinge	Telephone
	Report Required:	No	Officers	
07/19/2021 00:28	2021-00012521	Loud Noise	648 - Klinge	Telephone
	Report Required:	No	Officers	
07/21/2021 17:46	2021-00012732	OWI	648 - Klinge	Telephone
	Report Required:	No	Officers	
07/21/2021 19:35	2021-00012746	Parking Violation	648 - Klinge	Telephone
	Report Required:	No	Officers	
07/21/2021 23:28	2021-00012753	General Assist	648 - Klinge	Telephone
	Report Required:	No	Officers	
			648 - Klinge	

Total Matches : 32



Incident Analysis Report

Detail



Print Date/Time: 07/22/2021 08:57
 Login ID: allegancounty\bensfield
 Incident Type: All
 Call Source: All

From Date: 07/05/2021 00:00
 To Date: 07/22/2021 23:59

Allegan County Sheriff's Office
 ORI Number: MI0310300
 Officer ID: Kruithoff, Jason Lee
 Location: All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
07/05/2021 18:25	2021-00011476	Assist Other Agencies	SINGAPORE CT		Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/05/2021 19:14	2021-00011480	Parking Violation	BUTLER ST		Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/05/2021 19:35	2021-00011482	Assist Other Agencies	BLUE STAR HWY / 134TH AVE		Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/05/2021 22:27	2021-00011495	Found Property	WATER ST		Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/05/2021 23:27	2021-00011498	General Assist	BUTLER ST / MAIN ST		Officer
	Report Required:	No	Officers		
			490 - Kruithoff		
07/06/2021 16:25	2021-00011554	Check Welfare	N MAPLE ST		n Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/06/2021 19:33	2021-00011567	Parking Violation	WATER ST / MARY ST		Officer
	Report Required:	No	Officers		
			490 - Kruithoff		
07/06/2021 19:39	2021-00011568	Parking Violation	CULVER ST / BUTLER ST		Officer
	Report Required:	No	Officers		
			490 - Kruithoff		
07/06/2021 19:51	2021-00011572	Parking Violation	WATER ST / MAIN ST		Officer
	Report Required:	No	Officers		
			490 - Kruithoff		
07/06/2021 23:26	2021-00011586	General Assist	BUTLER ST / MAIN ST		Officer
	Report Required:	No	Officers		
			490 - Kruithoff		
07/07/2021 01:33	2021-00011595	Obstruct Justice	RIVER ST		Telephone
	Report Required:	No	Officers		

07/09/2021 19:23	2021-00011791	PIA	490 - Kruithoff SB I 196 HWY	kitty heckathorn	Telephone
	Report Required:	No	Officers		
07/10/2021 00:10	2021-00011814	Disorderly Conduct	490 - Kruithoff WATER ST		Telephone
	Report Required:	No	Officers		
07/10/2021 00:56	2021-00011820	OWI	490 - Kruithoff FRANCIS ST / BUTLER ST		Officer
	Report Required:	No	Officers		
07/10/2021 02:08	2021-00011823	Domestic Assault	490 - Kruithoff WATER ST		Telephone
	Report Required:	No	Officers		
07/10/2021 17:12	2021-00011867	Abandoned Vehicle	490 - Kruithoff BLUE STAR HWY		Telephone
	Report Required:	No	Officers		
07/10/2021 17:39	2021-00011871	Parking Violation	490 - Kruithoff WATER ST / MAIN ST		Officer
	Report Required:	No	Officers		
07/10/2021 17:45	2021-00011872	Parking Violation	490 - Kruithoff MASON ST / WATER ST		Telephone
	Report Required:	No	Officers		
07/10/2021 18:59	2021-00011876	Parking Violation	490 - Kruithoff BUTLER ST / CULVER ST		Telephone
	Report Required:	No	Officers		
07/11/2021 00:19	2021-00011903	General Assist	490 - Kruithoff WATER ST		Telephone
	Report Required:	No	Officers		
07/11/2021 00:52	2021-00011905	Intoxicated Subject	490 - Kruithoff WATER ST		Telephone
	Report Required:	No	Officers		
07/11/2021 02:01	2021-00011911	Liquor Violations	490 - Kruithoff WATER ST		Telephone
	Report Required:	No	Officers		
07/11/2021 03:09	2021-00011915	Disorderly Conduct	490 - Kruithoff WATER ST		Telephone
	Report Required:	No	Officers		
07/11/2021 04:20	2021-00011921	Alarm	490 - Kruithoff WATER ST		Telephone
	Report Required:	No	Officers		
07/11/2021 14:10	2021-00011941	911 Welfare - Misdials	490 - Kruithoff LAKESHORE DR		Telephone
	Report Required:	No	Officers		
07/11/2021 23:07	2021-00011985	Mental Subject	490 - Kruithoff LAKESHORE DR		911

	Report Required:	No	Officers	
07/12/2021 00:59	2021-00011990	General Assist	490 - Kruithoff MAIN ST / BUTLER ST	Officer
	Report Required:	No	Officers	
07/12/2021 17:49	2021-00012036	PDA	490 - Kruithoff SB I 196 HWY	Telephone
	Report Required:	No	Officers	
07/12/2021 19:17	2021-00012044	Parking Violation	490 - Kruithoff WATER ST	Telephone
	Report Required:	No	Officers	
07/12/2021 19:55	2021-00012046	Check Welfare	490 - Kruithoff BLUE STAR HWY	Telephone
	Report Required:	No	Officers	
07/12/2021 20:33	2021-00012049	BREATHING PROBLEMS	490 - Kruithoff HOFFMAN ST	Telephone
	Report Required:	No	Officers	
07/12/2021 23:02	2021-00012061	General Assist	490 - Kruithoff MAIN ST / BUTLER ST	Telephone
	Report Required:	No	Officers	
07/12/2021 23:45	2021-00012062	Vehicle in the Ditch	490 - Kruithoff HOLLAND ST / BLUE STAR HWY	Telephone
	Report Required:	No	Officers	
07/13/2021 01:23	2021-00012063	No Ops	490 - Kruithoff N BLUE STAR HWY / N UNION ST	Officer
	Report Required:	No	Officers	
07/14/2021 21:55	2021-00012220	Car/Deer PDA	490 - Kruithoff T / 136TH AVE	Telephone
	Report Required:	No	Officers	
07/14/2021 22:32	2021-00012223	Assist Other Agencies	490 - Kruithoff PERRYMAN ST	Telephone
	Report Required:	No	Officers	
07/14/2021 23:29	2021-00012227	General Assist	490 - Kruithoff BUTLER ST / MAIN ST	Officer
	Report Required:	No	Officers	
07/14/2021 23:40	2021-00012228	Animal-Dog Running	490 - Kruithoff NB I 196 HWY	Telephone
	Report Required:	No	Officers	
07/15/2021 02:16	2021-00012236	Escape/Flight	490 - Kruithoff B I 196 HWY	Telephone
	Report Required:	No	Officers	
07/19/2021 17:01	2021-00012581	PDA	490 - Kruithoff GRIFFITH ST	Telephone
	Report Required:	No	Officers	
			490 - Kruithoff	

07/19/2021 17:39	2021-00012583	PDA	BUTLER ST	Telephone
	Report Required:	No	Officers	
			490 - Kruithoff	
07/19/2021 21:48	2021-00012599	Assist Other Agencies	DULVER ST	Telephone
	Report Required:	No	Officers	
			490 - Kruithoff	
07/19/2021 23:09	2021-00012607	General Assist	BUTLER ST / MAIN ST	Telephone
	Report Required:	No	Officers	
			490 - Kruithoff	
07/19/2021 23:24	2021-00012609	Alarm	BLUE STAR HWY	Officer
	Report Required:	No	Officers	
			490 - Kruithoff	
07/20/2021 02:57	2021-00012615	Check Welfare	WATER ST	Telephone
	Report Required:	No	Officers	
			490 - Kruithoff	
07/20/2021 18:50	2021-00012667	Parking Violation	WATER ST	Telephone
	Report Required:	No	Officers	
			490 - Kruithoff	
07/20/2021 20:52	2021-00012679	OWI	BLUE STAR HWY / HOLLAND ST	Officer
	Report Required:	No	Officers	
			490 - Kruithoff	
07/21/2021 00:17	2021-00012690	General Assist	BUTLER ST / MAIN ST	Officer
	Report Required:	No	Officers	
			490 - Kruithoff	
07/21/2021 03:41	2021-00012695	Loud Noise	MASON ST	Telephone
	Report Required:	No	Officers	
			490 - Kruithoff	

Total Matches : 49



**CITY COUNCIL MEETING MINUTES
July 12, 2021 – 7:00 pm**

The City Council met for Special Council Meeting at 7:00 p.m. The meeting was held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

1. Call to Order

The meeting was called to order by Mayor Bekken at 7:00 p.m.

2. Attendance

Present: Bekken, Stanton, Leo, Lewis, Peterson, Dean, & Trester

Absent: None

Others Present: City Manager Heise, City Clerk Gallagher, and Zoning Administrator Osman.

1. Mayor's Comments

A. Recognized the passing of John ____. He asked council to allow the flag to be set at half-mast.

2. City Manager's Comments

3. Agenda Changes

Mayor Bekken moved to remove the agreements from the consent agenda to new business items D & E.

4. Reports

A. A. Fire Department EMS Report 2020-2021

B. B. Allegan County Sheriff – Incident Analysis Report - June 2021

5. Public Comment

6. Consent Agenda

A. Minutes

1. Regular City Council Meeting Minutes – June 28, 2021

2. Special City Council Meeting Minutes – July 7, 2021

B. Payables

1. Accounts Payable in the amount of \$236,218.06

2. Payroll in the amount of \$189,932.72

Motion was made by Lewis, 2nd by Stanton to approve the consent agenda as presented. Motion carried unanimously by roll call vote.

7. Unfinished Business

A. Amend Blue Star Trail Resolution 200928-B.

- Motion was made by Lewis, 2nd by Dean to Amend Blue Star Trail Resolution 200928-B. Motion carried unanimously by roll call vote.

8. New Business

A. Approve Resolution 210707-A to Add Frederick Street to the official ACT 51 Map for the City of Saugatuck.

- Motion was made by Trester, 2nd by Leo to Approve Resolution 210707-A to Add Frederick Street to the official ACT 51 Map for the City of Saugatuck. Motion carried unanimously by roll call vote.

B. Approve Resolution 210707-B to make Ryan the City Street Administrator.

- Motion was made by Dean, 2nd by Lewis to Approve Resolution 210707-B to make Ryan the City Street Administrator. Motion carried unanimously by roll call vote.

C. Approve proposal from Fence Consultants of West Michigan in the amount of \$3,239.56 and TNT Roofing in the amount of \$2,500.00.

- Motion was made by Lewis, 2nd by Leo to approve proposal from Fence Consultants of West Michigan in the amount of \$3,239.56 and TNT Roofing in the amount of \$2,500.00. Motion carried unanimously by roll call vote.

D. Approve Shoreline Technology agreement as presented.

- Motion was made by Trester, 2nd by Lewis to approve Shoreline Technology agreement as presented. Motion carried unanimously by roll call vote.

E. Approve Social District Property Transfer for the Butler to the Saugville Grill, LLC as presented.

- Motion was made by Lewis, 2nd by Dean to approve Shoreline Technology agreement as presented. Motion carried unanimously by roll call vote.

9. Public Comments

10. Communications

A. Lefort - Potholes

11. Council Comments

A. Council Member Peterson – Thanks to all the emergency planning department and Mike Johnson with the Sherriff's Department. She also asked about the orange cones being put up around town that have been purchased.

B. Council Member Trester also commended the Sheriff's department. He thanked the Phelps?? Family for their service and the Butler.

- C. Council Member Dean echoed the thank you to Mr. Johnson for stepping up for the fireworks and the first responders for keeping everyone safe.
- D. Council Member Lewis thanked everyone for the successful fourth of July. You will be seeing paper gators showing up around the community. Douglas and Saugatuck Township have one and it has recently been approved in the City of Saugatuck to help with the recycling of paper.
- E. Council Member Stanton thanked Kate White and Ryan Heise on their gathering of information for the pop-up patios and appreciates all the data collected for the patios.
- F. Mayor Bekken announced that we are hoping to have in-person meetings soon and run a test run at our next Council Workshop on July 21 at 4pm.

12. Adjournment

A motion was made by Lewis, 2nd by Stanton to adjourn at 7:52 p.m. Motion carried unanimously by roll call vote.

Respectfully Submitted,

Padley Gallagher
City Clerk



**PROPOSED CITY COUNCIL SPECIAL MEETING MINUTES
July 21, 2021 – 4:00 pm**

1. **Call to Order**
The meeting was called to order by Mayor Bekken at 4:00 p.m.
2. **Attendance**
Present: Bekken, Stanton, Leo, Lewis, Peterson, Dean, & Trester
Absent: None
Others Present: City Manager Heise, City Intern White, and Zoning Administrator Osman.
3. **Mayor's Comments**
4. **City Manager's Comments**
5. **Agenda Changes**
6. **Guest Speakers**
 - A. **Introduction of New Legal Counsel**
7. **Public Comment**
8. **Unfinished Business**
9. **New Business**
 - A. **MERS Defined Contribution Plan**
 - B. **Annual Sidewalk Sales – Special Event Permit**
 - C. **Spear Street Block Party – Special Event Permit**
10. **Introduction of Ordinances**
 - A. **Zoning Ordinance 210726-A - Floating Homes**
Motion by Peterson 2nd by Lewis to introduce Zoning Ordinance 210726-A for action at the Regular Council Meeting on July 26, 2021. Motion carried unanimously by voice vote. Council Member Staton recused herself from the vote.
 - B. **Regulatory Ordinance 210726-B - Floating Homes**
Motion by Peterson 2nd by Stanton to introduce Regulatory Ordinance 210726-B for action at the Regular Council Meeting on July 26, 2021. Motion carried unanimously by voice vote. Council Member Staton recused herself from the vote.

11. Public Comments

12. Communications

a. against Floating Homes Ordinances

13. Council Comments

14. Adjournment

A motion was made by Trester 2nd by Dean to adjourn at 5:16 p.m. Motion carried unanimously by roll call vote.

Respectfully Submitted,

Padley Gallagher
City Clerk

Vendor Name	Description	Amount
1. ALLEGAN COUNTY NEWS	PUBLISHING	497.00
2. ALLEGAN COUNTY SHERIFF	DEBT CREW	48.00
	DEBT CREW	198.00
	SHERIFF CONTRACT	25,725.72
	4TH OF JULY	7,552.66
	TOTAL	33,524.38
3. ALLEGAN COUNTY TREASURER	PROPERTY TAXES	160,920.72
4. AT&T MOBILITY	CELL PHONES	82.29
5. BBC DISTRIBUTING LLC	OVAL	765.83
	OVAL	356.96
	TOTAL	1,122.79
6. BLOOM SLUGGETT PC	TAX TRIBUNAL	326.50
	LEGAL FEES	3,566.00
	TOTAL	3,892.50
7. BS&A SOFTWARE	SOFTWARE UPDATES & ANNUAL SUPPORT	3,293.00
	PUBLIC RECORDS SEARCH	2,100.00
	TOTAL	5,393.00
8. CARELTON EQUIPMENT	REPAIRS	473.63
9. CITY OF DOUGLAS	ELECTION SHARE COST	121.33
10. COMCAST	TELEPHONES & INTERNET	163.40
11. CONSUMERS ENERGY	ELECTRIC	3,602.81
12. FLEIS & VANDENBRINK ENGINEERING INC	BRIDGE INSPECTION	400.00
	ENGINEERING FEES	2,097.78
	TOTAL	2,497.78
13. FRONTIER	DPW GARAGE	190.49
	OVAL	159.21
	OVAL 911	82.36
	TOTAL	432.06
14. GORDON FOOD SERVICE	CONCESSION	3,098.37
15. GRAND RAPIDS POPCORN	CONCESSION	260.30
16. IHLE AUTO PARTS	SUPPLIES	28.89
17. JONKER'S GARDEN	FLOWERS	89.98
18. LORRIE PASTOOR	CLEANING SERVICES	100.00
19. MERCHANTS BANCARD NETWORK	OVAL CREDIT CARD FEES	2,864.04
20. MERS		

Vendor Name	Description	Amount
21. MICHIGAN GAS UTILITIES	RETIREMENT	4,635.62
	BUTLER STREET BATHROOM	47.54
	DPW GARAGE	39.43
	CITY HALL	45.43
	BUTLER ST BATHROOM	45.40
	CITY HALL	42.92
	TOTAL	220.72
22. MINER SUPPLY CO	SUPPLIES	2,806.44
23. NET2PHONE INC	TELEPHONES	177.63
24. OTTAWA AREA INTERMEDIATE	SCHOOL DIS	
	PROPERTY TAXES	95,281.94
25. PETTY CASH	OVAL	52.63
26. PRIORITY HEALTH	HEALTH INSURANCE	6,694.24
27. PURITY CYLINDER GASES INC	CONCESSION	40.25
28. RATHCO SAFETY SUPPLY CO	SIGNS	268.31
29. REPUBLIC SERVICES	TRASH	498.44
	TRASH	532.19
	TRASH	114.44
	TOTAL	1,145.07
30. SAUGATUCK FIRE	SHORT TERM RENTALS	150.00
31. SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	126,995.64
32. SEPTIC TANK SYSTEMS CO INC	PORT A JOHNS	342.00
	OVAL	320.00
	TOTAL	662.00
33. SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	1,417.00
34. SISTERS IN INK	UNIFORMS	55.16
35. SMART BUSINESS SOURCE LLC	SUPPLIES	41.95
36. SPECTRUM PRINTERS INC	ELECTION MATERIALS	99.73
37. STANDARD INSURANCE COMPANY	INSURANCE	317.05
38. STATE OF MICHIGAN	4TH OF JULY	6,727.37
39. WESTENBROEK MOWER INC	SUPPLIES	23.98
TOTAL - ALL VENDORS		466,978.00
FUND TOTALS:		
Fund 101 - GENERAL FUND		79,093.78
Fund 202 - MAJOR STREETS		2,952.58
Fund 203 - LOCAL STREETS		428.45
Fund 661 - MOTOR POOL FUND		1,268.75
Fund 701 - CURRENT TAX FUND		383,198.30

07/23/2021 12:01 PM
User: Peter
DB: Saugatuck

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF SAUGATUCK
EXP CHECK RUN DATES 07/13/2021 - 07/26/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Name	Description	Amount
Fund 715 - ROSE GARDEN		36.14



City Council Agenda Item Report

FROM: Ryan Heise
MEETING DATE: July 26, 2021
SUBJECT: Defined Contribution Longevity

DESCRIPTION:

Amend the defined contribution plan with MERS to retain long serving employees with a minimum of five years of full-time service with the City of Saugatuck. Increase employer contribution to 8% with a 2% elective deferral from employee with at least 5 years of service; then at 10 years of service increase the employer contribution to 10% with a 4% elective deferral from employee and then at 15 years of service increase the employer contribution to 12% with a 6% elective deferral from the employee.

The highlights:

- Employee turnover comes with a price tag; Cost estimates for positions with salaries between \$45-\$75K are around 20% annual salary. It can be difficult to quantify these “soft costs” of hiring & training a new employee, but they can have a significant impact on employee morale and residents’ pride of trust.
- Based on longevity of the employee participation would start after 5 years of service with the City
- Retention of long serving employees; organizations are only as good as their employees.
- Employees must pay to play. They have economic value to the city and other staff members.
- Cost is manageable within the current budget, only 3 employees would qualify currently.
- Council can change the defined contribution at their leisure.

BUDGET ACTION REQUIRED:

N/A

LEGAL REVIEW:

MERS Senior Legal Department has reviewed our proposed changes. The changes meet current legal requirements based on IRS regulations.

SAMPLE MOTION:

Approve Resolution 210726-A to amend the defined contribution plan with MERS.

**CITY OF SAUGATUCK
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 210726-A

A RESOLUTION TO AMEND DEFINED CONTRIBUTION PLAN WITH MERS

Council Member _____, offered the following resolution and moved for its adoption, seconded by Council Member _____:

WHEREAS, in accordance with the MERS Defined Contribution Plan based on length of service (longevity) the City of Saugatuck (employer) will contribute 8% of base pay and the employee will elect to defer 2% of base pay after 5 years of service; then after 10 years the employer will contribute 10% of base pay and the employee will elect to defer 4% of base pay after 10 years of service; then after 15 years the employer will contribute 12% of base pay and the employee will elect to defer 6% of base pay for 15 years of service.

WHEREAS, the Council is authorized by the plan document to amend the Defined Contribution Plan with MERS at its leisure

WHEREAS, the Council is authorized to make changes to the personnel policies and procedures manual in Section 4.4 Retirement II Policy to insert the above amendment for defined contribution based on longevity of service.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of Saugatuck amends the MERS Defined Contribution agreement through the attached Contribution Addendum
2. The funds appropriated shall be approved pursuant to the authority granted by the Saugatuck City Charter.
3. All resolutions or parts of resolutions in conflict with this Resolution are rescinded.

YEAS: Council Members: _____

NAYS: Council Members: _____

ABSTAIN: Council Members: _____

ABSENT: Council Members: _____

RESOLUTION DECLARED ADOPTED.

Dated: July 26 2021

Mark Bekken, Mayor

Contribution Addendum for MERS Defined Contribution (and DC portion of Hybrid)



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711

www.mersofmich.com

This is an Addendum to the Adoption Agreement completed by City of Saugatuck #0307
Name of Participating Employer
 for Employees hired after 5/1/04 of 108947
Employee Group Division Code

The Addendum modifies the Adoption Agreement by providing for employer contributions to the Plan. Employer contributions may be considered a "match" to the employee's elected contribution upon enrollment in the plan, or non-matching; regardless of employee contributions. Contributions may not exceed IRS maximums for combined employee and employer contributions.

