



**CITY COUNCIL MEETING MINUTES
August 14, 2023**

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Dean at 7:00 p.m.

Attendance:

Present: Mayor Dean and Councilmembers Baldwin, Leo, Gardner, Lewis, Muncey.

Absent: Stanton.

Motion by Baldwin, second by Lewis to excuse Mayor Pro-Tem Stanton. Via voice vote, motion carried 6-0.

Others Present: City Manager Heise, Director of Planning, Zoning & Project Management Cummins, Department of Public Works Superintendent Herbert, Treasurer Stanislawski, Clerk Wolters and City Attorney Witte.

Mayor's Comments:

Mayor Dean shared his thoughts about Lahaina. Saugatuck and Lahaina are very similar; stunning, historic destination community for tourism surrounded by water, lush parks and natural area. Saugatuck is not immune to natural threats. Everyone must work together to prepare Saugatuck for an uncertain environmental future.

City Manager Comments: None.

Agenda Changes: None.

Guest Speakers: None.

Public Comment on Agenda Item Only: None.

Consent Agenda:

A. Regular City Council Meeting Minutes – July 24, 2023.

Motion by Lewis, second by Baldwin to approve consent agenda. Upon roll call vote, motion carried 6-0.

Staff Reports:

City Manager, Director of Planning & Zoning, Treasurer, DPW Superintendent, Engineer and Police submitted status reports of current activities since the last Council meeting on July 24, 2023, for their respective departments.

Director of Planning, Zoning and Project Management Cummins: Shared that the results from the recent waterfront and STR survey are in the Planning Commission and Short-Term Rental Task Force packets that were sent out.

DPW Superintendent Herbert: Shared that brush and leaf pickup is tomorrow and Wednesday.

Allegan County Sheriff's Department, Sargent Haas: Noted that Deputy Klinge has identified a suspect in the recent vandalism in the area. He also introduced Deputy Hoover that will be serving the city during the evenings.

Boards, Commissions & Committees:

Fire District Administration Board, Dan Fox: None.

Interurban Board, Councilmember Muncey:

- The August meeting is tomorrow.
- Ridership is above pre-covid numbers.

KLSWA, Barry Johnson: None.

Kalamazoo Lake Harbor Authority, Mayor:

- Read a letter from Daniel Defranco regarding Harbor Authority.
 - City of Douglas would like to transfer the responsibilities of the Harbor Authority to another municipality.
 - Proposed that meetings take place at the beginning of the summer and the end of summer and any in between, a special meeting would be scheduled.
 - The township is offering to host the Harbor Authority's next meeting.

Zoning Board of Appeals: None

Historic District Commission, Councilmember Lewis:

- Most recent information is included in the Zoning Director's report.

Planning Commission, Chair Councilmember Gardner:

- Next meeting is this Thursday.

Short Term Rental Task Force, Mayor Dean via Councilmember Stanton:

- Next meeting is this Thursday at 3:00pm.

Parks and Public Works Committee, Councilmember Baldwin:

- Working on the Tri-Community five-year plan.

Tri-Community Non-Motorized Trail Study Committee, Councilmember Leo:

- Kickoff tri-community meeting was successful. Their project manager passed away.

Tri-Community Recycling Ad-Hoc Committee, Councilmember Lewis: None.

Request for Payment: None.

Approval of Accounts Payable:

A. Accounts Payable in the amount of \$515,787.15.

Motion by Muncey, second by Leo to approve the accounts payable in the amount of \$598,125.17. Via roll call vote, motion carried 6-0.

Introduction of Ordinances: None

Unfinished Business: None

New Business:

HDC Appointment:

Motion by Leo, second by Baldwin to appoint Laura Godfrey to the Historic District Commission with a term ending August 1, 2026. Via voice vote, motion carried unanimously.

Clearbrook Youth Golf Outing Sign Request:

Motion by Lewis, second by Muncey to approve the request to install a banner on the palette sign during the days of September 8th – 15th promoting the Operation Hope for Allegan Youth Golf Outing. Via voice vote, motion carried 6-0.

North Shore Development Letter:

Motion by Lewis, Second by Gardner to approve resolution 230814-A and provide to EGLE. Via roll call vote, motion carried 5-0. Mayor Dean abstained.

Public Comment:

Bobbie Gaunt, resident: Thank you to the Council on behalf of the Coastal Alliance.

Correspondence:

Council Comments:

- Councilmember Lewis:
Venetian was a successful event. They are considering a second night. \$42,000 was netted for the event. The dinghy run had 71 dinghies that participated. Thanked DPW, Fire and Police for the huge help and to everyone that helped; Rotary appreciates you.
- Councilmember Gardner:
The council recently discussed at a workshop the process that councilmembers suggest an agenda item, he would like an answer to that at the next workshop. He has heard a lot of good comments about the no parking areas recently placed on the hill. Would like to know the policy process for the antenna inside the radar dome that belongs to West Michigan Wireless.
- Councilmember Muncey:
Thanked everyone that showed up to Movie in the Park and Laura Durham for her continuous years of organizing the event. Thanked Clerk Wolters for her hard work about working with Josie regarding planning the sidewalk sales. Sidewalk sales are Thursday. Councilmember Muncey will be the auctioneer at the upcoming 20th annual Westshore White Party Rainbow Reunion that is coming up on Saturday the 19th.

- Councilmember Baldwin:
They had wonderful support by DPW, Sheriff and Fire for Venetian Festival. She gets boosted seeing the positive impact from all the positive work happening in the City.
- Councilmember Leo: None.
- Mayor Dean:
Thanked first responders, public safety officials, volunteers, DPW staff and everyone else that made it a successful weekend.

Adjournment:

Motion by Muncey, second by Baldwin to adjourn the meeting. Upon voice vote, motion carried 5-0. Mayor Dean adjourned at 7:36 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk