



CITY COUNCIL MEETING AGENDA
An in-person meeting held at 102 Butler St., Saugatuck, MI
August 9, 2021 – 7:00 pm

This meeting will be available live, virtually on Zoom at the following link, *but is not open for virtual participation.*

<https://us02web.zoom.us/j/2698572603>

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Minutes**
 - A. Regular City Council Meeting Minutes – July 26, 2021
- 5. Request for Payment**
 - A. Accounts Payable in the amount of \$395,848.42
 - B. Check Register – July 2021
- 6. Mayor’s Comments**
- 7. City Manager’s Comments**
- 8. Agenda Changes (Additions/Deletions)**
- 9. Public Comment** (*Limit 3 minutes*)
- 10. Reports**
 - A. Saugatuck Township Fire Department
 - B. Allegan County Sheriff – Brett Ensfield
- 11. Guest Speakers**

Lisa Mize – Convention & Visitors Bureau
Russ Gardner – Mount Baldhead Radar Station Workgroup
Lori Antkoviak – Safe Harbor Advocacy Center

- 12. Unfinished Business**
 - A. Social District**

- 13. New Business**
 - A. Consider Approval of the lease transfer for the S ½ South Museum from Neil Lefort to Joseph and Emma Melrose with a term expiring December 31, 2022.**

- 14. Public Comments** *(Limit 3 minutes)*

- 15. Communications**

- 16. Boards, Committees, and Commissions Reports**

- 17. Council Comments**

- 18. Adjourn** (Roll Call)



CITY COUNCIL MEETING MINUTES
July 26, 2021 – 7:00 pm

The City Council met for Regular Council Meeting at 7:00 p.m. The meeting was held at 102 Butler St., Saugatuck, MI 49453.

1. Call to Order

The meeting was called to order by Mayor Bekken at 7:00 p.m.

2. Attendance

Present: Bekken, Stanton, Leo, Lewis, Peterson, Dean, & Trester

Absent: None

Others Present: City Manager Heise, City Clerk Gallagher, City Treasurer Stanislawski, and Zoning Administrator Osman.

3. Mayor's Comments

4. City Manager's Comments

5. Agenda Changes

6. Reports

a. Saugatuck Township Fire Department

b. Allegan County Sheriff

7. Public Comment

Jane Underwood – Thanked council for taking the situation south of the ferry seriously.

Susan Hopkins – 444 park street – Addressed council about the safety of pedestrians walking across the street on park street with all the traffic and the Chain Ferry.

Ruth Johnson – 399 Park Street – Thanked council for their work. She worries that if you begin letting a line form that there will be accidents and it will set a precedent and create a safety hazard.

8. Consent Agenda

A. Minutes

1. Regular City Council Meeting Minutes – July 12, 2021

2. Special City Council Meeting Minutes – July 21, 2021

Motion was made by Peterson 2nd by Dean to approve the consent agenda as

presented with the addition of John Blok in the Mayors comments on July 12.
Motion carried unanimously by voice vote.

9. Financial Actions

- A. Accounts Payable in the amount of \$466,978.00
Motion by Lewis, 2nd by Peterson to approve the Accounts Payable in the amount of \$466,978.00. Motion carried unanimously by voice vote.

10. Unfinished Business

11. New Business

- A. **Approval of MERS Defined Contribution Plan changes.**
Motion was made by Trester, 2nd by Leo to approve of MERS Defined Contribution Plan changes. Motion carried unanimously by roll call vote.
- B. **Approval of the Annual Sidewalk Sales Special Event Permit.**
Motion was made by Stanton, 2nd by Leo to Approve the Annual Sidewalk Sales Special Event Permit from SDABA contingent upon approval by emergency services and DPW. Motion carried unanimously by voice vote.
- C. **Approval of the Spear Street Block Party Special Event Permit.**
Motion was made by Leo, 2nd by Lewis to approve the Spear Street Block Party Special Event Permit contingent upon approval by emergency services and DPW. Motion carried unanimously by voice vote.
- D. **Approval of the Mount Baldhead Challenge Special Event Permit.**
Motion was made by Peterson, 2nd by Trester to approve the Mount Baldhead Challenge Special Event Permit contingent upon approval by emergency services and DPW. Motion carried unanimously by roll call vote.

12. Introduction of Ordinances

Motion made by Lewis, 2nd by Peterson to recuse council member Lauren Stanton from the discussion of the introduction of ordinances items.

- a. **Consider Approval of the proposed Zoning Ordinance amendments to amend Sections 154.005, 154.032, 154.135, Chapter 154, Title XV, of the Code of the City of Saugatuck, entitled "Land Usage;" Zoning Ordinance.**
Motion was made by Lewis, 2nd by Peterson to Approve the proposed Zoning Ordinance amendments to amend Sections 154.005, 154.032, 154.135, Chapter 154, Title XV, of the Code of the City of Saugatuck, entitled "Land Usage;" Zoning Ordinance. Motion carried with a vote of 6-0-1 by roll call vote. In favor: Bekken, Lewis, Dean, Peterson, Leo, and Trester. Opposed: None. Abstain: Stanton.

Mayor Bekken noted that there is no objection by Legal Counsel on the changes to the ordinance.

Council Member Trester voiced concerns to council about the definition of the Houseboat compared to a sailboat.

b. Consider Addition to Chapter 99, Title IX of the Code of the City of Saugatuck, entitled “General Regulations.”

Motion was made by Lewis, 2nd by Peterson to Consider Addition to Chapter 99, Title IX of the Code of the City of Saugatuck, entitled “General Regulations.” Motion carried with a vote of 6-0-1 by roll call vote. In favor: Bekken, Lewis, Dean, Peterson, Leo, and Trester. Opposed: None. Abstain: Stanton.

13. Public Comments

Jane Underwood – Thanked Council for their work, and the planning commission for their thorough work.

14. Closed Session – Pursuant to MCL 15.268(h) of the Open Meetings Act – To consider material exempt from discussion or disclosure by state or federal statute.

Motion was made by Trester, 2nd by Peterson to go into closed session pursuant to MCL 15.268(h) of the Open Meetings Act – To consider material exempt from discussion or disclosure by state or federal statute. Motion carried unanimously by roll call vote.

Motion was made by Dean 2nd by Trester to resume public session. Motion carried unanimously by roll call vote.

15. New Business

a. Consideration of any action necessary discussed in closed session.

Motion made by Lewis, 2nd by Stanton to approve the appeal in part with respect to the hourly rate and direct the City Clerk to send a letter in response and uphold the remainder of FOIA coordinators determination. Motion carried unanimously by roll call vote.

16. Communications

a. Houseboat Signatures

17. Council Comments

- a. Council Member Peterson – Dan Fox was elected Chairman of the planning commission.
- b. Council Member Lewis - updated Council on the grant being worked on by the Recycling Commission.
- c. Council Member Leo – updated Council on the NMT committee on the meeting happening __ and the open house on August 12 from 4-6pm for community involvement.
- d. Council Member Trester let council know that the township has decided to join the __ authority.

- e. Mayor Bekken Kalamazoo lake sewer authority – potential sewer issue along butler. Their sewer lines go behind their buildings and up the alley to the south and dead end into a manhole.

18. Adjournment

Meeting adjourned at 8:56 p.m. Motion carried unanimously by roll call vote.

Respectfully Submitted,

Padley Gallagher
City Clerk

Vendor Name	Description	Amount
1. ALLEGAN COUNTY TREASURER	PROPERTY TAXES	133,242.29
2. AQUATIC DOCTORS LAKE MGT INC	MILFOIL SECOND TREATMENT	22,663.40
3. ASSESSING SOLUTIONS INC	ASSESSING SERVICES	2,500.00
4. BBC DISTRIBUTING LLC	CONCESSION	421.46
5. BELL EQUIPMENT CO	STREET SWEEPER	90.51
	STREET SWEEPER	440.00
	TOTAL	530.51
6. BRINK WOOD PRODUCTS	PLAYGROUND WOOD CHIPS	240.00
7. BS&A SOFTWARE	BUSINESS LICENSE	1,570.00
8. CAPITAL ONE	US FLAGS	59.44
9. FIRST BANK CARD	PORTABLE TOILETS 4TH JULY	3,329.29
	TRAINING, ASSESSOR & CONCESSION	2,903.05
	TOTAL	6,232.34
10. GORDON FOOD SERVICE	CONCESSION	2,570.84
11. HIGH POINT ELECTRIC	WICKS PARK	1,172.33
12. HOLLAND P.T.	REPAIRS BACKHOE	12.01
13. HOLLAND SENTINEL	4TH JULY NOTICE	85.95
14. JESSICA VAZQUES	PARK REFUND DEPOSIT	500.00
15. KALAMAZOO LAKE SEWER & WATER	WATER & SEWER	2,573.35
16. MICHIGAN OFFICE SOLUTIONS	COPIER USE	423.29
17. MINER SUPPLY CO	SUPPLIES	157.68
	SUPPLIES	157.68
	TOTAL	315.36
18. MML LIABILITY & PROPERTY POOL	LIABILITY & PROPERTY POOL	30,228.00
19. MORTON SALT	ROAD SALT	3,913.20
20. OTTAWA AREA INTERMEDIATE	SCHOOL DIS	78,893.37
	PROPERTY TAXES	
21. OVERISEL LUMBER COMPANY	SUPPLIES	350.41
22. PURITY CYLINDER GASES INC	CONCESSION	20.30
23. REPUBLIC SERVICES	TRASH	517.56
	TRASH	114.77
	TOTAL	632.33
24. SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	103,402.00
25. SCHOLTEN PLUMBING INC		

