



**CITY COUNCIL WORKSHOP MEETING MINUTES  
March 8, 2023**

The City Council met for a Workshop Meeting at 4:00 p.m.  
City Hall  
102 Butler St., Saugatuck, MI 49453.

**1. Call to Order:**

The meeting was called to order by Mayor Dean at 4:00 p.m.

**2. Attendance:**

Present: Mayor Dean, Mayor Pro-Tem Stanton, Councilmembers Baldwin, Gardner, Leo, Lewis and Muncey.

Absent: None.

Others Present: City Manager Heise, Director of Planning, Zoning, & Project Management Cummins, Treasurer Stanislawski and Clerk Wolters.

**3. Agenda Changes:** None.

**4. Guest Speaker:** None.

**5. Public Comments on Agenda Items Only (Limit 3 minutes):** None.

**6. Discussion Items:**

**A. PPW Update- Mt. Baldhead Proposal**

- Request for an amount not to exceed \$15,000 for Fleis & Vandenbrink to create a conceptual planning proposal for Mr. Baldhead Park.

**B. Oval Beach Pass Discussion**

- Councilmember Gardner had a meeting with the City Manager and City Treasurer. He has had many people request free beach passes again. He would like to revisit the topic again; the last free issuance was 2009. Currently about 400 passes are being sold to residents yearly out of the 1400 real property parcels.

**C. Resolution 230313-A- Fee Schedule**

- The Director of Planning, Zoning and Project Management presented a change request for the fee schedule including new fees for the Zoning and Planning Department. Most fees have not been updated since 2005.

**D. Resolution 230313-B- Fenn Valley Social District**

- Fenn Valley has requested to be part of the City of Saugatuck Social District. They must first obtain approval from the local governmental unit where the licensee is located prior to applying with the state.

**E. Special Event- SCA Art Out Loud Festival**

- The Saugatuck Center for the Arts has multiple sign requests advertising the Art Out Loud featuring Mountain film on Tour happening on March 25<sup>th</sup>:
  - A Banner sign to be placed under the Saugatuck Palette sign.
  - Temporary yard signs to be displayed within the right-of-way.
  - An upright piano functioning as a temporary promotional installation.

**F. Uetz Wick Park Dock**

- A Ms. Ann Marie would appreciate the Council's consideration to accommodate a boat rental rather than being the registered boat owner for the Wicks Park Boat slip.

**8. Correspondence:**

A. Jim Hannan

B. Rev Laurie TenHave-Chapman

**9. Council Comments:**

- Councilmember Baldwin: She submitted an application for the Venetian Festival on behalf of Rotary. Would like a vote on it for the Monday meeting.
- Councilmember Muncey: 21<sup>st</sup> Erin Go Bark parade will be in Douglas this year on March 18, 2023 at 12 p.m.
- Councilmember Gardner: He will provide a power point presentation for Council on Monday regarding the Police Department Public Meeting. Liz Wilson sent an email out regarding the Huntington Bank parking lot, he asked if we received a copy of the additional dates requested. There is no agreement currently, should be one prepared with the new owner in future if they agree to keep the partnership. Asked if there was a policy on when the workshop packet is sent to the Council, he would like it more in advance than one day.
- Councilmember Leo: None.
- Councilmember Lewis: Both her and Helen are involved in the planning of the Venetian Event and asked the application is approved on Monday to start the state paperwork process requirements.
- Mayor Pro-Tem Stanton: Harbor Authority is not meeting until April. Police open house recap will be given by councilmember Gardner on Monday.
- Mayor Dean: Great to see so many Council members at the Saugatuck Athletic Boosters tournament to raise money for the athletic program. Commended City Manager Heise on his collaboration and productive work on getting nearly \$1 million to get the heart of the channel dredged out. Sean Steele's chain ferry request will be added to Monday's agenda.

**10. Adjourn (Voice call):**

*Motion by Lewis, second by Leo to adjourn, upon voice vote, motion carried unanimously, and Mayor Dean adjourned at 5:39 p.m.*

Respectfully Submitted,

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Jamie Wolters  
City Clerk