



**CITY COUNCIL AGENDA
JULY 22, 2019 – 7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF MINUTES
 - A. **Regular City Council Meeting of July 8, 2019**
5. MAYOR'S COMMENTS
6. CITY MANAGER'S COMMENTS
7. AGENDA CHANGES (ADDITIONS/DELETIONS)
8. GUEST SPEAKERS:
 - A. **Lt. Brett Ensfield – Allegan Co. Sheriff Department**
9. PUBLIC COMMENT *Agenda Items Only (Limit 3 minutes)*
10. REQUESTS FOR PAYMENT
 - A. **Approval of Accounts Payable**
11. INTRODUCTION OF ORDINANCES:
12. PUBLIC HEARINGS: **None**
13. UNFINISHED BUSINESS: **None**
14. NEW BUSINESS
 - A. **City Council Vacancy Appointment (VOICE VOTE)**
 - B. **Historic District Commission Reappointment (VOICE VOTE)**
15. CONSENT AGENDA: **None**
16. PUBLIC COMMENTS *(Limit 3 minutes)*
17. COMMUNICATIONS:
 - A. **Annual MML Meeting Notice – Accept as information**
 - B. **S/D Art Club Mayor's Award Recipient – Accept as information**
18. BOARDS, COMMISSIONS & COMMITTEE REPORTS
 - A. **KLSWA, Harbor Authority, Fire Board, Planning Commission, Tree Board**
19. COUNCIL COMMENTS
20. ADJOURN

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or monica@saugatuckcity.com for further information.

Proposed Minutes
Saugatuck City Council Meeting
Saugatuck, Michigan, July 8, 2019

The City Council met in regular session at 7:00 p.m. at City Hall, 102 Butler Street, Saugatuck, Michigan.

1. **Call to Order** by Mayor Trester at 7:00 p.m.
2. **Pledge of Allegiance**
3. **Attendance:**
Present: Spangler, Bekken, Johnson, Hess, Verplank, Peterson & Trester
Absent: None
Others Present: City Manager Harrier & City Clerk Nagel
4. **Approval of Minutes:** A motion was made by Johnson, 2nd by Peterson, to approve the June 24, 2019 regular meeting minutes as amended. Upon voice vote the motion carried unanimously.
5. **Mayor's Comments:** None
6. **City Manager's Report:** City Manger Harrier wished Council Member Spangler well in his new endeavors.
7. **Agenda Changes:** None
8. **Guest Speakers:**
 - A. **Lt. Brett Ensfield – Allegan Co. Sheriff Department:** Lt. Ensfield presented Council with Incident Analysis Report from 6/24/19-07/08/2019.
 - B. **John Sharar – Retro Boat Rentals:** Guest Speaker did not show.
9. **Public Comment:** Dan Fox (*resident*) updated Council on the Lucy Street License Agreement between Saugatuck Township Fire District and Retro Boat Rentals.
10. **Request for Payment:** A motion was made by Hess, 2nd by Peterson, to approve the accounts payable in the amount of \$59,082.13. Upon voice vote the motion carried unanimously.
11. **Introductions of Ordinances:** None
12. **Public Hearings:** None
13. **Unfinished Business:** None
14. **New Business:**
 - A. **Proclamation No. 190708-P1 – Jeff Spangler:** A motion was made by Johnson, 2nd by Hess, to approve Proclamation No. 190708-P1 as presented. Upon roll call the motion carried unanimously.
 - B. **Land Transfer Agreement – Park Street Dune Ridge SA, LP:** A motion was made by Johnson, 2nd by Peterson, to approve the Land Transfer Agreement as presented regarding real property to exchange parcels of land between the City of Saugatuck and Dune Ridge SA, LP, as shown in exhibit B, contingent on Dune Ridge SA, LP paying invoice in the amount of \$14,300.44 for water main repairs in the Dune Grass Development. Upon voice vote the motion carried unanimously.
 - C. **Special Event Application – National Night Out:** A motion was made by Peterson, 2nd by Hess, to approve the Special Event Application to hold a National Night Out event in Coghlin Park on Tuesday, August 6, 2019. Upon voice vote the motion carried unanimously.

15. Consent Agenda: None

16. Public Comment: Keith Charak (*resident*) disappointed with Council Members that were part of the Saugatuck Parents for Better Education campaign.

Dan Fox (*resident*) with regards to Keith Charak's comment, spoke in favor of individuals rights to freedom of speech.

17. Communications:

18. Boards, Commissions & Committee Reports: Council received reports from the following committee(s): KLSWA

19. Council Comments: Council Member Peterson thanked DPW for preparing town for the July 4th activities and thanked City Manager Harrier for helping fill sandbags for properties that are experiencing flooding due to high water levels.

Council Member Johnson would like to discuss at the July 18, 2019 workshop a possible ballot initiative to give the voters a voice as to the future of the the Friends of Blue Star Bicycle Trail in the city limits.

Council Member Hess, Verplank and Mayor Trester with regards to Keith Charak's comment, reiterated that as an individual they have not given up their right to freedom of speech.