Vendor Name	Description	Amount
26. SHELL	STREET CUT REFUND	1,300.00
27. SMART BUSINESS SOURCE LLC	GASOLINE & DIESEL	1,268.28
28. VALLEY CITY LINEN INC	OFFICE SUPPLIES	7.93
29. WYOMING ASPHALT PAVING CO	SHOP TOWELS	40.25
30. XEROX FINANCIAL SERVICES	ASPHALT	198.24
	COPIER LEASE	481.54
TOTAL - ALL VENDORS		395,848.42
FUND TOTALS:		
Fund 101 - GENERAL FUND		62,818.03
Fund 202 - MAJOR STREETS		2,081.60
Fund 203 - LOCAL STREETS		2,029.84
Fund 661 - MOTOR POOL FUND		13,367.99
Fund 701 - CURRENT TAX FUND		315,537.66
Fund 715 - ROSE GARDEN		13.30

08/03/2021 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 07/01/2021 - 07/31/2021				
Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL POOLED CASH				
07/02/2021	EFT1438(E)	MI DEPT OF TREASURY	PAYROLL	2,354.75
07/08/2021	3524(A)	ALLEGAN COUNTY SHERIFF	OVAL BEACH SHERIFF	8,588.30
07/08/2021	3525(A)	AXMAN ENTERPRISE INC	EMERGENCY STORM DAMAGE HOFFMAN	2,000.00
07/08/2021	3526(A)	HIGH POINT ELECTRIC	PARK REPAIR	558.50
07/08/2021	3527(A)	KROHN EXCAVATING LLC	PARK STREET	150,756.31
07/08/2021	3528(A)	SEPTIC TANK SYSTEMS CO INC	OVAL BEACH	400.00
07/08/2021	3529(A)	SHORELINE TECHNOLOGY SOLUTI	COMPUTER SERVICES	1,014.50
07/09/2021	DD5032(A)	BOSCH, LEXIE	PAYROLL	810.54
07/09/2021	DD5033(A)	BROWDER, WILL	PAYROLL	479.78
07/09/2021	DD5034(A)	DEROO, MADYSON	PAYROLL	1,006.67
07/09/2021	DD5035(A)	DEWITT, MAXWELL	PAYROLL	312.09
07/09/2021	DD5036(A)	FLANAGAN, HANNAH	PAYROLL	604.96
07/09/2021	DD5037(A)	GALLAGHER, PADLEY	PAYROLL	1,452.12
07/09/2021	DD5038(A)	GARCIA, DANIELA	PAYROLL	431.54
07/09/2021	DD5039(A)	HARDY, CODY	PAYROLL	1,105.74
07/09/2021	DD5040(A)	HEISE, RYAN	PAYROLL	3,017.03
07/09/2021	DD5041(A)	HERBERT, SCOTT	PAYROLL	1,551.11
07/09/2021	DD5042(A)	KAZDA, AIDEN	PAYROLL	523.01
07/09/2021	DD5043(A)	KERRIDGE, ADAM	PAYROLL	1,171.25
07/09/2021	DD5044(A)	KLINKERS, RICHARD	PAYROLL	576.23
07/09/2021	DD5045(A)	MARTIN, DANNY	PAYROLL	744.78
07/09/2021	DD5046(A)	OSMAN, CINDY	PAYROLL	1,406.72
07/09/2021	DD5047(A)	SHIVELY, CALLIE	PAYROLL	337.86
07/09/2021	DD5048(A)	SIMPSON, KATIE	PAYROLL	397.99
07/09/2021	DD5049(A)	SMITH, SUSIE	PAYROLL	779.02
07/09/2021	DD5050(A)	STANISLAWSKI, PETER	PAYROLL	1,403.23
07/09/2021	DD5051(A)	STORK, JACK	PAYROLL	599.07
07/09/2021	DD5052(A)	THEODORE, PAUL	PAYROLL	446.78
07/09/2021	DD5053(A)	WENDT, MICHAEL	PAYROLL	1,225.19
07/09/2021	DD5054(A)	WHITE, KATHERINE	PAYROLL	997.04
07/09/2021	EFT1439(E)	457 MERS	PAYROLL	2,582.06
07/09/2021	EFT1440(E)	STATE OF MICHIGAN	PAYROLL	255.63
07/09/2021	EFT1441(E)	MERS HYBRID	PAYROLL	1,067.03
07/09/2021	EFT1442(E)	FEDERAL TAX DEPOSIT	PAYROLL	6,295.65
07/09/2021	16731	MML UNEMPLOYMENT COMPEN	PAYROLL	503.00
07/12/2021	16732	AQUATIC DOCTORS LAKE MGT IN	MILFOIL TREATMENT	563.75
07/12/2021	16733	DUNESVIEW KWIK SHOP INC	GASOLINE & DIESEL	534.60
07/12/2021	16734	HOBBS HEATING & COOLING	CITY HALL CENTRAL AIR	345.00
07/12/2021	16735	HOLLAND SENTINEL	PUBLIC HEARING NOTICE	113.80
07/12/2021	16736	KENDALL ELECTRIC INC	ELECTRICAL PARTS	139.50
07/12/2021	16737	MCKELLIPS PLUMBING INC	OVAL BEACH	212.50

