



CITY COUNCIL MEETING MINUTES SAUGATUCK, MICHIGAN, March 28, 2022

The City Council met for Regular Council Meeting at 7:00 p.m. at City Hall, 102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Lewis at 7:00 p.m.

Attendance:

Present: Mayor Lewis, Mayor Pro-Tem Dean, Council members Bekken, Gardner, Leo and Stanton.

Absent: Council member Trester.

Others Present: City Manager Heise, Zoning Administrator Osman & Clerk Wolters.

Consent Agenda:

A. Regular City Council Meeting Minutes – March 14, 2022.

B. Accounts Payable in the amount of \$296,232.29.

Motion by Dean, second by Stanton to approve the Consent Agenda as presented. Motion carried 6-0 by roll call vote.

Staff Reports:

City Manager, Treasurer, Zoning Administrator, DPW Superintendent, and Engineer submitted status reports of current activities since the last Council meeting on March 14, 2022, for their respective departments.

Councilmember Gardner asked if there is a timeline for the ATT&T cellular proposal. City Manager Heise stated there is not a timeline. Councilmember Gardner also suggested the presented ethics policy be revisited by Council to update due to the age of the document being twenty years old.

Mayor Lewis noted the DPW Spring Clean-Up has been scheduled for May 2nd & 3rd.

Lt. Ensfield reported safety training was completed with Douglas Elementary School and Saugatuck High School.

Councilmember Gardner asked Zoning Administrator Osman to explain the violation notices on her Planning & Zoning Report. Administrator Osman stated she tracks DPW violations for the Superintendent Herbert. He also thanked the DPW for the new upgrades

at Wicks Park Boat Slips and the repair of the Saugatuck Palette sign. He also noted the Oval Beach sign looks really nice.

Councilmember Bekken asked City Manager Heise when the extension of paving on Butler Street will be brought to Council. City Manager Heise noted at the April 11th meeting. Councilmember Bekken also stated there are other areas needed to be paved as well.

Agenda Changes:

Mayor Lewis added Allegan County Commissioner, District #1 Dean Kapenga as Guest speaker.

Guest Speakers:

County Commissioner Dean Kapenga spoke about the following:

1. Sheriff's department negotiated a contract with body three camera solutions and is thankful all officers will have them by June.
2. He attended a conference in Lansing and the big topic was broadband and that the State is allowing 25% of ARPA funds to be used for broadband. Advised Council any needs pertaining to water issues or broadband to cycle the information now, not later. Cyber security is a hot topic now with all cities and townships.
3. A new real time inmate tool is up on the County website.

Public Comment on Agenda Items:

Dan Fox updated Council regarding the Fire Board Meeting held on March 21st. He gave praise to Mike Betts for his brave actions during a house fire. Chief Janik noted during the Fire Board meeting the most overlooked safety precaution is closing the interior doors at night or when away from home. Mr. Fox noted Chief Janik will be representing the International Association of Fire Chiefs at a meeting for the International Residential Code Development Authority. Chief Janik was appointed to the Allegan County Safe School Network Executive Group.

Introduction of Ordinances: None

Public Hearings: None

Unfinished Business: None

New Business:

A. Saugatuck Historical Markers Project – Location Approval:

In January, City Council reviewed the Saugatuck Historic Markers project, presented by Eric Gollanek, the Executive Director for the Saugatuck-Douglas History Center. Some Council members voiced concerns over two proposed locations in Wicks Park near the Chain Ferry and in Cook Park. During the January 10th Council meeting, City Council approved the Saugatuck Historic Markers project and the letter of agreement between the City of Saugatuck and the Saugatuck-Douglas History Center.

However, Council also requested that additional options for the locations of the markers in Wicks Park by the Chain Ferry and in Cook Park. For the new location in Wicks Park by the Chain Ferry, the proposed marker location has been moved to where the existing trash can is in front of the Chain Ferry, which would be closer to the street. For the new location in Wicks Park by the Chain Ferry, the proposed marker location has been moved to where the existing trash can is in front of the Chain Ferry, which would be closer to the street

Motion by Stanton, 2nd by Gardner to approve the presented locations for the Saugatuck Historic Markers project, including the new location in Wicks Park where the existing trash can is and the new location in Cook Park on the northern side of the Cook Park sidewalk near Water Street, as marked on the attached drawing. Upon roll call vote, the motion carried 6-0.

B. Special Event Application – Saugatuck Center for the Arts Public Art Installation at Saugatuck-Douglas History Museum:

The proposed art installation would be one of five community, temporary art displays. This is part of a celebration of the SCA's 20th Anniversary Community Celebration. Artists Jeremy Barnett and Jason Maracani intend to create a collage of colorful plexiglass windows, which will imitate waves and provide colorful viewscapes along the waterfront. These window sculptures would be on display on the Saugatuck-Douglas History Museum property. The artists and volunteers would start the art installation on May 31. The art installation would come down September 9.

Motion by Leo, 2nd by Dean to approve the special event application from the Saugatuck Center for the Arts for a Quad-Community Art Installation at the Saugatuck-Douglas History Museum, with an installation date of 5.31.2022 and a takedown date of 9.9.2022. Upon voice vote, the motion carried 5-1. Yeas were Bekken, Dean, Leo, Lewis and Stanton. No was Gardner.

C. Maple Street Proposal:

City staff, Council and engineer discussed a proposal for Maple Street improvements. Based on the discussion, staff is recommending that:

- 1) The private property drainage issue near a creek at Maple and Mason Street- **receive further evaluation by engineer for alternative solutions, and work with other entities that are part of the watershed.**
- 2) Deteriorating road base at North and Mason due to high water levels- **receive temporary repairs that does not require Council approval.**
- 3) A top coating of the roadway to provide temporary repairs of the entire roadway- **delay and continue conversations with the township.**

No action taken by Council.

D. Water Street Proposal:

Related to a water service issue at 403-449 Water Street: KLSWA recently repaired a leaking service connection on Main Street near Water Street along 403 Water Street. It was a strange connection (two 1" services connected to feed a 2" pipe) that looks like it had been repaired at least once in the past. When they shut it down, that entire block lost water, 403, 421, 424 (we assume) and 449. Historic records show a shared

service line, and it potentially runs under several of the buildings, which is a bad situation.

Currently staff supports the engineer's recommendation:

- 1) Requesting KLSWA make a better repair to replace the emergency repair and patch the asphalt.
- 2) Add this to a list of water services that need to be investigated through the Asset Management Plan process and then corrected.
- 3) Seek outside funding from EGLE in the next year or two to address these and other problematic water services in the City (the grant programs aren't set up to address just 4 and have a fairly long lead time to get set up).

No action taken by Council.

E. Verizon Small Cell Wireless Facility – Location Approval:

Cellco Partnership began the permit process for placing small cell equipment within the City of Saugatuck several months ago. The Verizon wireless small cell equipment may be placed on a new utility pole near the driveway to Singapore Yacht Club, or it may be placed on an existing pole very close to the corner of the Marro's building, which will require some tree removal and trimming.

Motion by Stanton, 2nd by Leo to approve the location of the proposed Verizon small cell wireless facility in the public right-of-way at 147 Water Street on an existing replacement pole with a backup location at 44 Water St on a new utility pole. Upon roll call vote, the motion carried 6-0.

F. License Agreement – Wicks Park Bar & Grille Walk/Entryway within Public Right-of-Way:

On April 13, 2009, City Council approved a request from Patrick Murphy to retain the covered walk/entryway at 449 Water Street, which encroaches into the public right-of-way. When 449 Water Street was bought and renovated by Patrick Murphy, the old entryway, which was deemed unsafe, was replaced to the same size, shape, and with the same materials. The legal counsel for the City of Saugatuck in 2009 drafted the license agreement for a ten (10) year timeframe. The agreement permits the Owner of 449 Water Street to maintain their awning on and over the public right-of-way.

Motion by Leo, 2nd by Dean to approve the license agreement as presented between the City of Saugatuck and WPBG, LLC. Upon voice vote, the motion carried 6-0.

Public Comment: None

Communications:

- A.** Expanded Outdoor Dining Area Application and Education Workshop Appreciation Letters (accepted as information).

Boards, Commissions & Committee Reports:

Councilmember Bekken provided to Council via email the packet from the last Kalamazoo Lake Sewer and Water Authority Board. He also noted 3 members were elected to the board and two portable generators were delivered.

Councilmember Leo noted the Tri-Community Non-Motorized Trail Committee is in good shape and thankful to the community.

Councilmember Gardner updated on Planning Commission; they approved a special land use permit for Wicks Park Bar & Grille with conditions. He noted he thought the Planning Commission and Zoning Administrator Osman did a fantastic job.

Council Comments:

Councilmember Gardner noted a cornhole game has been set up in front of a restaurant on the corner of Butler Street and Mason Street. This is on the public sidewalk blocking pedestrian traffic. He also stated he will be out of town for the April 6th workshop meeting.

Mayor's Comments:

Mayor Lewis stated the tri community training was a good refresher. She has also been trying to either in person or watch recordings of all the commission meeting. Lastly, the Tri-Community Recycling committee information will be coming out shortly for the hazardous waste day event.

Adjournment:

Motion was made by Leo, 2nd by Stanton to adjourn the Council meeting. Upon voice vote, the motion carried 6-0. The meeting adjourned at 7:59 p.m.

Respectfully Submitted,

Jamie Wolters
City Clerk