



CITY COUNCIL SPECIAL MEETING AGENDA

July 20, 2022 – 4:00 pm

*This is an in-person meeting at Saugatuck City Hall, 102 Butler St, Saugatuck, MI 49453.
The meeting will also be available live, virtually on Zoom.*

1. **Call to Order**
2. **Roll Call**
3. **Agenda Changes** (Additions/Deletions)
4. **Guest Speaker:**
 - A. Maryjo Lemanski – Public Art Donation
 - B. C2AE Engineers- Blue Star Non-Motorized Trail Update
5. **Public Comment on Agenda Items Only** (Limit 3 minutes)
6. **Discussion Items:**
 - A. Structure/Dockage License Transfer – S. ½ South of the Museum
7. **New Business:**
 - A. Special Event - Movie in the Park
 - B. Special Event - Camp Blodgett Ride for the Kids Fundraiser
 - C. Special Event - Spear Street Block Party
 - D. Special Event - Saugatuck High School Homecoming Parade
 - E. Blue Star Bridge Navigation Lights Financial Contribution
 - F. Wicks Park Bar & Grille
8. **Public Comments** (Limit 3 minutes)
9. **Correspondence**
10. **Council Comments**
11. **Adjourn** (*Voice Vote*)

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| <p style="text-align: center;">NOTICE:</p> <p style="text-align: center;">Join online by visiting: https://us02web.zoom.us/j/2698572603</p> <p style="text-align: center;">Join by phone by dialing: (312) 626-6799 -or- (646) 518-9805</p> <p style="text-align: center;">Then enter "Meeting ID": 2698572603</p> <p style="text-align: center;">Please send questions or comments regarding meeting agenda items prior to meeting to: ryan@saugatuckcity.com</p> <p style="text-align: center;">Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or Wolters@saugatuckcity.com for further information.</p> |
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City Council Agenda Item Report

FROM: Ryan Heise

MEETING DATE: July 25, 2022

SUBJECT: Dock Lease Transfer – Park Street

DESCRIPTION:

A request has been received to transfer an existing dock lease to a new property owner due to a home sale. This is similar to the Gordon Neil LeFort transfer, attached for your reference.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

To be reviewed on Monday... no action at this time.



FROM: Cindy Osman, Planning and Zoning

MEETING DATE: August 9, 2021

SUBJECT: Street End Lease Transfer

DESCRIPTION

Gordon Neil Lefort has entered into an agreement to sell his home at 714 Park Street to Joseph and Emma Melrose. They propose to transfer the lease of the street end/parcel as part of the sale. This assignment will have no effect on the License Agreement with Arnold Weingart which will continue in full effect according to the terms of the License Agreement as written.

COMMITTEE/COMMISSION REVIEW

NA

LEGAL REVIEW

NA

POSSIBLE MOTION

Motion to approve/deny the lease transfer for the S ½ South Museum from Neil Lefort to Joseph and Emma Melrose with a term expiring December 31, 2022.



ASSIGNMENT OF LEASE AGREEMENT

WHEREAS, the City of Saugatuck entered into a Lease Agreement with Neil Lefort/ whose address is 714 Park Street and Arnold Weingart, whose address is 128 Van Dalson Street, Saugatuck, Michigan 49453 / 2729 N. Hampden Court, Chicago, IL 60614-1611 (“Licensee”) on February 26, 2018, as amended, for the lease of the S. ½ SOUTH OF MUSEUM in the City of Saugatuck, and

WHEREAS, Neil Lefort, whose address is 714 Park Street, Saugatuck, Michigan 49453, has entered into an agreement for the sale of the real property at 714 Park Street with Joseph and Emma Melrose whose address is 714 Park Street, Saugatuck, Michigan 49453.

WHEREAS, Joseph and Emma Melrose have expressed interest to assume the benefits, burdens, and responsibilities of the subject Lease Agreement, now;

THEREFORE, the City of Saugatuck does hereby approve the ASSIGNMENT of the Lease Agreement for the S.1/2 SOUTH OF MUSEUM from Neil Lefort to Joseph and Emma Melrose, and Arnold Weingart for the lease term expiring on December 31, 2022. This assignment has no effect on the License agreement in effect with Arnold Weingart which will continue in full force according to the terms of the License Agreement as written.

APPROVED, this 9th day of August 2021.

Mark Bekken, Mayor

Padley Gallagher, City Clerk



City Council Agenda Item Report

FROM: Jamie, Wolters

MEETING DATE: July 25, 2022

SUBJECT: Special Event Application- Movie in the Park

DESCRIPTION:

Attached is the special event form for Movie in the Park sponsored by Mill Pond Realty. Safety meeting to be scheduled as soon as possible.

Special Event: Movie in the Park
Date: 8/12/22
Location: Coughlin Park
Event Hours: Dusk to 11 p.m.
Set up: 5 p.m.
Clean up: 11 p.m.
Estimated Attendees: 100
Estimated Volunteers: 25
Banner Palette Sign: Yes
No Music, No Fireworks, No Liquor

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Motion to **approve/deny** the special event application Movie in the Park sponsored by Mill Pond Realty to be held on August 12th, 2022.



Council Action

____ Approved

____ Denied

____ Date

102 Butler Street • P.O. Box 86 • Saugatuck, MI 49453
Phone: 269-857-2603 • Website: www.saugatuckcity.com

20/25

SPECIAL EVENT & PARADE APPLICATION

Must be filled out in its entirety & returned to the City Clerk's Office 60 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: Mill Pond Realty, Inc.

TELEPHONE: 269-857-1477

MAILING ADDRESS: PO Box 1093, Saugatuck, MI 49453

CONTACT NAME: Laura Durham

TELEPHONE: 269-857-1477

E-MAIL ADDRESS: laura@millpondrealty.com

CELL PHONE: 616-836-0113

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Laura Durham

TELEPHONE: 269-857-1477

E-MAIL ADDRESS: laura@millpondrealty.com

CELL PHONE: 616-836-0113

EVENT INFORMATION

NAME OF EVENT: Movie in the Park - free for the community

DATE(S) OF EVENT: August 12, 2022

PURPOSE OF EVENT: Free movie for the community

RAIN DATE: NA

- Non-Profit For-Profit City Operated/Sponsored Co-Sponsored
- Marathon/Race Festival/Fair Video/Film Production Other _____

EVENT LOCATION: Coughlin Park

EVENT HOURS: Dusk to 11pm

ESTIMATED NUMBER OF ATTENDEES: 100

ESTIMATED NUMBER OF VOLUNTEERS: 25

ESTIMATE DATE / TIME FOR SET-UP: 08/12/2022 5:00pm A.M. P.M.

ESTIMATE DATE / TIME FOR CLEAN-UP: 08/12/2022 11:00pm A.M. P.M.

EVENT DETAILS

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: _____ END: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department) Yes No
 Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No
 Provide Copy of Liquor Liability Insurance (listing the City as additionally insured)
 Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

WILL FIREWORKS BE APART OF EVENT: Yes No
 Provide Copy of Liability Insurance (listing the City as additionally insured)
 Provide Copy of Fireworks Permit

EVENT SIGNAGE: City Council approval is required for any temporary signing in the public right-of-way, across a street or on City property. Which of the following signs are requested for this event:

"YARD" SIGNS - Number requested: 2 (Maximum size is 2' x 2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

BANNER UNDER SAUGATUCK PALETTE SIGN - (Size cannot be greater than 14' x 4'). Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): Near corner of Griffith and Culver

Description of signs: Same signs as all years past.

(Signs at event site cannot be displayed prior to day of the event and must removed at the end of the event.)

TENTS/CANOPIES/MISC: The City of Saugatuck does not have tents, stage, tables or chairs available for rental. There are a number of businesses listed in the yellow pages under "Rental Service Stores" that specialize in the rental of event supplies. Will the following be constructed or located in the event area:

BOOTHS – QUANTITY _____ TENTS – QUANTITY _____

AWNINGS – QUANTITY _____ TABLES – QUANTITY _____

PORTABLE TOILETS – QUANTITY _____

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? _____

Will the Interurban be utilized? Yes No Time(s) _____

DEPARTMENT OF PUBLIC WORKS

APPROVED DENIED

Authorized Personnel Signature

Will this event require the use of any of the following municipal equipment: Yes No

- TRASH RECEPTACLES – QUANTITY _____ BARRICADES – QUANTITY _____
- TRAFFIC CONES – QUANTITY _____ PARKING SIGNS – QUANTITY _____
- FENCING WATER ELECTRIC RESTROOM CLEANING
- OTHER _____

POLICE DEPARTMENT

APPROVED DENIED

Authorized Personnel Signature

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times _____

Other (describe): _____

SAUGATUCK TOWNSHIP FIRE DISTRICT

APPROVED DENIED

Authorized Personnel Signature

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: _____ A.M. P.M.