20. Adjournment: Mayor Trester adjourned the meeting at 7:38 p.m.

Respectfully Submitted,

Monica Nagel, CMC
City Clerk

10A

Vendor Name	Description	Amount
1. ALLEGAN COUNTY SHERIFF	SHERIFF CONTRACT	25,725.72
2. ALLEGAN COUNTY TREASURER	PROPERTY TAXES	151,642.34
3. BLOOM SLUGGETT PC	LEGAL FEES	1,653.72
	LEGAL FEES	1,188.00
	TOTAL	2,841.72
4. CAPITAL ONE	HAND TOOLS	52.11
5. DIANNA MC GREW	ASSESSING SERVICES	2,535.08
6. FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING FEES	987.38
	STREET IMPROVEMENTS	249.00
	TOTAL	1,236.38
7. FRIS OFFICE OUTFITTERS	SUPPLIES	83.59
8. FRONTIER	DPW TELEPHONE & INTERNET	218.77
	OVAL BEACH	188.27
	911 PHONES OVAL	102.41
	TOTAL	509.45
9. GORDON FOOD SERVICE	CONCESSION	5,214.28
10. HIGH POINT ELECTRIC	OVAL TICKET BOOTH	1,011.74
11. IHLE AUTO PARTS	SUPPLIES	117.75
12. INTERNAL SOUND & COMMUNICATIONS	SPARE TELEPHONE	210.66
13. KALAMAZOO LAKE SEWER & WATER	WATER & SEWER	1,558.64
14. LANDSCAPE DESIGN SERVICES INC	ROSE GARDEN	3,115.00
15. MEECO SULLIVAN	SHOPPER DOCK	104,369.40
16. MERCHANTS BANCARD NETWORK	CONCESSION CARD FEES	304.83
	GATE BANK FEES	1,505.57
	TOTAL	1,810.40
17. MERS	RETIREMENT	100,000.00
18. MML LIABILITY & PROPERTY POOL	LIABILITY & PROPERTY POOL	30,656.00
19. MUTT MITT	MUTT MITTS	124.59
	MUTT MITTS	1,279.85
	TOTAL	1,404.44
20. OTTAWA AREA INTERMEDIATE SCHOOL DIS	PROPERTY TAXES	91,229.77
21. PRIORITY HEALTH	INSURANCE	6,959.13
22. PURITY CYLINDER GASES INC	CONCESSION	75.24

Vendor Name	Description	Amount
23. REPUBLIC SERVICES		
	TRASH	704.80
24. SAUGATUCK FIRE		
	SHORT TERM RENTALS	575.00
25. SAUGATUCK PUBLIC SCHOOLS		
	PROPERTY TAXES	95,405.96
26. SHELL		
	GASOLINE & DIESEL	1,362.64
27. SISTERS IN INK		
	UNIFORMS	218.00
28. STANDARD INSURANCE COMPANY		
	INSURANCE	344.32
29. TERRY SHULL PROPERTIES LLC		
	DPW PAINTING	3,800.00
30. WYOMING ASPHALT PAVING CO		
	ASPHALT HOT PATCH	66.55
TOTAL - ALL VENDORS		634,836.11
FUND TOTALS:		
Fund 101 - GENERAL FUND		273,826.10
Fund 202 - MAJOR STREETS		908.00
Fund 203 - LOCAL STREETS		711.55
Fund 661 - MOTOR POOL FUND		17,984.59
Fund 701 - CURRENT TAX FUND		338,278.07
Fund 715 - ROSE GARDEN		3,127.80

07/18/2019		CHECK REGISTER FOR CITY OF SAUGATUCK		
		CHECK DATE FROM 06/01/2019 - 06/30/2019		
Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL POOLED CASH				
06/10/2019	16200	AMERICAN LEGAL PUBLISHING CORP.	WEBSITE ORDINANCES UPDATES	495.00
06/10/2019	16201	BREWER'S CITY DOCK INC.	STONE	1,719.96
06/10/2019	16202	GROUNDS MANAGEMENT SOLUTIONS	PARKS	531.00
06/10/2019	16203	MCKELLIPS PLUMBING INC	OVAL	370.00
06/10/2019	16204	MICHIGAN WOOD FIBERS	PLAYGROUND WOOD CHIPS	385.00
06/10/2019	16205	MINER SUPPLY CO	TRASH BAGS LARGE	5,198.67
06/10/2019	16206	OVERISEL LUMBER COMPANY	OVAL, PARKS & SUPPLIES	759.41
06/10/2019	16208	STU'S WELDING & FAB., INC.	TOMMY GATE REPAIR	340.00
06/10/2019	16209	VAN TILL'S GREENHOUSE	FLOWERS	480.80
06/10/2019	2438(E)	CONSUMERS ENERGY	ELECTRIC	2,444.88
06/10/2019	2439(E)	GORDON FOOD SERVICE	CONCESSION	2,572.40
06/10/2019	2440(E)	MICHIGAN GAS UTILITIES	BUTLER ST BATHROOM	70.93
06/10/2019	2441(E)	MICHIGAN GAS UTILITIES	DPW GARAGE	81.34
06/10/2019	2442(E)	SHELL	GASOLINE & DIESEL	1,544.49
06/10/2019	2443(E)	VALLEY CITY LINEN INC	SHOP TOWELS	215.50
06/10/2019	2444(E)	XEROX FINANCIAL SERVICES	COPIER LEASE	430.36
06/10/2019	2445(A)	BELL EQUIPMENT CO	STREET SWEEPER	196.00
06/10/2019	2446(A)	BURNETT & KASTRAN PC	LEGAL FEES	30.00
06/10/2019	2447(A)	FIRST ADVANTAGE INC	DRUG TESTING	46.50
06/10/2019	2448(A)	FLEIS & VANDENBRINK ENGINEERING IN	PARK STREET	2,956.15
06/10/2019	2449(A)	FRIS OFFICE OUTFITTERS	OFFICE SUPPLIES	82.39
06/10/2019	2450(A)	MONICA NAGEL	ELECTION RE COUNT	20.88
06/10/2019	2451(A)	SAUGATUCK FIRE	CPR TRAINING	60.00
06/10/2019	2452(A)	SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	563.75
06/10/2019	2453(A)	STREAMLINE DESIGN.COM LLC	SIGNS	1,632.00
06/10/2019	16207	RIVER TOWN ENTERPRISES LLC	ELECTION	30.00
06/14/2019	DD4004(A)	BOSCH, LEXIE	PAYROLL	178.39
06/14/2019	DD4005(A)	BULTMAN, LINDA	PAYROLL	1,326.08
06/14/2019	DD4006(A)	CARPER, KAYLA	PAYROLL	304.81
06/14/2019	DD4007(A)	CARPER, KEEGAN	PAYROLL	363.33
06/14/2019	DD4008(A)	DEJAEGHER, JOHN	PAYROLL	476.10
06/14/2019	DD4009(A)	DEROO, EASTON	PAYROLL	127.23
06/14/2019	DD4010(A)	DEROO, MADYSON	PAYROLL	476.85
06/14/2019	DD4011(A)	ELLISON, KATE	PAYROLL	717.64
06/14/2019	DD4012(A)	HARRIER, KIRK	PAYROLL	2,022.63
06/14/2019	DD4013(A)	HERBERT, SCOTT	PAYROLL	1,543.50
06/14/2019	DD4014(A)	HINKLE, MARY	PAYROLL	776.88
06/14/2019	DD4015(A)	KAZDA, AIDEN	PAYROLL	280.38
06/14/2019	DD4016(A)	KAZDA, AUDREY	PAYROLL	445.70
06/14/2019	DD4017(A)	KAZDA, NATHAN	PAYROLL	1,104.03
06/14/2019	DD4018(A)	KERRIDGE, ADAM	PAYROLL	655.21

07/18/2019 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 06/01/2019 - 06/30/2019				
Check Date	Check	Vendor Name	Description	Amount
06/14/2019	DD4019(A)	KUPRES, GERALDINE	PAYROLL	749.28
06/14/2019	DD4020(A)	NAGEL, MONICA	PAYROLL	1,526.40
06/14/2019	DD4021(A)	OSMAN, CINDY	PAYROLL	1,365.61
06/14/2019	DD4022(A)	PARKHURST, KYLE	PAYROLL	193.88
06/14/2019	DD4023(A)	SOLOMON, SAMUEL	PAYROLL	214.70
06/14/2019	DD4024(A)	STANISLAWSKI, PETER	PAYROLL	1,400.04
06/14/2019	DD4025(A)	WEBB, BETTY	PAYROLL	430.01
06/14/2019	DD4026(A)	WENDT, MICHAEL	PAYROLL	1,103.43
06/14/2019	EFT1168(E)	457-VALIC	PAYROLL	3,695.38
06/14/2019	EFT1169(E)	STATE OF MICHIGAN	PAYROLL	64.37
06/14/2019	EFT1170(E)	MERS HYBRID	PAYROLL	1,122.23
06/14/2019	EFT1171(E)	FEDERAL TAX DEPOSIT	PAYROLL	6,303.74
06/14/2019	DD4027(A)	NYBOER, KARSYN	PAYROLL	83.69
06/24/2019	16210	ACTION INDUSTRIAL SUPPLY CO	UNIFORMS & SAFETY EQUIPMENT	114.56
06/24/2019	16213	IHLE AUTO PARTS	SUPPLIES	196.21
06/24/2019	2454(E)	GORDON FOOD SERVICE	CONCESSION	1,139.96
06/24/2019	2456(E)	MERCHANTS BANCARD NETWORK	OVAL BANK FEES	399.53
06/24/2019	2457(E)	REPUBLIC SERVICES	LARGE TRASH CLEAN UP	1,630.18
06/24/2019	2459(E)	REPUBLIC SERVICES	OVAL	88.37
06/24/2019	2460(A)	ALLEGAN COUNTY SHERIFF	OVAL BEACH DEPUTIES	28,023.65
06/24/2019	2461(A)	ALLEGAN COUNTY TREASURER	PROPERTY TAXES	190.44
06/24/2019	2462(A)	BLOOM SLUGGETT PC	LEGAL FEES	4,777.00
06/24/2019	2463(A)	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING FEES	2,480.67
06/24/2019	2464(A)	FRIS OFFICE OUTFITTERS	SUPPLIES	479.94
06/24/2019	2465(A)	HIGH POINT ELECTRIC	OVAL REPAIRS	231.04
06/24/2019	2466(A)	INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	29.84
06/24/2019	2467(A)	KAMMINGA & ROODVOETS INC	2018 ROAD IMPROVEMENTS	122,577.76
06/24/2019	2468(A)	MC NALLY ELEVATOR COMPANY INC	ELEVATOR CITY HALL	250.00
06/24/2019	2469(A)	MICHIGAN ELECTRO FREEZE INC	CONCESSION	29.23
06/24/2019	2470(A)	OTTAWA AREA INTERMEDIATE SCHOOLS	PROPERTY TAXES	55.81
06/24/2019	2471(A)	R SMITH & SONS INC	ROAD GRAVEL	1,348.95
06/24/2019	2472(A)	SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	24.89
06/24/2019	2473(A)	SAUGATUCK FIRE	RENTAL INSPECTIONS	225.00
06/24/2019	2474(A)	SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	960.00
06/24/2019	2475(A)	SISTERS IN INK	DPW UNIFORMS	533.05
06/24/2019	16211	CAPITAL ONE	DPW & OVAL SUPPLIES	478.99
06/24/2019	16212	DUNESVIEW KWIK SHOP INC	GASOLINE & DIESEL	2,865.82
06/24/2019	16214	KATHERINE ECONOMOS	PARKWAY FLOWERS & PLANTS	34.14
06/24/2019	16215	PROTEC	SMALL CELLS	115.63
06/24/2019	16216	MINER SUPPLY CO	SUPPLIES	445.62
06/24/2019	16217	NICK UNEMA PLUMBING & HEATING INC	TOP SOIL	285.00
06/24/2019	16218	RATHCO SAFETY SUPPLY CO	SPEED BUMP SIGNS	315.30
06/24/2019	16219	SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	365.60

07/18/2019 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 06/01/2019 - 06/30/2019				
Check Date	Check	Vendor Name	Description	Amount
06/24/2019	2455(E)	KALAMAZOO LAKE SEWER & WATER	WATER & SEWER	1,482.67
06/24/2019	2458(E)	REPUBLIC SERVICES	TRASH	272.75
06/26/2019	2476(E)	ADAM KERRIDGE	SAFETY SHOES	100.00
06/26/2019	2477(E)	MERS	RETIREMENT	2,397.00
06/26/2019	2478(A)	ACCURATE STRIPING	STREET PAINTING	6,204.38
06/28/2019	DD4028(A)	BEKKEN, MARK	PAYROLL	217.74
06/28/2019	DD4029(A)	BOSCH, LEXIE	PAYROLL	251.09
06/28/2019	DD4030(A)	BULTMAN, LINDA	PAYROLL	1,389.33
06/28/2019	DD4031(A)	CANNARSA, JOHN	PAYROLL	25.83
06/28/2019	DD4032(A)	CARPER, KAYLA	PAYROLL	282.80
06/28/2019	DD4033(A)	CARPER, KEEGAN	PAYROLL	425.14
06/28/2019	DD4034(A)	CASPAR, MARSHA	PAYROLL	52.86
06/28/2019	DD4035(A)	COBB, VICKY	PAYROLL	25.82
06/28/2019	DD4036(A)	CRAWFORD, RICHARD	PAYROLL	52.26
06/28/2019	DD4037(A)	DAVENPORT, JENNIFER	PAYROLL	25.82
06/28/2019	DD4038(A)	DEJAEGHER, JOHN	PAYROLL	527.64
06/28/2019	DD4039(A)	DEROO, EASTON	PAYROLL	258.30
06/28/2019	DD4040(A)	DEROO, MADYSON	PAYROLL	390.47
06/28/2019	DD4041(A)	ELLISON, KATE	PAYROLL	466.48
06/28/2019	DD4042(A)	HARRIER, KIRK	PAYROLL	1,959.05
06/28/2019	DD4043(A)	HERBERT, SCOTT	PAYROLL	1,608.50
06/28/2019	DD4044(A)	HESS, WILLIAM	PAYROLL	287.43
06/28/2019	DD4045(A)	HINKLE, MARY	PAYROLL	863.43
06/28/2019	DD4046(A)	JOHNSON, BARRY	PAYROLL	274.05
06/28/2019	DD4047(A)	KAZDA, AIDEN	PAYROLL	328.18
06/28/2019	DD4048(A)	KAZDA, AUDREY	PAYROLL	556.66
06/28/2019	DD4049(A)	KAZDA, NATHAN	PAYROLL	1,204.71
06/28/2019	DD4050(A)	KERRIDGE, ADAM	PAYROLL	1,186.85
06/28/2019	DD4051(A)	KUPRES, GERALDINE	PAYROLL	726.17
06/28/2019	DD4052(A)	LEO, NICHOLAS	PAYROLL	26.13
06/28/2019	DD4053(A)	LEWIS, LEIGH	PAYROLL	52.26
06/28/2019	DD4054(A)	MC POLIN, KATE	PAYROLL	52.26
06/28/2019	DD4055(A)	MINSTER, MICHAEL	PAYROLL	26.42
06/28/2019	DD4056(A)	NAGEL, MONICA	PAYROLL	1,526.38
06/28/2019	DD4057(A)	NYBOER, KARSYN	PAYROLL	183.41
06/28/2019	DD4058(A)	OSMAN, CINDY	PAYROLL	1,365.61
06/28/2019	DD4059(A)	PARKHURST, KYLE	PAYROLL	144.06
06/28/2019	DD4060(A)	PETERSON, CHRISTINE	PAYROLL	243.88
06/28/2019	DD4061(A)	SOLOMON, SAMUEL	PAYROLL	427.52
06/28/2019	DD4062(A)	SPANGLER, JEFF	PAYROLL	261.30
06/28/2019	DD4063(A)	STANISLAWSKI, PETER	PAYROLL	1,400.05
06/28/2019	DD4064(A)	STRAKER, TIMOTHY	PAYROLL	26.13
06/28/2019	DD4065(A)	TRESTER, KENNETH	PAYROLL	206.86

07/18/2019 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 06/01/2019 - 06/30/2019				
Check Date	Check	Vendor Name	Description	Amount
06/28/2019	DD4066(A)	VERPLANK, JANE	PAYROLL	261.30
06/28/2019	DD4067(A)	VLASITY, STEFFANIE	PAYROLL	51.66
06/28/2019	DD4068(A)	WEBB, BETTY	PAYROLL	483.13
06/28/2019	DD4069(A)	WENDT, MICHAEL	PAYROLL	1,143.42
06/28/2019	EFT1172(E)	457-VALIC	PAYROLL	3,767.48
06/28/2019	EFT1173(E)	STATE OF MICHIGAN	PAYROLL	249.43
06/28/2019	EFT1174(E)	MERS HYBRID	PAYROLL	1,161.30
06/28/2019	EFT1175(E)	FEDERAL TAX DEPOSIT	PAYROLL	6,913.63
06/28/2019	EFT1176(E)	MERS	PAYROLL	3,326.33
Total of 136 Checks:				270,144.47
Less 0 Void Checks:				0.00
Total of 136 Disbursements:				270,144.47



City Council Agenda Item Report

City of Saugatuck

FROM: Kirk Harrier, City Manager
MEETING DATE: July 29, 2019
SUBJECT: Vacant Council Seat Appointment

DESCRIPTION

The City of Saugatuck solicited letters of interest to fill the unexpired portion of the City Council at-large term ending in November of 2019. The seat was previously held by Jeff Spangler whom recently retired. The City received 5 letters of interest which are attached to this report for City Council consideration. A questionnaire was also sent to each interested individual and the response from each person is also included.

BUDGET ACTION REQUIRED

N/A

COMMITTEE/COMMISSION REVIEW

N/A

LEGAL REVIEW

Municipal attorney Jeff Sluggett has reviewed and approved the process.

SAMPLE MOTION:

Motion to appoint _____ to fill the vacant unexpired portion of the City Council at-large term ending in November of 2019 effective upon being sworn in.



PUBLIC NOTICE

City of Saugatuck

The Saugatuck City Council is accepting letters of interest from citizens interested in being appointed to fill Council member Jeff Spangler's seat on City Council due to his retirement. Individuals must be a resident of the City of Saugatuck. The term would run until November 11, 2019. Preference will be given to individuals that will not be running in the 2019 November election. Interested individuals may submit a letter of interest to City Hall at 102 Butler Street, Saugatuck, MI 49453. Council anticipates making an appointment by the end of July.

LETTERS OF INTEREST

- Mike Deem
- Kathleen Klage
- Catherine Simon
- Corwin Stoppel
- Stephen Boyd

Kirk Harrier

From: mike deem <mike@timberbluff.net>
Sent: Tuesday, July 2, 2019 3:12 PM
To: Ken Trester; Kirk Harrier
Subject: Appointment

Hi Ken and Kirk, just wanted it to be known that I would be happy and willing to sit on council in the interim until elections... and I have no intention of running for council...

Mike Deem

616-262-3974

Timber Bluff Lakefront Lodging

PO Box 773

Douglas, MI 49406

Saugatuck City Council Applicant Questionnaire

1. Describe your community/volunteer involvement (past and present).

**Security Captain for Cow Hill Yacht Club Venetian 2017
Captaining Fundraising for Venetian 2019.**

2. List any prior government experience you have.

Historic District Commission, two years as chair.

3. Describe any work related/business experience that would be beneficial if you were appointed to the Saugatuck City Council.

I have lived in the area for 20+ years. Have owned and operated multiple vacation rentals in the are for 17 years.

