



CITY COUNCIL MEETING MINUTES

May 8 , 2023

The City Council met for Regular Council Meeting at 7:00 p.m.

City Hall

102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Pro-Tem Stanton at 7:00 p.m.

Attendance:

Present:, Mayor Pro-Tem Stanton and Councilmembers Baldwin, Gardner, Lewis, Leo, Muncey.

Absent: Mayor Dean

Others Present: City Manager Heise, Director of Planning, Zoning & Project Management Cummins, Department of Public Works Superintendent Herbert, Deputy Clerk/DPW Admin Williams, City Attorney O'Meara.

Motion by Gardener, second by Leo to excuse Mayor Dean from tonight's meeting. Upon voice vote, motion passed 6-0.

Mayor's Comments: Mayor Pro-Tem Stanton- Tulip time gave Saugatuck a little bump, businesses, restaurants, and everyone was really busy. She thanked the Coastal Alliance who invited Mayor Dean and herself to welcome a group from the Governor's and Senator's offices, the Michigan League of Conservation Voters, and representatives from the Match-E-Be-Nash-She-Wish band of Potawatomi. They took a boat ride out to the mouth of the river; she shared the resolution that the Council passed and submitted to the Army Corps of Engineers regarding the proposed Marina. The first meeting of the Short-Term Rental Task Force took place, and the next meeting will be May 18th at 1:00 p.m.

City Manager Comments: City Manager Heise- opened the floor for any questions regarding his City Manager Report.

Agenda Changes:

Motion by Muncey, second by Baldwin to allow guest speaker Kevin Whiteford to announce his candidacy for his position in Allegan County. Via voice vote, motion passed 6-0.

Guest Speakers:**Kevin Whiteford-**

He announced he filed papers for the 38th District State House seat in 2024. He is about communities, servicing people, businesses in small communities his entire life since 1986 as a CPA with a master's in tax law and as a financial advisor. He works with communities all along the lakeshore. His business is real estate investments. Saugatuck is a small business community; he was it to flourish, and he wants to help protect.

Public Comment on Agenda Item Only:

Christine Pierce- resident: She is on the agenda for sidewalk picnic tables. She will accommodate car doors to have enough room to open. She would like to have the tables next to Mary Street. Thanked Council for listening to her. She asked how many complaints on one business is too many. She hopes she gets her sidewalks this year, and thanks for always listening to her.

Consent Agenda:**A. Regular City Council Meeting Minutes – April 24, 2023.**

- Councilmember Lewis noted a change, edit on Page 7., Change Liver to Live.

Motion by Gardner, second by Muncey to approve the consent agenda. Via roll call vote, motion carried 6-0.

Staff Reports:

City Manager, Director of Planning & Zoning, DPW Superintendent and Engineer submitted status reports of current activities since the last Council meeting on April 24th, 2023, for their respective departments. Treasurer Stanislawski updated Council that he is still working on the Budget, has met with three Council members and have a meeting with three more on Thursday. It's moving forward.

Boards, Commissions & Committees:**Fire District Administration Board: Dan Fox**

Updated Council about the meeting from April 28th.

1. Reviewed, discussed, and adopted unanimously the 23-24 budget.
2. Invited everyone for a presentation on the budget at 5 p.m. on May 15th.
3. Budget includes a milage increase, its within the authorized 10 mils to fund three additional full-time firefighter slash EMS.

Interurban Board, Councilmember Muncey:

Next meeting is May 16th.

1. Open until 7 p.m. every night.
2. Encouraged people who work downtown to utilize the Interurban transport to work to free up parking spaces.

KLSWA: None.

Kalamazoo Lake Harbor Authority, Mayor Pro-Tem Stanton: Next meeting is May 16th.

Zoning Board of Appeals: None.

Historic District Commission, Councilmember Lewis:

Met the previous week on Thursday, good meeting and all details are described in the Planning and Zoning report.

Planning Commission, Chair Councilmember Gardner: Next meeting is May 18th.

Parks and Public Works Committee, Councilmember Baldwin: Next meeting is May 24th.

Tri-Community Non-Motorized Trail Study Committee, Councilmember Leo and City Manager Heise:

1. Waiting for revised intergovernmental agreement.
2. Waiting for other jurisdictions to sign the phase two contract and the intergovernmental agreement.

Tri-Community Recycling Ad-Hoc Committee:

1. Drafted a grant with a due date of May 12th with Eagle for electronic recycling.

Request for Payment: None.

Approval of Accounts Payable:

- A. Accounts Payable in the amount of \$ 160,447.21.

Motion by Lewis, second by Gardner to approve the accounts payable. Via roll call vote, motion carried 6-0.

Introduction of Ordinances: None

Public Hearings: None

Unfinished Business: None

New Business:

Wick Park Revocable License:

Motion by Lewis, second by Muncey to approve Revocable License Agreement for temporary restaurant seating within and on the sidewalk for Wicks Park Bar and Grill (WBPG LLC). Upon voice vote, motion carried 6-0.

Booknook Revocable License:

Motion by Muncey, second by Baldwin to approve Revocable License Agreement for a sign in the public right-of-way for The Book Nook of Saugatuck, LLC. Upon voice vote, motion carried 6-0.

City of Saugatuck Special Events:

Motion by Lewis, second by Baldwin to appropriate up to \$10,000 and to allow the manager to sign the appropriate contracts and negotiate with the appropriate vendors. Upon roll call vote, motion carried 6-0.

Special Event Application- SCA market:

Motion by Muncey, second by Baldwin to approve The Market at SCA hosted by Saugatuck Center for the Arts with dates of 6-9-23, 8-4-23. Upon voice vote, motion 6-0.

Special Event Application- Music in the Park:

Motion by Muncey, second by Leo to approve the 2023 Music in the Park series starting on June 21st organized by the Saugatuck Douglas Area Business Association. Upon voice vote, motion carried 6-0.

Special Event Application- Town Crier Race:

Motion by Lewis, second by Leo to approve the Town Crier Race event to take place on June 17th, 2023, organized by Town Crier Races, contingent on safety meeting with staff, Police and Fire departments. Upon voice vote, motion carried 6-0.

Public Comment: None.

Correspondence: Seventh Day Adventist Church

Council Comments:

- Councilmember Lewis: None.
- Councilmember Gardner: Asked if budget meeting date has been set. City website needs to be clearer on where to find City Council member listing and would like Council bios on it as well.
- Councilmember Stanton: None.
- Councilmember Leo: None.
- Councilmember Muncey: Mother's Day is Sunday and back to the fuschia is going to have a new market for vegetables, fruit and flowers.
- Councilmember Baldwin: None.
- Mayor Dean: None.

Adjournment:

Motion by Lewis, second by Baldwin to adjourn. Upon voice vote, motion carried 6-0. Mayor Pro-Tem Stanton adjourned at 7:59 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk