



**City of Saugatuck  
Historic District Commission**

**Special Meeting Minutes March 3,  
2022, 6:00 PM**

Saugatuck  
City Hall 102  
Butler Street

**Call to Order/Roll Call:** Chair Straker called the meeting to order at 6:00 p.m.

**Present:** Straker, Leo, Davenport, Pannozzo, & Paterson.

**Absent:**, Cannarsa, Stanton, excused.

**Others Present:** Cindy Osman - Zoning Administrator.

**Agenda Changes/Additions/Deletions:** None

**Approval of Minutes:**

Minutes of special meeting January 19, 2022:

*A motion was made by Paterson, 2<sup>nd</sup> by Leo, to approve the January 19, 2022, meeting minutes.*

*Upon voice vote the motion carried 5-0.*

**Public Comments:** None

**Unfinished Business:** None

**New Business:**

**449 Water Street AKA 121 Mary Street :**

Straker reminded the Commission, applicant, and audience that this review is only for review of the design guidelines, not for the use of the property. The applicant's structure is non-contributing and the standards for new construction or additions are the appropriate guidelines to apply. ZA Osman reiterated this and gave a very brief review of the application.

Christine Murphy Pierce gave a more comprehensive review of the project. Patrick Murphy and Randall Strong were also present to answer questions. The proposal is to extend the roof

over the entry door, replace the door, and replace the windows on the east side of the building. In addition, the applicant proposes a ten foot high fence to enclose the rear outdoor seating area. A roof extension is also planned to partially cover the access between the buildings. (See revised site plan) There is a small bump out on the west side to accommodate the need for a second bathroom. The applicant explained the discrepancy between the photos of a fence and the renderings of the fence. The fence will be solid board cedar arranged in a horizontal pattern and will not be painted.

A motion was made by Straker 2<sup>nd</sup> by Pannozzo, to approve application P-HIS-2202 with the following conditions:

1. The fence will be solid board natural or stained cedar, arranged in a horizontal pattern,
2. All the fencing will match,
3. The new roofing will match the existing roofing,
4. The lights will be gas lights as depicted in the original application and as seen on the renderings,
5. The windows and door will have simulated divided lights,
6. All fascia and trim shall be natural materials,
7. Any changes or new updates, no matter how small, will require HDC review.

Motion carried 5-0.

#### **Administrative Approvals & Updates:**

The Verizon small cell tower originally sited in the ROW between Cook Park and the driveway to the Singapore Yacht Club was re-sited upon request to the north side of the Singapore Yacht Club driveway. During the Council meeting to approve the application, Frank Marro offered to trim and remove trees so the pole could be located on the east side of Water Street near Marro's to be even more inconspicuous. There were no objections by the HDC to this administrative approval.

#### **Communication:**

Two communications were acknowledged, one from Catherine Simon of 428 Butler Street, and one from Gary Medler of 461 Vine Street.

#### **Public Comment:**

Catherine Simon of 428 Butler Street had some questions about the processes.

#### **Commission Comment:**

Straker added that it is not unusual to get revised drawings after the application is received.

**Adjourn:** *A motion was made by Pannozzo, 2<sup>nd</sup> by Leo to adjourn at 6:32 p.m. Upon voice vote motion carried 5-0.*

