



**CITY COUNCIL MEETING AGENDA**  
**July 12, 2021 – 7:00 pm**

- 1. Call to Order**
- 2. Roll Call**
- 3. Mayor’s Comments**
- 4. City Manager’s Comments**
- 5. Agenda Changes**
- 6. Guest Speakers**
- 7. Reports**
  - A. Fire Department EMS Report 2020-2021**
  - B. Allegan County Sheriff – Incident Analysis Report - June 2021**
- 8. Public Comment**

*(Limit 3 minutes) Select “unmute” mic in the Zoom interface and speak your name to be recognized or press \*6 if you are calling in by phone to unmute your phone to speak.*
- 9. Consent Agenda (roll call)**

*Consent Agendas are considered routine by the council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.*

  - A. Minutes**
    1. Regular City Council Meeting Minutes – June 28, 2021
    2. Special City Council Meeting Minutes – July 7, 2021
  - B. Agreements**
    1. Shoreline Technology Agreement
    2. Social District Property Transfer - Butler
  - C. Payables**
    1. Accounts Payable in the amount of \$236,218.06
    2. Payroll in the amount of \$189,932.72

**NOTICE:**  
This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Join online by visiting:  
<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:  
**(312) 626-6799 -or-  
(646) 518-9805**

Then enter “Meeting ID”:  
**2698572603**

Please send questions or comments regarding meeting agenda items prior to meeting to:  
[ryan@saugatuckcity.com](mailto:ryan@saugatuckcity.com)

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or [padley@saugatuckcity.com](mailto:padley@saugatuckcity.com) for further information.

**10. Unfinished Business**

- A. Amend Blue Star Trail Resolution 200928-B. (roll call)

**11. New Business**

- A. Approve Resolution 210707-A to Add Frederick Street to the official ACT 51 Map for the City of Saugatuck. (roll call)
- B. Approve Resolution 210707-B to make Ryan the City Street Administrator. (roll call)
- C. Approve proposal from Fence Consultants of West Michigan in the amount of \$3,239.56 and TNT Roofing in the amount of \$2,500. (roll call)

**12. Public Comments**

*(Limit 3 minutes) Select "unmute" mic in the Zoom interface and speak your name to be recognized or press \*6 if you are calling in by phone to unmute your phone to speak.*

**13. Communications**

- A. Lefort – Potholes

**14. Council Comments**

**15. Adjourn (Roll Call)**



## **City Managers Report – Highlights July 12<sup>th</sup>, 2021**

### **Thank You City Staff and Volunteers**

To our Parks and Public Works Crew and Oval Beach Staff. Demands on the city infrastructure remain very high and staff has done well to manage the workload. A continued thanks, to our one current seasonal DPW staff member, Susie Smith. She has been servicing the downtown area on weekends and Holidays with a smile, we are grateful for her service.

Thank you to the Garden Club and student volunteers who maintain the beautiful annual flowers in our Commercial District.

### **4th of July Parade and Fireworks**

It's been a number of years since the Department of Public Works had a showing in the 4<sup>th</sup> of July Parade, but thanks to Scott Herbert and Cody Hardy, along with their family we had a strong showing. The parade was a success, and I was surprised to see the number of spectators. Lesson learned; be more conservative with candy distribution early-on in the parade. Thank you to the organizers, parade participants and attendees.

The fireworks were well attended with only minor incidents reported. From a cost standpoint, final invoice to city is predicted to be less than previously discussed given that many officers were able to go home early given the well-behaved crowd. A huge thanks to our local and regional emergency personnel for a job well done.

### **Pop-up Patios**

Currently pop-up patios remove 39 parking spaces, out of roughly 726 designated spaces. A word from Kate White who is studying the issue:

*For the first part of my pop-up patio project, I measured, counted, and took pictures of the existing patios in the downtown area. This consisted of measuring the length and width of the constructed patios, counting tables and seats on the on-street patios and sidewalk patios, counting the parking spaces being consumed, determining whether the patios were following the patio dimension and lighting requirements, and taking pictures of the layout and construction. After this, I created a survey for the restaurant owners that have pop-up patios, to get feedback on the permit process, the benefits/consequences of the patios for restaurants, whether or not they would like to see the policy continue post pandemic, and what kind of recommendations do*

*they have to make the policy more equitable for retailers. I have also been reaching out to other Michigan communities about how they approached outdoor dining in their towns, what kinds of issues they have dealt with, whether they are charging fees for the use of public parking spaces, whether they will continue the policy post pandemic, and what kind of changes would they make to their patio policy. The communication has been a good mix of phone and email contact, along with collecting documentation from other communities on resolutions and applications related to the pop-up patios. So far, I have contacted 13 other communities. Currently, I am trying to figure out the best, most efficient way to contact Saugatuck retailers, which will help the city understand pop-up patios from the perspective of store owners. I have reached out to Gregory Muncey at the Saugatuck-Douglas Area Business Association to get his help with distributing my pop-up patio survey to retailers via email. He noted that he is willing to assist with getting my survey to the retailers whose parking situation is most directly affected by the pop-up patios. I have also been working on my written report on the pop-up patios over the past two weeks, along with brainstorming potential policy recommendations going forward.*

### **Oval Beach Staffing and operations**

Oval Beach management has become stable. Our staffing is small but an elite force. However, we have several interviews scheduled for additional personnel. We have increased the number of port-o-lets and servicing of the same.

### **DPW Seasonal Staff**

Staffing seasonal work remains challenging. Scott Herbert is doing well to maintain parks and infrastructure but is concerned about personnel for remainder of summer. Scott continues to explore outside vendors to provide services and fill gaps.

### **Blue Star Trail Update**

Contract has been executed. Committee work is underway. A meeting was conducted with emergency personnel to review preliminary design plans.

### **Floating Homes**

Moratorium ends August 23, 2021. Planning and Zoning to review ordinance recommendations. Preliminary timeline:

- July 15, 2021 Planning Commission makes a recommendation following Public Hearing (or a special meeting the following week if necessary)
- July 26, 2021 Ordinances introduced to Council for first reading (Council may waive first reading and adopt immediately if they want to do that.)
- August 9, 2021 Council action on the ordinances to adopt
- August 19, 2021 Publications of ordinances – effective date August 26, 2021 (or publish in Holland Sentinel on ~August 12 or 13, 2021 for an effective date of July 22 or 23, 2021)
- August 23 Moratorium expires
- Effective date: August 26, 2021

The possible short cuts – special meetings, waive first reading, publish in the Sentinel rather than the Commercial Record.

### **Dune Ridge Updates**

No update- following guidance provided by Council at their special meeting held in April. Zoning Board of Appeals meeting was continued to 7.14.21. City staff has been directed to bring-on interim legal counsel and planning and zoning consultant to assist with the process.

### **Road resurfacing (and utility) projects**

**Park Street-** Discussions on the project will likely include adding waterline service replacement to the scope causing further delays on the project.

**Campbell Road** The city agreed to proceed a grant for the project. If the grant is not awarded, the project can be completed fall of '21. If the grant is awarded the project would become a spring '22 project. This is a shared project with Douglas.

**Mill Street-** To receive millings from the North Park Street project sometime during this summer.

### **Radar Signs & temporary traffic light & pedestrian crossing**

Radar sign ordered for Blue Star Highway. Working with Allegan County Sheriff Department on deployment.

Staff reviewed pedestrian crossing signs near the Chain Ferry last week with the engineer.

### **Milfoil update**

First treatment conducted on schedule. Next full treatment planned for July 28<sup>th</sup>; those who wish to participate will need to let the City know by the 23<sup>rd</sup>.

### **AT&T Cellular Facilities**

A partner company to AT&T is reviewing the structural integrity of the Mt. Baldhead Radar Tower to determine if it would be suitable for cellular facilities. Updates will be provided as their review continues. Verizon has submitted permitting for small cell technology.

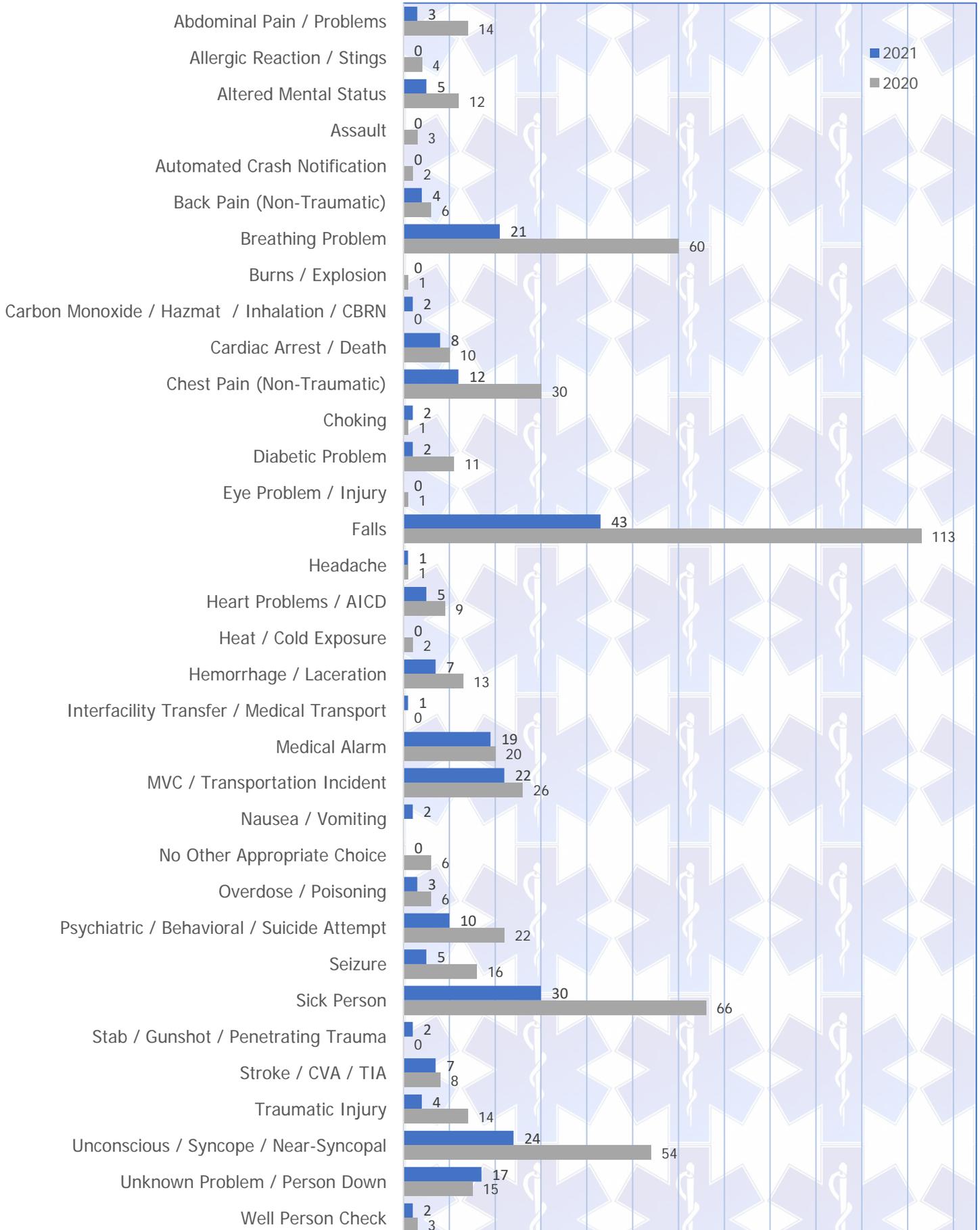
# NEMESIS Report January 1, 2020-June 30, 2021

(National Emergency Medical Service Information System)

| Incident Complaint Reported By Dispatch      | Number of Runs 2021 | Percent of Total Runs 2021 | Number of Runs 2020 | Percent of Total Runs 2020 | Response Priority |
|--|---------------------|----------------------------|---------------------|----------------------------|-------------------|
| Abdominal Pain / Problems                    | 3                   | 1.14%                      | 14                  | 2.55%                      | 1                 |
| Allergic Reaction / Stings                   | 0                   | 0.00%                      | 4                   | 0.73%                      | 1                 |
| Altered Mental Status                        | 5                   | 1.90%                      | 12                  | 2.19%                      | 3                 |
| Assault                                      | 0                   | 0.00%                      | 3                   | 0.55%                      | 1                 |
| Automated Crash Notification                 | 0                   | 0.00%                      | 2                   | 0.36%                      | 1                 |
| Back Pain (Non-Traumatic)                    | 4                   | 1.52%                      | 6                   | 1.09%                      | 3                 |
| Breathing Problem                            | 21                  | 7.98%                      | 60                  | 10.93%                     | 1                 |
| Burns / Explosion                            | 0                   | 0.00%                      | 1                   | 0.18%                      | 1                 |
| Carbon Monoxide / Hazmat / Inhalation / CBRN | 2                   | 0.76%                      | 0                   | 0.00%                      | 1                 |
| Cardiac Arrest / Death                       | 8                   | 3.04%                      | 10                  | 1.82%                      | 1                 |
| Chest Pain (Non-Traumatic)                   | 12                  | 4.56%                      | 30                  | 5.46%                      | 1                 |
| Choking                                      | 2                   | 0.76%                      | 1                   | 0.18%                      | 1                 |
| Diabetic Problem                             | 2                   | 0.76%                      | 11                  | 2.00%                      | 1                 |
| Eye Problem / Injury                         | 0                   | 0.00%                      | 1                   | 0.18%                      | 3                 |
| Falls  | 43                  | 16.35%                     | 113                 | 20.59%                     | 3                 |
| Headache                                     | 1                   | 0.38%                      | 1                   | 0.18%                      | 3                 |
| Heart Problems / AICD                        | 5                   | 1.90%                      | 9                   | 1.64%                      | 1                 |
| Heat / Cold Exposure                         | 0                   | 0.00%                      | 2                   | 0.36%                      | 1                 |
| Hemorrhage / Laceration                      | 7                   | 2.66%                      | 13                  | 2.37%                      | 1                 |
| Interfacility Transfer / Medical Transport   | 1                   | 0.38%                      | 0                   | 0.00%                      | 3                 |
| Medical Alarm                                | 19                  | 7.22%                      | 20                  | 3.64%                      | 1                 |
| MVC / Transportation Incident                | 22                  | 8.37%                      | 26                  | 4.74%                      | 1                 |
| Nausea / Vomiting                            | 2                   | 0.76%                      |                     |                            |                   |
| No Other Appropriate Choice                  | 0                   | 0.00%                      | 6                   | 1.09%                      | 3                 |
| Overdose / Poisoning                         | 3                   | 1.14%                      | 6                   | 1.09%                      | 1                 |
| Psychiatric / Behavioral / Suicide Attempt   | 10                  | 3.80%                      | 22                  | 4.01%                      | 1                 |
| Seizure                                      | 5                   | 1.90%                      | 16                  | 2.91%                      | 1                 |
| Sick Person                                  | 30                  | 11.41%                     | 66                  | 12.03%                     | 3                 |
| Stab / Gunshot / Penetrating Trauma          | 2                   | 0.76%                      | 0                   | 0.00%                      | 1                 |
| Stroke / CVA / TIA                           | 7                   | 2.66%                      | 8                   | 1.46%                      | 1                 |
| Traumatic Injury                             | 4                   | 1.52%                      | 14                  | 2.55%                      | 1                 |
| Unconscious / Syncope / Near-Syncopal        | 24                  | 9.13%                      | 54                  | 9.84%                      | 1                 |
| Unknown Problem / Person Down                | 17                  | 6.46%                      | 15                  | 2.73%                      | 1                 |
| Well Person Check                            | 2                   | 0.76%                      | 3                   | 0.55%                      | 3                 |
| <b>Totals EMS</b>                            | <b>263</b>          | <b>100%</b>                | <b>549</b>          | <b>100%</b>                |                   |
| <b>Totals All Calls</b>                      | <b>430</b>          | <b>61%</b>                 | <b>862</b>          | <b>64%</b>                 |                   |

