



CITY COUNCIL MEETING AGENDA

July 11, 2022 – 7:00 pm

*This is an in-person meeting at Saugatuck City Hall, 102 Butler St, Saugatuck, MI 49453.
The meeting will also be available live, virtually on Zoom.*

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consent Agenda:** *(Roll Call)*
 - A. Special City Council Meeting Minutes – June 22, 2022
 - B. Regular City Council Meeting Minutes – June 27, 2022
 - C. Accounts Payable in the amount of \$160,244.28
5. **Staff Reports:**
 - A. City Manager
 - B. Treasurer
 - C. Planning and Zoning
 - D. Department of Public Works
 - E. Fire
 - F. Police
 - G. Engineer
6. **Agenda Changes** (Additions/Deletions)
7. **Guest Speakers**
8. **Public Comment on Agenda Items Only** (Limit 3 minutes)
9. **Introduction of Ordinances**
10. **Public Hearings**
11. **Unfinished Business**
12. **New Business:**
 - A. Windfeather Sign Approval for Saugatuck-Douglas History Center
 - B. Blue Star Bridge Lighting Financial Contribution
13. **Public Comments** (Limit 3 minutes)

NOTICE:
Join online by visiting:
<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:
**(312) 626-6799 -or-
(646) 518-9805**

Then enter "Meeting ID":
2698572603

Please send questions or comments regarding meeting agenda items prior to meeting to:
ryan@saugatuckcity.com

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or Wolters@saugatuckcity.com for further information.

14. Correspondence

- A. Free Oval Beach Passes for Taxpayers – William Lint
- B. Oval Beach Passes - Saugatuck Township Fire Department
- C. Boards and Commissions Vacancies Notice

15. Boards, Commissions & Committees Reports

16. Council Comments

17. Mayor's Comments

18. Adjourn (*Roll Call*)



CITY COUNCIL SPECIAL MEETING MINUTES *PROPOSED*
June 22, 2022

The City Council met for Special Meeting at 4:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Lewis at 4:00 p.m.

Attendance:

Present: Mayor Lewis, Mayor Pro-Tem Dean, Councilmembers Bekken, Leo, Stanton and Trester. Gardner (entered meeting at 4:01pm)

Absent: None.

Others Present: City Manager Heise, Treasurer Stanislawski, Zoning Administrator Osman & Clerk Wolters.

New Business:

A. Saugatuck Township Fire District – FY 22-23 Budget:

FY 22/23 Saugatuck Township Fire District (STFD) budget for the City Council review. The STFD has scheduled the required public hearing on June 20, 2022, at 4pm. Each of the three (3) participating governmental units in the District is required to approve the operating budget annually prior to the public hearing and adoption by the STFD Administrative Board.

Motion by Trester, second by Bekken, to approve the Saugatuck Township Fire District FY 22/23 Budget as presented. Upon roll call vote, motion carried unanimously.

B. The Mayor's appointment for the Zoning Board of Appeals positions as follows:

The reappointment of James Muir with said term expiring July 1, 2025.

The appointment of Richard Crawford with said term expiring July 1, 2025.

The alternate reappointment of Jim Hundreiser with said term expiring July 1, 2025.

Motion by Stanton, second by Leo, to approve the Mayor's appointments as presented. Upon voice vote, motion was carried unanimously.

- C. The Mayor’s appointment for the Planning Commission positions are as follows:**
 The reappointment of Richard Heriford with said term expiring July 1, 2025.
 The appointment of Mark LaChey with said term expiring July 1, 2025.
Motion by Leo, second by Gardner, to approve the Mayor’s appointments as presented. Upon voice vote, motion was carried unanimously.
- D. Request for Council to support City Manager (in conjunction with Mayor Lewis) decision to provide Oval Beach passes to all City Staff:**
 In early June, City Manager Heise made an executive decision to issue all City staff Oval Beach passes, one (1) per employee. Operating under the logic of expressing gratitude to employees and allowing staff to enjoy the assets they work hard to maintain. After his decision, he was made aware of a 2010 policy that required City Council to approve “complementary beach passes.” He also approved a beach pass for a Hope College Professor, who continues to study our critical sand dune area with her students. Additionally, he would not be opposed to offering passes to all fulltime contracted employees (limited number of engineers, attorneys, and police) in additional to Council. It’s his belief that we should encourage people that service our community to enjoy it after hours and weekends as it provides a unique perspective on operations.
Motion by Leo, second by Stanton, to approve the motion as described in the description to include our first responders and at the City Manager’s discretion. Upon roll call vote, motion carried 5-2. Yeas- Dean, Leo, Lewis, Stanton & Trester. Nays- Bekken & Gardner.
- E. Resolution No. 220627-C (PA 152 Compliance):**
 The Michigan Department of Transportation requires certification of compliance with PA 152 in order to receive Michigan Transportation Fund payments. The Michigan legislature in 2011 adopted Act No.152 which regulates municipal employee benefit expenditures. Under the Act, communities are given the option to exempt itself of the requirements of the Act for compliance.
Motion by Trester, second by Leo, to approve Resolution No. 220627-C as presented. Upon roll call vote, motion carried unanimously.
- F. Capital Improvement Budget:**
 City Manager Heise compiled a list highlighting the priorities Council set forth at their strategic planning session that took place in December 2021. Many of the priorities are administrative in nature and do not require a specific budget allocation as a capital improvement. Please note that staff and Council will adhere to purchasing procedures set forth in the Charter, and that any unspent funds will return to fund balance (reserves) at year end, 2023. He included the remainder of the lower priority goals set at the planning session as a refresher. Total recommended budget allocation for improvements is recommended at **\$1,000,000.00**. *No action by Council.*

Public Comment:

- Dale Harrison, Saugatuck Township resident- spoke regarding opposition to previous meeting agenda item of Bridge Street City water hook up.
- Dan Fox, City of Saugatuck resident- spoke highly of Richard Crawford's time on the Planning Commission and offered as in the past to consulting as Chairman on appointments of the Planning Commission.

Adjournment: *Motion by Stanton, second by Dean to adjourn, Mayor Lewis adjourned at 4:54 p.m.*

Respectfully Submitted,

Jamie Wolters, City Clerk



CITY COUNCIL MEETING MINUTES *PROPOSED* **June 27, 2022**

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Lewis at 7:00 p.m.

Attendance:

Present: Mayor Lewis, Mayor Pro-Tem Dean, Councilmembers Bekken, Gardner, Leo, and Trester.

Absent: Stanton.

Others Present: City Manager Heise, Treasurer Stanislawski, DPW Superintendent Herbert, Zoning Administrator Osman & Clerk Wolters.

Consent Agenda:

A. Regular City Council Meeting Minutes – June 13, 2022

B. Special City Council Meeting Minutes – June 13, 2022

C. Accounts Payable in the amount of \$97,681.07.

Motion by Dean, second by Trester, to approve the consent agenda. Upon roll call vote, motion carried 6-0.

Staff Reports:

City Manager, Treasurer, Zoning Administrator, DPW Superintendent, Fire Chief, Police Lieutenant, and Engineer submitted status reports of current activities since the last Council meeting on June 13th, 2022, for their respective departments.

Agenda Change: None

Guest Speakers:

Logan White, Saugatuck City Resident- provided Council with information on his special event request called Saugatuck Film Fest to be held in November.

Public Comment on Agenda Items Only:

- Dale Harrison, Saugatuck Township Resident- spoke in favor of allowing an exemption to Bridge Street property owners to connect to municipal water and install a private well.

- Tim Locker, Saugatuck Township Resident- spoke in favor of allowing an exemption to Bridge Street property owners to connect to municipal water and install a private well.

