



CITY COUNCIL AGENDA March 8, 2021 – 7: 00 pm

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes:**
 - A. **Regular City Council Meeting of February 22, 2021** (Roll Call)
4. **Mayor's Comments**
5. **City Manager's Comments**
6. **Agenda Changes** (Additions/Deletions)
7. **Guest Speakers:**
 - A. **Lt. Brett Ensfield** – Allegan County Sheriff's Department
 - B. **Chief Janik** – Saugatuck Township Fire Board
8. **Public Comment** (Limit 3 minutes) Select "unmute" mic in the Zoom interface and speak your name to be recognized or press *6 if you are calling in by phone to unmute your phone to speak.
9. **Request for Payment:**
 - A. **Approval of Accounts Payable** (Roll Call)
10. **Introduction of Ordinances:** None
11. **Public Hearings:** None
12. **Unfinished Business:** None
13. **New Business:**
 - A. **Radar Speed Signs**
 - B. **Resolution #210308-A – Mutual Aid Agreement**
 - C. **Oval Beach Fee Increase**
 - D. **Open Board Positions**
 1. **Harbor Authority Board**
 2. **Library Board**

NOTICE:

This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Join online by visiting:

<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:

**(312) 626-6799 –or–
(646) 518-9805**

Then enter "Meeting ID":

2698572603

Please send questions or comments regarding meeting agenda items prior to meeting to:
ryan@saugatuckcity.com

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or erin@saugatuckcity.com for further information.

14. Consent Agenda: None

15. Public Comments: (Limit 3 minutes) Select "unmute" mic in the Zoom interface and speak your name to be recognized or press *6 if you are calling in by phone to unmute your phone to speak.

16. Communications: None

17. Boards, Commissions & Committee Reports:

18. Council Comments:

19. Adjourn (Roll Call)

Proposed Minutes
Saugatuck City Council Regular Meeting
February 22, 2021 – 7:00 pm

Due to the COVID-19 precautions currently in place the meeting was held via Zoom.

1. **Call to Order:** Mayor Bekken called the meeting to order at 7:00 pm.
2. **Roll Call:**
Present: Bekken, Dean, Leo, Lewis, Stanton, Trester
Absent: None
Others Present: City Manager Heise, Treasurer Stanislawski, Zoning Administrator Osman, and Clerk Wilkinson
3. **Approval of Minutes:**
A. Regular City Council Meeting of February 8, 2021 - A motion was made by Peterson, 2nd by Lewis, to approve the meeting minutes of February 8, 2021 as presented. Upon roll call vote the motion carried unanimously.
4. **Mayor's Comments:** None
5. **City Manager Comments:** City Manager Heise provided project updates on the following:
 1. working with Council Member Leo and Friends of the Blue Star Trail to move an inter-local agreement forward and plan to suggest a new engineering firm to work on the project soon;
 2. Dune Ridge will be providing a new site plan, including the disputed fence, for the Planning Commission and Zoning Boards to review;
 3. working with the City Engineer to understand what road projects are underway and the Campbell Road project will be pushed from summer to early fall;
 4. the combined project list from council already has more than 60 items on it, once the list is complete it will be provided to council for prioritization, and suggested hiring someone to help facilitate the dialogue;
 5. the mayor requested we purchase more radar signs;
 6. staff has been working to move the Eurasian Milfoil treatment project forward and expects the first treatment will be early June, second will be mid to late July and if a third is required it will be mid to end of August;
 7. the new police car has arrived and is in the process of having equipment and details installed;
 8. staff will soon be posting the Oval Beach Manager position, and will soon be presenting council with a suggestion to increase beach fees.
6. **Agenda Changes (Additions/Deletions):** None
7. **Guest Speakers:**
A. Lt. Brett Ensfield - Allegan County Sheriff's Department: The new car was delivered Thursday to Mark's and is expected back in several weeks. ACSD hopes to have it in Saugatuck within the next few weeks to a month. Regarding the Social District, Lt. Ensfield expressed a concern about staffing, especially during the warmer times, and also would like to see date and time on cups to help eliminate people re-using cups and refilling with their own drinks.
B. Dan Fox - Saugatuck Township Fire Board: Provided council with a Fire Board update.

8. **Public Comment: Jeri Johnson** (non-resident) - from Northville spoke about the success of their social district.

Glenna DeJong (resident) - spoke in support of the downtown Social District.

Sue & Eric Chaitin (residents) - owners of The Mermaid and Baldy Smoked Meats spoke in support of the Social District.

Richard Williams and Christian Kindel - spoke in support of having a Social District, but expressed concern over lack of detailed planning and public feedback for the current plan being proposed.

Wally Peterson (non-resident) - owner of Amazwi spoke in support of the Social District.

Marsha Caspar (resident) - spoke in support of the Social District and Pop-up-Patios.

Lauren Flanagan (non-resident) - spoke in support of Social Districts.

Catherine Simons (resident) - spoke in support of Pop-up-Patios but expressed concern regarding the proposed Social District area including B&B's and residential, and urged council to solicit public feedback, and consider added costs and need for increased policing and a system for monitoring it.

Lisa Mize (non-resident) - Director of the CVB spoke in support of the Social District and Pop-up-Patios.

Alec and Lindsay Payleitner (non-resident) owners of Grow spoke in support of the social district.

Gregory Muncey (resident) and SDABA board member spoke in support of the Social District and has spoken with many local businesses who are in support of the Social Districts and Pop-up-Patios.

9. **Request for Payment:**

A. **Approval of Accounts Payable:** A motion was made by Trester, 2nd by Lewis, to approve the accounts payable in the amount of \$632,600.65. Upon roll call vote the motion carried unanimously.

10. **Introduction of Ordinances:** N/A

11. **Public Hearings:** N/A

12. **Unfinished Business:** N/A

13. **New Business:**

A. **Pop Up Patios** - A motion was made by Dean, 2nd by Peterson, to allow for staff to administratively issue permits for the pop-up-patios as described in the attached documents. Upon roll call vote the motion carried unanimously.

B. **Park Use Policy** - A motion was made by Stanton, 2nd by Lewis to approve the updated Coghlin Park Rental Policy as presented. Upon roll call vote the motion carried unanimously.

C. **Special Event for Wedding in Coghlin Park** - A motion was made by Trester, 2nd by

Leo, to approve the Special Event Application for the Spoelstra Wedding on June 19th, 2021 as presented. Upon roll call vote the motion carried unanimously.

D. Special Event Wicks Park Bar and Grille Tent Request - A motion was made by Lewis, 2nd by Peterson to approve the Wicks Park Bar and Grill special event application for outdoor seating with food and alcohol service at (Water Street/Mary Street) with partial road closing as described in the application contingent on Fire Department approval. Upon roll call vote the motion carried unanimously.

E. Social District - A motion was made by Peterson, 2nd by Stanton, to adopt resolution 210222-A for the creation of the Downtown Saugatuck Social District and Downtown Saugatuck Commons Area pursuant to the Downtown Saugatuck Social District Plan as presented with the end date modified to be May 24th, 2021. Upon roll call vote the motion carried unanimously.

A motion was made by Lewis, 2nd by Trester, to adopt resolutions 210222-B through 210222-U for Local Governmental Unit for Social District Permits for:

- i. Sand Bar Saloon
- ii. Coral Gables etc.
- iii. Marro's Restaurant
- iv. The Butler
- v. Wally's
- vi. Phil's Bar and Grill
- vii. Wicks Park Bar and Grill
- viii. Scooters Café and Pizzeria
- ix. Bowdies
- x. Loco Burrito
- xi. Mermaid Bar and Grill
- xii. Lucy's Little Kitchen
- xiii. Coppercraft Distillery
- xiv. The Barge
- xv. Retro Boat Rentals
- xvi. The Mitten Brewing Company
- xvii. Grow - A Saugatuck Diner
- xviii. Pumpnickel's
- xix. Coast 236
- xx. New Holland Brewing

Upon roll call vote the motion carried unanimously.

F. Moratorium Floating Homes - A motion was made by Peterson, 2nd by Lewis, to approve the amended moratorium as presented. Upon roll call vote the motion carried unanimously.

14. **Consent Agenda:** N/A

15. **Public Comment:** Jane Underwood (resident) was able to get her COVID shot in Plainwell and was delighted and really comforted to see two of our finest, Dr. David Blatt and Chief Greg Janik, who were volunteering, and said she was very grateful and proud of her community.

16. **Communications:**

- A. **John Vanderbeek** (accepted as information)
- B. **Lori Shemka** (accepted as information)

17. **Boards, Commissions & Committee Reports:** The council received reports from the following: Fire Board, and KLSWA Board.

18. **Council Comments:** Mayor Pro-Tem Lewis thanked the DPW for their excellent job clearing streets and sidewalks.

Council Member Trester also received his COVID shot and saw Chief Janik volunteering his whole day to help and thanked him for his integral involvement in helping to organize and manage vaccinations in our area.

Council Member Stanton thanked the public for their input and urged people to be optimistic and patient about trying new things and trust the council to make appropriate adjustments to the Social District and other pilot projects.

Council Member Peterson echoed Stanton's comments and added her thanks to the city staff for their outstanding work moving all the projects forward and keeping the city clean and moving smoothly.

Mayor Bekken thanked the staff for all the work they put in to get everything ready for the hefty agenda, and thanked council for coming prepared with their thoughts and questions, he also thanked citizens for their input.

19. **Adjourn:** A motion was made by Lewis, 2nd by Peterson, to adjourn the meeting at 8:51 pm. Upon roll call vote the motion carried unanimously.

Respectfully Submitted,

Erin Wilkinson
City of Saugatuck Clerk



To: Saugatuck City Council
From: Ryan Heise
Meeting Date: March 4, 2021
Re: City Managers Report – Highlights March 8, 2021

Social District Update

The Social District (SD) officially begins Sunday the 7th. The City is required to provide participating businesses with sticker design for their cups and place signage at the boundaries of the SD. Staff has been working in partnership with the CVB and with assistance from the recycling committee along with business owner Matt Balmer. A special thanks to Lisa Mize, Ronna Alexander and Matt Balmer for their extremely quick footwork, contributions and collaboration. The signs will be delivered this Monday the 8th, and the CVB will have window clings and stickers available for the businesses. They have also arranged a group purchase price for compostable cups (paper and plastic options).

A note from Lisa Mize:

We are happy to help. This is within our mission of enhancing the visitor experience from a sponsorship standpoint, similar to the Christmas lights. We appreciate being involved in the creative process as the consistency of brand for our area is both valuable and important. It also conveys an image to our guests that communicates a well thought out campaign inline with our digital, social and online presence. It benefits everyone! Please see the attached graphics on pp.6-7.

Five businesses have either started the required paperwork provided by the state (a several week process for approval), or have indicated their desire to participate in the SD.

Lt. Ensfield and I have discussed the potential for increased patrols and he has offered some thoughts on the subject, please see attached letter- p.8.

Blue Star Trail Update

City/Township Manager's continue to discuss next steps and "path" forward; which include creating an interlocal agreement for the City to review and consider entering. The committee has solicited proposals for engineering services and will make a future recommendation to Council. Friends of the Blue Star Trail have committed to fund the engineering cost.

Floating Homes

The permanent ordinance is in draft stage and is being reviewed by legal counsel and staff. Given the length of the ordinance and relative complexities, Council should discuss their preference for vetting the ordinance, possibly through a working group, potential action item for a March meeting. It's recommended that the zoning ordinance approval (separate from the regulatory ordinance) be fast-tracked.

Dune Ridge Updates

The fence issue and resolution for compliance is being discussed by legal counsel, staff and Paul Heule. Waiting on a plan to be presented to Plan Commission and Zoning Board of Appeals by Paul's development team.

Bathroom with kitchenette- any plans for bathroom and kitchenette will need to go to Plan Commission and Zoning Board of Appeals as well. However, absent any change in zoning, this appears to be something of a non-starter given the restrictions with existing setbacks.

Road resurfacing (and utility) projects

North Park Street This road resurfacing project is a spring '21 project, and will require your consideration for including residential water service line replacement to the scope of work. Kalamazoo Lake Sewer and Water Authority (KLSWAA) has made staff aware that they have found galvanized water services in this area in the past. Replacement of galvanized services that have lead connections are the City's responsibility, not the property owners. KLSWA has offered to "pothole" some of the services in the project area to give us a better understanding whether there are services that will need to be

replaced in the near future to meet EGLE mandates. It would obviously be nice to do that ahead of the resurfacing work, if logistically practical and could be added to the resurfacing contract. KLSWA mentioned that the City of Grand Rapids is handling this by sending out a letter offering to replace the service in accordance with EGLE requirements (EGLE requires that it be replaced all the way to the meter or at least 18" inside the house), and once it is replaced it becomes the property owner's responsibility once more. If the property owner refuses, it is their responsibility. With the planned construction coming up soon, the details will need to be worked out quickly and/or construction delayed once more. F & V indicated it's a few thousand dollars per service, either pay now or pay later (and dig up the new road). Please see draft correspondence for the residents attached p.9, which will require updating if water line service replacement is added to scope.

Park Street survey is being reviewed by the engineers; I anticipate a preliminary findings report in the coming weeks. I have requested that F&V be prepared to provide an overview of the project history and next steps at an upcoming meeting. Discussions on the project will likely include adding waterline service replacement to the scope.

Campbell Road project was slated as a summer project, however if Council is OK with delaying until fall, Douglas would be OK too. Campbell Road is grant eligible for road resurfacing, which has been applied for twice before. If the grant award committee awards extra points for persistence, Saugatuck/Douglas will be well positioned. Given that the grant narrative has largely been written and design work is going well, there is no significant cost for pursuing a third time. There is no budget impact as grant submittal can be covered under existing agreement. If the city does not receive the grant, the project can be completed fall of '21. If the grant is awarded the project would become a spring '22 project. This is a shared project with Douglas, their City Manager will be taking this to his Council for discussion.

Master Project List & Strategic Planning

The "master project list" is being compiled by Erin Wilkinson. Staff plans to further categorize the projects and redistribute to Council allowing them to rank the projects. The number of projects stands at around 60, with more likely to be added. I would recommend that the final prioritization of projects be discussed at a strategic meeting. Mayor Pro Tem Lewis has offered Isabel's as a potential meeting space to host a

strategic meeting. I have been in touch with the vendor that the City was going to utilize before COVID-19 for strategic planning. A portion of the strategic planning meeting will be a discussion on the Council Management form of government and how we can work best as a team.

Milfoil update

There are 29 potential participants for the milfoil treatment program. Through staff's efforts (namely Cindy) we have been able to contact 24 of them and continue to track down the remaining five. We have received a request for treatment at the Chain Ferry and Cook Park. Staff will bring these additional requests back to Council for consideration after discussing with Aquatic Doctors.

Cindy and Erin have created a map to determine ownership along the with linear front footage of the property, which is the basis for the individual charge. Peter- plans to create invoices to track payment (or lack thereof) to be sent out mid-April and returned by mid-May.

First treatment will be scheduled early to mid-June, and a second application mid-to-late July and a third mid-to-late August if needed. Have discussed splitting the EGLE permit fee with Douglas for treatment.

Police interceptor

Has been delivered to Mark's Autobody for retrofitting and decals. The effort is being coordinated by Allegan Co. Sheriff Department and Department of Public Works.

Oval Beach

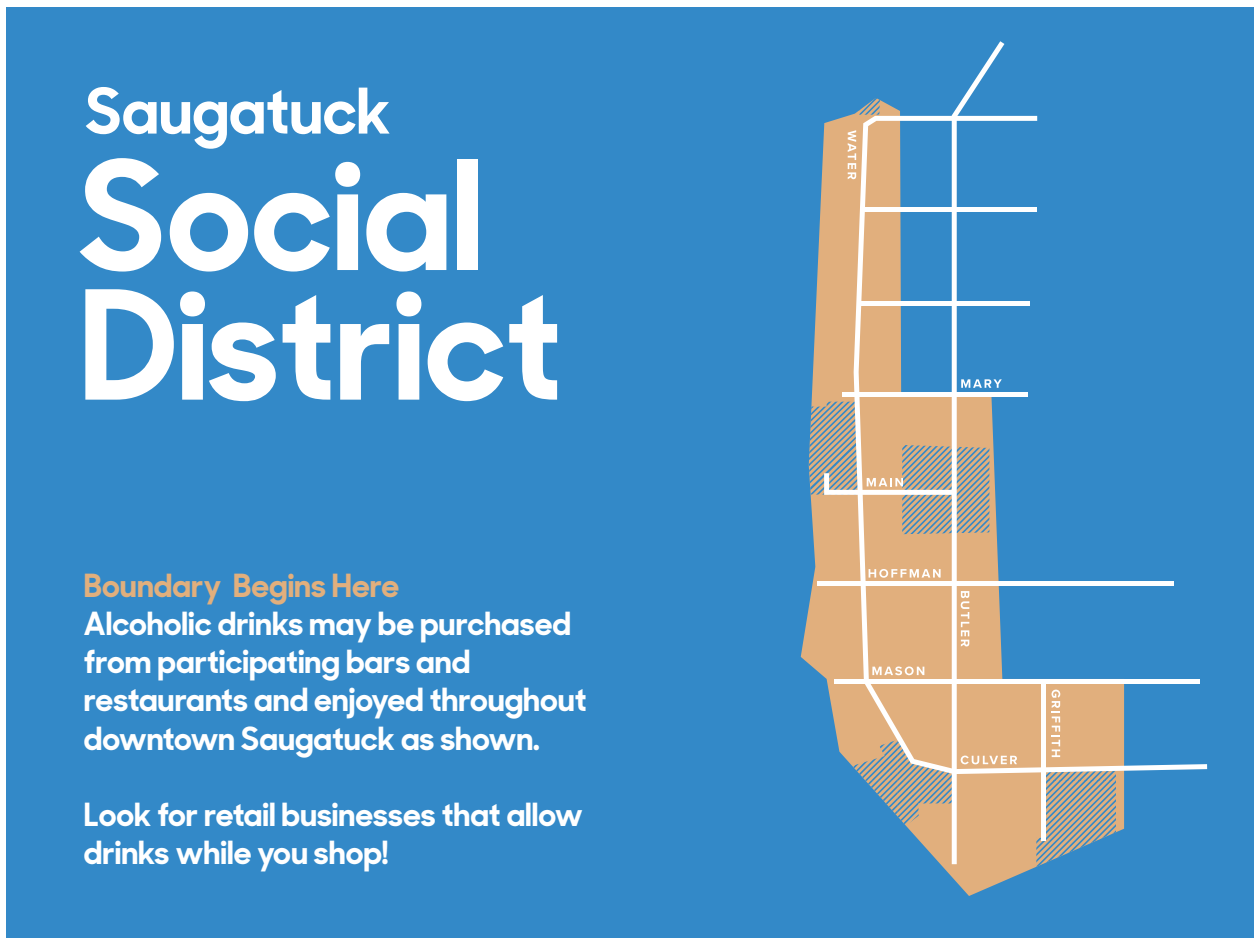
Staff has placed the advertisements for the open positions. Additionally, staff will be recommending that Council review the fee schedule at your March meeting.



Cup Sticker



Window Cling



Boundary Sign

Saugatuck Social District

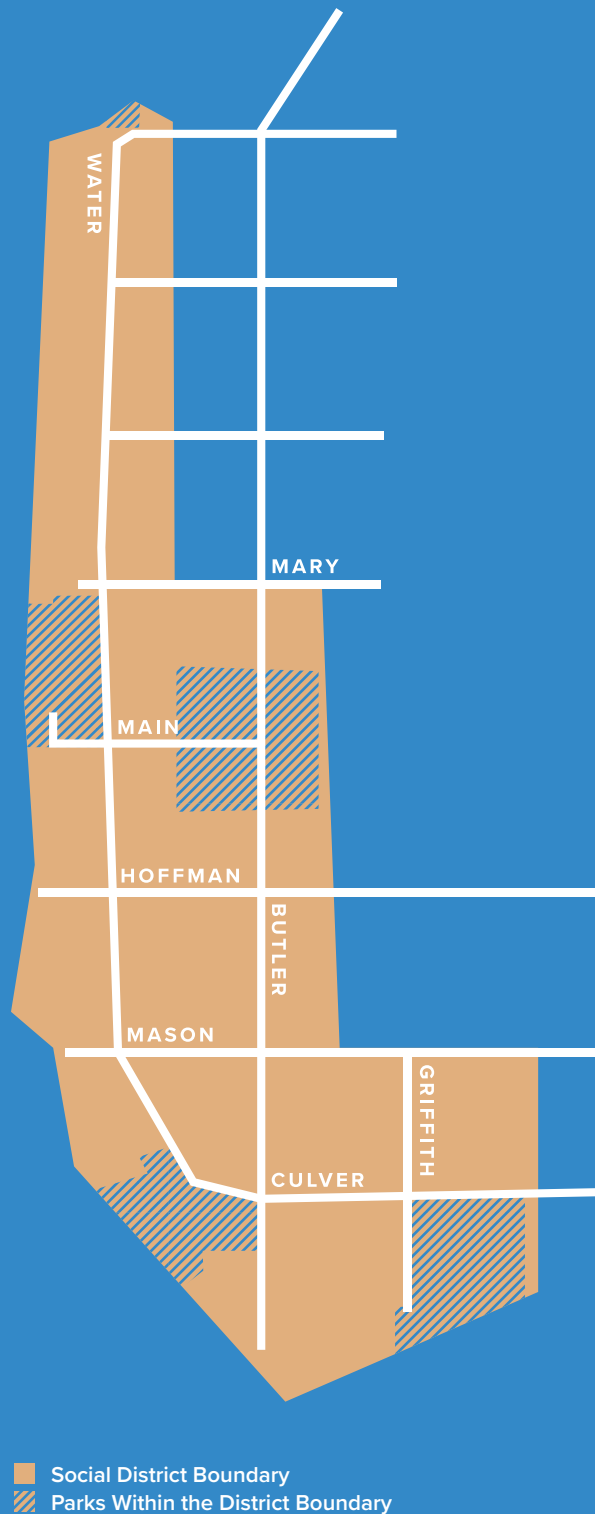
Enjoy within the Boundaries

Alcoholic drinks may be purchased from participating bars and restaurants and enjoyed throughout downtown as shown.

The Saugatuck Social District is open from March 7 through May 24.

Social District Hours:
Daily from 11:00 am until 11:00 pm

Look for Saugatuck Social District window decals of participating restaurants, bars and shops. Please respect those shops that do not have a decal by keeping your drink outside.



Letter from Lt. Brett Ensfield Regarding Social Districts

The new social district brings many variables and possible scenarios that are hard for us to plan for in law enforcement. Liquor establishments, with the current LCC regulations, tend to self-regulate because the laws are written to control behavior within the confines of the establishments. This leads to a controlled environment within the footprint of the businesses. The presumptive plan for the city's alcohol establishments (social district) has just become a large portion of the business district of the city. We have identified several factors that could lead to possible changes in policing strategy within the city, the most obvious being the flow of customers partaking in the social district and their adherence to the social district guidelines and LCC laws. The law enforcement plan for the social district will need to be fluid to adjust to any needs or problems that arise. We do not have the ability to design a plan at this time as this is not something we have ever worked with before and have no data to reference in making the best policing decisions.

The Saugatuck/Douglas area is very different from other cities in the county. Saugatuck/Douglas attracts many more tourists than other cities that have implemented social districts. One of the main tourism attractions in this area is the dining/social atmosphere.

The success of this endeavor will rely on the businesses ability to control the way that the social district is advertised and executed as well as the general public's response to these actions.

Our law enforcement plan at this time is to work closely with the City of Saugatuck and the City Council to monitor the progress and adjust accordingly. This may lead us to add additional reserve deputies, overtime shifts for full-time officers, as well as adjustment of staffing hours for current deputies assigned to Saugatuck. The adjustment of staffing hours may also lead to additional service reductions in some areas – such as speed enforcement and having an officer available at Saugatuck High School.

Lt. Brett Ensfield
Allegan County Sheriff's Office

<<Date>>

<<Property Owner Name>>

___ Park Street
Saugatuck, MI 49453

Dear Property Owner,

As you are by now probably aware, the City has been working to make improvements on Park Street between Mt. Baldhead Park and the north end of the road. Design work is complete and we have a contractor lined up to replace the severely deteriorated pavement. Construction was originally planned for the spring of 2020, but the impacts of COVID led us to delay the project a year. The specific start date is highly weather-dependent, however, construction is anticipated to begin in April and be complete in early May.

The road width will not be increased, and any changes to topography will be minor within a foot or two of the pavement to restore shoulders. The City does not have a public storm sewer system in this area, and the project is not intended to alter the drainage in the area.

As you are certainly aware, the road is quite narrow. This creates logistic challenges during construction. The road will never be closed, but there will be times when ingress and egress will be delayed. To mitigate those challenges, we want to be proactive with communication. We are planning to send out a daily update via email during construction to get current and timely to you so that you can plan accordingly. If you would like to receive those updates, please send an email to either me at citymanager@saugatuckcity.com or our engineering consultant, Jon Moxey of Fleis & VandenBrink at jmoxey@fveng.com. You will receive a blind copy to help keep your address private.

One other reason for making you aware of this project is to provide you the opportunity to upgrade/replace your water service. In recent years, several property owners in the area have found their existing service to be inadequate for their current needs, either from a capacity or condition standpoint. Once the City has invested in resurfacing, we will likely not allow the new pavement to be cut for this type of work. We would encourage you to consider replacing your service with modern materials, properly sized for your specific use. Please feel free to reach out if you would like assistance connecting with local contractors to obtain quotes for the work.

We look forward to a successful paving project and need your help to make it happen. Please feel free to contact me at 269-857-2603 or Jon at 616-977-1000 with any questions or concerns.

Sincerely,

Ryan Heise
City Manager



Incidents for February 2021

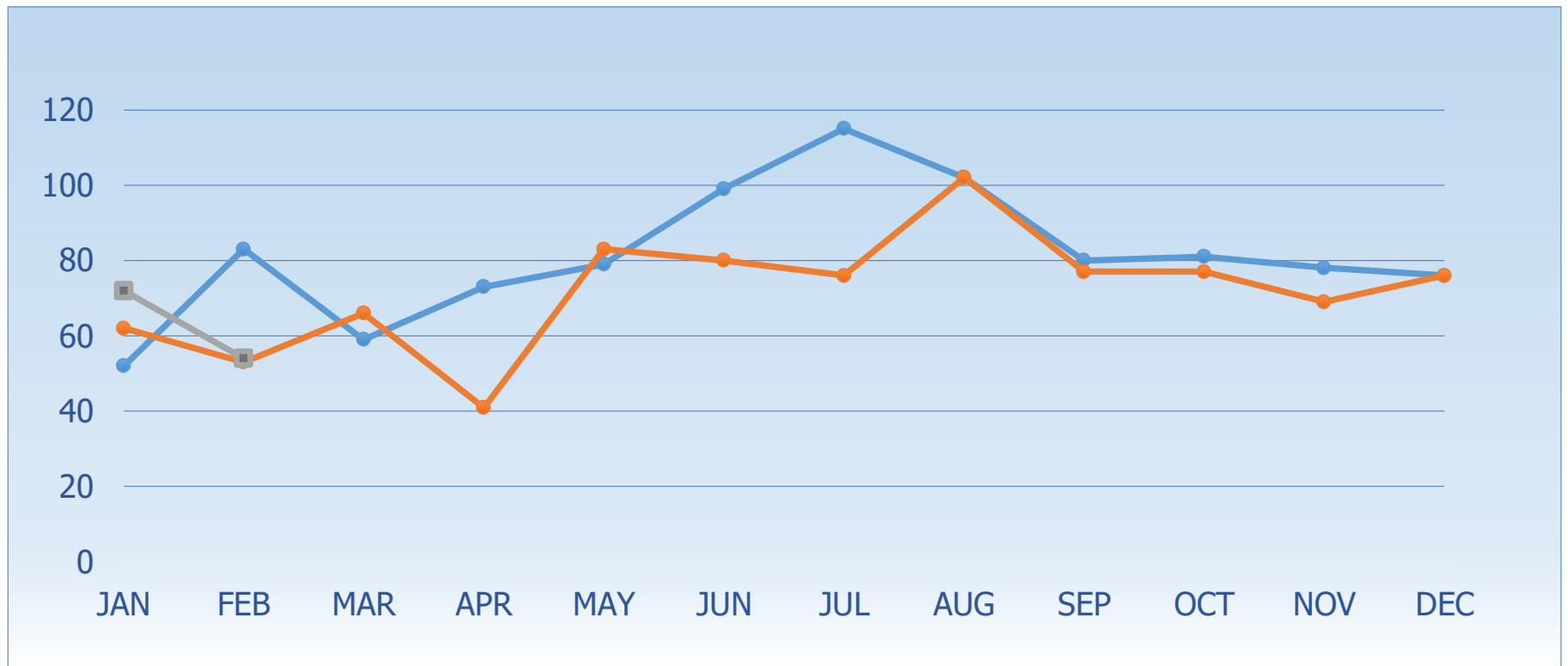


Summary of Incidents

- ❖ February was comparable to last year. We ended up with 54 calls and a total for the first two months of 126. That is 11 more than last year or an increase of 10%
- ❖ It is still a bit too early to judge the busy days of the week, Friday seems to be the least busy for now, 12 calls so far. The time of day when we run the most calls are a bit premature as well to judge. We see an uptick between the hours of 10AM-2PM then it levels off at 8PM-9AM the following day.
- ❖ Overlapping calls in line with last year's pattern.
- ❖ Year to date we have responded to 3 gas leak incidents that could have evolved into a major loss, luckily they were all mitigated prior to reaching explosive levels. These three properties had a total value of app. \$750,000.
- ❖ Type of calls comes out as a "normal" month, EMS counts for 57% of our volume. MVIs, due to weather and road conditions are still higher than last year – 10 compared to 2 – and comparable to 2019 where we had similar road and weather issues.
We responded to a double vehicle fire where drivers had tried to jump-start one vehicle, unfortunately there was a mishap and one engine compartment ignited and spread to the other compartment. Both vehicles were a total loss.
- ❖ Location of calls shows Township is way ahead 58% compared to Douglas 24% and Saugatuck City that list at 18%.
- ❖ Our response time for February was 7:28 or almost 2 minutes slower than February last year and a minute slower than 2019. Weather, road conditions and locations were a factor. January showed 31 priority 1 and 2 calls (lights and siren).

2021 Incidents by Month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2021	72	54											126
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977



2011-21 Incidents by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2021	72	54											126
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977
2018	61	58	55	79	85	94	103	101	83	77	52	59	907
2017	54	35	62	51	68	89	116	76	66	91	48	57	813
2016	47	51	53	64	76	95	113	105	82	64	60	65	875
2015	57	61	50	50	73	67	110	90	71	58	49	47	783
2014	62	51	49	56	85	77	84	59	72	52	59	39	745
2013	67	62	44	39	57	53	70	74	42	58	66	58	690
2012	52	33	58	55	54	74	104	77	54	40	52	76	729
2011	42	38	57	34	52	51	92	70	63	61	40	41	641
Average	57	53	55	54	71	78	98	84	69	66	56	58	796

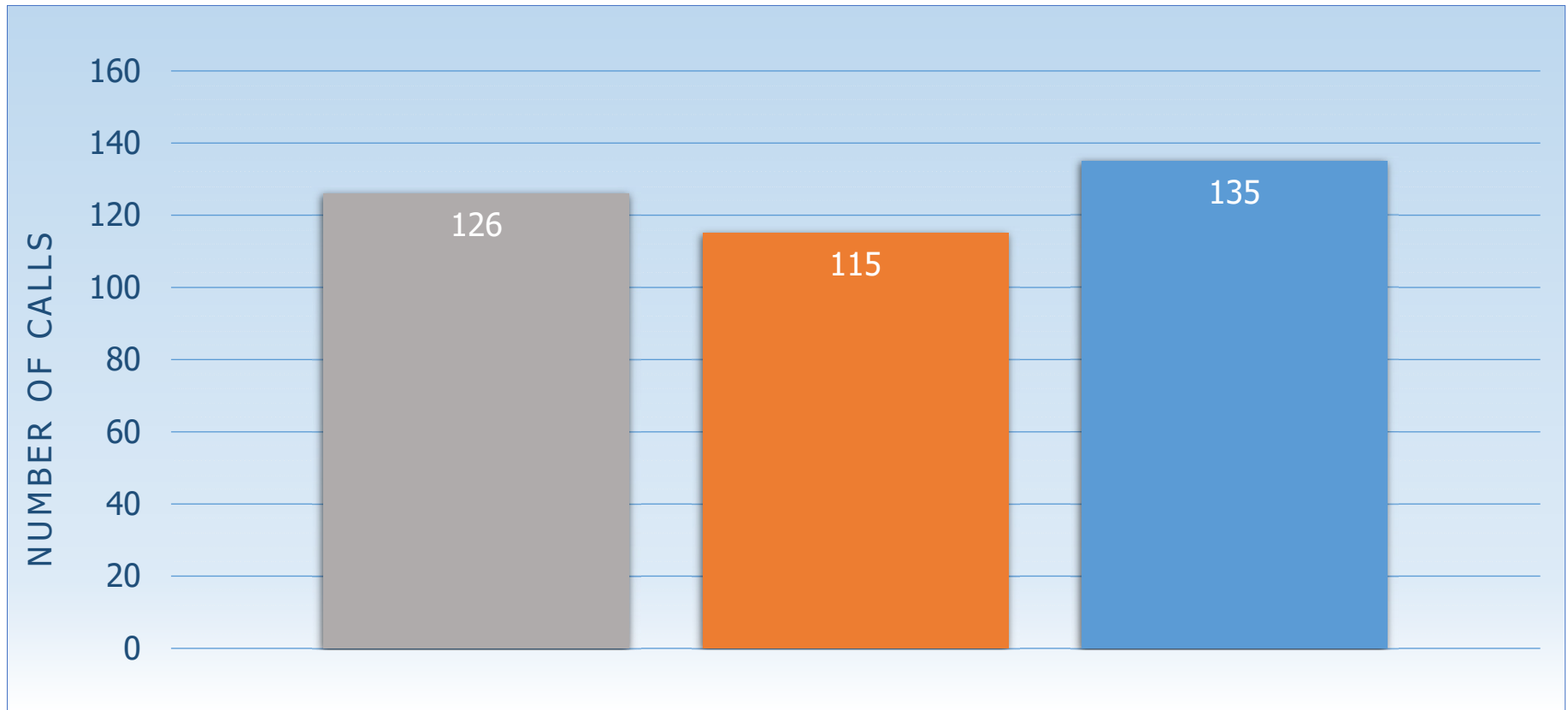
Lowest Highest

1999-2021 Incidents by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2021	72	54											126
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977
2018	61	58	55	79	85	94	103	101	83	77	52	59	907
2017	54	35	62	51	68	89	116	76	66	91	48	57	813
2016	47	51	53	64	76	95	113	105	82	64	60	65	875
2015	57	61	50	50	73	67	110	90	71	58	49	47	783
2014	62	51	49	56	85	77	84	59	72	52	59	39	745
2013	67	62	44	39	57	53	70	74	42	58	66	58	690
2012	52	33	58	55	54	74	104	77	54	40	52	76	729
2011	42	38	57	34	52	51	92	70	63	61	40	41	641
2010	36	26	46	52	50	48	98	72	58	54	40	32	612
2009	46	46	38	40	43	61	65	57	58	45	44	49	592
2008	46	35	23	32	41	53	101	54	43	48	29	53	558
2007	35	44	34	39	44	64	78	59	55	37	33	37	559
2006	41	33	41	23	58	48	64	46	42	43	47	42	528
2005	42	28	48	47	37	57	75	58	49	40	40	34	555
2004	41	28	34	34	51	45	50	48	46	51	30	41	499
2003	25	30	35	36	54	61	55	63	39	35	39	45	517
2002	36	27	41	35	35	54	62	65	53	44	36	30	518
2001	29	33	38	38	46	51	69	43	46	43	34	28	498
2000	44	40	44	50	42	48	64	38	41	42	46	45	544
1999	32	34	31	31	37	37	41	40	31	39	31	31	415
Average	47	43	46	45	57	64	82	68	57	54	45	47	645

Lowest Highest

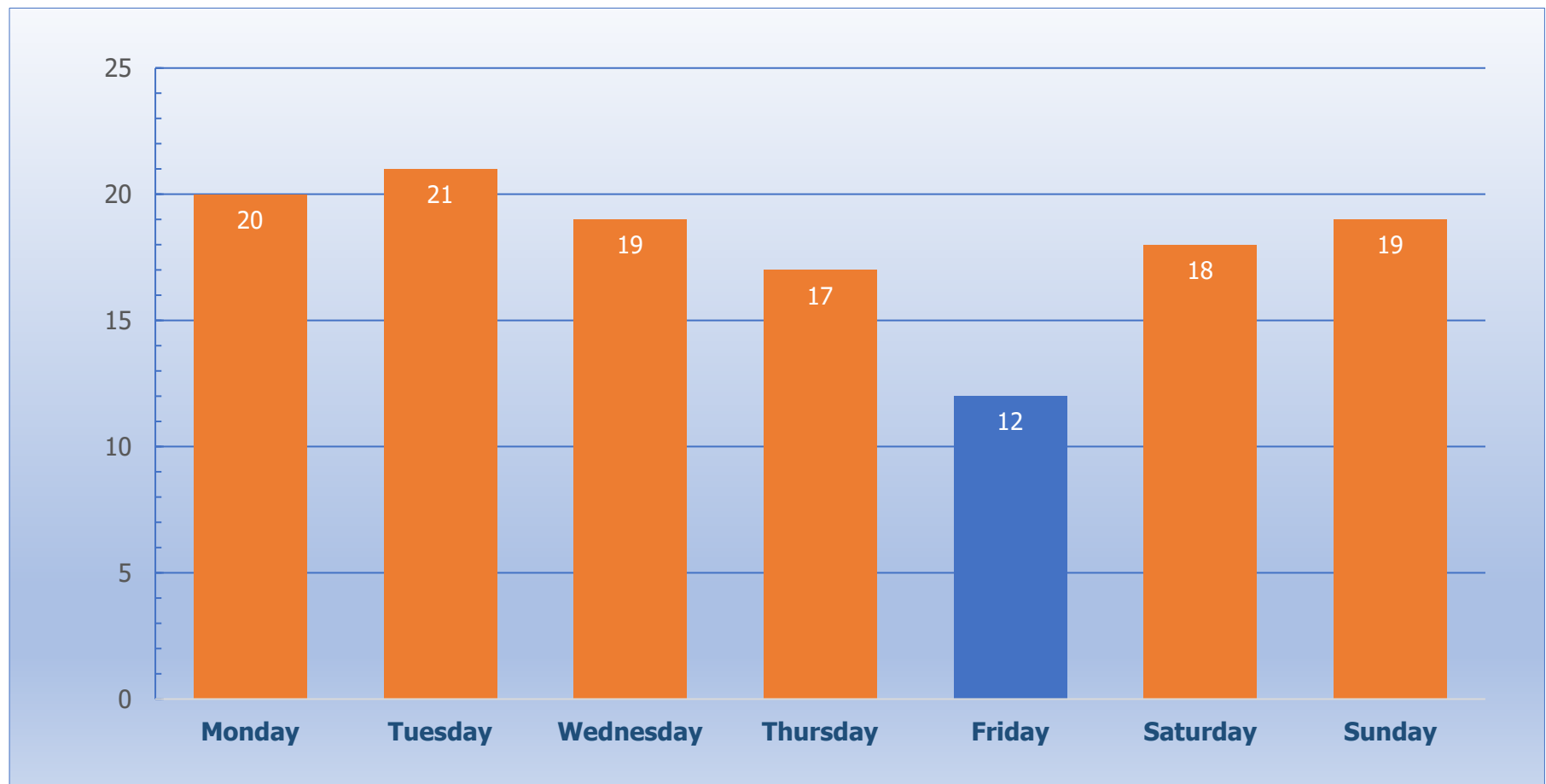
2019-2021 Incident Comparison



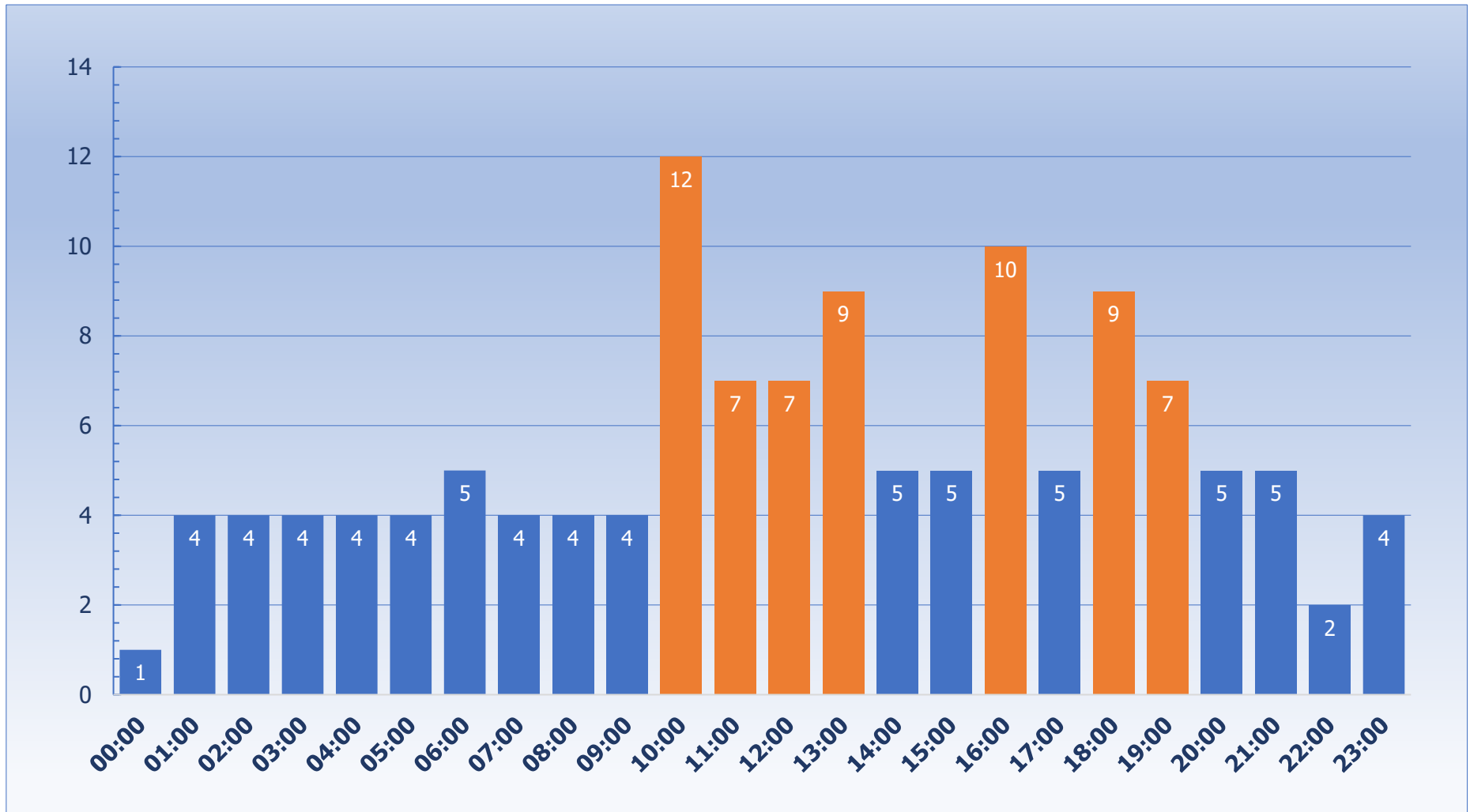
Year	February 28	+/-	+/- %
2021	126	11	9.6
2020	115	(20)	(14.8)
2019	135		

2021 Incidents per Day of the Week

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
20	21	19	17	12	18	19



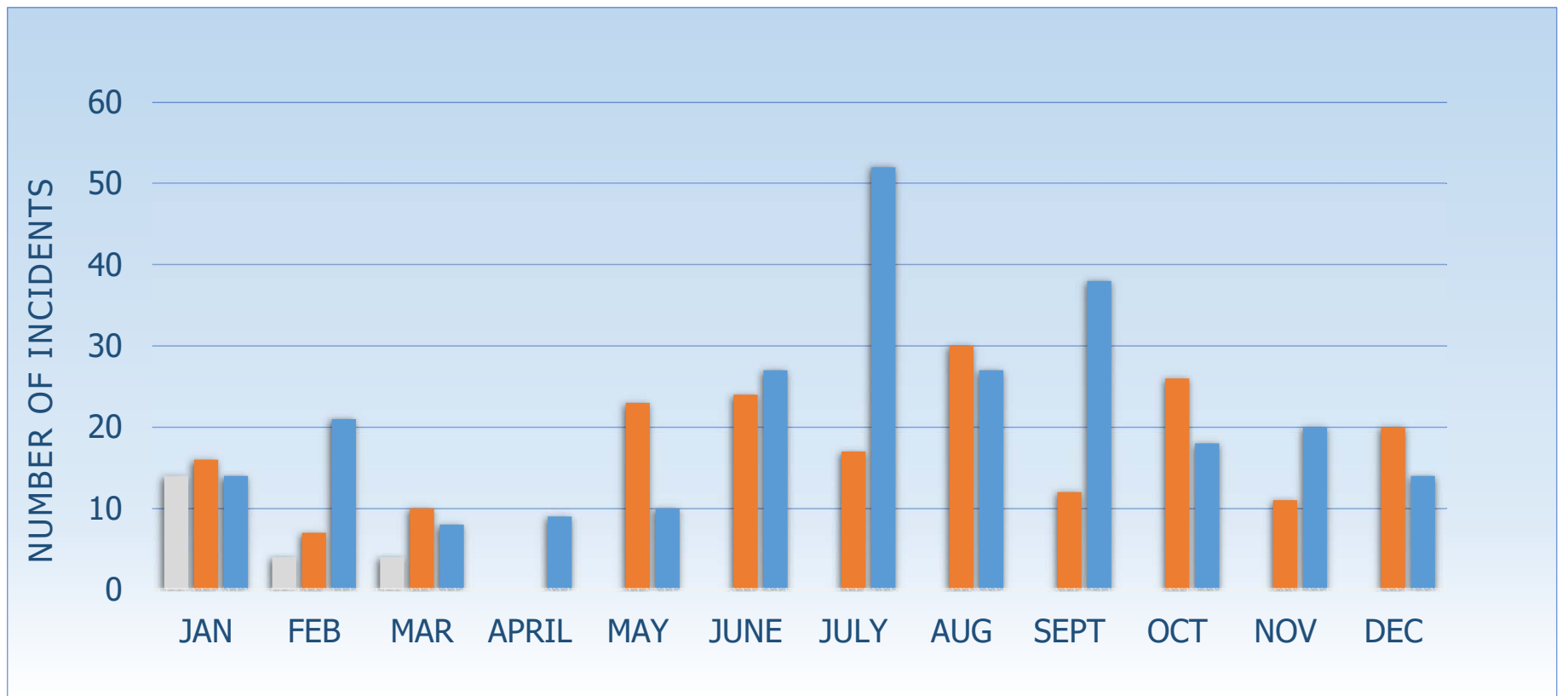
2021 Incidents by Time of Day



2021 Overlapping Incidents YTD

[Another emergency incident that requires fire department response that occurs within the time frame of a previous emergency incident.]