Street re-open date/time: _____ A.M. P.M.

SIDEWALK CLOSURES: Yes No (use attached map to outline proposed closures)

Describe Sidewalk Use: _____

Sidewalk closure date/time: _____ A.M. P.M.

Sidewalk re-open date/time: _____ A.M. P.M.

PARKING LOT CLOSURES: Yes No (use attached map to outline proposed closures)

Parking Lot Location: _____

Sidewalk closure date/time: _____ A.M. P.M.

Sidewalk re-open date/time: _____ A.M. P.M.

What parking arrangements are proposed to accommodate potential attendance: _____

APPLICATION CHECK LIST

- Completed Application
- Event Map (includes detailed event layout for vendors, booths, porta potties, etc.)
- Road/Sidewalk/Parking Lot Closure Map
- Certificate of Insurance (listing the City of Saugatuck as additionally insured)
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: _____

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Saugatuck as an additional insured on all applicable policies and submit the certificate to the City Clerk's Office no later than one (1) week following notice of the event approval.

Comply with all City and County Ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

Applicant agrees to defend, indemnify and hold harmless the City of Saugatuck, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the City of Saugatuck or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

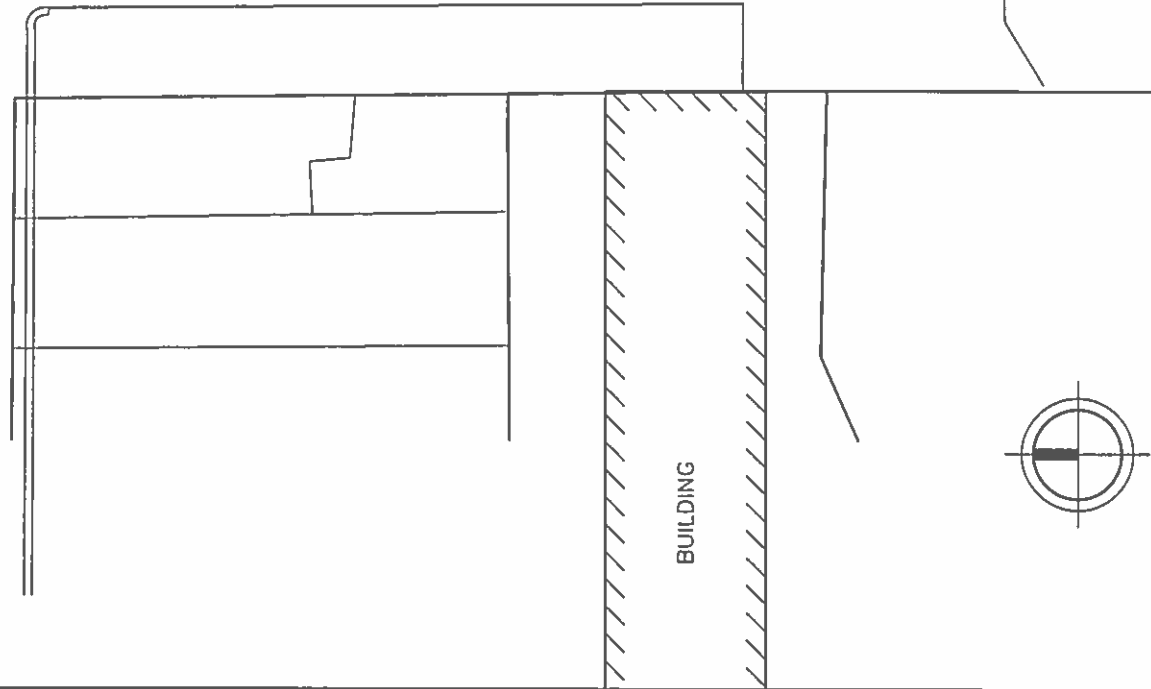


Applicant Signature

01/07/2022

Date

CULVER STREET



DECORATIVE CONC

CONC WALK

GRASS

COUGHLIN PARK BOUNDARY

SCULPTURE

GRASS

GAZEBO

MONIE SCREEN

CONC

WOOD BOARDWALK

KALAMAZOO RIVER

TREELINE

GRIFFITH STREET



NORTH



APPLICANT TO SKETCH LOCATION OF PROPOSED TEMPORARY STRUCTURES, TENTS, STAGES, EQUIPMENT, TRAILERS, PORTA POTTY'S, ETC...

CITY OF SAUGATUCK
ALLEGAN COUNTY, MICHIGAN

COUGHLIN PARK

PARK USE PERMIT APPLICATION

2011

3187

Jamie Wolters

From: Brett Ensfield <BEnsfield@ALLEGANCOUNTY.ORG>
Sent: Monday, July 11, 2022 12:22 PM
To: Jamie Wolters
Subject: Re: Movie in the Park

I will send to the on duty car thanks

From: Jamie Wolters <Jwolters@saugatuckcity.com>
Sent: Monday, July 11, 2022 11:48 AM
To: Greg Janik <gjanik@saugatuckfire.org>; Mike Betts <mbetts@saugatuckfire.org>; Scott Herbert <scott@saugatuckcity.com>; Brett Ensfield <BEnsfield@ALLEGANCOUNTY.ORG>
Subject: Movie in the Park

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

Attached is the special event form for Movie in the Park sponsored by Mill Pond Realty.

Special Event: Movie in the Park
Date: 8/12/22
Location: Coughlin Park
Event Hours: Dusk to 11 p.m.
Set up: 5 p.m.
Clean up: 11 p.m.
Estimated Attendees: 100
Estimated Volunteers: 25
Banner Palette Sign: Yes
No Music, No Fireworks, No Liquor

I will be sending this to Council on 7/20 & 7/25.

Thank you,

Jamie Wolters

City Clerk

City of Saugatuck

O: 269.857.2603

F: 269.857.4406



Jamie Wolters

From: Scott Herbert
Sent: Monday, July 11, 2022 12:51 PM
To: Jamie Wolters
Subject: RE: Movie in the Park

Received. Thanks.

Scott Herbert
Public Works Supt.
City of Saugatuck
(269) 857-2558

From: Jamie Wolters <Jwolters@saugatuckcity.com>
Sent: Monday, July 11, 2022 11:49 AM
To: Greg Janik <gjanik@saugatuckfire.org>; Mike Betts <mbetts@saugatuckfire.org>; Scott Herbert <scott@saugatuckcity.com>; Brett Ensfield <bensfield@allegancounty.org>
Subject: Movie in the Park

Hello,

Attached is the special event form for Movie in the Park sponsored by Mill Pond Realty.

Special Event: Movie in the Park
Date: 8/12/22
Location: Coughlin Park
Event Hours: Dusk to 11 p.m.
Set up: 5 p.m.
Clean up: 11 p.m.
Estimated Attendees: 100
Estimated Volunteers: 25
Banner Palette Sign: Yes
No Music, No Fireworks, No Liquor

I will be sending this to Council on 7/20 & 7/25.

Thank you,

Jamie Wolters

City Clerk
City of Saugatuck
O: 269.857.2603
F: 269.857.4406



City Council Agenda Item Report

FROM: Jamie, Wolters
MEETING DATE: July 25, 2022
SUBJECT: Special Event Application- Camp Blodgett

DESCRIPTION:

Attached is the special event form for Ride for The Kids Fundraiser sponsored by Camp Blodgett. planning **Camp Blodgett's for the kids FUNraiser Ride**-Join us for a FUNraiser ride for Camp Blodgett with proceeds going to our kids cycling program. This will be a multi distance ride along West Michigan's beautiful Lake Michigan. There will be multiple stops along the way for some encouragement, water, light refreshments, and activities. The multi-distance there and back ride will conclude with an after party get together with food, prizes, and live music. Location-10451 Lakeshore Drive. West Olive, MI 49460.

Special Event: Ride for The Kids Fundraiser
Date: 10/08/22
Location: Wicks Park
Event Hours: 9 a.m. – 12:30 p.m.
Set up: 9 a.m.
Clean up: 12:30 p.m.
Estimated Attendees: 60
Estimated Volunteers: 15
Banner Palette Sign: No
Barricades: No
No Music, No Fireworks, No Liquor

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Motion to **approve/deny** the special event application Camp Blodgett's for the kids FUNraiser Ride to be held on October 8th, 2022.



Council Action

_____ Approved

_____ Denied

_____ Date

102 Butler Street • P.O. Box 86 • Saugatuck, MI 49453
Phone: 269-857-2603 • Website: www.saugatuckcity.com

SPECIAL EVENT & PARADE APPLICATION

Must be filled out in its entirety & returned to the City Clerk's Office 60 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: _____

TELEPHONE: _____

MAILING ADDRESS: _____

CONTACT NAME: _____

TELEPHONE: _____

E-MAIL ADDRESS: _____

CELL PHONE: _____

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: _____

TELEPHONE: _____

E-MAIL ADDRESS: _____

CELL PHONE: _____

EVENT INFORMATION

NAME OF EVENT: _____

DATE(S) OF EVENT: _____

PURPOSE OF EVENT: _____

RAIN DATE: _____

- | | | | |
|--|--|--|---------------------------------------|
| <input type="checkbox"/> Non-Profit | <input type="checkbox"/> For-Profit | <input type="checkbox"/> City Operated/Sponsored | <input type="checkbox"/> Co-Sponsored |
| <input type="checkbox"/> Marathon/Race | <input type="checkbox"/> Festival/Fair | <input type="checkbox"/> Video/Film Production | <input type="checkbox"/> Other _____ |

EVENT LOCATION: _____

EVENT HOURS: _____

ESTIMATED NUMBER OF ATTENDEES: _____

ESTIMATED NUMBER OF VOLUNTEERS: _____

ESTIMATE DATE / TIME FOR SET-UP: _____ A.M. P.M.

ESTIMATE DATE / TIME FOR CLEAN-UP: _____ A.M. P.M.

EVENT DETAILS

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: _____ END: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department) Yes No

Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No

Provide Copy of Liquor Liability Insurance (listing the City as additionally insured)

Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

WILL FIREWORKS BE APART OF EVENT: Yes No

Provide Copy of Liability Insurance (listing the City as additionally insured)

Provide Copy of Fireworks Permit

EVENT SIGNAGE: City Council approval is required for any temporary signing in the public right-of-way, across a street or on City property. Which of the following signs are requested for this event:

“YARD” SIGNS - Number requested: ____ (Maximum size is 2’ x2’. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

BANNER UNDER SAUGATUCK PALETTE SIGN - (Size cannot be greater than 14’ x 4’). Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): _____

Description of signs: _____

(Signs at event site cannot be displayed prior to day of the event and must removed at the end of the event.)

TENTS/CANOPIES/MISC: The City of Saugatuck does not have tents, stage, tables or chairs available for rental. There are a number of businesses listed in the yellow pages under “Rental Service Stores” that specialize in the rental of event supplies. Will the following be constructed or located in the event area:

BOOTHS – QUANTITY _____

TENTS – QUANTITY _____

AWNINGS – QUANTITY _____

TABLES – QUANTITY _____

PORTABLE TOILETS – QUANTITY _____

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? _____

Will the Interurban be utilized? Yes No Time(s) _____

DEPARTMENT OF PUBLIC WORKS

APPROVED

DENIED

Authorized Personnel Signature

Will this event require the use of any of the following municipal equipment: Yes No

TRASH RECEPTACLES – QUANTITY _____

BARRICADES – QUANTITY _____

TRAFFIC CONES – QUANTITY _____

PARKING SIGNS – QUANTITY _____

FENCING WATER ELECTRIC

RESTROOM CLEANING

OTHER _____

POLICE DEPARTMENT

APPROVED

DENIED

Authorized Personnel Signature

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times _____

Other (describe): _____

SAUGATUCK TOWNSHIP FIRE DISTRICT

APPROVED

DENIED

Authorized Personnel Signature

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: _____ A.M. P.M.

Street re-open date/time: _____ A.M. P.M.

SIDEWALK CLOSURES: Yes No (use attached map to outline proposed closures)

Describe Sidewalk Use: _____

Sidewalk closure date/time: _____ A.M. P.M.

Sidewalk re-open date/time: _____ A.M. P.M.

PARKING LOT CLOSURES: Yes No (use attached map to outline proposed closures)

Parking Lot Location: _____

Sidewalk closure date/time: _____ A.M. P.M.

Sidewalk re-open date/time: _____ A.M. P.M.

What parking arrangements are proposed to accommodate potential attendance: _____

APPLICATION CHECK LIST

- Completed Application
- Event Map (includes detailed event layout for vendors, booths, porta potties, etc.)
- Road/Sidewalk/Parking Lot Closure Map
- Certificate of Insurance (listing the City of Saugatuck as additionally insured)
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: _____

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Saugatuck as an additional insured on all applicable policies and submit the certificate to the City Clerk's Office no later than one (1) week following notice of the event approval.

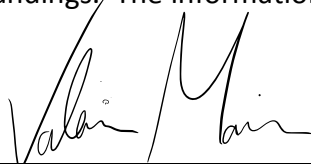
Comply with all City and County Ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

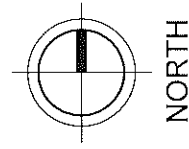
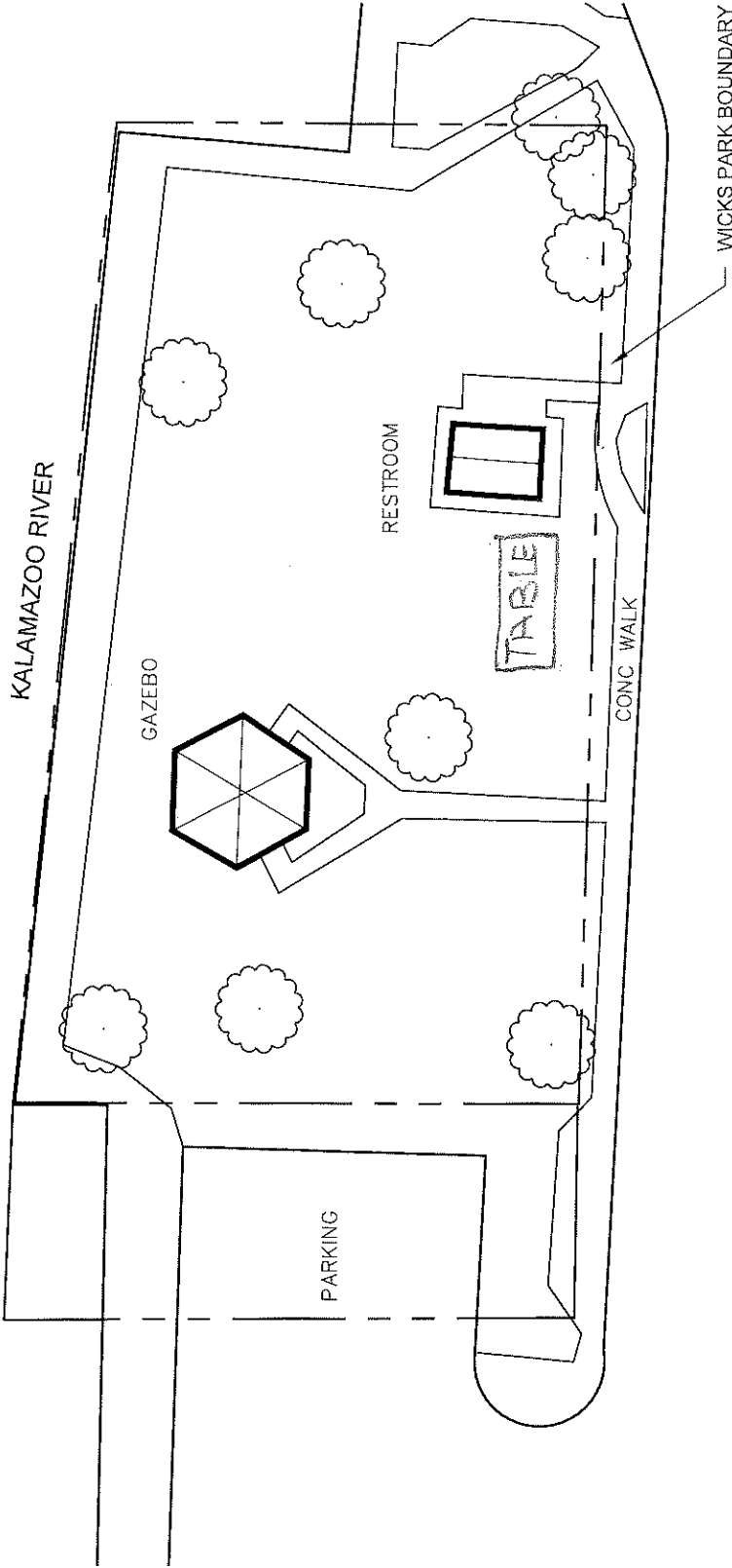
Applicant agrees to defend, indemnify and hold harmless the City of Saugatuck, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the City of Saugatuck or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.



Applicant Signature

Date



NORTH

MARY STREET



SCALE IN FEET

MAIN STREET

WATER STREET

| | |
|---|------|
| CITY OF SAUGATUCK ALLEGAN COUNTY, MICHIGAN | |
| 2016 | 3187 |
| WICKS PARK PARK USE PERMIT APPLICATION | |

APPLICANT TO SKETCH LOCATION OF PROPOSED TEMPORARY STRUCTURES, TENTS, STAGES, EQUIPMENT, TRAILERS, PORTA POTTY'S, ETC...

FLEIS & VANDENBRINK ENGINEERING, INC.

Jamie Wolters

From: Scott Herbert
Sent: Monday, July 11, 2022 12:46 PM
To: Jamie Wolters
Subject: RE: Ride For The Kids Fundraiser

Received. Thank you.

Scott Herbert
Public Works Supt.
City of Saugatuck
(269) 857-2558

From: Jamie Wolters <Jwolters@saugatuckcity.com>
Sent: Monday, July 11, 2022 12:05 PM
To: Greg Janik <gjanik@saugatuckfire.org>; Mike Betts <mbetts@saugatuckfire.org>; Scott Herbert <scott@saugatuckcity.com>; Brett Ensfield <bensfield@allegancounty.org>
Subject: Ride For The Kids Fundraiser

Hello,

Attached is the special event form for Ride for The Kids Fundraiser sponsored by Camp Blodgett.

Camp Blodgett's for the kids FUNraiser Ride-Join us for a FUNraiser ride for Camp Blodgett with proceeds going to our kids cycling program. This will be a multi distance ride along West Michigan's beautiful Lake Michigan. There will be multiple stops along the way for some encouragement, water, light refreshments, and activities. The multi-distance there and back ride will conclude with an after party get together with food, prizes, and live music. [Location](#)-10451 Lakeshore Drive. West Olive, MI 49460.

Special Event: Ride for The Kids Fundraiser
Date: 10/08/22
Location: Wicks Park
Event Hours: 9 a.m. – 12:30 p.m.
Set up: 9 a.m.
Clean up: 12:30 p.m.
Estimated Attendees: 60
Estimated Volunteers: 15
Banner Palette Sign: No
Barricades: No
No Music, No Fireworks, No Liquor

I will be sending this to Council on 7/20 & 7/25.

Thank you,

Jamie Wolters



City Council Agenda Item Report

FROM: Jamie, Wolters
MEETING DATE: July 25, 2022
SUBJECT: Special Event Application- Spear Street Block Party

DESCRIPTION:

Attached is the special event form for Spear Street Block Party sponsored by Spear Street Block Party Committee. Safety planning to be scheduled as soon as possible.

Special Event: 10th Annual Spear St. & Friends Block Party
Date: 8/20/22
Location: Spear Street between Holland Street & Butler Street
Event Hours: 5 p.m. - 11 p.m.
Set up: 3 p.m.
Clean up: 11 p.m.
Estimated Attendees: 40-50
Estimated Volunteers: 4
Banner Palette Sign: No
Barricades: Yes- 2
No Music, No Fireworks, No Liquor

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Motion to **approve/deny** the special event application Spear Street Block Party sponsored by Spear Street Block Party Committee.



| |
|-----------------------|
| Council Action |
| _____ Approved |
| _____ Denied |
| _____ Date |

102 Butler Street • P.O. Box 86 • Saugatuck, MI 49453
 Phone: 269-857-2603 • Website: www.saugatuckcity.com

SPECIAL EVENT & PARADE APPLICATION

Must be filled out in its entirety & returned to the City Clerk's Office 60 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: Spear St Block Party Cmte TELEPHONE: 616-836-5428
 MAILING ADDRESS: PO Box 1077, Saugatuck MI 49453
 CONTACT NAME: Logan White TELEPHONE: _____
 E-MAIL ADDRESS: l.white@me.com CELL PHONE: 616-836-5428

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Logan White TELEPHONE: _____
 E-MAIL ADDRESS: l.white@me.com CELL PHONE: 616-836-5428

EVENT INFORMATION

NAME OF EVENT: 10th Annual Spear St & Friends Block Party DATE(S) OF EVENT: 8/20/22
 PURPOSE OF EVENT: Neighborhood solidarity & enjoyment RAIN DATE: None

- Non-Profit For-Profit City Operated/Sponsored Co-Sponsored
 Marathon/Race Festival/Fair Video/Film Production Other Resident sponsored

EVENT LOCATION: Spear St between Holland & Butler EVENT HOURS: 5p to 11p

ESTIMATED NUMBER OF ATTENDEES: 40-50

ESTIMATED NUMBER OF VOLUNTEERS: 4

ESTIMATE DATE / TIME FOR SET-UP: 8/20/22 3 _____ A.M. P.M.

ESTIMATE DATE / TIME FOR CLEAN-UP: 8/20/22 11 _____ A.M. P.M.

EVENT DETAILS

WILL MUSIC BE PROVIDED DURING THIS EVENT: Yes No

TYPE OF MUSIC PROPOSED: Live Amplification Recorded Loudspeakers

PROPOSED TIME MUSIC WILL BEGIN: _____ END: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department) Yes No
 Provide Copy of Health Department Food Service License

WILL ALCOHOL BE SERVED AT THIS EVENT: Yes No
 Provide Copy of Liquor Liability Insurance (listing the City as additionally insured)
 Provide Copy of Michigan Liquor Control License

If yes, describe measures to be taken to prohibit the sale of alcohol to minors: _____

WILL FIREWORKS BE APART OF EVENT: Yes No
 Provide Copy of Liability Insurance (listing the City as additionally insured)
 Provide Copy of Fireworks Permit

EVENT SIGNAGE: City Council approval is required for any temporary signing in the public right-of-way, across a street or on City property. Which of the following signs are requested for this event:

"YARD" SIGNS - Number requested: ____ (Maximum size is 2' x2'. Cannot be displayed no more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

BANNER UNDER SAUGATUCK PALETTE SIGN - (Size cannot be greater than 14' x 4'). Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

SIGNAGE AT EVENT SITE - Location(s): On "Road Closed" signs
Description of signs: Small handmade signs announcing block party
(Signs at event site cannot be displayed prior to day of the event and must removed at the end of the event.)

TENTS/CANOPIES/MISC: The City of Saugatuck does not have tents, stage, tables or chairs available for rental. There are a number of businesses listed in the yellow pages under "Rental Service Stores" that specialize in the rental of event supplies. Will the following be constructed or located in the event area:

BOOTHS – QUANTITY _____ **TENTS – QUANTITY** _____

AWNINGS – QUANTITY _____ **TABLES – QUANTITY** _____

PORTABLE TOILETS – QUANTITY _____

VENDOR PARKING: Have you made arrangement for vendor parking? Yes No

If yes, where do you propose your vendors park? _____

Will the Interurban be utilized? Yes No Time(s) _____

DEPARTMENT OF PUBLIC WORKS

APPROVED DENIED

Authorized Personnel Signature

Will this event require the use of any of the following municipal equipment: Yes No

- TRASH RECEPTACLES – QUANTITY _____
- TRAFFIC CONES – QUANTITY _____
- FENCING WATER ELECTRIC
- OTHER _____
- BARRICADES – QUANTITY 2
- PARKING SIGNS – QUANTITY _____
- RESTROOM CLEANING

POLICE DEPARTMENT

APPROVED DENIED

Authorized Personnel Signature

ADDITIONAL OFFICERS REQUIRED? Yes No

If yes please describe & include times _____

Other (describe): _____

SAUGATUCK TOWNSHIP FIRE DISTRICT

APPROVED DENIED

Authorized Personnel Signature

STREET CLOSURES: Yes No (use attached map to outline proposed closures)

Street closure date/time: 8/20/22 3 A.M. P.M.

Street re-open date/time: 8/20/22 11 A.M. P.M.

SIDEWALK CLOSURES: Yes No (use attached map to outline proposed closures)

Describe Sidewalk Use: _____

Sidewalk closure date/time: _____ A.M. P.M.

Sidewalk re-open date/time: _____ A.M. P.M.

PARKING LOT CLOSURES: Yes No (use attached map to outline proposed closures)

Parking Lot Location: _____

Sidewalk closure date/time: _____ A.M. P.M.