08/03/2021 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 07/01/2021 - 07/31/2021				
Check Date	Check	Vendor Name	Description	Amount
07/12/2021	16738	NEW AGE LABORATORIES	OVAL WATER TESTING	70.00
07/12/2021	16739	OVERISEL LUMBER COMPANY	PARTS & REPAIRS	854.14
07/12/2021	16740	PLUMBER'S PORTABLE TOILET SE	PORTABLE TOILETS 4TH JULY	900.00
07/12/2021	16741	PLUMMER'S ENVIRONMENTAL SE	STORM SEWER CLEANING	3,036.00
07/12/2021	16742	PROTEC	RIGHT OF WAYS	115.63
07/12/2021	16743	RATHCO SAFETY SUPPLY CO	TRAFFIC CONES	1,490.00
07/12/2021	16744	SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	47,868.72
07/12/2021	16745	STANDARD INSURANCE COMPAN	INSURANCE	309.76
07/12/2021	16746	STATE OF MICHIGAN	OVAL WATER TESTING	18.00
07/12/2021	3530(E)	CAPITAL ONE	PARKS, OVAL & DPW	933.51
07/12/2021	3531(E)	FIRST BANK CARD	ROAD SIGNS, TRAINING & OVAL	5,934.64
07/12/2021	3532(E)	GORDON FOOD SERVICE	CONCESSION	2,898.91
07/12/2021	3533(E)	GREENMARK EQUIPMENT INC	REPAIRS	142.32
07/12/2021	3534(E)	MERS	RETIREMENT	55,000.00
07/12/2021	3535(E)	PRIORITY HEALTH	HEALTH INSURANCE	5,501.84
07/12/2021	3536(E)	SHELL	GASOLINE & DIESEL	999.35
07/12/2021	3537(E)	VALLEY CITY LINEN INC	SHOP TOWELS	63.30
07/12/2021	3538(E)	XEROX FINANCIAL SERVICES	COPIER LEASE	481.54
07/12/2021	3539(A)	ALLEGAN COUNTY TREASURER	PROPERTY TAXES	58,858.35
07/12/2021	3540(A)	ASSESSING SOLUTIONS INC	ASSESSING SERVICES	2,500.00
07/12/2021	3541(A)	GRAND RAPIDS POPCORN	CONCESSION	83.05
07/12/2021	3542(A)	INTERURBAN TRANSIT AUTHORIT	PROPERTY TAXES	12.61
07/12/2021	3543(A)	MICHIGAN MUNICIPAL LEAGUE	DUES	977.00
07/12/2021	3544(A)	MML WORKER COMP	WORKER COMP INSURANCE	10,423.00
07/12/2021	3545(A)	OTTAWA AREA INTERMEDIATE SC	PROPERTY TAXES	34,254.51
07/12/2021	3546(A)	PURITY CYLINDER GASES INC	CONCESSION	17.10
07/12/2021	3547(A)	SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	425.08
07/12/2021	3548(A)	SMART BUSINESS SOURCE LLC	COPY PAPER	140.55
07/23/2021	DD5055(A)	BOSCH, LEXIE	PAYROLL	957.50
07/23/2021	DD5056(A)	BROWDER, WILL	PAYROLL	500.07
07/23/2021	DD5057(A)	DEROO, MADYSON	PAYROLL	494.84
07/23/2021	DD5058(A)	DEWITT, MAXWELL	PAYROLL	545.77
07/23/2021	DD5059(A)	FLANAGAN, HANNAH	PAYROLL	578.19
07/23/2021	DD5060(A)	GALLAGHER, PADLEY	PAYROLL	1,452.13
07/23/2021	DD5061(A)	GARCIA, DANIELA	PAYROLL	495.00
07/23/2021	DD5062(A)	GRIGG-MARTINEZ, DAYTON	PAYROLL	753.14
07/23/2021	DD5063(A)	HARDY, CODY	PAYROLL	1,346.54
07/23/2021	DD5064(A)	HEISE, RYAN	PAYROLL	3,069.47
07/23/2021	DD5065(A)	HERBERT, SCOTT	PAYROLL	2,212.09
07/23/2021	DD5066(A)	KAZDA, AIDEN	PAYROLL	864.31
07/23/2021	DD5067(A)	KERRIDGE, ADAM	PAYROLL	1,701.55
07/23/2021	DD5068(A)	KLINKERS, RICHARD	PAYROLL	998.56
07/23/2021	DD5069(A)	LEO, NICHOLAS	PAYROLL	43.55