Introduction of Ordinances: None

Public Hearings:

City of Saugatuck Budget '22-'23:

- A. Public Hearing was called to order at 7:19 p.m.
- B. Public comment regarding the proposed FY 2022/2023 Budget
 - 1. Supporting comments (audience and letters)- **NONE**
 - 2. Opposing comments (audience and letters)- **NONE**
- 3. General comment opportunity (Supporting, Opposing, General)
 - Participants shall identify themselves by name and if they are a citizen or non-citizen of the City of Saugatuck- **NONE**
- C. Public Comment portion closed by Mayor- closed at 7:20 p.m.
- D. Council Comment-
 - 1. Councilmember Dean thanked Peter explaining the budget and for putting together the budget very clearly.
 - 2. Councilmember Gardner thanked Peter and Kate that sat in on his meeting with Peter. Thanked Peter for his time and complimented everyone that was involved in preparing the budget.
 - 3. Councilmember Leo concurred with Councilmember Gardner and noted the budget was quite easy to read and well done.
 - 4. Councilmember Trester said Peter has served the Council well over the years and hit a home run again.
- E. Hearing was closed by the Mayor- closed at 7:21 p.m.

Unfinished Business: None

New Business:

A. Resolution 220627-A (FY 21/22 Year-End Budget Amendments):

The City Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary. Attached is the recommended budget amendment for fiscal year 2022.

*Motion by Gardner, second by Leo, to approve Resolution 220613-A to approve Resolution 220627-A amending the FY 21/22 budget as presented.
Upon roll call vote, motion carried 6-0.*

B. RESOLUTION NO. 220627-B (General Appropriations Act):

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended, (the "Act") local units of government are required to pass a general appropriations act; and WHEREAS, in accordance with the Act, the City

has provided the required notice and hearing; and WHEREAS, in order to comply with the Act, the City wishes to adopt an appropriations act pursuant to this resolution.

Motion by Gardner, second by Leo, to approve Resolution 220627-B General Appropriations Act. Upon roll call vote, motion carried 6-0.

C. Bridge Street Utilities:

City staff has been adhering to policies that require properties (new construction) connect to municipal water, as a result of new construction on Bridge Street. A significant amount of staff, engineering and legal time has been placed into researching policy, previous assessment methodologies, road/property surveys and communicating with homeowners regarding the city policy. I've attached the engineer's summary- cost for road improvements and the water extension, in addition to assessment options for Council to decide upon.

Motion by Trester, Second by Gardner to allow an exemption to all property owners to connect to municipal water and install a private well. Upon roll call vote, motion carried 6-0.

Public Comment:

- Dale Harrison, Saugatuck Township Resident- spoke in favor of allowing an exemption to Bridge Street property owners to connect to municipal water and install a private well.

Correspondence: None

Boards, Commissions & Committee Reports:

- Councilmember Gardner- Updated Council on the next planning commission meeting.
- Mayor Lewis- Updated Council on Tri-Community Recycling Committee meeting. They also had a successful Styrofoam collection event.

Council Comments:

- Councilmember Trester- updated Council on recent Kalamazoo Lake Harbor Authority meeting. From a recent study of sediment deposits on the bottom of the lake, there are no or minor risk of PCB exposure from lake sediments in our harbor. There was also a surface water analysis and found likewise that since 2014, no PCBs detected in Kalamazoo River water. The Harbor Authority has been interested in mounting stick lights on the Blue Star Highway Bridge. Total budget is about \$12,000, Douglas and Township have agreed to participate in funding, and they will be asking the City as well.
- Councilmember Bekken- updated Council on recent Kalamazoo Lake Sewer and Water Authority Board. All audits are in progress. KLSWA signed a contract with plumbers to complete about \$30,000 of sewer repairs. They have moved into phase two of their regenerator project, they have four operational portable generators. He also reviewed work to be completed in the future with lift

stations in the City.

- Councilmember Leo- updated Council on Non-Motorized Bike Trail; they were invited to present to the Michigan Trust Fund. There were a handful of residents, the Mayor of Douglas and representatives of the Friends of the Blue Star Trail that spoke in favor of the trail. There is no announcement yet on the decision of the grant.
- Councilmember Gardner- Thanked Councilman Bekken and KLSWA for all their work and service. He updated Council on Planning Commission; they have begun working on their strategic planning goals along with some housekeeping. He also welcomed new member Mark LaChey.
- Councilmember Dean- Complimented the staff on running the City really well. He is pleased with everything he is seeing in town, he thanked staff.

Mayor's Comments:

- Mayor Lewis updated Council on the Tri-Community Recycling Committee; she will have the final report to Council at the beginning of July and they will be holding a second Styrofoam collection the 24th of September.

Adjournment: *Motion by Trester, second by Dean to adjourn, Mayor Lewis adjourned at 7:55 p.m.*

Respectfully Submitted,

Jamie Wolters, City Clerk

Vendor Name	Description	Amount
1. ACTION INDUSTRIAL SUPPLY CO	UNIFORMS & SAFETY EQUIPMENT	65.07
2. ASSESSING SOLUTIONS INC	ASSESSING SERVICES	2,582.50
3. BBC DISTRIBUTING LLC	SAFETY SUPPLIES	910.27
4. CAPITAL ONE	MT BALDHEAD FENCE & CITY HALL	576.61
5. CONSUMERS ENERGY	ELECTRIC	1,932.55
6. ELHART GMC	GMC TRUCK PARTS	42.78
7. FIRST BANK CARD	CONCESSION, TRAINING & SUPPLIES	3,670.79
	SUPPLIES	160.70
	TOTAL	3,831.49
8. GIL- ROY'S HARDWARE	SUPPLIES	52.89
9. GORDON FOOD SERVICE	CONCESSION	915.22
	CONCESSION	2,229.37
	CONCESSION	326.46
	TOTAL	3,471.05
10. HIGH POINT ELECTRIC	BLUE STAR BRIDGE LED LIGHTS	918.00
11. LAKESHORE IRRIGATION LLC	IRRIGATION REPAIRS	387.00
12. LANDSCAPE DESIGN SERVICES INC	ROSE GARDEN MAINTENANCE	39,610.00
	VILLAGE PARK UPGRADES	29,850.00
	TOTAL	69,460.00
13. MICHIGAN GAS UTILITIES	BUTLER ST TOILETS	51.59
	CITY HALL	43.15
	DPW GARAGE	40.93
	TOTAL	135.67
14. MICHIGAN MUNICIPAL LEAGUE	ANUUAL DUES	1,009.00
15. MML LIABILITY & PROPERTY POOL	LIABILITY & PROPERTY POOL	30,859.00
16. MML WORKER COMP	WORKER COMP INSURANCE	8,481.00
17. OVERISEL LUMBER COMPANY	SUPPLIES & REPAIRS	2,362.37
18. PETTY CASH	OVAL BEACH	73.00
19. PRIORITY HEALTH	HEALTH INSURANCE	8,407.47
20. PROTEC	RIGHT OF WAY	108.13
21. PURITY CYLINDER GASES INC	CONCESSION	18.80
22. REPCOLITE	STREET PAINT	694.05
23. REPUBLIC SERVICES	TRASH	1,221.51
	TRASH	12.91

Vendor Name	Description	Amount
	TRASH	1,953.00
	TOTAL	3,347.42
24. SAUGATUCK FIRE	SHORT TERM RENTALS	75.00
25. SHELL	GASOLINE & DIESEL	2,549.55
26. SHERWIN WILLIAMS	GLASS BEADS	449.52
27. SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	1,155.80
28. SOUTHWEST TRANSPORT CO	CAMPBELL ROAD	14,093.58
29. SPRING BROOK SUPPLY	IRRIGATION	243.88
	IRRIGATION	92.13
	IRRIGRATON	66.87
	TOTAL	402.88
30. STANDARD INSURANCE COMPANY	INSURANCE	423.43
31. STATE OF MICHIGAN	SALES TAX CONCESSION	658.51
32. VALLEY CITY LINEN INC	SHOP TOWELS	228.35
33. XEROX FINANCIAL SERVICES	COPIER LEASE	481.54
TOTAL - ALL VENDORS		160,244.28
FUND TOTALS:		
Fund 101 - GENERAL FUND		86,690.00
Fund 202 - MAJOR STREETS		17,626.55
Fund 203 - LOCAL STREETS		1,811.62
Fund 661 - MOTOR POOL FUND		14,506.11
Fund 715 - ROSE GARDEN		39,610.00

07/01/2022 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 06/01/2022 - 06/30/2022				
Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL POOLED CASH				
06/10/2022	DD5467(A)	BOSCH, LEXIE	PAYROLL	602.60
06/10/2022	DD5468(A)	BOUWMAN, CHAD	PAYROLL	1,173.13
06/10/2022	DD5469(A)	DEJAEGHER, JOHN	PAYROLL	692.20
06/10/2022	DD5470(A)	DEROO, MADYSON	PAYROLL	509.89
06/10/2022	DD5471(A)	DOMBROSKI, NANCY	PAYROLL	343.58
06/10/2022	DD5472(A)	FLANAGAN, HANNAH	PAYROLL	461.46
06/10/2022	DD5473(A)	GARCIA, DANIELA	PAYROLL	512.84
06/10/2022	DD5474(A)	GOODRICH, RICHARD	PAYROLL	855.94
06/10/2022	DD5475(A)	GRIGG-MARTINEZ, DAYTON	PAYROLL	252.62
06/10/2022	DD5476(A)	HAAN, KATIE	PAYROLL	75.10
06/10/2022	DD5477(A)	HARDY, CODY	PAYROLL	1,038.88
06/10/2022	DD5478(A)	HEISE, RYAN	PAYROLL	3,161.13
06/10/2022	DD5479(A)	HERBERT, SCOTT	PAYROLL	1,647.25
06/10/2022	DD5480(A)	HINKLE, MARY	PAYROLL	1,354.01
06/10/2022	DD5481(A)	HUNDRIESER, JAMES	PAYROLL	102.12
06/10/2022	DD5482(A)	KERRIDGE, ADAM	PAYROLL	1,291.65
06/10/2022	DD5483(A)	MACK, ELLIS	PAYROLL	1,932.44
06/10/2022	DD5484(A)	MARTIN, DANNY	PAYROLL	965.19
06/10/2022	DD5485(A)	OSMAN, CINDY	PAYROLL	1,418.96
06/10/2022	DD5486(A)	SAMUELS, ROBERT	PAYROLL	254.39
06/10/2022	DD5487(A)	SHIVELY, CALLIE	PAYROLL	402.84
06/10/2022	DD5488(A)	STANCZYK, JAMES	PAYROLL	512.55
06/10/2022	DD5489(A)	STANISLAWSKI, PETER	PAYROLL	1,365.96
06/10/2022	DD5490(A)	STORK, JACK	PAYROLL	599.63
06/10/2022	DD5491(A)	THEODORE, PAUL	PAYROLL	370.02
06/10/2022	DD5492(A)	WATERS, BENJAMIN	PAYROLL	254.39
06/10/2022	DD5493(A)	WEBB, BETTY	PAYROLL	265.86
06/10/2022	DD5494(A)	WENDT, MICHAEL	PAYROLL	1,399.45
06/10/2022	DD5495(A)	WHITE, KATHERINE	PAYROLL	1,454.21
06/10/2022	DD5496(A)	WOLTERS, JAMIE	PAYROLL	1,606.61
06/10/2022	EFT1560(E)	ALERUS	PAYROLL	3,212.12
06/10/2022	EFT1561(E)	EXPERT PAY	PAYROLL	352.88
06/10/2022	EFT1562(E)	MERS HYBRID	PAYROLL	1,946.58
06/10/2022	EFT1563(E)	FEDERAL TAX DEPOSIT	PAYROLL	8,174.72
06/10/2022	EFT1564(E)	MI DEPT OF TREASURY	PAYROLL	2,380.67
06/13/2022	16974	AL'S EXCAVATING INC	BUTLER STREET	73,314.64
06/13/2022	16976	KAISER & MIRTO PAINTING LLC	WICKS PARK GAZEBO	3,711.38
06/13/2022	16977	MCKELLIPS PLUMBING INC	CITY HALL	239.00
06/13/2022	16978	OVERISEL LUMBER COMPANY	SUPPLIES & REPAIRS	914.27
06/13/2022	16979	SAUGATUCK DRUG	OVAL BATTERIES	30.36
06/13/2022	16980	SHIVER ME TIMBERS	TREE STUMP GRINDING	275.75

07/01/2022 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 06/01/2022 - 06/30/2022				
Check Date	Check	Vendor Name	Description	Amount
06/13/2022	16981	SOUTHWEST TRANSPORT CO	CAMPBELL ROAD	38,257.36
06/13/2022	16982	SPRING BROOK SUPPLY	IRRIGATION REPAIRS	131.52
06/13/2022	16983	VAN TILL'S GREENHOUSE	CITY HALL & PARKS	563.80
06/13/2022	16984	WYOMING ASPHALT PAVING CO	ASPHLAT HOT PATCH	122.61
06/13/2022	4055(E)	AT&T MOBILITY	CELL PHONES	207.49
06/13/2022	4056(E)	CAPITAL ONE	SUPPLIES	56.41
06/13/2022	4057(E)	CONSUMERS ENERGY	ELECTRIC	3,002.19
06/13/2022	4058(E)	FIRST BANK CARD	ELECTION, OVAL & SUPPLIES	1,666.49
06/13/2022	4059(E)	FRONTIER	OVAL BEACH	301.37
06/13/2022	4060(E)	FRONTIER	DPW GARAGE	186.20
06/13/2022	4061(E)	FRONTIER	OVAL BEACH	65.61
06/13/2022	4062(E)	MERCHANTS BANCARD NETWORK	CREDIT CARD OVAL	957.22
06/13/2022	4063(E)	MERS	RETIREMENT	4,500.00
06/13/2022	4064(E)	MICHIGAN GAS UTILITIES	CITY HALL	61.46
06/13/2022	4065(E)	MICHIGAN GAS UTILITIES	BUTLER ST TOILETS	86.09
06/13/2022	4066(E)	MICHIGAN GAS UTILITIES	DPW GARAGE	121.06
06/13/2022	4067(E)	PRIORITY HEALTH	HEALTH INSURANCE	9,739.40
06/13/2022	4068(E)	REPUBLIC SERVICES	TRASH	531.44
06/13/2022	4069(E)	SHELL	GASOLINE & DIESEL	2,601.37
06/13/2022	4070(E)	STATE OF MICHIGAN	OVAL BEACH SALES TAX	236.79
06/13/2022	4071(E)	VALLEY CITY LINEN INC	SHOP TOWELS	213.50
06/13/2022	4072(E)	XEROX FINANCIAL SERVICES	COPIER LEASE	481.54
06/13/2022	4073(A)	ALLEGAN COUNTY SHERIFF	SHERIFF CONTRACT	26,100.28
06/13/2022	4074(A)	ALLEGAN COUNTY TREASURER	TAX PAPER	75.00
06/13/2022	4075(A)	ASSESSING SOLUTIONS INC	ASSESSING SERVICES	2,500.00
06/13/2022	4076(A)	CHIPS GROUNDCOVER LLC	WOOD MULCH	538.92
06/13/2022	4077(A)	MICHIGAN CAT	WHEEL LOADER WINDOW	1,024.75
06/13/2022	4078(A)	FAHEY SCHULTZ BURZYCH RHODES	LEGAL FEES PLANNING	70,569.85
06/13/2022	4079(A)	GATES ELECTRIC INC	HOLIDAY TREE	486.00
06/13/2022	4080(A)	GRAND RAPIDS POPCORN	CONCESSION	692.00
06/13/2022	4081(A)	KALAMAZOO FLAG COMPANY	US & MICHIGAN FLAGS	786.95
06/13/2022	4082(A)	LEIGH G LEWIS	HAZARDOUS HOUSEHOLD WASTE	189.00
06/13/2022	4083(A)	LORRIE PASTOOR	CLEANING SERVICES	120.00
06/13/2022	4084(A)	MICHIGAN ELECTRO FREEZE INC	OVAL	862.07
06/13/2022	4085(A)	PLUMMER'S ENVIRONMENTAL SERVICES IN	STORM SEWER CLEANING	3,104.00
06/13/2022	4086(A)	PRO-TEMP INC	OVAL	624.47
06/13/2022	4087(A)	PURITY CYLINDER GASES INC	CONCESSION	53.05
06/13/2022	4088(A)	SAUGATUCK FIRE	SHORT TERM RENTALS	3,500.00
06/13/2022	4089(A)	SEPTIC TANK SYSTEMS CO INC	OVAL BEACH	2,605.00
06/13/2022	4090(A)	SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	1,155.80
06/13/2022	4091(A)	SMART BUSINESS SOURCE LLC	SUPPLIES	373.41
06/13/2022	4092(A)	TRUCK & TRAILER SPECIALTIES	SNOW PLOW & SALT SPREADER	31,203.00
06/13/2022	16975	BILLS DOZER SERVICE INC	OVAL BEACH	3,600.00