Sidewalk re-open date/time: _____ A.M. P.M.

What parking arrangements are proposed to accommodate potential attendance: _____

APPLICATION CHECK LIST

- Completed Application
- Event Map (includes detailed event layout for vendors, booths, porta potties, etc.)
- Road/Sidewalk/Parking Lot Closure Map
- Certificate of Insurance (listing the City of Saugatuck as additionally insured)
- Fireworks Permit (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)

If document is missing, please explain: _____

The applicant and sponsoring organization understand and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Saugatuck as an additional insured on all applicable policies and submit the certificate to the City Clerk's Office no later than one (1) week following notice of the event approval.


Comply with all City and County Ordinances and applicable State laws, City policies and acknowledges that the special events permit does not relieve the applicant or organization from meeting any application requirements of law or other public bodies or agencies.

Applicant and sponsoring organization further understands the approval of this special event may include additional requirements and/or limitations based on the City's review of this application. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary.

Applicant understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.

Applicant agrees to defend, indemnify and hold harmless the City of Saugatuck, Michigan from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from this Special Event by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss cost of expense is caused in whole or in part by the negligence of the City of Saugatuck or by third parties, or by the agents, servants, employees or factors of any of them.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

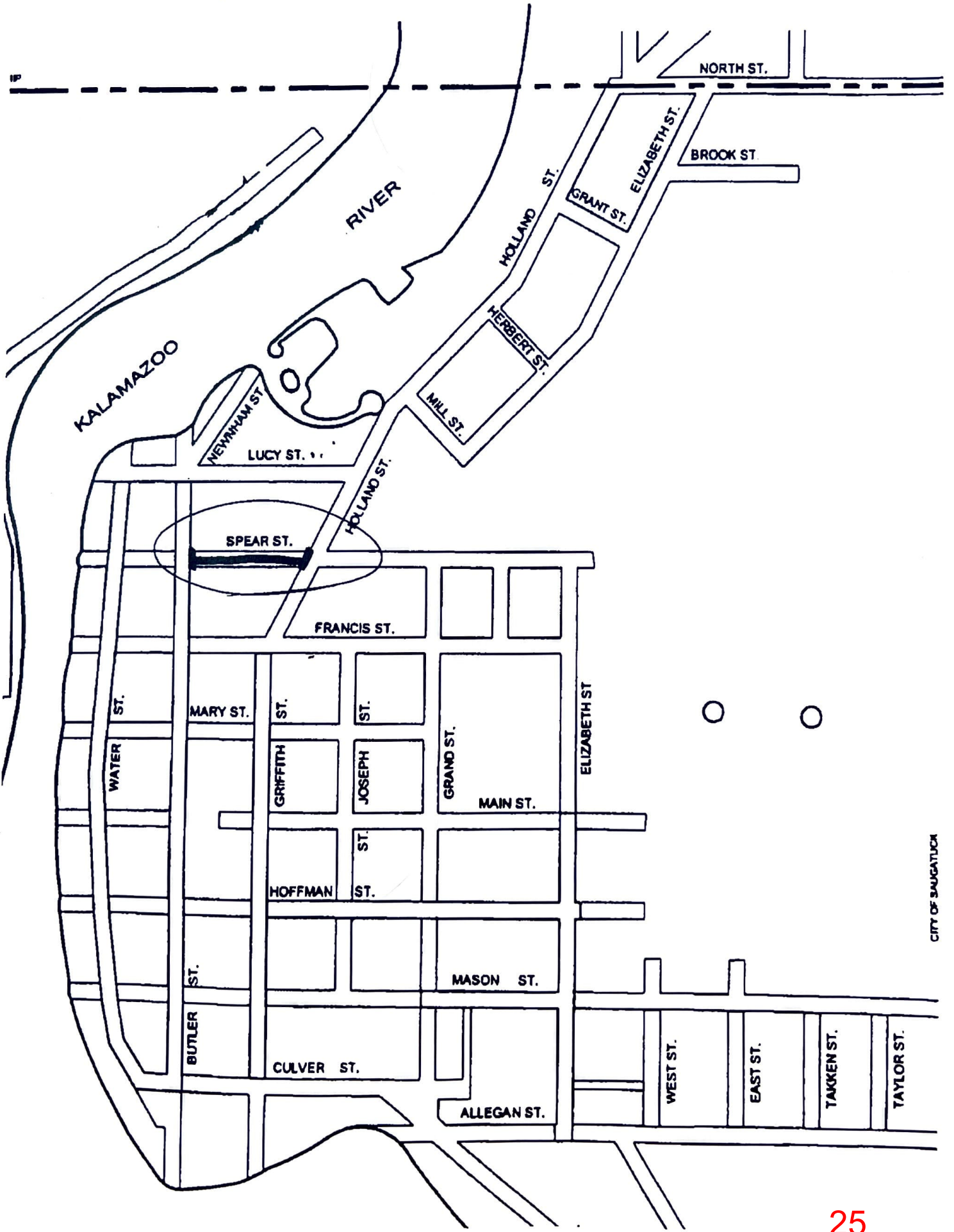


Applicant Signature

6/20/22

Date

Downtown Street / Sidewalk Closure(s)



CITY OF SAUGATUCK

Jamie Wolters

From: Brett Ensfield <BEnsfield@ALLEGANCOUNTY.ORG>
Sent: Monday, July 11, 2022 12:20 PM
To: Jamie Wolters
Subject: Re: Spear Street Block Party

Looks good same as last year.

From: Jamie Wolters <Jwolters@saugatuckcity.com>
Sent: Monday, July 11, 2022 11:57 AM
To: Greg Janik <gjanik@saugatuckfire.org>; Mike Betts <mbetts@saugatuckfire.org>; Scott Herbert <scott@saugatuckcity.com>; Brett Ensfield <BEnsfield@ALLEGANCOUNTY.ORG>
Subject: Spear Street Block Party

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

Attached is the special event form for Spear Street Block Party sponsored by Spear Street Block Party Committee.

Special Event: 10th Annual Spear St. & Friends Block Party
Date: 8/20/22
Location: Spear Street between Holland Street & ButlerStreet
Event Hours: 5p.m. - 11 p.m.
Set up: 3 p.m.
Clean up: 11 p.m.
Estimated Attendees: 40-50
Estimated Volunteers: 4
Banner Palette Sign: No
Barricades: Yes- 2
No Music, No Fireworks, No Liquor

I will be sending this to Council on 7/20 & 7/25.

Thank you,

Jamie Wolters

City Clerk

City of Saugatuck

O: 269.857.2603

F: 269.857.4406





City Council Agenda Item Report

FROM: Jamie, Wolters

MEETING DATE: July 25, 2022

SUBJECT: Special Event Application- Saugatuck High School Parade

DESCRIPTION:

Attached is the special event form for Ride for the SHS Homecoming Parade sponsored by SHS. There will be approximately one float per class which equates to about 7 floats. Safety planning to happen closer to event.

Special Event: SHS Homecoming Parade
Date: 10/07/22
Location: From SHS > Francis > Butler > Culver > Allegan > SHS
Event Hours: 4:30 or 5:00 p.m.
Estimated Attendees: Unsure
Estimated Volunteers: None
Banner Palette Sign: No
Barricades: tbd
No Music, No Fireworks, No Liquor

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

N/A

SAMPLE MOTION:

Motion to **approve/deny** the special event application Saugatuck High School Homecoming Parade to be held on October 7th, 2022.



| |
|----------------|
| Council Action |
| ____ Approved |
| ____ Denied |
| ____ Date |

102 Butler Street • P.O. Box 86 • Saugatuck, MI 49453
 Phone: 269-857-2603 • Website: www.saugatuckcity.com

SPECIAL EVENT & PARADE APPLICATION

Must be filled out in its entirety & returned to the City Clerk's Office 60 days prior to scheduled event

SPONSORING ORGANIZATION INFORMATION

LEGAL BUSINESS NAME: Saugatuck High School TELEPHONE: 269-857-2133
 MAILING ADDRESS: 401 Elizabeth St
 CONTACT NAME: Christina Lewis TELEPHONE: _____
 E-MAIL ADDRESS: clewis@saugatuckps.com CELL PHONE: 616-218-9593

CONTACT PERSON ON DAY OF EVENT

CONTACT NAME: Christina Lewis TELEPHONE: _____
 E-MAIL ADDRESS: clewis@saugatuckps.com CELL PHONE: 616-218-9593

EVENT INFORMATION

NAME OF EVENT: SHS Homecoming Parade DATE(S) OF EVENT: Oct 7, 23
 PURPOSE OF EVENT: ↑ RAIN DATE: None