Required **Employee Contribution** Structure to DC (subject to Internal Revenue Code 415(c) limitations).

Select one:

- Employees are required to contribute per payroll period, the percentage * %
 OR
 flat dollar amount \$
- Employees are required to contribute within the following range for each payroll: Percentage range
 from % to % OR
 dollar amount range \$ to \$
- Direct Required Employee Contributions pre-tax

The Participating Employer will make **matching contributions** into the Defined Contribution Plan based on (CHECK ALL THAT APPLY):

- Each Employee's election to defer salary under the MERS 457 program (or any other qualified plan outside of MERS).
- Each Employee's one-time election of required employee contribution for MERS Defined Contribution.

*Employer 6% - Employee 0% with less than 4.99 years of service (current structure)
 Employer 8%- Employee 2% with 5 years -9.99 years of service
 Employer 10%- Employee 4% with 10 years -14.99 years of service
 Employer 12%-Employee 6% with 15 years of service

Contribution Addendum for MERS Defined Contribution (and DC portion of Hybrid)

The Participating Employer elects to make contributions as follows (check and complete *Matching, Non-Matching*, or both as applicable):

A. **Matching Contributions**

The Employer elects the following matching contribution formula:

- Percentage:** For each payroll period in which Employee contributions described above are made, the Participating Employer will contribute _____% of the Employee contribution amount.

For example, if an Employer elects a 50% match, then for every \$10 the participant defers to the Program, the Employer will contribute \$5 to the Program.

- Flat Dollar:** For each payroll period in which Employee contributions described above are made, the Participating Employer will contribute no more than \$_____ per payroll period.

Employer Cap: The Employer elects to establish a cap on its matching contributions, so that the match amount cannot exceed a certain amount. The Employer elects the following cap on its matching contribution:

- Flat Dollar Cap:** In no event will matching contributions made on behalf of a participant exceed a flat dollar amount equal to \$_____ per _____.
- (pay period / year / etc.)
- Cap Equal to Percentage of Total Compensation:** In no event will matching contributions made on behalf of a participant exceed _____% of the participant's IRS Section 401(a)(17) includable compensation as defined by the Employers' Adoption Agreement (cannot exceed 100% of participant's income).

B. **Non-Matching Contributions**

The Employer hereby elects to make contributions to the participants' accounts without regard to a participant's contribution amount (check one):

- Annual Contributions:** A one-time annual contribution of \$_____ or _____% of compensation per participant.
- \$_____ or _____% of compensation per participant for each payroll period.

*Employer 6% - Employee 0% with less than 4.99 years of service (current structure)

Employer 8%- Employee 2% with 5 years -9.99 years of service

Employer 10%- Employee 4% with 10 years -14.99 years of service

Employer 12%-Employee 6% with 15 years of service

MERS Hybrid Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.6377 | Fax 517.703.9707

www.mersofmich.com

The Employer, a participating municipality or participating court within the State of Michigan that has adopted MERS coverage, hereby establishes the following MERS Hybrid Plan provided by MERS of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. **Employer Name** City of Saugtauck **Municipality #:** 0307

If new to MERS, provide your municipality's/court's fiscal year: _____ through _____.
(Month) (Month)

II. Effective Date

Check one:

A. If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

Vesting credit from date of hire No vesting credit

This division is for new hires, rehires, and transfers of current Defined Benefit* division # _____ and/or current Defined Contribution division # _____

Closing this division will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation. (The amount may be adjusted for any benefit modifications that may have taken place since then.)

Current active (Defined Benefit or Defined Contribution) employees (select one of the following and see [Plan Document](#), Section 70 for more information):

Will have a one-time opportunity to convert the value of their current Defined Benefit into a lump sum transferred to the Defined Contribution portion of Hybrid sum, or continue accruing service in the Defined Benefit (complete *MERS Hybrid Conversion Addendum*.)

Will have a one-time opportunity to cease service accrual in the current plan and transfer to the new Hybrid Plan for future service accrual, or continue accruing service in the Defined Benefit. The deadline for employees to make their election is: ___/___/___

Will be required to cease service accrual in Defined Benefit and will transfer to Hybrid for future service accrual.

** By completing the section above, the Employer acknowledges receiving Projection Study (if applicable) results and understands the municipality's obligation to continue funding the liability associated with the closed Defined Benefit division.*

B. If this is an **amendment** of an existing Adoption Agreement (Hybrid division # HA-108947), the **effective date shall be the first day of** _____, **20**____. *Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.*

MERS Hybrid Plan Adoption Agreement

C. If this is to **separate employees** from an existing Hybrid division

(existing division number(s) _____)

into a new Hybrid division, the effective date shall be the first day of _____, 20____.

D. If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.

E. If this is an amendment to close Defined Benefit division(s) # _____ or Hybrid division(s) _____ with new hires, rehires, and transfers going into an existing Hybrid division # _____, the effective date shall be _____ (month/year).

Note: Closing this Defined Benefit division(s) will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation.

(The amount may be adjusted for any benefit modifications that may have taken place since then).

III. Plan Eligibility

Division Title: _____

Only those employees eligible for MERS membership may participate in the Hybrid Plan. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the specified service credit qualification and are required to contribute to both the Defined Benefit and Defined Contribution portions of Hybrid as defined below. All eligible employees must be enrolled in the plan. Please describe the specific classifications that are eligible for MERS within this division:

(For example: e.g., Full-time employees, Clerical staff, Union Employees participating in XXXX union)

For purposes of adjusting certain Defined Benefit actuarial assumptions, please indicate if this division includes police, fire, or emergency services employees.

MERS Hybrid Plan Adoption Agreement

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification under the Defined Benefit portion of Hybrid as defined under section IV (Provisions) in order to earn a month of service. Excluded classifications will require additional information below. For Defined Contribution portion of Hybrid, vesting is determined according to elapsed time (or hours reported, if applicable).

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than _____ per _____.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

IV. Provisions

1. Service Credit Qualification (for Defined Benefit portion of Hybrid)

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility and service credit qualification in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) _____ hours in a month.

Note: For purposes of Defined Contribution, vesting is determined by elapsed time or hours reported.

MERS Hybrid Plan Adoption Agreement

2. Leaves of Absence (for Defined Benefit portion of Hybrid)

Indicate in the chart below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages are **not** reported for leaves of absence.
- Employers are **not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer.
- For **contributory divisions**, employee contributions are required where service credit is granted and due at the time of monthly wage and contribution reporting. Employers may use the following formula to calculate employee contributions: the employee's current hourly rate (prior to leave), multiplied by service credit qualification (hours) multiplied by employee contribution. For example, if employees' hourly rate is \$20, the division requires 120 hours to obtain service credit, and employee contributions are 5%, the calculation will look like: \$20/hour X 120 X .05 = \$120 in employee contribution for that leave month. Employers may use another internal formula, if they choose and MERS will make note of it.

Note: For the Defined Contribution portion of Hybrid service is not "granted" or "excluded" as elapsed time (or accumulated hours) are used to determine vesting. Contributions will be due only for months where wages are paid.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short-Term Disability	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Disability	<input type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	<input type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37). Military reporting requires historical wage and contribution reporting for Defined Benefit as applicable.

MERS Hybrid Plan Adoption Agreement

3. Definition of Compensation

To streamline your Hybrid administration, MERS encourages you to use the same Definition of Compensation for both the Defined Benefit and Defined Contribution components. Contributions are calculated using the elected definition and must be reported to MERS separately for Defined Benefit and Defined Contribution.

My Defined Contribution portion uses a different definition. Fill out the below for your Defined Benefit portion.

Select your definition here. If you choose to customize your definition, skip this table and go to page 5.

	<input type="checkbox"/> Base Wages	<input type="checkbox"/> Box 1 Wages	<input type="checkbox"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Hybrid Plan employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

MERS Hybrid Plan Adoption Agreement

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 5.

CUSTOM: If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions. Wages are reported based on definition selected and the percentage of contributions should be determined using that wage.

Types of Compensation

Regular Wages

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Salary or hourly wage X hours | <input type="checkbox"/> On-call pay |
| <input type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) | <input type="checkbox"/> Other: _____ |

Other Wages apply: YES NO

- | | |
|--|--|
| <input type="checkbox"/> Shift differentials | <input type="checkbox"/> Severance issued over time (weekly/bi-weekly) |
| <input type="checkbox"/> Overtime | <input type="checkbox"/> Other: _____ |

Lump Sum Payments apply: YES NO

- | | |
|---|--|
| <input type="checkbox"/> PTO cash-out | <input type="checkbox"/> Educational degrees |
| <input type="checkbox"/> Longevity | <input type="checkbox"/> Moving expenses |
| <input type="checkbox"/> Bonuses | <input type="checkbox"/> Sick payouts |
| <input type="checkbox"/> Merit pay | <input type="checkbox"/> Severance (if issued as lump sum) |
| <input type="checkbox"/> Job certifications | <input type="checkbox"/> Other: _____ |

Taxable Payments apply: YES NO

- | | |
|---|--|
| <input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) | <input type="checkbox"/> Car allowance |
| <input type="checkbox"/> Prizes, gift cards | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Personal use of a company car | |

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES NO

- | | |
|---|---|
| <input type="checkbox"/> Gun, tools, equipment, uniform | <input type="checkbox"/> Mileage reimbursement |
| <input type="checkbox"/> Phone | <input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement) |
| <input type="checkbox"/> Fitness | <input type="checkbox"/> Other: _____ |

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES NO

- | | |
|--|--|
| <input type="checkbox"/> 457 employee and employer contributions | <input type="checkbox"/> IRA contributions |
| <input type="checkbox"/> 125 cafeteria plan, FSAs and HSAs | <input type="checkbox"/> Other: _____ |

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES NO

- | | |
|--|--|
| <input type="checkbox"/> Health plan, dental, vision benefits | <input type="checkbox"/> Group term or whole life insurance < \$50,000 |
| <input type="checkbox"/> Workers compensation premiums | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Short- or Long-term disability premiums | |

Mandatory Contributions apply: YES NO

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Hybrid Plan employee contributions | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> MERS Health Care Savings Program employee contributions | |

Taxable Fringe Benefits apply: YES NO

- | | |
|---|---|
| <input type="checkbox"/> Clothing reimbursement | <input type="checkbox"/> Group term life insurance > \$50,000 |
| <input type="checkbox"/> Stipends for health insurance opt out payments | <input type="checkbox"/> Other: _____ |

Other Benefits / Lump Sum Payments apply: YES NO

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Workers compensation settlement payments | <input type="checkbox"/> Other: _____ |
|---|---------------------------------------|

MERS Hybrid Plan Adoption Agreement

4. Employer Caps

- The Employer hereby elects to cap the annual contribution to Hybrid (total amount for both Defined Benefit and Defined Contribution portions) to ____% of payroll. The employer will adjust its contribution to the DC portion of the plan based on the required contribution for the DB portion. An employee contribution will become required on the DB portion of the plan if the total employer contribution DB + DC portions has exceeded the cap with no employer contribution to the DC portion.
- The Employer hereby elects to cap the annual contribution to the Defined Benefit portion of Hybrid to ____% of payroll. An employee contribution will become required on the DB portion of the plan if the required employer contribution for the DB portion of the plan has exceeded the set cap (regardless of the employer contribution to the DC portion of the plan).

Hybrid – Defined Benefit Component Provisions

The Defined Benefit Provisions, once adopted, are irrevocable and shall not be later changed except for definition of compensation except for definition of compensation and early out provision.

Valuation Date: _____, 20____

1. This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary or normal cost calculation created by MERS that sets contribution rates.
2. Annually, the MERS actuary will conduct an actuarial valuation to determine the employer's contribution rates for the Defined Benefit portion of Hybrid. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

3. Benefit Multiplier

The multiplier shall be one of the following dependent upon the division's Social Security status:

Social Security Coverage

- 1.00%
 1.25%
 1.50%

No Social Security Coverage

- 1.00%
 1.25%
 1.50%
 1.75%
 2.00%

4. Final Average Compensation (FAC) shall be based on the highest consecutive 3 years
5. Vesting shall be 6 years
6. Normal DB Retirement Age: _____ (any age from 60 – 70)
7. Early Normal Retirement with unreduced benefits
8. Age: _____ (may be any number from 55-65 with 25 years of service)

MERS Hybrid Plan Adoption Agreement

Hybrid - Defined Contribution Component Provisions

1. Vesting (for Defined Contribution portion)

Vesting will be credited using (check one):

- Elapsed time method – Employees will be credited with one vesting year for each 12 months of continuous employment from the date of hire through date of termination.
- Hours reported method – Employees will be credited with one vesting year for each calendar year in which _____ hours are worked

Vesting schedule will be (check one):

- Immediate
- Cliff Vesting (fully vested after below number years of service)
 1 year 2 years 3 years 4 years 5 years
- Graded Vesting (the % of vesting acquired after employment for the designated number of years)
_____ % after 1 year of service
_____ % after 2 years of service
_____ % after 3 years of service (min 25%)
_____ % after 4 years of service (min 50%)
_____ % after 5 years of service (min 75%)
_____ % after 6 years of service (min 100%)

In the event of disability or death, an employee's (or his/her beneficiary's) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal DC Retirement Age (presumed to be age 60 unless otherwise specified) _____

If an employee is still employed with the municipality at the age specified here, their entire employer contribution balance will become 100% vested regardless of years of service.

2. Contributions (for Defined Contribution portion)

- a. Will be remitted according to Employer's payroll withholding which represents the actual period amounts are withheld from employee paychecks, or within the month during which amounts are withheld (check one):

- Weekly
- Bi-Weekly (every other week)
- Semi-Monthly (twice each month)
- Monthly
- Other (must specify) _____

b. Employer Contributions

Required Employer and Employee Contributions are outlined using associated [Contribution Addendum for MERS Defined Contribution \(MD-073\)](#).

- c. Post-tax voluntary employee contributions are allowable into a Defined Contribution account subject to Section 415(c) limitations of the Internal Revenue Code.

3. Loans: shall be permitted shall not be permitted

If Loans are elected, please refer to the *Defined Contribution & 457 Loan Addendum*.

4. Rollovers from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

MERS Hybrid Plan Adoption Agreement

5. Forfeiture (for Defined Contribution portion)

A forfeiture occurs when a participant separates from employment prior to meeting the associated elapsed time (or hours reported) to receive vesting. The percentage of his/her employer contribution account balance that has not vested as of the date of termination will forfeit after 12 consecutive months following the termination date reported by the employer, or earlier, if the System distributes the participant's vested portion. MERS will utilize an available forfeiture balance as an automatic funding source applied to reported employer contributions at the time of reporting.

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this MERS Hybrid Plan Adoption Agreement and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Hybrid Plan Adoption Agreement, the provisions of the Plan Document control.

VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and DB benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency;
4. The Employer acknowledges that the DB wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;
5. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;
6. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains for the Defined Contribution portion of Hybrid, pursuant to the Internal Revenue Code;

MERS Hybrid Plan Adoption Agreement

- 7. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended;
- 8. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43 of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43 or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the Hybrid Plan, to authorize the transfer of any assets to the Hybrid Plan, or to continue administration by MERS or any third-party administrator of the Hybrid Plan.

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by Saugatuck City Council

at a Board Meeting which took place on: _____

(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____

(Authorized MERS Signatory)

Communities in Michigan	Years of Service			
	5 years	10 years	15 years	20 years
Roosevelt Park	2%	4%	6%	8%
St Clair Shores	2%	3%	4%	5%
Springfield	2%	2%	4%	6%
East Grand Rapids	\$ 200	\$ 400	\$ 600	\$ 800
Otsego	\$ 250	\$ 750	\$ 750	\$ 750
Northville	\$ 250	\$ 500	\$ 750	\$ 1,000
Mason	\$ 300	\$ 55	\$ 800	\$ 1,050
Muskegon	\$ 300	\$ 600	\$ 900	\$ 1,200
Ann Arbor	\$ 300	\$ 600	\$ 900	\$ 1,200
Norway	\$ 350	\$ 450	\$ 500	\$ 550
Albion	\$ 400	\$ 400	\$ 700	\$ 1,050
Owosso	\$ 400	\$ 650	\$ 750	\$ 750
Zeeland	\$ 500	\$ 750	\$ 1,000	\$ 1,250
Saugatuck Fire	\$ 500	\$ 1,000	\$ 1,500	\$ 2,000
Marshall	\$ 500	\$ 1,000	\$ 1,500	\$ 1,500
Wayland	\$ 500	\$ 1,000	\$ 1,500	\$ 2,000
Southfield	\$ 500	\$ 1,000	\$ 1,500	\$ 2,000
Chelsea	\$ 650	\$ 800	\$ 1,000	\$ 1,250
Almont	\$ 700	\$ 900	\$ 900	\$ 1,100
Gladstone	\$ 750	\$ 1,000	\$ 1,250	\$ 1,500
Birmingham	\$ 900	\$ 1,100	\$ 1,300	\$ 1,500
Big Rapids	\$ 1,100	\$ 1,300	\$ 1,300	\$ 1,500
All communities listed above are cash payments.				



From: Ryan Heise
Meeting Date: July 26, 2021
Subject: Special Event Permit - Annual SDABA Sidewalk Sales

DESCRIPTION:

Special event application submitted from SDABA to hold an annual sidewalk sales event in downtown Saugatuck City on August 19, 2021.

BUDGET ACTION REQUIRED: N/A

COMMITTEE/COMMISSION REVIEW: N/A

LEGAL REVIEW: N/A

SAMPLE MOTION:

Motion to approve/deny special event application from SDABA to hold annual sidewalk sales event in downtown Saugatuck City on August 19, 2021 approval contingent upon approval by emergency services and DPW.

102 Butler Street ★ P.O. Box 86 ★ Saugatuck, MI 49453 ★ (269) 857-2603 ★ www.saugatuckcity.com



Council Action

_____ Approved

_____ Denied

_____ Date

102 Butler Street • P.O. Box 86 • Saugatuck, MI 49453
Phone: 269-857-2603 • Website: www.saugatuckcity.com

SPECIAL EVENT APPLICATION

Must be filled out in its entirety & returned to the City Clerk's Office 30 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: SDABA

TELEPHONE: 269-857-1626

MAILING ADDRESS: _____

CONTACT NAME: _____

TELEPHONE: _____

E-MAIL ADDRESS: _____

CELL PHONE: _____

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: _____

TELEPHONE: _____

E-MAIL ADDRESS: _____

CELL PHONE: _____

EVENT INFORMATION

NAME OF EVENT: _____

DATE(S) OF EVENT: _____

PURPOSE OF EVENT: _____

RAIN DATE: _____

- Non-Profit For-Profit City Operated/Sponsored Co-Sponsored
- Marathon/Race Festival/Fair Video/Film Production Other _____

EVENT LOCATION: _____

EVENT HOURS: _____

ESTIMATED NUMBER OF ATTENDEES: _____

ESTIMATED NUMBER OF VOLUNTEERS: _____

ESTIMATE DATE / TIME FOR SET-UP: _____ A.M. P.M.

ESTIMATE DATE / TIME FOR CLEAN-UP: _____ A.M. P.M.

EVENT DETAILS

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: _____ END: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department) Yes No

Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No

Provide Copy of Liquor Liability Insurance (listing the City as additionally insured)

Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

WILL FIREWORKS BE APART OF EVENT: Yes No

Provide Copy of Liability Insurance (listing the City as additionally insured)

Provide Copy of Fireworks Permit

EVENT SIGNAGE: City Council approval is required for any temporary signing in the public right-of-way, across a street or on City property. Which of the following signs are requested for this event:

“YARD” SIGNS - Number requested: ____ (Maximum size is 2’ x 2’. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

BANNER UNDER SAUGATUCK PALETTE SIGN - (Size cannot be greater than 14’ x 4’). Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): _____

Description of signs: _____

(Signs at event site cannot be displayed prior to day of the event and must be removed at the end of the event.)

TENTS/CANOPIES/MISC: The City of Saugatuck does not have tents, stage, tables or chairs available for rental. There are a number of businesses listed in the yellow pages under “Rental Service Stores” that specialize in the rental of event supplies. Will the following be constructed or located in the event area:

BOOTHS – QUANTITY _____

TENTS – QUANTITY _____

AWNINGS – QUANTITY _____

TABLES – QUANTITY _____

PORTABLE TOILETS – QUANTITY _____

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? _____

Will the Interurban be utilized? Yes No Time(s) _____

DEPARTMENT OF PUBLIC WORKS

APPROVED DENIED

_____ *Authorized Personnel Signature*

Will this event require the use of any of the following municipal equipment: Yes No

- TRASH RECEPTACLES – QUANTITY _____ BARRICADES – QUANTITY _____
- TRAFFIC CONES – QUANTITY _____ PARKING SIGNS – QUANTITY _____
- FENCING WATER ELECTRIC RESTROOM CLEANING
- OTHER _____

POLICE DEPARTMENT

APPROVED DENIED

_____ *Authorized Personnel Signature*

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times _____

Other (describe): _____

SAUGATUCK TOWNSHIP FIRE DISTRICT

APPROVED DENIED

_____ *Authorized Personnel Signature*

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: _____ 7 A.M. P.M.

Street re-open date/time: _____ 7 A.M. P.M.

SIDEWALK CLOSURES: Yes No (use attached map to outline proposed closures)

Describe Sidewalk Use: _____

Sidewalk closure date/time: _____ _____ A.M. P.M.

Sidewalk re-open date/time: _____ _____ A.M. P.M.

PARKING LOT CLOSURES: Yes No (use attached map to outline proposed closures)

Parking Lot Location: _____

Sidewalk closure date/time: _____ _____ A.M. P.M.

Sidewalk re-open date/time: _____ _____ A.M. P.M.