08/03/2021 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 07/01/2021 - 07/31/2021				
Check Date	Check	Vendor Name	Description	Amount
07/23/2021	DD5070(A)	MARTIN, DANNY	PAYROLL	841.80
07/23/2021	DD5071(A)	MAYER, JOHN	PAYROLL	44.04
07/23/2021	DD5072(A)	OSMAN, CINDY	PAYROLL	1,454.95
07/23/2021	DD5073(A)	SHIVELY, CALLIE	PAYROLL	604.15
07/23/2021	DD5074(A)	SIMPSON, KATIE	PAYROLL	431.54
07/23/2021	DD5075(A)	SMITH, SUSIE	PAYROLL	836.09
07/23/2021	DD5076(A)	STANISLAWSKI, PETER	PAYROLL	1,440.64
07/23/2021	DD5077(A)	STEPHENS, BRIAN	PAYROLL	44.05
07/23/2021	DD5078(A)	STORK, JACK	PAYROLL	763.03
07/23/2021	DD5079(A)	THEODORE, PAUL	PAYROLL	553.37
07/23/2021	DD5080(A)	WENDT, MICHAEL	PAYROLL	1,466.00
07/23/2021	DD5081(A)	WHITE, KATHERINE	PAYROLL	1,100.54
07/23/2021	EFT1443(E)	457 MERS	PAYROLL	2,711.78
07/23/2021	EFT1444(E)	STATE OF MICHIGAN	PAYROLL	255.63
07/23/2021	EFT1445(E)	MERS HYBRID	PAYROLL	1,132.10
07/23/2021	EFT1446(E)	FEDERAL TAX DEPOSIT	PAYROLL	7,409.79
07/23/2021	EFT1447(E)	MERS	PAYROLL	3,089.80
07/26/2021	16747	ALLEGAN COUNTY NEWS	PUBLISHING	497.00
07/26/2021	16748	CARELTON EQUIPMENT	REPAIRS	473.63
07/26/2021	16749	IHLE AUTO PARTS	SUPPLIES	28.89
07/26/2021	16750	JONKER'S GARDEN	FLOWERS	89.98
07/26/2021	16751	MINER SUPPLY CO	SUPPLIES	2,806.44
07/26/2021	16752	PETTY CASH	OVAL	52.63
07/26/2021	16753	RATHCO SAFETY SUPPLY CO	SIGNS	268.31
07/26/2021	16754	SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	126,995.64
07/26/2021	16755	STANDARD INSURANCE COMPAN	INSURANCE	317.05
07/26/2021	16756	STATE OF MICHIGAN	4TH OF JULY	6,727.37
07/26/2021	16757	WESTENBROEK MOWER INC	SUPPLIES	23.98
07/26/2021	3549(E)	AT&T MOBILITY	CELL PHONES	82.29
07/26/2021	3550(E)	COMCAST	TELEPHONES & INTERNET	163.40
07/26/2021	3551(E)	CONSUMERS ENERGY	ELECTRIC	3,602.81
07/26/2021	3552(E)	FRONTIER	OVAL	159.21
07/26/2021	3553(E)	FRONTIER	DPW GARAGE	190.49
07/26/2021	3554(E)	FRONTIER	OVAL 911	82.36
07/26/2021	3555(E)	GORDON FOOD SERVICE	CONCESSION	3,098.37
07/26/2021	3556(E)	MERCHANTS BANCARD NETWORK	OVAL CREDIT CARD FEES	2,864.04
07/26/2021	3557(E)	MERS	RETIREMENT	4,635.62
07/26/2021	3558(E)	MICHIGAN GAS UTILITIES	BUTLER ST BATHROOM	45.40
07/26/2021	3559(E)	MICHIGAN GAS UTILITIES	BUTLER STREET BATHROOM	47.54
07/26/2021	3560(E)	MICHIGAN GAS UTILITIES	DPW GARAGE	39.43
07/26/2021	3561(E)	MICHIGAN GAS UTILITIES	CITY HALL	45.43
07/26/2021	3562(E)	MICHIGAN GAS UTILITIES	CITY HALL	42.92
07/26/2021	3563(E)	PRIORITY HEALTH	HEALTH INSURANCE	6,694.24

08/03/2021 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 07/01/2021 - 07/31/2021				
Check Date	Check	Vendor Name	Description	Amount
07/26/2021	3564(E)	REPUBLIC SERVICES	TRASH	498.44
07/26/2021	3565(E)	REPUBLIC SERVICES	TRASH	532.19
07/26/2021	3566(E)	REPUBLIC SERVICES	TRASH	114.44
07/26/2021	3567(A)	ALLEGAN COUNTY SHERIFF	SHERIFF CONTRACT	33,524.38
07/26/2021	3568(A)	ALLEGAN COUNTY TREASURER	PROPERTY TAXES	160,920.72
07/26/2021	3569(A)	BBC DISTRIBUTING LLC	OVAL	1,122.79
07/26/2021	3570(A)	BLOOM SLUGGETT PC	TAX TRIBUNAL	3,892.50
07/26/2021	3571(A)	BS&A SOFTWARE	SOFTWARE UPDATES & ANNUAL SUPPORT	5,393.00
07/26/2021	3572(A)	CITY OF DOUGLAS	ELECTION SHARE COST	121.33
07/26/2021	3573(A)	FLEIS & VANDENBRINK ENGINEER	BRIDGE INSPECTION	2,497.78
07/26/2021	3574(A)	GRAND RAPIDS POPCORN	CONCESSION	260.30
07/26/2021	3575(A)	LORRIE PASTOOR	CLEANING SERVICES	100.00
07/26/2021	3576(A)	NET2PHONE INC	TELEPHONES	177.63
07/26/2021	3577(A)	OTTAWA AREA INTERMEDIATE SC	PROPERTY TAXES	95,281.94
07/26/2021	3578(A)	PURITY CYLINDER GASES INC	CONCESSION	40.25
07/26/2021	3579(A)	SAUGATUCK FIRE	SHORT TERM RENTALS	150.00
07/26/2021	3580(A)	SEPTIC TANK SYSTEMS CO INC	PORT A JOHNS	662.00
07/26/2021	3581(A)	SHORELINE TECHNOLOGY SOLUTI	COMPUTER SERVICES	1,417.00
07/26/2021	3582(A)	SISTERS IN INK	UNIFORMS	55.16
07/26/2021	3583(A)	SMART BUSINESS SOURCE LLC	SUPPLIES	41.95
07/26/2021	3584(A)	SPECTRUM PRINTERS INC	ELECTION MATERIALS	99.73
Total of 148 Checks:				941,143.55
Less 0 Void Checks:				0.00
Total of 148 Disbursements:				941,143.55



City Managers Report – Highlights August 9th, 2021

Pop-up Patios & Social Districts

Pop-ups

Kate White is wrapping up her survey and background work on Pop-up patios. Staff will bring a recommendation for Council to consider for the '22 season at a future meeting.

Social District

Reminder of previous approvals contained within agenda packet. Note from Kate White, “So far, I have talked to 10 different communities around Michigan that have their social districts up and running: Holland, Zeeland, Grand Rapids, St. Joseph, Muskegon, Rockford, Lowell, Northville, Lansing and Ludington. I have also spoken to someone in Niles, but their social district just activated. Lisa Mize, the Executive Director at the CVB, helped me to distribute a brief social district survey to her member businesses via email. The survey was sent out 8/4 and I have already received 8 responses from businesses. The survey only asks their business name, whether they want the social district to continue, and asks for their recommendations on possible adjustments to the social district. The survey was designed to be short and simple with the hope that response rates will be higher than the responses received from the previous pop-up patio surveys. If response rates are poor, I will investigate other ways to gather input from the community. With the idea being that the social district will resume on Labor Day, I am investigating the possibility of putting sidewalk decals/sidewalks to better demarcate the boundaries of the social district.”

Oval Beach Staffing and operations

Oval Beach continues to receive heavy use. Staffing is stable and there are no concerns to report. The ticket booth awning was damaged by a large vehicle, Scott Herbert is working with contractors on repairs.

DPW Staff

Scott Herbert has hired a replacement for the DPW staff; a Mr. Chad Bouwman who began work on August the 2nd. An additional full time DPW staff position is in the process of being advertised with interviews to begin September 1, 2021.

Blue Star Trail Update

Open House for project scheduled for 8.26.21, please see the attached newsletter for more information.

Floating Homes

Ordinances approved by council at the previous meeting will become effective on Monday, August 9th.

Dune Ridge Updates

The Zoning Board of Appeals continued their meeting to Thursday, August 12th. They've requested that legal counsel prepare findings of fact and conclusion of law for their meeting. The direction provided by the ZBA was to deny all three variances that are under review.

Road resurfacing (and utility) projects

Park Street- The road survey has been complete for months. I anticipate that staff and Council will be prepared to re-start the conversations on the Park Street project scope in the winter months. Water service investigations and potential replacement will become a large part of the project scope.

Campbell Road Announcements on the road funding grant applied for jointly by Saugatuck/Douglas have been delayed about a month to the week of August 9th. Updates from our engineer on the project:

8-6-21: Water main permit went in this week. We can be out for bids while that is in process – worst case we do an addendum if there is a significant change from EGLE (not anticipated).

Bid specs are in process and a draft should be ready next week (we had been holding off on pulling them because they could change with MDOT funding, depending on how MDOT allows us to deliver the project). We'll want to review plans and specs with this group plus KLSWA before finalizing. Schedule looks something like this:

- *Finalize plans and specs mid-August*
- *Bid opening mid-September (4-week advertisement)*
- *Recommendation of Award to Douglas for the 9/20 meeting and Saugatuck's 9/27 meeting.*
- *Notice of Award 9/28*
- *Construction starts mid October (it takes a few weeks for bonds, insurances, contracts, mobilization, etc.)*
- *Asphalt plants close mid-November.*

8-12 weeks is a more realistic timeframe for construction. Even if we shave a week here and there from the bidding and award process, I wouldn't advise fall construction. And if we get the MDOT grant, there is time required there for getting the grant agreement in place (the plan was always to construct in spring 2021 if we got the MDOT funding). When we discussed fall

construction as an option, we were expecting to hear from MDOT early to mid-July, which is what they were originally telling us.

