



**ADOPTED June 22, 2020  
Annual Budget  
Fiscal Year  
July 1, 2020 – June 30, 2021**

# ***CITY OF SAUGATUCK***

## **ANNUAL BUDGET**

FOR THE FISCAL YEAR

**July 1, 2020 – June 30, 2021**

102 Butler Street  
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Saugatuck, MI 49453

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FOR  
Saugatuck City Council

Ken Trester, Mayor  
Christine Peterson, Mayor Pro Tem  
Mark Bekken, Council Member  
Barry E. Johnson, Council Member  
Holly Leo, Council Member  
Garnet Lewis, Council Member  
Jane Verplank, Council Member

PREPARED BY  
Kirk Harrier, City Manager  
Peter Stanislowski, City Treasurer/Finance Director

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**To: Saugatuck City Council**  
**From: Kirk Harrier—City Manager**  
**Date: May 19, 2020 (amended June 15, 2020)**  
**Re: Recommended Fiscal Year 2020/2021 Budget Transmittal**

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### **INTRODUCTION**

In accordance with the City Charter, annually the City Manager is required to prepare a recommended operating budget and submit to the City Council. While the recommended budget represents my professional opinion for fiscal year 2020/2021 spending, this recommendation is subject to the Council’s review and ultimate decision. Council is the elected body of the people and maintains the right to adopt a 2020/2021 budget for the City of Saugatuck as the body considers appropriate.

The City Council is required, not later than June 30 of each year, to adopt by resolution a final budget for the ensuing fiscal year and make appropriations therefor. A public hearing on the final budget is required to be held as provided by law and has been scheduled for June 22, 2020. An appropriation should be viewed as an authorization to spend and not a mandate to spend. An appropriation provides authority, not cash. It indicates that, if the revenue is there, it may be spent in a certain way. The budget, while often viewed as a financial instrument, is first a planning and management tool and second an accounting device. When it is used exclusively as a mechanism to set up accounts, it loses much of its utility.

### **PURPOSE AND DEVELOPMENT**

The overriding purpose of the budget can be defined in three key points:

- Allocation of public resources over time and among public operations.
- Accountability to the public for the expenditure of public funds.
- Maintenance of financial stability of the City of Saugatuck.

The following guiding principles/goals were used during the development of the recommended budget:

➤ **Fiscal Responsibility:**

*“City Council and staff will serve as stewards of the City’s fiscal resources in safeguarding assets, planning long-term financial stability and maintaining adequate contingency reserves. Fiscal activities will be justifiable, efficient, effective, transparent and accountable.”*

➤ Maintain and Improve Public Infrastructure and Facilities:

*“The City of Saugatuck understands the very basic foundation of any successful municipality is a well maintained and sustainable infrastructure that meets the functional needs of the community.”*

➤ Friendly, Honest and Transparent Government”

*“The City of Saugatuck is committed to providing timely and accurate information about City services and openly sharing information about City actions, events and decisions to our residents and businesses in the most friendly, honest and transparent manner possible. Our commitment is to our customers.”*

➤ Position Saugatuck as a Recreational and Cultural Center That Attracts Visitors:

*“The City of Saugatuck will capitalize on our diverse community and our respect for the City’s history, unique character and natural resources. We will develop facilities and amenities that promote Saugatuck as a small-town tourism destination.”*

➤ The City’s Employees are its Most Valued Asset:

*“None of the high level of services that Saugatuck City residents, businesses and visitors enjoy would be possible without the City’s small but highly trained and dedicated workforce. The City of Saugatuck strives to treat all employees fairly in their job position classifications in order to recruit and retain the best employees who are focused on public service and are always willing to work with all stakeholders in achieving success”*

## **COVID-19 PANDEMIC IMPACTS**

The emerging and ongoing COVID-19 Pandemic is an extraordinary situation that will have significant, unquantifiable impacts on the State of Michigan, County of Allegan and City of Saugatuck. The situation is far from being resolved, and the impacts will linger for several years. One thing is certain; some of the ways in which all local governments operate have changed forever. Social distancing, personnel working remotely where applicable and public meetings conducted virtually, either in part or in whole, is the new normal.

The optimistic side, if there is one during a pandemic, is we have found employee productivity has not been reduced and in some cases more productive; primarily due to the use of remote technology and less distractions. Citizen involvement in our local government processes, such as public meetings, has increased dramatically due to easy accessibility using technology. The negatives of course are the potential loss of life, devastating impacts to tourism and local businesses and revenue reductions to the City.

The 2020/2021 recommended budget reflects the anticipated reduction in City revenues due to cuts in state revenue sharing, beach fees, parking lot fees, and the low interest rate on the City’s investments. It is also anticipated property values will either not increase as they have in prior years or decrease to some degree. However due to the nature of the assessment cycle in Michigan, this will not be recognized for two to three years.

The City of Saugatuck has operated conservatively, and past budgets and audits support this statement. The City has planned and spent very wisely and strategically in past fiscal years due to an experienced and knowledgeable City Council. The Council has always sought the advice of the City’s experienced professional staff as well as professional engineers and financial experts when developing spending

policy. The City has maintained reserves that I am confident will allow the City to weather the storm ahead and still allow the City to move forward in a very optimistic direction. Now is not the time however to retreat and lose sight of critical infrastructure needs and allow progress the City has made to be lost. The City's engineering firm completed an updated capital improvement plan for 2020 which is included in the appendix section. The plan identifies **\$4,357,000** in road and utility projects and **\$4,095,000** in park projects for a total of **\$8,452,000** of estimated expenditures. Due to limited revenues, the City will need to be strategic in its future planning in order to continue maintaining and improving its infrastructure. The economy will bounce back according to experts. When it does, it is incumbent upon City elected leaders and staff to ensure the City of Saugatuck is ready with excellent roads, parks, up-to-date facilities, and the best employees in order to tackle the new challenges ahead. The 2020/2021 recommended budget will move the City forward in a positive, calculated and cautious manner.

## **FUND STRUCTURE**

The City of Saugatuck currently has seven (7) separate funds. Each fund is considered a separate accounting entity

| <b>FUND #</b> | <b>FUND NAME</b> | <b>FUND DESCRIPTION</b>                                       |
|---------------|------------------|---------------------------------------------------------------|
| 101           | GENERAL FUND     | Government resources and activities not listed in other funds |
| 202           | MAJOR STREETS    | Maintenance and construction of the Major Streets System      |
| 203           | LOCAL STREETS    | Maintenance and construction of the Local Streets System      |
| 301           | DEBT SERVICE     | Account for payment of principal and interest on City's debt  |
| 592           | WATER/SEWER      | Fees collected for water/sewer hookups                        |
| 661           | MOTOR POOL       | Maintenance of the Motor Vehicle Fleet                        |
| 715           | ROSE GARDEN      | Maintenance of Rose Garden                                    |

The General Fund is the City's general operating fund and accounts for all financial resources of the general government, except for those required to be accounted for in another fund. The general fund is made up of sixteen (16) departments. These departments include:

| <b>DEPT #</b> | <b>DEPARTMENT NAME</b>       |
|---------------|------------------------------|
| 101           | COUNCIL                      |
| 173           | CITY ADMINISTRATION          |
| 215           | CITY CLERK                   |
| 253           | CITY TREASURER               |
| 257           | ASSESSING                    |
| 265           | CITY HALL                    |
| 301           | POLICE                       |
| 441           | PUBLIC WORKS                 |
| 721           | PLANNING/ZONING              |
| 723           | HISTORIC DISTRICT COMMISSION |
| 730           | HARBOR                       |
| 751           | PARKS & RECREATION           |
| 756           | OVAL BEACH                   |
| 758           | OVAL CONCESSION              |
| 760           | SPEAR BOAT LAUNCH            |
| 965           | TRANSFERS                    |

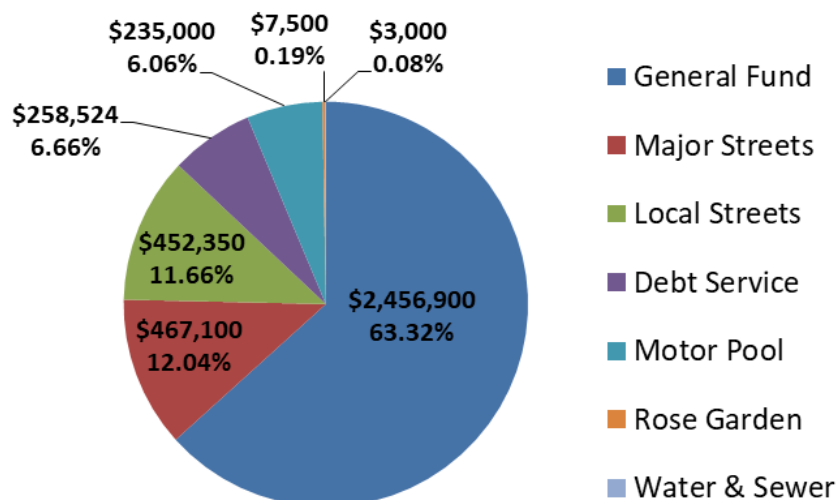
## GENERAL FUND REVENUES

The general fund revenues are funded through nineteen (19) different sources. The general fund generates the majority of its revenue from property taxes, beach fees, state shared revenues and fees.

| <b>FUND 101 - GENERAL FUND ESTIMATED REVENUES</b> |                                 |                  |
|---------------------------------------------------|---------------------------------|------------------|
| 101-000-402.000                                   | REAL PROPERTY TAXES             | 1,866,000        |
| 101-000-403.000                                   | PERSONAL PROPERTY TAXES         | 20,000           |
| 101-000-445.000                                   | PENALTIES & INTEREST            | 8,000            |
| 101-000-447.000                                   | ADMINISTRATION FEE              | 80,000           |
| 101-000-478.000                                   | PERMIT FEES                     | 14,000           |
| 101-000-574.000                                   | REVENUE SHARING                 | 72,000           |
| 101-000-577.000                                   | LIQUOR LICENSE FEES             | 10,000           |
| 101-000-607.000                                   | FRANCHISE FEES                  | 38,000           |
| 101-000-614.000                                   | SCHOOL TAX COLLECTION FEE       | 3,200            |
| 101-000-651.000                                   | OVAL BEACH FEES                 | 225,000          |
| 101-000-652.000                                   | OVAL CONCESSION                 | 50,000           |
| 101-000-653.000                                   | BOAT RAMP FEES                  | 700              |
| 101-000-654.000                                   | GAZEBO FEES                     | 1,500            |
| 101-000-655.000                                   | POLICE & ORDINANCE FEES         | 3,500            |
| 101-000-665.000                                   | INTEREST EARNED                 | 15,000           |
| 101-000-667.000                                   | STREET END & PROPERTY FEES      | 20,000           |
| 101-000-670.000                                   | BOAT SLIP FEES                  | 17,000           |
| 101-000-674.000                                   | MISC DONATIONS & INCOME         | 1,000            |
| 101-000-682.000                                   | ELECTION FEES & USE TAX         | 12,000           |
|                                                   | <b>TOTAL ESTIMATED REVENUES</b> | <b>2,456,900</b> |

## TOTAL REVENUES ALL FUNDS

The City of Saugatuck receives revenue from several sources, which include property taxes, state revenue sharing, permits, licenses, fees, and charges for services amongst other sources. The City is estimating revenue of \$3,880,374 for all seven (7) funds for the fiscal year 2020-2021.





## **MILLAGE RATES**

The City is charged with preparing summer and winter tax bills and collecting revenue via the millage rates the various taxing entities levy within the City of Saugatuck boundaries. The complete list of all millages levied in 2019 is listed below. The **GREEN** line items are the millages levied by the City only.

|                                         |                                    |
|-----------------------------------------|------------------------------------|
| <b>CITY OF SAUGATUCK OPERATING</b>      | <b>11.4788</b>                     |
| <b>CITY OF SAUGATUCK ROADS</b>          | <b>1.8885 (VOTED EXPIRES 2031)</b> |
| <b>CITY OF SAUGATUCK ROAD BOND DEBT</b> | <b>1.4000 (VOTED EXPIRES 2028)</b> |
| <b>SCHOOL STATE EDUCATION</b>           | <b>6.0000</b>                      |
| <b>SCHOOL OPERATING</b>                 | <b>17.2278</b>                     |
| <b>SCHOOL DEBT</b>                      | <b>1.8500</b>                      |
| <b>SCHOOL SUPPLEMENTAL</b>              | <b>0.7722</b>                      |
| <b>SCHOOL BLDG/SITE</b>                 | <b>0.4924</b>                      |
| <b>SCHOOL RECREATION</b>                | <b>0.2438</b>                      |
| <b>SCHOOL INTERMEDIATE DISTRICT</b>     | <b>6.3414</b>                      |
| <b>ALLEGAN COUNTY OPERATING</b>         | <b>4.5407</b>                      |
| <b>ALLEGAN COUNTY ROADS</b>             | <b>0.9919</b>                      |
| <b>ALLEGAN COUNTY SENIORS</b>           | <b>0.4890</b>                      |
| <b>INTERURBAN TRANSIT AUTHORITY</b>     | <b>0.4858</b>                      |
| <b>DISTRICT LIBRARY</b>                 | <b>0.4019</b>                      |
| <b>DISTRICT LIBRARY DEBT</b>            | <b>0.3700</b>                      |
| <b>FIRE DISTRICT</b>                    | <b>2.2000</b>                      |

Not all taxes collected by the City of Saugatuck are retained by the City. The majority of taxes collected are distributed to other taxing authorities. Approximately .25 cents of every dollar collected stays with the City of Saugatuck for properties that do not have a principle resident exemption (PRE) in place, which is 77% of properties. .37 cents of every dollar collected stays with the City of Saugatuck for properties that do have a principle resident exemption (PRE) in place, which is approximately 23% of properties.