- | | | | |
|--|--|--|---------------------------------------|
| <input checked="" type="checkbox"/> Non-Profit | <input type="checkbox"/> For-Profit | <input type="checkbox"/> City Operated/Sponsored | <input type="checkbox"/> Co-Sponsored |
| <input type="checkbox"/> Marathon/Race | <input type="checkbox"/> Festival/Fair | <input type="checkbox"/> Video/Film Production | <input type="checkbox"/> Other _____ |

EVENT LOCATION: Downtown Saug from HS EVENT HOURS: _____
~~HS to~~

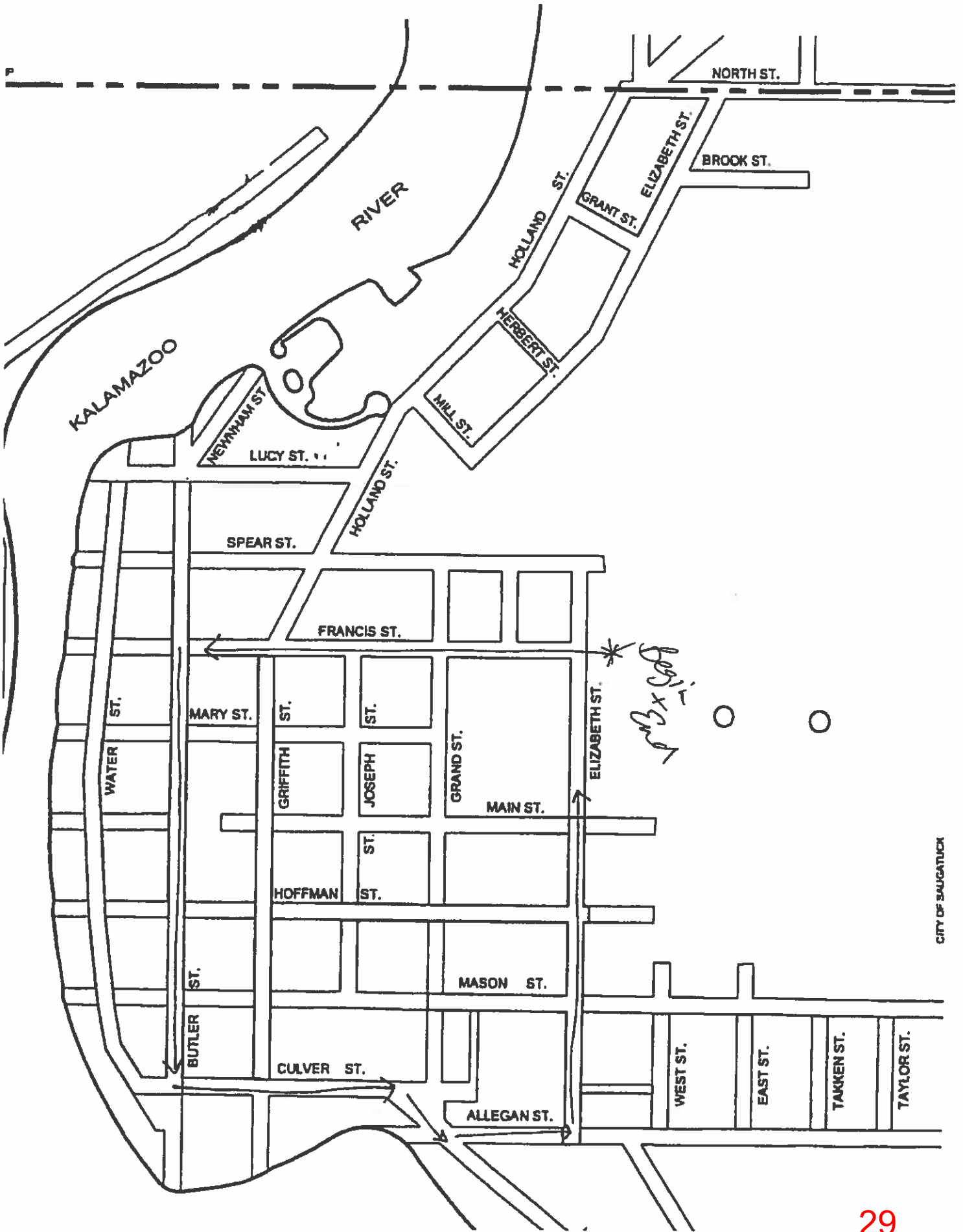
ESTIMATED NUMBER OF ATTENDEES: _____

ESTIMATED NUMBER OF VOLUNTEERS: _____

ESTIMATE DATE / TIME FOR SET-UP: _____ A.M. P.M.

ESTIMATE DATE / TIME FOR CLEAN-UP: _____ A.M. P.M.

Downtown Street / Sidewalk Closure(s)



Jamie Wolters

From: Brett Ensfield <BEnsfield@ALLEGANCOUNTY.ORG>
Sent: Monday, July 11, 2022 12:19 PM
To: Jamie Wolters
Subject: Re: SHS Homecoming Parade

Jamie,

Those unanswered questions and some more planning needs to be done.

Thanks
Brett

From: Jamie Wolters <Jwolters@saugatuckcity.com>
Sent: Monday, July 11, 2022 12:13 PM
To: Greg Janik <gjanik@saugatuckfire.org>; Mike Betts <mbetts@saugatuckfire.org>; Scott Herbert <scott@saugatuckcity.com>; Brett Ensfield <BEnsfield@ALLEGANCOUNTY.ORG>
Subject: SHS Homecoming Parade

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

Attached is the special event form for Ride for the SHS Homecoming Parade sponsored by SHS.

Special Event: SHS Homecoming Parade
Date: 10/07/22
Location: From SHS > Francis > Butler > Culver > Allegan > SHS
Event Hours: Waiting to hear back from organizer
Estimated Attendees: Waiting to hear back from organizer
Estimated Volunteers: Waiting to hear back from organizer
Banner Palette Sign: No
Barricades: tbd
No Music, No Fireworks, No Liquor

I will be sending this to Council on 7/20 & 7/25.

Thank you,

Jamie Wolters

City Clerk
City of Saugatuck
O: 269.857.2603
F: 269.857.4406

Jamie Wolters

From: Scott Herbert
Sent: Monday, July 11, 2022 12:42 PM
To: Jamie Wolters
Subject: RE: SHS Homecoming Parade

Received. Thank you, Jamie.

Scott Herbert
Public Works Supt.
City of Saugatuck
(269) 857-2558

From: Jamie Wolters <Jwolters@saugatuckcity.com>
Sent: Monday, July 11, 2022 12:13 PM
To: Greg Janik <gjanik@saugatuckfire.org>; Mike Betts <mbetts@saugatuckfire.org>; Scott Herbert <scott@saugatuckcity.com>; Brett Ensfield <bensfield@allegancounty.org>
Subject: SHS Homecoming Parade

Hello,

Attached is the special event form for Ride for the SHS Homecoming Parade sponsored by SHS.

Special Event: SHS Homecoming Parade
Date: 10/07/22
Location: From SHS > Francis > Butler > Culver > Allegan > SHS
Event Hours: Waiting to hear back from organizer
Estimated Attendees: Waiting to hear back from organizer
Estimated Volunteers: Waiting to hear back from organizer
Banner Palette Sign: No
Barricades: tbd
No Music, No Fireworks, No Liquor

I will be sending this to Council on 7/20 & 7/25.

Thank you,

Jamie Wolters

City Clerk

City of Saugatuck

O: 269.857.2603

F: 269.857.4406





City Council Agenda Item Report

FROM: Ryan Heise
MEETING DATE: July 11, 2022
SUBJECT: Lights on Blue Star Bridge

DESCRIPTION:

The Kalamazoo Lake Harbor Authority, in support with the Township and City Village of Douglas is recommending the navigational lights be placed on the Blue Star Bridge. Douglas has committed \$14,000.00 and Township of Saugatuck has dedicated \$4,000.00. The request to Saugatuck City is a match of \$14,000.00. Material costs are attached, and this is a conservative estimate and it's likely that the full amount will not be expensed.

BUDGET ACTION REQUIRED:

Yes.

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

NA

SAMPLE MOTION:

Motion to **approve/deny** the City contribution for the installation of navigation lights on the Blue Star Bridge.