07/01/2022 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 06/01/2022 - 06/30/2022				
Check Date	Check	Vendor Name	Description	Amount
06/16/2022	4093(A)	GATES ELECTRIC INC	CITY HALL COUNCIL CHAMBERS	570.00
06/24/2022	DD5497(A)	BOSCH, LEXIE	PAYROLL	999.84
06/24/2022	DD5498(A)	BOUWMAN, CHAD	PAYROLL	1,213.13
06/24/2022	DD5499(A)	BROWDER, WILL	PAYROLL	68.28
06/24/2022	DD5500(A)	CHESTER, BIANCA	PAYROLL	419.57
06/24/2022	DD5501(A)	DEJAEGHER, JOHN	PAYROLL	786.56
06/24/2022	DD5502(A)	DEROO, MADYSON	PAYROLL	375.20
06/24/2022	DD5503(A)	DOMBROSKI, NANCY	PAYROLL	419.58
06/24/2022	DD5504(A)	FLANAGAN, HANNAH	PAYROLL	547.62
06/24/2022	DD5505(A)	GARCIA, DANIELA	PAYROLL	500.74
06/24/2022	DD5506(A)	GOODRICH, RICHARD	PAYROLL	1,295.81
06/24/2022	DD5507(A)	GRIGG-MARTINEZ, DAYTON	PAYROLL	709.56
06/24/2022	DD5508(A)	HARDY, CODY	PAYROLL	1,078.89
06/24/2022	DD5509(A)	HEISE, RYAN	PAYROLL	3,161.13
06/24/2022	DD5510(A)	HERBERT, SCOTT	PAYROLL	1,847.43
06/24/2022	DD5511(A)	HINKLE, MARY	PAYROLL	1,011.20
06/24/2022	DD5512(A)	KERRIDGE, ADAM	PAYROLL	1,720.07
06/24/2022	DD5513(A)	MACK, ELLIS	PAYROLL	1,736.77
06/24/2022	DD5514(A)	MARTIN, DANNY	PAYROLL	785.66
06/24/2022	DD5515(A)	OSMAN, CINDY	PAYROLL	1,418.97
06/24/2022	DD5516(A)	PETERS, AVERY	PAYROLL	370.02
06/24/2022	DD5517(A)	SAMUELS, ROBERT	PAYROLL	445.18
06/24/2022	DD5518(A)	SHIVELY, CALLIE	PAYROLL	273.11
06/24/2022	DD5519(A)	STANCZYK, JAMES	PAYROLL	705.85
06/24/2022	DD5520(A)	STANISLAWSKI, PETER	PAYROLL	1,365.97
06/24/2022	DD5521(A)	STORK, JACK	PAYROLL	828.67
06/24/2022	DD5522(A)	THEODORE, PAUL	PAYROLL	665.23
06/24/2022	DD5523(A)	WATERS, BENJAMIN	PAYROLL	231.26
06/24/2022	DD5524(A)	WEBB, BETTY	PAYROLL	726.64
06/24/2022	DD5525(A)	WENDT, MICHAEL	PAYROLL	1,439.47
06/24/2022	DD5526(A)	WHITE, KATHERINE	PAYROLL	1,454.22
06/24/2022	DD5527(A)	WOLTERS, JAMIE	PAYROLL	1,606.60
06/24/2022	EFT1565(E)	ALERUS	PAYROLL	3,190.28
06/24/2022	EFT1566(E)	EXPERT PAY	PAYROLL	352.88
06/24/2022	EFT1567(E)	MERS HYBRID	PAYROLL	1,960.22
06/24/2022	EFT1568(E)	FEDERAL TAX DEPOSIT	PAYROLL	8,910.50
06/24/2022	EFT1569(E)	MERS	PAYROLL	4,265.09
06/27/2022	4097(E)	GORDON FOOD SERVICE	CONCESSION	3,288.64
06/27/2022	4098(E)	KALAMAZOO LAKE SEWER & WATER	WATER & SEWER	1,583.25
06/27/2022	4099(E)	MERS	RETIREMENT	4,500.00
06/27/2022	4100(E)	NET2PHONE INC	TELEPHONES	175.67
06/27/2022	4101(E)	REPUBLIC SERVICES	TRASH	1,953.00
06/27/2022	4102(A)	ACTION INDUSTRIAL SUPPLY CO	UNIFORMS & SAFETY EQUIPMENT	95.93