### **CITY OF SAUGATUCK TAX PORTION (NON-PRE PROPERTIES)**



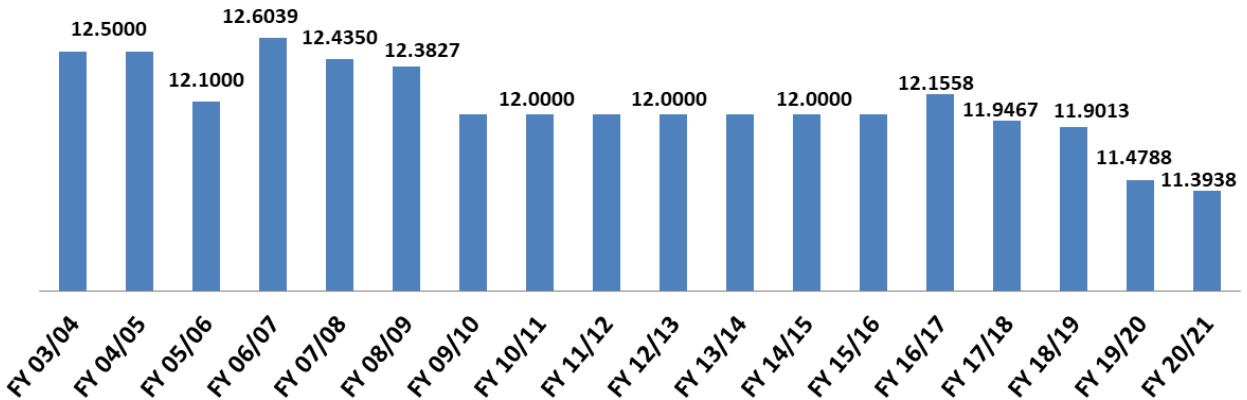
## CITY OF SAUGATUCK TAX PORTION (PRE PROPERTIES)



63%  
Other Taxing  
Entities

37%  
City of Saugatuck

## CITY OF SAUGATUCK OPERATING MILLAGE HISTORY (18 YEARS)

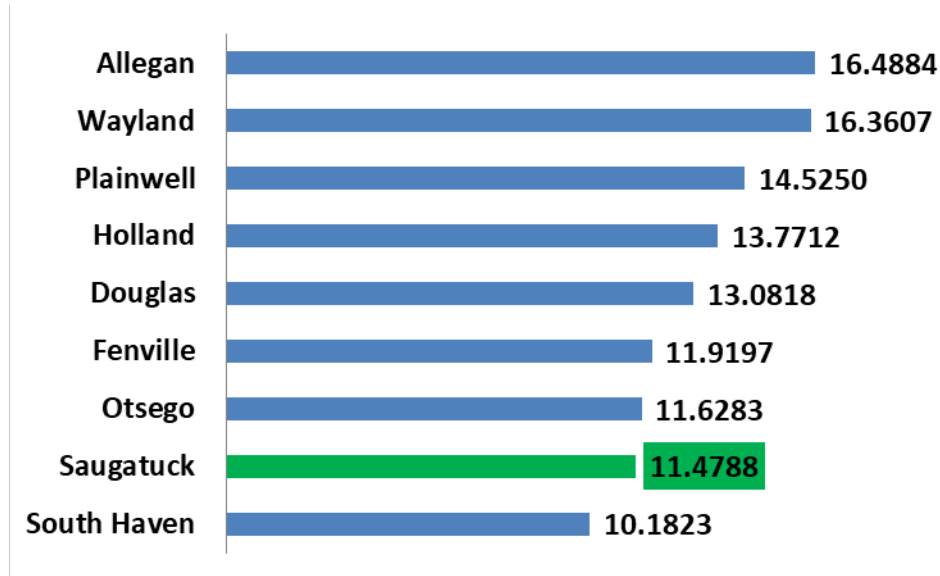


The recommend budget for the 2020/2021 fiscal year was developed using a lower operating millage rate of 11.3938 (maximum allowed due to Headlee reduction) compared to last year's rate of 11.4788. The recommended operating millage for 2020/2021 is the lowest it has been over an 18 year historical period as shown on the chart above. A lower levy of 1.8745 (maximum allowed to due Headlee reduction) is recommended for the voted road millage compared to last year's rate of 1.8885 in order to continue improving/maintaining the City's aging critical road infrastructure. This voted millage will expire in 2031. Finally, the road bond debt millage of 1.4 mills is required to be levied to pay the principle and interest of the City's outstanding debt. The voted road bond debt millage expires in 2028. The total recommended millage levy (operating and extra voted) is slightly lower at 14.6683 compared to last year's 14.7673.

| NAME            | RECOMMENDED FY 20/21 | CHANGE | PRIOR FY 19/20 |
|-----------------|----------------------|--------|----------------|
| OPERATING       | 11.3938              | ↓      | 11.4788        |
| VOTED ROADS     | 1.8745               | ↓      | 1.8885         |
| VOTED BOND DEBT | 1.4000               | NONE   | 1.4000         |
|                 | <b>14.6683</b>       | ↓      | <b>14.7673</b> |

Data obtained from the 2019 Allegan County Equalization Tax Levy Report demonstrates the City of Saugatuck had the 8<sup>th</sup> lowest operating millage out of total nine (9) cities in Allegan County for the 2019 tax year.

### 2019 ALLEGAN COUNTY CITIES OPERATING MILLAGE LEVY RANKING



### **CITY NEEDS/FINANCIAL SNAPSHOT (ESTIMATED AS OF JUNE, 30 2020)**

The City maintains an AA Standard and Poor's (S&P) credit rating, which is the highest rating available for a municipality the size of Saugatuck.

The City's long-term debt is \$2,700,000. This debt is for the road improvement bond voters approved in 2008. This debt will expire in 2028. The bond was approved as an unlimited tax general obligation bond. This type of municipal bond is backed by the full faith and commitment of the City taxpayers, and allows the City to raise taxes, without limit, to service the debt until it is repaid.

The City completed an in-depth capital improvement plan in 2020 which identified a number of critical infrastructure projects need to be completed in order to keep the City competitive economically as well and operating safely (see appendix). It is worth identifying the true scope of the City's costly public infrastructure responsibilities.

- Parks: 330 acres. Oval Beach, Saugatuck Harbor Natural Area, Mt. Bladhead , Coghlin Park, Jones Park, Cook Park, Wicks Park, Willow Park, Peterson Preserve and Village Square Park.
- Roads: 11.5 miles.
- Water Utilities: 298 curb stop valves, 138 fire hydrants, 302 system valves, and 14.6 miles of main.
- Sanitary Sewer Utilities: 17 lift stations, 259 manholes, and 4.8 miles of gravity/force main.
- Storm Sewer Utilities: 84 manholes, 68 catch basins, 51 outfalls and 6.7 miles of gravity main.

The City has an aging infrastructure that will continue to need investment as it is a considerable factor in driving the City's property values and overall tourist economy. Below are the overall costs identified in the 2020 capital improvement plan for roads/utilities and parks.

|                           |                    |
|---------------------------|--------------------|
| • Road Utility Projects   | \$4,357,000        |
| • Park Projects           | \$4,095,000        |
| <b>TOTAL PROJECT NEED</b> | <b>\$8,452,000</b> |

The City has approximately \$6,240,000 overall in fund balances. Below is the recommend allocation of those funds. The City has maintained a policy of preserving, at a minimum, a \$1,000,000 general fund unrestricted fund balance. Keeping with that policy, the potential cash on hand available for capital projects identified in the capital improvement plan is \$4,740,000. Even though that number looks promising, it is important to note there is still \$3,712,000 of unfunded projects as of June 30, 2020.

|                                |                    |
|--------------------------------|--------------------|
| • General Fund Unrestricted    | \$1,500,000        |
| • General Fund Parks Committed | \$1,500,000        |
| • Major Street Fund            | \$ 900,000         |
| • Local Street Fund            | \$1,700,000        |
| • Water/Sewer Fund             | \$ 640,000         |
| <b>TOTAL</b>                   | <b>\$6,240,000</b> |

### **2020/2021 BUDGET PRIORITY EXPENDITURES AND HIGHLIGHTS**

- Balanced Budget - \$3,880,374 total estimated revenues and \$3,880,374 total estimated expenditures.
- Capital Project \$180,000 – Park Street Resurfacing – Mt. Baldhead Park to North City Limits. Start fall of 2020. This project was a carryover from the 2019/2020 fiscal year postponed due to the COVID-19 Pandemic.
- Capital Project \$2,000 – Mill Street Asphalt Millings – Holland Street to Simonson Drive. Start fall of 2020. This project will use the millings from the Park Street project to complete.
- Capital Project \$350,000 – Campbell Road Reconstruction – Manchester Drive to Park Street. Start spring of 2021. This is a combined project with the City of Douglas. Total project cost is \$700,000 shared between the two communities. The current road has many dangerous surface issues and the underground utilities need replacement.
- Capital Project \$180,000 – Wicks Park Outdoor Performance Structure – City Council entered into an agreement and accepted \$100,000 from the estate of David Balas and Jim Sellman to construct an outdoor performance structure in accordance with the City's Park Master Plan no later than May 15, 2021.
- Capital Project \$50,000 – Mt. Baldhead Radar Building Removal – The radar building (not tower) has to be removed for the safety of the general public. The site is also contaminated and cannot be remediated until the building is removed.
- Capital Project \$30,000 – Mt. Baldhead Stairs Repair – Certain stair stringers need to be replaced. This involves removing complete sections of the stairway in order to replace.
- Facilities \$130,000 – City Hall Building Renovations – Remove and replace exterior siding. The exterior of City Hall has deteriorated and siding will no longer hold paint. There is also suspected internal structural damage that needs to be addressed, as well insulating the structure. Interior office layout needs to be redesigned to increase efficiency of personnel and workflow.

- Facilities \$20,000 – City Hall Technology and Council Chamber Meeting Upgrades – Technology improvements are needed for improving meetings. Currently audio visual aids are deficient, proper live streaming capability is lacking and upgrades are needed to allow better remote meeting access and working remotely by employees when applicable. The current Council chamber desk is large, bulky and inefficient. A modular type desk system that is easily and quickly reconfigured for different activities is required. Specific needs are proper social distancing during meetings, better elections setup, pop-up work spaces and conference table capabilities.
- Facilities \$12,000 – City Hall Computer Server Replacement – The current computer server used for all City Hall operations has reached the end of its useful recommend life.
- Personnel 2% COLA – The City Treasurer has polled other local units of government and found between a 2% and 3% COLA is the norm for 2020/2021 municipal budgets. The City of Saugatuck has an experienced and highly functional non-union workforce and it's important the City doesn't lose staff to other entities and maintains morale as best as possible. During the COVID-19 Pandemic, all City Employees are identified as "critical infrastructure workers" per the Governor's Executive Orders and required to work in order to maintain critical government operations. The City did not implement any hazard pay increases. A 2% COLA for all departments equates to approximately a \$10,000 total expenditure.
- Elections \$12,500 – Upgrades necessary to hold safe elections during COVID-19 conditions.
- Motor Pool \$60,000 – New Sheriff Patrol Vehicle – This purchase would replace the 2015 "blue" vehicle received from the City of Douglas contract termination.
- Motor Pool \$40,000 – DPW pickup Truck. This purchase will replace the 2014 GMC 2500 in the current fleet. This truck is used primarily for maintenance of all the parks in the City.
- Training \$3,000 – Capital Improvement Plan Long Term Planning Session – The City Council was scheduled to convene in April, 2020 with a third party facilitator to work as a team and prioritize the projects identified in the capital improvement plan using a long term focus objective. Session was postponed due to the COVID-19 Pandemic.

CITY OF SAUGATUCK  
COUNTY OF ALLEGAN  
STATE OF MICHIGAN

RESOLUTION NO. 200622-B

A RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT

At a regular meeting of the Saugatuck City Council held on **June 22, 2020** at 7:00 P.M. the following Resolution was offered:

Moved by: \_\_\_\_\_ and supported by: \_\_\_\_\_

**WHEREAS**, pursuant to the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended, (the "Act") local units of government are required to pass a general appropriations act; and

**WHEREAS**, in accordance with the Act, the City has provided the required notice and hearing; and

**WHEREAS**, in order to comply with the Act, the City wishes to adopt an appropriations act pursuant to this resolution.

**NOW, THEREFORE, IT IS RESOLVED, THAT:**

1. Title. This resolution shall be known as the City of Saugatuck General Appropriations Act.
2. Chief Administrative Officer. The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act. The Chief Administrative Officer is authorized to make transfers within limits between appropriations
3. Fiscal Officer. The Treasurer (or other designated official) shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.
4. Public Hearing on the Budget. Pursuant to the Act, notice of a public hearing on the proposed budget was published in a newspaper of general circulation as required by law, and a public hearing on the proposed budget was held on **June 22, 2020**.
5. Estimated Revenues. Estimated City general fund revenues for fiscal year **2020-2021**, including a charter operating millage of **11.3938** mills (inclusive of Headlee rollback), and various miscellaneous revenues shall total **\$2,456,900**
6. Millage Levy. The Saugatuck City Council shall cause to be levied and collect general property taxes on all real and personal property within the City upon the current tax roll in an amount equal to a total of **14.6683** mills, inclusive of Headlee rollback (charter operating **11.3938** mills; extra voted roads **1.8745** mills; 2009 road bond **1.4** mills).