4. Describe any policy making experience you have.

4. List reason(s) for seeking to be appointed to fill the vacant Saugatuck City Council seat.

Just looking to help out if need be.

5. Do you intend to be on the upcoming November 2019 ballot for the Saugatuck City Council?

No

02 July 2019

To: Mayor and Council

I would like to express my interest in filling the open city council seat until the end of the current term in November 2019.

I have been a resident of the City of Saugatuck since 2002.

I was employed by the City for four seasons as Beach Manager during the transition period from Life Guards to Beach Patrol.

Thank you for your consideration.



Kathleen Klage

631 Grand St.
Saugatuck MI 49453

616-886-2541
kjlage55@gmail.com

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k

Saugatuck City Council Applicant Questionnaire

1. Describe your community/volunteer involvement (past and present)

Boy Scouts Troop 29 merit badge instructor
Saugatuck High school Athletic Boosters
Saugatuck Scholarship Foundation (Taste of Saugatuck)
United Church of Christ Creation Justice team
Saugatuck-Douglas History Center museum docent
Red Cross CPR instructor
National Ski Patrol trainer

2. List any government experience you have

Employed by the City of Saugatuck as Oval Beach Manager for five years.
Worked with City Manager, Public Works Manager, Treasurer, and Police Chief on a regular basis.
Attended City Council Meetings in my official capacity

3. Describe any work related/business experience that would be beneficial if you were appointed to the Saugatuck City Council.

Employed as a flight attendant for over 40 years. Training and experience in listening to the public and resolving their problems. As an international purser, managed a crew of up to 12 people, assigning tasks and insuring compliance with federal regulations and union contracts. Very familiar with tourism-based local economies.

4. Describe any policy making experience you have.

I rewrote the Oval Beach employee policy & procedure manual during the transition from life guards to beach patrol
Member of an ad hoc citizens group that provided input to the City Planner and Council on the Short-Term Rental ordinance

5. List reasons(s) for seeking to be appointed to fill the vacant Saugatuck City Council seat.

As a Saugatuck visitor since my early youth and then an 18-year resident of the city, I have lived through the dramatic demographic and economic changes of this community. I feel that it is important that there be a balance between full time residents, second-home owners, and the tourism industry where one group does not suffer for the benefit of the others.

6. Do you intend to be on the upcoming November 2109 ballot for the Saugatuck City Council?

No

June 22, 2019

Dear Ken,

I have been made aware Jeff Spangler will be stepping down from City Council this month. In the past, the city has appointed someone to finish the term. If you are looking for a volunteer to join the council till election time, I would be happy to serve in that role. I do not see any conflict as I am not running for office this term. Having served on multiple boards, I am familiar with the required homework and time commitment.

Please let you colleagues know I am available to fill this role. Thank you.

Cordially,

Catherine L. Simon

July 16, 2019

TO: City Council
FROM: Catherine L. Simon
RE: City Council Vacancy

Thank you for the opportunity to respond to your questionnaire. I will be brief and direct in my answers.

1. In the past I have participated in multiple community groups. My government experience spans over ten years. I will answer that in more detail in question 2. I was one of the founding board members of the SCA. The SCA was somewhat of a controversial effort initially. I am sure you will all agree, the center has brought a wonderful dimension to the community. I also participated on the Consolidation Committee. While the effort did not succeed, the goals were genuine in purpose to bring the Tri Community together. Presently, I am serving on the CVB tourism board.
2. Government experience includes serving on the Planning Commission, Historical Commission and City Council. While on city council, I served on the Public Works Com., Police Com., and several other ad hoc groups for the Rose Garden and City Play Ground. I was also privileged to be Mayor of Saugatuck for a two year term.
3. Saugatuck is both my residence and workplace. As a local business owner, I am acutely aware of all city business/projects etc. that impact the downtown district. Over the years I have constantly given my input good and bad to the city management and leaders. Prior to owning the Maplewood Hotel I held several management positions in the health care industry. My present and past employment require the ability to evaluate issues with a long view. Decision making is not always for an immediate or popular fix.
4. Most recently, I served on the citizen input group assisting the city evaluating renewal of our police contract with Douglas. While there were many cost saving measures presented, there was also some fear of change and uncertainty about the level of service. I like to think I was part of the citizenry that assured community members contracting with the Sheriff was beneficial to both the city and residents.
5. Having served in the past, I am ready to step in with no training needed. Though I have not served in several years, I am always abreast of current concerns facing the community.
6. I am not planning on running for election in November of 2019.

Saugatuck City Council Applicant Questionnaire

- 1. Describe your community/volunteer involvement (past and present).**
- 2. List any prior government experience you have.**
- 3. Describe any work related/business experience that would be beneficial if you were appointed to the Saugatuck City Council.**
- 4. Describe any policy making experience you have.**
- 5. List reason(s) for seeking to be appointed to fill the vacant Saugatuck City Council seat.**
- 6. Do you intend to be on the upcoming November 2019 ballot for the Saugatuck City Council?**

G Corwin Stoppel
PO Box 65
579 Mason Street
Saugatuck, MI 49453

1 July 2019

Mayor and City Council
City Hall
Saugatuck, MI 49453

Greetings,

It is my understanding that the City Council will soon fill the vacancy from Jeff Spangler's resignation prior to his move to California. I am applying for that position.