# EMS Calls - 2021-2020

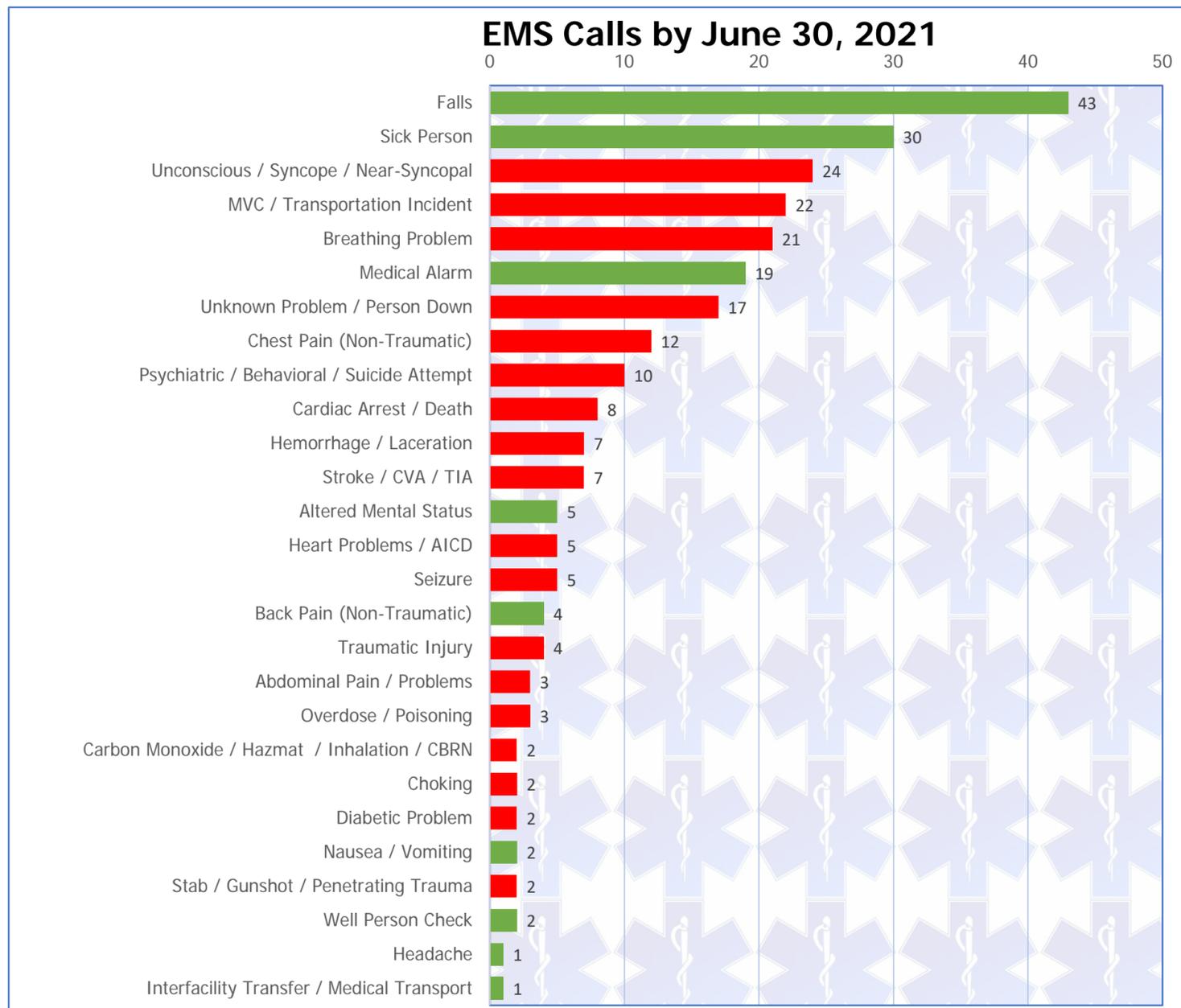
0 10 20 30 40 50 60 70 80 90 100 110 120



# NEMESIS Report by June 30, 2021

(National Emergency Medical Service Information System)

| Incident Complaint Reported By Dispatch      | Number of Runs 2021 | Percent of Total Runs 2021 | Response Priority |
|--|---------------------|----------------------------|-------------------|
| Falls  | 43                  | 16.35%                     | 3                 |
| Sick Person                                  | 30                  | 11.41%                     | 3                 |
| Unconscious / Syncope / Near-Syncopal        | 24                  | 9.13%                      | 1                 |
| MVC / Transportation Incident                | 22                  | 8.37%                      | 1                 |
| Breathing Problem                            | 21                  | 7.98%                      | 1                 |
| Medical Alarm                                | 19                  | 7.22%                      | 3                 |
| Unknown Problem / Person Down                | 17                  | 6.46%                      | 1                 |
| Chest Pain (Non-Traumatic)                   | 12                  | 4.56%                      | 1                 |
| Psychiatric / Behavioral / Suicide Attempt   | 10                  | 3.80%                      | 1                 |
| Cardiac Arrest / Death                       | 8                   | 3.04%                      | 1                 |
| Hemorrhage / Laceration                      | 7                   | 2.66%                      | 1                 |
| Stroke / CVA / TIA                           | 7                   | 2.66%                      | 1                 |
| Altered Mental Status                        | 5                   | 1.90%                      | 3                 |
| Heart Problems / AICD                        | 5                   | 1.90%                      | 1                 |
| Seizure                                      | 5                   | 1.90%                      | 1                 |
| Back Pain (Non-Traumatic)                    | 4                   | 1.52%                      | 3                 |
| Traumatic Injury                             | 4                   | 1.52%                      | 1                 |
| Abdominal Pain / Problems                    | 3                   | 1.14%                      | 1                 |
| Overdose / Poisoning                         | 3                   | 1.14%                      | 1                 |
| Carbon Monoxide / Hazmat / Inhalation / CBRN | 2                   | 0.76%                      | 1                 |
| Choking                                      | 2                   | 0.76%                      | 1                 |
| Diabetic Problem                             | 2                   | 0.76%                      | 1                 |
| Nausea / Vomiting                            | 2                   | 0.76%                      | 3                 |
| Stab / Gunshot / Penetrating Trauma          | 2                   | 0.76%                      | 1                 |
| Well Person Check                            | 2                   | 0.76%                      | 3                 |
| Headache                                     | 1                   | 0.38%                      | 3                 |
| Interfacility Transfer / Medical Transport   | 1                   | 0.38%                      | 3                 |
| <b>Totals EMS</b>                            | <b>263</b>          | <b>100%</b>                |                   |
| <b>Totals All Calls</b>                      | <b>430</b>          | <b>61%</b>                 |                   |



### EMS calls reported in ImageTrend 2021

| Month        | Reported   | Actual runs | Difference | Mutual aid |
|--------------|------------|-------------|------------|------------|
| January      | 51         | 51          | 0          |            |
| February     | 28         | 28          | 0          |            |
| March        | 34         | 34          | 0          |            |
| April        | 37         | 37          | 0          |            |
| May          | 43         | 43          | 0          |            |
| June         | 63         | 63          | 0          |            |
| July         | 13         | 17          | -4         |            |
| August       |            |             | 0          |            |
| September    |            |             | 0          |            |
| October      |            |             | 0          |            |
| November     |            |             | 0          |            |
| December     |            |             | 0          |            |
| <b>Total</b> | <b>269</b> | <b>273</b>  | <b>-4</b>  | <b>0</b>   |

| Calls to be entered: |     |     |     |     |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |
|----------------------|-----|-----|-----|-----|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|
|                      | 1   | 2   | 3   | 4   | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| July                 | 453 | 455 | 456 | 458 |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |

Last entry 451

May: 3 incidents w/multi patients

June: 1 incident w/multi patients



# Incident Analysis Report

## Detail



Print Date/Time: 07/09/2021 06:35  
 Login ID: allegancounty/bensfield  
 Incident Type: All  
 Call Source: All

From Date: 06/21/2021 00:00  
 To Date: 07/09/2021 23:59

Allegan County Sheriff's Office  
 ORI Number: MI0310300  
 Officer ID: Flokstra, Robert John  
 Location: All

| Incident Date/Time | Incident Number         | Incident Type      | Location              | Caller | Source    |
|--------------------|-------------------------|--------------------|-----------------------|--------|-----------|
| 06/28/2021 13:16   | 2021-00010921           | Alarm              | BLUE STAR HWY         |        | Telephone |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |
|                    |                         |                    | 1133 - Flokstra       |        |           |
| 06/28/2021 13:20   | 2021-00010922           | Unknown Situation  | NADEAU DR             |        | 911       |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |
|                    |                         |                    | 1133 - Flokstra       |        |           |
| 07/02/2021 13:44   | 2021-00011221           | Larceny            | CULVER ST             |        | Telephone |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |
|                    |                         |                    | 1133 - Flokstra       |        |           |
| 07/02/2021 23:37   | 2021-00011255           | STROKE             | GRIFFITH ST           |        | Telephone |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |
|                    |                         |                    | 1133 - Flokstra       |        |           |
| 07/03/2021 00:29   | 2021-00011263           | Alarm              | PALMER DR             |        | Telephone |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |
|                    |                         |                    | 1133 - Flokstra       |        |           |
| 07/03/2021 00:33   | 2021-00011262           | General Assist     | BUTLER ST / MAIN ST   |        | Telephone |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |
|                    |                         |                    | 1133 - Flokstra       |        |           |
| 07/03/2021 00:37   | 2021-00011264           | Accident All Other | HOFFMAN ST            |        | Telephone |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |
|                    |                         |                    | 1133 - Flokstra       |        |           |
| 07/03/2021 00:57   | 2021-00011266           | Alarm              | BLUE STAR HWY         |        | Telephone |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |
|                    |                         |                    | 1133 - Flokstra       |        |           |
| 07/03/2021 15:28   | 2021-00011306           | Parking Violation  | FRANCIS ST / WATER ST |        | Telephone |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |
|                    |                         |                    | 1133 - Flokstra       |        |           |
| 07/03/2021 16:04   | 2021-00011309           | PDA                | NB I 196 HWY          |        | Telephone |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |
|                    |                         |                    | 1133 - Flokstra       |        |           |
| 07/03/2021 16:34   | 2021-00011312           | Accident All Other | PERRYMAN ST           |        | Officer   |
|                    | <b>Report Required:</b> | No                 | <b>Officers</b>       |        |           |

|                  |                         |                        |  |           |
|------------------|-------------------------|------------------------|--|-----------|
| 07/03/2021 22:38 | 2021-00011344           | Fireworks              | 1133 - Flokstra<br>BLUE STAR HWY           | 911       |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/03/2021 22:53 | 2021-00011342           | General Assist         | 1133 - Flokstra<br>PERRYMAN ST             | Officer   |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/04/2021 10:51 | 2021-00011371           | Parade Traffic Control | 1133 - Flokstra<br>BUTLER ST               | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/04/2021 13:18 | 2021-00011378           | Accident All Other     | 1133 - Flokstra<br>PERRYMAN ST             | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/04/2021 15:33 | 2021-00011388           | Check Welfare          | 1133 - Flokstra<br>BLUE STAR HWY / LAKE ST | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/04/2021 20:35 | 2021-00011406           | Parking Violation      | 1133 - Flokstra<br>MASON ST / ST JOSEPH ST | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/04/2021 22:23 | 2021-00011414           | Missing Person         | 1133 - Flokstra<br>WATER ST                | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/07/2021 07:54 | 2021-00011603           | Open Door              | 1133 - Flokstra<br>WATER ST                | Officer   |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/07/2021 11:58 | 2021-00011616           | Boat-Marine Patrol     | 1133 - Flokstra<br>ALLEGAN DAM RD          | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/08/2021 07:02 | 2021-00011673           | General Assist         | 1133 - Flokstra<br>PERRYMAN ST             | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/08/2021 12:38 | 2021-00011694           | Homicide               | 1133 - Flokstra<br>LAGRANGE ST             | Officer   |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
| 07/08/2021 12:42 | 2021-00011682           | Domestic Assault       | 1133 - Flokstra<br>58TH ST                 | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                            |           |
|                  |                         |                        | 1133 - Flokstra                            |           |

**Total Matches : 23**



# Incident Analysis Report

## Detail



Print Date/Time: 07/09/2021 06:38  
 Login ID: allegancounty\bensfield  
 Incident Type: All  
 Call Source: All

From Date: 06/21/2021 00:00  
 To Date: 07/09/2021 23:59

Allegan County Sheriff's Office  
 ORI Number: MI0310300  
 Officer ID: Hagerty, Janel L.  
 Location: All

| Incident Date/Time | Incident Number         | Incident Type          | Location                 | Caller | Source    |
|--------------------|-------------------------|------------------------|--------------------------|--------|-----------|
| 06/21/2021 06:45   | 2021-00010304           | General Assist         | PERRYMAN ST              |        | Telephone |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        | 424 - Hagerty            |        |           |
| 06/21/2021 07:14   | 2021-00010307           | Alarm                  | 138TH AVE                |        | Telephone |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        | 424 - Hagerty            |        |           |
| 06/21/2021 08:21   | 2021-00010310           | 911 Welfare - Misdials | LUCY ST                  |        | 911       |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        | 424 - Hagerty            |        |           |
| 06/21/2021 09:08   | 2021-00010333           | Harassment/Threats     | HOLLAND ST               |        | Telephone |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        | 424 - Hagerty            |        |           |
| 06/21/2021 12:31   | 2021-00010329           | Odor Investigation     | BROOK ST                 |        | Telephone |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        | 424 - Hagerty            |        |           |
| 06/21/2021 14:41   | 2021-00010342           | Breaking & Entering    | OAK DR                   |        | Telephone |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        | 424 - Hagerty            |        |           |
| 06/22/2021 11:39   | 2021-00010411           | Road Rage Incident     | OLD ALLEGAN RD / 58TH ST |        | Telephone |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        | 424 - Hagerty            |        |           |
| 06/22/2021 14:55   | 2021-00010429           | Civil                  | OAK DR                   |        | Telephone |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        | 424 - Hagerty            |        |           |
| 06/25/2021 13:12   | 2021-00010624           | Abandoned Vehicle      | CAMPBELL RD              |        | Telephone |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        | 424 - Hagerty            |        |           |
| 06/25/2021 14:53   | 2021-00010627           | Accident All Other     | MASON ST                 |        | Telephone |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        | 424 - Hagerty            |        |           |
| 06/25/2021 14:56   | 2021-00010628           | Found Property         | N MAPLE ST / NORTH ST    |        | Telephone |
|                    | <b>Report Required:</b> | No                     | <b>Officers</b>          |        |           |
|                    |                         |                        |                          |        |           |

|                  |                         |                      |                                |           |
|------------------|-------------------------|----------------------|--------------------------------|-----------|
| 06/25/2021 16:37 | 2021-00010638           | HEART PROBLEMS       | 424 - Hagerty<br>WATER ST      | 911       |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/25/2021 17:19 | 2021-00010644           | VIN Inspection       | 424 - Hagerty<br>BLUE STAR HWY | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/25/2021 21:30 | 2021-00010669           | Liquor Violations    | 424 - Hagerty<br>WATER ST      | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/25/2021 21:54 | 2021-00010672           | Liquor Violations    | 424 - Hagerty<br>WATER ST      | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/25/2021 22:56 | 2021-00010677           | Loud Noise           | 424 - Hagerty<br>BUTLER ST     | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/26/2021 02:05 | 2021-00010684           | General Assist       | 424 - Hagerty<br>PERRYMAN ST   | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/26/2021 14:40 | 2021-00010722           | ATL                  | 424 - Hagerty<br>BLUE STAR HWY | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/26/2021 16:07 | 2021-00010731           | Harassment/Threats   | 424 - Hagerty<br>ARBOR TRL     | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/26/2021 18:05 | 2021-00010759           | Suicidal Subject     | 424 - Hagerty<br>EELINE RD     | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/26/2021 23:19 | 2021-00010804           | Intoxicated Subject  | 424 - Hagerty<br>WATER ST      | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/26/2021 23:30 | 2021-00010806           | Civil                | 424 - Hagerty<br>HOFFMAN ST    | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/30/2021 06:58 | 2021-00011024           | General Assist       | 424 - Hagerty<br>PERRYMAN ST   | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/30/2021 08:03 | 2021-00011029           | Suspicious Situation | 424 - Hagerty<br>138TH AVE     | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/30/2021 14:29 | 2021-00011055           | Domestic Assault     | 424 - Hagerty<br>142ND AVE     | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                |           |
| 06/30/2021 15:00 | 2021-00011062           | Check Welfare        | 424 - Hagerty<br>SB I 196 HWY  | Telephone |