What parking arrangements are proposed to accommodate potential attendance: _____

APPLICATION CHECK LIST

- Completed Application
- Event Map (includes detailed event layout for vendors, booths, porta potties, etc.)
- Road/Sidewalk/Parking Lot Closure Map
- Certificate of Insurance (listing the City of Saugatuck as additionally insured)
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: _____

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Saugatuck as an additional insured on all applicable policies and submit the certificate to the City Clerk's Office no later than one (1) week following notice of the event approval.

Comply with all City and County Ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

Applicant agrees to defend, indemnify and hold harmless the City of Saugatuck, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the City of Saugatuck or by third parties, or by the agents, servants, employees or factors of any of them.

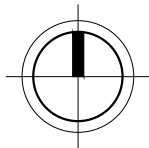
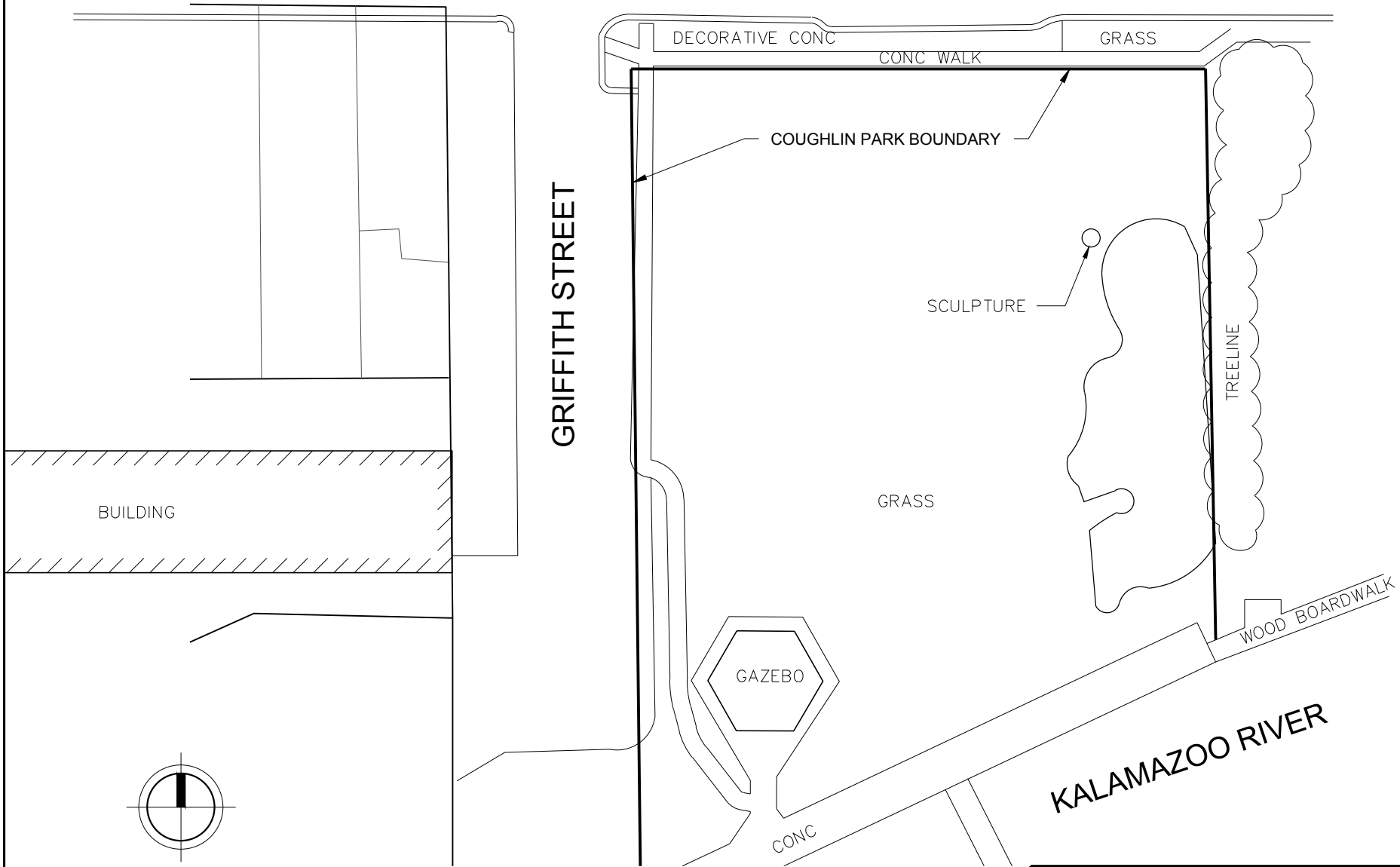
As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature

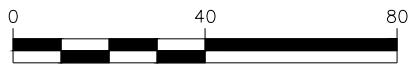


Date

CULVER STREET



NORTH

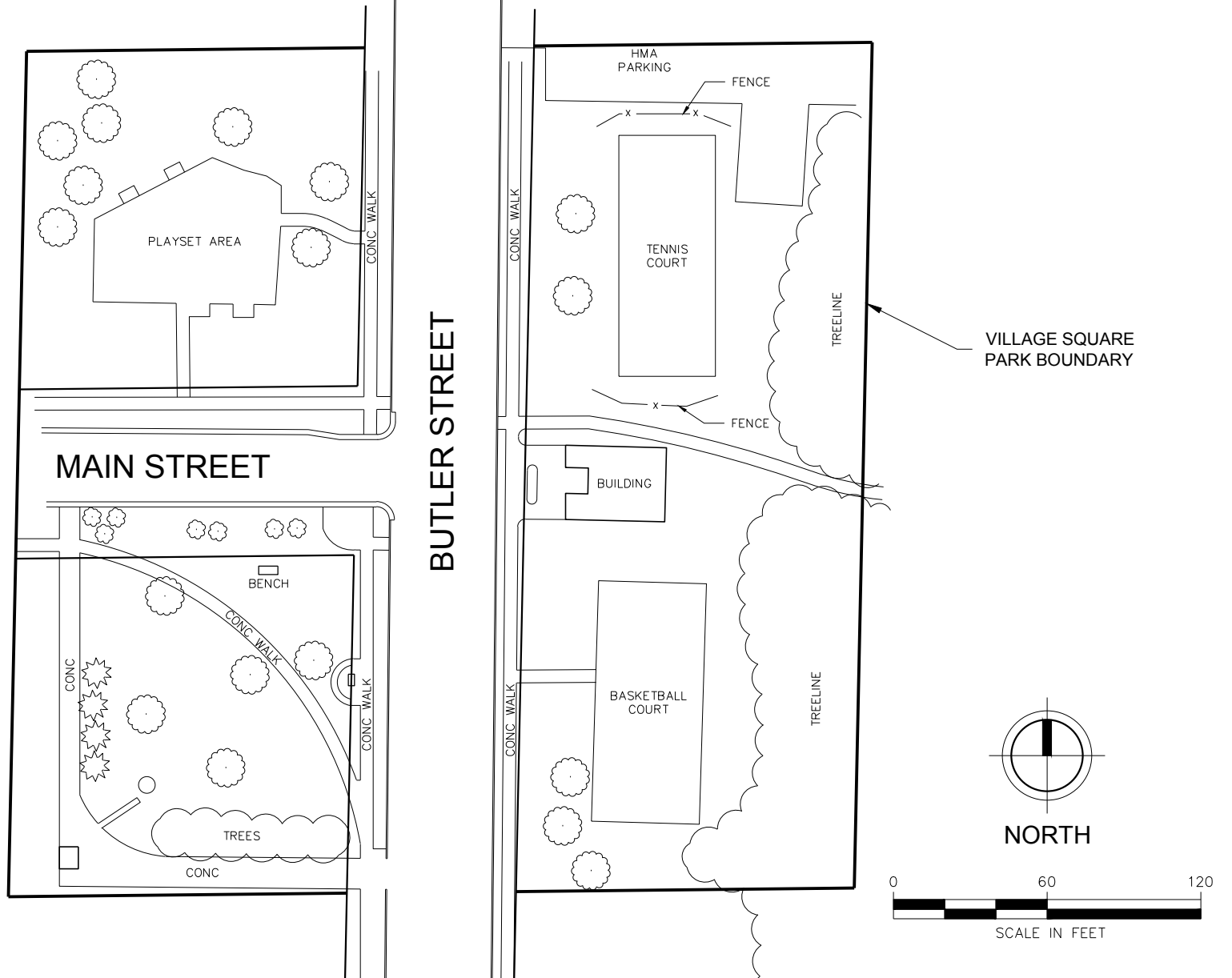


SCALE IN FEET

APPLICANT TO SKETCH LOCATION OF PROPOSED
 TEMPORARY STRUCTURES, TENTS, STAGES,
 EQUIPMENT, TRAILERS, PORTA POTTYS, ETC...

CITY OF SAUGATUCK
 ALLEGAN COUNTY, MICHIGAN

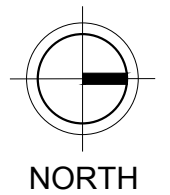
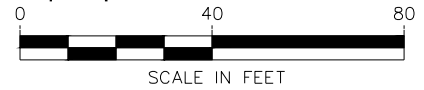
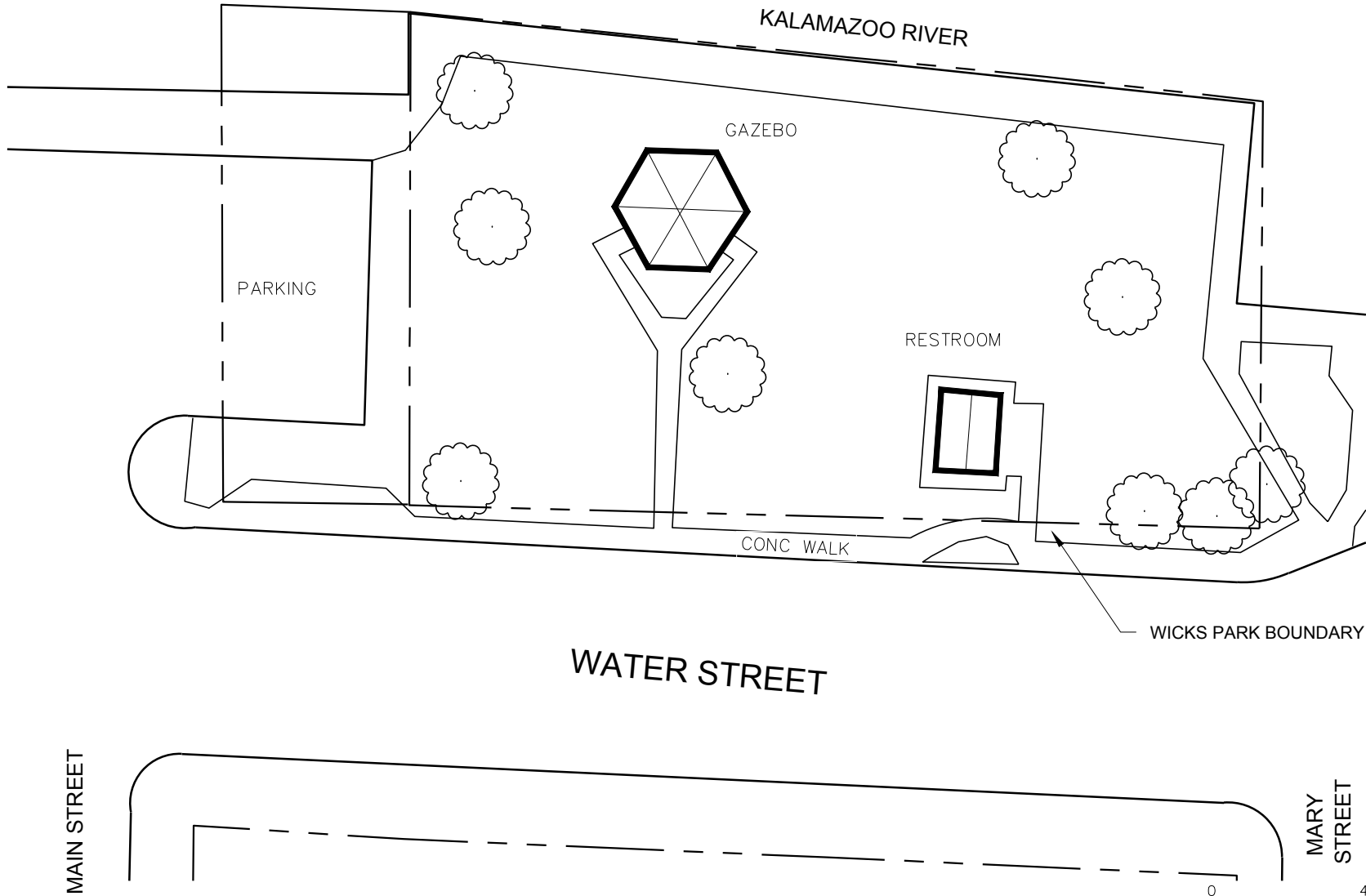
COUGHLIN PARK
 PARK USE PERMIT APPLICATION



APPLICANT TO SKETCH LOCATION OF PROPOSED TEMPORARY STRUCTURES, TENTS, STAGES, EQUIPMENT, TRAILERS, PORTA POTTYS, ETC...

CITY OF SAUGATUCK
ALLEGAN COUNTY, MICHIGAN

VILLAGE SQUARE PARK
PARK USE PERMIT APPLICATION



APPLICANT TO SKETCH LOCATION OF PROPOSED
 TEMPORARY STRUCTURES, TENTS, STAGES,
 EQUIPMENT, TRAILERS, PORTA POTTY'S, ETC...

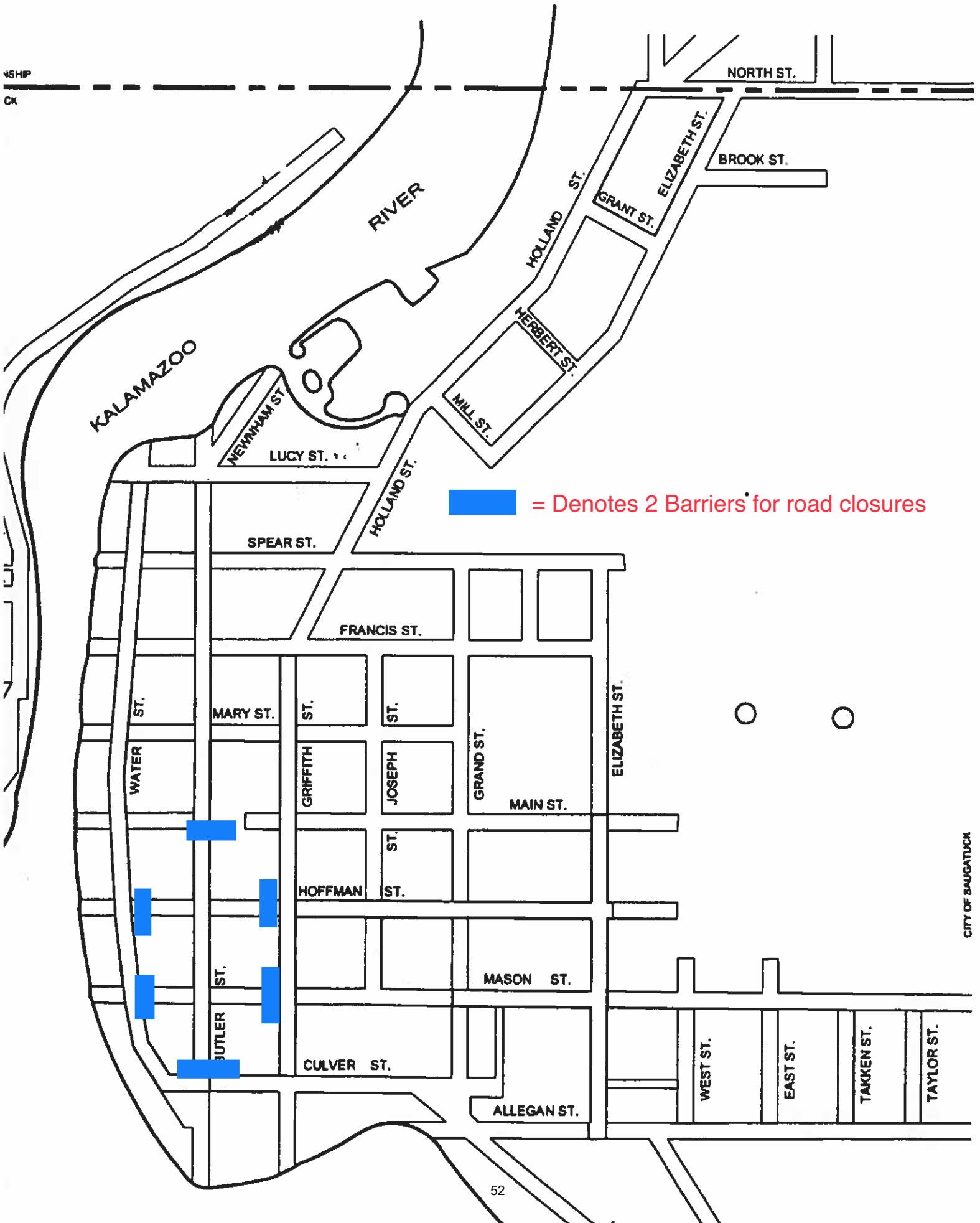
FLEIS & VANDENBRINK ENGINEERING, INC.

CITY OF SAUGATUCK
 ALLEGAN COUNTY, MICHIGAN

WICKS PARK
 PARK USE PERMIT APPLICATION

Downtown Street / Sidewalk Closure(s)

ASHP
CK



 = Denotes 2 Barriers for road closures

CITY OF SAUGATUCK



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: office@saugatuckfire.org

REQUIREMENTS FOR TENT STRUCTURES

Date: _____ Location: _____

Address: _____ Municipality: _____

Note this is a partial check list of requirements based on the International Fire Code 2015 edition (IFC). If you have further requirements consult with Saugatuck Twp. Fire District.

Check off when complete:

- _____ A detailed site and floor plan for tents with an occupant load of 50 or more shall be provided with each application for approval. The floor plan shall indicate details the means of egress, seating capacity, arrangement of seating and location of any heating and electrical equipment. (3103.6)
- _____ Fire apparatus access roads shall be provided. (3103.8.1 / 503)
- _____ Tents shall not be located within 20 feet of lot lines, buildings, other tents, parked vehicles, or internal combustion engines. Support ropes and guy wires shall be considered as part of the tent. Note: There are exceptions, consult with the Saugatuck Township Fire District. (3103.8.2)
- _____ An unobstructed fire break passageway or fire road not less than 12 feet wide and free from guy ropes, or other obstructions shall be maintained on all sides of all tents. (3103.8.6)
- _____ All tents and side curtains shall be composed of flame resistant material in accordance with NFPA 701 and IFC. (3104.2)
- _____ Tents shall have a permanently affixed label bearing the identification of size and fabric or material type. (3104.3)
- _____ A copy of the certificate attesting to the flame resistance of the fabric shall be submitted to Saugatuck Township Fire District. (3104.4)
- _____ Combustible materials shall not be located within any tent structure. (3104.5)
- _____ Open flame or other devices emitting flame, fire or heat including parked cars shall not be permitted inside or within 20 feet of the tent. (3104.7)



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



_____ Portable fire extinguishers shall be provided at the exits. A minimum rating size of 2A10BC. (3104.12 /906)

_____ The occupant load shall be stated. (3104.14 / Chapter 10)

_____ Side curtains shall be flame resistant and when used at exit openings shall be of a color that contrasts with the color of the tent. (3103.12.3)

_____ Aisles having a minimum width of not less than 44 inches shall be provided from seating areas and aisles shall progressively increase in width to provide, at all points, not less than 1 foot or aisle width for each 50 persons served by such aisle at that point. (3103.12.5)

_____ A minimum number of means of egress and means of egress widths are as follows: (3102.12.5.1)

Occupant Load	Min. # of Means of Egress	Min. Width of Egress
10-199	2	72"
200-499	3	72"

_____ Exits shall be clearly marked if the occupant load is 50 or more. (3103.12.6)

_____ Exit signs shall be approved self-luminous type or shall be internally or externally illuminated. (3103.12.6.1)

_____ Means of egress shall be illuminated. (3103.12.7)

_____ Required width of exits, aisles and passageways shall be maintained at all times. (3103.12.8)

_____ Trained crowd manager/supervisor shall be provided at a ratio of one crowd manager/supervisor for every 250 occupants. (3104.20.2)

_____ "No Smoking" signs shall be posted in conspicuous locations. (3104.6)

_____ Provide STFD with a copy of the "Miss Dig" ticket number and documentation for location and marking of underground utilities where tent will be erected. (102.9)

_____ Saugatuck Township Fire District will inspect the tent installation.

Signature of Applicant: _____

Signature of Fire Inspector: _____

Date: _____

Revised 8/2016-CM



From: Ryan Heise
Meeting Date: July 26, 2021
Subject: Special Event Permit - Spear Street Block Party

DESCRIPTION:

Special event application submitted from SDABA to hold an annual sidewalk sales event in downtown Saugatuck City on August 15, 2019.

BUDGET ACTION REQUIRED: N/A

COMMITTEE/COMMISSION REVIEW: N/A

LEGAL REVIEW: N/A

SAMPLE MOTION:

Motion to approve/deny special event application from Russ Gardner to hold annual Spear Street Block Party event in Saugatuck City on August 14, 2021 approval contingent upon approval by emergency services and DPW.

102 Butler Street ★ P.O. Box 86 ★ Saugatuck, MI 49453 ★ (269) 857-2603 ★ www.saugatuckcity.com



Council Action

_____ Approved

_____ Denied

_____ Date

102 Butler Street • P.O. Box 86 • Saugatuck, MI 49453
Phone: 269-857-2603 • Website: www.saugatuckcity.com

SPECIAL EVENT APPLICATION

Must be filled out in its entirety & returned to the City Clerk's Office 30 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: Spear St Block Party Cmte

TELEPHONE: 616-218-6545

MAILING ADDRESS: 245 Spear St, Saugatuck MI 49453

CONTACT NAME: Russ Gardner

TELEPHONE: _____

E-MAIL ADDRESS: russ_gardner@hotmail.com

CELL PHONE: 616-218-6545

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Russ Gardner

TELEPHONE: _____

E-MAIL ADDRESS: russ_gardner@hotmail.com

CELL PHONE: 616-218-6545

EVENT INFORMATION

NAME OF EVENT: 9th Annual Spear St & Friends Block Party

DATE(S) OF EVENT: 8/14/2021

PURPOSE OF EVENT: Neighborhood solidarity & enjoyment

RAIN DATE: None

- Non-Profit For-Profit City Operated/Sponsored Co-Sponsored
- Marathon/Race Festival/Fair Video/Film Production Other Resident sponsored

EVENT LOCATION: Spear St between Holland & Butler

EVENT HOURS: 5p to 11p

ESTIMATED NUMBER OF ATTENDEES: 35-50

ESTIMATED NUMBER OF VOLUNTEERS: 4

ESTIMATE DATE / TIME FOR SET-UP: 8/14/2021 3 A.M. P.M.

ESTIMATE DATE / TIME FOR CLEAN-UP: 8/14/2021 11 A.M. P.M.

DEPARTMENT OF PUBLIC WORKS

APPROVED DENIED

Authorized Personnel Signature

Will this event require the use of any of the following municipal equipment: Yes No

- TRASH RECEPTACLES – QUANTITY _____ BARRICADES – QUANTITY 2
- TRAFFIC CONES – QUANTITY _____ PARKING SIGNS – QUANTITY _____
- FENCING WATER ELECTRIC RESTROOM CLEANING
- OTHER _____

POLICE DEPARTMENT

APPROVED DENIED

Authorized Personnel Signature

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times _____

Other (describe): _____

SAUGATUCK TOWNSHIP FIRE DISTRICT

APPROVED DENIED

Authorized Personnel Signature

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: 8/14/21 3 A.M. P.M.

Street re-open date/time: 8/14/21 11 A.M. P.M.

SIDEWALK CLOSURES: Yes No (use attached map to outline proposed closures)

Describe Sidewalk Use: _____

Sidewalk closure date/time: _____ _____ A.M. P.M.

Sidewalk re-open date/time: _____ _____ A.M. P.M.

PARKING LOT CLOSURES: Yes No (use attached map to outline proposed closures)

Parking Lot Location: _____

Sidewalk closure date/time: _____ _____ A.M. P.M.

Sidewalk re-open date/time: _____ _____ A.M. P.M.

What parking arrangements are proposed to accommodate potential attendance: _____

EVENT DETAILS

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: _____ END: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department) Yes No
 Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No
 Provide Copy of Liquor Liability Insurance (listing the City as additionally insured)
 Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

WILL FIREWORKS BE APART OF EVENT: Yes No
 Provide Copy of Liability Insurance (listing the City as additionally insured)
 Provide Copy of Fireworks Permit

EVENT SIGNAGE: City Council approval is required for any temporary signing in the public right-of-way, across a street or on City property. Which of the following signs are requested for this event:

- "YARD" SIGNS** - Number requested: ____ (Maximum size is 2' x 2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)
- BANNER UNDER SAUGATUCK PALETTE SIGN** - (Size cannot be greater than 14' x 4'). Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)
- SIGNAGE AT EVENT SITE** - Location(s): On "Road Closed" signs
Description of signs: Small handmade signs announcing block party
(Signs at event site cannot be displayed prior to day of the event and must removed at the end of the event.)

TENTS/CANOPIES/MISC: The City of Saugatuck does not have tents, stage, tables or chairs available for rental. There are a number of businesses listed in the yellow pages under "Rental Service Stores" that specialize in the rental of event supplies. Will the following be constructed or located in the event area:

- BOOTHS – QUANTITY** _____ **TENTS – QUANTITY** _____
- AWNINGS – QUANTITY** _____ **TABLES – QUANTITY** _____
- PORTABLE TOILETS – QUANTITY** _____

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? No outside vendors are being used for this event

Will the Interurban be utilized? Yes No Time(s) _____

APPLICATION CHECK LIST

- Completed Application
- Event Map (includes detailed event layout for vendors, booths, porta potties, etc.)
- Road/Sidewalk/Parking Lot Closure Map
- Certificate of Insurance (listing the City of Saugatuck as additionally insured)
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: _____

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Saugatuck as an additional insured on all applicable policies and submit the certificate to the City Clerk's Office no later than one (1) week following notice of the event approval.

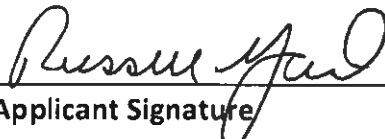
Comply with all City and County Ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

Applicant agrees to defend, indemnify and hold harmless the City of Saugatuck, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the City of Saugatuck or by third parties, or by the agents, servants, employees or factors of any of them.

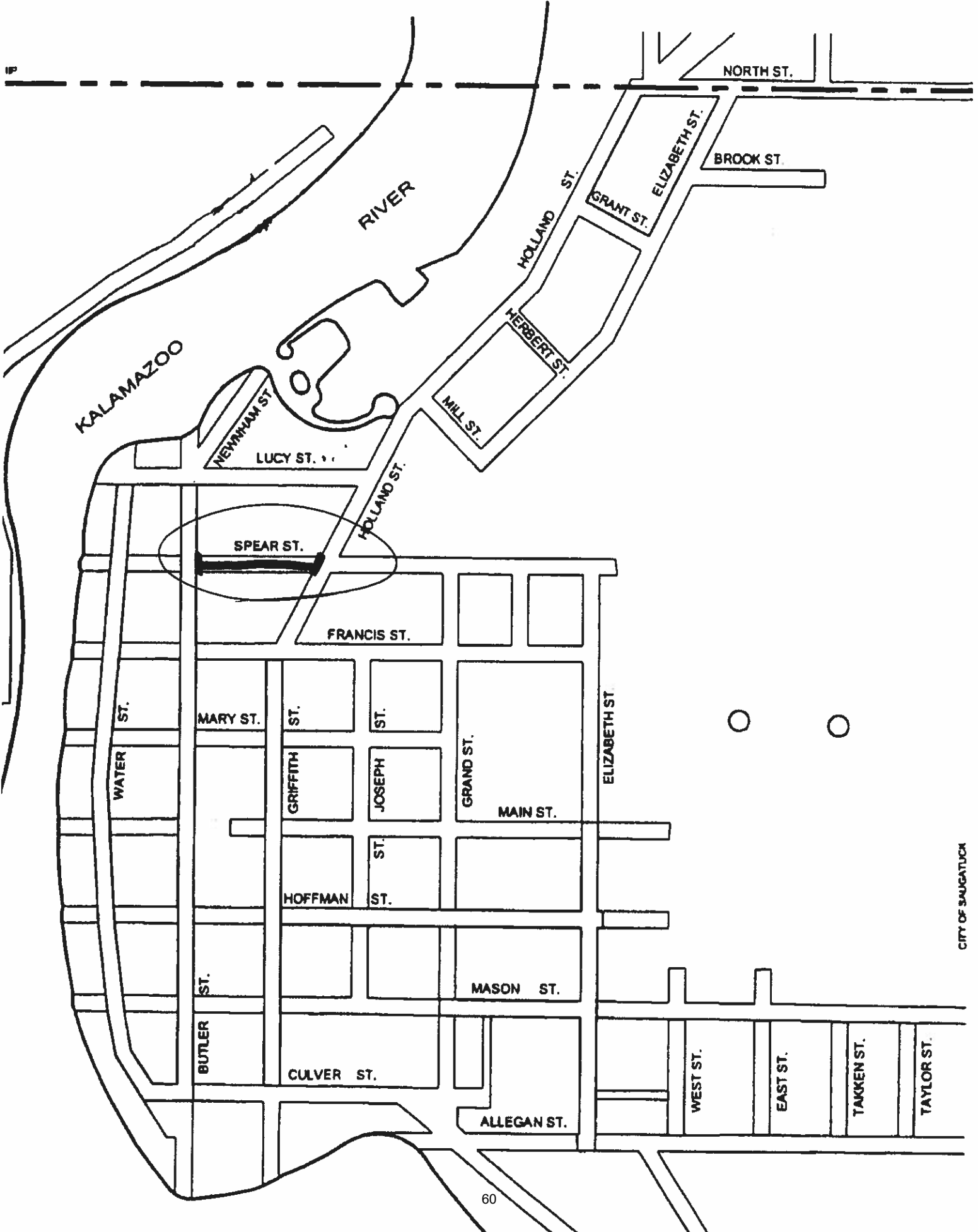
As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.



Applicant Signature

7/20/2021
Date

Downtown Street / Sidewalk Closure(s)



CITY OF SAUGATUCK



From: Ryan Heise
Meeting Date: July 26, 2021
Subject: Special Event Permit - Mount Baldhead Challenge

DESCRIPTION:

Annual Multi-Terrain race in honor of front-line safety/medical workers. All proceeds go to the Boys & Girls club.

BUDGET ACTION REQUIRED: N/A

COMMITTEE/COMMISSION REVIEW: N/A

LEGAL REVIEW: N/A

SAMPLE MOTION:

Motion to approve/deny special event application from Rotary Club of Saugatuck-Douglas to hold annual Mount Baldhead Challenge Race event in Saugatuck City on September 11, 2021 approval contingent upon approval by emergency services and DPW.

102 Butler Street ★ P.O. Box 86 ★ Saugatuck, MI 49453 ★ (269) 857-2603 ★ www.saugatuckcity.com



Council Action

____ Approved

____ Denied

____ Date

102 Butler Street • P.O. Box 86 • Saugatuck, MI 49453
Phone: 269-857-2603 • Website: www.saugatuckcity.com

SPECIAL EVENT APPLICATION

Must be filled out in its entirety & returned to the City Clerk's Office 30 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: ROTARY CLUB OF SAUGATUCK-DOUGLAS TELEPHONE: 614-207-4047

MAILING ADDRESS: PO Box 211 DOUGLAS, MI 49406

CONTACT NAME: JIM SULLIVAN TELEPHONE: _____

E-MAIL ADDRESS: theloyaltycoach@gmail.com CELL PHONE: 614-207-4047

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: JIM SULLIVAN TELEPHONE: _____

E-MAIL ADDRESS: SEE ABOVE CELL PHONE: _____

EVENT INFORMATION

NAME OF EVENT: SALUTE TO HEROES DATE(S) OF EVENT: 9/10/21

PURPOSE OF EVENT: HONOR FRONTLINE SAFETY/MEDICAL WORKERS RAIN DATE: _____

- Non-Profit For-Profit City Operated/Sponsored Co-Sponsored
- Marathon/Race Festival/Fair Video/Film Production Other _____

EVENT LOCATION: LAKE KALAMAZOO EVENT HOURS: DARK + 30 MINS

ESTIMATED NUMBER OF ATTENDEES: 1000-1500

ESTIMATED NUMBER OF VOLUNTEERS: 25

ESTIMATE DATE / TIME FOR SET-UP: NOON DARK A.M. P.M.

ESTIMATE DATE / TIME FOR CLEAN-UP: 9:30 pm MIDNIGHT A.M. P.M.

EVENT DETAILS

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: _____ END: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department) Yes No
 Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No
 Provide Copy of Liquor Liability Insurance (listing the City as additionally insured)
 Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

WILL FIREWORKS BE APART OF EVENT: Yes No
 Provide Copy of Liability Insurance (listing the City as additionally insured)
 Provide Copy of Fireworks Permit

EVENT SIGNAGE: City Council approval is required for any temporary signing in the public right-of-way, across street or on City property. Which of the following signs are requested for this event:

"YARD" SIGNS - Number requested: ____ (Maximum size is 2' x 2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

BANNER UNDER SAUGATUCK PALETTE SIGN - (Size cannot be greater than 14' x 4'). Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): _____
Description of signs: SIMILAR IN NATURE TO ALL ROTARY BANNERS
(Signs at event site cannot be displayed prior to day of the event and must removed at the end of the event.)

TENTS/CANOPIES/MISC: The City of Saugatuck does not have tents, stage, tables or chairs available for rental. There are a number of businesses listed in the yellow pages under "Rental Service Stores" that specialize in the rental of event supplies. Will the following be constructed or located in the event area:

BOOTHS – QUANTITY _____ TENTS – QUANTITY _____

AWNINGS – QUANTITY _____ TABLES – QUANTITY _____

PORTABLE TOILETS – QUANTITY _____

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? NEAR RED DOCK/TOWER MARINE

Will the Interurban be utilized? Yes No Time(s) _____

APPLICATION CHECK LIST

- Completed Application
- Event Map (includes detailed event layout for vendors, booths, porta potties, etc.)
- Road/Sidewalk/Parking Lot Closure Map
- Certificate of Insurance (listing the City of Saugatuck as additionally insured)
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: _____

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Saugatuck as an additional insured on all applicable policies and submit the certificate to the City Clerk's Office no later than one (1) week following notice of the event approval.

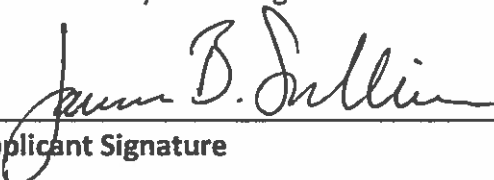
Comply with all City and County Ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary.


Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

Applicant agrees to defend, indemnify and hold harmless the City of Saugatuck, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the City of Saugatuck or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.



Applicant Signature



Date

hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: James B. Sullivan Date: July 19, 2021

Signature of Applicant:  Date: July 19, 2021

----- Office Use -----

AUTHORIZING PERSONNEL SIGNATURES:

DEPARTMENT OF PUBLIC WORKS:

(Applicable permit fees may apply depending upon the assistance required by the City):

Approved Denied *Authorized Personnel Signature* _____

Will this event require the use of any of the following municipal equipment?

- Trash Receptacles – Quantity _____
- Traffic Cones – Quantity _____
- Fencing– Quantity _____
- Water
- Barricades – Quantity _____
- No Parking Signs – Quantity _____
- Electric
- Restroom Cleaning

DOUGLAS POLICE DEPARTMENT:

(Applicable permit fees may apply depending upon the assistance required by the City):

Approved Denied *Authorized Personnel Signature* _____

Will this event require additional officers & equipment? Yes No

If yes, please describe & include times: _____

Street Closure: (Use attached map to outline proposed closure)
Street closure date/time: _____ Street re-open date/time: _____

Parade Route: (Use attached map to outline route)
Parade start time: _____ Parade finish time: _____



Council Action
_____ Approved
_____ Denied
_____ Date

102 Butler Street • P.O. Box 86 • Saugatuck, MI 49453
Phone: 269-857-2603 • Website: www.saugatuckcity.com

SPECIAL EVENT APPLICATION

Must be filled out in its entirety & returned to the City Clerk's Office 30 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: Saugatuck-Douglas Rotary Club TELEPHONE: 616 822-2058
MAILING ADDRESS: PO Box 211, Douglas, MI 49406
CONTACT NAME: Scott Sullivan TELEPHONE: _____
E-MAIL ADDRESS: s-sullivan2@comcast.net CELL PHONE: 616 822-2058

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Scott Sullivan TELEPHONE: _____
E-MAIL ADDRESS: s-sullivan2@comcast.net CELL PHONE: 616 822-2058

EVENT INFORMATION

NAME OF EVENT: 21st annual Mt. Baldhead Challenge DATE(S) OF EVENT: Sept. 11, 2021
PURPOSE OF EVENT: charity trail and road race fundraiser RAIN DATE: n/a

- | | | | |
|---|--|--|---------------------------------------|
| <input checked="" type="checkbox"/> Non-Profit | <input type="checkbox"/> For-Profit | <input type="checkbox"/> City Operated/Sponsored | <input type="checkbox"/> Co-Sponsored |
| <input checked="" type="checkbox"/> Marathon/Race | <input type="checkbox"/> Festival/Fair | <input type="checkbox"/> Video/Film Production | <input type="checkbox"/> Other _____ |

EVENT LOCATION: Oval Beach start and finish, surrounding tra EVENT HOURS: racess start 9 a.m.

ESTIMATED NUMBER OF ATTENDEES: 500

ESTIMATED NUMBER OF VOLUNTEERS: 60

ESTIMATE DATE / TIME FOR SET-UP: _____ 6 A.M. P.M.

ESTIMATE DATE / TIME FOR CLEAN-UP: _____ 1 A.M. P.M.

EVENT DETAILS

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: 8 a.m. END: NOON

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department) Yes No
 Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No
 Provide Copy of Liquor Liability Insurance (listing the City as additionally insured)
 Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

WILL FIREWORKS BE APART OF EVENT: Yes No
 Provide Copy of Liability Insurance (listing the City as additionally insured)
 Provide Copy of Fireworks Permit

EVENT SIGNAGE: City Council approval is required for any temporary signing in the public right-of-way, across a street or on City property. Which of the following signs are requested for this event:

"YARD" SIGNS - Number requested: ____ (Maximum size is 2' x 2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

BANNER UNDER SAUGATUCK PALETTE SIGN - (Size cannot be greater than 14' x 4'). Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): We would like to run our banner for 15 days prior under the p
Description of signs: "Runners: Caution" signs on roads. Mileage markers on course, which we will
(Signs at event site cannot be displayed prior to day of the event and must removed at the end of the event.)

TENTS/CANOPIES/MISC: The City of Saugatuck does not have tents, stage, tables or chairs available for rental. There are a number of businesses listed in the yellow pages under "Rental Service Stores" that specialize in the rental of event supplies. Will the following be constructed or located in the event area:

BOOTHS - QUANTITY _____

TENTS - QUANTITY _____

AWNINGS - QUANTITY _____

TABLES - QUANTITY 5

PORTABLE TOILETS - QUANTITY 5-6 I am guess

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? At Oval Beach

Will the Interurban be utilized? Yes No Time(s) We don't expect to at this time, bu

DEPARTMENT OF PUBLIC WORKS

APPROVED DENIED

Authorized Personnel Signature

Will this event require the use of any of the following municipal equipment: Yes No

TRASH RECEPTACLES – QUANTITY Maybe 10?

BARRICADES – QUANTITY Not sure yet

TRAFFIC CONES – QUANTITY Maybe 100?

PARKING SIGNS – QUANTITY Not sure yet

FENCING WATER ELECTRIC

RESTROOM CLEANING

OTHER _____

POLICE DEPARTMENT

APPROVED DENIED

Authorized Personnel Signature

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times Maybe 1 or 2 at Oval Beach, with one of them patrolling the Park St

Other (describe): _____

SAUGATUCK TOWNSHIP FIRE DISTRICT

APPROVED DENIED

Authorized Personnel Signature

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: Perryman south la A.M. P.M.

Street re-open date/time: _____ A.M. P.M.

SIDEWALK CLOSURES: Yes No (use attached map to outline proposed closures)

Describe Sidewalk Use: _____

Sidewalk closure date/time: _____ A.M. P.M.

Sidewalk re-open date/time: _____ A.M. P.M.

PARKING LOT CLOSURES: Yes No (use attached map to outline proposed closures)

Parking Lot Location: Oval Beach lot north of park entry

Sidewalk closure date/time: _____ A.M. P.M.

Sidewalk re-open date/time: _____ A.M. P.M.

What parking arrangements are proposed to accommodate potential attendance: Volunteers directing

APPLICATION CHECK LIST

- Completed Application
- Event Map (includes detailed event layout for vendors, booths, porta potties, etc.)
- Road/Sidewalk/Parking Lot Closure Map
- Certificate of Insurance (listing the City of Saugatuck as additionally insured)
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: Will provide liability insurance forms well in advance.

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Saugatuck as an additional insured on all applicable policies and submit the certificate to the City Clerk's Office no later than one (1) week following notice of the event approval.

Comply with all City and County Ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

Applicant agrees to defend, indemnify and hold harmless the City of Saugatuck, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the City of Saugatuck or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature

April 9, 2021

Date

Saugatuck City Council
Saugatuck Township Fire District
Ox-Bow School of Art & Artists' Residency

Dear Friends:

Great news ... we hope! The Mt. Baldhead Challenge — which drew 525 runners and raised more than \$75,000 in 2019 to help the Saugatuck-Douglas Rotary Club start a Boys and Girls Club serving youths in the Saugatuck Public Schools, then took a Covid-19 hiatus in 2020 — will return on Saturday, Sept. 11 this year.

The event — which we bill as “The Ultimate Multi-Terrain Race” — has become in its 21 years the 501c3 Rotary Club’s biggest local charity funder. It also allows us, with you, to showcase the area’s natural beauty in a fun and healthy way that draws hundreds of guests at the start of our fall “shoulder season.”

We, like you, take Covid-19 protocols in full earnest. We hope by Sept. 11 vaccine distribution will be widespread and certain strictures may be relaxed, but take none of that for granted for runners or volunteers.

Because the idea of a crowded start/finish gathering at Wicks Park, as has been done in past years, seems inimical to this intent, we are proposing to both start and finish long (about 10 miles) and short (6 miles) courses this year at Oval Beach, which is spread out and has ample parking, and run mostly trails (as is shown in maps attached) on the west side of the river. To

mitigate congestions, we anticipate starting in several “waves,” i.e. with faster runners going in a smaller group first, waiting a couple minutes, then sending more spread-outwaves as needed.

The paved-roads portion would consist entirely of Park Street from Vine Street north to the Ox-Bow Crow’s Nest Trail turnoff, then back down from there to the races’ signature Mt. Baldhead stair climb. This spring’s North Park Street improvements will be showcased and, we hope, police traffic-control needs minimized.

Our races will start almost 20 years to the minute the first 9-11 terrorist plane hit the World Trade Center. We plan an observance of that and tribute to first responders’ ongoing service at the event.

Our community could never have enjoyed past MBC celebrations and successes without a constructive partnership with the city and its DPW, police, fire district, Ox-Bow and many others. We welcome your input, support and ideas as to how to make our collaboration even better.

For a fun referral, visit www.mtbaldheadchallenge.com, scroll down and click on the YouTube video. For questions or information, call race committee member Scott Sullivan at (616) 822-2058 or speak with any of us listed below. We look forward to working with you!

Cheers,

2021 Mt. Baldhead Challenge Committee

(Jim Sullivan, Gordon Stannis, Ed Karasak, Steve Baker, Megan

Scheerhorn, Tom Throop, Chris Yoder & Scott Sullivan)





DEPARTMENT OF PUBLIC WORKS

APPROVED DENIED

Authorized Personnel Signature

Will this event require the use of any of the following municipal equipment: Yes No

TRASH RECEPTACLES – QUANTITY Maybe 10?

BARRICADES – QUANTITY Not sure yet

TRAFFIC CONES – QUANTITY Maybe 100?

PARKING SIGNS – QUANTITY Not sure yet

FENCING WATER ELECTRIC

RESTROOM CLEANING

OTHER _____

POLICE DEPARTMENT

APPROVED DENIED

Authorized Personnel Signature

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times Maybe 1 or 2 at Oval Beach, with one of them patrolling the Park St

Other (describe): _____

SAUGATUGK TOWNSHIP FIRE DISTRICT

APPROVED DENIED

Authorized Personnel Signature

NOTE: TENT SHALL COMPLY WITH IFC CODE

[Handwritten Signature]

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: _____ A.M. P.M.

Street re-open date/time: _____ A.M. P.M.

SIDEWALK CLOSURES: Yes No (use attached map to outline proposed closures)

Describe Sidewalk Use: _____

Sidewalk closure date/time: _____ A.M. P.M.

Sidewalk re-open date/time: _____ A.M. P.M.

PARKING LOT CLOSURES: Yes No (use attached map to outline proposed closures)

Parking Lot Location: We would occupy most of the Oval Beach lot spaces, though I'm not sure fu

Sidewalk closure date/time: _____ A.M. P.M.

Sidewalk re-open date/time: _____ A.M. P.M.

What parking arrangements are proposed to accommodate potential attendance: Volunteers directing



FROM: Cindy Osman Planning and Zoning

MEETING DATE: July 26, 2021

SUBJECT: Introduction of Ordinance to amend Sections 154.005, 154.032, 154.135 and add Chapter 99 to regulate floating homes.

DESCRIPTION: To define floating homes and full service marina, establish required parking for floating homes, and to add Chapter 99 – regulatory ordinance for floating homes.

TIMELINE:

July 21, 2021, Ordinances introduced to Council for first reading at a special meeting,

July 26, 2021, Council action on the ordinances.

August 5, 2021, Publications of ordinances – effective date August 15, 2021.

Effective date: August 15, 2021.

Moratorium expires August 23, 2021.

BUDGET ACTION REQUIRED

N/A

COMMITTEE/COMMISSION REVIEW

Proposed Zoning Ordinance amendments were reviewed by Planning Commission on July 15, 2021 and recommends that City Council adopt the attached zoning ordinance amendments.

LEGAL REVIEW

Reviewed and prepared by City Attorney Cliff Bloom.

SAMPLE MOTIONS:

Motion to approve/deny the proposed Zoning Ordinance amendments to amend Sections 154.005, 154.032, 154.135, Chapter 154, Title XV, of the Code of the City of Saugatuck, entitled “Land Usage;” Zoning Ordinance.

Motion to add Chapter 99, Title IX of the Code of the City of Saugatuck, entitled “General Regulations.”

**CITY COUNCIL
CITY OF SAUGATUCK
ALLEGAN COUNTY, MICHIGAN**

ORDINANCE NO. 210726-A

**AN ORDINANCE TO AMEND TITLE XV, CHAPTER 154, SECTION 154.005,
154.032, and 154.135 OF THE CODE OF THE CITY OF SAUGATUCK**

The City of Saugatuck Ordains:

Section 1. Amendment of Section 154.035. That Section 154.005, Chapter 154, Title XV, of the Code of the City of Saugatuck, entitled "GENERAL PROVISION, DEFINITIONS," is amended to add definitions of Floating Home, and definition of full service marina:

FLOATING HOME. Any structure or item which is waterborne or is supported by means of flotation (or suspension over a river or lake), designed to be used without a permanent foundation, used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or which is occupied for living purposes with facilities for living and sleeping, and often cooking and eating as well. The term "floating home" shall also include a "floating house," "liveaboards", "ark," "barge", and any other boat or vessel which is designed or used primarily for living or as a house, domicile or dwelling rather than for water transport or recreational purposes. The definition of floating home can also include a "houseboat" which exhibits any of the following traits:

- (1) Is over 25 feet long.
- (2) Is over 15 feet in height above the water when calm.
- (3) Cannot be readily propelled through the water at a speed of at least 15 miles per hour.
- (4) Is not certified by the United States Coast Guard or other government agency as a water-worthy boat or watercraft.

When determining whether a boat, vessel or float is a "floating home" for purposes of this Ordinance, the Zoning Administrator (or such other official as the City Council may designate) shall also consider the following:

- a. Whether the structure or item is usually kept at a fixed mooring point;
- b. Whether the structure or item is actually used on a regular basis for transportation or navigation;
- c. Whether the structure or item has a permanent or continuous connection to the shore for electrical, plumbing, water, or other utility service;
- d. Whether the structure or item has the performance characteristics of a vessel typically used for navigation or transportation on water;
- e. Whether the structure or item can be readily removed from the water;
- f. Whether the structure or item is used for intermittent or extended human-habitation or occupancy;

- g. Whether the structure or item clearly has a means of substantial and continuous propulsion, and appropriate power / size ratio;
- h. Whether the structure or item is safe to navigate or use for transportation purposes;
- i. Whether the structure or item has a factory or manufacturer installed and operable water propulsion system;
- j. That a structure or item could occasionally move from place to place in the water, or that it qualifies under a federal or state regulatory program as a vessel or boat, are factors that would not be determinative; and
- k. Such other factors as are relevant to determining the nature of the item or vessel at issue.

MARINA, FULL SERVICE. A dock or docks, marina, waterfront area or a basin with mooring or docking services for boats and yachts. To be considered a Full Service Marina, the marina shall provide at a minimum all of the following on-site services:

- a. Off-street parking in accordance with Section 154.130.
- b. Electrical supply inspected and approved by a Registered Code Official.
- c. Potable water distribution inspected and approved by a Registered Code Official.
- d. Weekly pump out (or more frequently) of grey water and black water appropriately disposed of in accordance with state law.
- e. Solid waste dumpster with screening in accordance with Chapter 50.
- f. Working toilet (not portable toilets) and showers for users of the marina.
- g. Is open to the general public.

Section 2. Amendment of Section 154.032. That Section 154.032, Chapter 154, Title XV, of the Code of the City of Saugatuck, entitled “ZONING DISTRICTS AND DISTRICT REGULATIONS, NIEGHBORHOOD MARINE DISTRICT,” is amended to ALLOW FLOATING HOMES.TO READ AS FOLLOWS:

154.032 NEIGHBORHOOD MARINE DISTRICT (NHM).

(A) *Generally.*

(1) The purpose of this district is to promote utilization of the waterfront property with mixed land uses.

(2) The goal of the district is to encourage larger lot development in order to preserve and protect visual access to the waterfront.

(3) Land uses in the district that emphasize water access and usage are desired after appropriate review.

(B) *Permitted uses:*

(1) Dwelling, single-family detached, with a floor area ratio that does not exceed 0.3:1;

- (2) Essential public services;
- (3) Bed and breakfasts;
- (4) Home occupations; and
- (5) Short-term rental unit.

(C) *Special land uses.* Special land uses are subject to review and approval by the Planning Commission in accordance with §§ [154.060](#) through [154.068](#) and §§ [154.080](#) through [154.092](#):

- (1) Restaurants;
- (2) Marinas/commercial boats;
- (3) Home businesses;
- (4) Rented accessory dwelling units in accordance with § [154.092](#)(J); and
- (5) Dwelling, single-family detached, with a floor area ratio that exceeds 0.3:1.
- (6) Floating homes moored in a Full Service Marina.

(D) *Dimension and area regulations:*

Front setback	25 feet
Side setback	10 feet
Rear setback	15 feet
Minimum lot area	17,424 square feet
Minimum lot width	132 feet
Maximum lot coverage	35%

(Ord. passed 6-24-1996; Am. Ord. 02-02, passed 2-11-2002; Am. Ord. 090824-1, passed 8-24-2009; Am. Ord. 100726-1, passed 7-26-2010; Am. Ord. 140714-1, passed 7-14-2014; Am. Ord. 170911-1, passed 9-11-2017)

Section 3. Amendment of Section 154.135. That Section 154.035, Chapter 154, Title XV, of the Code of the City of Saugatuck, entitled “ZONING DISTRICTS AND DISTRICT REGULATIONS, OFF-STREET PARKING, MINIMUM OFF-STREET PARKING REQUIREMENTS” is amended to establish minimum parking requirements for floating homes.

§ 154.135 MINIMUM OFF-STREET PARKING REQUIREMENTS.

Minimum Automobile Off-Street Parking Requirements

Types of Buildings and Uses	Minimum Number of Parking Spaces Required per Indicated Unit	Unit of Measure
Floating Homes	2	Per Floating Home
Dwellings	2.0	Per dwelling unit
Retail store	1.0	Per 100 square feet of usable floor area
Research, development and testing laboratories	0.4	Per 100 square feet of usable floor area
Motion picture theaters	0.3	Per person based on maximum capacity
Or	1.0	Per 50 square feet of usable floor and/or land area devoted to assembly of recreation use on the premises
Motel/motor court or hotel/inn	1.0	Per sleeping unit
And	1.0	Per resident manager
Bed and breakfast	1.0	Per 3 sleeping units or fraction thereof
Automotive dealer establishments	1.5	Per person regularly employed on the premises
Gasoline service stations	1.5	Per person regularly employed on the premises
Automobile and truck repair establishments	0.5	Per 100 square feet of usable floor area devoted to retail selling of merchandise, goods and products
Sales and service establishments	0.5	Per 100 square feet of usable floor area devoted to retail selling of merchandise, goods and products
Marina	1.0	Per 4 transient boat slips
Plus	1.0	Per 1 seasonal boat slip
Veterinarian and animal hospital service establishments	1.8	Per person regularly employed on the premises
Plus	3.0	Per veterinarian
Manufacturing Wholesale and storage establishments	0.7	Per person regularly employed on the premises, based on largest single employment shift
Educational facilities	0.6	Per student enrolled on the premises
Cultural facilities	0.3	Per 100 square feet of usable floor area

Or	1.0	Per 100 square feet of floor and/or land area devoted to assembly of visitor use on the premises
Commercial boat	1.0	Per 5-passenger capacity
Religious facilities	0.3	Per seat, based on maximum capacity of auditorium or principal place of assembly
Mortuaries, funeral homes	1.0	Per 50 square feet of usable floor area devoted to slumber rooms, parlors or individual mortuary rooms
Plus	0.3	Per seat, based on maximum capacity of funeral service chamber or chapel
Private recreation camp	1.0	Per 3 beds
Plus	0.3	Per 100 square feet of usable floor area for buildings devoted to visitor assembly
Or	1.0	Per 100 square feet of floor and/or land area devoted to visitor assembly
For uses not listed, the Planning Commission shall determine the appropriate number of parking spaces required.		

Section 4. Effective Date. This Ordinance shall become effective seven (7) days after its publication unless otherwise provided by law.

YEAS: _____

NAYS: _____

ABSENT: _____

ORDINANCE NO. 210726-A ADOPTED

I, Padley Gallagher, the Clerk of the City of Saugatuck, certify that the foregoing is a true and accurate copy of an ordinance adopted at a regular meeting of the City Council of the City of Saugatuck, held on July 26, 2021, and noticed in accordance with all legal requirements.

Padley Gallagher, Clerk

Introduced: _____

Adopted: _____

Published: _____

Sent to ALP: _____

**CITY COUNCIL
CITY OF SAUGATUCK
ALLEGAN COUNTY, MICHIGAN
ORDINANCE NO. 210726-B**

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF SAUGATUCK BY
ADDING A NEW CHAPTER 99, WHICH NEW CHAPTER 99 SHALL BE
DESIGNATED AS SECTIONS 99.01 THROUGH 99.07, CHAPTER 99, TITLE IX OF
SUCH CODE**

The City of Saugatuck Ordains:

Section 1. Amendment of Code to Add Title IX, Chapter 99, Sections 99.01 through 99.07. That Title XV, Chapter 99, Sections 99.01 through 99.07, inclusive, is added to the Code of the City of Saugatuck, entitled "Floating Homes," to read as follows:

CHAPTER 99: FLOATING HOMES

Sections

- 99.01 Findings
- 99.02 Purpose
- 99.03 Definitions
- 99.04 Regulations
- 99.05 Licenses
- 99.06 Floating home and Moorage Standards and Requirements
- 99.07 Miscellaneous Matters

§ 99.01 FINDINGS.

The City Council hereby makes the following express findings regarding the desirability and necessity of the City adopting and enforcing this chapter:

(A) The mooring, docking and / or use of floating homes along the shoreline of the City, at or adjacent to docks, piers and mooring slips within or adjacent to the City and at similar locations, and the residential dwelling use of floating homes will likely create problems for, and

negative impacts upon, adjacent and nearby lawful uses within the City as well as present unreasonable challenges to and negative impacts upon navigation by other boats and vessels.

(B) The long term mooring or use of floating homes as dwellings or structures of habitation will negatively impact the aesthetics of the City's waterfront areas as well as block the view of the Kalamazoo River by tourists and the occupants of many houses and dwellings located upland from the floating home mooring site, thus hurting tourism and lowering property values.

(C) Allowing floating homes to be used as habitable structures or dwellings would potentially circumvent many of the safeguards for dwellings and houses contained in both the City Code and the City's zoning regulations, including, but not limited to, provisions regarding setbacks, parking requirements, zoning ordinances, building codes and permits, open space, and buffers.

(D) Marina facilities, docks, piers and other amenities and appurtenances along the waterfront within the City were and are intended to be utilized for temporary use for conventional boats and vessels, not for permanent or semi-permanent homes, dwellings or similar habitable structures. Furthermore, it is in the best interest of the City, as well as its residents, visitors and property owners, to have the waterfront generally clear of boats and vessels during the off season, not only for purposes of aesthetics but for environmental and safety reasons as well.

(E) Floating homes present many potentially challenging and unhealthy situations, including, but necessarily limited to, the disposal of sewage, providing clean potable water to the users and occupants of floating homes, managing trash and garbage disposal and ensuring that a floating home is not damaged or swamped by storms, severe wave action and impact with other boats or vessels.

(F) Floating houses and *de facto* housing subdivisions on or off shore are not compatible with the City's waterfront areas, building codes for dwellings, master plan or zoning regulations.

(G) The City Council finds that this chapter is both reasonable and prudent, and will promote the public health, safety and welfare of the residents, property owners and visitors of and to the City.

99.02 PURPOSE.

(A) To establish safeguards for dwellings and floating homes within the City and its adjacent waters as regulated by the City's zoning regulations, other State and Local regulations related to construction, fire safety, management of solid waste, disposal of sewage, provision of potable water, other regulated utilities, and any other safety issues that may be identified.

(B) To establish a process to license Floating Homes and their moorages.

§ 99.03 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

(A) "Enforcing Officer" means the City Manager of the City of Saugatuck or his or her designee.

(A) "Floating home" means any structure or item which is waterborne or is supported by means of flotation (or suspension over a river or lake), designed to be used without a permanent foundation, used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or which is occupied for living purposes with facilities for living and sleeping, and often cooking and eating as well. The term "floating home" shall also include a "floating house," "liveboards", "ark," "barge", and any other boat or vessel which is designed

or used primarily for living or as a house, domicile or dwelling rather than for water transport or recreational purposes. The definition of floating home can also include a “houseboat” which exhibits any of the following traits:

- (1) Is over 25 feet long.
- (2) Is over 15 feet in height above the water when calm.
- (3) Cannot be readily propelled through the water at a speed of at least 15 miles per hour.
- (4) Is not certified by the United States Coast Guard as a water-worthy boat or watercraft.

When determining whether a boat, vessel or float is a “floating home” for purposes of this chapter, the Enforcing Officer shall also consider the following:

- a. Whether the structure or item is usually kept at a fixed mooring point;
- b. Whether the structure or item is actually used on a regular basis for transportation or navigation;
- c. Whether the structure or item has a permanent or continuous connection to the shore for electrical, plumbing, water, or other utility service;
- d. Whether the structure or item has the performance characteristics of a vessel typically used for navigation or transportation on water;
- e. Whether the structure or item can be readily removed from the water;
- f. Whether the structure or item is used for intermittent or extended human-habitation or occupancy;

- g. Whether the structure or item clearly has a means of substantial and continuous propulsion, and appropriate power / size ratio;
- h. Whether the structure or item is safe to navigate or use for transportation purposes;
- i. Whether the structure or item has a factory or manufacturer installed and operable water propulsion system;
- j. That a structure or item could occasionally move from place to place in the water, or that it qualifies under a federal or state regulatory program as a vessel or boat, are factors that would not be determinative; and
- k. Such other factors as are relevant to determining the nature of the item or vessel at issue.

(B) “Floating home moorage” means a waterfront facility and area for the moorage or docking of one or more floating homes, and the land and water premises on which such facility is located.

§ 99.04 REGULATIONS

Limited Allowance – No floating home shall be used, moored, docked or kept within or adjacent to the City or on or adjacent to any land, shoreline, dock, mooring or floating home moorage within or adjacent to the City except in full compliance with this Chapter.

§ 99.05 LICENSES.

(A) No floating home shall be moored, docked, used, or kept within the City or on or along any shoreline or land within or adjacent to the City unless a City license has been issued for the floating home.

(B) An application for a floating home license from the City shall include all of the following information, items, and materials:

- (1) A fee as set by the City Council from time-to-time.
- (2) A fully completed City floating home application form.
- (3) Such additional information and materials as the City deems necessary.

(C) Licenses for floating homes shall be issued by the Enforcing Officer. The Enforcing Officer shall consider all of the following standards when determining whether or not to issue a floating home license:

- (1) Whether the application is fully complete.
- (2) Whether both the floating home and its proposed use and moorage area will meet all of the requirements of this Chapter and all other applicable City ordinances and codes.
- (3) Whether the floating home and its proposed use will be safe and sanitary.
- (4) Whether the proposed floating home is in keeping with the overall land use pattern in the surrounding area.
- (5) Whether the floating home will adversely impact, or be adversely affected by, normal area wave and water patterns and actions.
- (6) Whether all other applicable governmental regulations be satisfied.

(7) Whether the floating home involved will generate the necessary extension or expansion of public facilities and services including, but not limited to, schools, roads, police, fire, water, and sewer.

(D) The Enforcing Officer may attach reasonable conditions to the approval of any floating home license.

(E) A floating home license is valid for three (3) years. Upon the expiration of the floating home license, a new application must be filed with the City pursuant to subsection 99.04(B) hereof.

(F) The Enforcing Officer shall have the authority at all reasonable hours to inspect any floating home with a City license.

(G) A floating home license may be revoked by the Enforcing Officer. When determining whether to revoke a City floating home license, the Enforcing Officer shall consider all of the following:

- (1) Whether the use, location or activities associated with the floating home violate any provision of this Chapter, any conditions of the floating home license, any other City ordinance or code or any county, state or federal law, regulation, or statute.
- (2) Whether any of the standards contained in subsection 99.04 (C) hereof are being or have been violated.
- (3) The Enforcing Officer determines that anything in the license application for the floating home (or any materials submitted to the City by the owner of the floating home) was erroneous, fraudulent or deceptive.

Once a floating home license has been revoked, no new license for the same floating home shall be issued by the City for at least three years after the revocation.

The owner of a floating home may appeal a revocation of the floating home's City license to the City Council, so long as the owner of the floating home files a written appeal with the City Clerk within thirty (30) days of the date of the license revocation. For an appeal that has been timely filed with the City, the City Council shall hold a public hearing on the license revocation appeal, with at least fifteen (15) days prior written notice being mailed to both the owner of the floating home and the owners of all properties within 300 feet of the floating home moorage site (as shown in the City's most recent property tax roll). The decision of the City Council on any such appeal shall be final.

(H) The Enforcing Officer shall have the authority to require that a floating home be located in a specific area or placement within a floating home moorage, including, but not limited to, requiring a specific distance that the floating home be moored or secured away from walkways, docks, piers, seawalls and other fixtures or structures. The Enforcing Officer shall also have the authority to require stabilizing equipment and items for a specific floating home as is reasonably necessary for the stability and levelness of the floating home, as well as to prevent the floating home from shifting, drifting or moving towards or into another boat, structure, fixture or item.

(I) Under no circumstances shall a floating home be used, kept, anchored, or moored overnight in the following areas of the City's waterfront:

- a. In waters adjacent to residential zone districts
- b. In waters adjacent to licensed street ends
- c. In waters adjacent to City Parks.

§ 99.06 FLOATING HOME AND MOORAGE STANDARDS AND REQUIREMENTS.

(A) Access.

The access to a floating home moorage site shall have not less than thirty (30) feet of land frontage abutting a public street for each floating home and shall be sufficiently graded, paved, and maintained to support anticipated vehicular or other loads and minimize drainage and dust nuisances.

(B) Walkways.

Every floating home shall have access to a public street, yard or court by means of a system of primary and secondary walkways. The Enforcing Officer shall review such system and shall establish the minimum clear width of required primary and secondary walkways based upon a consideration of the number of floating homes and other occupancies served, the total length of the walkways and the number of access points provided for exit to a public street, yard or court. No walkway shall be less than four feet in width or be more than six feet in width.

(C) Parking.

At least two off-street paved parking spaces shall be provided on land for the exclusive use of each floating home.

(D) Garbage disposal.

The Enforcing Officer shall determine the number and type of garbage and rubbish receptacles that shall be provided for all floating homes and accessory moorage uses. All garbage and rubbish receptacles shall be adequately screened from public view.

(E) Lighting.

Every floating home moorage site (including the walkways to every floating home site) shall be illuminated by lights designed, constructed, and maintained to provide an average light intensity of two footcandles in accordance with the recommendations of the illuminating Engineers Society of America and as may be recommended by the Enforcing Officer.

(F) Electrical service and wiring.

Electrical service and wiring in all floating home moorages shall comply with the requirements of chapter 555, "Boat Harbors and Marinas" of the National Electrical Code, current edition.

(G) Water distribution.

Plans shall be submitted by the owner of the floating home moorage to the Enforcing Officer showing complete details of the water service and piping system and shall be accompanied by calculations to verify the adequacy of said system to meet the demands of the floating home. The design of said system shall comply with the other applicable sections of this Chapter (and applicable City codes) and shall meet all of the following requirements:

- (1) Plans. The plans shall show the size and location of each water meter and all water lines, as well as type, size, and location of all required water service backflow prevention devices.
- (2) Materials. The use of nonmetallic or exposed steel piping on docks, floats, ramps, or similar moorage facilities will not be permitted. Exposed copper tubing placed on these facilities shall be joined by brazing or by other equivalent methods. Flexible water supply connections to or located on said facilities shall be approved heavy duty type and each hose bib serving said

facilities shall be an approved type incorporating a vacuum breaker.

(3) Flexible Water Supply Connections. Flexible water supply connections shall be approved heavy duty type and shall be installed and supported so that at all times they will be above the moorage basin water level.

(4) Backflow Prevention Devices. Each hose bib serving a dock, float, ramp or similar moorage facility shall be equipped with an approved vacuum breaker. No floating home which uses a pump or equipment which could cause a cross-connection potential shall have a direct connection to the water supply system.

(5) Temperature and Pressure Relief Valves. A combination temperature and pressure relief valve shall be provided on all water heaters.

(6) Wet Standpipes (Fire Lines). Water lines supplying wet standpipes must be capable of supplying fifty (50) gallons per minute and maintain a residual pressure of thirty (30) pounds per square inch at the hose connection based on the minimum water supply. No fire pump inlet connection will be permitted on any wet standpipe system which is connected to a portable water system.

(H) Fuel gas piping.

All gas piping installed within a floating home moorage, including such piping intended to serve floating homes and other floating structures and such piping as may be required to serve dockside facilities, shall be installed in accordance with the current Michigan Plumbing and Mechanical Codes, and the International Fuel Gas Codes, and with the following special requirements:

(1) Cathodic Protection. All gas piping shall have approved cathodic protection

design, inspected, and certified by an approved engineering firm specializing in the field.

(2) Connections – Valves. Where gas is permitted by the Enforcing Officer to be distributed from shoreside facilities, connections to floating homes and other moorage structures shall be made by the use of approved high pressure flexible hose and such connections shall terminate in a positive disconnect coupling. A separate shutoff valve shall be installed ahead of such connection. Connections shall not be immersed in water or run exposed on docks, piers, floats, floating homes, or other floating structures. The length of the flexible connections shall not be excessive, nor shall it be used as a substitute for gas piping.

(I) Open spaces.

A clear spacing of at least ten (10) feet between sides or between a side and front or the rear of adjacent floating homes shall be maintained in all floating home moorages. All distances shall be measured between the maximum projection of the superstructure walls. A maximum encroachment of two (2) feet into the required minimum spacing for eaves, roof decks, or similar features will be permitted.

(J) Insurance.

The owner of every floating home shall, at all times, keep in full force and effect insurance in the amount of at least \$2,000,000 to cover the floating home, as well as its uses, activities, fixtures, and items.

(L) Permits for floating home docks, piers and moorage.

No dock, pier, boat slip, boat mooring facility or similar item shall be used for the moorage, storage, dockage or use of any floating home unless the Enforcing Officer has first

issued a permit to the owner of such dock, pier, boat slip, boat moorage facility or similar item utilizing the same procedures and standards as contained in subsections (B), (C), (D), (E), (F), (G) and (H) of this Section 99.06.

(M) Building Codes.

Except for the foundation regulations, all floating homes shall fully comply with the Michigan Building Code for single-family residential dwellings.

(N) Height and Length.

No portion of a floating home shall exceed a height of 15 feet above the water when the water is calm. Also, no floating home shall exceed 27 feet in total length.

§ 99.07 MISCELLANEOUS MATTERS.

(A) Movement or relocation of floating homes.

Floating homes proposed to be moved into or adjacent to the City or proposed to be moved from one moorage site to another moorage site within or on waters adjacent to the City shall comply with all the requirements of this Chapter pertaining to new floating homes and the City license for the floating home involved. No floating home shall be moved into or relocated within or on waters adjacent to the City if, after inspection and investigation by the Enforcing Officer, the floating home it is found to be dilapidated, unseaworthy, or otherwise substandard to such an extent that it would be impractical to repair, improve or rehabilitate that floating home in accordance with the requirements of this Chapter for new floating homes.

(B) Mooring register of the ownership of floating homes.

Every owner or operator of a floating home moorage shall maintain a current register of every floating home moored on the premises under his, her or its control, with such register to

record the name and address of the legal owner of each floating home. A copy of said register shall be available to the City upon request by the Enforcing Officer.

(C) Moorage location.

Floating homes shall be berthed or moored in a marina, harbor or similar improved and lawful facility conforming to the requirements of this Chapter and other applicable City codes and ordinances and located on privately owned or privately controlled property. Moorages shall not be located in any waterway or fairway, or in the public waters of any street or street end. No floating home shall be moored, stored, docked, or located within fifty (50) feet of a public road right-of-way or easement.

(D) No open water mooring.

Except when a floating home is under power in the open water, being used temporarily for recreation or being moved to another lawful location, no floating home shall be anchored, kept, or moored away from land in the open water overnight.

(F) Single family use only.

While in its floating home mooring, only one single family shall be domiciled in that floating home. There shall be no multi-family habitation or uses.

(G) Short-term rental.

“Short-term rental” shall mean a floating home that is available for use or is used for habitation, accommodations or lodging of guests or others, paying a fee or other compensation, for a period of less than 120 consecutive days and nights at a time.

Floating homes used as short term rentals shall also abide by the same standards as all other short term rentals including registration, fees, and inspections.

(H) No commercial use.

No floating home shall be used for commercial or industrial purposes or uses.

(I) No nuisance conditions.

No floating home shall be a nuisance.

(J) Violations.

A violation of any of the conditions attached to a City floating home license shall constitute a violation of this Code and shall be a nuisance *per se*.

(K) Every floating home must be kept in a good and reasonable condition.

Every floating home (including the exterior thereof) shall be kept in good repair and condition at all times.

(L) Use of docks, piers, boat slips, mooring sites and similar items.

No dock, pier, boat slip, boat mooring space or similar item, area or facility shall be used by or for a floating home unless the floating home has a current and valid license pursuant to this Chapter and the floating home fully complies with all the requirements of the license and this Chapter.

(M) Appeals.

Any interpretation or determination by the Enforcing Officer under this Chapter 99 may be appealed in writing to the City Council within thirty (30) days using the same procedures as for the appeal of a license revocation under subsection 99.05 (G) of this Chapter.

Section 2. Effective Date. This ordinance shall become effective seven days after its publication unless otherwise provided by law.

YEAS: _____

NAYS: _____

ABSENT: _____

ORDINANCE NO. 210726-B ADOPTED

I, Padley Gallagher, the Clerk of the City of Saugatuck, certify that the foregoing is a true and accurate copy of an ordinance adopted at a regular meeting of the City Council of the City of Saugatuck, held on July 26, 2021, and noticed in accordance with all legal requirements.

Padley Gallagher, Clerk

Introduced: _____

Adopted: _____

Published: _____



To: Honorable Mark Bekken
From: Houseboat Resistance
Date: July 15, 2021
Re: Petition Against Floating Home Ordinance

A developer (Dune Ridge) wants to install at least four portable, prefabricated, modular tiny homes on barges at its marina next to the Chain Ferry landing along Park Street. The intention of the developer appears to be to operate them as small hotels or short-term rentals and to circumvent established planning and zoning processes, which has prompted the City Council to propose implementing a floating home ordinance to allow tiny home development to continue. However, current city ordinances already address these prefabricated modular tiny homes and additional ordinances are unnecessary.

Non-motorized floating homes are not a permitted use in the Resort District where the Dune Ridge docks are located under city zoning ordinances (see sections 154.005 and 154.037(B)(1)-(3)). Any deviation from these permitted uses ("special use") must be approved by the Saugatuck Planning Commission (Section 154.037(C)(1-10)) and the developer has thus far attempted to circumvent the Planning Commission. In addition, since the prefabricated modular tiny homes are not boats, vessels, or watercraft, as defined by section 154.005, they cannot be installed in a marina as the only thing permitted to be secured or moored at a marina is a "watercraft." (See Section 154.205(B)). The Dune Ridge non-motorized, portable, prefabricated modular homes are merely manufactured homes and must satisfy the requirements of City Ordinance Section 154.022, and specifically Sections 154.022(J)(1)-(8). A manufactured home is not permitted outside a manufactured trailer home park unless it meets specific requirements, including the requirements the manufactured home is firmly attached to a permanent continuous foundation constructed on the building site, with a foundation that fully encloses the chassis, undercarriage and towing mechanism.

City Council should pause all action on the proposed floating homes ordinance and apply current city ordinances to prohibit the non-motorized, portable, prefabricated modular homes proposed by Dune Ridge.

Houseboat Petition Signatures



Name	City	State	Postal Code	Signed
Loyda Cull	Saugatuck	MI	49453	4/25/2021
Ed Ahern	Wheaton	IL	60187	4/25/2021
Amy Peick	Crete	IL	60417	4/25/2021
Robert Peick	Crete	IL	60417	4/25/2021
Jean Prokopeak	Crete	IL	60417	4/25/2021
Joshua Peick	Chicago	IL	60613	4/25/2021
Ann Broeker	Saugatuck	MI	49453	4/25/2021
Jean Prokopeak	Crete	IL	60417	4/25/2021
Susan Prokopeak	Chicago	IL	60620	4/25/2021
Jim Bremner	Okatie	SC	29909	4/26/2021
Susan Bleers	Lombard	IL	60148	4/26/2021
Linda Bremner	Walnut Creek	CA	94595	4/26/2021
Gina Prokopeak	Evanston	IL	60201	4/26/2021
Mike Prokopeak	Saugatuck	MI	49453	4/26/2021
Patricia Hawco	South Haven	MI	49406	4/26/2021
Rosemary Plessner	Elmwood Park	IL	60707	4/26/2021
Catherine Blagdurn	South Haven	MI	49090	4/26/2021
Peg Sanford	Saugatuck	MI	49453	4/27/2021
Lynn Eickhoff	Douglas	MI	49406	4/27/2021
Stephanie Horseman	Salisbury	EN	21801	4/27/2021
Gary Medler	Saugatuck	MI	49090	4/25/2021
Eng Xiong	Saint Paul	MN	55106	4/27/2021
Susan Lauterbach	Douglas	MI	49406	4/27/2021
Khadiga Farrakhan	Dallas	TX	75287	4/27/2021
Darlene Bartt	Lombard	IL	60148	4/27/2021
Nishnath Pendyala	Aldie	VA	20105	4/27/2021
Joshua Mendez	Providence	RI	02909	4/27/2021
Silvia McCollow	Berkeley	CA	94704	4/27/2021
Jacalyn Gennari	Hamilton	MT	59840	4/27/2021
Joanna Torres	Virginia Beach	VA	23456	4/27/2021
Sandra Abdullah	Henderson	NV	89014	4/27/2021
Victor Bella	South Haven	MI	49090	4/27/2021
Franchesca Rodriguez	Lakeland	FL	33810	4/27/2021
R Williams	Saugatuck	MI	49453	4/27/2021
Mark Dalrymple	Ortonville	MI	48462	4/27/2021
Stacey Van metre	Kenilworth	IL	60043	4/27/2021
Jim Lindsey	Saugatuck	MI	49453	4/25/2021
Christian Kindel	Saugatuck	MI	49453	4/27/2021

Name	City	State	Postal Code	Signed
Mondrea Ray	KALAMAZOO	MI	49007	4/28/2021
Maili Dilworth	Commerce City	CA	80022	4/28/2021
Ruben Hinojosa	San Jose	CA	95126	4/28/2021
Tina Blievernicht	Lowell	IN	46356	4/28/2021
Susan McGee	Chicago	IL	49453	4/28/2021
Vickie Butte	Douglas	MI	49406	4/29/2021
Holly Lindsey	Saugatuck	MI	49453	4/30/2021
Susan Huenink	Saint Petersburg	FL	33715	4/30/2021
Lawrence Botz	Saugatuck	MI	49453	4/30/2021
Karen Dowd	Alexandria	VA	22310	4/30/2021
Kathi Wallace	Saugatuck	MI	49453	4/30/2021
Jeremiah Whiteley	Douglas	MI	49406	5/1/2021
Shakayla Thomas	Compton	CA	90220	5/1/2021
Steven Salotto	Victor	ID	14564	5/1/2021
Robert Bufanda	Anaheim	CA	92801	5/1/2021
Megan Olszak	Willow Grove	PA	19090	5/1/2021
Ashley Onofre	Watertown	WI	53098	5/1/2021
Diana Medrano	Martinsville	VA	24112	5/1/2021
Madeline Morales	Brooklyn	NY	11219	5/1/2021
Sierra Gradney	Portland	OR	97524	5/1/2021
Norman Davis	Claremore	TX	74017	5/1/2021
Dustin Gardner	Pleasant Ridge	MI	48069	5/1/2021
Carolyn Benson	Sylacauga	AL	35150	5/1/2021
Jonna Scholl	Louisville	KY	40245	5/1/2021
Mohammed Siddiqui	Mount Prospect	IL	60056	5/1/2021
Jessica and Trevor McCoy	Douglas	MI	49406	5/4/2021
Susan Gumbs	Atlanta	GA	30306	5/8/2021
Caitlin Bremner	Arlington Heights	IL	60004	5/8/2021
Inna Holodniuk	Arlington	IL	22204	5/8/2021
Ruthie Weil	Belton	MO	64012	5/8/2021
Elizabeth Nelson	Saugatuck	MI	49453	5/8/2021
Erin Crowell	Housatonic	MA	01236	5/8/2021
Trew Trevino	San Antonio	TX	78232	5/8/2021
Kala Weber	Bellingham	WA	98226	5/8/2021
Hung Thai	Worcester	MA	01605	5/8/2021
Thomas Bremner	Hinsdale	IL	60521	5/8/2021
Sheldon Kessler	Saugatuck	MI	49453	5/8/2021
Ligaya Alona	Cerritos	CA	90703	5/8/2021
Barbara Leonetti	Philadelphia	PA	19145	5/8/2021
Susan Ulloa	Crestline	CA	92325	5/8/2021
Richard Whaley	Eureka	CA	95503	5/8/2021
Joselyne Monreal	El Centro	CA	92243	5/8/2021
Emily Bremner	Chicago	IL	60605	5/8/2021
Sharon Harrington	Holland	MI	49423	5/8/2021

Name	City	State	Postal Code	Signed
Stephanie Bremner	Arlington Heights	IL	60005	5/8/2021
Trista McCarthy	Hinsdale	IL	60521	5/8/2021
Kevin McCarthy	Hinsdale	IL	60521	5/8/2021
Alexis Lee	Fresno	CA	93702	5/9/2021
Luciano Andrades	Cicero	IL	60804	5/9/2021
Shelly Tucker	Van Nuys	CA	92108	5/9/2021
David Soto	Fair Oaks	CA	95628	5/9/2021
Jessie Plunk	North Platte	NE	69101	5/9/2021
Jeremy Welland	Corte Madera	CA	94925	5/9/2021
Tyrone Jones	Bloomington	IN	47401	5/9/2021
michael edwards	Ozark	MO	65721	5/9/2021
Aubrey Markt	Kansas City	MO	64151	5/9/2021
Muhammad Adnan Yousaf	Dumfries	VA	22026	5/9/2021
Ashley Holley	Battle Mountain	NV	89820	5/9/2021
Delvecchio Wilder	Pensacola	FL	32507	5/9/2021
Trinity Jones	Georgetown	KY	40324	5/9/2021
Seyed Moosavi	Dearborn	MI	48124	5/9/2021
Joselyne Monreal	Kingman	AZ	86409	5/9/2021
Barbara Paulger	Douglas	MI	49406	5/9/2021
Abdil RFey	Rockville Centre	MD	11570	5/10/2021
April Sibley	Millville	NJ	08332	5/10/2021
Tyra Watkins	North Chicago	IL	60064	5/10/2021
Salman Malik	Moreno Valley	CA	92557	5/10/2021
amal omar	San Diego	CA	92117	5/10/2021
Matthew Forrest	Portland	OR	97232	5/11/2021
Valerie Leonard	monroe	NJ	08831	5/11/2021
Maribel Marulanda	New York	NY	11106	5/11/2021
Gaby Cole	La Mirada	CA	90637	5/11/2021
Cassie Cannon	Dayton	OH	37321	5/11/2021
Vanessa Callie	Allen	TX	57714	5/11/2021
Cassundra Harris	Spartanburg	NC	29301	5/11/2021
Shelly McGinnis	Springfield	IL	62704	5/11/2021
Pierrette Lefebvre	Waterbury	CT	06704	5/11/2021
Jacob Vaishville	Colorado Springs	CO	80909	5/11/2021
Catrena Harris	Jacksonville	FL	32205	5/11/2021
roseann ramirez	Lakewood	FL	90715	5/11/2021
Marvin Houston Jr	Galloway	OH	43119	5/11/2021
Colton Lillie	Orem	UT	84057	5/11/2021
Megan Hopkins	New Lenox	IL	60451	5/12/2021
Bridgette Brownie	New Lenox	IL	60451	5/12/2021
Katherine HOPKINS	Tinley Park	IL	60477	5/12/2021
Dawn Estrella	Boise	ID	83706	5/12/2021
Dana Kenny	Monee	IL	60449	5/12/2021
Amy Snow	Homer Glen	IL	60408	5/12/2021

Name	City	State	Postal Code	Signed
Frank Brotan Jr	New Lenox	IL	60451	5/12/2021
Linda Bennett	Wheaton	IL	60189	5/12/2021
Donna Gillespie	Alsip	IL	60803	5/12/2021
Carolyn Lenc	Chicago	IL	60651	5/12/2021
Mallory Pistek	Frankfort	IL	60423	5/12/2021
Rachel Osinski	Manteno	IL	60950	5/12/2021
Mary Pistek	Blue Island	IL	60406	5/12/2021
Margaret Stechly	Frankfort	IL	60423	5/12/2021
Annette Berard	Saugatuck, MI	MI	49453	5/12/2021
Laura Tevere	Joliet	IL	60432	5/12/2021
Kimberly Pirtle	Orland Park	IL	60462	5/12/2021
Greg Alcock	Buford	GA	30519	5/12/2021
Betsy kubota	Schaumburg	IL	60194	5/12/2021
Brittany Largent	Frankfort	IL	60423	5/12/2021
Kerry Marshall	New Lenox	IL	60451	5/12/2021
Ann Foley	Mokena	IL	60448	5/12/2021
Valerie Pistek	Chicago	IL	60629	5/12/2021
Eric Pistek	Midlothian	IL	60445	5/12/2021
Brenton Pistek	Frankfort	IL	60423	5/12/2021
Ashley Pistek	Chicago	IL	60621	5/12/2021
Susan Murphy	Marietta	GA	30062	5/12/2021
Donna Carlson	Blue Island	IL	60406	5/12/2021
RANDY ROSADO	TINLEY PARK	IL	60477	5/12/2021
Patricia Klikuszewski	Crestwood	IL	60418	5/12/2021
Lora Pfeiffer	Saugatuck	MI	49453	5/12/2021
Kim Watson	New Lenox	IL	60451	5/12/2021
Caryn Vanderbilt	Chicago	IL	60644	5/12/2021
Julia Lange	Tinley Park	IL	60477	5/12/2021
Maria MendOza	Clermont	FL	34712	5/12/2021
John Welsh	Saugatuck	MI	49453	5/12/2021
Rick Drew	Ellijay	GA	30536	5/12/2021
Jorge Mastrapa	Hialeah	FL	33010	5/12/2021
Deber Hall	Chicago	IL	60602	5/12/2021
Jenny Tam	Hacienda Heights	CA	91745	5/12/2021
Wanda Carnes	Elgin	IL	60120	5/12/2021
duane shorthair	Billings	MT	59102	5/12/2021
Christopher Hunt	La Porte	IN	46350	5/12/2021
Jorge Ramirez	Miami- Dade	FL	33034	5/12/2021
Oren Hodges	Fennville	MI	49408	5/12/2021
Ashley Stout	Orland Park	IL	60462	5/12/2021
brun yeet	Saint James	NY	11780	5/12/2021
Johnny Ramsey	Chubbuck	ID	83202	5/12/2021
Alex Richardson	Centerton	AR	72719	5/12/2021
Sandra Dupuis	Syracuse	NY	13204	5/12/2021