As many of you are aware, I have lived in Saugatuck for the past 29+ years, and have a true appreciation for the community, its residents and ethos. Because of all that makes life here so very good for so many people, I have done all that I can, with one exception, to be supportive of our fellow citizens and organizations. That one exception is that I have kept my distance from local government. When I served as the rector of All Saints' I did not believe it was in the best interests of the parish to get involved.

At the end of February this year, I retired from All Saints', and now wish to serve and participate in this community in new ways.

It is my understanding that there is a tradition that an appointee to a vacancy on City Council agrees not to run as a candidate in the next election. That seems like a very fair and reasonable approach, and a tradition which I would honor.

Sincerely,



G Corwin Stoppel

Saugatuck City Council Applicant Questionnaire

From G C Stoppel

15 July 2019

- 1. Describe your community/volunteer involvement (past and present).**
 - 1. Rector of All Saints' Episcopal Church; March 1990 to March 1, 2019.**
 - 2. Saugatuck-Douglas Clergy Association.**
 - 3. Christian Neighbors**
 - 4. Chaplain - Saugatuck Township District Fire Department**
 - 5. Citizen of the Year 2016**
 - 6. Weekly columnist with the Commercial Record for the past 15 years.**
 - 7. Member of the Saugatuck Douglas Historical Society.**

- 2. List any prior government experience you have.**
 - 1. None. During the last 29 years since moving to Saugatuck, and while serving as the rector of All Saints' Episcopal Church my belief was that it would not be in the best interests of the parish for me to be involved in city government affairs.**

- 3. Describe any work related/business experience that would be beneficial if you were appointed to the Saugatuck City Council.**
 - 1. Many of the skills and experiences which I believe would be beneficial on the City Council are quite similar to those I learned running a church - budget, policies and procedures, working together with fellow Vestry (i.e. church board) members, and working hard at connecting with people.**
 - 2. Over the past 3+ years I have been writing and self publishing a series of locally-based murder mysteries, and this has provided a wealth of experience in patience, delays, and reading/working through contracts.**

- 4. Describe any policy making experience you have.**

1. Almost all of the administrative work done in a local parish is a parallel to the administrative and policy decisions made by local government. That includes budget, personnel, annual personnel reviews, committees, task forces, and commissions.

5. List reason(s) for seeking to be appointed to fill the vacant Saugatuck City council seat.

1. I have come to deeply love Saugatuck, but as I wrote, during my tenure at All Saints, I did not believe it was appropriate to become involved in local government. After I retired at the end of February of this year, we chose to remain here. There is simply no where else that we want to live. But living in such a wonderful community has responsibilities, and because of the change of circumstances in my life, I want to serve the wider community in a new way.
2. The only thing that has truly troubled me for the past couple of years has been the tension between Saugatuck and Douglas. I would like to be part of bridging some of those divisions.
3. There is, of course, a number of items which are still before us: the bike trail, the question of marijuana outlets in town, and the on-going challenge of the river and harbours. All of them are important to the well-being of our community and area.

6. Do you intend to be on the upcoming November 2019 ballot for the Saugatuck City Council?

1. Yes. In my original letter I stated that if I was appointed to finish Mr. Spangler's term it was my understanding that it was traditional not to file for the upcoming election. A couple of members on the City Council informed me it was not a hard and fast rule, and urged me to file my nominating petition. I did exactly that earlier this morning before receiving the message from Monica.



P.O. Box 86, Saugatuck, MI 49453
Phone: 269.857.2603 Fax: 269.857-4406
Website: www.saugatuckcity.com

**APPLICATION FOR APPOINTMENT TO
BOARDS/COMMISSIONS/COMMITTEES**

Name: Stephen T. Boyd Home Phone: 269-416-0444

Home/Mailing Address: 607 Butler St Saugatuck MI 49453

E-mail Address: stboyd@yahoo.com

Employer: Judson Heath Cabana/Inn Occupation/Position: Innkeeper

Business Phone: 269 416 0871 Business Reference: Jennifer Davenport

Are you a Saugatuck City resident? Yes Are you a registered Saugatuck City voter? Yes

Do you or your employer have any business dealings with the City which might present a conflict of interest? No If yes, explain _____

Serving on a Board or Commission can be time-consuming. Are you committed to attending all regularly scheduled meetings? Yes

On which Boards and/or Commissions would you be willing to serve? Interim City Council Vacancy

- | | | |
|-------------------------|------------------------------|-------------------------|
| Planning Commission | Historic District Commission | Zoning Board of Appeals |
| Board of Review | Harbor Commission | Township Fire Board |
| Twp. Recreation Comm. | Kalamazoo Lake Sewer & Water | Library Board |
| Interurban Transit Auth | Peterson Nature Preserve | Construction Board |

Please describe any qualifications, expertise or special interests that relate to your possible appointment:
electd 4 consecutive terms Executive Board Chicago Carpenters Union
Business owner in Saugatuck, MVEBE Committee City of Evanston IL

You may wish to submit a cover letter with your application. Please return the original to the City Clerk's office at the above address for processing. The City of Saugatuck recognizes and supports the concept of balanced representation in regard to filling vacancies on Boards and Commissions. To this end, every effort is made to appoint members who represent Saugatuck's diverse community, including citizens of all ethnic groups as well as people with disabilities. Reasonable accommodations and equal access to communication are provided upon request.