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2021	14	4	4										22
2020	16	7	10	0	23	24	17	30	12	26	11	20	196
2019	14	21	8	9	10	27	52	27	38	18	20	14	258



2021 Protected Property Value

NFIRS Category	Call #	Date	Address	Zillow Market Value	Loss
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Fire

			TOTAL	\$0	\$0

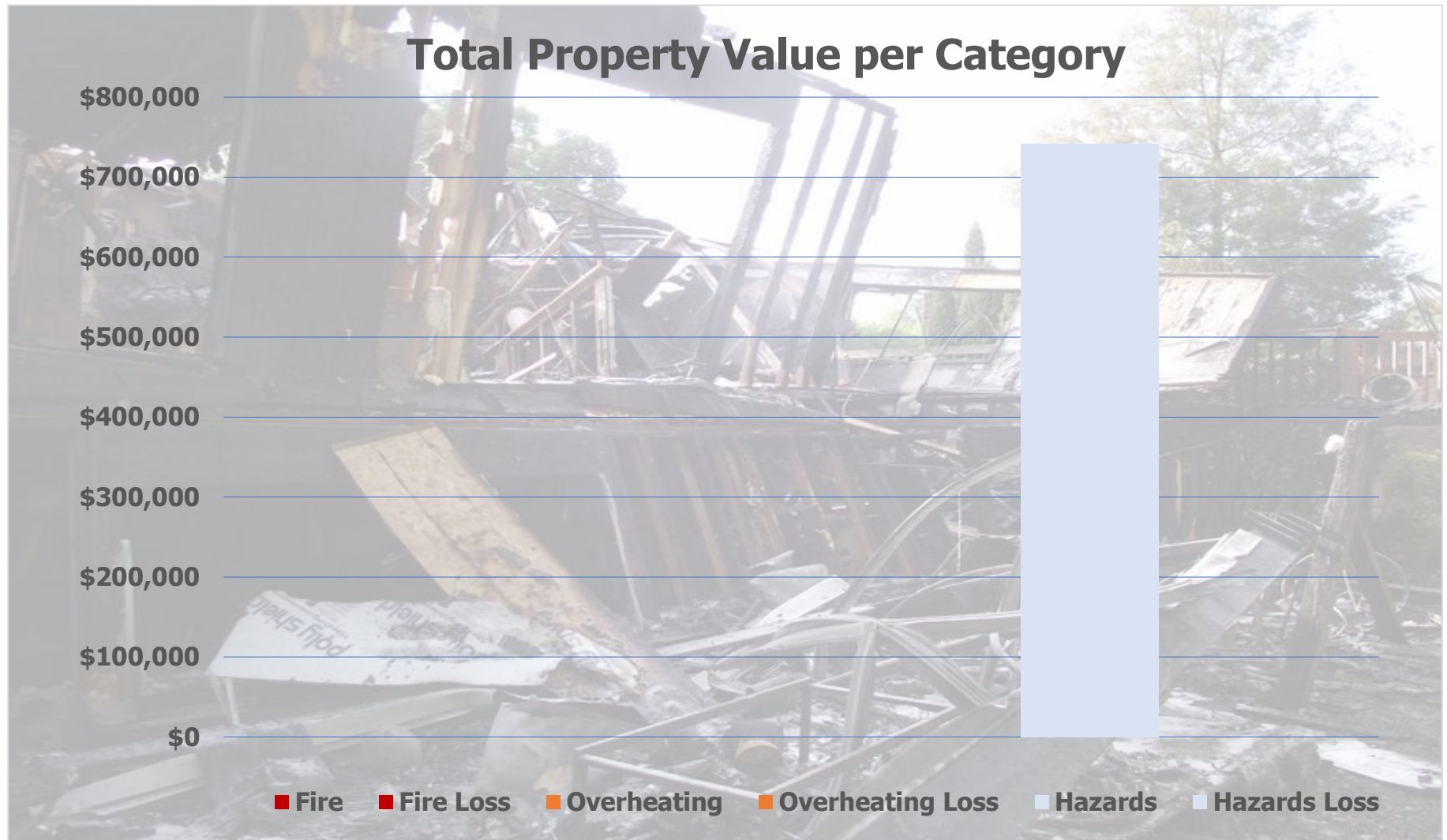
Overpressure Explosion, Overheat - No Fire

			TOTAL	\$0	\$0

Hazardous Conditions - No Fire

412	210019	01/07/2021	Elizabeth Street	\$418,233	\$0
412	210094	02/14/2021	Sandra Lane	\$248,287	\$0
412	210101	02/14/2021	Maple Lane	\$75,000	\$0
			TOTAL	\$741,520	\$0

2020 Protected Property Value



National Fire Incident Reporting System (NFIRS) Incident Code Guide

100 Series (Fire)

- (11) Structure Fire**
 - (111) Building Fire
 - (112) Fires in structures other than in a building
 - (113) Cooking fire, confined to container
 - (114) Chimney or flue fire, confined to chimney or flue
 - (115) Incinerator overload or malfunction, fire confined
 - (116) Fuel burner/boiler malfunction, fire confined
 - (117) Commercial compactor fire, confined to rubbish
 - (118) Trash, or rubbish fire in a structure, no flame damage
- (12) Fire in mobile property used as a fixed structure**
 - (121) Fire in mobile home used as a fixed residence
 - (122) Fire in motor home, camper, recreational vehicle
 - (123) Fire in portable building, fixed location
- (13) Mobile property (vehicle) fire**
 - (131) Passenger vehicle fire
 - (132) Road freight or transport vehicle fire
 - (133) Rail vehicle fire
 - (134) Water vehicle fire
 - (135) Aircraft vehicle fire
 - (136) Self-propelled motor home or recreational vehicle fire
 - (137) Camper or recreational vehicle
 - (138) Off-road vehicle or heavy equipment fire
- (14) Natural vegetation fire**
 - (141) Forest, woods, or wildland fire
 - (142) Brush, or brush and grass mixture fire
 - (143) Grass fire, includes fire confined to area.
- (15) Outside rubbish fire**
 - (151) Outside rubbish, trash, or waste fire
 - (152) Garbage dump or sanitary landfill fire
 - (153) Construction or demolition landfill fire
 - (154) Dumpster or other outside trash receptacle fire
 - (155) Outside stationary compactor/compacted trash fire
- (16) Special outside fire**
 - (161) Outside storage fire on residential or commercial/ industrial property
 - (162) Outside equipment fire
 - (163) Outside gas or vapor combustion explosion
 - (164) Outside mailbox fire
- (17) Cultivated vegetation, crop fire**
 - (171) Cultivated grain or crop fire
 - (172) Cultivated orchard or vineyard fire
 - (173) Cultivated trees or nursery stock fire

200 Series (Overpressure Explosion, Overheat - No Fire)

- (21) Overpressure rupture from steam (no ensuing fire)**
 - (211) Overpressure rupture of steam pipe or pipeline
 - (212) Overpressure rupture of steam boiler
 - (213) Steam rupture of pressure or process vessel
- (22) Overpressure rupture from air or gas - no fire**
 - (221) Overpressure rupture of air or gas pipe/pipeline
 - (222) Overpressure rupture of boiler from air or gas
 - (223) Air or gas rupture of pressure or process vessel
- (23) Overpressure rupture, chemical reaction - no fire**
 - (231) Chemical reaction rupture of pressure or process vessel
- (24) Explosion (no fire)**
 - (241) Munitions or bomb explosions (no fire)
 - (242) Blasting agent explosion (no fire)
 - (243) Fireworks explosion (no fire), all classes of fireworks
- (25) Excessive heat, scorch burns with no ignition**
 - (251) Excessive heat, scorch burns with no ignition

300 Series (Rescue & EMS Incidents)

- (31) Medical assist**
 - (311) Medical assist, assist EMS crew
- (32) Emergency medical service (EMS) incident**
 - (321) EMS call, excluding vehicle accident with injury
 - (322) Vehicle accident with injuries
 - (323) Motor vehicle/pedestrian accident (MV Ped)
 - (324) Motor vehicle accident with no injuries
- (33) Lock-in**
 - (331) Lock-in, includes vehicles (if lock-out, use 511)
- (34) Search for lost person**
 - (341) Search for person on land
 - (342) Search for person in water
 - (343) Search for person underground
- (35) Extrication, rescue**
 - (351) Extrication of victim(s) from building/structure
 - (352) Extrication of victim(s) from vehicle
 - (353) Removal of victim(s) from stalled elevator
 - (354) Trench/below grade rescue
 - (355) Confined space rescue
 - (356) High angle rescue
 - (357) Extrication of victim(s) from machinery
- (36) Water or ice-related rescue**
 - (361) Swimming/recreational water areas rescue
 - (362) Ice rescue
 - (363) Swift water rescue
 - (364) Surf rescue
 - (365) Watercraft rescue
- (37) Electrical rescue**
 - (371) Electrocutation or potential electrocution
 - (372) Trapped by power lines
- (38) Rescue or EMS standby**
 - (381) Rescue or EMS standby; hazardous conditions

400 Series (Hazardous Conditions - No Fire)

- (41) Combustible/flammable spills & leaks**
 - (411) Gasoline or other flammable liquid spill, Class I
 - (412) Gas leak (natural gas or LPG)
 - (413) Oil or other combustible liquid spill, Class II or III
- (42) Chemical release, reaction or toxic condition**
 - (421) Chemical hazard (no spill or leak)
 - (422) Chemical spill or leak
 - (423) Refrigeration leak
 - (424) Carbon monoxide incident
- (43) Radioactive condition**
 - (431) Radiation leak, radioactive material
- (44) Electrical wiring/equipment problem**
 - (441) Heat from short circuit (wiring), defective/worn insulation
 - (442) Overheated motor or wiring
 - (443) Breakdown of light ballast
 - (444) Power line down
 - (445) Arcing, shorted electrical equipment
- (45) Biological hazard**
 - (451) Biological hazard, confirmed or suspected
- (46) Accident, potential accident**
 - (461) Building or structure weakened or collapsed
 - (462) Aircraft standby
 - (463) Vehicle accident, general cleanup
- (47) Explosive, bomb removal**
 - (471) Explosive, bomb removal (for bomb scare, use 721)
- (48) Attempted burning, illegal action**
 - (481) Attempt to burn
 - (482) Threat to burn

500 Series (Service Call)

- (51) Person in distress**
 - (511) Lock-out
 - (512) Ring or jewelry removal, no transport to hospital
- (52) Water problem**
 - (521) Water (not people) evacuation
 - (522) Water or steam leak, includes open hydrants
- (53) Smoke problem**
 - (531) Smoke or odor removal
- (54) Animal problem or rescue**
 - (541) Animal problem
 - (542) Animal rescue
- (55) Public service assistance**
 - (551) Assist police or other governmental agency
 - (552) Police matter
 - (553) Public service, not government agencies
 - (554) Assist invalid
 - (555) Defective elevator, no occupants
- (56) Unauthorized burning**
 - (561) Cover assignment, standby at fire station, move-up
 - (571) Cover assignment, standby, moveup

600 Series (Good Intent Calls)

- (61) Dispatched and canceled enroute**
 - (611) Dispatched & canceled enroute
- (62) Wrong location, no emergency found**
 - (621) Wrong location
 - (622) No incident found at dispatch address
- (63) Controlled burning**
 - (631) Authorized controlled burning
 - (632) Prescribed fire (with prior written, approved fire plan)
- (64) Vicinity alarm**
 - (641) Vicinity alarm (incident in other location)
- (65) Steam, other gas mistaken for smoke**
 - (651) Smoke scare, odor of smoke, not steam
 - (652) Steam, vapor, fog or dust thought to be smoke
 - (653) Smoke from barbecue, tar kettle (not hostile fire)
- (66) EMS call where party has been transported**
 - (661) EMS call, party transported by non-fire agency
- (67) Hazmat release investigation w/ no hazmat**
 - (671) Hazmat release investigation w/ no hazmat found
 - (672) Biological hazard, none found

700 Series (False Alarms & False Calls)

- (71) Malicious, mischievous false alarm**
 - (711) Municipal alarm system, malicious false alarm
 - (712) Direct tie to FD, malicious/false alarm
 - (713) Telephone, malicious false alarm
 - (714) Central station, malicious false alarm
 - (715) Local alarm system, malicious false alarm
- (72) Bomb scare**
 - (721) Bomb scare - no bomb
- (73) System or detector malfunction**
 - (731) Sprinkler activation due to system malfunction or failure
 - (732) Extinguishing system activation due to malfunction
 - (733) Smoke detector activation due to malfunction
 - (734) Heat detector activation due to malfunction
 - (735) Alarm system activation due to malfunction
 - (736) CO detector activation due to malfunction
- (74) Unintentional system/detector operation - no fire**
 - (741) Sprinkler activation, no fire - unintentional
 - (742) Extinguishing system activation
 - (743) Smoke detector activation, no fire -unintentional
 - (744) Detector activation, no fire - unintentional
 - (745) Alarm system activation, no fire - unintentional
 - (746) Carbon monoxide detector activation, no CO
- (75) Biological hazard**
 - (751) Biological hazard, malicious false report

800 Series (Severe Weather & Natural Disaster)

- (81) Severe Weather & Natural Disaster**
 - (811) Earthquake assessment, not rescue/other service
 - (812) Flood assessment, not water rescue
 - (813) Wind storm, tornado/hurricane assessment
 - (814) Lightning strike (no fire), includes investigation
 - (815) Severe weather or natural disaster standby

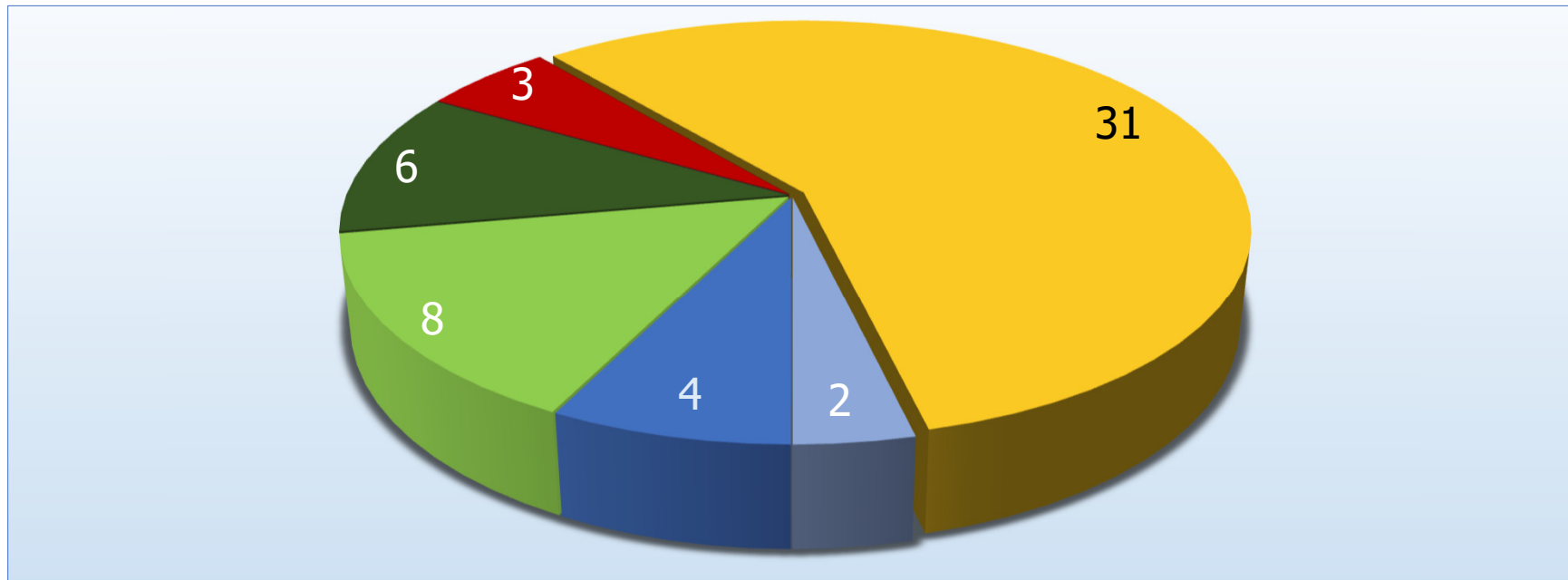
900 Series (Special Incident Type)










- (91) Citizen compliant**
 - (911) Citizen complaint, includes code violations



All Incident Type Codes are part of the National Fire Incident Reporting System standard NFIRS used in this document.

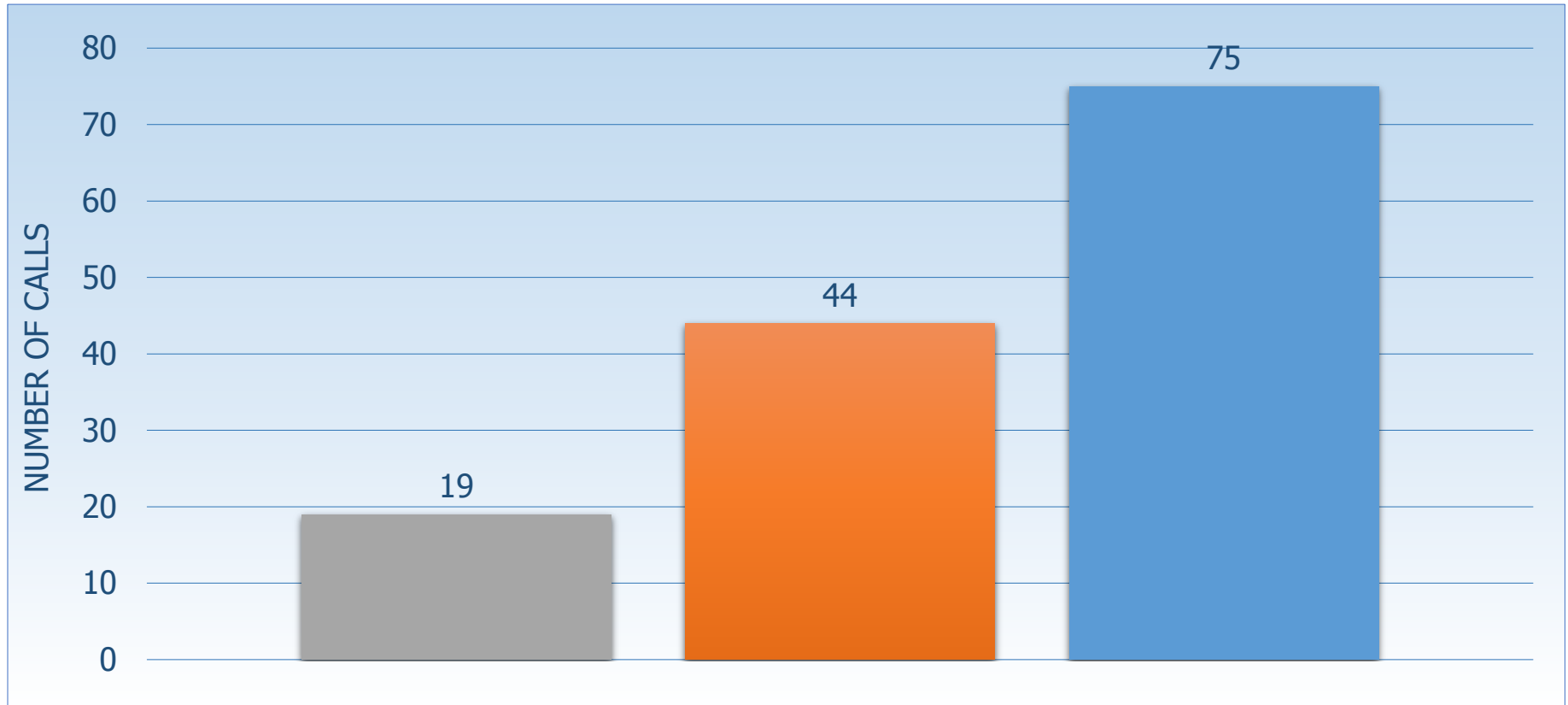
February 2021 Incidents by NFIRS Type



Type Of Incident:	Total Incidents:	Percentage Value:
 100s - All types of fire, structure, vehicle and wildland.	3	5.6%
 200s - Excessive heat, explosions and ruptured pipelines. No Fire.	0	0.0%
 300s - Medical assist, traffic accidents, water and ice rescues.	31	57.4%
 400s - Hazardous Conditions, gas leaks and carbon monoxide etc.	2	3.7%
 500s - Public service Calls. Water and smoke problems. Animal rescue.	4	7.4%
 600s - Cancelled calls, controlled burns and smoke investigation.	8	14.8%
 700s - False alarms. Smoke, heat and CO detector malfunctions.	6	11.1%
 800s - Severe weather, flooding, storm and lightning strike damage.	0	0.0%
 900s - Community participation and citizen concerns.	0	0.0%
	54	100.0%

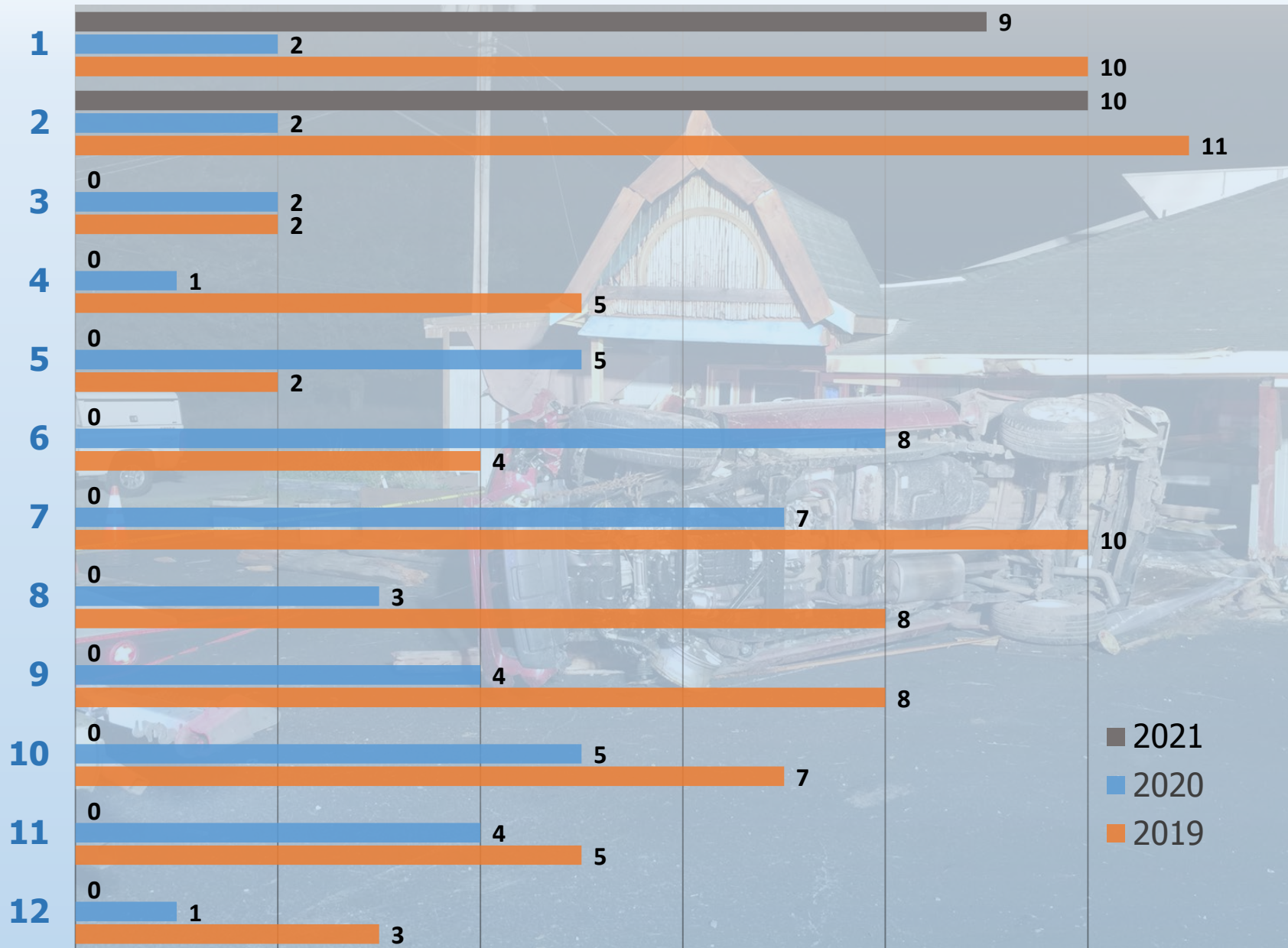
2019-2021 Motor Vehicle Incidents

[All incidents with any motorized vehicle involved in accidents, fires etc.]



As of:	# of Incidents	+/-	+/- %	Extrication	%
02/14/2021	19	(25)	(56.82)	1	5.3
12/31/2020	44	(31)	(41.33)	0	0.0
12/31/2019	75	11	21.15	3	4.0

MV Incidents by Month 2019-2021



2015-21 MVIs by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2021	9	10											19
2020	2	2	2	1	5	8	7	3	4	5	4	1	44
2019	10	11	10	5	2	4	10	8	8	7	5	3	83
2018	9	5	4	5	9	5	7	6	6	0	1	7	64
2017	4	4	2	2	7	7	8	4	2	3	2	7	52
2016	15	8	3	13	4	8	16	4	0	2	5	11	89
2015	6	11	3	1	3	6	7	7	4	2	1	2	53
Average	8	7	4	5	5	6	10	6	4	3	3	6	68

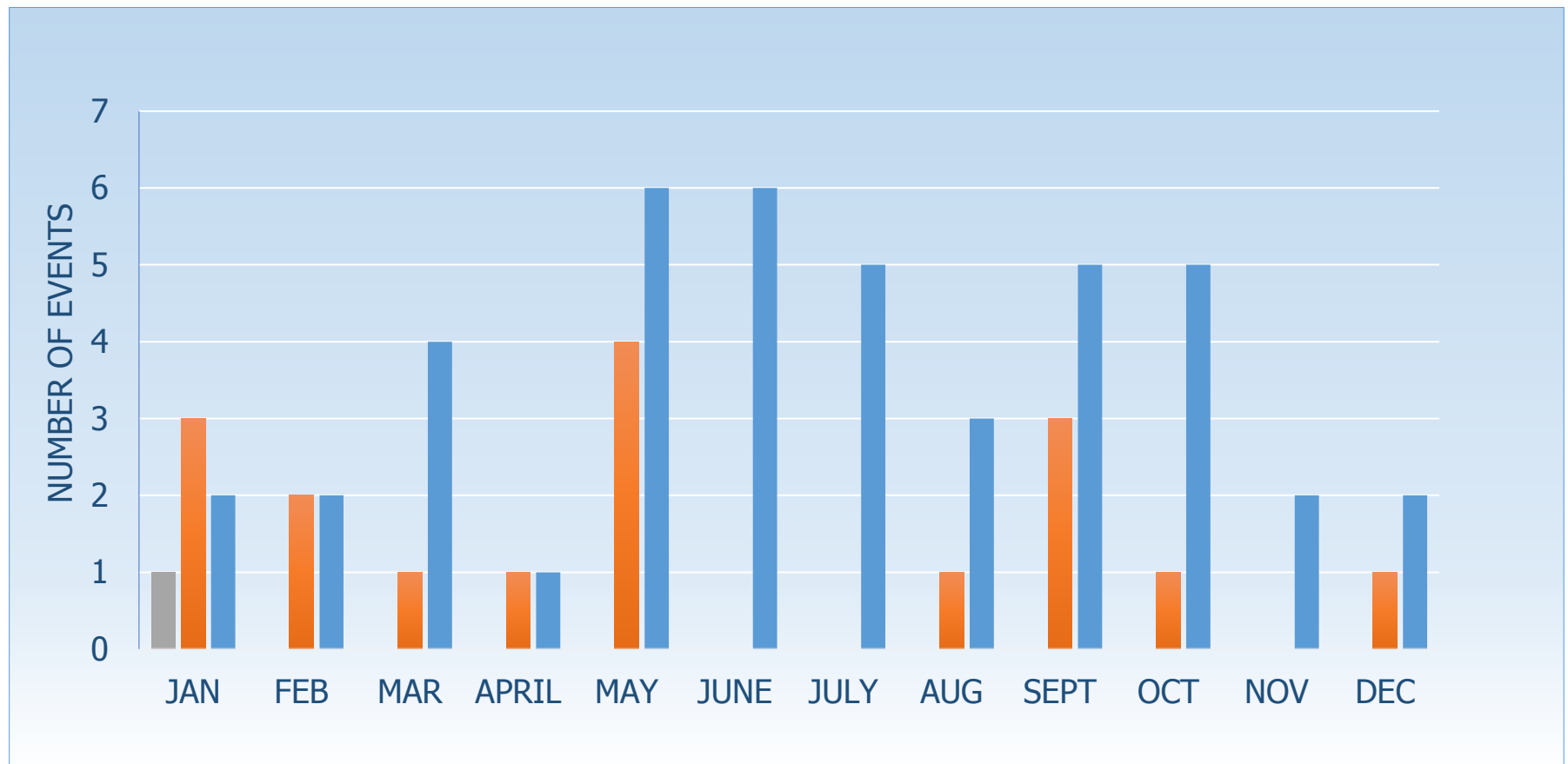
Lowest Highest

2021 Vehicle Fires - Value and Loss

NFIRS Category	Call #	Date	Address	Year	Make	Model	Blue Book Value	State	Loss
Fire									
131	0113	02/21/2021	Gaslight Circle		VW	TD Wagon		Totaled	
-	-	-	-		Mazda	Sedan CX5		Totaled	
			TOTAL				\$0		\$0

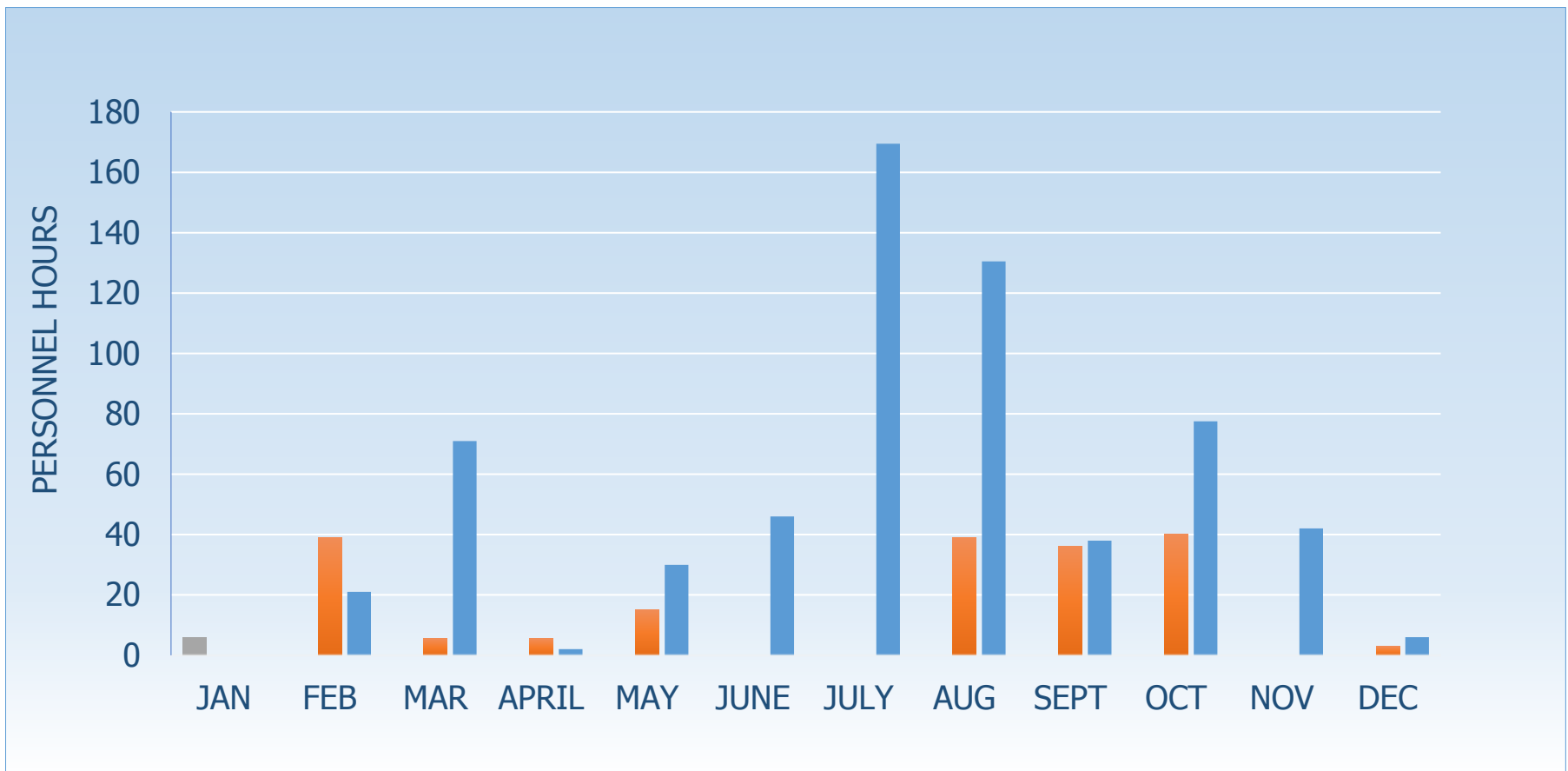
2019-2021 Special Events by month

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2021	1	0											1
2020	3	2	1	1	4	0	0	1	3	1	0	1	17
2019	2	2	4	1	6	6	5	3	5	5	2	2	43

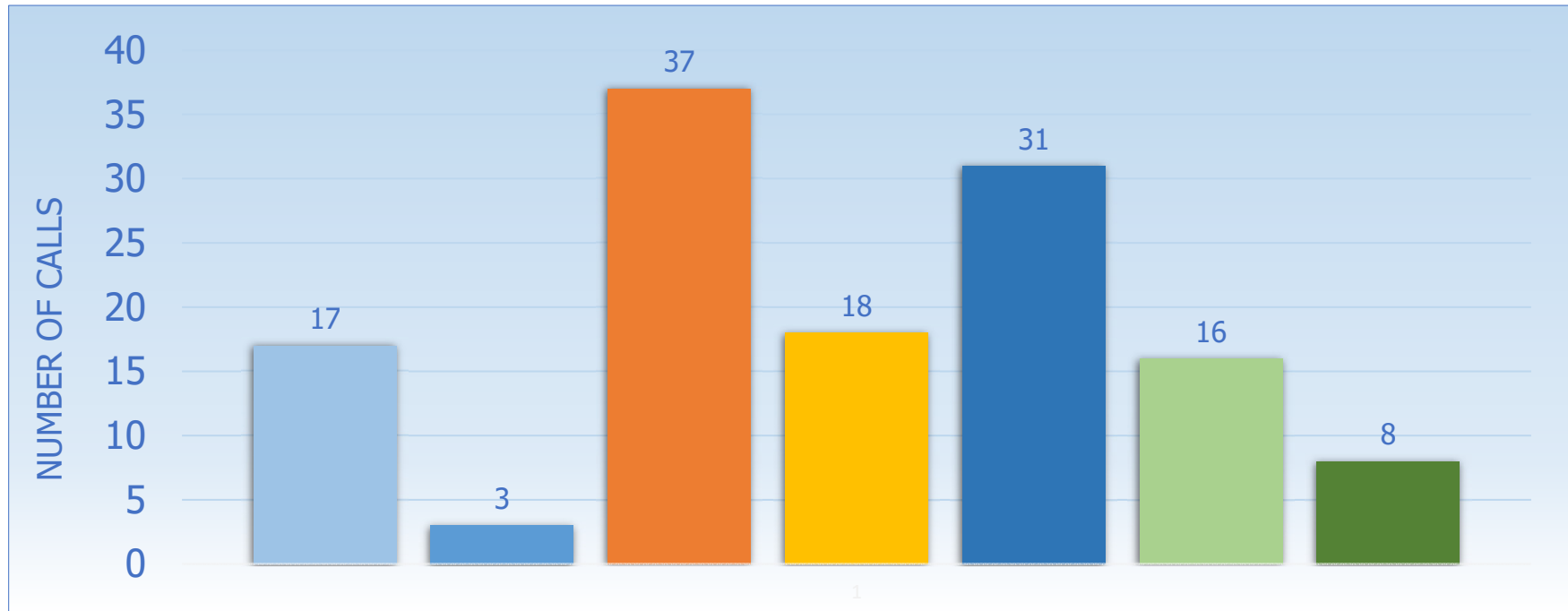


2019-2021 Special Events Personnel Hours

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2021	6	0											6
2020	0	39	6	6	15	0	0	39	36	40	0	3	183
2019	0	21	71	2	30	46	170	131	38	78	42	6	634

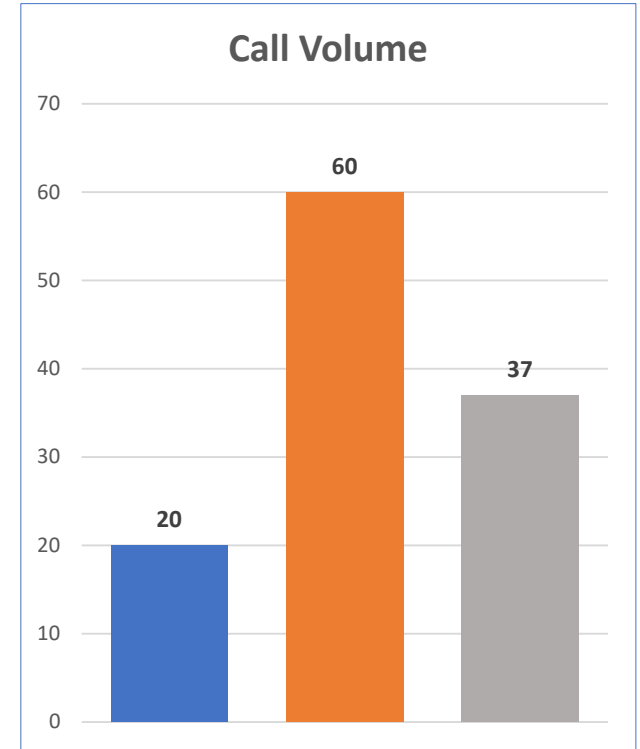
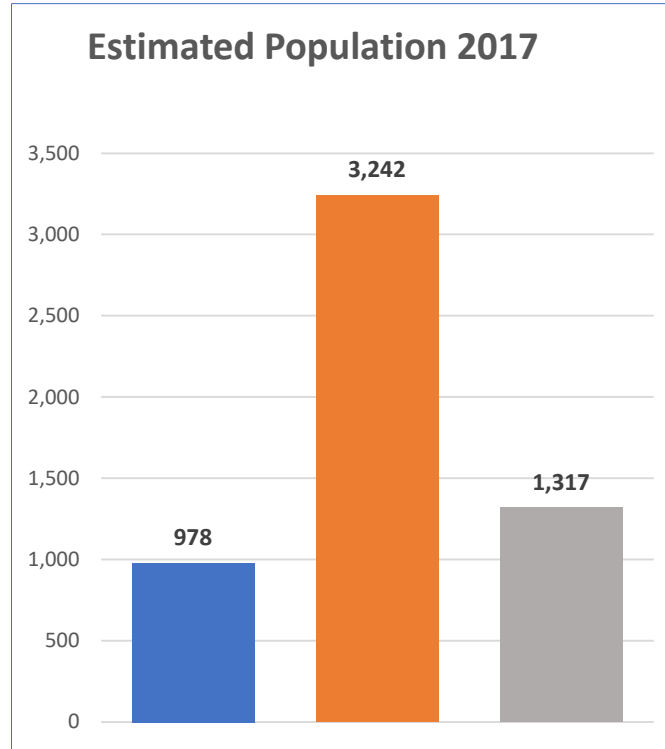
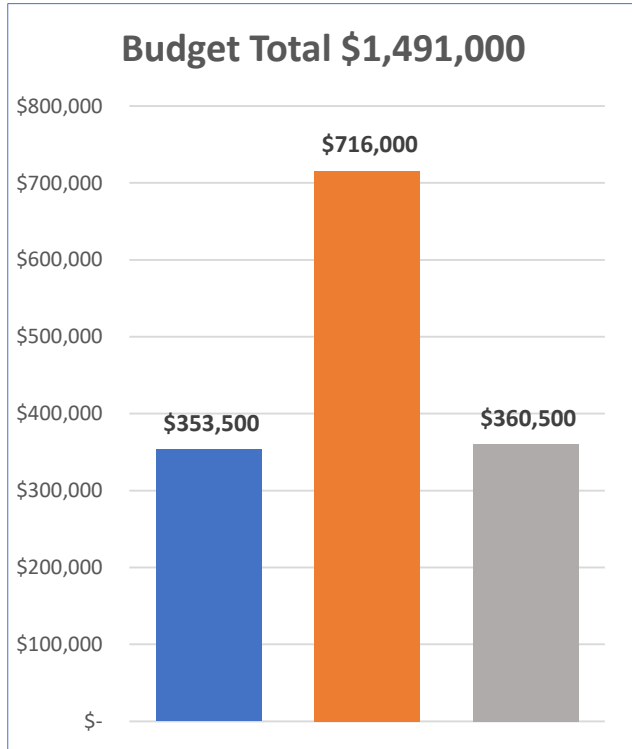


2021 Incidents by Area



Area	March 01	%
Saugatuck North	17	13.1
Saugatuck South	3	2.3
Douglas	37	28.5
Township North	18	13.8
Township South	31	23.8
I-196	16	12.3
Outside Area	8	6.2
Total	130	100.0