Name	City	State	Postal Code	Signed
Sandra Lockett	Jackson	MI	49202	5/12/2021
Carol Tinman	New Lenox	IL	60451	5/12/2021
Jeff Turner	Manhattan	IL	60442	5/12/2021
THEODORE LEDOUX	Lubbock	TX	79414	5/12/2021
Talia Dahlin-Bennett	Medford	OR	97504	5/12/2021
Samantha Kapinus	Sheridan	IL	60551	5/12/2021
April Gentry	Jacksboro	TN	37757	5/12/2021
Mallorie Salmon	Lawrence	KS	66046	5/12/2021
SAMUEL RUDDY	Bellevue	NE	68123	5/12/2021
Kim Alcock	Sugar Hill	GA	30518	5/12/2021
Lenore Murphy	Fennville	MI	48408	5/12/2021
Arielle Huestis	Orland Park	IL	60467	5/12/2021
Riannon Lange	Mokena	IL	60448	5/12/2021
Bevin Gniadecki	Darien	IL	60561	5/12/2021
Teresa Montemayor Stemen	Tinley Park	IL	60487	5/12/2021
Patricia Mailhiot	Aurora	IL	60504	5/12/2021
Ronald Berger	Lockport	IL	60441	5/12/2021
Jennifer Bajer	Frankfort	IL	60423	5/12/2021
Margaret Murphy	Chicago	IL	60656	5/12/2021
Beata Wojcik	Chicago	IL	60526	5/12/2021
Maureen Hayes	Northville	MI	48917	5/12/2021
Betsy Good	Saugatuck	MI	49453	5/12/2021
SUSAN SMITH	Winter Haven	FL	33884	5/12/2021
Valeria Elizabeth	Sunnyvale	CA	94089	5/12/2021
desline vermilus	Pompano Beach	FL	33063	5/12/2021
Francisco Lopez	Palmdale	FL	93552	5/12/2021
Cameron Greene	Angier	NC	27501	5/12/2021
Astrid Lundgren	Allentown	PA	18104	5/12/2021
Landen Smith	Saint Augustine	FL	32084	5/12/2021
ralphie beam	Cumberland	GA	21502	5/12/2021
Trevor Malone	Granite Bay	CA	95746	5/12/2021
Abdullah Masood	Arlington	VA	22201	5/12/2021
Megan Walker	Pueblo	CO	81008	5/12/2021
Amanda Butts	Grove Hill	AL	36451	5/12/2021
Joel Rincon	Tampa	FL	33605	5/12/2021
Craig Barnstead	Lansdale	IN	19446	5/12/2021
Patrick W. Mulligan	Mims	FL	32754	5/12/2021
Isabel Garcia	Round Lake	IL	60073	5/12/2021
Jeanne Lafond	Island Park	NY	11558	5/12/2021
Mauke Butler	Sioux City	IA	51103	5/12/2021
katie sheehan	Chicago	IL	60655	5/12/2021
Melissa Currence	Bedford	OR	44146	5/12/2021
Kelly Murdock	Chickasha	OK	73018	5/12/2021
Sam Moore	Nevada	MO	64772	5/12/2021

Name	City	State	Postal Code	Signed
Christopher Adams	Washington	DC	20011	5/12/2021
obiefune okolie	Warwick	CT	06320	5/12/2021
Matthew McNaughton	Rehoboth	DE	02769	5/12/2021
Michelle Falconer	LIVERMORE	CA	94550	5/12/2021
Koti Thomason	Piggott	AR	72454	5/12/2021
Elijah Boyd	Modesto	CA	95354	5/12/2021
Kira Barker	Orlando	FL	32801	5/12/2021
Joshua Standiford	Lake Zurich	IL	60047	5/12/2021
Kelly Bilotta	Chicago	IL	60453	5/12/2021
Shirley Drobnak	Tinley Park	IL	60477	5/12/2021
Ken Altman	Saugatuck	MI	49453	5/13/2021
Ashley Stout	Chicago	IL	60462	5/13/2021
David Blandford	Saugatuck,	MI	49453	5/13/2021
William Guild	Saugatuck	MI	49453	5/14/2021
jake kubota	Chicago	IL	60647	5/14/2021
Sally Noble	Oak Park	IL	60302	5/14/2021
Jeanne Kriechbaum	Skokie	IL	60076	5/14/2021
Lesia Ignasiak	Saugatuck	MI	49443	5/14/2021
Merry Guild	Albuquerque	NM	87110	5/14/2021
Samantha Kubota	Los Angeles	CA	90020	5/14/2021
Robert Sucher	Culver City	CA	90232	5/14/2021
Paula Egelson	Charleston	SC	29414	5/14/2021
Tina Dohm	Wheaton	IL	60189	5/15/2021
Hannah Hopf	Marquette	MI	49855	5/15/2021
Natalie Skinulis	Frankfort	IL	60423	5/15/2021
Cheryl Guild	Albuquerque	NM	87110	5/15/2021
Stephen Ogawa	Lake Forest	IL	92610	5/16/2021
Gary Graeff	Douglas	MI	49406	5/16/2021
Sarah Poletto	Salt Lake City	UT	84123	5/16/2021
Beth Craft	Saugatuck	MI	49453	5/17/2021
rosario muniz	Huntington Park	CA	90255	5/17/2021
Martin Barretto	Ajo	AZ	85321	5/17/2021
James Bruno III	Petaluma	CA	94954	5/17/2021
Brandi Jones	Oklahoma City	OK	73119	5/17/2021
Megan Bradley	Kansas City	MO	64153	5/17/2021
Latrice Spencer	Concord	CA	94520	5/17/2021
Cindy Nelson	Douglas	MI	49406	5/17/2021
Julie Maguire	Saugatuck	MI	49453	5/18/2021
Bill Hopkins	South Haven	MI	49090	5/18/2021
Joanne Krauter	Geneva	IL	60134	5/20/2021
Carol Bruckman	Grand Rapids	MI	49504	5/22/2021
Camila Mayor	Richmond Hill	NY	11418	5/22/2021
tonia wetmore	Lorton	VA	22079	5/22/2021
Tabitha Gibson	Uniontown	PA	42461	5/22/2021

Name	City	State	Postal Code	Signed
Julie Milavec	South Haven	MI	49090	5/22/2021
Nunya Business	Minneapolis	MN	74521	5/22/2021
Michael Waddell	Pottstown	PA	19464	5/22/2021
Jessica Crawford	Manor	PA	15665	5/22/2021
Tabitha West	Elberton	GA	30635	5/22/2021
Henry Carson	Chicago	IL	60623	5/22/2021
Chazman Sykora	Marion	IA	52405	5/22/2021
Matthew Kranenburg	Kingston	NY	12401	5/23/2021
Ryan Huckabay	Sacramento	CA	95825	5/23/2021
Deborah Willette	Greencastle	IN	46135	5/23/2021
Rizalie Burr	Compton	CA	90220	5/23/2021
Charlene Tryon	Katy	TX	77449	5/23/2021
Laura Arrigo	Little Falls	NJ	07424	5/23/2021
Kristi Butterfield	Phoenix	AZ	85015	5/23/2021
Linda Chan	New York	NY	10022	5/23/2021
Felicha Albritton	Jacksonville	FL	32218	5/23/2021
Ava Scavone	Gilmer	TX	75645	5/23/2021
Adrianna Rosa	Avenel	NJ	07001	5/23/2021
Jeremy Anderson	Saugatuck	MI	49453	5/24/2021
Natali Mederos	Denton	TX	76209	5/24/2021
Carolyn Martinez	Newport News	VA	23601	5/24/2021
Islam Barghash	brooklyn	NY	11209	5/24/2021
Lisandra Morton	Camden	NJ	08102	5/24/2021
Anila Shah	Richardson	TX	75081	5/24/2021
Emily Johnson	Bath Township	MI	48808	5/24/2021
Jason Sanchez	San Francisco	CA	94123	5/24/2021
Lauren Adamo	Newport	RI	02840	5/24/2021
Paulina Castaneda	Mundelein	IL	60060	5/24/2021
Justin Whang	Santa Clara	CA	95051	5/24/2021
Mya Michelle	Chicago	IL	60616	5/24/2021
Darlean Garcia	Washington	MO	63090	5/24/2021
Lily Vaillancourt	Milford	MA	01757	5/24/2021
Will Hornsby	Iron city	AL	35233	5/24/2021
Layla Boisselle	Elizabeth	NJ	07202	5/24/2021
kelly forster	Swannanoa	NC	28778	5/24/2021
Jeff Hanlin	Grand Rapids	MI	49503	5/24/2021
Melissa Beoeker	Springfield	IL	62704	5/25/2021
Carrie Lee	Miami	FL	33177	5/25/2021
Craig McClune	Seekonk	NJ	02771	5/25/2021
Elizabeth Jones	Saugatuck	MI	49453	5/26/2021
Richard Lechler	Fennville	MI	49408	5/27/2021
Mitch Glass	South Haven	MI	49090	5/28/2021
Isaiah Cadreau	Detroit	MI	48221	5/28/2021
James Bowen	Jackson	MI	49203	5/28/2021

Name	City	State	Postal Code	Signed
Lynn Baldwin	Douglas	MI	49406	5/30/2021
Nancee Biank	Hinsdale	IL	60521	6/1/2021
Shkhala Bryant	Las Vegas	NV	89108	6/1/2021
tnye edwards	Nashville	TN	37217	6/1/2021
Lucas Nelson	Saugatuck	MI	49453	6/1/2021
Mike Riley	Braintree	MA	02184	6/1/2021
Brent Shepherd	Saugatuck	MI	49453	6/1/2021
Brian Lapoint	Kenosha	WI	53140	6/1/2021
Bryson Dean	Van Nuys	CA	91405	6/1/2021
Gabriella Brown	Chicago	IL	60647	6/1/2021
Lisa Yingling	Morrisdale	NJ	16858	6/1/2021
Angie Luevano	Chicago	IL	60643	6/1/2021
Marlisa Richardson	Miami	FL	33161	6/1/2021
Amber Bragg	Ft myers	FL	33901	6/2/2021
William Mcdonald	Bridgeport	CT	06606	6/2/2021
Joseph Sparks	Mingo County	WV	25671	6/2/2021
Ray Baker	Rochester	NY	14605	6/2/2021
Yolanda Arroyo	Bay shore	NY	11706	6/2/2021
Gennell Harris	Simpsonville	SC	29680	6/2/2021
Irene Buxton	Henrico	VA	23229	6/2/2021
Jessica King	Kansas City	MO	64130	6/2/2021
Lisa Rayburn	Springfield	IL	65802	6/2/2021
Donna Johnson	Basile	LA	70515	6/2/2021
Jean Paul Mihigo	Dayton	OH	45458	6/2/2021
Nicole Kiehn	houston	TX	77008	6/2/2021
Christopher Tom	Pleasantville	NY	10570	6/2/2021
Noely Garza	Dallas	TX	75217	6/2/2021
Ivana Morrow	Omaha	NE	68144	6/2/2021
Janesse Brown	Jacksonville	FL	32244	6/2/2021
Maurisha Porter	Houston	TX	77067	6/2/2021
Charlynn Strickland	Philadelphia	PA	19154	6/2/2021
HANNAH HOLDEN	TEMPERANCEVILLE	VA	23442	6/2/2021
Chrisie Ireland	Lawrenceburg	KS	38464	6/2/2021
Robert Forbes	Medicine Lodge	KS	67104	6/2/2021
Emma Hanson	Prosperity	KS	29127	6/2/2021
Nicholas Laudano	Statesville	NC	28677	6/2/2021
Melanie Cummins	Frankfort	KY	40601	6/2/2021
Rodney Blue	Hearne	NE	77859	6/2/2021
Brooklynn Meuth	Moberly	AL	65270	6/2/2021
Ana Paula Noland	Boca Raton	FL	33432	6/2/2021
Andrew Fernandez	Casper	WY	82601	6/2/2021
Ashton Buffington	Stigler	OK	74462	6/2/2021
Lucas Worley	Richmond	IN	47374	6/2/2021
Monica Healy	Austin	TX	76813	6/2/2021

Name	City	State	Postal Code	Signed
Amy Boots	Ankeny	IA	50021	6/2/2021
Dalton Yott	Stigler	OK	74462	6/2/2021
Kathryn Guice	Lake Charles	LA	70601	6/2/2021
Janira Perez	Tampa	FL	33613	6/4/2021
Munirul Bhuiyan	Cary	IL	27519	6/4/2021
Jaelynn Thompson	Franklin	TN	46131	6/4/2021
Kevin collins	Port St Joe	FL	32456	6/4/2021
Saundra Cora	Poplar Bluff	MO	63901	6/4/2021
Nathan Rosales	Saugatuck	MI	49453	6/4/2021
Michael Noble	Whiteville	NC	28472	6/4/2021
Nikki Kelley	Stockbridge	GA	30281	6/4/2021
Manwitha Yarradoddi	Fremont	CA	94536	6/4/2021
Carol Marchlewski	Waterloo	IA	62298	6/4/2021
mounir el rhazouani	Phenix City	AL	36870	6/4/2021
Dyllan Jackson	Greenwood	SC	29649	6/4/2021
Starlight Gian	La Mirada	CA	90638	6/5/2021
Vicki Lundgreen	salt lake city	UT	84118	6/5/2021
Donna Mitchell	Tulsa	OK	74105	6/5/2021
Marvin Harris	Memphis	TN	38016	6/5/2021
Alexis Ramirez	Sacramento	CA	95838	6/5/2021
Rhyanne Alexander	Saugatuck	MI	49453	6/5/2021
Charlene Mullins	Salyersville	KY	41465	6/5/2021
Jaida Sieu	Alameda	CA	94502	6/5/2021
Kendrick Fisher	Lithonia	SC	30038	6/5/2021
Miley Gray	Lebanon	IN	45036	6/5/2021
Judy Corbett	Vallejo	CA	94590	6/5/2021
Clayton Hall	Greensboro	NC	27401	6/5/2021
Kayla Reynolds	Pikeville	KY	41501	6/5/2021
Ali Legros	Katy	TX	77449	6/5/2021
Lulu herring	Conway	TX	29526	6/5/2021
Mayra Casarez	San Diego	CA	92105	6/7/2021
Patti Cardenas	Fennville	MI	49408	6/8/2021
Carla Bryant	Douglas	MI	49406	6/8/2021
Maria Miranda	Brooklyn	NY	11222	6/8/2021
Agim Demirovski	Staten island	NY	10310	6/8/2021
Tami Lukachy	Henderson	NV	89014	6/8/2021
Corey Meyers	Lakeland	FL	33809	6/8/2021
Lea Soto	Saugatuck	MI	49453	6/8/2021
Bob Brownstein	Bellevue	WA	98004	6/8/2021
Bruce Cooper	Baytown	tx	77521	6/8/2021
James Kozma	Palmdale	FL	93550	6/8/2021
Zahra Bikdelo	Columbia	GA	21044	6/8/2021
Sierra Beller	New Orleans	LA	70119	6/8/2021
willie barcus	greenwood	va	20149	6/8/2021

Name	City	State	Postal Code	Signed
Dante Medori	Jenkintown	PA	19046	6/8/2021
Bianca Dupone	Downey	CA	90242	6/8/2021
Aki Bard	Minneapolis	MN	55404	6/8/2021
sophie kaas	Kingston Springs	NY	37082	6/8/2021
Jaylynn Jiang	Kingsburg	CA	93631	6/8/2021
Ayad Hasan	Chicago	IL	60616	6/8/2021
rachael Glogovsky	Lake Geneva	WI	53147	6/8/2021
Antonio Cisneros	Anaheim	CA	92833	6/8/2021
Robert McIntyre	Oxford	MI	48370	6/8/2021
John Richardson	543 St.Clair Grosse Pointe	MI	48230	6/8/2021
Marco Cardenas	Saugatuck Township	MI	49408	6/8/2021
George Moyer	Bunker Hill	WV	25413	6/8/2021
Kirstie Martinez	Rotan	CA	79546	6/8/2021
Meghana Khadkikar-Deshpande	St. Joseph	MI	49085	6/8/2021
Jessica Ryder	Brea	CA	92821	6/8/2021
Mark Cantrell	San Francisco	CA	94115	6/8/2021
Yona Rapoport	Woodland Hills	CA	91364	6/8/2021
Kendra Scott	Oklahoma City	OK	73132	6/8/2021
Stacey Cottrell	Elsmere	KY	41018	6/8/2021
Darlene Kelly	Decatur	IL	62526	6/8/2021
Jason Maldonado	Bolingbrook	IL	60440	6/8/2021
Juan Ruiz	Fontana	WI	92336	6/8/2021
Hollie AlShamaly	Bowling Green	KY	42103	6/8/2021
Shane Aycock	Sun City	AZ	85351	6/8/2021
Marie-Eve Girard	riverview	FL	33579	6/8/2021
Bryan Deng	San Francisco	CA	94133	6/8/2021
Austin Ward	Corvallis	OR	97330	6/8/2021
Dirk McCain	Charlotte	NC	28269	6/8/2021
Dianna Colvin	Deer Park	IL	77536	6/8/2021
Kyle Cousins	Richmond	IL	77406	6/8/2021
Darlene Wolf	Naples	FL	34102	6/8/2021
Joi Wright	Albuquerque	NM	87144	6/8/2021
Mike Andera	Chandler	AZ	85286	6/8/2021
Theresa Edwards	Port Jervis	NY	12771	6/8/2021
Rob Cardenas	Douglas	MI	49408	6/8/2021
arlo russo	Saugatuck	MI	49453	6/8/2021
Samantha Flores	Los Angeles	CA	90019	6/8/2021
Darrienne Hurchalla	Louisville	KY	40258	6/8/2021
Stephanie Martinez	Mastic Beach	NY	11951	6/8/2021
Michelle Cormack	Lawrenceville	GA	30044	6/8/2021
Isabella Sartori	Longmont	CO	80503	6/8/2021
Tulie Rolett	Asheville	NC	28806	6/8/2021
Ted Lukan	Burnsville	MN	55306	6/8/2021
Bob Howell	Placida	FL	33946	6/8/2021

Name	City	State	Postal Code	Signed
Ruth Bentkowski	Fort Worth	TX	76118	6/8/2021
Kimberly Rankin	Washington	DC	20009	6/8/2021
Whittany Crum	Wildersville	TN	38388	6/8/2021
Jose Alvarez	North Bay Village	FL	33141	6/8/2021
Krystal oconnor	Saugatuck	MI	49453	6/8/2021
mali ashkenazi	New York City	NY	10956	6/8/2021
Hannah Siletet	Holland	MI	49422	6/8/2021
Norman Shay	Rosedale	MD	21237	6/8/2021
Desiree Riley	Oklahoma	TX	76010	6/8/2021
Morgan Hibbs	Kennewick	WA	99337	6/8/2021
isabella torres	Clifton	NJ	07011	6/8/2021
John Baranowski	North Las Vegas	NV	89031	6/8/2021
Sheila Acevedo	Boston	MA	02118	6/8/2021
Kayla McMahon	Los Angeles	CA	90007	6/8/2021
William Sabin	Lumberton	OR	28358	6/8/2021
Gabriella Andino	Wallington	NJ	07057	6/8/2021
Dawit Michael	Carson	NV	90745	6/8/2021
Katie Sides	Saugatuck	MI	49453	6/8/2021
Angela Hernandez	Edinburg	TX	78537	6/9/2021
Bibiane Guan	Oakland	CA	94603	6/9/2021
Patti Ripple	Saugatuck	MI	49453	6/9/2021
Evelyn Vazquez	Patterson	CA	95363	6/9/2021
Srini Natarajan	Richardson	TX	75082	6/9/2021
Vince Mendieta	Austin	TX	78745	6/9/2021
Mary Virginia Pittman-Waller	San Antonio	TX	78205	6/9/2021
Joshua Fernandez	Wailuku	HI	96793	6/9/2021
Cookie Smithe	Garnett	KS	66032	6/9/2021
Amos Barber	Atlanta	GA	30301	6/9/2021
David Shiner	South Haven	MI	49090	6/9/2021
Kent George	Denver	CO	80237	6/10/2021
Jolie Upshaw	Fort Worth	TX	76131	6/10/2021
Rhett McClurg	Clarksville	TN	37040	6/10/2021
Diane Bouts	Lansing	MI	48917	6/10/2021
Valerie Russo Escobedo	Stockton	CA	95209	6/10/2021
Orva M Gullett	Marion	OH	43302	6/10/2021
David Shuster	Morristown	NJ	07960	6/10/2021
Mary Kelly	Albany	NY	12209	6/10/2021
Gina Moreno	Kankakee	IL	60901	6/10/2021
Jessica Barley	Aurora	IL	80013	6/10/2021
Kylah Jacoby	Tyler	TX	56178	6/10/2021
Lily Vanderveen	Methuen	MA	01844	6/10/2021
Janice Kelso	Plainfield	IN	46168	6/10/2021
Lee Gomers	Hamilton	MI	49419	6/10/2021
art genovese	Cherry Hill	NJ	08003	6/10/2021

Name	City	State	Postal Code	Signed
Ryin Sullivan	Minneapolis	MN	55428	6/10/2021
Chelsea Hodek	Los Angeles	CA	91303	6/10/2021
Tanya Bekker	Holland	MI	49422	6/10/2021
Raymond Walker	Moreno Valley	CA	92553	6/10/2021
Kurt Wittstadt	Baltimore	MD	21212	6/10/2021
Jennifer Johnson	Terre Haute	IN	47807	6/10/2021
Shelly Lewis	Atlanta	GA	30302	6/10/2021
Jackson Smith	Riverside	CA	92509	6/10/2021
Katelyn Dias	Cleveland	OH	37323	6/10/2021
Evelyn Grigolo	Alsip	IL	60803	6/10/2021
Aidalina Cruz	Lancaster	PA	17603	6/10/2021
Casey Clark	Boise	ID	83709	6/10/2021
Connie Sales	Stephens City	VA	22655	6/10/2021
Yazmin Olivera	Long Branch	NJ	07740	6/10/2021
Jennifer Finley	Bend	OR	97701	6/10/2021
Lisa Hart	Woodridge	IL	60517	6/10/2021
Lynn Peeples	Bakersfield	CA	93309	6/10/2021
Sandy Hausladen	San Tan Valley	AZ	85143	6/10/2021
Matthew Gray	Mississauga	ON	23400	6/10/2021
lacey long	Hope Mills	NC	28348	6/10/2021
Yasmine Horton	Bessemer	AL	35020	6/10/2021
James Vander Muelen	Holland	MI	49422	6/10/2021
Phiby ALEX	Cincinnati	OH	45238	6/10/2021
john T guandolo	Freedom	PA	15042	6/10/2021
Andria Davis	Rochester	NY	14606	6/10/2021
Kit Katstein	Dorchester Center	MA	02124	6/10/2021
Robin Westenberg	Douglas	MI	49406	6/14/2021
Donald Sochowicz	Douglas	MI	49406	6/15/2021
jennifer rotunda	waterloo	NY	13165	6/16/2021
Seleta Castro	Long Beach	CA	90805	6/22/2021
Oscar Castro	San Antonio	TX	78224	6/22/2021
Van Chhuaha	Ankeny	IA	50023	6/22/2021
James McNeill	Bridgeville	DE	19933	6/22/2021
Frances McCarthy	Montgomery	PA	17752	6/22/2021
malik byrd	philadelphia	PA	21230	6/22/2021
Catherine Chabrouillaud	Visalia	CA	93277	6/22/2021
John Leman	Anchorage	AL	99516	6/22/2021
Jaclyn Katicich	Stockton	CA	95215	6/22/2021
Hailey Lingnofski	Appleton	WI	54915	6/22/2021
Teri Sullivan	Glen Burnie	MD	21060	6/22/2021
Raynelle Evans	Staten Island	NY	10301	6/22/2021
Makenzie Coyne	Conroe	TX	77302	6/22/2021
Jo Ann P Diaz	Saugatuck	MI	49453	6/22/2021
Emily Sanchez	Moreno Valley	CA	92551	6/22/2021

Name	City	State	Postal Code	Signed
Marisa Green	Versailles	KY	40383	6/22/2021
Megan Weber	Absecon	NJ	08205	6/22/2021
Brianna Sharpley	Pittsburgh	PA	15221	6/22/2021
Pamela olin	Tacoma	WA	98404	6/22/2021
Dave Ignasiak	Charlestown	MA	02129	6/22/2021
Marquis Taylor	Aurora	IL	80013	6/22/2021
Deborah Fontanez	Bloomfield	NJ	07003	6/22/2021
Gina Strickland	Atlanta	GA	30315	6/22/2021
Henry Ranson	Lindstrom	MN	55045	6/22/2021
Christina Jackson	Binghamton	NY	13905	6/22/2021
Yenny Galicia	Kent	WA	98032	6/22/2021
Ashley Naquin	Tomball	TX	77375	6/22/2021
Shad Null	Brighton	IA	52540	6/22/2021
Lawrence Bracco	Manhattan Beach	CA	90266	6/22/2021
Rubens Donescar	Miami	FL	33180	6/22/2021
Brianna Samuels	Upper Marlboro	MD	20774	6/22/2021
Rochelle Hayes	South Bend	IN	46628	6/22/2021
Micienne Altenor	Philadelphia	PA	19120	6/22/2021
Benjamin Tarkenton	Charlotte	NC	28211	6/22/2021
Jeffrey Clee	South Haven	MI	49090	6/22/2021
Mia Alicea	Brooklyn	NY	02224	6/22/2021
Della Troop	Saugatuck	MI	49453	6/22/2021
Dennis Livingston	Dallas	TX	75254	6/22/2021
Reginald Johnson	Chesapeake	MD	23322	6/22/2021
Brenda Chaplin	Dayton	OH	45214	6/22/2021
Tony Smoot	Columbus	OH	43211	6/22/2021
Andrew Ashurst	Reading	PA	19606	6/22/2021
Thomas Bruckman	Saugatuck	MI	49453	6/22/2021
Rita Gonzalez	Wauconda	IL	60084	6/22/2021
Kevin Le	Northridge	CA	91324	6/22/2021
TAVARIS JONES	Queenstown	MD	21658	6/22/2021
Jaja KM	Phoenix	MO	63341	6/22/2021
John Brown	Hattiesburg	MS	39401	6/22/2021
Lorraine Keller	Bethlehem	PA	18015	6/22/2021
Nicklas Lindskog	Los Angeles	CA	90031	6/22/2021
Thomas Hester	Spartanburg	SC	29307	6/22/2021
Joshvir Sandhu	Fremont	CA	94536	6/22/2021
Madison Harbison	Wylie	TX	75098	6/22/2021
Layla Miller	New Lenox	IL	60451	6/22/2021
Alexis Marshall	Gadsden	AL	35903	6/22/2021
James Underwood	Jackson	MI	49202	6/22/2021
Davis Chaussee	Sacramento	CA	95825	6/22/2021
Felicia Johnson	Midway	FL	32343	6/22/2021
Rebecca Carden	Phenix City	AL	36870	6/22/2021

Name	City	State	Postal Code	Signed
Carla Jett	Marion	AR	46952	6/22/2021
MaryLou Steger	Rochester	NY	14616	6/22/2021
Jessica Carr	Tavares	FL	32778	6/22/2021
Carolyn Jones	Boston	MA	02118	6/22/2021
Sandra Zbylut	Rockford	IL	60139	6/22/2021
Sarah Cook	Columbus	OH	31907	6/22/2021
Alicia Thomas	Memphis	TN	37217	6/22/2021
Gracia Haynes	Findlay	OH	45840	6/22/2021
Romeeshia Spencer	Waynesboro	AR	39367	6/22/2021
Darnell NICHOLSON	Winston-Salem	NC	27106	6/22/2021
Eric White	Antioch	IL	94509	6/22/2021
nina gomez	Tampa	FL	33605	6/22/2021
Arch Slater	Frostburg	MD	21532	6/22/2021
Lawanta Williams	Reynoldsburg	OH	43068	6/22/2021
Nancy Klobucher	Fergus falls	MN	56537	6/22/2021
Angelica Grimaldo	West Chicago	IL	60185	6/22/2021
Angelice Ortiz	Bronx	NY	10467	6/22/2021
Marissa Ramirez	Bakersfield	CA	93309	6/22/2021
Vasilii Vistrovski	Westmont	IL	60559	6/22/2021
Yasmine Davis	Saint Louis	MO	63104	6/22/2021
Chiquita Plunkett	Mcdonough	GA	30253	6/22/2021
Michael Gallo Sr.	Cleveland	OH	44102	6/22/2021
Aiden Burnstein	West Bloomfield	MI	48322	6/22/2021
Steven Smith	Leesburg	VA	20175	6/22/2021
Jeanie Hill	Richmond	VA	23234	6/22/2021
Sarah Strong	Shreveport	LA	71118	6/22/2021
Heather kalsky	Yonkers	NY	10705	6/22/2021
Rebecca Condon	Tucson	AZ	85705	6/22/2021
Madelin Perez	Missouri City	MO	77489	6/22/2021
Keith Carpenter	Santa Ana	CA	92704	6/22/2021
madi cook	Coeur D'alene	ID	83815	6/22/2021
Jocelyn Johnson	Philadelphia	PA	19140	6/22/2021
Cynthia Olvera	Inman	SC	29349	6/22/2021
Lluvia Carrasco	Houston	TX	77055	6/22/2021
Tanya Casanova	BRONX	NY	10458	6/22/2021
Regina Schmehl	Oley	SC	19547	6/22/2021
paul wolford	Elma	WA	98520	6/22/2021
Rachel Dean	Cabot	AR	72023	6/22/2021
Erika Allen	Phoenix	AZ	85006	6/22/2021
Tahrae Bear Eagle	Ely	MN	55731	6/22/2021
Catharina Howard	San Leandro	CA	94577	6/22/2021
Tony Varelli	New Castle	IN	19720	6/22/2021
Hunter Richards	New Milford	NJ	07646	6/22/2021
Trish Eberhard	Millbrook	NY	12526	6/22/2021

Name	City	State	Postal Code	Signed
Stacy Strawther	Saugatuck	MI	49453	6/22/2021
Sage Ragth	Asheville	NC	28803	6/22/2021
Chris McPhail	Fort Worth	TX	76133	6/22/2021
Shaelyn Roberts	Charlotte	NC	28215	6/22/2021
Bobby Russell	Detroit	MI	48234	6/22/2021
Chavye Morgan	Saint Louis	MO	63121	6/22/2021
Melissa Heck	Milwaukee	WI	53226	6/22/2021
Ariana Blalock	Acworth	GA	30101	6/22/2021
Laura Lim	Long Beach	CA	90807	6/22/2021
Stephanie Torres	Sanford	ME	04073	6/22/2021
Ely Darrah	Leonardville	KS	66449	6/22/2021
Isadora Ghneim	Raleigh	NC	27608	6/22/2021
Donnie Nelson	Burtonsville	MD	20866	6/22/2021
Britten Liske	Rockford	MI	49341	6/22/2021
Whitney Mooney	Rockford	MI	49341	6/22/2021
Renee Zita	Saugatuck	MI	49090	6/22/2021
Maddie Lindsey	Chicago	IL	60647	6/23/2021
Dan Weiner	North Attleboro	MA	02760	6/23/2021
Camilla Yohn-Barr	Brooklyn	NY	11218	6/23/2021
Jodi Aleshire	Chicago	IL	60651	6/23/2021
Ashley Thomoson	Las Vegas	NV	89102	6/23/2021
Linda Schoenrock	South Haven	MI	49090	6/23/2021
Rebecca Lee	Allston	MA	02134	6/23/2021
Julia LaValley	Sunderland	MA	01375	6/23/2021
JEFFREY FEINSTEIN	Willowbrook	IL	60527	6/23/2021
Bruce Barnard	South Haven	MI	49090	6/23/2021
Jessica Wolf	Hilliard	OH	43026	6/23/2021
maria anna rafac	Joliet	IL	60435	6/23/2021
Eileen McKee	Joliet	IL	60433	6/23/2021
Donna Theimer	Shorewood	IL	60404	6/24/2021
Jennifer Kimbarovsky	Plainfield	IL	60586	6/24/2021
Katie Dixon	Grand Rapids	MI	49508	6/25/2021
Ally Filicicchia	Aurora	IL	60503	6/30/2021
Julia Dillman	Chicago	IL	60637	6/30/2021
amy kozanecki	Grand Haven	MI	49417	7/9/2021
emily kopka	Oak Park	IL	60302	7/11/2021
Cliff Burgess	Holland	MI	49423	7/13/2021
Robin OGrady	Mendon	MI	49072	7/13/2021
Laura Threewitt	Chicago	IL	60612	7/13/2021
Linda Speyers	Saugatuck	MI	49453	7/14/2021
Joe Kelly	Chicago	IL	60602	7/14/2021
Gwynn Guinn	Euless	TX	76040	7/14/2021
Taylor E	Fort Worth	TX	76133	7/14/2021
Stacey Wright	Burbank	IL	91503	7/14/2021

Name	City	State	Postal Code	Signed
Courtney quinones	Hyde Park	NY	12538	7/14/2021
Leticia Flumiani	Miami	FL	33160	7/14/2021
Pamela Holbert	Tucson	AZ	85711	7/14/2021
Kason Courtwright	Eugene	OR	97405	7/14/2021
Greg Freemam	Douglas	MI	49406	7/14/2021
Jazmin Herrera	Eagle Pass	TX	78852	7/14/2021
Kathie Boley	Portland	OR	97221	7/14/2021
Jessica Mitchell	Warner Robins	GA	31088	7/14/2021
Déja McFadden	Winston-salem	NC	27103	7/14/2021
Renard Fox	Chicago	IL	60651	7/14/2021
Alicia Marte	North Brunswick	NJ	08902	7/14/2021
Dale Reed	Hanover	PA	17344	7/14/2021
Daniel O'Brien	MILTON	NY	12547	7/14/2021
Anyah Furcron	Las Vegas	NV	89115	7/14/2021
Aracelis Quinones	New Haven	CT	06511	7/14/2021
Abigail Gates	Powell	OH	43065	7/14/2021
Lacy White	Atlanta	GA	30354	7/14/2021
Bill Kalleward	Douglas	MI	49406	7/14/2021
Lorri Sawyer	Boynton Beach	FL	33435	7/14/2021
Jocelyn Garcia	Miami	FL	33175	7/14/2021
Elaiah Visarra	Valley Stream	FL	11580	7/14/2021
Lauren OBrien	Fennville	MI	49408	7/14/2021
Nazafarin Monfared	Santa Monica	CA	90026	7/14/2021
Melissa Karaviotou	Saugatuck	MI	49453	7/14/2021
Aaliyah Morris	Atlanta	GA	30301	7/14/2021
Mary Terry	Strawberry Plains	TN	37871	7/14/2021
Sandy Justus	Waukegan	IL	60087	7/14/2021
Trin Jack	Murfreesboro	TN	37129	7/14/2021
Marta Pracht	Wichita	KS	67216	7/14/2021
Joey Hillenbrand	Overland Park	KS	66213	7/14/2021
Lily Salinas	Ocala	FL	34472	7/14/2021
Jamila Lindsay	Gastonia	NC	28056	7/14/2021
Claudia Aviles	Miami	FL	33196	7/14/2021
Chad Tendy	Atlanta	GA	30301	7/14/2021
Carol Kreher	Holland	MI	49423	7/14/2021
Samantha Grant	Reno	NV	89503	7/14/2021
Robert Rautenberg	Douglas	MI	49406	7/14/2021
Shantoye Reid	Staten Island	NY	10304	7/14/2021
Patricia Chade	Saugatuck	MI	49453	7/14/2021
Kim Bearup	Grandville	MI	49418	7/14/2021
SUSAN WAYNE	Berkley	MI	48072	7/14/2021
Bridget Faunce	South Haven	MI	49090	7/14/2021
Tim Klaff	Chicago	IL	60608	7/14/2021
Daniel Simpson	Leander	TX	78641	7/14/2021

Name	City	State	Postal Code	Signed
Abigail Macias	Bakersfield	CA	93307	7/14/2021
Kandace Green	Foley	MN	56329	7/14/2021
olivia godfrey	Sanford	SC	27332	7/14/2021
Gina Wood	Idabel	OK	74745	7/14/2021
Vinnie RANSDELL	Newark	NJ	07105	7/14/2021
Robbye Toft	Ladue	MO	63124	7/14/2021
Karen Lopez	Miami	FL	33178	7/14/2021
Kai Contento	Tampa	FL	33647	7/14/2021
Eileen Lape	Somerset	PA	15501	7/14/2021
Timothy Chatman	Dallas	TX	75216	7/14/2021
Peggy Acosta	Womelsdorf	PA	19567	7/14/2021
Amelia Shaimi	Lake Forest	IL	60045	7/14/2021
Alexandra Harvey	Douglas	MI	49406	7/14/2021
Ronald Kendrick	Ashland	KY	41101	7/14/2021
Michelle Pulido	Stockton	CA	95205	7/14/2021
Mariza Martinez	Aurora	IL	60506	7/14/2021
Karen Sanches	New Orleans	LA	70131	7/14/2021
Rylee Clark	Atlanta	GA	30309	7/14/2021
olivia sorenson	Lehi	UT	84043	7/14/2021
Meghann Matsuda	Kapaa	HI	96746	7/14/2021
Chris Hardenbrook	Dannebrog	NE	68824	7/14/2021
Freddy Ceruti	Tulsa	OK	38002	7/14/2021
Nathan Strunk	Elgin	IL	37852	7/14/2021
Darrell Johnson	Stone Mountain	GA	30083	7/14/2021
Nicole Bosu	Beaumont	TX	92223	7/14/2021
Marcine McBride	West Babylon	NY	11704	7/14/2021
Mary Anne Gonzalez	Edinburg	TX	78542	7/14/2021
james archer	Kings Mountain	GA	28086	7/14/2021
ben billingsly	Saugatuck	MI	49453	7/14/2021
John Stavropoulos	Dundalk	CT	21222	7/14/2021
Abby Sloss	Franklin	TN	16323	7/14/2021
Maelee Gagnon	Pawtucket	RI	02860	7/14/2021
Toni Minniear	Terre Haute	IN	47805	7/14/2021
Bryan Talley	Lebanon	TN	37087	7/14/2021
Ashley Little-Rea	Saugatuck	MI	49453	7/14/2021
Brisk King	Brooklyn	NY	11221	7/14/2021
Litzia cartagena	Philadelphia	PA	19121	7/14/2021
Kailee Miller	Bartley	NE	69020	7/14/2021
Stacie Bean	New Braunfels	TX	78130	7/14/2021
John Tolley	Detroit	MI	48228	7/14/2021
Daryl Grubbs	Burnsville	NC	28714	7/14/2021
Lissa Hilton	Saugatuck	MI	49453	7/14/2021
Nancy Hodges	Indianapolis	IN	46241	7/14/2021
Genevieve Rogers	Springfield	IL	62704	7/14/2021

Name	City	State	Postal Code	Signed
Brandon Ruggirello	Saugatuck	MI	49453	7/14/2021
Whitley Ketterman	Indianapolis	IN	46205	7/14/2021
Teri Fenner	Bloomfield Hills	MI	48302	7/14/2021
Rob Longhini	Saugatuck	MI	49453	7/14/2021
Raymond ODonnell	Sayre	PA	18840	7/14/2021
Jill Robertson	Palatine	IL	60074	7/14/2021
Clyde Rundle	Barrington	IL	60010	7/14/2021
Shams Al Faisal	Houston	TX	77056	7/14/2021
Virginie Dienemann	miramar	FL	33029	7/14/2021
Ben Taylor	Saugatuck	MI	49453	7/14/2021
Stephanie Zambrano	San Francisco	CA	94112	7/14/2021
Sarah Bleil	Eden Prairie	MN	55347	7/14/2021
Sarah O'Donnell	Northfield	IL	60093	7/14/2021
Sara Salvino	South Haven	MI	49090	7/14/2021
Colleen Black	McHenry	IL	60051	7/14/2021
Michael Cirivello	Douglas	MI	49406	7/14/2021
Nick Vorderman	Saugatuck	MI	49406	7/14/2021
Cassandra Sprague	Cincinnati	OH	45248	7/14/2021
jessica rondon	Bronx	NY	10457	7/14/2021
hayley smith	Philadelphia	PA	19130	7/14/2021
Maria Aguilar	Burbank	CA	90262	7/14/2021
Lucia Orozco	MIAMI SPRINGS	FL	33166	7/14/2021
Nicolle Grasse	Arlington Heights	IL	60004	7/14/2021
Cyd Archer	Chicago	IL	60610	7/14/2021
Kathleen Piggins	Douglas	MI	49406	7/14/2021
Titilayo Ogundipe	Chevy Chase	MD	20815	7/14/2021
Samantha Ellis	Louisville	KY	40291	7/14/2021
Susan Criezis	Douglas	MI	49406	7/14/2021
Amanda Brittain	Port Huron	MI	48060	7/14/2021
Paola Garcia	Grandview	MO	64030	7/14/2021
Caleigh Brawn	Jefferson	GA	30549	7/14/2021
Ashley Oakes	Amarillo	TX	79106	7/14/2021
Jose Cardoza	Sacramento	CA	95842	7/14/2021
Christopher O'Neil	Rehoboth	MA	02769	7/14/2021
Diana Lopez	Paramount	CA	90723	7/14/2021
Clarissa Jackson	Greenville	SC	27834	7/14/2021
Edwin Grier	Atlanta	GA	30305	7/14/2021
Monica Washington	Baton Rouge	LA	70805	7/14/2021
Patricia Fontana	Lawton	OK	73507	7/14/2021
Stephen Baker	Necedah	WI	54646	7/14/2021
Larissa Jane Rivera	Freehold	NJ	7728	7/14/2021
Sarah Dyson	Evansville	IN	47715	7/14/2021
Madison Ulmer	Anna	TX	75409	7/14/2021
Garrett Clark	Georgetown	TX	78628	7/14/2021

Name	City	State	Postal Code	Signed
Ana Guzman	Beaumont	TX	77705	7/14/2021
ana olivares	San Jose	CA	95148	7/14/2021
Alannah Bailey	Norman	OK	73071	7/14/2021
Dawn Howard	Olive Branch	MS	38654	7/14/2021
Everett Farwood	Nashville	TN	37211	7/14/2021
Elizabeth Farr	Vicksburg	MS	39180	7/14/2021
Elizabeth Beaver	Allentown	PA	18104	7/14/2021
Johnitta Bowens	South Haven	MI	49090	7/14/2021
LINDA DEWINDT	SAUGATUCK	MI	49453	7/14/2021
James McKelly	South Haven	MI	49090	7/14/2021
Joyce Horath	Fennville	MI	49408	7/14/2021
Sandra Gelman	Saugatuck	MI	49453	7/14/2021
Ray Horath	Fennville	MI	49408	7/14/2021
Barb Welk	Fennville	MI	49408	7/14/2021
Betty Ivers	Bridgman	MI	49106	7/14/2021
Jack Day	Prospect Heights	IL	60070	7/14/2021
Robert Ketterer	Ladue	MO	63124	7/14/2021
Annie Toft	Chicago	IL	60657	7/14/2021
Sam Martin	Chicago	IL	60657	7/14/2021
Martin Toft	St. Louis	MO	63101	7/14/2021
Rebecca Toft	St. Louis	MO	63101	7/14/2021
Andres Delgado	San Luis Potosi	MX	78399	7/14/2021
Patricia Carroll	Greenville	MI	48838	7/14/2021

Count = 809