07/01/2022 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 06/01/2022 - 06/30/2022				
Check Date	Check	Vendor Name	Description	Amount
06/27/2022	4103(A)	CHIPS GROUNDCOVER LLC	TOP SOIL	431.95
06/27/2022	4104(A)	ETNA SUPPLY	REPAIRS	17.98
06/27/2022	4105(A)	FAHEY SCHULTZ BURZYCH RHODES	LAWSUIT ELECTRICAL	14,615.00
06/27/2022	4106(A)	FLEIS & VANDENBRINK ENGINEERING INC	CAMPBELL ROAD IMPROVEMENT	13,565.83
06/27/2022	4107(A)	HOLLAND P.T.	SUPPLIES	72.36
06/27/2022	4108(A)	LORRIE PASTOOR	CLEANING SERVICES	120.00
06/27/2022	4109(A)	MC CANN INDUSTRIES INC	BACKHOE REPAIR	3,067.21
06/27/2022	4110(A)	NEW AGE LABORATORIES	WATER TESTING	45.00
06/27/2022	4111(A)	ROTARY CLUB OF SAUGATUCK	HOUSEHOLD HAZARDOUS WASTE	316.00
06/27/2022	4112(A)	SAUGATUCK FIRE	RENTAL INSPECTION	1,200.00
06/27/2022	4113(A)	SEPTIC TANK SYSTEMS CO INC	OVAL BEACH	630.00
06/27/2022	4114(A)	SISTERS IN INK	UNIFORMS	120.60
06/27/2022	4115(A)	SMART BUSINESS SOURCE LLC	SUPPLIES	123.87
06/27/2022	4116(A)	STREAMLINE DESIGN.COM LLC	OVAL SIGNS	2,112.00
06/27/2022	16985	AQUATIC DOCTORS LAKE MGT INC	MILFOIL TREATMENT	27,214.65
06/27/2022	16986	COMMERCIAL RECORD	PRINTING	96.00
06/27/2022	16987	DUNESVIEW KWIK SHOP INC	GASOLINE & DIESEL	2,864.98
06/27/2022	16988	ERG ENVIRONMENTAL SERVICES	HOUSEHOLD HAZARDOUS WASTE	16,952.00
06/27/2022	16989	RATHCO SAFETY SUPPLY CO	SIGNS	649.48
06/27/2022	16990	RUSSELL GARDNER	MT BALDHEAD SUPPLIES	53.31
06/27/2022	16991	SPRING BROOK SUPPLY	IRRIGATION	113.40
06/27/2022	4094(E)	COMCAST	TELEPHONES & INTERNET	153.40
06/27/2022	4095(E)	CONSUMERS ENERGY	ELECTRIC	1,390.64
06/27/2022	4096(E)	FRONTIER	OVAL BEACH	212.23
06/30/2022	4117(E)	GORDON FOOD SERVICE	CONCESSION	326.46
06/30/2022	4118(E)	REPUBLIC SERVICES	TRASH	1,953.00
Total of 153 Checks:				485,154.78
Less 1 Void Checks:				786.95
Total of 152 Disbursements:				484,367.83



City Managers Report –Highlights

July 11, 2022

City Hall Exterior Repairs

Kate White and Scott Herbert, along with the assistance of our city engineering firm are in the process of developing a scope of work for exterior repairs to City Hall. Basic scope includes scrape and paint existing wood (replacing rotten pieces as needed, gutter repairs, replacing flower boxes, exterior stairway repairs as needed. Bids will be solicited and a review by the Historical Commission will also be included.

4th of July Parade

Numerous positive responses received for the well-managed 4th of July parade. Thank you to the many volunteers who assisted with the successful event.

Pavement Management Plan

Staff met with the City Engineer, work on a five-year pavement management plan being developed.

Estimated timeline:

- Update the PASER study in July
- Meet with staff in August to develop priority list
- Develop cost estimates for priority projects and draft CIP in September
- Review with council in October and finalize based on feedback

Oval Beach Staffing and operations

Staff did a fantastic job managing a very busy beach weekend. Congratulations to the DPW and Beach Crew. Compliments keep rolling-in regarding Beach Staff with their attention to trash and overall management.

Blue Star Trail Update

Transportation Alternatives Program (TAP) grant has been submitted, along with state trust fund grant application. We are looking forward to good news soon on the TAP grant. Township and City Managers will be coordinating next steps. Meeting scheduled for Tuesday the 12th with

engineers, Township Manager, Friends of the Blue Star Trail and other stakeholders.

Road resurfacing (and utility) projects

Campbell Road –Note from engineer- *Top course paving is anticipated the week of July 11. The road will remain closed to through traffic after the paving work until the project is complete. It will be tempting to drive normal speeds at that point, but please use caution as the contractor finishes up the final work items. One final note – please review any work that was done on your property, especially work done inside the house for those that are applicable, and let us know if there are outstanding items that still need to be addressed – landscaping or irrigation repairs, interior plumbing items, etc. We will review those items and incorporate them in our final list for the contractor as appropriate. Thanks once again for your continued patience!*

Dune Ridge Waterfront Update

Litigation continues... there are three (3) pending legal cases related to the subject parcel along the waterfront. A significant amount of staff time is being dedicated to facilitating the litigation process.

Kalamazoo Lake Sewer and Water (KLSWA) Agreement

City/Township Managers continue to discuss the Assessment Management Plan, along with our respective attorneys and engineers.

KLSWA prefers to begin with negotiating the asset management plan for sewer to utilize as a roadmap for the water agreement. Legal counsel has been engaged and provided initial comments. Local municipal managers will continue to meet and discuss.



Treasurer Report

Below is a summary of the administrative work done within the Treasurer's Office since the last Council meeting on 6/27/2022:

- Paid routine bills
- Completed and disseminated bi-weekly payroll
- Completed budget process



Planning and Zoning Report
Activities since last Council meeting on June 27, 2022:

1. Planning Commission:

No meeting Scheduled
Next meeting is July 21, with Public Hearing on Ordinance amendments

2. Historic District Commission:

July meeting cancelled, no applications

Zoning Board of Appeals:

No meeting scheduled

3. Other:

Working on one more Easements for Bridge Street
Issued 9 short term rental certificates
Prepared documents and timeline, for Dangerous Building Campbell Road, arranged for deer to be removed from the pool, researched companies that do that kind of work, scheduled public hearing for July 18 at 3:00.
Moved office upstairs.

Cindy Osman



Department of Public Works Report
Activities since last Council meeting on June 27, 2022:

- The past two weeks have been heavily weighted in routine maintenance as we progress through the summer season
- Extra emphasis has been placed on irrigation due to drought
- Accurate Striping has painted curbs within the City and the DPW continues to paint stop bars, crosswalks, and parking spaces
- Attended Campbell Road progress meeting
- Attended Art Fair meeting and provided assistance to the event
- Continued removal of fencing and related posts within the Saugatuck Harbor Natural Area and Oval Beach
- Assisted 4th of July Parade - several team members volunteered to be parade participants



Allegan County Sheriff Report

Below is a summary of the notable activities carried out by the Allegan County Sheriff's Deputies since the last Council meeting on 6/27/2022:

- Nothing out of ordinary to report regarding police activity.
- Lt. Ensfield and his team continue to plan for upcoming special events, with Venetian Festival being the next big event.

**City of Saugatuck
Status Report of Engineering Activities
July 7, 2022**

General Consultation

- Water Street Sidewalk: Finalized plans based on input from the property owner. The property owner is preparing for construction in September (canceling bookings, arranging vacation, etc.). Based on the anticipated project cost, this should likely be a formal public bidding vs. obtaining several quotes. **We can prepare a bid package as soon as the City is ready to proceed (ongoing discussion regarding property owner cost participation).**
- High School Improvements: Water main construction work is nearly complete. Providing assistance on an as-needed basis.
- Water Street Water Services: We reviewed options for the water services at 403-449 Water Street (4 properties on a shared service that appears to run under several of the buildings) and prepared a summary memo recommending that these be included in the City's overall water system asset management planning. **A draft proposal has been prepared for discussion.**
- Olde Mill Apartments Water Service: We have received two of three quotes we are expecting to replace the water service to 720 N. Maple Street, as it appears to be currently connected to the private water main for the Olde Mill Apartments complex. We will be discussing cost sharing options in the near future.
- Takken Street Repairs: We are assisting the DPW in obtaining quotes to repair underdrain and pavement at the intersection of Mason & Takken Streets.
- City Hall Renovations: We will be assisting City staff with preparing an RFP for exterior building improvements.

Campbell Road Improvements

- Base course paving is complete.
- Grass restoration, drive approaches and other work is ongoing to prepare for top course paving, which is anticipated to be the week of July 11.
- The Substantial Completion date in the contract was May 26. Liquidated damages are being imposed starting May 27 per the contract to cover the Cities' hard and soft costs for the schedule overrun.