2021 Key numbers for Tri-Community

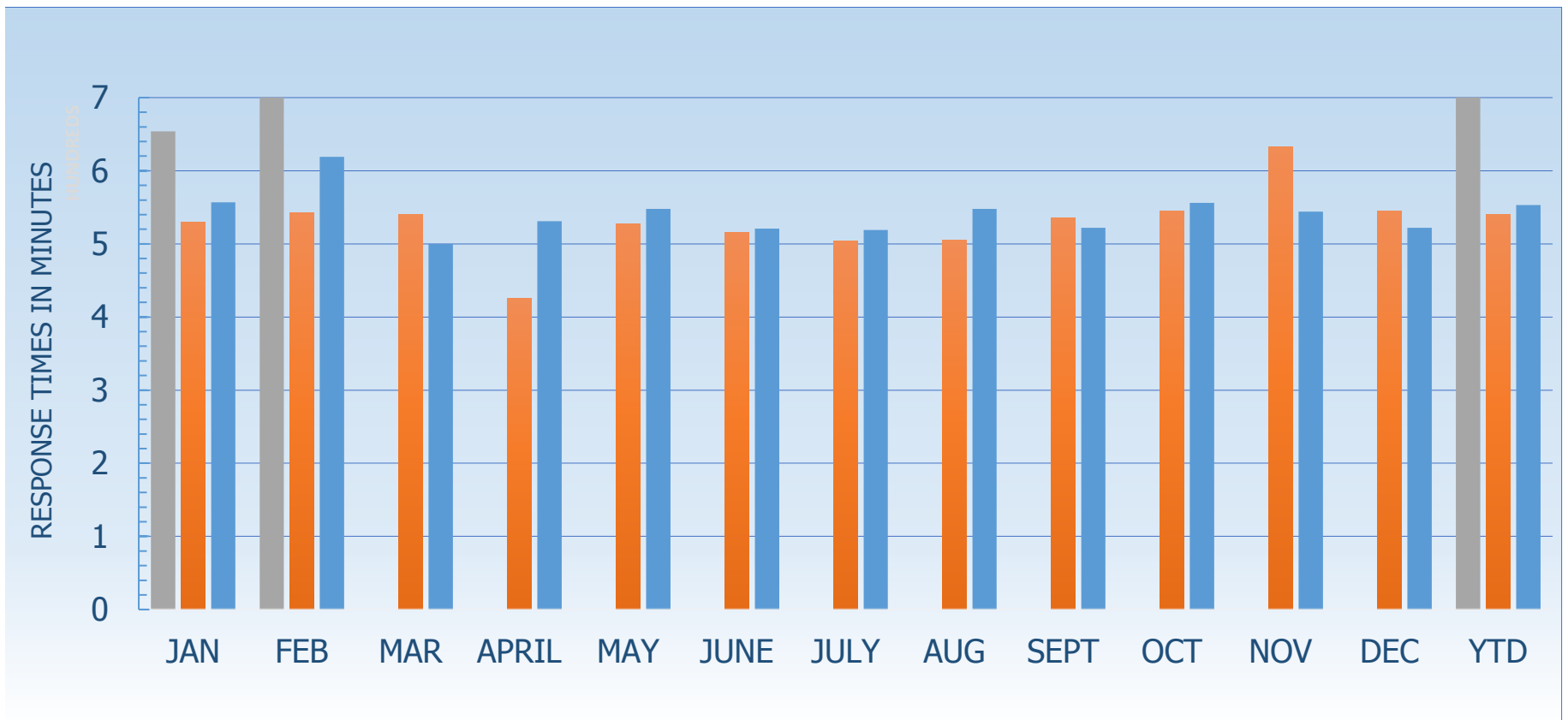


	Square Miles	Budget	%	Est. Population 2017	%	Call Volume	%
Saugatuck City	1.47	\$ 353,500	24.7	978	17.66	20	17.09
Saugatuck Township	24.21	\$ 716,000	50.1	3,242	58.55	60	51.28
City of Douglas	1.98	\$ 360,500	25.2	1,317	23.79	37	31.62
Total	27.66	\$ 1,430,000	100.0	5,537	100.00	117	100.00

2019-2021 Response Times by Month

[From 2019 Response Times are now emergencies that requires lights and siren.]

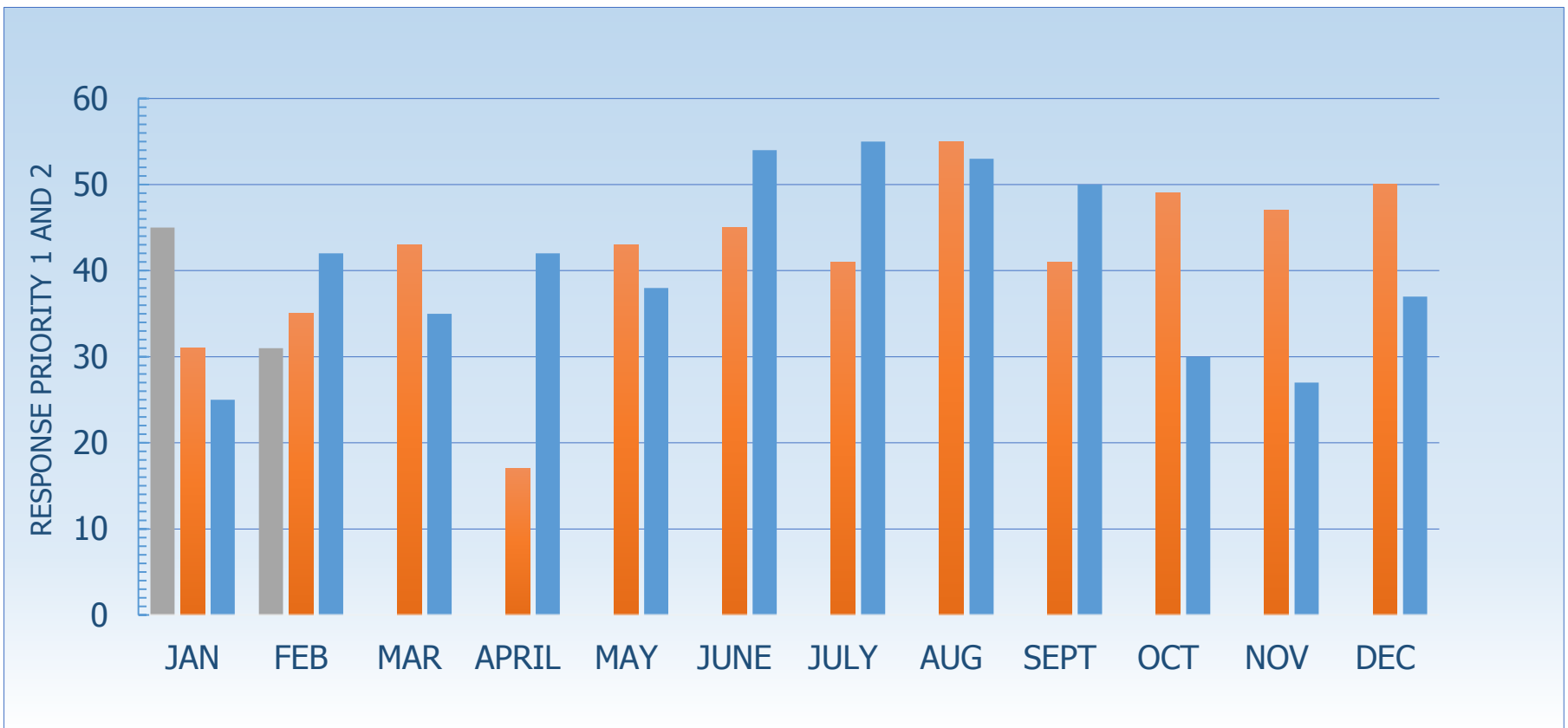
Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
2021	6:54	7:28											7:07
2020	5:30	5:42	5:40	4:25	5:27	5:16	5:04	5:05	5:36	5:45	6:33	5:45	5:40
2019	5:57	6:19	5:00	5:31	5:48	5:21	5:19	5:48	5:22	5:56	5:44	5:22	5:53



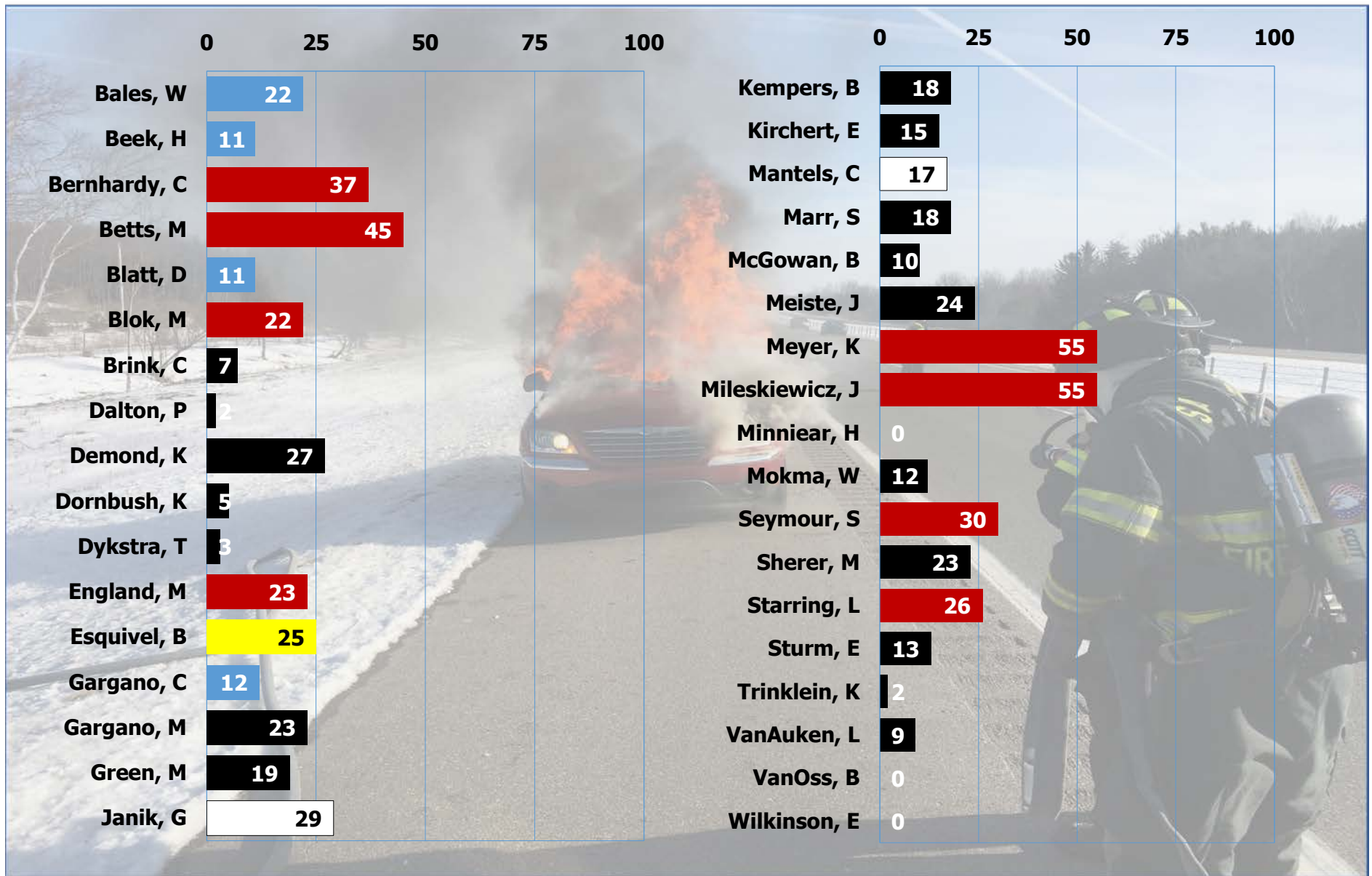
2020 Emergency Responses

[Priority 1 and 2 responses per month in our district.]

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
2020	45	31											76
2020	31	35	43	17	43	45	41	55	41	49	47	50	497
2019	25	42	35	42	38	54	55	53	50	30	27	37	488



2021 Personnel Response to Incidents



Total Incidents: 130

Chiefs

Officers

Firefighters

EMS

Trainee

Vendor Name	Description	Amount
1. ALLEGAN COUNTY TREASURER	PROPERTY TAXES	5,884.07
	DRAIN ASSESSMENTS @ LARGE	947.16
	PROPERTY TAXES DRAINS	1,007.45
	TOTAL	7,838.68
2. FIRST BANK CARD	REPAIRS & SUPPLIES	1,468.24
	SUPPLIES & TRAINING	1,698.89
	OFFICE	19.95
	TOTAL	3,187.08
3. HIGH POINT ELECTRIC	HOLIDAY TREE REPAIR	1,165.15
4. INTEGRITY TREE SERVICES	TREE REMOVAL & PRUNING	1,995.00
5. INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	1,645.65
6. K&R TRUCK SALES INC	FRONT WHEEL HUB	48.84
7. KUSTOM SIGNALS INC	SHERIFF CAR RADAR	1,714.00
8. LORRIE PASTOOR	CLEANING SERVICES	100.00
9. MCKELLIPS PLUMBING INC	PLUMBING REPAIR CITY HALL	95.00
10. OVERISEL LUMBER COMPANY	SUPPLIES	168.64
11. PRIORITY HEALTH	HEALTH INSURANCE	8,701.62
12. RATHCO SAFETY SUPPLY CO	SIGNS	432.78
13. SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	2,591.66
14. SAUGATUCK FIRE	PROPERTY TAXES	7,519.35
15. SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	32,769.48
16. SHELL	GASOLINE & DIESEL	1,136.53
17. SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	953.50
18. SMART BUSINESS SOURCE LLC	SUPPLIES	17.05
	SUPPLIES	120.85
	TOTAL	137.90
19. STANDARD INSURANCE COMPANY	INSURANCE	345.51
20. STINGERS PEST CONTROL	PEST CONTROL	92.00
21. VALLEY CITY LINEN INC	SHOP TOWELS	33.40
22. XEROX FINANCIAL SERVICES	COPIER LEASE	481.54
TOTAL - ALL VENDORS		73,153.31
FUND TOTALS:		
Fund 101 - GENERAL FUND		17,301.80
Fund 202 - MAJOR STREETS		324.95
Fund 203 - LOCAL STREETS		299.95

03/05/2021 01:46 PM
User: Peter
DB: Saugatuck

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF SAUGATUCK
EXP CHECK RUN DATES 02/23/2021 - 03/08/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Name	Description	Amount
Fund 661 - MOTOR POOL FUND		3,808.95
Fund 701 - CURRENT TAX FUND		51,417.66

