



**CITY COUNCIL WORKSHOP MEETING MINUTES  
February 7, 2024**

The City Council met for a Workshop Meeting at 4:00 p.m.  
City Hall  
102 Butler St., Saugatuck, MI 49453.

**Call to Order:**

The meeting was called to order by Mayor Stanton at 4:00 p.m.

**Attendance:**

Present: Mayor Stanton, Mayor Pro-Tem Baldwin and Councilmembers Anderson, Dean, Gardner, Muncey and White.

Absent: None.

Others Present: City Manager Heise, Director of Planning, Zoning & Project Management Cummins, Attorney Jake Witte, and Clerk Wolters.

**Agenda Changes:** None.

**Guest Speakers:** None.

**Public Comment:** None.

**Discussion Items:**

Meeting Rules of Procedure:

City Clerk Wolters explained the Mayor requested two items be removed from the agenda:

1. Remove 10.B.7a)- Short Term Rental Task Force
2. Remove 10.B.10- Tri-Community Recycling Ad-Hoc Committee.

Right of Way Signage Request:

Saugatuck/Douglas Events has applied for a right of way signage to be displayed on the Saugatuck Pallete sign from March 1st through March 16th for the St. Patrick's Day Pub Crawl event.

City Council Meeting Date Request:

City Clerk Wolters requested the following:

The Presidential Primary Election will be held in the Council Chambers on February 27th, 2024. The City

Council has a regular meeting scheduled on February 26th, 2024, at 7:00 p.m. Historically the day before the election is when the Council Chamber is converted into the polling place. To avoid having to set up the polling place after the Council Meeting on February 26th, I am requesting the Council move the February 26th meeting to later in the week.

**Public Comment:**

Mark Klungle, resident: Supports Catherine Simon's correspondence.

**Correspondence:** Catherine Simon.

**Council Comments:**

- Mayor Pro-Tem Baldwin:  
She had an opportunity to renew vows for a couple that was married in Saugatuck seven years ago. She arrived and surprised the couple out of town with vow renewal. A happy reason to be on council and to serve that way.
- Councilmember Anderson: None.
- Councilmember Dean:  
Said happy birthday to councilmember Muncey.
- Councilmember Gardner: None.
- Councilmember Muncey:  
Thanked Council for the cupcakes on his birthday in between their two meetings.
- Councilmember White: None.
- Mayor Stanton: None.

**Adjournment:**

*Motion by Gardner, second by Dean to adjourn the meeting. Upon voice vote, motion carried unanimously. Mayor Stanton adjourned at 4:48 p.m.*

Respectfully Submitted

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Jamie Wolters, City Clerk