Bridge Street Water Main Extension

- We have notified the low bidder that this project will not be proceeding to construction.

Maple Street Improvements

- Met with the affected property owner to review the options in the draft drainage study.
- We will finalize the study once feedback is received for council consideration.

Road Project Planning

- We met with City staff on June 1 to review the draft plan.
- We submitted the application for the MDOT Category B program and should hear whether we received funding later this summer.
- We are in the process of updating the 2019 PASER study and will then develop a draft Capital Improvements Plan for council consideration.



FROM: Cindy Osman, Planning and Zoning

MEETING DATE: July 11, 2022

SUBJECT: Windfeather sign at the Pump House Museum

DESCRIPTION:

John Kerr, on behalf of the Saugatuck Douglas History Center has submitted a request for City Council to waive the prohibition for a wind feather sign at the Pump House Museum at 735 Park Street.

The relevant sections of Chapter 150.30 state in part:

“(2) Pennants, feather flag signs, windfeather signs, and portable signs as defined in § [154.140](#) of the Zoning Ordinance shall be prohibited;

And

(H) Exceptions. City Council or a designee shall have the authority to waive any of the requirements of this section subject to the following:

- (1) The sign does not create a traffic vision obstruction;*
- (2) The sign does not create a pedestrian traffic obstruction;*
- (3) The sign is compatible with the surroundings and is not uniquely out of character for the community; and*
- (4) The sign does not create a situation which could be detrimental to health, safety, or welfare.”*

The City Council may approve a windfeather sign as an exception.

BUDGET ACTION REQUIRED

N/A

COMMITTEE/COMMISSION REVIEW

None

LEGAL REVIEW

None

SAMPLE MOTION:

Motion to approve/deny the request to use a windfeather sign at the Pump House Museum as described in the attached request to promote the Saugatuck Douglas History Center’s Mount Baldhead display.

Russ and Scott,

I would like to put an "OPEN" sign in front of the pump house so that people could see that our new Mount Baldhead exhibit is open when they're standing up in the garden area (where the new SCA installation is located). Many people walk away because the place doesn't look "open" from that vantage point and the only thing we have out front is an American flag.

The sign I purchased (see photo below) is a 5 foot tall feather flag, which I since learned is prohibited in Saugatuck. However, as stated below "City Council or a designee has the authority to waive this requirement" subject to certain criteria.

The sign would be placed along the patio directly in front of the entry door, only visible from the garden and passing boats. It does not create any obstruction to traffic vision or pedestrian traffic. In my opinion it is compatible with the surroundings (in front of a small museum/gift shop with no other business or residences nearby). And it does not create a situation which could be detrimental to health, safety, or welfare.

The sign would be on display only during business hours - Friday, Saturday, and Sunday noon - 4pm (or 12 hours per week).

The screenshot shows an Amazon product listing for a "LookOurWay Open Themed 5-Foot Tall Feather Flag Banner for Business Advertising, Complete Set with Aluminum Fiberglass Pole Set and Ground Spike". The product is priced at \$34.95. The main image shows a blue and white feather flag with the word "OPEN" written vertically. To the right of the main image is a list of smaller thumbnail images showing different color options for the flag. Below the main image, there is a section for product details including color (Blue/White), brand (LookOurWay), occasion (Grand Opening), material (Nylon), item dimensions (18 x 1 inches), and product dimensions (18"L x 1"W). To the right of the product details is a sidebar with a price of \$34.95, a note that the selected seller cannot deliver to the selected location, a quantity selector set to 1, and buttons for "Add to Cart" and "Buy Now". There is also a "Secure transaction" badge and a return policy section.

LookOurWay Feather Flag, Car Wash Themed Complete Set with Poles and X-Stand Base, 5-Feet \$39.95 ✓prime

Patio, Lawn & Garden › Outdoor Décor › Flags Sponsored

Last purchased Jun 10, 2022. Set reminder
Color: Blue/White | View order

LookOurWay Open Themed 5-Foot Tall Feather Flag Banner for Business Advertising, Complete Set with Aluminum Fiberglass Pole Set and Ground Spike
Visit the LookOurWay Store
★★★★☆ 46 ratings

\$34.95

Prime Day savings - pay \$34.95 **\$0.00** for this order. Get a **\$125 Amazon Gift Card** upon approval for the Amazon Business Prime Card. Terms apply. [Learn more](#)

Not eligible for Amazon Prime. Available with free Prime shipping from other sellers on Amazon.

Color: **Blue/White**

Color Blue/White
Brand LookOurWay
Occasion Grand Opening
Material Nylon
Item Dimensions LxWxH 18 x 1 inches
Product Dimensions 18"L x 1"W

[See more](#)

About this item

\$34.95
The selected seller cannot deliver the item to the selected delivery location. Please choose a different delivery location.

Deliver to John - Douglas 49406
In Stock.
Qty: 1
Add to Cart
Buy Now

Secure transaction
Ships from TI Brands Outlet
Sold by TI Brands Outlet

Return policy: Eligible for Return, Refund or Replacement within 30 days of receipt

Add a Protection Plan:
 2-Year Protection for \$2.99

Add to List



City Council Agenda Item Report

FROM: Ryan Heise
MEETING DATE: July 11, 2022
SUBJECT: Lights on Blue Star Bridge

DESCRIPTION:

The Kalamazoo Lake Harbor Authority, in support with the Township and City Village of Douglas is recommending the navigational lights be placed on the Blue Star Bridge. Douglas has committed \$14,000.00 and Township of Saugatuck has dedicated \$4,000.00. The request to Saugatuck City is a match of \$14,000.00. Material costs are attached, and this is a conservative estimate and it's likely that the full amount will not be expensed.

BUDGET ACTION REQUIRED:

Yes.

COMMITTEE/COMMISSION REVIEW:

N/A

LEGAL REVIEW:

NA

SAMPLE MOTION:

Motion to **approve/deny** the City contribution for the installation of navigation lights on the Blue Star Bridge.

Kalamazoo Lake Harbor Authority

Douglas & Saugatuck, Michigan

AGENDA

86 W CENTER ST. – DOUGLAS, MICHIGAN
Tuesday, JUNE 21, 2022 – 7:00 p.m.

1. **Call to Order:** By Chair Naumann
2. **Roll Call:** By Clerk
3. **Approval of Agenda:**
 - A. June 21, 2022
Motion to approve the June 21, 2022, meeting agenda as (presented/amended) – Roll call vote
4. **Approval of Minutes:**
 - A. May 17, 2022 meeting minutes
Motion to approve the May 17, 2022 meeting minutes as (presented/amended) – Roll call vote
5. **Approval of Invoices:** No invoices
6. **Public Communications:**
 - A. Written - No communication
 - B. Verbal (Limit of three (3) minutes)
7. **Unfinished Business:**
 - A. Blue Star Bridge Navigational lighting – Update
 - B. Invasive Species Treatment – Drone Monitoring
 - C. Water Quality – White Foam near Riverside Park
 - D. Kayak Safety Map – North report
8. **New Business:**
 - A. Saugatuck Harbor Planning Project – Sediment Testing (Bob Shuchman)
 - B. Proposed Meeting Time
9. **Public Comments** (Limit of three (3) minutes)
10. **Reports:**
 - A. Committee Reports
 - i. Harbor Safety Sub-Committee
 - ii. No Wake Zone
 - B. Staff Reports
 - i. LaBombard
 - ii. Heise
 - iii. Frey
11. **Authority Member Comments:**
12. **Adjournment:** Motion to adjourn

To attend and participate in this remote meeting of the Kalamazoo Lake Harbor Authority, please consider joining online or by phone.

