



**CITY COUNCIL MEETING MINUTES  
NOVEMBER 22, 2021 – 7:00 pm**

*\*This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place\**

**1. Call to Order:**

The meeting was called to order by Mayor Lewis at 7:03 p.m.

**2. Roll Call:**

Present: Mayor Lewis, Mayor Pro-Tem Dean, Councilmembers Bekken, Gardner, Leo, Stanton & Trester.

Absent: None.

Staff Present: City Manager Heise, City Treasurer Stanislawski & City Clerk Wolters.

There were nine persons in the audience.

**3. Approval of Minutes:**

A. Regular City Council Meeting Minutes – November 8, 2021.

A motion was made by Trester, 2<sup>nd</sup> by Stanton, to approve the November 8, 2021, regular meeting minutes as presented. Upon roll call the motion carried unanimously.

**4. Mayor's Comments:**

Mayor Lewis moved Mayor's comments to the last portion of the council meeting.

**5. City Manager's Report:**

City Manager Heise noted council reviewed the City Manager Report in the last workshop and opened the table for council questions. City Manager Heise added two new items to the City Manager Report. First item added was the Bridge Street Water Extension and second was the news that Intern/Deputy Clerk Kate White will be graduating this December with her Master's in Public Administration.

**6. Agenda Changes:**

Mayor Lewis moved Dan Fox from Guest Speaker to Boards, Commissions & Committee Reports.

**7. Guest Speakers:**

A. Ken Berthiaume- Auditor, Berthiaume & Company. Mr. Berthiaume presented the audited financial statements for fiscal year ended June 30, 2021. Mr. Berthiaume stated

**NOTICE:**

Join online by visiting:

<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:

**(312) 626-6799 -or-  
(646) 518-9805**

Then enter "Meeting ID":

**2698572603**

Please send questions or comments regarding meeting agenda items prior to meeting to:  
[ryan@saugatuckcity.com](mailto:ryan@saugatuckcity.com)

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or [Wolters@saugatuckcity.com](mailto:Wolters@saugatuckcity.com) for further information.

the City reports a very healthy condition on June 30, 2021, the general fund balance came in at approximately \$5,180,000.

**8. Public Comment:**

Lt. Brett Ensfield congratulated the council on their newly appointed and elected positions. Lt. Ensfield went on to report incidents this year are at 14,188 vs. last year at 14,184.

**9. Consent Agenda:** None.

**10. Request for Payment:**

- A. Accounts Payable approval: A motion was made by Trester, 2<sup>nd</sup> by Dean, to approve the accounts payable in the amount of \$90,099.46. Upon roll call vote the motion carried unanimously.

**11. Introduction of Ordinances:** None.

**12. Public Hearings:** None.

**13. Unfinished Business:** None.

**14. New Business:**

- A. SDABA Special Event Permit and Parade Permit: A motion was made by Dean, 2<sup>nd</sup> by Stanton, to approve both SDABA events of The Annual Tree Lighting Ceremony and The Annual Whootville Parade. Upon roll call vote the motion carried unanimously.
- B. Pop-Up Patio Special Meeting: Council agreed on the Pop-Up Patio Special Meeting date of December 7, 2021, at 10: 00a.m. No action required by council.
- C. Strategic Goals Resident Survey: A motion was made by Trester, 2<sup>nd</sup> by Leo, to approve the survey as presented to be sent through various channels. Upon roll call vote the motion carried unanimously.
- D. Hazard Mitigation Plan: A motion was made by Dean, 2<sup>nd</sup> by Leo, to approve Resolution 211122-A as presented adopting a Multi-Jurisdictional Hazard Mitigation Plan. Upon roll call vote the motion carried unanimously.
- E. Oval Beach Operations: City Manager Heise presented The Oval Beach Operations revenue and overall park expenses. Revenue over expenses were \$313,157.00; these dollars sit in the general fund and can be utilized for a wide range of purposes. No action required by council.
- F. Project Manager Position: A motion was made by Dean, 2<sup>nd</sup> by Leo, to approve the Project Coordinator Position with a salary range of \$45,000.00 to \$52,000.00 depending on qualifications. Upon roll call vote the motion carried unanimously.
- G. Butler Street Sanitary Sewer Project Bid Award: City Manager Heise presented the recommendation of award for the sanitary project at Butler and Hoffman in the amount of \$134,840.00 submitted by Al's Excavating, Inc. of Hamilton, Michigan. A motion was made by Trester, 2<sup>nd</sup> by Gardner, to approve the bid received from Al's Excavating for \$148,313.00. Upon roll call vote the motion carried unanimously.

**15. Public Comments:**

Lisa Anagnostopolous spoke on behalf of the Safe Harbor Children’s Advocacy Center. Lisa presented a request for funding due to current plan to increase facility size allowing them to serve more children at one time.

**16. Communications:**

- A. Solberg Dock License at 720 Park Street: City Manager Heise noted that council did discuss this and had public comment at the beginning of the meeting on Wednesday November 17, 2021.

**17. Boards, Commissions & Committee Reports:**

Saugatuck Township Fire District: Dan Fox provided a summary of the Fire Board Meeting on November 15, 2021.

Councilmember Mark Bekken provided a summary of the Kalamazoo Lake Sewer and Water Authority Board.

**18. Council Comments:**

Councilmember Lauren Stanton thanked Mayor Lewis for having council meetings moved to virtual. She noted that during her Marketing Committee meeting for the Saugatuck-Douglas Convention and Visitor’s Bureau, the committee noted they would like to partner with council on the citywide Wi Fi plan if the plan moves forward.

Councilmember Mark Bekken wished everyone a Happy Thanksgiving.

Councilmember Ken Trester echoed what councilmember Stanton said about virtual meetings and Happy Thanksgiving.

Councilmember Russ Gardner wished everyone a Happy Thanksgiving.

Mayor Pro-Tem Scott Dean wished everyone a Happy Thanksgiving.

**19. Mayor’s Comments:**

Mayor Lewis congratulated Intern/Deputy Clerk Kate White on her upcoming graduation. She also reminded council of the upcoming SDABA upcoming Annual Tree Lighting Ceremony and Annual Christmas Parade.

- 20. Adjourn:** A motion was made by Gardner, 2<sup>nd</sup> by Trester, to adjourn the meeting. Upon roll call the motion carried unanimously. Mayor Lewis adjourned the meeting at 8:21p.m.

Respectfully Submitted,

---

Jamie Wolters  
City Clerk