|                  |                         |                        |  |           |
|------------------|-------------------------|------------------------|--|-----------|
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 06/30/2021 16:11 | 2021-00011064           | PDA                    | 424 - Hagerty<br>NB I 196 HWY            | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/01/2021 16:30 | 2021-00011132           | Found Property         | 424 - Hagerty<br>... WATER ST            | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/04/2021 10:51 | 2021-00011371           | Parade Traffic Control | 424 - Hagerty<br>BUTLER ST               | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/04/2021 12:42 | 2021-00011376           | PDA                    | 424 - Hagerty<br>LAKE ST / BLUE STAR HWY | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/04/2021 20:35 | 2021-00011406           | Parking Violation      | 424 - Hagerty<br>MASON ST / ST JOSEPH ST | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/04/2021 21:49 | 2021-00011411           | Parking Violation      | 424 - Hagerty<br>... MASON ST            | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/04/2021 22:23 | 2021-00011414           | Missing Person         | 424 - Hagerty<br>... WATER ST            | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/05/2021 10:46 | 2021-00011447           | Tree Down              | 424 - Hagerty<br>/ PEPPER BROOKE LN      | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/05/2021 11:57 | 2021-00011449           | Parking Violation      | 424 - Hagerty<br>MASON ST                | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/05/2021 15:39 | 2021-00011464           | Parking Violation      | 424 - Hagerty<br>LAKE ST                 | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/06/2021 06:51 | 2021-00011511           | Road Hazard            | 424 - Hagerty<br>SB I 196 HWY            | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/06/2021 07:18 | 2021-00011513           | Suspicious Situation   | 424 - Hagerty<br>ELIZABETH ST            | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/06/2021 10:39 | 2021-00011536           | Larceny                | 424 - Hagerty<br>I42ND AVE               | Telephone |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
| 07/06/2021 10:56 | 2021-00011533           | PDA                    | 424 - Hagerty<br>SB I 196 HWY            | y 911     |
|                  | <b>Report Required:</b> | No                     | <b>Officers</b>                          |           |
|                  |                         |                        | 424 - Hagerty                            |           |

|                  |                         |                |                 |           |
|------------------|-------------------------|----------------|-----------------|-----------|
| 07/06/2021 11:03 | 2021-00011535           | Found Property | BUTLER ST       | Officer   |
|                  | <b>Report Required:</b> | No             | <b>Officers</b> |           |
|                  |                         |                | 424 - Hagerty   |           |
| 07/06/2021 11:52 | 2021-00011538           | PDA            | SB I 196 HWY    | Telephone |
|                  | <b>Report Required:</b> | No             | <b>Officers</b> |           |
|                  |                         |                | 424 - Hagerty   |           |
| 07/06/2021 13:57 | 2021-00011546           | Civil          | SHANGRAI LA DR  | Telephone |
|                  | <b>Report Required:</b> | No             | <b>Officers</b> |           |
|                  |                         |                | 424 - Hagerty   |           |
| 07/06/2021 16:25 | 2021-00011554           | Check Welfare  | N MAPLE ST      | Telephone |
|                  | <b>Report Required:</b> | No             | <b>Officers</b> |           |
|                  |                         |                | 424 - Hagerty   |           |

**Total Matches : 44**



# Incident Analysis Report

## Detail



Print Date/Time: 07/09/2021 06:38  
 Login ID: allegancounty\bensfield  
 Incident Type: All  
 Call Source: All

From Date: 06/21/2021 00:00  
 To Date: 07/09/2021 23:59

Allegan County Sheriff's Office  
 ORI Number: MI0310300  
 Officer ID: Klinge, Phillip A.  
 Location: All

| Incident Date/Time | Incident Number         | Incident Type         | Location                   | Caller | Source    |
|--------------------|-------------------------|-----------------------|----------------------------|--------|-----------|
| 06/23/2021 17:27   | 2021-00010495           | Check Welfare         | BLUE STAR HWY              |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |
|                    |                         |                       | 648 - Klinge               |        |           |
| 06/23/2021 18:54   | 2021-00010500           | Parking Violation     | BUTLER ST / MARY ST        |        | Officer   |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |
|                    |                         |                       | 648 - Klinge               |        |           |
| 06/23/2021 20:37   | 2021-00010507           | Assist Other Agencies | BLUE STAR HWY / HOLLAND ST |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |
|                    |                         |                       | 648 - Klinge               |        |           |
| 06/23/2021 21:19   | 2021-00010509           | Assist Other Agencies | BUTLER ST                  |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |
|                    |                         |                       | 648 - Klinge               |        |           |
| 06/23/2021 22:26   | 2021-00010512           | General Assist        | BUTLER ST / MAIN ST        |        | Officer   |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |
|                    |                         |                       | 648 - Klinge               |        |           |
| 06/23/2021 23:59   | 2021-00010516           | Domestic Assault      | 147TH AVE                  |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |
|                    |                         |                       | 648 - Klinge               |        |           |
| 06/24/2021 17:40   | 2021-00010556           | Civil                 | BLUE STAR HWY              |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |
|                    |                         |                       | 648 - Klinge               |        |           |
| 06/24/2021 22:32   | 2021-00010573           | General Assist        | BUTLER ST / MAIN ST        |        | Officer   |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |
|                    |                         |                       | 648 - Klinge               |        |           |
| 06/29/2021 23:20   | 2021-00011011           | Intoxicated Subject   | BUTLER ST                  |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |
|                    |                         |                       | 648 - Klinge               |        |           |
| 06/30/2021 00:04   | 2021-00011012           | General Assist        | BUTLER ST / MAIN ST        |        | Officer   |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |
|                    |                         |                       | 648 - Klinge               |        |           |
| 07/01/2021 18:11   | 2021-00011150           | PDA                   | BLUE STAR HWY / 141ST AVE  |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>            |        |           |

|                  |                         |                      |  |           |
|------------------|-------------------------|----------------------|--|-----------|
| 07/01/2021 19:38 | 2021-00011169           | Parking Violation    | 648 - Klinge<br>BUTLER ST                    | 911       |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/01/2021 22:30 | 2021-00011177           | Disorderly Conduct   | 648 - Klinge<br>WATER ST                     | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/01/2021 23:27 | 2021-00011181           | General Assist       | 648 - Klinge<br>BUTLER ST / MAIN ST          | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/02/2021 02:28 | 2021-00011190           | Vehicle in the Ditch | 648 - Klinge<br>NB I 196 HWY                 | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/03/2021 00:29 | 2021-00011263           | Alarm                | 648 - Klinge<br>PALMER DR                    | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/03/2021 00:33 | 2021-00011262           | General Assist       | 648 - Klinge<br>BUTLER ST / MAIN ST          | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/03/2021 01:13 | 2021-00011267           | Check Welfare        | 648 - Klinge<br>N BLUE STAR HWY / N UNION ST | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/03/2021 01:37 | 2021-00011268           | Assault              | 648 - Klinge<br>... BUTLER ST                | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/03/2021 19:11 | 2021-00011326           | Found Property       | 648 - Klinge<br>S WATER ST                   | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/03/2021 23:28 | 2021-00011345           | Intoxicated Subject  | 648 - Klinge<br>WATER ST / HOFFMAN ST        | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/04/2021 02:52 | 2021-00011359           | Found Property       | 648 - Klinge<br>WATER ST                     | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/04/2021 03:04 | 2021-00011360           | Domestic Assault     | 648 - Klinge<br>SHANGRAI LA DR 37            | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/04/2021 22:22 | 2021-00011413           | Parking Violation    | 648 - Klinge<br>PERRYMAN ST                  | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/05/2021 00:15 | 2021-00011426           | General Assist       | 648 - Klinge<br>BUTLER ST / MAIN ST          | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b>                              |           |
| 07/05/2021 01:53 | 2021-00011434           | Fireworks            | 648 - Klinge<br>EAST ST / ALLEGAN ST         | Telephone |

|                  |                         |                      |                 |           |
|------------------|-------------------------|----------------------|-----------------|-----------|
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/07/2021 19:24 | 2021-00011645           | Check Welfare        | 648 - Klinge    | 911       |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/07/2021 23:12 | 2021-00011659           | Domestic Assault     | 648 - Klinge    | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/07/2021 23:49 | 2021-00011662           | General Assist       | 648 - Klinge    | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/08/2021 00:52 | 2021-00011665           | Disorderly Conduct   | 648 - Klinge    | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/08/2021 01:33 | 2021-00011667           | Death Investigation  | 648 - Klinge    | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/08/2021 01:45 | 2021-00011668           | Suspicious Situation | 648 - Klinge    | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/08/2021 02:18 | 2021-00011669           | Juvenile Delinquent  | 648 - Klinge    | 911       |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/08/2021 18:05 | 2021-00011701           | Shoplifter           | 648 - Klinge    | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/08/2021 22:19 | 2021-00011723           | No Ops               | 648 - Klinge    | Officer   |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/08/2021 23:09 | 2021-00011727           | General Assist       | 648 - Klinge    | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/08/2021 23:17 | 2021-00011728           | Domestic Assault     | 648 - Klinge    | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
| 07/09/2021 02:00 | 2021-00011733           | Assault              | 648 - Klinge    | Telephone |
|                  | <b>Report Required:</b> | No                   | <b>Officers</b> |           |
|                  |                         |                      | 648 - Klinge    |           |

**Total Matches : 38**



# Incident Analysis Report

## Detail



Print Date/Time: 07/09/2021 06:40  
 Login ID: allegancounty/bensfield  
 Incident Type: All  
 Call Source: All

From Date: 06/21/2021 00:00  
 To Date: 07/09/2021 23:59

Allegan County Sheriff's Office  
 ORI Number: MI0310300  
 Officer ID: Kruithoff, Jason Lee  
 Location: All

| Incident Date/Time | Incident Number         | Incident Type         | Location            | Caller | Source    |
|--------------------|-------------------------|-----------------------|---------------------|--------|-----------|
| 06/21/2021 14:41   | 2021-00010342           | Breaking & Entering   | DAK DR              |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |
|                    |                         |                       | 490 - Kruithoff     |        |           |
| 06/21/2021 20:34   | 2021-00010367           | Boat-Marine Patrol    | HALCYON DR          |        | 911       |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |
|                    |                         |                       | 490 - Kruithoff     |        |           |
| 06/21/2021 21:18   | 2021-00010369           | Accident All Other    | BUTLER ST           |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |
|                    |                         |                       | 490 - Kruithoff     |        |           |
| 06/21/2021 22:55   | 2021-00010374           | General Assist        | MAIN ST / BUTLER ST |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |
|                    |                         |                       | 490 - Kruithoff     |        |           |
| 06/22/2021 16:40   | 2021-00010434           | Weapons Offense       | 135TH AVE /         |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |
|                    |                         |                       | 490 - Kruithoff     |        |           |
| 06/22/2021 19:49   | 2021-00010445           | Assist Other Agencies | WEST DR             |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |
|                    |                         |                       | 490 - Kruithoff     |        |           |
| 06/22/2021 22:26   | 2021-00010451           | General Assist        | BUTLER ST / MAIN ST |        | Officer   |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |
|                    |                         |                       | 490 - Kruithoff     |        |           |
| 06/23/2021 04:14   | 2021-00010462           | OWI                   | BLUE STAR HWY /     |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |
|                    |                         |                       | 490 - Kruithoff     |        |           |
| 06/26/2021 18:05   | 2021-00010759           | Suicidal Subject      | BEELINE RD          |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |
|                    |                         |                       | 490 - Kruithoff     |        |           |
| 06/26/2021 19:28   | 2021-00010770           | Parking Violation     | WATER ST / MAIN ST  |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |
|                    |                         |                       | 490 - Kruithoff     |        |           |
| 06/26/2021 20:51   | 2021-00010786           | Animal Call-Other     | N MAPLE ST E8       |        | Telephone |
|                    | <b>Report Required:</b> | No                    | <b>Officers</b>     |        |           |

|                  |  |                             |   |           |
|------------------|--|-----------------------------|---|-----------|
| 06/26/2021 22:06 | 2021-00010797<br><b>Report Required:</b> | Loud Noise<br>No            | 490 - Kruithoff<br>MASON ST<br><b>Officers</b>                | Telephone |
| 06/26/2021 22:26 | 2021-00010799<br><b>Report Required:</b> | General Assist<br>No        | 490 - Kruithoff<br>BUTLER ST / MAIN ST<br><b>Officers</b>     | Telephone |
| 06/26/2021 23:19 | 2021-00010804<br><b>Report Required:</b> | Intoxicated Subject<br>No   | 490 - Kruithoff<br>WATER ST<br><b>Officers</b>                | Telephone |
| 06/26/2021 23:25 | 2021-00010808<br><b>Report Required:</b> | Accident All Other<br>No    | 490 - Kruithoff<br>WATER ST<br><b>Officers</b>                | Telephone |
| 06/26/2021 23:30 | 2021-00010806<br><b>Report Required:</b> | Civil<br>No                 | 490 - Kruithoff<br>HOFFMAN ST<br><b>Officers</b>              | Telephone |
| 06/27/2021 12:52 | 2021-00010842<br><b>Report Required:</b> | Harassment/Threats<br>No    | 490 - Kruithoff<br>WATER ST<br><b>Officers</b>                | Telephone |
| 06/27/2021 15:56 | 2021-00010852<br><b>Report Required:</b> | PIA<br>No                   | 490 - Kruithoff<br>LINCOLN RD / 128TH AVE<br><b>Officers</b>  | Telephone |
| 06/27/2021 22:30 | 2021-00010885<br><b>Report Required:</b> | General Assist<br>No        | 490 - Kruithoff<br>BUTLER ST / MAIN ST<br><b>Officers</b>     | Officer   |
| 06/28/2021 16:59 | 2021-00010937<br><b>Report Required:</b> | Animal-Welfare<br>No        | 490 - Kruithoff<br>WATER ST / FRANCIS ST<br><b>Officers</b>   | Telephone |
| 06/28/2021 18:33 | 2021-00010944<br><b>Report Required:</b> | PDA<br>No                   | 490 - Kruithoff<br>BLUE STAR HWY / 64TH ST<br><b>Officers</b> | Telephone |
| 06/28/2021 19:25 | 2021-00010950<br><b>Report Required:</b> | Animal Call-Other<br>No     | 490 - Kruithoff<br>BLUE STAR HWY / LAKE ST<br><b>Officers</b> | Telephone |
| 06/28/2021 22:35 | 2021-00010962<br><b>Report Required:</b> | General Assist<br>No        | 490 - Kruithoff<br>PERRYMAN ST<br><b>Officers</b>             | Telephone |
| 06/28/2021 23:38 | 2021-00010965<br><b>Report Required:</b> | Fire Alarm<br>No            | 490 - Kruithoff<br>LAKEVIEW DR<br><b>Officers</b>             | Telephone |
| 07/05/2021 18:25 | 2021-00011476<br><b>Report Required:</b> | Assist Other Agencies<br>No | 490 - Kruithoff<br>SINGAPORE CT<br><b>Officers</b>            | Telephone |
| 07/05/2021 19:14 | 2021-00011480                            | Parking Violation           | 490 - Kruithoff<br>BUTLER ST                                  | Telephone |

|                  |                         |                       |                 |           |
|------------------|-------------------------|-----------------------|-----------------|-----------|
|                  | <b>Report Required:</b> | No                    | <b>Officers</b> |           |
| 07/05/2021 19:35 | 2021-00011482           | Assist Other Agencies | 490 - Kruithoff | Telephone |
|                  | <b>Report Required:</b> | No                    | <b>Officers</b> |           |
| 07/05/2021 22:27 | 2021-00011495           | Found Property        | 490 - Kruithoff | Telephone |
|                  | <b>Report Required:</b> | No                    | <b>Officers</b> |           |
| 07/05/2021 23:27 | 2021-00011498           | General Assist        | 490 - Kruithoff | Officer   |
|                  | <b>Report Required:</b> | No                    | <b>Officers</b> |           |
| 07/06/2021 16:25 | 2021-00011554           | Check Welfare         | 490 - Kruithoff | Telephone |
|                  | <b>Report Required:</b> | No                    | <b>Officers</b> |           |
| 07/06/2021 19:33 | 2021-00011567           | Parking Violation     | 490 - Kruithoff | Officer   |
|                  | <b>Report Required:</b> | No                    | <b>Officers</b> |           |
| 07/06/2021 19:39 | 2021-00011568           | Parking Violation     | 490 - Kruithoff | Officer   |
|                  | <b>Report Required:</b> | No                    | <b>Officers</b> |           |
| 07/06/2021 19:51 | 2021-00011572           | Parking Violation     | 490 - Kruithoff | Officer   |
|                  | <b>Report Required:</b> | No                    | <b>Officers</b> |           |
| 07/06/2021 23:26 | 2021-00011586           | General Assist        | 490 - Kruithoff | Officer   |
|                  | <b>Report Required:</b> | No                    | <b>Officers</b> |           |
| 07/07/2021 01:33 | 2021-00011595           | Obstruct Justice      | 490 - Kruithoff | Telephone |
|                  | <b>Report Required:</b> | No                    | <b>Officers</b> |           |
|                  |                         |                       | 490 - Kruithoff |           |

**Total Matches : 35**



## City Council Agenda Item Report

**FROM:** Padley Gallagher  
**MEETING DATE:** July 12, 2021  
**SUBJECT:** Consent Agenda Review

**Recommended Motion:**

*I motion to approve the Consent Agenda.*

**Description:**

The Consent Agenda includes the following items (all attached):

- 1) Approval of the Minutes:
  - a. June 28, 2021 – Regular City Council Minutes
  - b. July 7, 2021 – Special Council Meeting Minutes
  
- 2) Agreements:
  - a. Shoreline Technology Agreement
  - b. Social District Property Transfer – Butler
  
- 3) Bills & Review of Invoices:
  - a. Accounts Payable
    - i. Total \$236,218.06
  - b. Payroll
    - i. Total \$189,932.72

If you have any questions, please feel free to call or email me.

**Proposed Minutes**  
**Saugatuck City Council Meeting**  
**Saugatuck, Michigan, June 28, 2021**

The City Council met in regular session at 7:00 p.m. The meeting was held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

- 1. Call to Order**  
The meeting was called to order by Mayor Bekken at 7:00 p.m.
- 2. Attendance**  
Present: Bekken, Stanton, Leo, Lewis, Peterson, Dean, & Trester  
Absent: None  
Others Present: City Manager Heise, City Clerk Gallagher, City Treasurer Stanislawski, and City Zoning Administrator Osman.
- 3. Approval of Minutes:**  
A motion was made by Dean, 2<sup>nd</sup> by Lewis, to approve the June 14, 2021 regular meeting minutes with the change of Mount Baldhead Update instead of Planning Commission Update. Upon roll call the motion carried unanimously.
- 4. Mayor's Comments**  
Mayor Bekken addressed council about representation from the city for a round table on Poverty with Christian Neighbors on Thursday, June 17, 2021.
- 5. City Manager's Report**  
City Manager Heise welcomed new City Clerk Gallagher and new City Intern White.
- 6. Approval of Agenda**
- 7. Guest Speakers**
  - A. **Lt. Brett Ensfield** - Allegan County Sheriff's Department
  - B. **Daniel Fox** - Saugatuck Township Fire
- 8. Public Comment**
- 9. Consent agenda**
- 10. Request for Payment**
  - C. **Approval of Accounts Payable**  
A motion was made by Trester, 2<sup>nd</sup> by Peterson, to approve the accounts payable in the amount of \$72,668.33. Motion carried unanimously by roll call vote.
- 11. Introductions of Ordinances**

**12. Public Hearings**

FY 2021-2022 Budget Hearing

Motion was made by Trester, 2<sup>nd</sup> by Lewis to open the public hearing.  
Motion was carried unanimously by roll call vote.

Council Member Lewis thanked City Manager Heise and City Treasurer Stanislowski for their work on the budget and narrative.

Motion was made by Lewis, 2<sup>nd</sup> by Peterson to close the public hearing.  
Motion was carried unanimously by roll call vote.

**13. Unfinished Business**

**14. New Business:**

**a. Assessor Contract**

A motion was made by Trester, 2<sup>nd</sup> by Peterson to contract with Assessing Solutions Incorporated to offer services and appoint Anthony Meyaard as our Assessor of Record through July 1, 2026.  
Motion carried unanimously by roll call vote.

**a. Budget Amendment Resolution -210628 – A**

A motion was made by Lewis, 2<sup>nd</sup> by Leo to approve Resolution 210628 – A as presented. Motion carried unanimously by roll call vote.

**b. Adoption of the Budget for FY 2021-2022 – 210628 – B**

A motion was made by Trester, 2<sup>nd</sup> by Lewis to approve Resolution 210628 – B as presented. Motion carried unanimously by roll call vote.

**c. Opt-out Insurance – 210628 – C**

A motion was made by Dean, 2<sup>nd</sup> by Leo to approve Resolution 210628 – C as presented. Motion carried unanimously by roll call vote.

**d. Fourth of July Parade Permit**

A motion was made by Peterson, 2<sup>nd</sup> by Stanton to approve the Fourth of July Parade Permit Application as presented subject to the attached conditions by the Saugatuck Douglas Area Business Association. Motion carried unanimously by roll call vote.

**16. Public Comment**

Jim Lindsey – Saugatuck – Commended Zoning Board of Appeals Chair Kubasiak and the Zoning Board of Appeals for their work.

Jane Underwood – Saugatuck – Welcomed City Clerk Gallagher and addressed council about her concerns of the traffic on Park Street near the Chain Ferry.

Gary Medler – Saugatuck - Addressed council street about his concerns of the Chain Ferry Operator leaving the Chain Ferry because of the visibility around the 8-foot wall.

**17. Communications:**

**18. Boards, Commissions & Committee Reports**

Garnet Lewis –Tri Community Recycling Committee update.

Scott Dean – Radar Station Commission requests to be at the next workshop meeting.

Holly Leo – Non-Motorized Trail Committee Update.

Mayor Bekken – Kalamazoo Lake Sewer & Water Authority Report.

**19. Council Comments**

**Council member Trester** pointed out that there has been real progress on the Milfoil on the Lake from the treatment.

**Council member Lewis** addressed the resolution of a noise complaint at the council workshop and a note received from a resident concerned about her property from the amount of rainfall.

**Council member Dean** is looking forward to in-person meetings next month.

**20. Adjournment**

A motion was made by Lewis, 2<sup>nd</sup> by Trester to adjourn at 8:23 p.m. Motion carried unanimously by roll call vote.

Respectfully Submitted,

Padley Gallagher

City Clerk



**PROPOSED CITY COUNCIL SPECIAL MEETING MINUTES  
July 7, 2021 – 4:00 pm**

The City Council met for Special Council Meeting at 4:00 p.m. The meeting was held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

**1. Call to Order**

The meeting was called to order by Mayor Bekken at 4:00 p.m.

**2. Attendance**

Present: Bekken, Stanton, Leo, Lewis, Peterson, Dean, & Trester

Absent: None

Others Present: City Manager Heise, City Clerk Gallagher, Treasurer Stanislawski, and Zoning Administrator Osman.

**1. Mayor's Comments**

**2. City Manager's Comments**

**3. Agenda Changes**

**4. Guest Speakers**

**5. Public Comment**

**6. Unfinished Business**

**A. Amend Blue Star Trail Resolution 200928-B.**

**7. New Business**

**A. Approve Resolution 210707-A to Add Frederick Street to the official ACT 51 Map for the City of Saugatuck.**

**B. Approve Resolution 210707-B to make Ryan the City Street Administrator.**

**C. Approve proposal from Fence Consultants of West Michigan in the amount of \$3,239.56 and TNT Roofing in the amount of \$2500.**

**D. Approve Shoreline Technology agreement as presented.**

**8. Closed Session**

A. Pursuant to Open Meeting Act 15.268 (8)(h) – To consider material exempt from discussion or disclosure by state or federal statute.

Motion was made by Peterson, 2<sup>nd</sup> by Lewis to enter closed session. Motion carried unanimously by roll call vote.

Motion was made by Trester, 2<sup>nd</sup> by Lewis to resume public meeting. Motion carried unanimously by roll call vote.

**9. New Business**

A. **Authorize staff to hire Interim Legal Counsel to assist with all City business.**

Motion was made by Lewis, 2<sup>nd</sup> by Trester to authorize staff to hire interim legal counsel to assist with all city business. Motion carried unanimously by roll call vote.

**10. Public Comments:**

Sean Steele addressed council about the Chain Ferry closing on certain days because of the currents and issues with the chain.

Jane Underwood addressed council about being on the chain ferry when the chain broke. She is concerned about the safety of the people getting off the chain ferry on the west side. She asked council about putting a sign up that notifies heavy traffic.

**11. Communications**

**12. Council Comments**

Council Member Stanton agreed that a crosswalk sign by the chain ferry would be a good idea. People drive very fast down that road and putting a sign up may slow traffic.

Mayor Bekken talked about the potential to have hybrid meetings with both in person and virtual options for our next workshop meeting.

**13. Adjournment**

A motion was made by Peterson, 2<sup>nd</sup> by Stanton to adjourn at 5:05 p.m. Motion carried unanimously by roll call vote.

Respectfully Submitted,

---

Padley Gallagher  
City Clerk



## City Council Agenda Item Report

**FROM:** Ryan Heise  
**MEETING DATE:** July 7, 2021  
**SUBJECT:** Shoreline Technology Agreement

**DESCRIPTION:**

- Please see the attached Shoreline Technology Agreement. Improvements to the agreement have been made over the last year including but not limited to: email backup retention and improved security measures.

**BUDGET ACTION REQUIRED:**

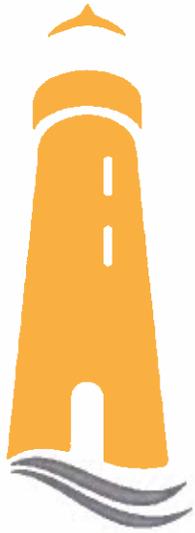
Included in 2021 budget.

**LEGAL REVIEW:**

N/A

**SAMPLE MOTION:**

Approve Shoreline Technology agreement as presented.



**Shoreline**  
Technology Solutions (STS)

**MANAGED SERVICE PROVIDER  
AGREEMENT**

**Saugatuck City Hall  
102 Butler Street  
Saugatuck, MI 49453**

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## **Introduction**

Shoreline Technology Solutions is a privately held information technology solutions company based in Western Michigan. Since 1999, our staff has provided small and medium size businesses with reliable, professional-class network environments. We are a friendly, accessible network of technology engineers focused on adding value to your business. Our organization consists of a network of certified technicians and partner professionals ready to serve you immediately.

## **Statement of confidentiality**

This document is of a proprietary and confidential nature and all data submitted is provided in reliance upon the recipient's covenant to keep such information confidential and for the exclusive use of its employees, who receive or have access to the proposal, of the confidential nature of this item and to instruct each employee that he/she will not disclose any information concerning this document to others except to the extent that such matter are generally known to, and are available for use by, the public. The recipient of this document agrees that I will not duplicate or permit other to duplicate any material contained hereunder except for its own internal use.

## **License Agreement**

All software provided under this agreement is licensed to, and property of Shoreline Technology Solutions. Upon termination of this agreement, all software licenses will be terminated. Administration of this software, and its respective data will be managed solely by Shoreline Technology Solutions.

## Terms and Conditions

1. Each party to this Agreement acknowledges to the other that each will have contact with employees, consultants, independent contractors or employees of independent contractors (herein collectively, "Employees") of the other in connection with ongoing performance pursuant to this Agreement, that such party's Employees will be rendering valuable services, the interruption or termination of which may cause serious disruption and damage to such party. Therefore, each party agrees that it will not solicit, hire, or retain, in any capacity whatsoever, either directly or indirectly, whether as employee, agent, independent contractor employee of independent contractor, an Employee of the other party who performed any service under this Agreement in any capacity whatsoever. The provision of this article shall remain in effect for the term of this Agreement and for a period of two years after the termination of this agreement.
2. The work described will be performed in accordance with applicable Shoreline Technology Solutions specifications, assumptions and terms contained herein. If any of the customers' provided assumptions or applicable specification changes, prices for a specific task may be increased or decreased accordingly and deliverables may be delayed. All additional work required due to changes in assumptions, specifications, or conditions of the site, will only be performed pursuant to a valid change order.
3. It is assumed that the customer will provide ready access to all working areas of the project. Any delays experienced, which prevent the contractor from performing the duties of this contract, will be billed on a T&M basis separate from this proposal.
4. It is understood that Shoreline Technology Solutions will not be held responsible for any loss, damage or delays occasioned by fire, strikes or material stolen after delivery upon premises, lockouts, acts of God or the public enemy, accidents, boycotts, disturbed labor conditions, delayed delivery of materials from seller's suppliers, force majored, inclement weather, floods, freight embargoes, causes incident to national emergencies, war or other causes beyond the reasonable control of the seller, whether of like or different character, or other causes beyond his control.
5. Prices quoted in this contract are based upon the proposal and will be accepted within thirty (30) days and are exclusive of applicable sales tax and shipping costs unless otherwise specified.
6. Customer will provide necessary space, proper lighting, electrical circuits, or any other environmental requirements needed for Shoreline Technology Solutions to perform work at the customer's location.
7. Prices contained herein are based on Shoreline Technology Solutions performing work between 8:00 AM and 5:00 PM, whenever and wherever possible, Monday through Friday, and January through December. Shoreline Technology Solutions holidays excluded. Also excluded are required network interruptions, cutover periods where specified or when agreed upon.
8. Installation of new hardware during this agreement shall incur labor charges that are not covered by the agreement; some or all of which may be waved at the discretion of Shoreline Technology Solutions.
9. Payment terms of this agreement are Net 30 days.
10. All work will be performed in accordance with the Shoreline Technology Solutions standard practices and any state/local codes in effect at the time of contract signing.
11. Damage to work performed caused by other trades will be repaired or replaced at the client's option, and billed on a T&M order separate from this proposal.
12. Accounts that are past due are subject to service interruption. Shoreline Technology Solutions is not liable for any loss, financial or otherwise, as a result of service interruption due to non-payment.
13. Early termination fees will be one half of the remaining term of contract, in addition to any mailbox fees if Shoreline owns administrative rights to mailbox data.

## Cost and Benefit

|   | AV Only | MSP Plan1 | MSP Plan2 | Server MSP | Datto Backup |
|---|---------|-----------|-----------|------------|--------------|
| Webroot managed antivirus                   | •       | •         | •         | •          |              |
| Automatic critical error alerts             | •       | •         | •         | •          |              |
| Advanced performance statistics reporting   |         | •         | •         | •          |              |
| Windows patch management                    |         | •         | •         | •          |              |
| PC and Mac unlimited workstation repair*    |         | •         | •         | •          |              |
| Monthly email reports about managed devices |         | •         | •         | •          |              |
| Premium end user support**                  |         |           | •         | •          |              |
| Data recovery included                      |         | •         | •         | •          |              |
| Onsite backup monitoring                    | NA      | NA        | NA        | •          | •            |
| Offsite cloud storage                       | NA      | NA        | NA        | NA         | •            |
| Monthly cost user/device per month          | \$15    | \$45      | \$65      | \$190      | \$160        |

| Product                                 | Cost Per User | Quantity | Subtotal         |
|---|---------------|----------|------------------|
| MSP Plan 1 (Year 1)                     | \$35.00       | 9        | \$315.00         |
| (Year 2)                                | \$40.00       |          |                  |
| (Year 3)                                | \$45.00       |          |                  |
| Managed WatchGuard Wireless Grid        | \$175.00      | 1        | \$175.00         |
| Datto Alto 3 Cloud Backup               | \$160.00      | 1        | \$160.00         |
| Managed Server                          | \$190.00      | 1        | \$190.00         |
| M365 Business Standard                  | \$12.50       | 9        | \$112.50         |
| Exchange Only Plan 2                    | \$8.00        | 11       | \$88.00          |
| Exchange Online Archiving               | \$3.00        | 7        | \$21.00          |
| Datto SAAS Cloud Retention email backup | \$4.00        | 20       | \$80.00          |
| <b>Total Monthly Invoice:</b>           |               |          | <b>\$1141.50</b> |

\*Support will be scheduled at the first available appointment, the following business day. Minor issues that can be resolved remotely, may be addressed earlier.

\*\*Premium end user support calls will be given a priority over others, normally within 4 hours.

End user support, and premium end user support is limited to maintenance requests. We will maintain the workstation operating system, and any software provided in the MSP plan. Issues caused by third party software, will be billed at normal billable rates.

\*\*\*A three-year commitment is required. Invoices will be sent electronically, on the first Monday of each month.

Plans can be upgraded at any time; downgrade requests will be processed 12 months after the plan was started.