Kalamazoo Lake Harbor Authority

Douglas & Saugatuck, Michigan

AGENDA

86 W CENTER ST. – DOUGLAS, MICHIGAN
Tuesday, JUNE 21, 2022 – 7:00 p.m.

1. **Call to Order:** By Chair Naumann
2. **Roll Call:** By Clerk
3. **Approval of Agenda:**
 - A. June 21, 2022
Motion to approve the June 21, 2022, meeting agenda as (presented/amended) – Roll call vote
4. **Approval of Minutes:**
 - A. May 17, 2022 meeting minutes
Motion to approve the May 17, 2022 meeting minutes as (presented/amended) – Roll call vote
5. **Approval of Invoices:** No invoices
6. **Public Communications:**
 - A. Written - No communication
 - B. Verbal (Limit of three (3) minutes)
7. **Unfinished Business:**
 - A. Blue Star Bridge Navigational lighting – Update
 - B. Invasive Species Treatment – Drone Monitoring
 - C. Water Quality – White Foam near Riverside Park
 - D. Kayak Safety Map – North report
8. **New Business:**
 - A. Saugatuck Harbor Planning Project – Sediment Testing (Bob Shuchman)
 - B. Proposed Meeting Time
9. **Public Comments** (Limit of three (3) minutes)
10. **Reports:**
 - A. Committee Reports
 - i. Harbor Safety Sub-Committee
 - ii. No Wake Zone
 - B. Staff Reports
 - i. LaBombard
 - ii. Heise
 - iii. Frey
11. **Authority Member Comments:**
12. **Adjournment:** Motion to adjourn

To attend and participate in this remote meeting of the Kalamazoo Lake Harbor Authority, please consider joining online or by phone.

Join

<https://us02web.zoom.us/j/82514299570>

online by visiting:

Join by phone by dialing:

+1 (312) 626-6799

Then enter
“Meeting ID”:

825 1429 9570

Those who are hearing impaired and

Kalamazoo Lake Harbor Authority

Douglas & Saugatuck, Michigan

86 W CENTER ST., DOUGLAS, MI
Tuesday, May 17, 2022 – 7:00 p.m.
MINUTES - DRAFT

1. **Call to Order:** By Chair (7:00 p.m.)
2. **Roll Call:** Present – Engel, Klungle, Naumann, North, VanLoon, Waskin
Absent – Trester, Saugatuck City Manager Heise
Also Present – Saugatuck Township Manager DeFranco, Douglas City Manager LaBombard, Deputy Clerk Howell
3. **Approval of Agenda:**
 - A. May 17, 2022, meeting agenda
Motion by VanLoon, with support from Engel, to approve the May 17, 2022, meeting agenda with the amendment to include item 8D. Motion carried by unanimous roll call vote.
4. **Approval of Minutes:**
 - A. April 19, 2022, meeting minutes
Motion by North, with support from Waskin, to approve the April 19, 2021, meeting minutes as presented. Motion carried by unanimous roll call vote.
5. **Approval of Invoices:** None
6. **Public Communications:**
 - A. Written - None
 - B. Verbal – None
7. **Unfinished Business:**
 - A. Blue Star Bridge Navigational Lighting – Saugatuck Township’s Board is aware that an ask for a contribution is coming in the future. Douglas’s City Council approved \$7,000 to support the bridge lighting project only if the other two communities also contribute. Klungle will address this with Saugatuck City Manager Heise.
 - B. No-Wake Zone Sub-Committee – Engel, VanLoon, and Trester have volunteered to make up the sub-committee to look into this and put a package together for the councils. It was requested that Sgt. Wagner’s report be included in the next meeting’s agenda.
Motion by North, with support from Waskin, that we establish a no-wake sub-committee with Engel, VanLoon and Trester. Motion carried by unanimous vote.
8. **New Business:**
 - A. Invasive Species Treatment – Saugatuck Township doesn’t have this in their budget for this year and will self-treat. Engel will arrange for periodic drone monitoring of the treatment results.
 - B. Water Quality – There is a very aggressive amount of white foam along with a sheen near the dock at Riverside Park. Keep this item on the agenda for the next meeting.
 - C. Kayak Safety Map – This has been used in the past. Would like to print some for this summer. North will reach out to Lisa Mize of the CVB to see if they could print and distribute them.
 - D. Aquatic Hitchhikers Signage – VanLoon attended a webinar put on by EGLE regarding aquatic

hitchhikers. The law was established in March of 2019 that boaters clean their boat before putting it in another body of water and also dispose of unwanted bait on land. Douglas will print up signs and put at their boat launches. It was requested that Saugatuck City put them at Spears Street.

9. **Public Comments:** None

10. **Reports:**

A. Committee Reports:

i – Douglas Harbor Authority: LaBombard gave a brief recap of the DHA meeting, which covered many of these same topics. The rowing dock was pulled out for repairs but will soon be put back in. Douglas City Council approved in their draft budget for irrigation to be installed at Wades Bayou, dory poles are installed at Wades Bayou and Point Pleasant, all slips are rented at Point Pleasant. The Michigan Natural Resource Trust Fund will be in our area on June 14 and will highlight several MDNR Trust Fund projects on their tour and one of them is going to be Point Pleasant.

B. Staff Reports:

i – LaBombard – None

ii – Heise – None

iii – DeFranco – Prepped his Board for a future ask for navigational lights. No-wake buoys are between 63rd and 62nd Streets, south side of the river. The Township gave up responsibility for putting in buoys to Riverside Estates with the agreement that the Township would replace them. The Township is looking into replacing the buoys this year.

11. **Authority Member Comments:** Discussion regarding moving the meeting time to an earlier time. VanLoon will check the bylaws for both Authorities. Keep this item on the agenda for the next meeting. A question was brought up regarding future dredging now that the water level is going down.

12. **Adjournment:** Motion by Klungle, with support from VanLoon, to adjourn the meeting. Motion carried by unanimous voice vote at 7:45 pm.

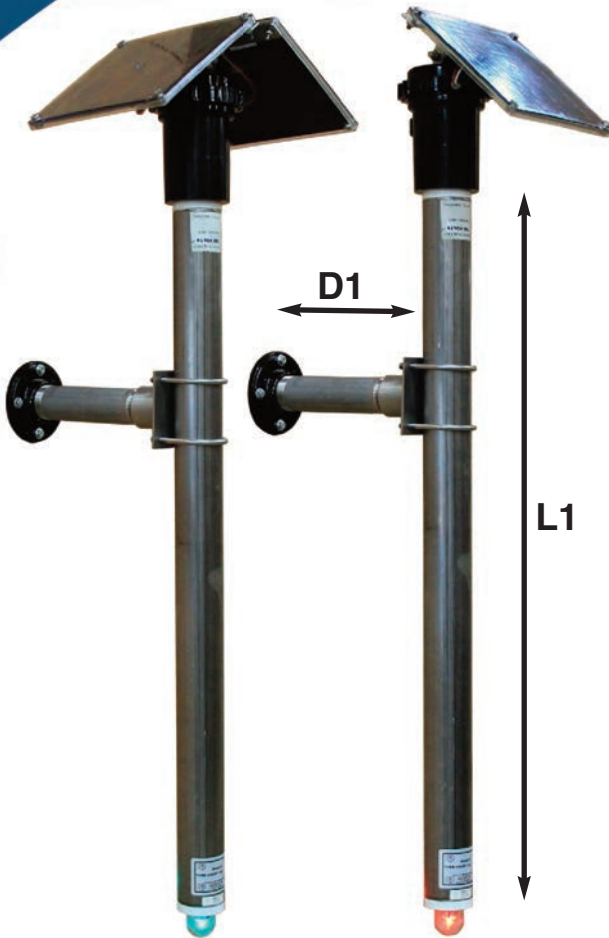


McDermott Solar-Powered LED Bridge Lights

ADVANTAGES OVER ALL OTHERS

SPECIFICATIONS:

| | |
|------------------|--|
| Range: | 1 to 3 Miles |
| Mount: | Tube mount |
| Light Source: | LED |
| Voltage: | 12 VDC; 120, 220 VAC |
| Colors: | Green, Red - 180 degree screen |
| Tube Dimensions: | 2 1/2" Dia. Stainless Steel Variable tube lengths; D1, L1 |



Models:

BTL-BZ-KIT-D1-L1-1P-GREEN
BTL-BZ-KIT-D1-L1-2P-GREEN
BTL-BZ-KIT-D1-L1-180-1P-RED
BTL-BZ-KIT-D1-L1-180-2P-RED

- Quickly retrieve light by pulling it up through tube
- Solar battery pack unplugs from light and can be removed from top of tube
- Easily adjustable by changing tube lengths D1, L1
- Certified by USCG approved laboratory to meet CFR 33 Part 66
- All stainless steel tubes
- Available in single or double solar panel
- 50,000 hours life LEDs