Another option would be to do the water main construction this fall into early winter and the road resurfacing in the spring. It makes winter maintenance a little more challenging and residents have to deal with construction mess for a much longer timeframe, but I've done that with several projects in the past.

At this point, I would recommend utility work to take place this fall, and road work to commence in the spring.

Mill Street- Engineer working with A1 Asphalt to schedule milling, hopefully completed before September 1.

Maple Street- Maple street is in need of resurfacing. However, there are three infrastructure improvement projects that should coincide with the repairs, which include:

- Elevating Maple Street at the intersection of North Street, including the potential for adding culverts.
- Stormwater Improvements at Maple and Mason Street, addressing a resident concern that increased water runoff is causing erosion issues in an adjacent creek.
- Water service investigation and replacement.

Given the number of infrastructure improvements needed, this looks to be a spring '21 project.

Hoffman Street sanitary project- a note from the engineer as of 7.26.21- *We compiled all of the relevant background information we have in terms of plans, sketches, GIS. The next step will be to do some televising to trace the laterals on that block. I reached out to Plumbers to see if it is something they can help us with. If I don't hear back soon, I'll try some others.*

I spoke to Kreig at Rapid Flush who is doing the work for 314 Butler. I am fairly confident that they will need to cut across Hoffman this fall, but we want to have a better understanding of the surrounding properties' connections in case that changes the strategy.

Radar Signs & temporary traffic light & pedestrian crossing

Radar sign ordered for Blue Star Highway. Working with Allegan County Sheriff Department on deployment.

Milfoil update

Second round of treatment complete. Visual inspections reflect a noticeable reduction in milfoil.

AT&T & Verizon Cellular Facilities

No updates provided by the partner company to AT&T regarding their exploration of the radar tower. The Verizon permits for small cell technology have been provided to legal counsel for review, please anticipate seeing the permits on an upcoming agenda. One permit application

locates a small cell in the Historic District, and staff plans to present this permit to the Historic District Committee for review and comment before bringing to Council.

City Hall Office Space

Thanks to a Saugatuck resident, I had a meeting at HermanMiller to begin strategizing on new office layout. The new office layout will likely bring recommendations on some interior renovations. The basic idea is to declutter, and to provide additional office space. I errantly mentioned the lead time on furniture to be eight months at a previous meeting, the actual lead time is 8-10 weeks.

Elections

City Clerk, Padley Gallagher managed the August election extremely well. Thank you to our election inspectors for their assistance.

City of
Saugatuck



NEWSLETTER

August 4th, 2021

Blue Star Non-Motorized Trail Information and Update

Open House for community feedback on the progress of the Blue Star Trail to be held on Tuesday, August 24th from 4-6 p.m. at Isabel's Market in Douglas.

The tri-community committee for the Blue Star Trail, consisting of elected officials from the City of Saugatuck, Saugatuck Township, The City of the Village of Douglas, and representatives from the Friends of the Blue Star Trail will hold an open house on Tuesday, August 24 from 4 to 6 p.m. at Isabel's Market, 310 Blue Star Highway, Douglas, to share its work to-date with residents of the area and solicit feedback on the project.

The committee resumed regular meetings earlier this year under the leadership of Saugatuck Councilperson Holly Leo, who is serving as chairperson. The committee was formed to facilitate planning and eventual construction of the Blue Star Trail through the tri-community area. A major focus of the committee's work is to establish a safe path for cyclists and pedestrians across the Blue Star Highway bridge between Saugatuck and Douglas.

“At the open house we will present the most viable route options and gain additional public input before work begins on the detailed grant application to MDOT for an October submission” Leo said. “The committee members have been working diligently and collaboratively to find solutions to enable the Blue Star Trail to become a reality.”

In conjunction with C2AE of Grand Rapids, the project engineer selected last spring from among multiple candidates, the group has been collecting input from stakeholders such as emergency responders and examining potential design options for the 4.5-mile route. When completed, this section will **run from the existing trail in Douglas, north across the bridge, connect to the existing trail in the Township, then on to Holland Street.** The Trail will thus provide a seamless connection from Douglas to Holland, by connecting to the existing Beeline Trail in Laketown Township.

Enthusiasm for the Trail is also demonstrated by the fact that the Friends’ annual fundraiser, *A Toast to the Blue Star Trail*, has sold out over a month in advance. With this enthusiasm, the Blue Star Trail Committee hopes to see the community provide their feedback on the progress they have made thus far.