## Approval of Proposal

\*\*\*I, the undersigned, as an authorized representative of Saugatuck City Hall, have read and accepted the terms and conditions of this proposal and request that Shoreline Technology Solutions provide the above products and services.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Contract Renew Outline – Saugatuck City Hall

1.

| Proactive Service             | Reactive Service    |
|-------------------------------|---------------------|
| Server Backups                | Switch / Wiring     |
| Server Repairs                | Software Upgrades   |
| Workstation / Printer Support | Internet Connection |
| Email Security                | Phone System        |
| Network Security              |                     |
| Router / Wireless Upgrades    |                     |
|                               |                     |

2. Restore Sample Screen – Datto Backup Report

3. Asset list – See STS Asset Report

4. MFA / Licensing Report

5. Rapid Fire Tools Internal / External Audit

6. Contract

7. Progress Report:

- a. New updated server
- b. Updated router and wireless
- c. Moved to BSA live database
- d. Minimal downtime over the years since we have taken over.
- e. Fast server and workstations over the past year
- f. Added Mailbox backup and litigation hold

8. Action Items:

- a. Enable MFA for each online account for security
- b. Sync passwords with Microsoft 365 accounts
- c. Any non-STC PC going forward will have an onboarding fee (waived for our PC's)

1. Feedback:

- a. ...
- b. ...
- c. ...



### Local Governmental Unit Approval For Social District Permit

**Instructions for Governing Body of Local Governmental Unit:**

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ council/board  
(regular or special) (name of city, township, or village)

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from \_\_\_\_\_  
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is \_\_\_\_\_ by this body for consideration for approval by the  
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_  
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

| Vendor Name                             | Description                 | Amount    |
|---|-----------------------------|-----------|
| 1. ALLEGAN COUNTY TREASURER             | PROPERTY TAXES              | 58,858.35 |
| 2. AQUATIC DOCTORS LAKE MGT INC         | MILFOIL TREATMENT           | 563.75    |
| 3. ASSESSING SOLUTIONS INC              | ASSESSING SERVICES          | 2,500.00  |
| 4. CAPITAL ONE                          | PARKS, OVAL & DPW           | 933.51    |
| 5. DUNESVIEW KWIK SHOP INC              | GASOLINE & DIESEL           | 534.60    |
| 6. FIRST BANK CARD                      | TRAINING                    | 66.75     |
|   | ROAD SIGNS, TRAINING & OVAL | 5,867.89  |
|   | TOTAL                       | 5,934.64  |
| 7. GORDON FOOD SERVICE                  | CONCESSION                  | 295.04    |
|   | CONCESSION                  | 2,051.60  |
|   | CONCESSION                  | 552.27    |
|   | TOTAL                       | 2,898.91  |
| 8. GRAND RAPIDS POPCORN                 | CONCESSION                  | 83.05     |
| 9. GREENMARK EQUIPMENT INC              | REPAIRS                     | 142.32    |
| 10. HOBBS HEATING & COOLING             | CITY HALL CENTRAL AIR       | 345.00    |
| 11. HOLLAND SENTINEL                    | PUBLIC HEARING NOTICE       | 113.80    |
| 12. INTERURBAN TRANSIT AUTHORITY        | PROPERTY TAXES              | 12.61     |
| 13. KENDALL ELECTRIC INC                | ELECTRICAL PARTS            | 139.50    |
| 14. MCKELLIPS PLUMBING INC              | OVAL BEACH                  | 212.50    |
| 15. MERS                                | RETIREMENT                  | 55,000.00 |
| 16. MICHIGAN MUNICIPAL LEAGUE           | DUES                        | 977.00    |
| 17. MML WORKER COMP                     | WORKER COMP INSURANCE       | 10,423.00 |
| 18. NEW AGE LABORATORIES                | OVAL WATER TESTING          | 70.00     |
| 19. OTTAWA AREA INTERMEDIATE            | SCHOOL DIS                  |           |
|   | PROPERTY TAXES              | 34,254.51 |
| 20. OVERISEL LUMBER COMPANY             | PARTS & REPAIRS             | 854.14    |
| 21. PLUMBER'S PORTABLE TOILET SERVICE   | PORTABLE TOILETS 4TH JULY   | 900.00    |
| 22. PLUMMER'S ENVIRONMENTAL SERVICES IN | STORM SEWER CLEANING        | 3,036.00  |
| 23. PRIORITY HEALTH                     | HEALTH INSURANCE            | 5,501.84  |
| 24. PROTEC                              | RIGHT OF WAYS               | 115.63    |
| 25. PURITY CYLINDER GASES INC           | CONCESSION                  | 17.10     |
| 26. RATHCO SAFETY SUPPLY CO             | TRAFFIC CONES               | 1,490.00  |
| 27. SAUGATUCK DOUGLAS LIBRARY           | PROPERTY TAXES              | 425.08    |
| 28. SAUGATUCK PUBLIC SCHOOLS            |                             |           |

| Vendor Name                    | Description        | Amount     |
|--------------------------------|--------------------|------------|
| 29. SHELL                      | PROPERTY TAXES     | 47,868.72  |
| 30. SMART BUSINESS SOURCE LLC  | GASOLINE & DIESEL  | 999.35     |
|                                | COPY PAPER         | 81.30      |
|                                | OFFICE SUPPLIES    | 59.25      |
|                                | TOTAL              | 140.55     |
| 31. STANDARD INSURANCE COMPANY | INSURANCE          | 309.76     |
| 32. STATE OF MICHIGAN          | OVAL WATER TESTING | 18.00      |
| 33. VALLEY CITY LINEN INC      | SHOP TOWELS        | 63.30      |
| 34. XEROX FINANCIAL SERVICES   | COPIER LEASE       | 481.54     |
| TOTAL - ALL VENDORS            |                    | 236,218.06 |
| <b>FUND TOTALS:</b>            |                    |            |
| Fund 101 - GENERAL FUND        |                    | 86,278.53  |
| Fund 202 - MAJOR STREETS       |                    | 4,143.10   |
| Fund 203 - LOCAL STREETS       |                    | 2,214.48   |
| Fund 661 - MOTOR POOL FUND     |                    | 2,162.68   |
| Fund 701 - CURRENT TAX FUND    |                    | 141,419.27 |

| 07/09/2021 CHECK REGISTER FOR CITY OF SAUGATUCK |            |                           |                            |          |
|---|------------|---------------------------|----------------------------|----------|
| CHECK DATE FROM 06/01/2021 - 06/30/2021         |            |                           |                            |          |
| Check Date                                      | Check      | Vendor Name               | Description                | Amount   |
| Bank GEN GENERAL POOLED CASH                    |            |                           |                            |          |
| 06/10/2021                                      | 3478(A)    | ACCURATE STRIPING         | LEFT TURN ARROWS BLUE STAR | 7,207.85 |
| 06/11/2021                                      | DD4970(A)  | BALLENTINE, RICHARD       | PAYROLL                    | 832.29   |
| 06/11/2021                                      | DD4971(A)  | BOSCH, LEXIE              | PAYROLL                    | 491.55   |
| 06/11/2021                                      | DD4972(A)  | BROWDER, WILL             | PAYROLL                    | 372.21   |
| 06/11/2021                                      | DD4973(A)  | BULTMAN, LINDA            | PAYROLL                    | 3,146.76 |
| 06/11/2021                                      | DD4974(A)  | CAPMAN, SELENA            | PAYROLL                    | 157.48   |
| 06/11/2021                                      | DD4975(A)  | DEROO, MADYSON            | PAYROLL                    | 946.23   |
| 06/11/2021                                      | DD4976(A)  | FLANAGAN, HANNAH          | PAYROLL                    | 78.03    |
| 06/11/2021                                      | DD4977(A)  | HARDY, CODY               | PAYROLL                    | 1,127.01 |
| 06/11/2021                                      | DD4978(A)  | HEISE, RYAN               | PAYROLL                    | 3,017.03 |
| 06/11/2021                                      | DD4979(A)  | HERBERT, SCOTT            | PAYROLL                    | 1,551.11 |
| 06/11/2021                                      | DD4980(A)  | KAZDA, AIDEN              | PAYROLL                    | 608.33   |
| 06/11/2021                                      | DD4981(A)  | KERRIDGE, ADAM            | PAYROLL                    | 1,171.25 |
| 06/11/2021                                      | DD4982(A)  | OSMAN, CINDY              | PAYROLL                    | 1,406.71 |
| 06/11/2021                                      | DD4983(A)  | SHIVELY, CALLIE           | PAYROLL                    | 558.46   |
| 06/11/2021                                      | DD4984(A)  | SMITH, SUSIE              | PAYROLL                    | 763.03   |
| 06/11/2021                                      | DD4985(A)  | STANISLAWSKI, PETER       | PAYROLL                    | 1,591.23 |
| 06/11/2021                                      | DD4986(A)  | STORK, JACK               | PAYROLL                    | 638.42   |
| 06/11/2021                                      | DD4987(A)  | THEODORE, PAUL            | PAYROLL                    | 297.76   |
| 06/11/2021                                      | DD4988(A)  | WENDT, MICHAEL            | PAYROLL                    | 1,362.19 |
| 06/11/2021                                      | EFT1428(E) | 457 MERS                  | PAYROLL                    | 2,806.83 |
| 06/11/2021                                      | EFT1429(E) | STATE OF MICHIGAN         | PAYROLL                    | 255.63   |
| 06/11/2021                                      | EFT1430(E) | MERS HYBRID               | PAYROLL                    | 1,233.90 |
| 06/11/2021                                      | EFT1431(E) | FEDERAL TAX DEPOSIT       | PAYROLL                    | 6,646.55 |
| 06/14/2021                                      | 16708      | AMERICAN BOTTLING COMPANY | CONCESSION                 | 630.00   |
| 06/14/2021                                      | 16709      | BILLS DOZER SERVICE INC   | OVAL BEACH                 | 2,800.00 |
| 06/14/2021                                      | 16710      | GIL- ROY'S HARDWARE       | SUPPLIES                   | 32.48    |
| 06/14/2021                                      | 16711      | GRAND RAPIDS POPCORN      | CONCESSION                 | 935.15   |
| 06/14/2021                                      | 16712      | MARILYNN J SEMONICK       | TRAINING                   | 3,114.94 |
| 06/14/2021                                      | 16713      | OVERISEL LUMBER COMPANY   | SUPPLIES                   | 1,085.98 |
| 06/14/2021                                      | 16714      | SAUGATUCK DRUG            | SUPPLIES                   | 11.67    |
| 06/14/2021                                      | 16716      | SPRING BROOK SUPPLY       | IRRIGRATON SUPPLIES        | 564.50   |
| 06/14/2021                                      | 16717      | STATE OF MICHIGAN         | SALES TAX CONCESSION       | 78.37    |
| 06/14/2021                                      | 16718      | SUPERIOR ASPHALT INC      | PARK & CAMPBELL REPAIR     | 553.00   |
| 06/14/2021                                      | 16719      | WYOMING ASPHALT PAVING CO | ASPHALT                    | 219.45   |
| 06/14/2021                                      | 3479(E)    | AT&T MOBILITY             | CELL PHONES                | 82.34    |
| 06/14/2021                                      | 3480(E)    | CAPITAL ONE               | GAZEBO REPAIRS             | 1,076.88 |
| 06/14/2021                                      | 3481(E)    | FIRST BANK CARD           | SUPPLIES                   | 2,691.24 |
| 06/14/2021                                      | 3482(E)    | FRONTIER                  | OVAL                       | 143.31   |
| 06/14/2021                                      | 3483(E)    | GORDON FOOD SERVICE       | CONCESSION                 | 1,643.94 |
| 06/14/2021                                      | 3484(E)    | GREENMARK EQUIPMENT INC   | OIL & FILTERS              | 149.36   |

| 07/09/2021 CHECK REGISTER FOR CITY OF SAUGATUCK |           |                                |                       |          |
|---|-----------|--------------------------------|-----------------------|----------|
| CHECK DATE FROM 06/01/2021 - 06/30/2021         |           |                                |                       |          |
| Check Date                                      | Check     | Vendor Name                    | Description           | Amount   |
| 06/14/2021                                      | 3485(E)   | MERCHANTS BANCARD NETWORK      | OVAL BANKING FEES     | 734.63   |
| 06/14/2021                                      | 3486(E)   | MERS                           | RETIREMENT            | 4,500.00 |
| 06/14/2021                                      | 3487(E)   | MICHIGAN GAS UTILITIES         | DPW GARAGE            | 129.27   |
| 06/14/2021                                      | 3488(E)   | MICHIGAN GAS UTILITIES         | CITY HALL             | 56.88    |
| 06/14/2021                                      | 3489(E)   | MICHIGAN GAS UTILITIES         | BUTLER STREET TOILETS | 54.70    |
| 06/14/2021                                      | 3490(E)   | REPUBLIC SERVICES              | TRASH                 | 109.93   |
| 06/14/2021                                      | 3491(E)   | SHELL                          | GASOLINE & DIESEL     | 1,385.05 |
| 06/14/2021                                      | 3492(E)   | VALLEY CITY LINEN INC          | SHOP TOWELS           | 56.70    |
| 06/14/2021                                      | 3493(E)   | XEROX FINANCIAL SERVICES       | COPIER LEASE          | 481.54   |
| 06/14/2021                                      | 3494(A)   | BLOOM SLUGGETT PC              | TAX TRIBUNAL          | 3,890.50 |
| 06/14/2021                                      | 3495(A)   | BS&A SOFTWARE                  | BUSINESS LICENSE      | 425.00   |
| 06/14/2021                                      | 3496(A)   | LORRIE PASTOOR                 | CLEANING SERVICES     | 100.00   |
| 06/14/2021                                      | 3497(A)   | PRO-TEMP INC                   | CONCESSION            | 303.87   |
| 06/14/2021                                      | 3498(A)   | PURITY CYLINDER GASES INC      | CONCESSION            | 11.02    |
| 06/14/2021                                      | 3499(A)   | SAUGATUCK FIRE                 | SHORT TERM RENTALS    | 3,125.00 |
| 06/14/2021                                      | 3500(A)   | SEPTIC TANK SYSTEMS CO INC     | PORTABLE TOILETS      | 1,500.00 |
| 06/14/2021                                      | 3501(A)   | SHORELINE TECHNOLOGY SOLUTIONS | COMPUTER SERVICES     | 969.50   |
| 06/14/2021                                      | 3502(A)   | SMART BUSINESS SOURCE LLC      | SUPPLIES              | 161.29   |
| 06/14/2021                                      | 16715     | SCHOLTEN PLUMBING INC          | SEWER & WATER REFUND  | 3,500.00 |
| 06/16/2021                                      | DD4989(A) | KLINKERS, RICHARD              | PAYROLL               | 511.51   |
| 06/25/2021                                      | DD4990(A) | BALLENTINE, RICHARD            | PAYROLL               | 519.12   |
| 06/25/2021                                      | DD4991(A) | BOSCH, LEXIE                   | PAYROLL               | 753.46   |
| 06/25/2021                                      | DD4992(A) | BROWDER, WILL                  | PAYROLL               | 561.00   |
| 06/25/2021                                      | DD4993(A) | DEROO, MADYSON                 | PAYROLL               | 1,044.67 |
| 06/25/2021                                      | DD4994(A) | FLANAGAN, HANNAH               | PAYROLL               | 690.60   |
| 06/25/2021                                      | DD4995(A) | GALLAGHER, PADLEY              | PAYROLL               | 1,452.13 |
| 06/25/2021                                      | DD4996(A) | GARCIA, DANIELA                | PAYROLL               | 303.50   |
| 06/25/2021                                      | DD4997(A) | HARDY, CODY                    | PAYROLL               | 1,145.76 |
| 06/25/2021                                      | DD4998(A) | HEISE, RYAN                    | PAYROLL               | 3,017.02 |
| 06/25/2021                                      | DD4999(A) | HERBERT, SCOTT                 | PAYROLL               | 1,616.10 |
| 06/25/2021                                      | DD5000(A) | KAZDA, AIDEN                   | PAYROLL               | 569.99   |
| 06/25/2021                                      | DD5001(A) | KERRIDGE, ADAM                 | PAYROLL               | 1,586.33 |
| 06/25/2021                                      | DD5002(A) | KLINKERS, RICHARD              | PAYROLL               | 474.68   |
| 06/25/2021                                      | DD5003(A) | MARTIN, DANNY                  | PAYROLL               | 511.01   |
| 06/25/2021                                      | DD5004(A) | OSMAN, CINDY                   | PAYROLL               | 1,406.73 |
| 06/25/2021                                      | DD5005(A) | SHIVELY, CALLIE                | PAYROLL               | 652.37   |
| 06/25/2021                                      | DD5006(A) | SIMPSON, KATIE                 | PAYROLL               | 312.09   |
| 06/25/2021                                      | DD5007(A) | SMITH, SUSIE                   | PAYROLL               | 978.78   |
| 06/25/2021                                      | DD5008(A) | STANISLAWSKI, PETER            | PAYROLL               | 1,403.21 |
| 06/25/2021                                      | DD5009(A) | STORK, JACK                    | PAYROLL               | 738.31   |
| 06/25/2021                                      | DD5010(A) | THEODORE, PAUL                 | PAYROLL               | 515.30   |
| 06/25/2021                                      | DD5011(A) | WENDT, MICHAEL                 | PAYROLL               | 1,307.71 |
| 06/25/2021                                      | DD5012(A) | WHITE, KATHERINE               | PAYROLL               | 579.35   |

| 07/09/2021 CHECK REGISTER FOR CITY OF SAUGATUCK |            |                                     |                    |           |
|---|------------|-------------------------------------|--------------------|-----------|
| CHECK DATE FROM 06/01/2021 - 06/30/2021         |            |                                     |                    |           |
| Check Date                                      | Check      | Vendor Name                         | Description        | Amount    |
| 06/25/2021                                      | EFT1432(E) | 457 MERS                            | PAYROLL            | 2,586.69  |
| 06/25/2021                                      | EFT1433(E) | STATE OF MICHIGAN                   | PAYROLL            | 255.63    |
| 06/25/2021                                      | EFT1434(E) | MERS HYBRID                         | PAYROLL            | 1,067.03  |
| 06/25/2021                                      | EFT1435(E) | FEDERAL TAX DEPOSIT                 | PAYROLL            | 6,583.39  |
| 06/25/2021                                      | EFT1436(E) | MERS                                | PAYROLL            | 3,232.82  |
| 06/28/2021                                      | 3504(E)    | CONSUMERS ENERGY                    | ELECTRIC           | 3,318.86  |
| 06/28/2021                                      | 3508(E)    | FRONTIER                            | OVAL               | 62.96     |
| 06/28/2021                                      | 3510(E)    | FRONTIER                            | DPW GARAGE         | 184.75    |
| 06/28/2021                                      | 3512(E)    | MERS                                | RETIREMENT         | 4,500.00  |
| 06/28/2021                                      | 3513(A)    | ALLEGAN COUNTY SHERIFF              | SHERIFF CONTRACT   | 25,725.72 |
| 06/28/2021                                      | 3514(A)    | ALLEGAN COUNTY TREASURER            | TAX PAPER          | 26.00     |
| 06/28/2021                                      | 3515(A)    | BELL EQUIPMENT CO                   | STREET SWEEPER     | 724.22    |
| 06/28/2021                                      | 3516(A)    | FLEIS & VANDENBRINK ENGINEERING INC | ENGINEERING FEES   | 744.00    |
| 06/28/2021                                      | 3517(A)    | LORRIE PASTOOR                      | CLEANING SERVICES  | 100.00    |
| 06/28/2021                                      | 3518(A)    | NET2PHONE INC                       | TELEPHONES         | 177.89    |
| 06/28/2021                                      | 3519(A)    | REPCOLITE                           | STREET PAINT       | 891.70    |
| 06/28/2021                                      | 3520(A)    | SAUGATUCK FIRE                      | SHORT TERM RENTALS | 1,875.00  |
| 06/28/2021                                      | 3521(A)    | SISTERS IN INK                      | OVAL BEACH         | 192.10    |
| 06/28/2021                                      | 3522(A)    | SMART BUSINESS SOURCE LLC           | OFFICE SUPPLIES    | 128.95    |
| 06/28/2021                                      | 16720      | ALLEGAN COUNTY NEWS                 | PUBLISHING         | 140.00    |
| 06/28/2021                                      | 16721      | AQUATIC DOCTORS LAKE MGT INC        | MILFOIL TREATMENT  | 27,214.65 |
| 06/28/2021                                      | 16722      | DUNESVIEW KWIK SHOP INC             | GASOLINE & DIESEL  | 1,282.01  |
| 06/28/2021                                      | 16723      | ELHART GMC                          | GMC TRUCK MIRROR   | 446.22    |
| 06/28/2021                                      | 16724      | GRATTAN TOWNSHIP                    | TRAINING CLERK     | 446.25    |
| 06/28/2021                                      | 16725      | HAMILTON READY MIX CO               | CEMENT BLOCKS      | 750.00    |
| 06/28/2021                                      | 16726      | HOLLAND SENTINEL                    | PUBLISHING         | 141.45    |
| 06/28/2021                                      | 16727      | IHLE AUTO PARTS                     | PARTS              | 539.47    |
| 06/28/2021                                      | 16728      | MCKELLIPS PLUMBING INC              | OVAL BEACH         | 112.50    |
| 06/28/2021                                      | 16729      | SHIVER ME TIMBERS                   | STUMP GRINDING     | 222.75    |
| 06/28/2021                                      | 16730      | VAN TILL'S GREENHOUSE               | FLOWERS            | 526.99    |
| 06/28/2021                                      | 3503(E)    | AT&T MOBILITY                       | CELL PHONES        | 82.34     |
| 06/28/2021                                      | 3505(E)    | FRONTIER                            | DPW GARAGE         | 182.79    |
| 06/28/2021                                      | 3506(E)    | FRONTIER                            | OVAL BEACH         | 143.31    |
| 06/28/2021                                      | 3507(E)    | FRONTIER                            | OVAL BEACH         | 243.12    |
| 06/28/2021                                      | 3509(E)    | FRONTIER                            | OVAL BEACH         | 78.08     |
| 06/28/2021                                      | 3511(E)    | KALAMAZOO LAKE SEWER & WATER        | WATER & SEWER      | 1,464.25  |
| 06/30/2021                                      | 3523(E)    | REPUBLIC SERVICES                   | TRASH              | 1,860.00  |
| 06/30/2021                                      | DD5013(A)  | BEKKEN, MARK                        |                    | 293.96    |
| 06/30/2021                                      | DD5014(A)  | BONT, RICHARD                       |                    | 52.86     |
| 06/30/2021                                      | DD5015(A)  | BOUCK, JAMES                        |                    | 52.86     |
| 06/30/2021                                      | DD5016(A)  | CANNARSA, JOHN                      |                    | 77.49     |
| 06/30/2021                                      | DD5017(A)  | DAVENPORT, JENNIFER                 |                    | 77.48     |
| 06/30/2021                                      | DD5018(A)  | DEAN, SCOTT                         |                    | 263.30    |

| 07/09/2021 CHECK REGISTER FOR CITY OF SAUGATUCK |            |                     |             |            |
|---|------------|---------------------|-------------|------------|
| CHECK DATE FROM 06/01/2021 - 06/30/2021         |            |                     |             |            |
| Check Date                                      | Check      | Vendor Name         | Description | Amount     |
| 06/30/2021                                      | DD5019(A)  | DEWITT, MAXWELL     |             | 397.99     |
| 06/30/2021                                      | DD5020(A)  | KUBASIAK, ROBERT    |             | 52.86      |
| 06/30/2021                                      | DD5021(A)  | LEO, HOLLY          |             | 240.24     |
| 06/30/2021                                      | DD5022(A)  | LEO, NICHOLAS       |             | 52.26      |
| 06/30/2021                                      | DD5023(A)  | LEWIS, LEIGH        |             | 292.75     |
| 06/30/2021                                      | DD5024(A)  | LUDLOW, JOHN        |             | 26.42      |
| 06/30/2021                                      | DD5025(A)  | MUIR, JAMES         |             | 52.86      |
| 06/30/2021                                      | DD5026(A)  | PATERSON, KEITH     |             | 52.86      |
| 06/30/2021                                      | DD5027(A)  | PETERSON, CHRISTINE |             | 261.30     |
| 06/30/2021                                      | DD5028(A)  | STANBERRY, LAUREN   |             | 263.30     |
| 06/30/2021                                      | DD5029(A)  | STRAKER, TIMOTHY    |             | 78.39      |
| 06/30/2021                                      | DD5030(A)  | TRESTER, KENNETH    |             | 261.30     |
| 06/30/2021                                      | DD5031(A)  | ZERFAS, ZACHARY     |             | 26.42      |
| 06/30/2021                                      | EFT1437(E) | FEDERAL TAX DEPOSIT |             | 575.87     |
| Total of 141 Checks:                            |            |                     |             | 189,932.72 |
| Less 0 Void Checks:                             |            |                     |             | 0.00       |
| Total of 141 Disbursements:                     |            |                     |             | 189,932.72 |



## City Council Agenda Item Report

**FROM:** Ryan Heise  
**MEETING DATE:** July 7<sup>th</sup>, 2021  
**SUBJECT:** Non-motorized trail

**DESCRIPTION:**

- A joint resolution was entered into by Saugatuck Township, the City of the Village of Douglas, and the City of Saugatuck to pursue construction of a non-motorized trail segment within each jurisdiction. The sunset date to report back to the communities was June 1, 2021. While work is well underway, the committee is not prepared to report back to their respective communities. It is requested that the deadline be removed with an expectation that the committee will report back sometime before September 1<sup>st</sup>, if not well before that time.

**BUDGET ACTION REQUIRED:**

N/A

**LEGAL REVIEW:**

N/A

**SAMPLE MOTION:**

Amend resolution no. 200928-B to remove the deadline for item #6 “The Joint Study Committee will use its best efforts to complete its work and present a draft agreement and written report to the Communities no later than June 1, 2021.”

CITY OF SAUGATUCK RESOLUTION No. 200928-B  
SAUGATUCK TOWNSHIP RESOLUTION \_\_\_\_\_  
CITY OF THE VILLAGE OF DOUGLAS RESOLUTION \_\_\_\_\_

**A JOINT RESOLUTION ON BEHALF OF SAUGATUCK TOWNSHIP, THE CITY OF THE VILLAGE OF DOUGLAS, AND THE CITY OF SAUGATUCK TO PURSUE CONSTRUCTION OF A NON-MOTORIZED TRAIL SEGMENT WITHIN EACH JURISDICTION**

**WHEREAS**, the Friends of the Blue Star Trail (FOTBST) is a 501(c)(3) non-profit organization incorporated in the State of Michigan for the charitable purpose of advocating for the development and continuance of the Blue Star Trail from South Haven to Saugatuck; and

**WHEREAS**, the FOTBST is requesting that Saugatuck Township, the City of the Village of Douglas, and the City of Saugatuck (“Communities” or “Community” as appropriate) jointly accept responsibility to construct a section of the Blue Star Trail, from Washington Street in the City of the Village of Douglas, through the City of Saugatuck, and into Saugatuck Township terminating at Holland Street; and

**WHEREAS**, while unknown at this time, the FOTBST estimate the cost of the portion of the Blue Star Trail to be constructed within the Communities would be between \$1,000,000 and \$2,000,000, to be paid using state grants (75%) and a local match (25%); and

**WHEREAS**, the Communities need to collaborate regarding such topics as staff resources, engineering/construction costs, on-going maintenance costs and replacement costs in order to construct and operate the proposed section of Blue Star Trail, and recognize that these activities would involve expenditures for the Communities, which funds are currently not available or limited.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Communities reaffirm their support for the Blue Star Trail.
2. A Joint Study Committee will be formed by the Communities, the FOTBST, and the Allegan County Road Commission with two (2) voting members appointed by each municipality, agency, or corporation.
3. The Manager from each Community will serve as an ex-officio member with the right to discuss and debate but without the power to vote.
4. The Joint Study Committee will elect a chairperson and vice chairperson, and conduct meetings in compliance with the Open Meetings Act.
5. The Study Committee will be tasked with drafting an intergovernmental agreement, including but not limited to provisions that address:
  - a. The scope and nature of the project;

- b. The potential lead (Act 51) agency for grant funding and oversight;
- c. Responsibilities for preparing grant applications and for bidding and awarding contracts;
- d. Indemnification and insurance requirements;
- e. Expenses and responsibilities for the construction, maintenance and future operations;
- f. Possible funding options available to the Communities, and the funding of the local match required;
- g. The route of the trail; and,
- h. The engineer of record.

6. The Joint Study Committee will use its best efforts to complete its work and present a draft agreement and written report to the Communities no later than June 1, 2021.

**BE IT FURTHER RESOLVED** that notwithstanding any specific resolution already rescinded by the Communities, this resolution supersedes any prior resolutions to the extent that it may conflict with the provisions of this resolution.

**BE IT FINALLY RESOLVED** this resolution shall become effective only in the event that the governing body for each of the Communities adopts it in the form and substance as set forth herein. Thereafter, the last date of approval shall be considered its effective date.

The foregoing resolution was proposed by Peterson, and seconded by Leo.

AYES: Peterson, Leo, Lewis, Verplank, Johnson, Bekken, & Trester

NAYS: None

ABSENT: None

RESOLUTION NO. 200928-B DECLARED ADOPTED

**CERTIFICATION**

As its Clerk, I certify that this is a true and complete copy of an adopted resolution by Saugatuck City Council at a regular meeting held on September 28, 2020 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended.

---

Erin K. Wilkinson, Clerk



## City Council Agenda Item Report

**FROM:** Ryan Heise  
**MEETING DATE:** July 7, 2021  
**SUBJECT:** Resolution for Street Add Certification

**DESCRIPTION:**

- Act 51 requires that city or village furnish additional improved streets to the State of Michigan for obtaining public funds for maintenance. The street must be public and used for public street purposes.

**BUDGET ACTION REQUIRED:**

N/A

**LEGAL REVIEW:**

N/A

**SAMPLE MOTION:**

Approve Resolution 210707-A to Add Frederick Street to the official ACT 51 Map for the City of Saugatuck.

**CITY OF SAUGATUCK  
COUNTY OF ALLEGAN  
STATE OF MICHIGAN**

**RESOLUTION NO. 210707-A**

**A RESOLUTION TO ADD FREDERICK STREET TO THE OFFICIAL ACT 51 MAP FOR THE  
CITY OF SAUGATUCK.**

At a special meeting of the City Council of Saugatuck, Michigan, held on zoom, the following resolution was offered by member \_\_\_\_\_, and supported by member \_\_\_\_\_.

**WHEREAS**, the City of Saugatuck did acquire title to Frederick Street. And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City street system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

**THEREFORE, BE IT RESOLVED:**

1. The center line of said street is described as:
2. That said street is located within a city right of way and is under the control of the City of Saugatuck.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the municipal street system and is open to the public for public use on or before December 31, 2020.