Join

<https://us02web.zoom.us/j/82514299570>

online by visiting:

Join by phone by dialing:

+1 (312) 626-6799

Then enter
“Meeting ID”:

825 1429 9570

Those who are hearing impaired and

Kalamazoo Lake Harbor Authority

Douglas & Saugatuck, Michigan

86 W CENTER ST., DOUGLAS, MI
Tuesday, May 17, 2022 – 7:00 p.m.
MINUTES - DRAFT

1. **Call to Order:** By Chair (7:00 p.m.)
2. **Roll Call:** Present – Engel, Klungle, Naumann, North, VanLoon, Waskin
Absent – Trester, Saugatuck City Manager Heise
Also Present – Saugatuck Township Manager DeFranco, Douglas City Manager LaBombard,
Deputy Clerk Howell
3. **Approval of Agenda:**
 - A. May 17, 2022, meeting agenda
Motion by VanLoon, with support from Engel, to approve the May 17, 2022, meeting agenda with the amendment to include item 8D. Motion carried by unanimous roll call vote.
4. **Approval of Minutes:**
 - A. April 19, 2022, meeting minutes
Motion by North, with support from Waskin, to approve the April 19, 2021, meeting minutes as presented. Motion carried by unanimous roll call vote.
5. **Approval of Invoices:** None
6. **Public Communications:**
 - A. Written - None
 - B. Verbal – None
7. **Unfinished Business:**
 - A. Blue Star Bridge Navigational Lighting – Saugatuck Township’s Board is aware that an ask for a contribution is coming in the future. Douglas’s City Council approved \$7,000 to support the bridge lighting project only if the other two communities also contribute. Klungle will address this with Saugatuck City Manager Heise.
 - B. No-Wake Zone Sub-Committee – Engel, VanLoon, and Trester have volunteered to make up the sub-committee to look into this and put a package together for the councils. It was requested that Sgt. Wagner’s report be included in the next meeting’s agenda.
Motion by North, with support from Waskin, that we establish a no-wake sub-committee with Engel, VanLoon and Trester. Motion carried by unanimous vote.
8. **New Business:**
 - A. Invasive Species Treatment – Saugatuck Township doesn’t have this in their budget for this year and will self-treat. Engel will arrange for periodic drone monitoring of the treatment results.
 - B. Water Quality – There is a very aggressive amount of white foam along with a sheen near the dock at Riverside Park. Keep this item on the agenda for the next meeting.
 - C. Kayak Safety Map – This has been used in the past. Would like to print some for this summer. North will reach out to Lisa Mize of the CVB to see if they could print and distribute them.
 - D. Aquatic Hitchhikers Signage – VanLoon attended a webinar put on by EGLE regarding aquatic

hitchhikers. The law was established in March of 2019 that boaters clean their boat before putting it in another body of water and also dispose of unwanted bait on land. Douglas will print up signs and put at their boat launches. It was requested that Saugatuck City put them at Spears Street.

9. **Public Comments:** None

10. **Reports:**

A. Committee Reports:

i – Douglas Harbor Authority: LaBombard gave a brief recap of the DHA meeting, which covered many of these same topics. The rowing dock was pulled out for repairs but will soon be put back in. Douglas City Council approved in their draft budget for irrigation to be installed at Wades Bayou, dory poles are installed at Wades Bayou and Point Pleasant, all slips are rented at Point Pleasant. The Michigan Natural Resource Trust Fund will be in our area on June 14 and will highlight several MDNR Trust Fund projects on their tour and one of them is going to be Point Pleasant.

B. Staff Reports:

i – LaBombard – None

ii – Heise – None

iii – DeFranco – Prepped his Board for a future ask for navigational lights. No-wake buoys are between 63rd and 62nd Streets, south side of the river. The Township gave up responsibility for putting in buoys to Riverside Estates with the agreement that the Township would replace them. The Township is looking into replacing the buoys this year.

11. **Authority Member Comments:** Discussion regarding moving the meeting time to an earlier time. VanLoon will check the bylaws for both Authorities. Keep this item on the agenda for the next meeting. A question was brought up regarding future dredging now that the water level is going down.

12. **Adjournment:** Motion by Klungle, with support from VanLoon, to adjourn the meeting. Motion carried by unanimous voice vote at 7:45 pm.

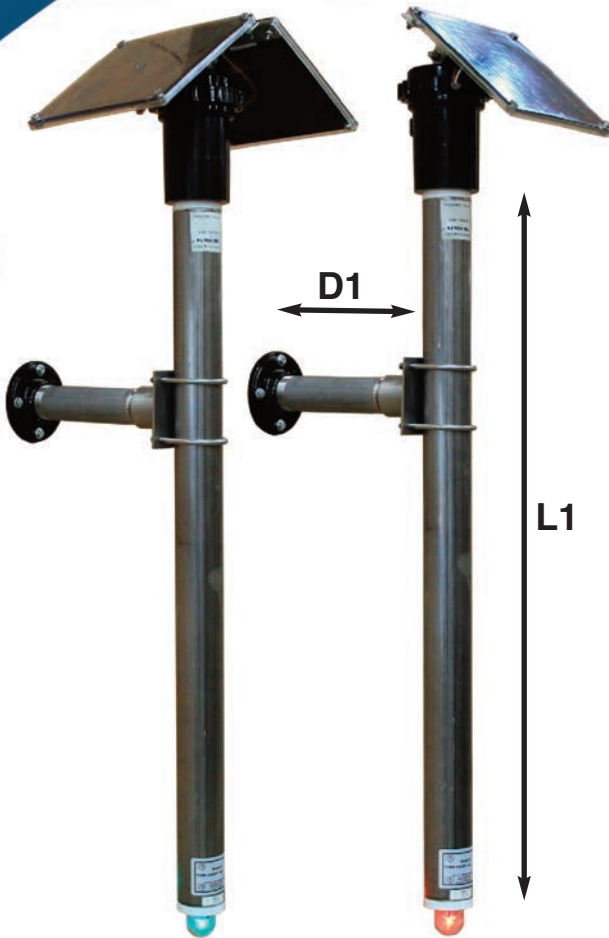


McDermott Solar-Powered LED Bridge Lights

ADVANTAGES OVER ALL OTHERS

SPECIFICATIONS:

Range:	1 to 3 Miles
Mount:	Tube mount
Light Source:	LED
Voltage:	12 VDC; 120, 220 VAC
Colors:	Green, Red - 180 degree screen
Tube Dimensions:	2 1/2" Dia. Stainless Steel Variable tube lengths; D1, L1



Models:

BTL-BZ-KIT-D1-L1-1P-GREEN
BTL-BZ-KIT-D1-L1-2P-GREEN
BTL-BZ-KIT-D1-L1-180-1P-RED
BTL-BZ-KIT-D1-L1-180-2P-RED

- Quickly retrieve light by pulling it up through tube
- Solar battery pack unplugs from light and can be removed from top of tube
- Easily adjustable by changing tube lengths D1, L1
- Certified by USCG approved laboratory to meet CFR 33 Part 66
- All stainless steel tubes
- Available in single or double solar panel
- 50,000 hours life LEDs



