



CITY COUNCIL MEETING MINUTES
August 28, 2023

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Pro-Tem Stanton at 7:00 p.m.

Attendance:

Present: Mayor Pro-Tem Stanton and Councilmembers Baldwin, Leo, Gardner, Muncey.

Absent: Mayor Dean and Councilmember Lewis.

Motion by Muncey, second by Baldwin to excuse Council person Lewis and Mayor Dean. Via voice vote, motion carried 5-0.

Others Present: City Manager Heise, Director of Planning, Zoning & Project Management Cummins, Department of Public Works Superintendent Herbert, Treasurer Stanislawski, Clerk Wolters and City Attorney Witte.

Mayor's Comments: None.

City Manager Comments: City Manager report is included in the packet, happy to answer questions.

Agenda Changes: City Manager noted City Staff are requesting that item 15D under new business, which is microphone proposal for chambers, be removed. This will come back at a later date.

Motion by Gardner, second by Leo to remove item 15D from the agenda. Via voice vote, motion carried 5-0.

Guest Speakers: None.

Public Comment on Agenda Item Only: None.

Consent Agenda:

A. Regular City Council Meeting Minutes – August 14, 2023.

Motion by Gardner, second by Leo to approve the regular city council meeting minutes of August 14, 2023, as presented. Upon roll call vote, motion carried 5-0.

Staff Reports:

City Manager, Director of Planning & Zoning, Treasurer, DPW Superintendent, Engineer and Police submitted status reports of current activities since the last Council meeting on August 14, 2023, for their respective departments.

Boards, Commissions & Committees:Fire District Administration Board, Dan Fox:

- Close to the final accounting with insurance company on the final disposition of the fire boat that sank some time ago.
- Cost-recovery of \$8,000 due to unlawful burn, owner's failure to pay is frustrating.
- Received the second of five \$7,800 payments from Holland Community Foundation. This is in memory of Gerry Bekken's long service on the Fire Board and will be recognized with an inscription on Engine #2110.
- Authorized \$30,000 for replacement of a 5-inch large diameter fire hose.
- Long discussion of next steps on the potential move from STFD to add "Basic Life Support". Service now is being rendered by AMR and Life Ambulance without any contract.
- Community risk reduction:
 - Chief Janik has worked with the Township to develop temporary signage to discourage dangerous parking on the shoulder of Blue Star Highway in front of certain businesses.
 - Chief Janik worked with Mr. Baldhead group on traffic control and safety measures for the event on 9/9/23.
 - First accident on Blue Star/Old Allegan since the Township's remediation efforts had occurred.

Interurban Board, Councilmember Muncey:

- Encouraged people who work downtown to park at the High School and utilize the Interurban shuttle.

KLSWA, Barry Johnson: None.Kalamazoo Lake Harbor Authority, Mayor Pro-Tem Stanton:

- The next meeting is next month.

Zoning Board of Appeals: NoneHistoric District Commission, Director of Planning and Zoning Cummins:

- They will meet next week.

Planning Commission, Chair Councilmember Gardner:

- STRTF update.
- Site plan review for plans off Vine Street, approved 5-2.
- Update from planning consultant on the survey for the waterfront moratorium.
 - Continued access to the waterfront.
 - Visibility to the water.
 - Ability to enjoy the waterfront.
- Approval for restaurant and brewery at the old Toulouse building.

Short Term Rental Task Force, Mayor Dean via Mayor Pro-Tem Stanton:

- Next meeting is this Thursday at 3:00pm.

Parks and Public Works Committee, Councilmember Baldwin:

- On pace with the Tri-Community five-year plan.
 - Open house September 21.
 - Will be sending out a survey.
- Created signage as you exit the Chain Ferry.
- Crack sealing on Park St.

Tri-Community Non-Motorized Trail Study Committee, Councilmember Leo: None.

Tri-Community Recycling Ad-Hoc Committee, Councilmember Lewis: None.

Request for Payment: None.

Approval of Accounts Payable:

- A. Accounts Payable in the amount of \$432,722.62.

Motion by Baldwin, second by Leo to approve the accounts payable in the amount of \$432,722.62. Via roll call vote, motion carried 5-0.

Introduction of Ordinances: None.

Unfinished Business: None.

New Business:

Hemlock Wolly Adelgid- HWA:

Motion by Leo, second by Baldwin to Approve contract with GEI Consultants for chemical treatment of Hemlock Trees on public property in the amount of \$44,400. Via roll call, motion carried 5-0.

Household Hazardous Waste:

Motion by Muncey, second by Baldwin to approve a City of Saugatuck contribution towards Household Hazardous Waste & Styrofoam collection event in the amount not to exceed \$3,000.00. Via roll call vote, motion carried 5-0.

Special Event- Chilli Cookoff:

Motion by Baldwin, Second by Leo to approve the chili cookoff to take place on October 8th, 2023, organized by the Cow Hill Yacht Club. Via voice vote, motion carried 5-0.

Donation Box at Mt. Baldhead:

Motion by Muncy, second by Baldwin to allow members of the Saugatuck Douglas History Center to maintain a donation box at the base of Mt Baldhead stairs, with all proceeds going to the City for operations and maintenance of Mt Baldhead public facilities. Via voice vote, motion carried 5-0.

Public Comment:

Maryjo Lemanski, non-resident:

- Presented to the council on July 19th regarding replacement of a damaged piece of artwork.
- August 28 was target decision date. The artist would like an immediate decision.

Correspondence:

Council Comments:

- Councilmember Baldwin: Mt. Baldhead Challenge will be a week from Saturday. Sign up!
- Councilmember Muncey: Labor Day Bridge Walk on Labor Day as tradition starts at 9:15 a.m.
- Councilmember Leo: Jersey Boys at the SCA was terrific, shout out to Kurt **Stamm** and the community which has supported the SCA in that production.
- Councilmember Garnder: Volunteering Mt. Baldhead Challenge working radios.
- Mayor Pro-Tem Stanton: She joined the council as a representative of the business community. Kids in college and high school went back early. Be patient with the businesses in town as they are short-staffed.

Adjournment:

Motion by Muncey, second by Baldwin to adjourn the meeting. Upon voice vote, motion carried 5-0. Mayor Dean adjourned at 8:05 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk