CITY COUNCIL WORKSHOP MEETING MINUTES
May 3, 2023

The City Council met for a Workshop Meeting at 4:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

1. **Call to Order:**
   The meeting was called to order by Mayor Dean at 4:00 p.m.

2. **Attendance:**
   Present: Mayor Dean, Councilmembers Baldwin, Gardner, Lewis, Leo and Muncey.
   Absent: Mayor Pro-Tem Stanton.
   Motion by Gardner, second by Baldwin to approve councilmember Stanton's absence. Via voice vote, motion carried 6-0.
   Others Present: City Manager Heise, Director of Planning, Zoning, & Project Management Cummins, City Treasurer, Attorney Witte and Clerk Wolters.

3. **Agenda Changes:** Add Dan Fox to #4. Guest Speaker.
   Motion by Lewis, second by Muncey to dd Dan Fox as guest speaker. Via voice vote, motion carried 6-0.

4. **Guest Speaker:**
   Dan Fox:
   - He will email the Council the Fire budget by Friday.
   - The public meeting for Fire budget will be on May 15th at 5:00 p.m.

5. **Public Comments on Agenda Items Only (Limit 3 minutes):**
   Christine Murphy-Pierce, non-resident:
   - Regarding agenda item #6B- the sidewalk set up will be the same as last year.

6. **Discussion Items:**
   A. Revocable License- Wicks Park Bar and Grill
   - Christine Pierce, owner of Wicks Park Bar and Grill (WPBG LLC), has submitted the an application and sketch plan to place 10 tables, 12 chairs, and rope barrier on the public right of way adjoining the property. Ms. Pierce advised the tables and chairs will be in place from May through October.

B. Revocable License- The Book Nook
- Cheryl Whitfield of The Book Nook of Saugatuck, LLC has submitted an application to install a six square foot projecting sign. There will be at least seven feet of clearance below the sign. The sign will encroach into the City right of way (sidewalk).

C. City of Saugatuck Special Events
- City Manager Heise provided the Council with a list of events received year to date. He noted that the fourth of July events are in limbo as no one has submitted an application as of yet.

D. Special Event Application- SCA Market
- Saugatuck Center for the Arts is hosting a farmer & artisan market with 41 vendors on two nonconsecutive dates and requesting full parking lot closure of the Culver Street parking lot on each occasion. Approximately 800 guests at each date and there will be no music, alcohol, or fireworks.

E. Special Event Application- Music in the Park
- SDABA is hosting the Music in the Park series every Wednesday night from 7:00 p.m. – 9:00 p.m. starting on June 21, 2023, they submitted a special event application.

F. Special Event Application- Town Crier Race
- A special event for the Town Crier Race was submitted for the date of 6-7-23 for 3 races - 5K, 10K and ½ marathon.

7. **Public Comments (Limit 3 minutes):**
- Christine Murphy Pierce:
  - Would like to be a part of the upcoming discussion on outdoor expanded seating regarding Zoning and the special land use.
- Lisa Mize, CVB Executive Director:
  - Suggested that an event coordinator or event planner for possibly the tri-communities. If involvement from Douglas, Fennville and Saugatuck, then maybe the CVB would entertain part of the salary.

8. **Correspondence:** Seventh-Day Adventist Church.

9. **Council Comments:**
- <u>Councilmember Baldwin:</u> Friday was Arbor Day and they planted a Cleveland Pear tree and is grateful to be part of tree city USA.

- <u>Councilmember Leo:</u> None.

- <u>Councilmember Lewis:</u> Lake Street is very dangerous due to parking. Maybe put out the barriers at crosswalks.

- <u>Councilmember Muncey:</u> He and CJ Bagierek are building a fruit stand to be outside of the back to the fuchsia flower shop.

- <u>Councilmember Gardner:</u> His father-in-law is excited about councilmember Muncey's fruit stand.

- <u>Mayor Dean:</u> This was a good workshop. Complimented staff on work done putting packets together.

10. Adjourn (Voice call):

　　Motion by Lewis, second by Baldwin to adjourn, upon voice vote, motion carried 5-0, and Mayor Dean adjourned at 5:00 p.m.

Respectfully Submitted,

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Jamie Wolters
City Clerk