YEAS: Council Members: \_\_\_\_\_

NAYS: Council Members: \_\_\_\_\_

ABSTAIN: Council Members: \_\_\_\_\_

ABSENT: Council Members: \_\_\_\_\_

**ADOPTED** this 7 day of July, 2021

Signed: \_\_\_\_\_  
Mark Bekken, Mayor

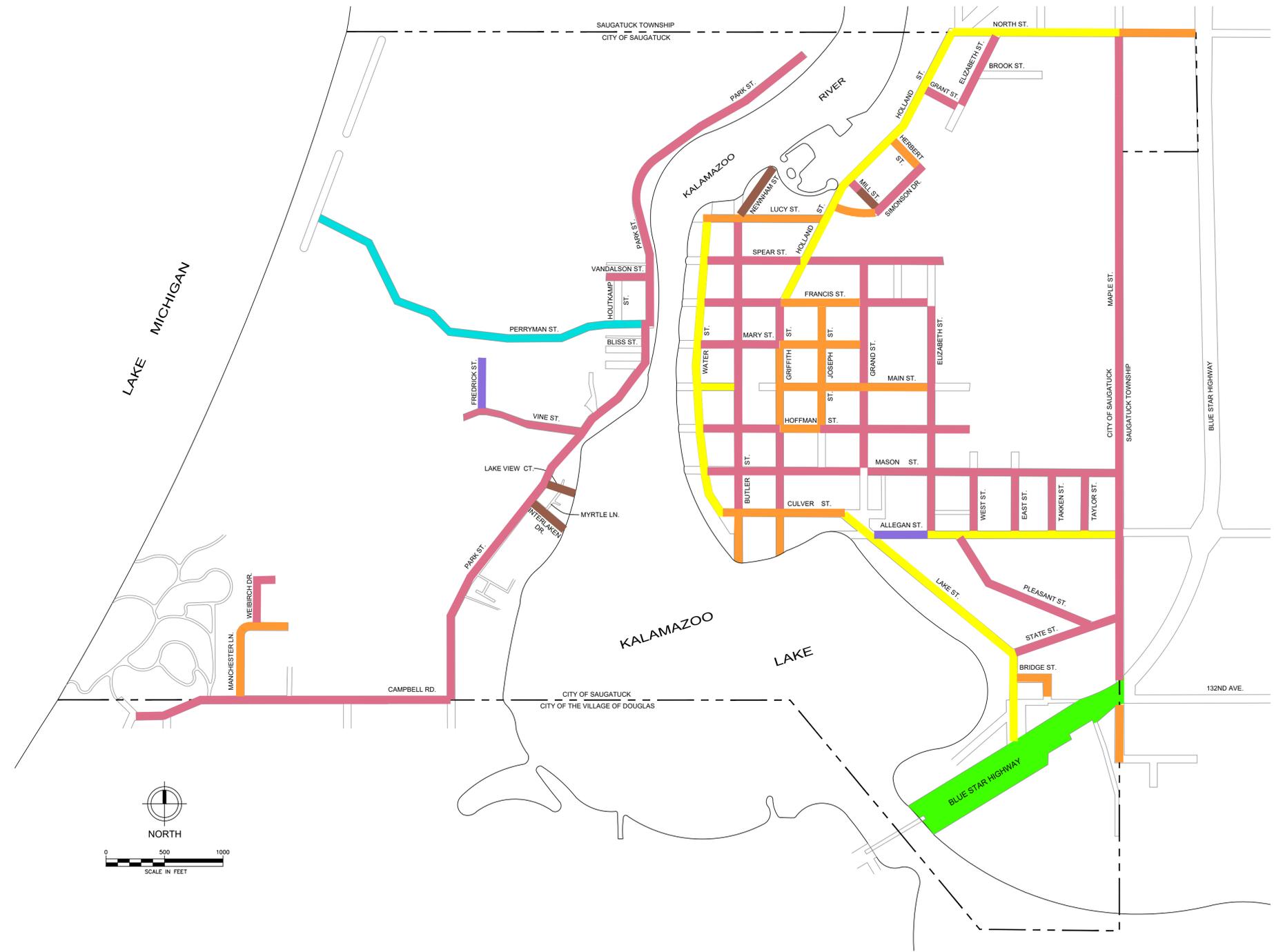
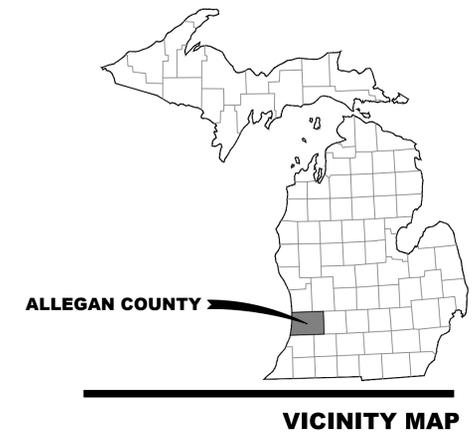
\_\_\_\_\_  
Padley L. Gallagher, City Clerk

**CERTIFICATION**

I, Padley L. Gallagher, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held February 8, 2021, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended. The minutes of the meeting were kept and will be or have been made available as required by said Act.

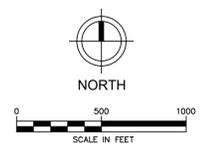
Signed: \_\_\_\_\_  
Padley L. Gallagher, City Clerk

# CITY OF SAUGATUCK ALLEGAN COUNTY, MICHIGAN 2019 ROAD CONDITIONS MAP



**LEGEND**

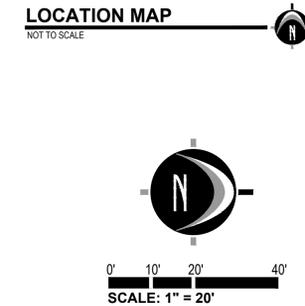
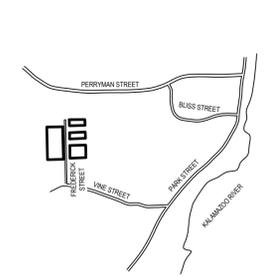
|  |                        |
|--|------------------------|
|  | EXCELLENT (PASER 9-10) |
|  | VERY GOOD (PASER 8)    |
|  | GOOD (PASER 7)         |
|  | FAIR-GOOD (PASER 5-6)  |
|  | POOR-FAIR (PASER 3-4)  |
|  | FAILED (PASER 1-2)     |
|  | GRAVEL (NO RATING)     |



**BENCHMARKS**

**BENCHMARK # 1001 ELEV. = 625.51 (NGVD29)**  
 Spindle in North side of 28" Oak Tree. Located 16'± North of the centerline of Vine Street & 7'± West of the East right-of-way corner for Frederick Street

**BENCHMARK # 1231 ELEV. = 605.36 (NGVD29)**  
 Northeast flange bolt under "MADE" in "MADE IN USA", 1.7'± above grade. Located 14'± East of the centerline of Frederick Street and 325'± North of the centerline of Vine Street.

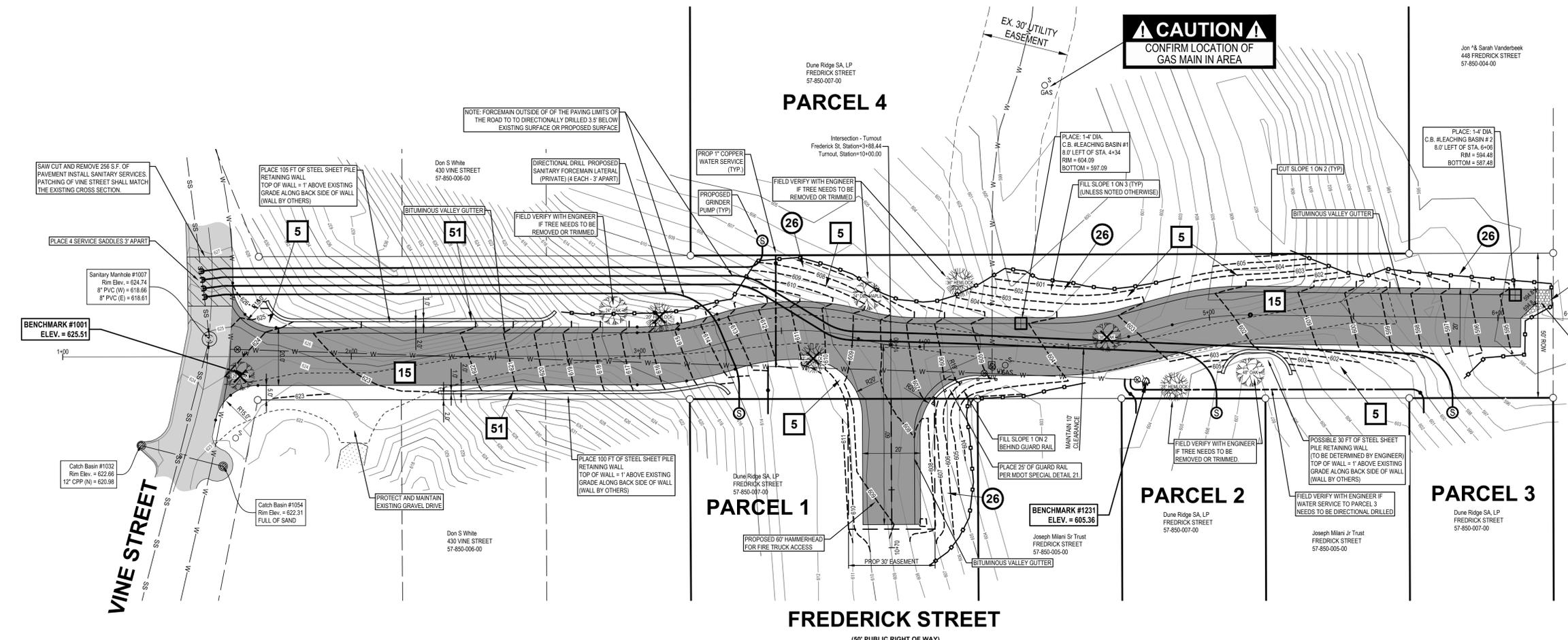


**NEDERVELD**  
 www.nederveld.com  
 800.222.1868  
**GRAND RAPIDS**  
 217 Grandville Ave., Suite 302  
 Grand Rapids, MI 49503  
 Phone: 616.575.5190  
**ANN ARBOR**  
 CHICAGO  
 COLUMBUS  
 HOLLAND  
 INDIANAPOLIS  
 ST. LOUIS

**PREPARED FOR:**  
 Dune Grass SA GP, LLC  
 Paulus Heule  
 231 West Fulton Street  
 Grand Rapids, MI 49503  
 Phone: 616.855.3333

**REVISIONS:**

|                                 |                                |
|---------------------------------|--------------------------------|
| Title: Client Submittal         | V. Date: 08/17/17              |
| Drawn: DWD                      | Checked: KDW S. Date: 08/17/17 |
| Title: Owner Review             | V. Date: 09/19/17              |
| Drawn: DWD                      | Checked: KDW S. Date: 09/19/17 |
| Title: Review comments          | V. Date: 11/13/17              |
| Drawn: DWD                      | Checked: KDW S. Date: 11/13/17 |
| Title: Twp. Eng. Review         | V. Date: 11/22/17              |
| Drawn: DWD                      | Checked: KDW S. Date: 11/22/17 |
| Title: Per Owner Review         | V. Date: 05/14/18              |
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| Drawn: DWD                      | Checked: KDW S. Date: 05/30/18 |

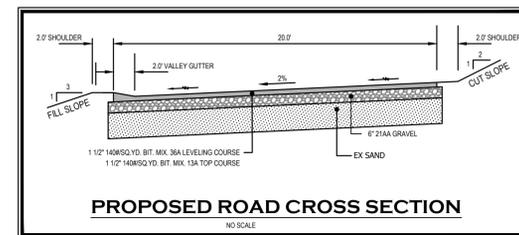


**BENCHMARK #1001**  
 ELEV. = 625.51

**BENCHMARK #1231**  
 ELEV. = 605.36



**TYPICAL LEACH BASIN DETAIL**  
 N.T.S.



**PROPOSED ROAD CROSS SECTION**  
 NO SCALE

**LEGEND**

|          |                        |
|----------|------------------------|
| [Symbol] | Concrete               |
| [Symbol] | Existing Asphalt       |
| [Symbol] | Proposed Asphalt       |
| [Symbol] | Ex. Grade Contour      |
| [Symbol] | Prop. Grade Contour    |
| [Symbol] | Telephone Riser        |
| [Symbol] | Sanitary Sewer manhole |
| [Symbol] | Power Pole             |
| [Symbol] | Light Pole             |
| [Symbol] | Electric Meter         |
| [Symbol] | Electric Riser         |
| [Symbol] | Hydrant                |
| [Symbol] | Post                   |
| [Symbol] | Round Catch Basin      |
| [Symbol] | Rectangle Catch Basin  |
| [Symbol] | Mail Box               |
| [Symbol] | Road Sign              |
| [Symbol] | Gas Meter              |
| [Symbol] | Deciduous Tree         |
| [Symbol] | Remove Existing Tree   |

**NOTE:**  
 1. ALL WORK TO BE COMPLETED IN ACCORDANCE WITH MDEQ PERMIT NO. 14-03-020-P ISSUED 8/20/2014  
 2. THIS WORK IS LOCATED WITHIN A CRITICAL DUNE AND HIGH RISK EROSION AREA. CONTRACTOR TO BE SENSITIVE TO THE ENVIRONMENT AND MUST TAKE EVERY PRECAUTION TO MINIMIZE DISTURBANCE. AREAS ADJACENT TO NEW ROADWAY TO BE RESTORED WITH DUNE GRASS.  
 3. ROADWAY GRADING SHALL INCLUDE REMOVAL OF THE UPPER 4" TO 6" OF SURFACE SOILS FROM THE EXISTING PATHWAY TO REMOVE ORGANIC INSUFFICIENT SOILS. THE EXPOSED GRADE SHALL BE SHAPED TO PROPER SLOPE PRIOR TO PLACEMENT OF 6" OF MDOOT 21AA GRAVEL WITH 3" OF BITUMINOUS MIX (IN TWO LIFTS) PLACED OVER THE COMPACTED GRAVEL.

**SOIL EROSION AND SEDIMENTATION CONTROL NOTES:**

- CONTRACTOR SHALL POSSESS THE SOIL EROSION AND SEDIMENTATION CONTROL PERMIT PRIOR TO START OF ANY EARTH WORK.
- CONTRACTOR SHALL MODIFY THIS SOIL EROSION AND SEDIMENTATION CONTROL PLAN TO SHOW THE ADDITIONAL CONTROL MEASURES INTENDED TO BE USED DURING CONSTRUCTION. SUBMIT MODIFICATIONS TO THE CONTROLLING AGENCY, THE OWNER, AND THE ENGINEER.
- EROSION PROTECTION SHALL BE PROVIDED AT ALL STORM SEWER INLETS AND OUTLETS. ALL BARE EARTH SHALL BE STABILIZED WITH SEEDING.
- LOCATION AND TYPE OF EROSION CONTROL MEASURES ARE IDENTIFIED ON THE SKETCH BY KEY NUMBERS, e.g., [Symbol] RELATING TO THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY UNIFIED KEYING SYSTEM AND BEST MANAGEMENT PRACTICES. [Symbol] DENOTES TEMPORARY PRACTICES [Symbol] DENOTES PERMANENT PRACTICES
- TRACKING OF MATERIAL AND CONSTRUCTION DEBRIS ON TO PUBLIC ROW WILL NOT BE PERMITTED. PUBLIC ROWS MUST BE KEPT CLEAN AND CLEAR OF DEBRIS AT ALL TIMES. IN THE EVENT THERE ARE REPEATED OFFENSES THE CITY MAY USE THESE FORCES TO CLEAN AND INVOICE THE DEVELOPER FOR COSTS.

**811** Know what's below. CALL before you dig.  
 UTILITY LOCATIONS ARE DERIVED FROM ACTUAL MEASUREMENTS OR AVAILABLE RECORDS. THEY SHOULD NOT BE INTERPRETED TO BE EXACT LOCATIONS NOR SHOULD IT BE ASSUMED THAT THEY ARE THE ONLY UTILITIES IN THIS AREA.  
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**Frederick Street**  
**S.E.S.C. & Grading Plan**  
 PART OF SECTION 9, T3N, R16W,  
 CITY OF SAUGATUCK, ALLEGAN COUNTY, MICHIGAN

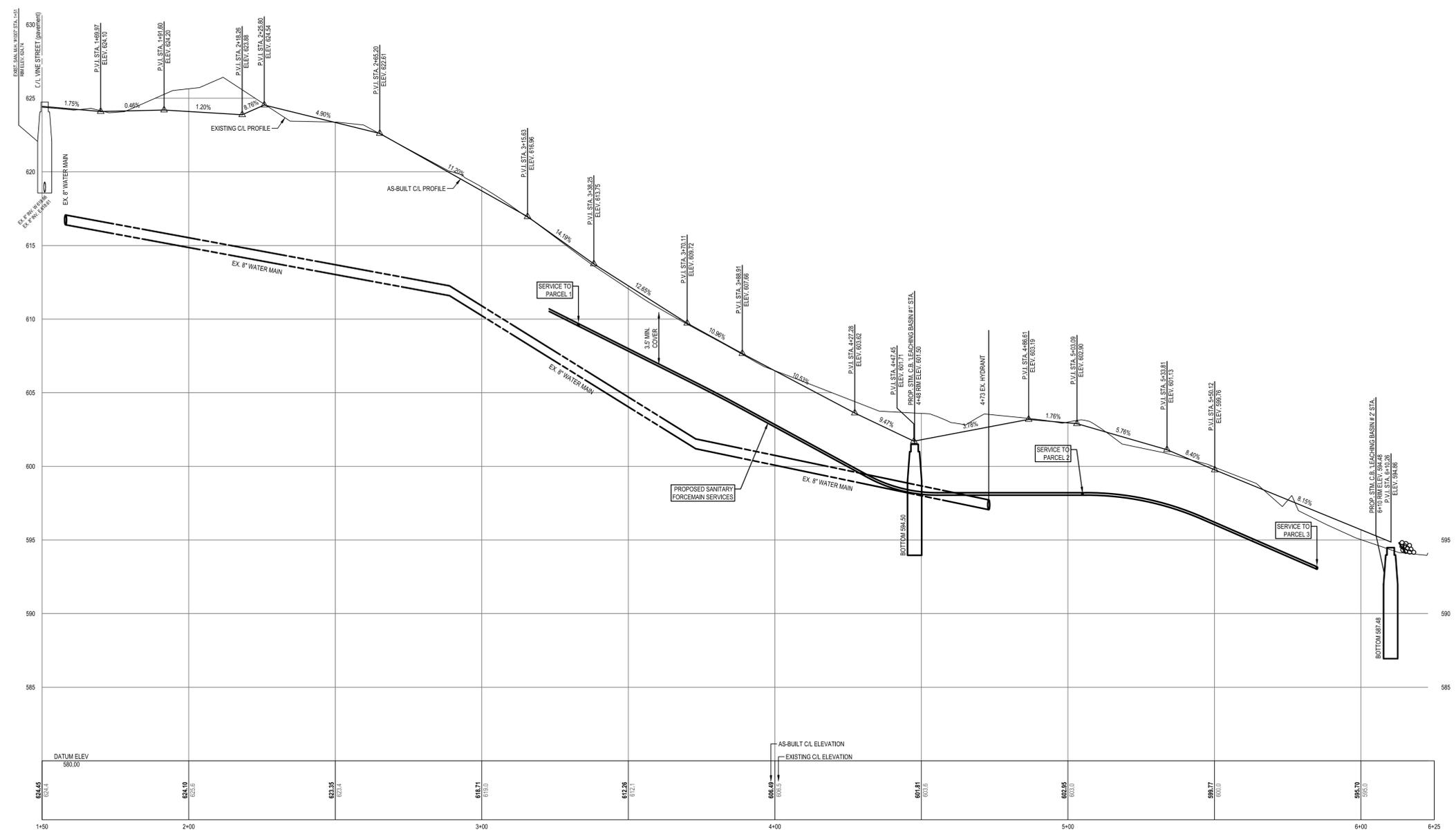
**STAMP:**  
 STATE OF MICHIGAN  
 KYLE D. WILSON  
 ENGINEER  
 No. 37827  
 LICENSED PROFESSIONAL ENGINEER  
 Kyle Wilson

**PROJECT NO:**  
 17200672  
**SHEET NO:**  
**C-300**

**PREPARED FOR:**  
 Dune Grass SA GP, LLC  
 Paulus Heule  
 231 West Fulton Street  
 Grand Rapids, MI 49503  
 Phone: 616.855.3333

**REVISIONS:**

|   |                                |
|---|--------------------------------|
| Title: Client Submittal                             | V. Date: 08/17/17              |
| Drawn: DWD  | Checked: KDW S. Date: 08/17/17 |
| Title: Owner Review                                 | V. Date: 09/19/17              |
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| Title: MDEQ Permit Set                              | V. Date: 07/10/18              |
| Drawn: DWD  | Checked: KDW S. Date: 07/10/18 |
| Title: Added 2 Private Foreman and 2 Water Services | V. Date: 04/18/19              |
| Drawn: DWD  | Checked: SLW S. Date: 04/18/19 |
| Title: As-Built                                     |                                |
| Drawn: DWD  | Checked: JB Date: 07/30/19     |
| Title: Added Roadway As-Built Grades                |                                |
| Drawn: GAN  | Checked: JB Date: 08/15/19     |



**FREDERICK STREET**  
 (50' PUBLIC RIGHT OF WAY)

HORIZONTAL SCALE: 1" = 20'  
 VERTICAL SCALE: 1" = 4'

**Frederick Street**  
**Proposed Profile**  
 PART OF SECTION 9, T3N, R16W,  
 CITY OF SAUGATUCK, ALLEGAN COUNTY, MICHIGAN

**STAMP:**

STEVEN L. WITTE  
 ENGINEER  
 No. 48769  
 LICENSED PROFESSIONAL ENGINEER  
 STATE OF MICHIGAN

**PROJECT NO:**  
 17200672  
**SHEET NO:**  
**C-400**

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**BENCHMARKS**

**BENCHMARK # 1001 ELEV. = 625.51 (NGVD29)**  
 Spindle in North side of 28' Oak Tree. Located 16'± North of the centerline of Vine Street & 7'± West of the East right-of-way corner for Frederick Street

**BENCHMARK # 1231 ELEV. = 605.36 (NGVD29)**  
 Northeast flange bolt under "MADE" in "MADE IN USA", 1.7'± above grade. Located 14'± East of the centerline of Frederick Street and 325'± North of the centerline of Vine Street.

**NEDERVELD**  
 www.nederveld.com  
 800.222.1868  
**GRAND RAPIDS**  
 217 Grandville Ave., Suite 302  
 Grand Rapids, MI 49503  
 Phone: 616.575.5190

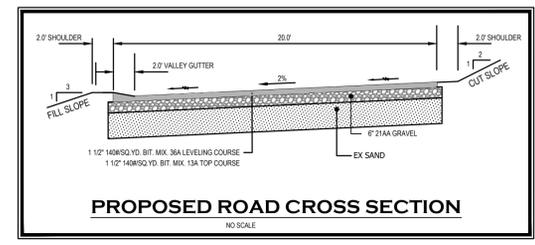
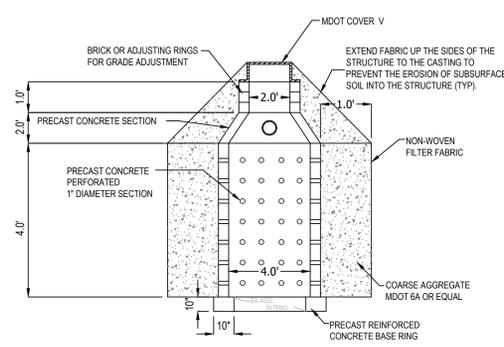
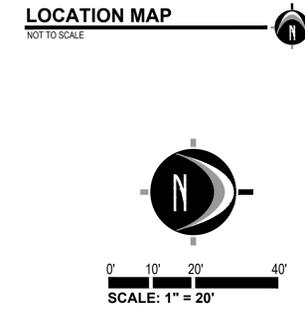
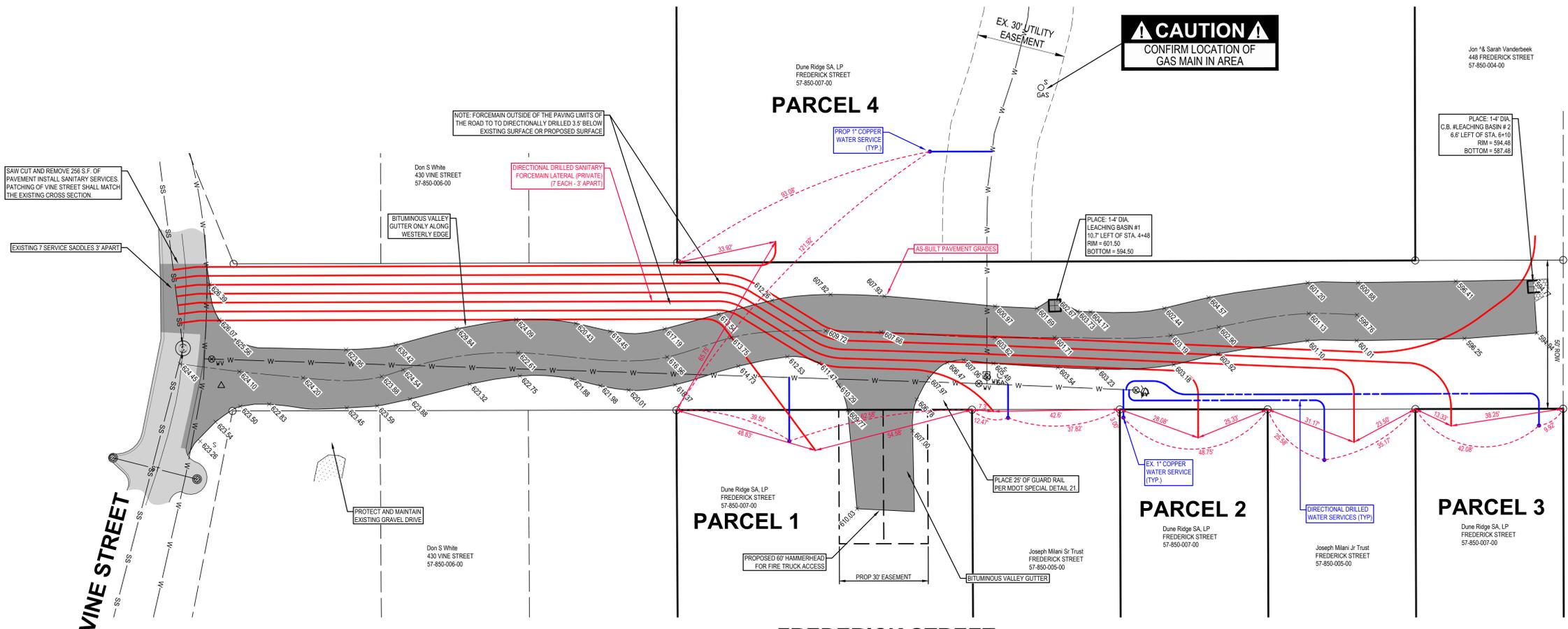
ANN ARBOR  
 CHICAGO  
 COLUMBUS  
 HOLLAND  
 INDIANAPOLIS  
 ST. LOUIS

**PREPARED FOR:**  
 Dune Grass SA GP, LLC  
 Paulus Heule

231 West Fulton Street  
 Grand Rapids, MI 49503  
 Phone: 616.855.3333

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**LEGEND**

|          |                        |
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| [Symbol] | Remove Existing Tree   |

**Frederick Street**  
**Sanitary & Water Service "As-Built"**

PART OF SECTION 9, T3N, R16W,  
 CITY OF SAUGATUCK, ALLEGAN COUNTY, MICHIGAN

**STAMP:**

**PROJECT NO:**  
 17200672

**SHEET NO:**  
**C-401**

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**5 B**

## City Council Agenda Item Report

**FROM:** Ryan Heise  
**MEETING DATE:** July 7, 2021  
**SUBJECT:** Resolution for Designation of Street Administrator

**DESCRIPTION:**

- Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, “the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State transportation Department pursuant to this act.

**BUDGET ACTION REQUIRED:**

N/A

**LEGAL REVIEW:**

N/A

**SAMPLE MOTION:**

Designate City Manager Ryan Heise as the single Street Administrator for the City of Saugatuck.

# RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

*This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.*

**MAIL TO:** Michigan Department of Transportation, Bureau of Finance and Administration, P.O. Box 30050, Lansing, MI 48909.  
or Fax to: 517-241-2589

**NOTE:** Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner \_\_\_\_\_  
offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this <sup>act.</sup>"

Therefore, be it resolved, that this Honorable Body designate \_\_\_\_\_

\_\_\_\_\_ as the single Street Administrator for the City or Village of

\_\_\_\_\_ in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner \_\_\_\_\_

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the governing body of this municipality on the \_\_\_\_\_ day of \_\_\_\_\_

|                                   |               |              |
|-----------------------------------|---------------|--------------|
| CITY OR VILLAGE CLERK (SIGNATURE) | EMAIL ADDRESS | DATE         |
| STREET ADMINISTRATOR (SIGNATURE)  | EMAIL ADDRESS | DATE         |
| ADDRESS OF CITY OR VILLAGE OFFICE |               | P.O. BOX     |
| CITY OR VILLAGE                   | ZIP CODE      | PHONE NUMBER |



## City Council Agenda Item Report

**FROM:** Ryan Heise  
**MEETING DATE:** July 7, 2021  
**SUBJECT:** Mt. Baldhead Radar Facility Fence and Roof

**DESCRIPTION:**

- The Mt. Baldhead working group was kind enough to solicit a proposal for the repair of the Mt. Baldhead facility fence and roof. The recommended vendor has an existing relationship with the city. The repair of the fence and roof will mitigate a hazard and assist in protecting the radar facility. Two options were presented and option 1 (repairs) is recommended. Also received was a quote for repairing the roof.

**BUDGET ACTION REQUIRED:**

Mt Baldhead Improvements

**LEGAL REVIEW:**

N/A

**SAMPLE MOTION:**

Approve proposals from Fence Consultants of West Michigan in the amount of \$3,239.56 and from TNT Roofing in the amount of \$2,500.

June 29, 2021

From: James Gutman / Fence Consultants

To: Chuck Gustafson

RE: Radar Station Fence

Repairs

**Total fence = \$3,239.56**

Furnish and Install: Material and Labor to Repair Approximately 50' of 6' Tall Galvanized Chain Link Fence. Remove and Reset Existing Fence Line and Gate Openings. Supply 1 – I-beam Post. Repair 3 – Holes Cut in Existing Chain Link on Back Fence Line. Supply 3 – No Trespassing Signs, and 1 – Video Surveillance Sign.

Replace Back Line.

**Total fence = \$5,419.37**

Furnish and Install: Material and Labor Remove Approximately 80' Rear Existing Fence Line, and Install New Galvanized Chain Link Fence, New Fence will have Round Posts. Repurpose Removed Material to Repair Existing Side and Front Fence Lines, to Historic Conditions.

Fence Consultants must receive permission in writing to access for the back side of the dune.

Approved \_\_\_\_\_ Print \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_\_\_

Please sign and E-mail or fax back to 616-392-1346

Not included are bonds, permits, prevailing wage, special insurance, traffic control, staking or layout, demolition, clearing, grading, dewatering, etc. \$250.00 additional cost per additional insured for completed operations per policy year. Payment terms are net 30 days.

Because of unstable material prices, we can hold this quote for only 30 days. I regret any inconvenience.

Thank you for the opportunity to quote this work. If you have any questions, please call me at (616) 392-3496, or contact me by e-mail at James@fenceconsultants.com.



1895 Russell Court  
 Holland MI 49423  
 www.857roof.com

Phone/Fax 616-848-7878

DATE: 7/6/2021

PROPOSAL: 10174

City of Saugatuck

Mt Baldhead  
 Radar Building

**WE SUBMIT SPECIFICATIONS & ESTIMATES**

Install 5 Buckets Of Liquid Tar, Roll Roofing And Rubber As Needed To Patch Up Roof

**Quote Total** \$2,500.00

MI Builders License 2102128077

Thank you for the opportunity to quote on your project. Art and Mike and Ryan Tolsma....TNT Roofing

**THIS PROPOSAL MAY BE WITHDRAWN BY TNT IF NOT ACCEPTED WITHIN 30 DAYS**

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and hereby accepted.

You are authorized to do the work as specified.

Signature \_\_\_\_\_

Payment is due upon completion. Service charge 2% per month, 24% per year.

**From:** [Ryan Heise](#)  
**To:** [Padley](#)  
**Cc:** [Scott Herbert](#)  
**Subject:** FW: New Form Entry: Website Communication for Council  
**Date:** Thursday, July 8, 2021 3:44:42 PM

---

Hello Padley,

Will you please include as council correspondence?

Thank you,

Ryan

---

**From:** no-reply@weebly.com <no-reply@weebly.com>  
**Sent:** Thursday, July 8, 2021 2:44 PM  
**To:** Ryan Heise <Ryan@saugatuckcity.com>  
**Subject:** New Form Entry: Website Communication for Council

You've just received a new submission to your [Website Communication for Council](#).  
[Mark as Spam](#)

**Submitted Information:**

**Name**

Neil Lefort

**Email**

[mtbaldhead@yahoo.com](mailto:mtbaldhead@yahoo.com)

**Address**

714 Park St  
Saugatuck, Mi United States 49453

**Are you a resident of the City of Saugatuck?**

Yes

**Please share your comments**

Hello: this is a useful forum to allow residents to communicate with the council.

My question is why is it so difficult to get the potholes fixed on Park St. Park is the most dangerous and highly congestion street in town. It serves as the only roadway for tourists/residents to reach and return from the major attractions - beach, Baldhead, chain ferry west side, and Oxbow.

The potholes exist in the main walking and biking areas and are a major safety issue. The choice is to walk further into the road or through the potholes - especially in areas with little or no land adjacent to the road. There is no sidewalk or useful police protection.

This is a common problem in communities and addressed by the public works department. If some priorities are being ranked higher than public safety - then I ask that the council please review the public works "to do" list and try to get this done.

Thanks and best regards

---

**Submitted Files****Upload Attachment**

[6724fc7a-f309-46bc-960b-e512833b31bc.jpeg](#)