7. Appropriation is not a Mandate to Spend. Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.
  
8. The following budget, with fund revenues and appropriations as set forth below, is hereby approved and adopted for the fiscal year beginning July 1, **2020**:

| <b>2020-2021 FISCAL YEAR</b>   |                            |                  |
|--------------------------------|----------------------------|------------------|
|                                |                            | 2020-2021        |
|                                |                            | <b>REQUESTED</b> |
|                                |                            | <b>BUDGET</b>    |
| <b>ACCOUNT</b>                 | <b>DESCRIPTION</b>         |                  |
| <b>Fund 101 - GENERAL FUND</b> |                            |                  |
| ESTIMATED REVENUES             |                            |                  |
| 101-000-402.000                | REAL PROPERTY TAXES        | 1,866,000        |
| 101-000-403.000                | PERSONAL PROPERTY TAXES    | 20,000           |
| 101-000-445.000                | PENALTIES & INTEREST       | 8,000            |
| 101-000-447.000                | ADMINISTRATION FEE         | 80,000           |
| 101-000-478.000                | PERMIT FEES                | 14,000           |
| 101-000-574.000                | REVENUE SHARING            | 72,000           |
| 101-000-577.000                | LIQUOR LICENSE FEES        | 10,000           |
| 101-000-607.000                | FRANCHISE FEES             | 38,000           |
| 101-000-614.000                | SCHOOL TAX COLLECTION FEE  | 3,200            |
| 101-000-651.000                | OVAL BEACH FEES            | 225,000          |
| 101-000-652.000                | OVAL CONCESSION            | 50,000           |
| 101-000-653.000                | BOAT RAMP FEES             | 700              |
| 101-000-654.000                | GAZEBO FEES                | 1,500            |
| 101-000-655.000                | POLICE & ORDINANCE FEES    | 3,500            |
| 101-000-665.000                | INTEREST EARNED            | 15,000           |
| 101-000-667.000                | STREET END & PROPERTY FEES | 20,000           |
| 101-000-670.000                | BOAT SLIP FEES             | 17,000           |
| 101-000-674.000                | MISC DONATIONS & INCOME    | 1,000            |
| 101-000-682.000                | ELECTION FEES & USE TAX    | 12,000           |
|                                |                            |                  |
|                                | TOTAL ESTIMATED REVENUES   | 2,456,900        |
| APPROPRIATIONS                 |                            |                  |
| Dept 101-COUNCIL               |                            | 53,060           |
| Dept 173-CITY ADMINISTRATION   |                            | 216,700          |
| Dept 215-CITY CLERK            |                            | 101,375          |
| Dept 253-CITY TREASURER        |                            | 112,200          |
| Dept 257-ASSESSING             |                            | 43,675           |
| Dept 265-CITY HALL             |                            | 179,150          |

|                                           |                               |           |
|-------------------------------------------|-------------------------------|-----------|
| Dept 301-POLICE                           |                               | 380,000   |
| Dept 441-PUBLIC WORKS                     |                               | 444,550   |
| Dept 721-PLANNING/ZONING                  |                               | 83,275    |
| Dept 723-HISTORIC DISTRICT COMMISSION     |                               | 49,325    |
| Dept 730-HARBOR                           |                               | 3,000     |
| Dept 751-PARKS & RECREATION               |                               | 467,400   |
| Dept 756-OVAL BEACH                       |                               | 164,550   |
| Dept 758-OVAL CONCESSION                  |                               | 38,100    |
| Dept 760-SPEAR BOAT LAUNCH                |                               | 1,250     |
| Dept 965-TRANSFERS                        |                               | 117,290   |
|                                           | TOTAL APPROPRIATIONS          | 2,456,900 |
| NET OF REVENUES/APPROPRIATIONS - FUND 101 |                               | 0         |
| <b>Fund 202 - MAJOR STREETS</b>           |                               |           |
| ESTIMATED REVENUES                        |                               |           |
| 202-000-538.000                           | COUNTY ROAD MILLAGE           | 80,000    |
| 202-000-546.000                           | ACT 51 FEES                   | 82,500    |
| 202-000-665.000                           | INTEREST                      | 1,000     |
| 202-000-697.000                           | TRANSFER FROM FUND BALANCE    | 148,000   |
| 202-000-699.000                           | TRANSFER FROM LOCAL & GENERAL | 155,600   |
|                                           | TOTAL ESTIMATED REVENUES      | 467,100   |
| APPROPRIATIONS                            |                               |           |
| Dept 463-ROUTINE MAINTENANCE              |                               | 420,100   |
| Dept 464-WINTER MAINTENANCE               |                               | 47,000    |
|                                           | TOTAL APPROPRIATIONS          | 467,100   |
| NET OF REVENUES/APPROPRIATIONS - FUND 202 |                               | 0         |
| <b>Fund 203 - LOCAL STREETS</b>           |                               |           |
| ESTIMATED REVENUES                        |                               |           |
| 203-000-402.000                           | LOCAL ROAD MILLAGE            | 310,000   |
| 203-000-445.000                           | PENALTIES & INT ON TAXES      | 500       |
| 203-000-538.000                           | COUNTY ROAD MILLAGE           | 82,500    |
| 203-000-546.000                           | ACT 51 FEES                   | 57,500    |
| 203-000-665.000                           | INTEREST                      | 1,850     |
|                                           | TOTAL ESTIMATED REVENUES      | 452,350   |
| APPROPRIATIONS                            |                               |           |
| Dept 463-ROUTINE MAINTENANCE              |                               | 251,000   |
| Dept 464-WINTER MAINTENANCE               |                               | 45,750    |
| Dept 965 TRANSFER TO MAJOR STREETS        |                               | 155,600   |
|                                           | TOTAL APPROPRIATIONS          | 452,350   |



|                                           |                            |         |
|-------------------------------------------|----------------------------|---------|
|                                           |                            |         |
| NET OF REVENUES/APPROPRIATIONS - FUND 203 |                            | 0       |
| <b>Fund 301 - DEBT SERVICE</b>            |                            |         |
| ESTIMATED REVENUES                        |                            |         |
| 301-000-402.000                           | DEBT MILLAGE               | 234,000 |
| 301-000-445.000                           | PENALTIES & INT ON TAXES   | 300     |
| 301-000-665.000                           | INTEREST                   | 200     |
| 301-000-697.000                           | TRANSFER FROM FUND BALANCE | 24,024  |
|                                           | TOTAL ESTIMATED REVENUES   | 258,524 |
| APPROPRIATIONS                            |                            |         |
| Dept 592-ROAD BOND 2009                   |                            | 258,524 |
|                                           | TOTAL APPROPRIATIONS       | 258,524 |
| NET OF REVENUES/APPROPRIATIONS - FUND 301 |                            | 0       |
| <b>Fund 592 - WATER AND SEWER</b>         |                            |         |
| ESTIMATED REVENUES                        |                            |         |
| 592-000-610.000                           | WATER FEES                 | 1,000   |
| 592-000-611.000                           | SEWER FEES                 | 1,000   |
| 592-000-665.000                           | INTEREST                   | 1,000   |
|                                           | TOTAL ESTIMATED REVENUES   | 3,000   |
| APPROPRIATIONS                            |                            |         |
| Dept 536-WATER AND SEWER SYSTEMS          |                            | 3,000   |
|                                           | TOTAL APPROPRIATIONS       | 3,000   |
| NET OF REVENUES/APPROPRIATIONS - FUND 592 |                            | 0       |
| <b>Fund 661 - MOTOR POOL FUND</b>         |                            |         |
| ESTIMATED REVENUES                        |                            |         |
| 661-000-664.000                           | MOTOR POOL REVENUE         | 228,000 |
| 661-000-665.000                           | INTEREST                   | 2,000   |
| 661-000-673.000                           | SALES OF ASSETS            | 5,000   |
|                                           | TOTAL ESTIMATED REVENUES   | 235,000 |
| APPROPRIATIONS                            |                            |         |
| Dept 443-MOTOR POOL                       |                            | 235,000 |
|                                           | TOTAL APPROPRIATIONS       | 235,000 |
| NET OF REVENUES/APPROPRIATIONS - FUND 661 |                            | 0       |
|                                           |                            |         |

| <b>Fund 715 – ROSE GARDEN FUND</b>        |                            |        |
|-------------------------------------------|----------------------------|--------|
| ESTIMATED REVENUES                        |                            |        |
| 715-000-665.000                           | INTEREST                   | 1,0000 |
| 715-000-697.000                           | TRANSFER FROM FUND BALANCE | 6,500  |
|                                           | TOTAL ESTIMATED REVENUES   | 7,500  |
| APPROPRIATIONS                            |                            |        |
| Dept 742-ROSE GARDEN                      |                            | 7,500  |
|                                           | TOTAL APPROPRIATIONS       | 7,500  |
| NET OF REVENUES/APPROPRIATIONS - FUND 715 |                            | 0      |

YEAS: Council Members: \_\_\_\_\_

NAYS: Council Members: \_\_\_\_\_

ABSTAIN: Council Members: \_\_\_\_\_

ABSENT: Council Members: \_\_\_\_\_

**ADOPTED** this 22th day of June, 2020.

Signed: \_\_\_\_\_  
Ken Trester, Mayor

\_\_\_\_\_  
Cindy Osman, Interim City Clerk

**CERTIFICATION**

I, Cindy Osman, the duly appointed interim clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held **June 22, 2020**, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:

\_\_\_\_\_  
Cindy Osman, Interim City Clerk

## BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                | DESCRIPTION                | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|--------------------------|----------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| ESTIMATED REVENUES       |                            |                     |                              |                                      |                                  |                                |
| Dept 000                 |                            |                     |                              |                                      |                                  |                                |
| 101-000-402.000          | REAL PROPERTY TAXES        | 1,761,521           | 1,840,000                    | 1,844,202                            | 1,844,202                        | 1,866,000                      |
| 101-000-403.000          | PERSONAL PROPERTY TAXES    | 24,076              | 20,125                       | 20,135                               | 20,135                           | 20,000                         |
| 101-000-445.000          | PENALTIES & INTEREST       | 12,976              | 16,000                       | 8,592                                | 8,592                            | 8,000                          |
| 101-000-447.000          | ADMINISTRATION FEE         | 77,149              | 78,000                       | 81,865                               | 81,865                           | 80,000                         |
| 101-000-478.000          | PERMIT FEES                | 20,668              | 14,000                       | 20,415                               | 20,415                           | 14,000                         |
| 101-000-574.000          | REVENUE SHARING            | 90,181              | 83,000                       | 63,509                               | 63,509                           | 72,000                         |
| 101-000-577.000          | LIQUOR LICENSE FEES        | 9,859               | 12,100                       | 12,014                               | 12,014                           | 10,000                         |
| 101-000-579.000          | GRANTS RECEIVED            | 41,316              | 13,230                       | 40,175                               | 40,175                           |                                |
| 101-000-607.000          | FRANCHISE FEES             | 42,610              | 23,500                       | 33,395                               | 33,395                           | 38,000                         |
| 101-000-614.000          | SCHOOL TAX COLLECTION FEE  | 3,204               | 3,212                        | 3,212                                | 3,212                            | 3,200                          |
| 101-000-615.000          | PARKING LOT FEES           | 17,046              | 13,000                       | 7,979                                | 6,746                            |                                |
| 101-000-650.000          | CHAIN FERRY FEES           | 24,980              | 3,000                        |                                      |                                  |                                |
| 101-000-651.000          | OVAL BEACH FEES            | 475,779             | 400,000                      | 518,432                              | 520,000                          | 225,000                        |
| 101-000-652.000          | OVAL CONCESSION            | 121,267             | 115,000                      | 99,185                               | 100,000                          | 50,000                         |
| 101-000-653.000          | BOAT RAMP FEES             | 2,538               | 2,000                        | 732                                  | 732                              | 700                            |
| 101-000-654.000          | GAZEBO FEES                | 1,500               | 2,000                        | 1,000                                | 1,000                            | 1,500                          |
| 101-000-655.000          | POLICE & ORDINANCE FEES    | 6,053               | 6,500                        | 6,552                                | 7,000                            | 3,500                          |
| 101-000-665.000          | INTEREST EARNED            | 66,422              | 32,000                       | 45,487                               | 55,000                           | 15,000                         |
| 101-000-667.000          | STREET END & PROPERTY FEES | 23,371              | 30,000                       | 35,141                               | 35,141                           | 20,000                         |
| 101-000-670.000          | BOAT SLIP FEES             | 19,831              | 19,000                       | 17,156                               | 17,156                           | 17,000                         |
| 101-000-674.000          | MISC DONATIONS & INCOME    | 11,746              | 33,000                       | 32,801                               | 32,801                           | 1,000                          |
| 101-000-682.000          | USE TAX & ELECTION FEES    | 16,964              | 16,000                       | 20,986                               | 20,986                           | 12,000                         |
| Totals for dept 000 -    |                            | 2,871,057           | 2,774,667                    | 2,912,965                            | 2,924,076                        | 2,456,900                      |
| TOTAL ESTIMATED REVENUES |                            | 2,871,057           | 2,774,667                    | 2,912,965                            | 2,924,076                        | 2,456,900                      |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                     | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|-------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>         |                       |                     |                              |                                      |                                  |                                |
| Dept 101 - COUNCIL            |                       |                     |                              |                                      |                                  |                                |
| 101-101-702.000               | SALARY                | 7,900               | 8,550                        | 5,463                                | 8,550                            | 8,600                          |
| 101-101-720.000               | FRINGE BENEFITS       | 679                 | 1,000                        | 443                                  | 750                              | 860                            |
| 101-101-801.000               | CONTRACTUAL SERVICES  | 2,392               | 2,900                        | 1,705                                | 2,900                            | 2,000                          |
| 101-101-803.000               | LEGAL FEES            | 18,000              | 20,000                       | 25,306                               | 30,000                           | 20,000                         |
| 101-101-831.000               | CEMETERY FEES         |                     | 5,750                        |                                      | 5,750                            | 5,750                          |
| 101-101-860.000 *             | EDUCATIONAL TRAINING  |                     | 2,750                        | 2,308                                | 2,308                            | 5,500                          |
| 101-101-882.000 *             | EVENTS/SERVICES       | 4,898               | 6,600                        | 5,471                                | 5,471                            | 6,600                          |
| 101-101-900.000               | PRINTING & PUBLISHING | 15                  | 500                          |                                      | 250                              | 250                            |
| 101-101-908.000               | DUES & PUBLICATIONS   | 924                 | 1,000                        | 946                                  | 946                              | 1,000                          |
| 101-101-913.000               | INSURANCE             | 2,300               | 2,500                        | 2,500                                | 2,500                            | 2,500                          |
| Totals for dept 101 - COUNCIL |                       | 37,108              | 51,550                       | 44,142                               | 59,425                           | 53,060                         |

\* NOTES TO BUDGET: DEPARTMENT 101 COUNCIL

|         |                                              |  |  |  |  |       |
|---------|----------------------------------------------|--|--|--|--|-------|
| 860.000 | EDUCATIONAL TRAINING                         |  |  |  |  | 3,000 |
|         | MARILYNN SEMONICA PRIORITY SETTING FACILATOR |  |  |  |  |       |
| 882.000 | EVENTS/SERVICES                              |  |  |  |  |       |
|         | FIREWORKS                                    |  |  |  |  |       |
|         | 4TH JULY INTERURBAN                          |  |  |  |  |       |
|         | GARDEN CLUB                                  |  |  |  |  |       |
|         | ART CLUB                                     |  |  |  |  |       |
|         | DEPT '101' TOTAL                             |  |  |  |  | 3,000 |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                                 | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|-------------------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>                     |                       |                     |                              |                                      |                                  |                                |
| Dept 173 - CITY ADMINISTRATION            |                       |                     |                              |                                      |                                  |                                |
| 101-173-702.000                           | SALARY/WAGES          | 101,649             | 106,000                      | 100,393                              | 106,000                          | 109,000                        |
| 101-173-720.000                           | FRINGE BENEFITS       | 40,477              | 40,000                       | 39,426                               | 42,000                           | 41,000                         |
| 101-173-727.000                           | OFFICE SUPPLIES       | 1,362               | 1,800                        | 589                                  | 1,800                            | 1,500                          |
| 101-173-801.000 *                         | CONTRACTUAL SERVICES  | 14,049              | 15,000                       | 16,507                               | 18,000                           | 26,000                         |
| 101-173-802.000                           | AUDIT                 | 9,850               | 10,000                       | 9,850                                | 9,850                            | 10,000                         |
| 101-173-803.000                           | LEGAL FEES            | 15,281              | 20,000                       | 17,843                               | 20,000                           | 20,000                         |
| 101-173-850.000                           | TELEPHONES            | 1,434               | 1,500                        | 1,649                                | 1,800                            | 2,500                          |
| 101-173-860.000 *                         | EDUCATIONAL TRAINING  | 24                  | 750                          | 15                                   | 15                               | 3,000                          |
| 101-173-900.000                           | PRINTING & PUBLISHING |                     | 500                          | 46                                   | 500                              | 100                            |
| 101-173-910.000                           | INSURANCE             | 2,000               | 2,100                        | 2,100                                | 2,100                            | 2,100                          |
| 101-173-970.000                           | CAPITAL OUTLAY        |                     | 1,500                        | 1,500                                | 1,500                            | 1,500                          |
| Totals for dept 173 - CITY ADMINISTRATION |                       | 186,126             | 199,150                      | 189,918                              | 203,565                          | 216,700                        |

\* NOTES TO BUDGET: DEPARTMENT 173 CITY ADMINISTRATION

|         |                                                                     |  |  |  |  |        |
|---------|---------------------------------------------------------------------|--|--|--|--|--------|
| 801.000 | CONTRACTUAL SERVICES                                                |  |  |  |  | 12,000 |
|         | NEW SERVER                                                          |  |  |  |  | 14,000 |
|         | COPIER LEASE & COMPUTER SERVICES MONTHLY<br>ACCOUNT '801.000' TOTAL |  |  |  |  | 26,000 |
| 860.000 | EDUCATIONAL TRAINING                                                |  |  |  |  | 2,000  |
|         | PERFORMANCE APPRAISAL FACILITATOR P. LETZMAN<br>DEPT '173' TOTAL    |  |  |  |  | 28,000 |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                        | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|----------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>            |                       |                     |                              |                                      |                                  |                                |
| Dept 215 - CITY CLERK            |                       |                     |                              |                                      |                                  |                                |
| 101-215-702.000                  | SALARY/WAGES          | 53,132              | 64,000                       | 76,049                               | 76,049                           | 56,000                         |
| 101-215-720.000                  | FRINGE BENEFITS       | 33,183              | 25,500                       | 28,659                               | 28,659                           | 25,500                         |
| 101-215-727.000                  | OFFICE SUPPLIES       | 957                 | 1,000                        | 1,021                                | 1,021                            | 1,000                          |
| 101-215-801.000                  | CONTRACTUAL SERVICES  | 228                 | 250                          | 235                                  | 235                              | 250                            |
| 101-215-803.000                  | LEGAL FEES            | 655                 | 1,000                        | 282                                  | 282                              | 500                            |
| 101-215-820.000 *                | ELECTIONS             | 6,136               | 10,000                       | 4,335                                | 10,000                           | 12,500                         |
| 101-215-850.000                  | TELEPHONES            | 492                 | 600                          | 451                                  | 600                              | 625                            |
| 101-215-860.000                  | EDUCATIONAL TRAINING  | 778                 | 1,000                        | 422                                  | 422                              | 3,000                          |
| 101-215-900.000                  | PRINTING & PUBLISHING |                     | 500                          |                                      | 500                              | 500                            |
| 101-215-970.000 *                | CAPITAL OUTLAY        | 960                 | 1,500                        |                                      |                                  | 1,500                          |
| Totals for dept 215 - CITY CLERK |                       | 96,521              | 105,350                      | 111,454                              | 117,768                          | 101,375                        |

\* NOTES TO BUDGET: DEPARTMENT 215 CITY CLERK

|         |                                      |  |  |  |  |        |
|---------|--------------------------------------|--|--|--|--|--------|
| 820.000 | ELECTIONS                            |  |  |  |  | 12,500 |
|         | COVID EXPENSE INCREASE FOR ELECTIONS |  |  |  |  |        |
| 970.000 | CAPITAL OUTLAY                       |  |  |  |  | 1,500  |
|         | NEW COMPUTER                         |  |  |  |  |        |
|         | DEPT '215' TOTAL                     |  |  |  |  | 14,000 |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                            | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|--------------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS                       |                       |                     |                              |                                      |                                  |                                |
| Dept 253 - CITY TREASURER            |                       |                     |                              |                                      |                                  |                                |
| 101-253-702.000                      | SALARY/WAGES          | 69,325              | 69,800                       | 66,036                               | 69,800                           | 72,000                         |
| 101-253-720.000                      | FRINGE BENEFITS       | 35,071              | 26,000                       | 24,736                               | 24,736                           | 27,500                         |
| 101-253-727.000                      | OFFICE SUPPLIES       | 2,486               | 2,500                        | 2,169                                | 2,500                            | 2,500                          |
| 101-253-801.000 *                    | CONTRACTUAL SERVICES  | 3,085               | 4,000                        | 3,821                                | 4,000                            | 4,000                          |
| 101-253-803.000                      | LEGAL FEES            |                     | 1,000                        |                                      | 500                              | 1,000                          |
| 101-253-850.000                      | TELEPHONE             | 487                 | 650                          | 447                                  | 650                              | 700                            |
| 101-253-860.000                      | EDUCATIONAL TRAINING  | 1,828               | 2,000                        | 1,370                                | 2,000                            | 2,000                          |
| 101-253-900.000                      | PRINTING & PUBLISHING | 25                  | 750                          |                                      | 500                              | 500                            |
| 101-253-913.000                      | INSURANCE             | 700                 | 1,000                        | 1,000                                | 1,000                            | 1,000                          |
| 101-253-970.000                      | CAPITAL OUTLAY        | 2,186               | 1,000                        | 1,000                                | 1,000                            | 1,000                          |
| Totals for dept 253 - CITY TREASURER |                       | 115,193             | 108,700                      | 100,579                              | 106,686                          | 112,200                        |

\* NOTES TO BUDGET: DEPARTMENT 253 CITY TREASURER

|         |                          |  |  |  |  |       |
|---------|--------------------------|--|--|--|--|-------|
| 801.000 | CONTRACTUAL SERVICES     |  |  |  |  |       |
|         | BSA SOFTWARE MAINTENANCE |  |  |  |  | 4,000 |
|         | DEPT '253' TOTAL         |  |  |  |  | 4,000 |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                       | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|---------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>           |                       |                     |                              |                                      |                                  |                                |
| Dept 257 - ASSESSING            |                       |                     |                              |                                      |                                  |                                |
| 101-257-702.000                 | SALARY                | 700                 | 1,350                        | 1,200                                | 1,200                            | 1,350                          |
| 101-257-720.000                 | FRINGE BENEFITS       | 54                  | 175                          | 92                                   | 92                               | 175                            |
| 101-257-727.000                 | OFFICE SUPPLIES       | 1,140               | 1,200                        | 1,004                                | 1,200                            | 1,200                          |
| 101-257-801.000 *               | CONTRACTUAL SERVICES  | 31,438              | 33,500                       | 32,322                               | 33,500                           | 34,500                         |
| 101-257-804.000                 | BOARD OF REVIEW       | 170                 | 275                          | 282                                  | 282                              | 300                            |
| 101-257-807.000                 | TRIBUNAL CHARGEBACKS  | 2,015               | 4,000                        | 270                                  | 270                              | 3,000                          |
| 101-257-850.000                 | TELEPHONES            | 492                 | 650                          | 451                                  | 650                              | 650                            |
| 101-257-860.000                 | EDUCATIONAL TRAINING  | 210                 | 1,200                        | 246                                  | 246                              | 3,000                          |
| 101-257-900.000                 | PRINTING & PUBLISHING | 785                 | 1,000                        | 126                                  | 1,000                            | 500                            |
| 101-257-970.000                 | CAPITAL OUTLAY        |                     | 1,000                        |                                      |                                  | 1,000                          |
| Totals for dept 257 - ASSESSING |                       | 37,004              | 44,350                       | 35,993                               | 38,440                           | 45,675                         |

\* NOTES TO BUDGET: DEPARTMENT 257 ASSESSING

|         |                      |  |  |  |  |        |
|---------|----------------------|--|--|--|--|--------|
| 801.000 | CONTRACTUAL SERVICES |  |  |  |  |        |
|         | ASSESSOR CONTRACT    |  |  |  |  | 34,500 |
|         | DEPT '257' TOTAL     |  |  |  |  | 34,500 |



BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                       | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|---------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>           |                       |                     |                              |                                      |                                  |                                |
| Dept 265 - CITY HALL            |                       |                     |                              |                                      |                                  |                                |
| 101-265-702.000                 | SALARY/WAGES          | 4,974               | 8,000                        | 4,037                                | 8,000                            | 8,000                          |
| 101-265-720.000                 | FRINGE BENEFITS       | 6,924               | 8,000                        | 2,569                                | 8,000                            | 8,000                          |
| 101-265-730.000                 | SUPPLIES              | 484                 | 650                          | 532                                  | 650                              | 650                            |
| 101-265-801.000 *               | CONTRACTUAL SERVICES  | 3,989               | 4,000                        | 2,163                                | 4,000                            | 3,500                          |
| 101-265-850.000                 | TELEPHONE             | 480                 | 500                          | 651                                  | 750                              | 500                            |
| 101-265-900.000                 | PRINTING & PUBLISHING |                     | 150                          |                                      | 25                               | 150                            |
| 101-265-913.000                 | INSURANCE             | 1,150               | 1,200                        | 1,200                                | 1,200                            | 1,200                          |
| 101-265-920.000                 | UTILITIES             | 4,002               | 4,400                        | 3,680                                | 4,400                            | 4,400                          |
| 101-265-930.000                 | REPAIRS & MAINTENANCE | 2,000               | 2,000                        | 848                                  | 200                              | 2,000                          |
| 101-265-946.000                 | EQUIPMENT RENTAL      | 668                 | 1,000                        | 257                                  | 1,000                            | 750                            |
| 101-265-970.000 *               | CAPITAL OUTLAY        |                     | 50,000                       |                                      |                                  | 150,000                        |
| Totals for dept 265 - CITY HALL |                       | 24,671              | 79,900                       | 15,937                               | 28,225                           | 179,150                        |

\* NOTES TO BUDGET: DEPARTMENT 265 CITY HALL

|         |                         |  |  |  |  |         |
|---------|-------------------------|--|--|--|--|---------|
| 801.000 | CONTRACTUAL SERVICES    |  |  |  |  | 3,000   |
|         | FIRE ALARM & ELEVATOR   |  |  |  |  | 500     |
|         | OTHER                   |  |  |  |  |         |
|         | ACCOUNT '801.000' TOTAL |  |  |  |  | 3,500   |
| 970.000 | CAPITAL OUTLAY          |  |  |  |  | 20,000  |
|         | TECHNOLOGY UPSTAIRS     |  |  |  |  | 130,000 |
|         | STRUCTURAL              |  |  |  |  |         |
|         | ACCOUNT '970.000' TOTAL |  |  |  |  | 150,000 |
|         | DEPT '265' TOTAL        |  |  |  |  | 153,500 |

## BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                     | DESCRIPTION      | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|-------------------------------|------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>         |                  |                     |                              |                                      |                                  |                                |
| Dept 301 - SHERIFF            |                  |                     |                              |                                      |                                  |                                |
| 101-301-702.000               | WAGES DEPUTIES   | 308,709             | 310,000                      | 282,983                              | 310,000                          | 310,000                        |
| 101-301-702.001               | OVERTIME         |                     | 10,000                       |                                      | 10,000                           | 10,000                         |
| 101-301-702.002               | RESERVE OFFICERS | 10,656              | 10,000                       | 6,344                                | 10,000                           | 10,000                         |
| 101-301-748.000               | FUEL & OILS      | 8,500               | 9,000                        | 34                                   | 9,000                            | 9,000                          |
| 101-301-803.000               | LEGAL FEES       | 750                 | 5,000                        | 1,140                                | 5,000                            | 5,000                          |
| 101-301-882.000               | EVENTS/SERVICES  | 584                 | 1,000                        | 729                                  | 1,000                            | 1,000                          |
| 101-301-946.000               | EQUIPMENT RENTAL | 34,000              | 35,000                       |                                      | 35,000                           | 35,000                         |
| Totals for dept 301 - SHERIFF |                  | 363,199             | 380,000                      | 291,230                              | 380,000                          | 380,000                        |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                          | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|------------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>              |                       |                     |                              |                                      |                                  |                                |
| Dept 441 - PUBLIC WORKS            |                       |                     |                              |                                      |                                  |                                |
| 101-441-702.000                    | SALARY/WAGES          | 81,166              | 120,000                      | 81,395                               | 120,000                          | 100,000                        |
| 101-441-720.000                    | FRINGE BENEFITS       | 99,701              | 75,000                       | 89,181                               | 110,000                          | 100,000                        |
| 101-441-730.000                    | SUPPLIES              | 5,473               | 3,600                        | 4,601                                | 4,601                            | 4,000                          |
| 101-441-740.000                    | UNIFORMS              | 1,573               | 3,000                        | 1,784                                | 3,000                            | 3,000                          |
| 101-441-755.000                    | TOOLS                 | 1,076               | 1,500                        | 1,742                                | 1,742                            | 3,000                          |
| 101-441-799.000                    | PARKWAY TREES         | 1,464               | 3,500                        | 1,337                                | 2,000                            | 2,000                          |
| 101-441-801.000 *                  | CONTRACTUAL SERVICES  | 50,999              | 50,000                       | 74,202                               | 100,000                          | 76,000                         |
| 101-441-805.000                    | HOLIDAY LIGHTING      | 11,855              | 28,100                       | 21,736                               | 21,736                           | 14,500                         |
| 101-441-860.000                    | EDUCATIONAL TRAINING  | 428                 | 1,000                        | 245                                  | 500                              | 500                            |
| 101-441-882.000                    | EVENTS/SERVICES       | 403                 | 500                          | 175                                  | 500                              | 500                            |
| 101-441-900.000                    | PRINTING & PUBLISHING | 438                 | 500                          | 395                                  | 500                              | 500                            |
| 101-441-913.000                    | INSURANCE             | 4,000               | 4,250                        | 4,250                                | 4,250                            | 4,350                          |
| 101-441-920.000                    | UTILITIES             | 2,437               | 2,700                        | 1,788                                | 2,700                            | 2,700                          |
| 101-441-926.000                    | STREET LIGHTS         | 25,380              | 25,000                       | 22,366                               | 25,000                           | 25,000                         |
| 101-441-930.000                    | REPAIRS & MAINTENANCE | 1,475               | 1,500                        | 900                                  | 1,500                            | 1,500                          |
| 101-441-932.000                    | SIDEWALK REPAIRS      | 5,254               | 6,000                        | 5,332                                | 5,332                            | 5,000                          |
| 101-441-945.000                    | CAPITAL OUTLAY        |                     | 34,150                       | 5,148                                | 10,000                           |                                |
| 101-441-946.000                    | EQUIPMENT RENTAL      | 92,083              | 100,000                      | 65,014                               | 80,000                           | 100,000                        |
| 101-441-960.000                    | SIGNS                 | 5,002               | 2,000                        | 3,383                                | 3,383                            | 2,000                          |
| Totals for dept 441 - PUBLIC WORKS |                       | 390,207             | 462,300                      | 384,974                              | 496,744                          | 444,550                        |

\* NOTES TO BUDGET: DEPARTMENT 441 PUBLIC WORKS

|         |                      |  |  |  |  |        |
|---------|----------------------|--|--|--|--|--------|
| 801.000 | CONTRACTUAL SERVICES |  |  |  |  | 20,000 |
|         | PROJECT ADMIN        |  |  |  |  |        |
|         | DEPT '441' TOTAL     |  |  |  |  | 20,000 |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                             | DESCRIPTION               | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|---------------------------------------|---------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>                 |                           |                     |                              |                                      |                                  |                                |
| Dept 721 - PLANNING/ZONING            |                           |                     |                              |                                      |                                  |                                |
| 101-721-702.000                       | SALARY/WAGES              | 36,604              | 38,500                       | 35,843                               | 38,500                           | 41,000                         |
| 101-721-720.000                       | FRINGE BENEFITS           | 22,232              | 22,500                       | 21,671                               | 22,500                           | 24,000                         |
| 101-721-727.000                       | OFFICE SUPPLIES           | 1,496               | 1,000                        | 989                                  | 1,000                            | 1,000                          |
| 101-721-801.000 *                     | CONTRACTUAL SERVICES      | 4,418               | 4,500                        | 2,225                                | 4,500                            | 4,000                          |
| 101-721-803.000                       | LEGAL FEES                | 6,321               | 7,200                        | 3,571                                | 7,200                            | 6,500                          |
| 101-721-850.000                       | TELEPHONES                | 492                 | 550                          | 451                                  | 550                              | 575                            |
| 101-721-860.000                       | EDUCATIONAL TRAINING      | 1,070               | 1,200                        | 474                                  | 1,200                            | 1,200                          |
| 101-721-900.000                       | PRINTING & PUBLISHING     | 545                 | 1,000                        | 943                                  | 1,000                            | 1,000                          |
| 101-721-908.000                       | DUES, FEES & PUBLICATIONS | 116                 | 500                          |                                      | 500                              | 500                            |
| 101-721-913.000                       | INSURANCE                 |                     | 2,200                        | 1,287                                | 1,287                            | 2,000                          |
| 101-721-970.000 *                     | CAPITAL OUTLAY            |                     | 1,500                        |                                      | 1,500                            | 1,500                          |
| Totals for dept 721 - PLANNING/ZONING |                           | 73,294              | 80,650                       | 67,454                               | 79,737                           | 83,275                         |

\* NOTES TO BUDGET: DEPARTMENT 721 PLANNING/ZONING

|         |                                      |  |  |  |  |       |
|---------|--------------------------------------|--|--|--|--|-------|
| 801.000 | CONTRACTUAL SERVICES                 |  |  |  |  | 4,000 |
|         | FIRE INSPECTIONS & ORDINANCE UPDATES |  |  |  |  |       |
| 970.000 | CAPITAL OUTLAY                       |  |  |  |  | 1,500 |
|         | TECHNOLOGY                           |  |  |  |  |       |
|         | DEPT '721' TOTAL                     |  |  |  |  | 5,500 |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                                          | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|----------------------------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>                              |                       |                     |                              |                                      |                                  |                                |
| Dept 723 - HISTORIC DISTRICT COMMISSION            |                       |                     |                              |                                      |                                  |                                |
| 101-723-702.000                                    | SALARY                | 24,623              | 26,500                       | 24,216                               | 26,500                           | 27,250                         |
| 101-723-720.000                                    | FRINGE BENEFITS       | 14,902              | 16,000                       | 14,467                               | 16,000                           | 16,500                         |
| 101-723-727.000                                    | OFFICE SUPPLIES       | 803                 | 1,200                        | 612                                  | 1,200                            | 1,000                          |
| 101-723-801.000                                    | CONTRACTUAL SERVICES  | 564                 | 1,000                        | 307                                  | 1,000                            | 1,000                          |
| 101-723-803.000                                    | LEGAL FEES            | 747                 | 1,500                        |                                      | 500                              | 1,500                          |
| 101-723-850.000                                    | TELEPHONES            | 480                 | 500                          | 440                                  | 500                              | 525                            |
| 101-723-860.000                                    | EDUCATIONAL TRAINING  | 65                  | 1,000                        | 145                                  | 500                              | 1,000                          |
| 101-723-900.000                                    | PRINTING & PUBLISHING |                     | 300                          |                                      | 200                              | 300                            |
| 101-723-908.000                                    | DUES & PUBLICATIONS   |                     | 250                          |                                      | 200                              | 250                            |
| Totals for dept 723 - HISTORIC DISTRICT COMMISSION |                       | 42,184              | 48,250                       | 40,187                               | 46,600                           | 49,325                         |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                    | DESCRIPTION          | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|------------------------------|----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS               |                      |                     |                              |                                      |                                  |                                |
| Dept 730 - HARBOR            |                      |                     |                              |                                      |                                  |                                |
| 101-730-801.000              | CONTRACTUAL SERVICES | 1,205               | 6,000                        | 6,650                                | 6,650                            | 3,000                          |
| 101-730-803.000              | LEGAL FEES           |                     | 500                          |                                      | 500                              |                                |
| 101-730-931.000              | WATERWAYS REPAIR     |                     | 500                          |                                      | 500                              |                                |
| Totals for dept 730 - HARBOR |                      | 1,205               | 7,000                        | 6,650                                | 7,650                            | 3,000                          |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                                | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|------------------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>                    |                       |                     |                              |                                      |                                  |                                |
| Dept 751 - PARKS & RECREATION            |                       |                     |                              |                                      |                                  |                                |
| 101-751-702.000                          | SALARY/WAGES          | 52,665              | 61,500                       | 56,982                               | 61,500                           | 64,000                         |
| 101-751-720.000                          | FRINGE BENEFITS       | 53,948              | 36,000                       | 24,456                               | 36,000                           | 36,500                         |
| 101-751-730.000                          | SUPPLIES              | 19,296              | 16,000                       | 14,870                               | 16,000                           | 16,000                         |
| 101-751-801.000                          | CONTRACTAUL SERVICES  | 12,324              | 14,500                       | 4,992                                | 10,000                           | 12,500                         |
| 101-751-809.000                          | GRANT PROJECTS        | 145,649             | 180,000                      | 71,790                               | 71,790                           |                                |
| 101-751-819.000                          | CHAIN FERRY REPAIRS   |                     | 3,000                        |                                      |                                  | 3,000                          |
| 101-751-900.000                          | PRINTING & PUBLISHING | 115                 | 250                          |                                      | 200                              | 500                            |
| 101-751-913.000                          | INSURANCE             | 2,200               | 2,200                        | 2,200                                | 2,200                            | 2,400                          |
| 101-751-920.000                          | UTILITIES             | 20,644              | 22,000                       | 18,058                               | 22,000                           | 22,000                         |
| 101-751-928.000                          | TRASH                 | 6,297               | 7,000                        | 3,049                                | 7,000                            | 7,000                          |
| 101-751-930.000                          | REPAIRS & MAINTENANCE | 5,150               | 5,000                        | 1,727                                | 5,000                            | 5,000                          |
| 101-751-946.000                          | EQUIPMENT RENTAL      | 38,000              | 38,000                       | 33,198                               | 39,000                           | 38,000                         |
| 101-751-960.000                          | SIGNS                 | 20                  | 500                          |                                      | 500                              | 500                            |
| 101-751-970.000 *                        | CAPITAL OUTLAY        |                     | 510,000                      | 1,900                                | 25,000                           | 260,000                        |
| Totals for dept 751 - PARKS & RECREATION |                       | 356,308             | 895,950                      | 233,222                              | 296,190                          | 467,400                        |

\* NOTES TO BUDGET: DEPARTMENT 751 PARKS & RECREATION

|         |                                  |  |  |  |  |         |
|---------|----------------------------------|--|--|--|--|---------|
| 970.000 | CAPITAL OUTLAY                   |  |  |  |  |         |
|         | WICKS PARK PERFORMANCE STRUCTURE |  |  |  |  | 180,000 |
|         | MT BALDHEAD RADAR BLDG REMOVAL   |  |  |  |  | 50,000  |
|         | MT BALDHEAD STAIRS REPAIR        |  |  |  |  | 30,000  |
|         | ACCOUNT '970.000' TOTAL          |  |  |  |  | 260,000 |
|         | DEPT '751' TOTAL                 |  |  |  |  | 260,000 |

## BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                        | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|----------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS                   |                       |                     |                              |                                      |                                  |                                |
| Dept 756 - OVAL BEACH            |                       |                     |                              |                                      |                                  |                                |
| 101-756-702.000                  | SALARY/WAGES          | 67,131              | 86,000                       | 64,484                               | 84,000                           | 72,000                         |
| 101-756-720.000                  | FRINGE BENEFITS       | 18,142              | 41,500                       | 16,030                               | 35,000                           | 30,000                         |
| 101-756-730.000                  | SUPPLIES              | 4,992               | 4,200                        | 5,798                                | 6,600                            | 5,000                          |
| 101-756-801.000                  | CONTRACTUAL SERVICES  | 14,340              | 16,000                       | 7,041                                | 10,000                           | 16,000                         |
| 101-756-850.000                  | TELEPHONE             | 3,070               | 3,000                        | 2,145                                | 3,000                            | 3,000                          |
| 101-756-860.000                  | EDUCATIONAL TRAINING  | 474                 | 500                          | 60                                   | 500                              | 500                            |
| 101-756-900.000                  | PRINTING & PUBLISHING | 2,196               | 2,000                        | 2,054                                | 2,054                            | 1,250                          |
| 101-756-913.000                  | INSURANCE             | 3,600               | 3,800                        | 3,800                                | 3,800                            | 3,800                          |
| 101-756-920.000                  | UTILITIES             | 3,769               | 5,000                        | 2,704                                | 5,000                            | 4,500                          |
| 101-756-930.000                  | REPAIRS & MAINTENANCE | 2,637               | 3,000                        | 9,690                                | 9,690                            | 3,000                          |
| 101-756-946.000                  | EQUIPMENT RENTAL      | 18,317              | 35,000                       | 17,886                               | 22,000                           | 25,000                         |
| 101-756-960.000                  | SIGNS                 | 650                 | 650                          |                                      | 500                              | 500                            |
| 101-756-970.000                  | CAPITAL OUTLAY        | 1,366               |                              |                                      |                                  |                                |
| Totals for dept 756 - OVAL BEACH |                       | 140,684             | 200,650                      | 131,692                              | 182,144                          | 164,550                        |



## BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                             | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|---------------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS                        |                       |                     |                              |                                      |                                  |                                |
| Dept 758 - OVAL CONCESSION            |                       |                     |                              |                                      |                                  |                                |
| 101-758-702.000                       | SALARY                | 24,597              | 26,000                       | 16,321                               | 22,000                           | 10,000                         |
| 101-758-720.000                       | FRINGE BENEFITS       | 4,382               | 6,500                        | 3,278                                | 6,500                            | 3,500                          |
| 101-758-730.000                       | SUPPLIES              | 47,894              | 50,000                       | 28,915                               | 40,000                           | 20,000                         |
| 101-758-801.000                       | CONTRACTUAL SERVICES  | 1,595               | 2,000                        | 2,071                                | 3,000                            | 1,600                          |
| 101-758-850.000                       | TELEPHONES            | 362                 | 550                          |                                      | 500                              | 500                            |
| 101-758-860.000                       | EDUCATIONAL TRAINING  |                     | 500                          |                                      | 500                              | 500                            |
| 101-758-920.000                       | UTILITIES             |                     | 1,000                        |                                      | 1,000                            | 500                            |
| 101-758-930.000                       | REPAIRS & MAINTENANCE | 231                 | 1,000                        | 51                                   | 500                              | 500                            |
| 101-758-960.000                       | SIGNS                 | 43                  | 500                          |                                      | 250                              | 500                            |
| 101-758-970.000                       | CAPITAL OUTLAY        |                     | 5,000                        |                                      | 5,000                            | 500                            |
| Totals for dept 758 - OVAL CONCESSION |                       | 79,104              | 93,050                       | 50,636                               | 79,250                           | 38,100                         |

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BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                               | DESCRIPTION           | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|-----------------------------------------|-----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS                          |                       |                     |                              |                                      |                                  |                                |
| Dept 760 - SPEAR BOAT LAUNCH            |                       |                     |                              |                                      |                                  |                                |
| 101-760-801.000                         | CONTRACTUAL SERVICES  | 1,001               | 2,000                        | 336                                  | 1,000                            | 1,000                          |
| 101-760-900.000                         | PRINTING & PUBLISHING | 298                 | 250                          |                                      |                                  | 250                            |
| Totals for dept 760 - SPEAR BOAT LAUNCH |                       | <u>1,299</u>        | <u>2,250</u>                 | <u>336</u>                           | <u>1,000</u>                     | <u>1,250</u>                   |

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BUDGET REPORT FOR CITY OF SAUGATUCK  
 Fund: 101 GENERAL FUND

Calculations as of 06/30/2020

| GL NUMBER                                 | DESCRIPTION               | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|-------------------------------------------|---------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS                            |                           |                     |                              |                                      |                                  |                                |
| Dept 965 - TRANSFERS                      |                           |                     |                              |                                      |                                  |                                |
| 101-965-998.202                           | TRANSFER TO MAJOR STREETS |                     |                              |                                      |                                  | 86,500                         |
| 101-965-998.203                           | TRANSFER TO LOCAL STREETS |                     |                              |                                      |                                  | 30,790                         |
| Totals for dept 965 - TRANSFERS           |                           |                     |                              |                                      |                                  | 117,290                        |
| TOTAL APPROPRIATIONS                      |                           | 1,966,148           | 2,759,100                    | 1,720,478                            | 2,123,424                        | 2,456,900                      |
| NET OF REVENUES/APPROPRIATIONS - FUND 101 |                           | 904,909             | 15,567                       | 1,192,487                            | 800,652                          |                                |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 202 MAJOR STREETS

Calculations as of 06/30/2020

| GL NUMBER                       | DESCRIPTION                | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|---------------------------------|----------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>ESTIMATED REVENUES</b>       |                            |                     |                              |                                      |                                  |                                |
| Dept 000                        |                            |                     |                              |                                      |                                  |                                |
| 202-000-538.000                 | COUNTY ROAD MILLAGE        | 75,780              | 76,000                       | 81,623                               | 81,623                           | 80,000                         |
| 202-000-546.000                 | ACT 51 FEES                | 110,109             | 95,000                       | 88,667                               | 95,000                           | 82,500                         |
| 202-000-665.000                 | INTEREST                   | 8,056               | 5,000                        | 5,999                                | 6,600                            | 1,000                          |
| 202-000-697.000                 | TRANSFER FROM FUND BALANCE |                     |                              |                                      |                                  | 148,000                        |
| 202-000-699.000                 | DUE FROM LS & GF           |                     |                              |                                      |                                  | 155,600                        |
| Totals for dept 000 -           |                            | <u>193,945</u>      | <u>176,000</u>               | <u>176,289</u>                       | <u>183,223</u>                   | <u>467,100</u>                 |
| <b>TOTAL ESTIMATED REVENUES</b> |                            | <b>193,945</b>      | <b>176,000</b>               | <b>176,289</b>                       | <b>183,223</b>                   | <b>467,100</b>                 |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 202 MAJOR STREETS

Calculations as of 06/30/2020

| GL NUMBER                                             | DESCRIPTION                       | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|-------------------------------------------------------|-----------------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>                                 |                                   |                     |                              |                                      |                                  |                                |
| Dept 463 - ROUTINE MAINTENANCE                        |                                   |                     |                              |                                      |                                  |                                |
| 202-463-702.000                                       | SALARY/WAGES                      | 10,393              | 13,500                       | 12,774                               | 13,500                           | 15,100                         |
| 202-463-720.000                                       | FRINGE BENEFITS                   | 7,358               | 9,350                        | 6,675                                | 9,350                            | 10,000                         |
| 202-463-727.000                                       | SUPPLIES                          | 1,589               | 2,000                        | 825                                  | 2,000                            | 2,000                          |
| 202-463-801.000 *                                     | CONTRACTUAL SERVICES              | 636,599             | 85,650                       | 8,775                                | 50,000                           | 375,000                        |
| 202-463-930.000                                       | REPAIRS & MAINTENANCE             | 2,258               | 2,500                        | 528                                  | 1,500                            | 2,500                          |
| 202-463-946.000                                       | EQUIPMENT RENTAL                  | 15,776              | 15,500                       | 8,596                                | 12,500                           | 15,500                         |
| Totals for dept 463 - ROUTINE MAINTENANCE             |                                   | 673,973             | 128,500                      | 38,173                               | 88,850                           | 420,100                        |
| * NOTES TO BUDGET: DEPARTMENT 463 ROUTINE MAINTENANCE |                                   |                     |                              |                                      |                                  |                                |
| 801.000                                               | CONTRACTUAL SERVICES              |                     |                              |                                      |                                  | 350,000                        |
|                                                       | CAMPBELL RD PARK ST TO MANCHESTER |                     |                              |                                      |                                  |                                |
|                                                       | DEPT '463' TOTAL                  |                     |                              |                                      |                                  | 350,000                        |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 202 MAJOR STREETS

Calculations as of 06/30/2020

| GL NUMBER                                        | DESCRIPTION        | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|--------------------------------------------------|--------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>                            |                    |                     |                              |                                      |                                  |                                |
| Dept 464 - WINTER MAINTENANCE                    |                    |                     |                              |                                      |                                  |                                |
| 202-464-702.000                                  | SALARY/WAGES       | 8,293               | 15,000                       | 6,838                                | 9,000                            | 15,000                         |
| 202-464-720.000                                  | FRINGE BENEFITS    | 6,948               | 8,000                        | 3,888                                | 8,000                            | 8,000                          |
| 202-464-727.000                                  | SUPPLIES           | 9,500               | 9,500                        | 8,355                                | 9,500                            | 10,000                         |
| 202-464-946.000                                  | EQUIPMENTAL RENTAL | 12,505              | 15,000                       | 6,576                                | 6,576                            | 14,000                         |
| Totals for dept 464 - WINTER MAINTENANCE         |                    | 37,246              | 47,500                       | 25,657                               | 33,076                           | 47,000                         |
| <b>TOTAL APPROPRIATIONS</b>                      |                    | 711,219             | 176,000                      | 63,830                               | 121,926                          | 467,100                        |
| <b>NET OF REVENUES/APPROPRIATIONS - FUND 202</b> |                    | (517,274)           |                              | 112,459                              | 61,297                           |                                |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 203 LOCAL STREETS

Calculations as of 06/30/2020

| GL NUMBER                       | DESCRIPTION              | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|---------------------------------|--------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>ESTIMATED REVENUES</b>       |                          |                     |                              |                                      |                                  |                                |
| Dept 000                        |                          |                     |                              |                                      |                                  |                                |
| 203-000-402.000                 | LOCAL ROAD MILLAGE       | 293,392             | 300,000                      | 306,346                              | 306,346                          | 310,000                        |
| 203-000-445.000                 | PENALTIES & INT ON TAXES | 760                 | 800                          | 510                                  | 510                              | 500                            |
| 203-000-538.000                 | COUNTY ROAD MILLAGE      | 75,806              | 77,000                       | 81,623                               | 81,623                           | 82,500                         |
| 203-000-546.000                 | ACT 51 FEES              | 71,845              | 59,000                       | 54,627                               | 59,000                           | 57,500                         |
| 203-000-665.000                 | INTEREST                 | 15,630              | 5,000                        | 9,885                                | 11,000                           | 1,850                          |
| Totals for dept 000 -           |                          | 457,433             | 441,800                      | 452,991                              | 458,479                          | 452,350                        |
| <b>TOTAL ESTIMATED REVENUES</b> |                          | 457,433             | 441,800                      | 452,991                              | 458,479                          | 452,350                        |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 203 LOCAL STREETS

Calculations as of 06/30/2020

| GL NUMBER                                             | DESCRIPTION                        | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|-------------------------------------------------------|------------------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>                                 |                                    |                     |                              |                                      |                                  |                                |
| Dept 463 - ROUTINE MAINTENANCE                        |                                    |                     |                              |                                      |                                  |                                |
| 203-463-702.000                                       | SALARY/WAGES                       | 10,920              | 17,000                       | 13,195                               | 16,000                           | 17,000                         |
| 203-463-720.000                                       | FRINGE BENEFITS                    | 7,903               | 12,000                       | 6,678                                | 12,000                           | 12,000                         |
| 203-463-727.000                                       | SUPPLIES                           | 1,616               | 2,500                        | 946                                  | 2,500                            | 2,500                          |
| 203-463-801.000 *                                     | CONTRACTUAL SERVICES               | 352,734             | 343,500                      | 49,716                               | 75,000                           | 200,000                        |
| 203-463-930.000                                       | REPAIRS & MAINTENANCE              | 754                 | 1,550                        | 502                                  | 1,550                            | 1,500                          |
| 203-463-946.000                                       | EQUIPMENT RENTAL                   | 18,000              | 18,000                       | 15,577                               | 18,000                           | 18,000                         |
| Totals for dept 463 - ROUTINE MAINTENANCE             |                                    | 391,927             | 394,550                      | 86,614                               | 125,050                          | 251,000                        |
| * NOTES TO BUDGET: DEPARTMENT 463 ROUTINE MAINTENANCE |                                    |                     |                              |                                      |                                  |                                |
| 801.000                                               | CONTRACTUAL SERVICES               |                     |                              |                                      |                                  |                                |
|                                                       | PARK ST MT BALDHEAD TO CITY LIMITS |                     |                              |                                      |                                  | 180,000                        |
|                                                       | MILL STREET MILLINGS               |                     |                              |                                      |                                  | 2,000                          |
|                                                       | ACCOUNT '801.000' TOTAL            |                     |                              |                                      |                                  | 182,000                        |
|                                                       | DEPT '463' TOTAL                   |                     |                              |                                      |                                  | 182,000                        |



BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 203 LOCAL STREETS

Calculations as of 06/30/2020

| GL NUMBER                                | DESCRIPTION      | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|------------------------------------------|------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS                           |                  |                     |                              |                                      |                                  |                                |
| Dept 464 - WINTER MAINTENANCE            |                  |                     |                              |                                      |                                  |                                |
| 203-464-702.000                          | SALARY/WAGES     | 8,905               | 13,500                       | 7,646                                | 8,200                            | 13,500                         |
| 203-464-720.000                          | FRINGE BENEFITS  | 6,708               | 9,250                        | 4,305                                | 9,250                            | 9,250                          |
| 203-464-727.000                          | SUPPLIES         | 13,687              | 8,500                        | 8,499                                | 8,499                            | 10,000                         |
| 203-464-946.000                          | EQUIPMENT RENTAL | 11,285              | 16,000                       | 8,311                                | 8,311                            | 13,000                         |
| Totals for dept 464 - WINTER MAINTENANCE |                  | 40,585              | 47,250                       | 28,761                               | 34,260                           | 45,750                         |

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BUDGET REPORT FOR CITY OF SAUGATUCK  
 Fund: 203 LOCAL STREETS

Calculations as of 06/30/2020

| GL NUMBER                                 | DESCRIPTION               | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|-------------------------------------------|---------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS                            |                           |                     |                              |                                      |                                  |                                |
| Dept 965 - TRANSFERS                      |                           |                     |                              |                                      |                                  |                                |
| 203-965-998.202                           | TRANSFER TO MAJOR STREETS |                     |                              |                                      |                                  | 155,600                        |
| Totals for dept 965 - TRANSFERS           |                           |                     |                              |                                      |                                  | 155,600                        |
| TOTAL APPROPRIATIONS                      |                           | 432,512             | 441,800                      | 115,375                              | 159,310                          | 452,350                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 203 |                           | 24,921              |                              | 337,616                              | 299,169                          |                                |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 301 DEBT SERVICE

Calculations as of 06/30/2020

| GL NUMBER                       | DESCRIPTION                | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|---------------------------------|----------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>ESTIMATED REVENUES</b>       |                            |                     |                              |                                      |                                  |                                |
| Dept 000                        |                            |                     |                              |                                      |                                  |                                |
| 301-000-402.000                 | DEBT MILLAGE               | 279,159             | 242,169                      | 227,658                              | 227,658                          | 234,000                        |
| 301-000-445.000                 | PENALTIES & INT ON TAXES   | 725                 | 100                          | 381                                  | 381                              | 300                            |
| 301-000-665.000                 | INTEREST                   | 590                 | 100                          | 490                                  | 500                              | 200                            |
| 301-000-697.000                 | TRANSFER FROM FUND BALANCE |                     |                              |                                      |                                  | 24,024                         |
| Totals for dept 000 -           |                            | 280,474             | 242,369                      | 228,529                              | 228,539                          | 258,524                        |
| <b>TOTAL ESTIMATED REVENUES</b> |                            | 280,474             | 242,369                      | 228,529                              | 228,539                          | 258,524                        |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 301 DEBT SERVICE

Calculations as of 06/30/2020

| GL NUMBER                                 | DESCRIPTION    | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|-------------------------------------------|----------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS                            |                |                     |                              |                                      |                                  |                                |
| Dept 592 - ROAD BOND 2009                 |                |                     |                              |                                      |                                  |                                |
| 301-592-804.000                           | AGENT FEE      | 125                 | 1,000                        |                                      |                                  | 500                            |
| 301-592-991.000                           | DEBT PRINCIPAL | 174,000             | 194,000                      | 194,000                              | 194,000                          | 213,000                        |
| 301-592-995.000                           | DEBT INTEREST  | 51,404              | 47,369                       | 47,259                               | 47,259                           | 45,024                         |
| Totals for dept 592 - ROAD BOND 2009      |                | <u>225,529</u>      | <u>242,369</u>               | <u>241,259</u>                       | <u>241,259</u>                   | <u>258,524</u>                 |
| TOTAL APPROPRIATIONS                      |                | <u>225,529</u>      | <u>242,369</u>               | <u>241,259</u>                       | <u>241,259</u>                   | <u>258,524</u>                 |
| NET OF REVENUES/APPROPRIATIONS - FUND 301 |                | 54,945              |                              | (12,730)                             | (12,720)                         |                                |

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BUDGET REPORT FOR CITY OF SAUGATUCK  
 Fund: 592 WATER AND SEWER

Calculations as of 06/30/2020

| GL NUMBER                | DESCRIPTION | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|--------------------------|-------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| ESTIMATED REVENUES       |             |                     |                              |                                      |                                  |                                |
| Dept 000                 |             |                     |                              |                                      |                                  |                                |
| 592-000-610.000          | WATER FEES  | 16,150              | 1,000                        | 8,450                                | 8,450                            | 1,000                          |
| 592-000-611.000          | SEWER FEES  | 7,000               | 1,000                        |                                      |                                  | 1,000                          |
| 592-000-665.000          | INTEREST    | 9,411               | 4,000                        | 3,392                                | 4,000                            | 1,000                          |
| Totals for dept 000 -    |             | <u>32,561</u>       | <u>6,000</u>                 | <u>11,842</u>                        | <u>12,450</u>                    | <u>3,000</u>                   |
| TOTAL ESTIMATED REVENUES |             | 32,561              | 6,000                        | 11,842                               | 12,450                           | 3,000                          |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 592 WATER AND SEWER

Calculations as of 06/30/2020

| GL NUMBER                                     | DESCRIPTION          | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|-----------------------------------------------|----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS                                |                      |                     |                              |                                      |                                  |                                |
| Dept 536 - WATER AND SEWER SYSTEMS            |                      |                     |                              |                                      |                                  |                                |
| 592-536-801.000                               | CONTRACTUAL SERVICES | 50,970              | 6,000                        | 3,296                                | 3,296                            | 3,000                          |
| Totals for dept 536 - WATER AND SEWER SYSTEMS |                      | 50,970              | 6,000                        | 3,296                                | 3,296                            | 3,000                          |
| TOTAL APPROPRIATIONS                          |                      | 50,970              | 6,000                        | 3,296                                | 3,296                            | 3,000                          |
| NET OF REVENUES/APPROPRIATIONS - FUND 592     |                      | (18,409)            |                              | 8,546                                | 9,154                            |                                |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 661 MOTOR POOL FUND

Calculations as of 06/30/2020

| GL NUMBER                | DESCRIPTION          | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|--------------------------|----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| ESTIMATED REVENUES       |                      |                     |                              |                                      |                                  |                                |
| Dept 000                 |                      |                     |                              |                                      |                                  |                                |
| 661-000-579.000          | GRANTS RECEIVED      | 153,883             |                              |                                      |                                  |                                |
| 661-000-664.000          | MOTOR POOL REVENUE   | 240,798             | 273,500                      | 155,415                              | 250,000                          | 228,000                        |
| 661-000-665.000          | INTEREST             | 5,972               | 4,000                        | 4,195                                | 4,500                            | 2,000                          |
| 661-000-673.000          | SALE OF FIXED ASSETS |                     |                              |                                      |                                  | 5,000                          |
| Totals for dept 000 -    |                      | 400,653             | 277,500                      | 159,610                              | 254,500                          | 235,000                        |
| TOTAL ESTIMATED REVENUES |                      | 400,653             | 277,500                      | 159,610                              | 254,500                          | 235,000                        |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 661 MOTOR POOL FUND

Calculations as of 06/30/2020

| GL NUMBER                                    | DESCRIPTION             | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|----------------------------------------------|-------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| <b>APPROPRIATIONS</b>                        |                         |                     |                              |                                      |                                  |                                |
| Dept 443 - MOTOR POOL                        |                         |                     |                              |                                      |                                  |                                |
| 661-443-702.000                              | SALARY/WAGES            | 16,304              | 22,000                       | 16,352                               | 22,000                           | 22,000                         |
| 661-443-720.000                              | FRINGE BENEFITS         | 8,989               | 10,750                       | 7,459                                | 10,750                           | 12,000                         |
| 661-443-727.000                              | SUPPLIES                | 4,258               | 4,800                        | 3,858                                | 4,800                            | 5,000                          |
| 661-443-748.000                              | FUEL & OILS             | 20,756              | 30,000                       | 21,939                               | 30,000                           | 25,000                         |
| 661-443-750.000                              | TIRES & BATTERIES       | 5,014               | 10,000                       | 1,582                                | 10,000                           | 10,000                         |
| 661-443-755.000                              | SMALL TOOLS             | 744                 | 1,500                        |                                      | 1,500                            | 1,000                          |
| 661-443-801.000                              | CONTRACTUAL SERVICES    | 1,334               | 5,000                        | 1,230                                | 5,000                            | 3,000                          |
| 661-443-850.000                              | TELEPHONES              | 4,307               | 4,500                        | 4,271                                | 4,500                            | 5,000                          |
| 661-443-913.000                              | INSURANCE               | 7,094               | 8,250                        | 12,319                               | 12,319                           | 14,000                         |
| 661-443-920.000                              | UTILITIES               | 6,405               | 8,000                        | 5,508                                | 8,000                            | 8,000                          |
| 661-443-930.000                              | REPAIRS & MAINTENANCE   | 31,302              | 35,000                       | 20,240                               | 35,000                           | 30,000                         |
| 661-443-968.000                              | DEPRECIATION            | 120,626             | 80,000                       |                                      | 80,000                           |                                |
| 661-443-970.000 *                            | CAPITAL OUTLAY          |                     | 57,700                       | 6,242                                | 57,700                           | 100,000                        |
| Totals for dept 443 - MOTOR POOL             |                         | 227,133             | 277,500                      | 101,000                              | 281,569                          | 235,000                        |
| * NOTES TO BUDGET: DEPARTMENT 443 MOTOR POOL |                         |                     |                              |                                      |                                  |                                |
| 970.000                                      | CAPITAL OUTLAY          |                     |                              |                                      |                                  | 60,000                         |
|                                              | SHERIFF VEHICLE         |                     |                              |                                      |                                  | 40,000                         |
|                                              | DPW PICK UP             |                     |                              |                                      |                                  | 100,000                        |
|                                              | ACCOUNT '970.000' TOTAL |                     |                              |                                      |                                  | 100,000                        |
|                                              | DEPT '443' TOTAL        |                     |                              |                                      |                                  | 100,000                        |
| TOTAL APPROPRIATIONS                         |                         | 227,133             | 277,500                      | 101,000                              | 281,569                          | 235,000                        |
| NET OF REVENUES/APPROPRIATIONS - FUND 661    |                         | 173,520             |                              | 58,610                               | (27,069)                         |                                |



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BUDGET REPORT FOR CITY OF SAUGATUCK  
 Fund: 715 ROSE GARDEN

Calculations as of 06/30/2020

| GL NUMBER                | DESCRIPTION                | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|--------------------------|----------------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| ESTIMATED REVENUES       |                            |                     |                              |                                      |                                  |                                |
| Dept 000                 |                            |                     |                              |                                      |                                  |                                |
| 715-000-665.000          | INTEREST                   | 3,571               | 500                          | 9                                    | 500                              | 1,000                          |
| 715-000-697.000          | TRANSFER FROM FUND BALANCE |                     | 7,000                        |                                      |                                  | 6,500                          |
| Totals for dept 000 -    |                            | 3,571               | 7,500                        | 9                                    | 500                              | 7,500                          |
| TOTAL ESTIMATED REVENUES |                            | 3,571               | 7,500                        | 9                                    | 500                              | 7,500                          |

BUDGET REPORT FOR CITY OF SAUGATUCK

Fund: 715 ROSE GARDEN

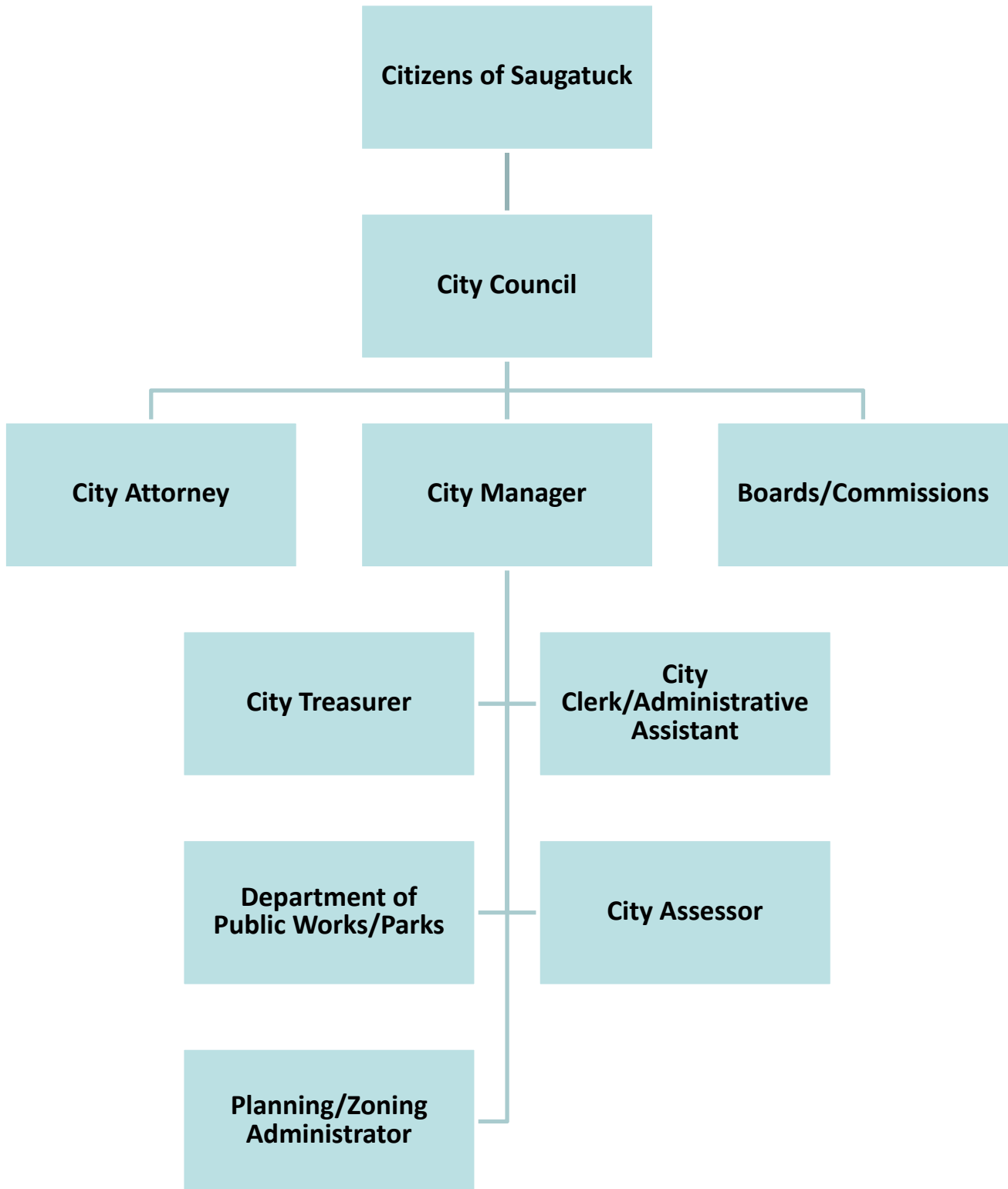
Calculations as of 06/30/2020

| GL NUMBER                                  | DESCRIPTION          | 2018-19<br>ACTIVITY | 2019-20<br>AMENDED<br>BUDGET | 2019-20<br>ACTIVITY<br>THRU 06/30/20 | 2019-20<br>PROJECTED<br>ACTIVITY | 2020-21<br>REQUESTED<br>BUDGET |
|--------------------------------------------|----------------------|---------------------|------------------------------|--------------------------------------|----------------------------------|--------------------------------|
| APPROPRIATIONS                             |                      |                     |                              |                                      |                                  |                                |
| Dept 742 - PARK ENDOWMENT                  |                      |                     |                              |                                      |                                  |                                |
| 715-742-801.000                            | CONTRACTUAL SERVICES | 7,843               | 7,500                        | 4,629                                | 7,500                            | 7,500                          |
| Totals for dept 742 - PARK ENDOWMENT       |                      | 7,843               | 7,500                        | 4,629                                | 7,500                            | 7,500                          |
| TOTAL APPROPRIATIONS                       |                      |                     |                              |                                      |                                  |                                |
|                                            |                      | 7,843               | 7,500                        | 4,629                                | 7,500                            | 7,500                          |
| NET OF REVENUES/APPROPRIATIONS - FUND 715  |                      |                     |                              |                                      |                                  |                                |
|                                            |                      | (4,272)             |                              | (4,620)                              | (7,000)                          |                                |
| ESTIMATED REVENUES - ALL FUNDS             |                      |                     |                              |                                      |                                  |                                |
| (                                          |                      | 4,239,694           | 3,925,836                    | 3,942,235                            | 4,061,767                        | 3,880,374                      |
| APPROPRIATIONS - ALL FUNDS                 |                      |                     |                              |                                      |                                  |                                |
| (                                          |                      | 3,621,354           | 3,910,269                    | 2,249,867                            | 2,938,284                        | 3,880,374                      |
| NET OF REVENUES/APPROPRIATIONS - ALL FUNDS |                      |                     |                              |                                      |                                  |                                |
|                                            |                      | 618,340             | 15,567                       | 1,692,368                            | 1,123,483                        |                                |

# APPENDIX

Organization Chart  
2020 Capital Improvement Plan

**CITY OF SAUGATUCK ORGANIZATIONAL CHART**



**CITY OF SAUGATUCK  
CAPITAL IMPROVEMENTS PLAN  
MAY, 2020**



Project No.: 840640  
By: JWM  
Date: 5/18/2020

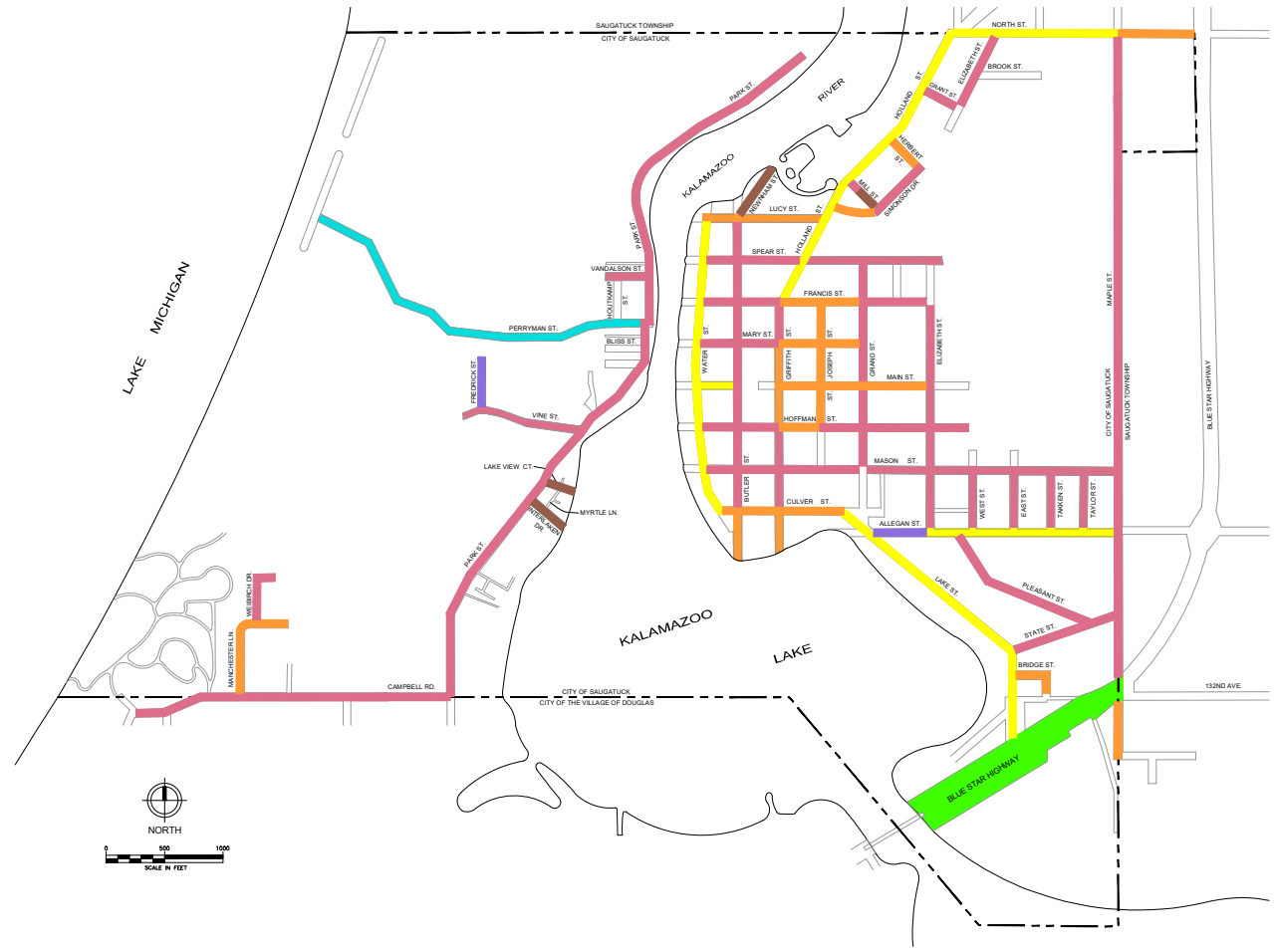
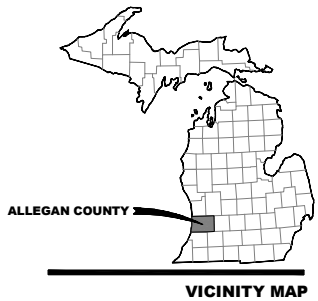
**Road & Utility Projects**

| Project No.                                           | Location and Limits                                  | Anticipated Scope of Work                                                                                                                                                                                                                                                                                                                                                                                                  | Estimated Project Cost | PASER Rating | Traffic Volume |
|-------------------------------------------------------|------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|--------------|----------------|
| 1                                                     | Park Street - Mt. Baldhead Park to North City Limits | Combination of mill & fill and crush & shape strategies. Coordinating with Saugatuck Township to complete their short section as part of the project.                                                                                                                                                                                                                                                                      | \$ 300,000             | 2            | Local          |
| 2                                                     | Lakeview Street - Park Street to East End            | Stabilize existing gravel surface with millings from the Park Street project.                                                                                                                                                                                                                                                                                                                                              | \$ 10,000              | N            | Local          |
| 3                                                     | Interlaken Drive - Park Street to East End           | Stabilize existing gravel surface with millings from the Park Street project.                                                                                                                                                                                                                                                                                                                                              | \$ 10,000              | N            | Local          |
| 4                                                     | Campbell Road - Manchester Drive to Park Street      | Replace existing 6-inch water main with 8-inch. Crush & shape McVea to "the hill". Reconstruct "the hill" with underdrain and storm sewer improvements. Shared project cost with Douglas (roughly 50/50, Saugatuck cost shown - total cost approximately \$700,000).                                                                                                                                                       | \$ 350,000             | 2            | Moderate       |
| 5                                                     | Park Street - Campbell Road to Perryman Street       | Widen shoulders (where topography practically allows), miscellaneous asphalt replacement, slurry seal.                                                                                                                                                                                                                                                                                                                     | \$ 480,000             | 2            | Heavy          |
| 6                                                     | Butler Street - Culver Street to Lucy Street         | Replace existing 4-inch and 6-inch water main with 8-inch. Slip line existing sanitary sewer between Culver Street and Mason Street. Replace deteriorated storm sewer and catch basins/manholes. Mill and fill remaining asphalt pavement with miscellaneous curb and sidewalk replacement. For constructability reasons, project is recommended to be placed on hold until Kalamazoo Lake returns to a more normal level. | \$ 1,220,000           | 2            | Heavy          |
| 7                                                     | Maple Street - Blue Star Highway to North Street     | Replace existing 4-inch and 6-inch water main with 8-inch or 12-inch. Address miscellaneous sanitary sewer needs. Crush & shape from Blue Star Highway to ~500 feet south of North Street. Reconstruct the 500 feet south of North Street with underdrain and geotextile stabilization. Shared project cost with township/road commission (60% of total shown).                                                            | \$ 750,000             | 2            | Moderate       |
| 8                                                     | Griffith Street - Culver Street to Francis Street    | Miscellaneous asphalt replacement followed by slurry seal.                                                                                                                                                                                                                                                                                                                                                                 | \$ 120,000             | 2-3          | Heavy          |
| 9                                                     | Mason Street - Elizabeth Street to Grand Street      | Reconstruct with storm sewer replacement, miscellaneous water main and sanitary sewer repairs.                                                                                                                                                                                                                                                                                                                             | \$ 500,000             | 2            | Low            |
| 10                                                    | State Street - Lake Street to Maple Street           | Slurry seal to address cracking associated with difficult paving on steep slope.                                                                                                                                                                                                                                                                                                                                           | \$ 40,000              | 2            | Low            |
| 11                                                    | Lucy Street - Water Street to Holland Street         | Slurry seal to address premature cracking associated with high water table (after water level returns to a more normal condition).                                                                                                                                                                                                                                                                                         | \$ 50,000              | 4            | Moderate       |
| 12                                                    | Culver Street Parking Lot                            | Resurface.                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ 330,000             | N            | N              |
| 13                                                    | Bridge Street - Blue Star Highway to City Limits     | Crush and shape.                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 80,000              | 1            | Local          |
| 14                                                    | Grant/Elizabeth Street - Holland St. to North St.    | Slurry seal.                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 40,000              | 2            | Low            |
| 15                                                    | Mill Street - Holland Street to Simonson Drive       | Gravel base improvements & paving for the unpaved portion (approximately 200 feet).<br>Cap with asphalt millings from the Park Street project fall 2020.                                                                                                                                                                                                                                                                   | \$ 25,000<br>\$ 2,000  | N            | Local          |
| 16                                                    | 2020 Flooding Mitigation Activities                  | Water & Lucy Street, Spear Street Boat Launch, Wick's Park Restroom Building and S. end Butler Street                                                                                                                                                                                                                                                                                                                      | \$ 50,000              | N            | Low            |
| <b>Subtotal Priority Road &amp; Utility Projects:</b> |                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$ 4,357,000</b>    |              |                |

**Park Projects (Summary of Prior Parks CIP with estimated inflationary adjustment)**

| Project No.                                                     | Location                              | Anticipated Scope of Work                                                                                | Total Est. Project Cost |
|-----------------------------------------------------------------|---------------------------------------|----------------------------------------------------------------------------------------------------------|-------------------------|
| 1                                                               | Oval Beach (2 options for wastewater) | Restroom building, well & drain field improvements, parking lot expansion, maintenance/storage building  | \$ 1,200,000            |
|                                                                 |                                       | Restroom building, well & sanitary sewer connection, parking lot expansion, maintenance/storage building | \$ 1,600,000            |
| 2                                                               | Mt. Baldhead Park (Upper)             | Address radar building contamination, radar tower dome repairs, water main (reservoir feed) imps.        | \$ 150,000              |
| 3                                                               | Mt. Baldhead Park (Stairs)            | Stringer repair/replacement (~5 sections), upper deck improvements and general maintenance               | \$ 150,000              |
| 4                                                               | Mt. Baldhead Park (Lower)             | Pavilion replacement, restroom building, picnic area, parking improvements, drainage improvements        | \$ 550,000              |
| 5                                                               | Information/Directional Kiosks        | Approximately 10 throughout downtown                                                                     | \$ 10,000               |
| 6                                                               | Wicks Park                            | Restroom improvements and performance space, address pavilion                                            | \$ 300,000              |
| 7                                                               | Willow Park                           | Deck/platform and miscellaneous improvements (coordinate with dock)                                      | \$ 100,000              |
| 8                                                               | Village Square                        | Paver repairs, playground improvements, court improvements, restroom renovations                         | \$ 300,000              |
| 9                                                               | Rose Garden Park                      | Fence replacement                                                                                        | \$ 25,000               |
| 10                                                              | Coghlin Park                          | Develop a space to house temporary/seasonal sanitary facilities.                                         | \$ 15,000               |
| 11                                                              | City Dock Improvements                | Floating docks at Coghlin Park (2), Wicks Park (5) and Spear Street Boat Launch (1)                      | \$ 200,000              |
| 12                                                              | Blue Star Trail                       | Trail development. Budgetary cost is highly dependent on trail layout TBD.                               | \$ 600,000              |
| 13                                                              | Willow Park Sidewalk Extension        | Install sidewalk along the west side of Water Street from Spear Street to Willow Park.                   | \$ 70,000               |
| 14                                                              | Chain Ferry                           | Landing Improvements                                                                                     | \$ 25,000               |
| <b>Subtotal Park Projects (using second Oval Beach option):</b> |                                       |                                                                                                          | <b>\$ 4,095,000</b>     |

# CITY OF SAUGATUCK ALLEGAN COUNTY, MICHIGAN 2019 ROAD CONDITIONS MAP



- LEGEND**
- █ EXCELLENT (PASER 9-10)
  - █ VERY GOOD (PASER 8)
  - █ GOOD (PASER 7)
  - █ FAIR-GOOD (PASER 5-6)
  - █ POOR-FAIR (PASER 3-4)
  - █ FAILED (PASER 1-2)
  - █ GRAVEL (NO RATING)