03/05/2021 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 02/01/2021 - 02/28/2021				
Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL POOLED CASH				
02/05/2021	DD4852(A)	BULTMAN, LINDA	PAYROLL	1,318.57
02/05/2021	DD4853(A)	HARDY, CODY	PAYROLL	483.68
02/05/2021	DD4854(A)	HEISE, RYAN	PAYROLL	3,314.79
02/05/2021	DD4855(A)	HERBERT, SCOTT	PAYROLL	1,551.10
02/05/2021	DD4856(A)	KERRIDGE, ADAM	PAYROLL	1,148.27
02/05/2021	DD4857(A)	OSMAN, CINDY	PAYROLL	1,406.72
02/05/2021	DD4858(A)	STANISLAWSKI, PETER	PAYROLL	1,403.22
02/05/2021	DD4859(A)	WENDT, MICHAEL	PAYROLL	1,331.48
02/05/2021	DD4860(A)	WILKINSON, ERIN	PAYROLL	1,456.91
02/05/2021	EFT1382(E)	457 MERS	PAYROLL	2,832.95
02/05/2021	EFT1383(E)	STATE OF MICHIGAN	PAYROLL	301.61
02/05/2021	EFT1384(E)	MERS HYBRID	PAYROLL	1,164.43
02/05/2021	EFT1385(E)	FEDERAL TAX DEPOSIT	PAYROLL	4,558.42
02/08/2021	16645	ACTION INDUSTRIAL SUPPLY CO	UNIFORMS & SAFETY EQUIPMENT	344.96
02/08/2021	16646	ELHART GMC	GENERATOR GMC TRUCK	436.56
02/08/2021	16647	GIL- ROY'S HARDWARE	SUPPLIES	118.22
02/08/2021	16648	HOLLAND MEDI-CENTER	PHYSICAL DRUG TESTING	46.00
02/08/2021	16649	HOLLAND SENTINEL	ORDINANCE NOTICE	258.00
02/08/2021	16650	OVERISEL LUMBER COMPANY	SUPPLIES	173.17
02/08/2021	16651	SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	185,017.28
02/08/2021	16652	SUPERIOR ASPHALT INC	COLD PATCH ASPHALT	140.00
02/08/2021	3306(A)	ALLEGAN COUNTY TREASURER	PROPERTY TAXES	45,832.95
02/08/2021	3307(A)	BARBER FORD INC	2021 SHERIFF CAR	32,994.00
02/08/2021	3308(A)	DO IT CORPORATION	OVAL BEACH PASSES	774.90
02/08/2021	3309(A)	INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	11,887.62
02/08/2021	3310(A)	KAREN DOYLE HOMAN	MANAGEMENT SERVICES	22,000.00
02/08/2021	3311(A)	LAMB INDUSTRIAL SUPPLY	SUPPLIES	81.39
02/08/2021	3312(A)	LORRIE PASTOOR	CLEANING SERVICES	100.00
02/08/2021	3313(A)	MICHIGAN OFFICE SOLUTIONS	COPIER USE	351.00
02/08/2021	3314(A)	NEWCOMER PLOW & HITCH	REPAIRS	24.77
02/08/2021	3315(A)	OTTAWA AREA INTERMEDIATE SCHOOL D	PROPERTY TAXES	1,992.36
02/08/2021	3316(A)	PURITY CYLINDER GASES INC	SUPPLIES	33.30
02/08/2021	3317(A)	SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	18,720.94
02/08/2021	3318(A)	SAUGATUCK FIRE	PROPERTY TAXES	51,583.26
02/08/2021	3319(A)	SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	953.50
02/08/2021	3320(A)	SISTERS IN INK	DPW UNIFORMS	750.79
02/08/2021	3321(A)	SMART BUSINESS SOURCE LLC	SUPPLIES	180.60
02/08/2021	3322(A)	TRUCK & TRAILER SPECIALTIES	REPAIRS	141.14
02/08/2021	3323(E)	AT&T MOBILITY	CELL PHONES	83.26
02/08/2021	3324(E)	FIRST BANK CARD	WEBSITE, TRAINING & SUPPLIES	3,309.45
02/08/2021	3325(E)	SHELL	GASOLINE & DIESEL	1,047.67

03/05/2021 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 02/01/2021 - 02/28/2021				
Check Date	Check	Vendor Name	Description	Amount
02/08/2021	3326(E)	XEROX FINANCIAL SERVICES	COPIER LEASE	481.54
02/19/2021	DD4861(A)	BULTMAN, LINDA	PAYROLL	1,358.56
02/19/2021	DD4862(A)	HARDY, CODY	PAYROLL	1,089.92
02/19/2021	DD4863(A)	HEISE, RYAN	PAYROLL	3,017.03
02/19/2021	DD4864(A)	HERBERT, SCOTT	PAYROLL	1,666.88
02/19/2021	DD4865(A)	KERRIDGE, ADAM	PAYROLL	1,586.32
02/19/2021	DD4866(A)	OSMAN, CINDY	PAYROLL	1,406.73
02/19/2021	DD4867(A)	STANISLAWSKI, PETER	PAYROLL	1,403.23
02/19/2021	DD4868(A)	WENDT, MICHAEL	PAYROLL	1,546.87
02/19/2021	DD4869(A)	WILKINSON, ERIN	PAYROLL	1,456.91
02/22/2021	16653	ALLEGAN COUNTY NEWS	FLOATING HOME ORDINANCE	420.00
02/22/2021	16655	FENCE CONSULTANTS OF W. MICHIGAN	LUCY & WATER FLOODING	2,931.46
02/22/2021	3327(E)	CAPITAL ONE	SIDEWALK RAPID SALT	470.11
02/22/2021	3328(E)	COMCAST	INTERNET	84.90
02/22/2021	3329(E)	CONSUMERS ENERGY	ELECTRIC	3,851.21
02/22/2021	3330(E)	FIRST BANK CARD	SUPPLIES	264.40
02/22/2021	3331(E)	FRONTIER	OVAL BEACH	61.85
02/22/2021	3332(E)	FRONTIER	DPW GARAGE	177.05
02/22/2021	3335(E)	MICHIGAN GAS UTILITIES	CITY HALL	84.57
02/22/2021	3337(E)	MICHIGAN GAS UTILITIES	BUTLER STREET	150.65
02/22/2021	3338(E)	MICHIGAN GAS UTILITIES	DPW GARAGE	312.47
02/22/2021	3339(E)	VALLEY CITY LINEN INC	SHOP TOWELS	165.40
02/22/2021	3340(A)	ALLEGAN COUNTY SHERIFF	SHERIFF CONTRACT	25,725.72
02/22/2021	3341(A)	ALLEGAN COUNTY TREASURER	PROPERTY TAXES	84,127.94
02/22/2021	3342(A)	BLOOM SLUGGETT PC	TAX TRIBUNAL	7,675.00
02/22/2021	3343(A)	DIANNA MC GREW	ASSESSING SERVICES	2,689.47
02/22/2021	3344(A)	FLEIS & VANDENBRINK ENGINEERING INC	CAMPBELL ROAD	4,760.88
02/22/2021	3345(A)	HOLLAND LITHO PRINTING SERVICE	DAILY OVAL PASSES	638.34
02/22/2021	3346(A)	INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	22,745.39
02/22/2021	3347(A)	K&R TRUCK SALES INC	BRACKET	320.76
02/22/2021	3348(A)	NET2PHONE INC	TELEPHONES	177.63
02/22/2021	3349(A)	NEWCOMER PLOW & HITCH	SNOW PLOW REPAIR	510.33
02/22/2021	3350(A)	OTTAWA AREA INTERMEDIATE SCHOOL D	PROPERTY TAXES	1,676.09
02/22/2021	3351(A)	SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	35,820.58
02/22/2021	3352(A)	SAUGATUCK FIRE	PROPERTY TAXES	103,558.35
02/22/2021	3353(A)	TRUCK & TRAILER SPECIALTIES	TARP COVER RAILS	559.44
02/22/2021	16654	CARELTON EQUIPMENT	SNOWBLOWER REPAIR	634.32
02/22/2021	16656	IHLE AUTO PARTS	SUPPLIES	164.98
02/22/2021	16657	MORTON SALT	ROAD SALT	7,847.28
02/22/2021	16658	RATHCO SAFETY SUPPLY CO	SIGNS	69.88
02/22/2021	16659	SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	72,271.37
02/22/2021	16660	SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	318,408.75
02/22/2021	3333(E)	KALAMAZOO LAKE SEWER & WATER	WATER & SEWER	958.71

03/05/2021		CHECK REGISTER FOR CITY OF SAUGATUCK		
CHECK DATE FROM 02/01/2021 - 02/28/2021				
Check Date	Check	Vendor Name	Description	Amount
02/22/2021	3334(E)	MERS	RETIREMENT	4,500.00
02/22/2021	3336(E)	MICHIGAN GAS UTILITIES	BUTLER STREET	126.62
02/28/2021	EFT1386(E)	457 MERS	PAYROLL	2,779.36
02/28/2021	EFT1387(E)	STATE OF MICHIGAN	PAYROLL	278.62
02/28/2021	EFT1388(E)	MERS HYBRID	PAYROLL	1,169.55
02/28/2021	EFT1389(E)	FEDERAL TAX DEPOSIT	PAYROLL	4,823.16
02/28/2021	EFT1390(E)	MERS	PAYROLL	3,279.24
02/28/2021	EFT1391(E)	MI DEPT OF TREASURY	PAYROLL	1,493.41
Total of 92 Checks:				1,135,428.47
Less 0 Void Checks:				0.00
Total of 92 Disbursements:				1,135,428.47



13A

From: Ryan Heise, City Manager

Meeting Date: March 8th, 2021

Subject: Radar feedback signs

Description:

There is a desire to purchase and utilize additional radar feedback signs. Given the long lead time for delivery, it is recommended that action be taken quickly if the desire is to have them for the summer season. Council reached consensus at their Thursday March 4th workshop meeting to purchase three portable feedback signs to be placed at various areas of the community. Suggestions on locations will be reviewed by staff and the Allegan County Sheriff's Department. Future locations will be determined by staff in conjunction with the Allegan County Sheriff's Department and prioritization will be given to roads with high traffic volume and collector roads. Cost of the radar signs are \$3,300.00 per unit. Recommended expenditure allotment will include a small contingency for any minor price increases and shipping.

Committee / Commission Review:

Initially requested as an agenda item by Mayor Bekken.

Budget Action Required:

\$10,100.00—This is a non-budgeted item and will require a future budget adjustment.

Legal Review:

N/A

Possible Motion:

Motion to approve the purchase of three speed radar signs, at a total cost not to exceed \$10,100.00.



13B

From: Ryan Heise, City Manager
Meeting Date: March 8th, 2021
Subject: Mutual Aid Agreement

Description:

Municipalities are stronger and more efficient when they support their neighbors. Before my arrival the City of Douglas and Saugatuck had been working on a mutual aid agreement to provide services for public works, if needed and requested. The information in the packet includes the resolution and agreement. City of Douglas has approved their agreement and their City Manager Rich LaBombard has placed a lot of time and effort into the agreement. The agreement is supported by the City of Saugatuck's Department of Public Works Director Scott Herbert.

Committee / Commission Review:

Staff initiative.

Budget Action Required:

N/A

Legal Review:

Sent to counsel for review

Possible Motion:

Approve the mutual aid agreement as presented contingent on staff and legal review and approval.



13C

From: Ryan Heise, City Manager
Meeting Date: March 8th, 2021
Subject: Oval Beach Fee Increase

Description:

The following was provided to me by your Treasurer, Peter Stanislawski. Attached are the final numbers on oval beach for 2019 & 2020 seasons (not fiscal year). The real property owner season passes are \$20. Real property owners can get only one discounted season pass per real tax parcel. Additional passes would then be at the full rate. It would be best to keep this fee the same. They were free until the addition of the Saugatuck Harbor Area. The non-resident season pass has been \$50 since the season 2015. I would recommend increasing the fee to \$60 for 2021 season. That would average out to a 3.3% increase year over year from 2015 – 2021. Non-resident is anyone that does not own property in the City of Saugatuck. This includes people who rent apartments or houses in the City of Saugatuck.

Peter has explained to me that revenue generated from Oval Beach deficit funds the maintenance and operations of all other parks.

Committee / Commission Review:

Staff initiative.

Budget Action Required:

N/A

Legal Review:

N/A

Possible Motion:

Approve the increase of the Oval Beach non-resident seasonal fee from \$50.00 to \$60.00 for the 2021 season.

CITY OF SAUGATUCK OVAL BEACH/SAUGATUCK HARBOR NATURAL AREA FY 19-20 FINANCIAL REPORT

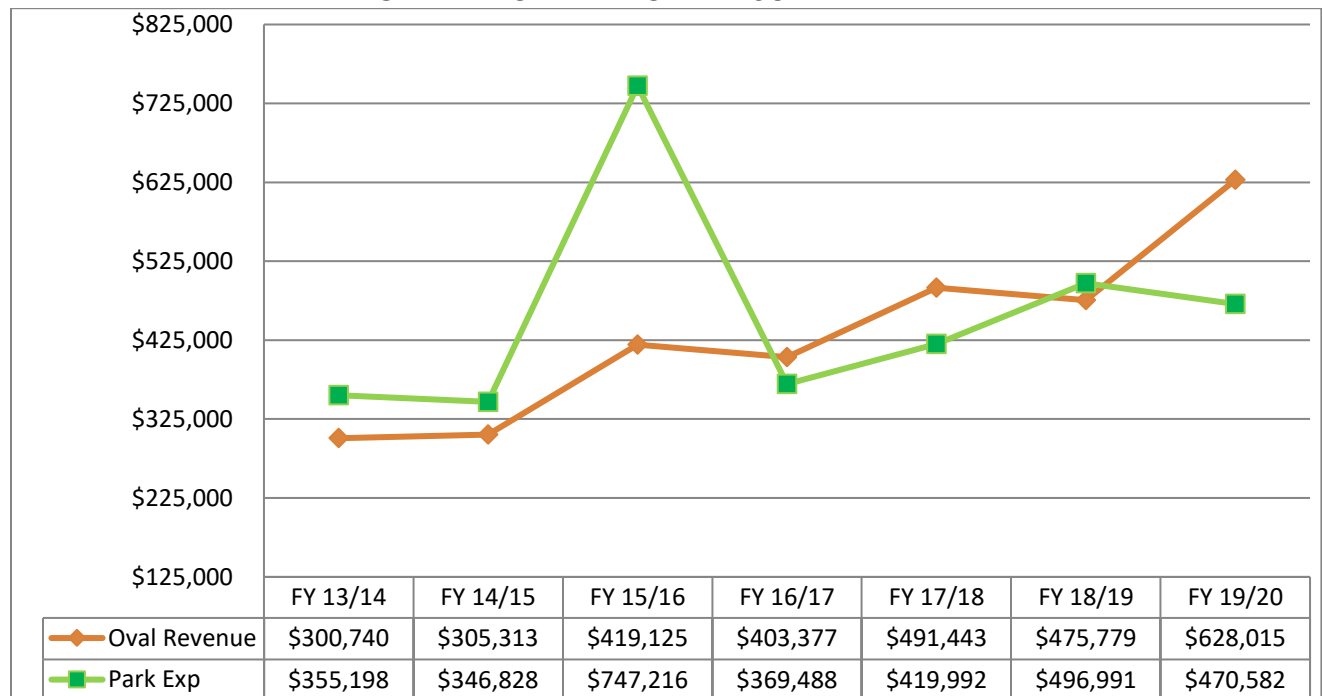
2019 SEASON ATTENDANCE/SALES:

- 43,969 daily passes sold
- 1698 non-discounted season passes
- 395 discounted (tax payer) season passes

2020 SEASON ATTENDANCE/SALES

- 57,457 daily passes sold
- 2243 non-discounted season passes
- 377 discounted (tax payer) season passes

OVAL BEACH REVENUE BY FISCAL YEAR



****Park expenses include: 4 restroom facilities, Wicks Park, Willow Park, Coghlin Park, Peterson Preserve Park and Mt. Baldhead Park. The “expenses” increase for FY 18/19 & FY 19/20 was due to the Shopper Dock capital improvements.***



13D

From: Ryan Heise, City Manager

Meeting Date: March 8th, 2021

Subject: Open Board Positions

Description:

The City of Saugatuck currently has an open board position on the Kalamazoo Lake Harbor Authority and the Saugatuck-Douglas District Library Board of Trustees.

Mark Klungle is currently serving on the Harbor Authority and is willing to continue serving. Mike VanLoon, the chair of the Harbor Authority welcomes his reappointment.

We currently have two applicants, Lewis Wessel and Bonnie Lowe, who have expressed an interest in serving on the Library Board.

Committee / Commission Review:

Kalamazoo Lake Harbor Authority and Saugatuck-Douglas District Library Director

Budget Action Required:

N/A

Legal Review:

N/A

Possible Motion:

Approve/deny the re-appointment of Mark Klungle to the Kalamazoo Lake Harbor Authority. Approve/deny the appoint of _____ to the Saugatuck-Douglas District Library Board of Trustees.