**Julian A. McDermott
Corporation**

1639 Stephen Street, Ridgewood, NY 11385
Tel: (718) 456-3606 Fax: (718) 381-0229
www.mcdermottlight.com

Estimate

Date	Estimate #
9/3/2021	3146-JG

Name / Address
CITY OF DOUGLAS

Ship To
CITY OF DOUGLAS AMY HOWELL 269-857-1438 INFO@DOUGLASMI.GOV

Rep	UPS Notify Email
JG	INFO@DOUGLASMI.GOV

Item	Description	Qty	Cost	Total
BTL-BZ-PIPE-10W-D1-L1-180-RED	COMPLETE SOLAR LED BRIDGE TUBE LIGHT KIT RED 180° SCREEN 10W PANEL 1L11V AT .025MA MUST SPECIFY D1 (DISTANCE OUT FROM BRIDGE) & L1 (LENGTH OF TUBE UP TO 10FT) D1 & L1 STAINLESS STEEL TUBES WITH CAST MOUNTING FLANGE & TUBE HOLDING PLATE WITH U-BOLTS LIGHT CONNECTS TO BZ CASE WITH CANNON2 PLUG .	4	1,589.00	6,356.00
BTL-BZ-PIPE-10W-D1-L1-GREEN	COMPLETE SOLAR LED BRIDGE TUBE LIGHT KIT GREEN 360° 10W PANEL 1L11V AT .025MA MUST SPECIFY D1 (DISTANCE OUT FROM BRIDGE) & L1 (LENGTH OF TUBE UP TO 10FT) D1 & L1 STAINLESS STEEL TUBES WITH CAST MOUNTING FLANGE & TUBE HOLDING PLATE WITH U-BOLTS LIGHT CONNECTS TO BZ CASE WITH CANNON2 PLUG .	2	1,508.00	3,016.00
COMMENTS	SHIPPING COST NOT INCLUDED SUGGESTED LENGTH OF TUBE IS 10FT. D1 DISTANCE FROM MOUNTING POINT ON SIDE OF BRIDGE STILL TO BE DETERMINED. PLEASE ALLOW 7-10 DAYS FOR PRODUCTION		0.00	0.00

			Total	\$9,372.00
--	--	--	--------------	------------

Customer Signature _____

Jamie Wolters

From: Jamie Wolters
Sent: Wednesday, July 6, 2022 3:32 PM
To: Jamie Wolters
Subject: FW: Free Beach Passes for Saugatuck City Taxpayers

From: Wplint@aol.com <wplint@aol.com>
Sent: Wednesday, July 6, 2022 3:09 PM
To: Ryan Heise <Ryan@saugatuckcity.com>
Subject: Free Beach Passes for Saugatuck City Taxpayers

Dear City Manager, I understand that free beach passes are to be given to third parties dealing with the City and City Employees. While I don't begrudge the City doing this as a goodwill gesture, I believe the City of Saugatuck taxpayers should receive first priority when it comes to free beach passes. When I was on City Council I made this argument. Our then City Manager indicated the funds were needed to maintain our parks. This was pre the City running beach concessions and the Presbyterian property being put on the tax rolls. Oval Beach is the gem of our park system and yet the Saugatuck taxpayer is being dunned for its use. When I bring this up in casual conversation with my fellow residents they don't understand why we don't get a free beach pass. Some don't get the pass as a matter of principle. What a shame. Were an affluent community so its not a question of people being unable to afford the pass. I understand a number of years ago access to the beach was free for residents. It's a question of City taxpayers having free and open access to the City park system. A free beach pass is a simple gesture but one which would be appreciated by your residents.

Thanks,
William Lint
120D Elizabeth St.
6163344607

Please share this with the City Council



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000

July 1, 2022

Mr. Ryan Heise
City Manager
Saugatuck City Hall
102 Butler Street
Saugatuck, MI 49453

Dear City Manager Heise:

On behalf of Saugatuck Township Fire District employees, I would like to extend our appreciation to the Saugatuck City Council for approving Oval Beach passes to be distributed to department personnel. The gesture does not go unnoticed or unappreciated.

A survey was sent out to each Fire District employee in order to provide you with a headcount on beach passes for the department. Per the results of the survey, the department has come to the decision as a whole to kindly decline the offer. In lieu of the Oval Beach passes being donated to department personnel, Fire District employees would instead like to donate our passes to benefit members of the community.

Fire District employees request City Council consideration to donate thirty-four Oval Beach passes to recipients as listed below:

- **Less Fortunate Families in the Saugatuck / Douglas Areas**
 - Suggestions of organizations to use to help facilitate donations:
Christian Neighbors, Cow Hill Yacht Club, Saugatuck Women’s Club
- **Veterans in the Saugatuck / Douglas Areas**
 - Suggestions of organizations to use to help facilitate donations:
Rotary Club of Saugatuck – Douglas, Saugatuck American Legion Post

The decision to pass along the generous offer of City Council to instead benefit our community is a true reflection of the values and service-driven characteristics of Fire District employees. We hope that City Council members will honor our request, and we feel confident that they can successfully work out the logistics on achieving it.

If there is anything further you may need from me, please let me know.

Thank you,

Greg Janik

Fire Chief/Fire Marshal

Saugatuck Twp. Fire District

List of Employees

Prob. FF/EMT	P/21-0-39	Bales, Wendy
EMT	21-0-58	Beek, Heather
Lt./MFR	2107	Bernhardy, Chris
Capt./EMT	2104	Betts, Mike
EMS Coord./EMT	21-0-13	Blatt, David
Lt./MFR	2106	Blok, Mike
Prob. FF	P/21-0-47	Brink, Chad
Prob. FF	P/21-0-46	Dalton, Philup
Prob. FF/EMT	P/21-0-43	Demond, Kaleb
FF/EMT	21-0-42	Dornbush, Kaleigh
FF/EMT	705	Dykstra, Tom
Prob. FF	P/21-0-38	Esquivel, Brad
EMT	21-0-52	Gargano, Chris
FF/MFR	21-0-23	Gargano, Mark
FF/EMT	21-0-45	Green, Michelle
Prob. FF/EMT	P/21-0-35	Griffis, Jess
Prob. FF	P/21-0-44	Hosier, Caleb
Chief/MFR	2101	Janik, Greg
FF/MFR/IT	21-0-15	Kirchert, Erik
DC/EMT	2102	Mantels, Chris
FF/EMT	21-0-33	Marr, Sean
Prob. EO	P/21-0-21	Mayer, John
FF/EMT	21-0-37	McGowan, Bill
FF/EMT	21-0-48	Meiste, Jim
Lt./MFR	2105	Meyer, Kyle
Lt./EMT	2108	Mileskiewicz, John
EMT	21-0-55	Minniear, Harry
FF/EO	21-0-20	Mokma, Wayne
Lt./EMT	2109	Seymour, Scott
Prob. FF/MFR	P/21-0-28	Sherer, Misty
Capt./MFR	2103	Starring, Linus
Prob. FF	P/21-0-40	Stevens, Kevin
Prob. FF/MFR	P/21-0-49	Trinklein, Kyle
FF	21-0-41	VanAuken, Laurel

Updated: 6/1/2022

Total Employees: 34



NOTICE

The CITY OF SAUGATUCK is accepting applications for appointment to the following Commission:

Historic District Commission - The City of Saugatuck Historic District Commission (HDC) is a seven-member commission with an expertise in historic preservation or historic architecture that makes quasi-judiciary decisions on design review for proposed exterior work in the designated historic district. Commission members are residents of the City of Saugatuck appointed by the Mayor with City Council approval to serve three-year terms. Candidates are needed to serve at monthly meetings held at 7:00 PM on the fourth Thursday of each month.

If you are a resident of the City of Saugatuck and have the desire and ability to serve, please contact City Hall at (269) 857-2603 for more information or to request an application.

Jamie Wolters
Saugatuck City Clerk
Dated: July 7, 2022