



**CITY COUNCIL MEETING MINUTES
October 10, 2022**

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Lewis at 7:00 p.m.

Attendance:

Present: Mayor Lewis, Mayor Pro-Tem Dean, Gardner, Leo, Stanton & Trester.

Absent: Councilmember Bekken.

Others Present: City Manager Heise, DPW Superintendent Herbert, Deputy Clerk/DPW Assistant Williams & Clerk Wolters.

Consent Agenda:

A. Regular City Council Meeting Minutes – September 26, 2022.

B. Accounts Payable in the amount of \$116,609.22.

*Motion by Leo, second by Trester, to approve the consent agenda as presented.
Upon roll call vote, motion carried 6-0.*

Staff Reports:

City Manager, Treasurer, Zoning Administrator, DPW Superintendent, Engineer and Police submitted status reports of current activities since the last Council meeting on September 26th, 2022, for their respective departments. Lt. Ensfield was on-line for questions from Council.

Agenda Change:

Mayor Lewis removed agenda item #12C and moved page 41 of the packet ahead of the historic district markers cover page.

Public Comment on Agenda Items Only:

David Swan, City of Saugatuck- Said thank you to Council for all their hard work at the last workshop. He looks forward to the next workshop.

Jane Verplank, City of Saugatuck- Reference the cover page for the Holiday/Seasonal lighting where it states staff discussion with legal counsel concerns about a rebid also discussed feeling comfortable with the council's ability to renew the contract. She can not find anywhere where this discussion took place and what the motion was and how the council voted.

Introduction of Ordinances: None

Public Hearings: None

Unfinished Business: None

New Business:

A. Zoning and Floodplain Manager Appointment:

The City is required to have a Zoning Administrator and Floodplain Administrator; these duties belonged to Interim Zoning Administrator and Floodplain Manager Ryan Heise. I'm recommending to Council that Ryan Cummins be appointed as the Zoning and Floodplain Administrator for the City of Saugatuck.

Motion by Stanton, second by Leo, to appoint Ryan Cummins as the Zoning and Floodplain Administrator. Upon voice vote, motion carried 6-0.

B. Saugatuck/Douglas Historical Markers:

Council received a presentation from Dr. Eric Gollanek, the Executive Director for the Saugatuck-Douglas History Center, supported by Mr. Bill Hess. City Council appeared to be complementary of the signs and locations for Jones Park and Oval Beach.

Motion by Trester, second by Gardner, to approve the presented locations for the Saugatuck Historic Markers project at Jones Park and Oval Beach with final approval subject to the Historic District Commission approval and review. Upon voice vote, motion carried 6-0.

C. Holiday Lighting:

This proposal goes beyond their three-year contract. Staff discuss with legal counsel concerns about requiring a rebid. Counsel discussed feeling comfortable with Council's ability to renew the contract. City purchase policy has been sent to legal counsel for additional review. Proposal/s for Holiday Lighting in the amount- \$21,145.00 with an additional option for Wicks Park \$2,800.00, total- \$23,945.00. Legal Counsel spoke regarding exceptions of needing to go to bid for these proposals.

Motion by Trester, second by Stanton, to approve the contract with Nick's groundcover in amount not to exceed \$24,000.00 for all Holiday lighting. Upon roll call vote, motion carried 6-0.

Councilmember Gardner mentioned going forward he would appreciate getting information more in advance of a discussion considering the investment. Council should have had it at the Council workshop and is fully supportive of the lights.

Public Comment: None

Correspondence:

- Boards/Commissions notice of accepting applications submitted by Clerk Wolters.
- 17 letters requesting Council to pass a resolution stating the proposed sand dune mine, excavation, and removal of 250,000 tons of sand within Michigan's Critical Dune Boundary at the Kalamazoo River Mouth is contrary to the Public Interest as detailed in the Tri-Community Master Plan.

Boards, Commissions & Committees Reports:

- Councilmember Trester- The Harbor Authority has not met this month yet.
- Councilmember Leo- None.
- Councilmember Stanton- Historic District Commission approved new siding work on the Windjammer condos on Culver Street non-contributing structure.
- Councilmember Gardner- Planning Commission will be meeting Thursday October 20. Regarding discussion at the League of Women Voters forum last Wednesday, had several discussions and questions about short term rentals and waterfront development. He would ask direction from the Council as the Planning Commission representative to begin those discussions.
- Councilmember Dean- Parks and Public Works Committee meets October 25.
- Mayor Lewis- Recycling Committee meets next week.

Council Comments:

- Councilmember Trester- None
- Councilmember Leo- Thanked City staff for the improved Council meeting packets, the new Planning/Zoning report is easy to read. She really appreciates the time and improvement since when she first started on Council. She appreciated seeing Oxbow weighing in on the Coastal Alliance. She is excited about Verizon and AT&T moving forward and the LED lighting for Holiday.
- Councilmember Stanton- Thanked the League of Women Voters for putting on a really great forum and all the residents that came and listened. There was great feedback from people about hearing all the topics going on with City Council.
- Councilmember Gardner- Announced the Mt. Baldhead fence is completed. Noted that he requested the League of Women Voters form be advertised on the City's webpage. He noted that Council did not vote on the decision to not put it

on the webpage, the Mayor made the decision. Discussion is important for the Council as a body.

- Councilmember Dean- Thanked the League of Women Voters and all the voters in Saugatuck for the turn out that was standing room only. He enjoyed engaging with all the candidates and voters.
- Councilmember Trester- Requested a briefing from someone who knows the status of the State's position on short-term rentals. It would be ideal if Council could have candidates at the meeting to talk or the MML.

Mayor Comments:

- Mayor Lewis- Noted Michigan Municipal League would probably be more than happy to speak to Council about short-term rentals. She enjoyed the League of Women Voters forum as week, it was very informative. She was delighted with the turnout, which is always wonderful to see the community's interest. Gave a big shoutout to Matt Balmer and Liz Engel for a successful Oktoberfest in Douglas.

Adjournment: *Motion by Dean, second by Trester to adjourn, Mayor Lewis adjourned at 7:30 p.m.*

Respectfully Submitted,

Jamie Wolters, City Clerk