Signature: [Signature] Date: 07/18/19

****Disclaimer: Per the City of Saugatuck's retention schedule this application will be kept on file for twelve months, unless you are chosen to serve on a board, then this application is kept on file for the duration of your term.**

COPY: Mayor City Council City Clerk

Monica Nagel

To: stmboyd@yahoo.com
Subject: RE: City council vacancy

Stephen Boyd
607 Butler Street Saugatuck

1. Describe your community/volunteer involvement (past and present).

For ten years in the 90s I worked full time with the poor and homeless in the inner city Chicago as well as a few orphanages in Central America.

2. List any prior government experience you have.

I was appointed by the mayor of Evanston IL for the maximum of two terms on the city's Minority- Women- and Evanston-Based Enterprises (MWEBE). A Committee of citizens and city council for overseeing and approving municipal spending and labor contract bids. While there I wrote an ordinance requiring municipal contract awardees to hire from among local residents for a specified percentage of the estimated total man-hours of their contracts. Fines levied from violations of the ordinance were then designated to cover the expenses for OSHA, skill advancement training and certification classes open to all residents.

3. Describe any work related/business experience that would be beneficial if you were appointed to the Saugatuck City Council.

I had been elected four terms as Recording Secretary (the congressional equivalent to Speaker of the House) on the executive board in the Chicago Carpenters Union. I was also elected to represent union members as a delegate to the Chicago Regional Council of Carpenters.

Years of serving in this capacity endowed me with a fairly extensive knowledge in the methods and procedures regarding Roberts Rules of Order. My records were both regularly and thoroughly examined by independent auditors as well as the US Dept of Labor.

4. Describe any policy making experience you have.

In addition to items detailed previously, within the Carpenter's Union, at the members request, I was able to procure a more focused and comprehensive medical benefits plan for our retired members at no additional cost.

5. List reason(s) for seeking to be appointed to fill the vacant Saugatuck City Council seat.

I am both a resident and business owner in the community and have a vested interest in the policies and prosperity of all who reside here. I walk the town every day and talk with residents, business owners and visitors on their concerns and observations about our community.

6. Do you intend to be on the upcoming November 2019 ballot for the Saugatuck City Council?

Undecided

Sent from Yahoo Mail on Android



City Council Agenda Item Report

City of Saugatuck

FROM: Cindy Osman, Zoning Administrator

MEETING DATE: June 22, 2019

SUBJECT: Historic District Commission Reappointments

DESCRIPTION

Per City Ordinance Section 152.06 reappointments shall be made by the Mayor subject to the confirmation/approval of the City Council. The Mayor's reappointments are as follows:

Historic District Commission with said term expiring August 1, 2022

Jennifer Davenport

Nico Leo

BUDGET ACTION REQUIRED

N/A

COMMITTEE/COMMISSION REVIEW

N/A

LEGAL REVIEW

N/A

SAMPLE MOTION:

Motion to **approve/deny** the Mayor's reappointments as presented.

July 10, 2019

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Detroit, September 25-27, 2019. The League's "Annual Meeting" is scheduled for 4:15 pm on Wednesday, September 25 in Room 320 at the Cobo Center. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).
2. Policy. A) To vote on the Core Legislative Principles document.

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by August 21, 2019.

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> no later than August 21, 2019.

We love where you live.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus the deadline this year for the League to receive resolutions is **August 21, 2019**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

Further, “Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof.”

We love where you live.



3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 24 at Cobo Center for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



Brenda F. Moore
President
Mayor Pro Tem, City of Saginaw



Daniel P. Gilmartin
Executive Director & CEO



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Saugatuck Douglas Art Club
P.O. Box 176
Saugatuck, MI 49453

July 10, 2019

City Council
City of Saugatuck
102 Butler St
PO Box 86
Saugatuck, MI 49453

Dear Council members,

The Saugatuck-Douglas Art Club thanks you for your generous donation of \$200.00. We were pleased with the number of our neighbors and visitors who came out to enjoy our 2019 Waterfront Invitational Art Fair.

The winner of the CITY OF SAUGATUCK MAYOR'S AWARD was:
Amy Greely for her jewelery
Photo enclosed.

As a donor who has funded an award at the Waterfront Invitational Art Fair, the Executive Board of the Saugatuck-Douglas Art Club recognizes you as a Friend of the Art Club and accordingly will continue to have your name on the Art Club's Website for a period of one year.

With your faithful support our fairs provide the funding for our scholarship programs and contributions to our community's cultural and educational projects.

Sincerely,


Betsy Yark
Awards Committee