**Julian A. McDermott
Corporation**

1639 Stephen Street, Ridgewood, NY 11385
Tel: (718) 456-3606 Fax: (718) 381-0229
www.mcdermottlight.com

Estimate

| | |
|----------|------------|
| Date | Estimate # |
| 9/3/2021 | 3146-JG |

| |
|-----------------|
| Name / Address |
| CITY OF DOUGLAS |

| |
|---|
| Ship To |
| CITY OF DOUGLAS AMY HOWELL 269-857-1438 INFO@DOUGLASMI.GOV |

| | |
|-----|--------------------|
| Rep | UPS Notify Email |
| JG | INFO@DOUGLASMI.GOV |

| Item | Description | Qty | Cost | Total |
|-------------------------------|--|-----|----------|----------|
| BTL-BZ-PIPE-10W-D1-L1-180-RED | COMPLETE SOLAR LED BRIDGE TUBE LIGHT KIT RED 180° SCREEN 10W PANEL 1L11V AT .025MA MUST SPECIFY D1 (DISTANCE OUT FROM BRIDGE) & L1 (LENGTH OF TUBE UP TO 10FT) D1 & L1 STAINLESS STEEL TUBES WITH CAST MOUNTING FLANGE & TUBE HOLDING PLATE WITH U-BOLTS LIGHT CONNECTS TO BZ CASE WITH CANNON2 PLUG . | 4 | 1,589.00 | 6,356.00 |
| BTL-BZ-PIPE-10W-D1-L1-GREEN | COMPLETE SOLAR LED BRIDGE TUBE LIGHT KIT GREEN 360° 10W PANEL 1L11V AT .025MA MUST SPECIFY D1 (DISTANCE OUT FROM BRIDGE) & L1 (LENGTH OF TUBE UP TO 10FT) D1 & L1 STAINLESS STEEL TUBES WITH CAST MOUNTING FLANGE & TUBE HOLDING PLATE WITH U-BOLTS LIGHT CONNECTS TO BZ CASE WITH CANNON2 PLUG . | 2 | 1,508.00 | 3,016.00 |
| COMMENTS | SHIPPING COST NOT INCLUDED SUGGESTED LENGTH OF TUBE IS 10FT. D1 DISTANCE FROM MOUNTING POINT ON SIDE OF BRIDGE STILL TO BE DETERMINED. PLEASE ALLOW 7-10 DAYS FOR PRODUCTION | | 0.00 | 0.00 |

| | | |
|--|--------------|------------|
| | Total | \$9,372.00 |
|--|--------------|------------|

Customer Signature _____



City Council Agenda Item Report

FROM: Ryan Heise
MEETING DATE: July 25, 2022
SUBJECT: Consent Judgement for Wicks Park Bar and Grill

DESCRIPTION:

Dear Council,

Please see the consent agenda that has been negotiated by legal as directed by City Council. Legal staff will be present to discuss the item in open session.

BUDGET ACTION REQUIRED:

N/A

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

Yes

SAMPLE MOTION:

Motion to **approve/deny** the consent judgment as presented.

**STATE OF MICHIGAN
IN THE ALLEGAN COUNTY CIRCUIT COURT**

WPBG, LLC, a Michigan limited liability
company,

Appellant/Plaintiff,

Case No. 22-65663-AA

v

HON. MARGARET ZUZICH BAKKER

CITY OF SAUGATUCK,

Appellee/Defendant.

Patrick R. Druke (P56300)
Rhoades McKee PC
Attorneys for Appellant/Plaintiff
55 Campau Ave., NW, Ste. 300
Grand Rapids, MI 49503
(616) 235-3500

Christopher S. Patterson (P74350)
Jacob N. Witte (P82558)
Fahey Schultz Burzych Rhodes PLC
Attorneys for Appellee/Defendant
4151 Okemos Road
Okemos, MI 48864
(517) 381-0100

STIPULATED CONSENT JUDGMENT

At a session of said Court, held in the Allegan County Circuit Court,
Allegan, Michigan, this ___ day of _____, 2022.

PRESENT: MARGARET ZUZICH BAKKER

The Appellant/Plaintiff WPBG, LLC (“WPBG”) and Appellee/Defendant City of Saugatuck (the “City”), by and through their undersigned counsel stipulate and agree that a Consent Judgment shall be entered in the above-captioned action according to the following terms and conditions:

1. WPBG owns real property in Allegan County, Michigan commonly known as 449 Water Street, Saugatuck, Michigan 49453 (the “Property”).
2. WPBG prepared and filed a Site Plan and Special Land Use Application with the City's Planning Commission for the Property.

3. The Site Plan Application and Special Land Use Application are attached to this Stipulated Consent Judgment as Exhibit A.

4. The City's Planning Commission granted approval of the Site Plan Application on March 1, 2022.

5. The City's Planning Commission granted approval of the Special Land Use Application with conditions on March 1, 2022.

6. WPBG filed a Claim of Appeal and Complaint against the City of Saugatuck with the Allegan Circuit Court. In filing this suit, WPBG made various claims of wrongdoing and liability by the City's Planning Commission. The City and City's Planning Commission has and continue to expressly deny all allegations of wrongdoing or liability. In order to bring this dispute to an end and avoid the cost and burden of ongoing litigation, the Parties are entering into this Consent Judgment.

7. WPBG and the City hereby stipulate and agree that the Site Plan is approved, that the Special Land Use is approved, that such approvals shall benefit and run with the Property, and that such approvals are subject to the following revised conditions:

- a. Outdoor occupancy is limited to sixty (60) persons and inside occupancy is limited to thirty (30) persons. The maximum occupancy shall be posted inside and outside the building.
- b. Hours of outdoor occupancy shall be limited to 11:00 AM to 10:00 PM.
- c. WPBG shall further provide notice in writing, either via individual contracts or other means, to any guests holding events at the WPBG of the limited occupancy indoor and outdoors, as well as the limited hours of operation.
- d. Music, live or recorded, is limited to indoor only at a level that does not interfere with intimate conversation, no amplified music, no live or recorded music outside, no speakers for recorded music outside, and no percussion instruments outside.
- e. Outdoor seating covers, either permanent or temporary, are not permitted, with the exception of umbrellas.

- f. Fence height is limited to eight (8) feet above the adjacent grade.
- g. The following must occur before any use of the Property pursuant to this Stipulated Consent Judgment may take place:
 - i. Drainage shall be approved by the city engineer. If the city engineer determines that the Property does not drain properly after construction, the concrete will be removed and replaced by WPBG so as to provide proper drainage, as approved and verified by the city engineer.
 - ii. Fire Department shall review and approve the Site Plan and proof of the same shall be submitted to the City Zoning Administrator.
 - iii. Written approval from the Allegan County Health Department shall be submitted to the City Zoning Administrator.

8. Upon entry by the Court and satisfaction of revised conditions 7.g.ii and 7.g.iii, the City Zoning Administrator shall issue a zoning permit, site plan approval, and Special Land Use Permit to WPBG consistent with this Stipulated Consent Judgment, and this Stipulated Consent Judgment upon entry by the Allegan County Circuit Court shall be attached to the issued zoning permit.

9. Nothing herein shall be construed to excuse WPBG from complying with the City's Code of Ordinances. WPBG shall at all times comply with the applicable regulations set forth in the City Code of Ordinances, in addition to the revised conditions contained in this Stipulated Consent Judgment.

10. The Zoning Administrator may make periodic investigations of the Property for which the Site Plan and Special Land Use has been approved. Non-compliance with the requirements and conditions of the approved Site Plan and Special Land Use as revised by this Stipulated Consent Judgment shall constitute grounds for the Planning Commission or City Council, whichever had final review authority, to terminate the approval(s) following a public hearing.

11. All terms of this Consent Judgment are unique to this lawsuit and should not be

viewed as setting any precedent, and in fact no such precedent is being set or could in any way be relied upon by persons or entities that are not parties to this Consent Judgment.

12. The Parties agree that neither Party is a prevailing party for purposes of any fee shifting statute or rule and that each Party must bear its own costs and fees.

13. Subject to the terms and provisions of this Stipulated Consent Judgment, WPBG's Claim of Appeal and Complaint shall be dismissed with prejudice and without costs.

14. This constitutes a final order and closes the case.

Dated: June ____, 2022

Honorable Margaret Zuzich Bakker

Approved as to form and content:

Patrick R. Drueke (P56300)
RHOADES McKEE PC
Attorneys for Appellant/Plaintiff

Dated: June 21, 2022

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Dated: June 21, 2022