Incidents for July 2021



Photo: STFD Crew

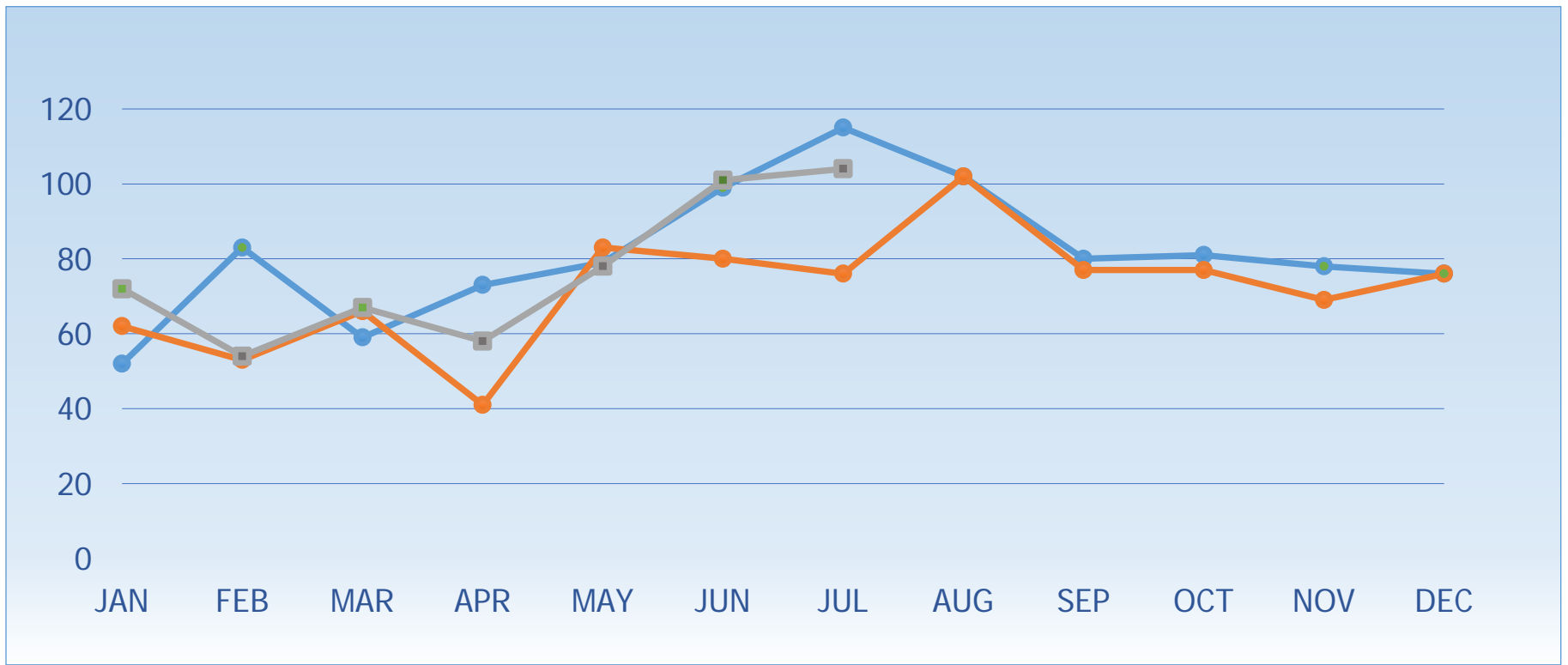
Summary of Incidents

- ❖ July was a month with the typically high incident call volume. We recorded 104 calls total for the month, which is the average amount, a second month in a row exceeding 100. Year to date was 534 calls or a 16% increase compared to the same period as last year. However we are still 26 calls, or 4.6%, behind 2019 at the end of July.
- ❖ Tuesday is still the busy day compared to the rest of the week with 87 calls. Saturday is the least busy day with 64 calls. Monday, Wednesday and Sunday are slowly catching up. The hours from 10AM-1PM count for the busy time of the day, with another bumpy surge at 4-9PM.
- ❖ 38 overlapping calls continue the increase we saw in June.
- ❖ Type of calls follows a usual pattern, the EMS category counts for 69% of our volume. Total MVIs were 11 compared to 7 in 2020, 57% increase, and 10 in 2019, a 10% increase. We expect to see a drop in this category since the construction zone have moved further to the north and 41 ramp is open again. Special Events are slowly starting again. Another 4 in July doubled our total for the year. A few more are lining up in the next few months.
- ❖ We had 2 natural gas leaks at the same location in Douglas that required an extensive downtime for the restaurant.
- ❖ Location of calls shows Township counts for 46%, compared to Douglas and Saugatuck City at 27%.
- ❖ Our response time for July compare to June 5:33. June showed 67 emergent calls (lights and siren) another high number compared to previous months and years.

2021 Incidents by Month

[Green is an all-time high month]

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2021	72	54	67	58	78	101	104						534
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977



2011-21 Incidents by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2021	72	54	67	58	78	101	104						534
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977
2018	61	58	55	79	85	94	103	101	83	77	52	59	907
2017	54	35	62	51	68	89	116	76	66	91	48	57	813
2016	47	51	53	64	76	95	113	105	82	64	60	65	875
2015	57	61	50	50	73	67	110	90	71	58	49	47	783
2014	62	51	49	56	85	77	84	59	72	52	59	39	745
2013	67	62	44	39	57	53	70	74	42	58	66	58	690
2012	52	33	58	55	54	74	104	77	54	40	52	76	729
2011	42	38	57	34	52	51	92	70	63	61	40	41	641
Average	57	53	56	55	72	80	99	84	69	66	56	58	796

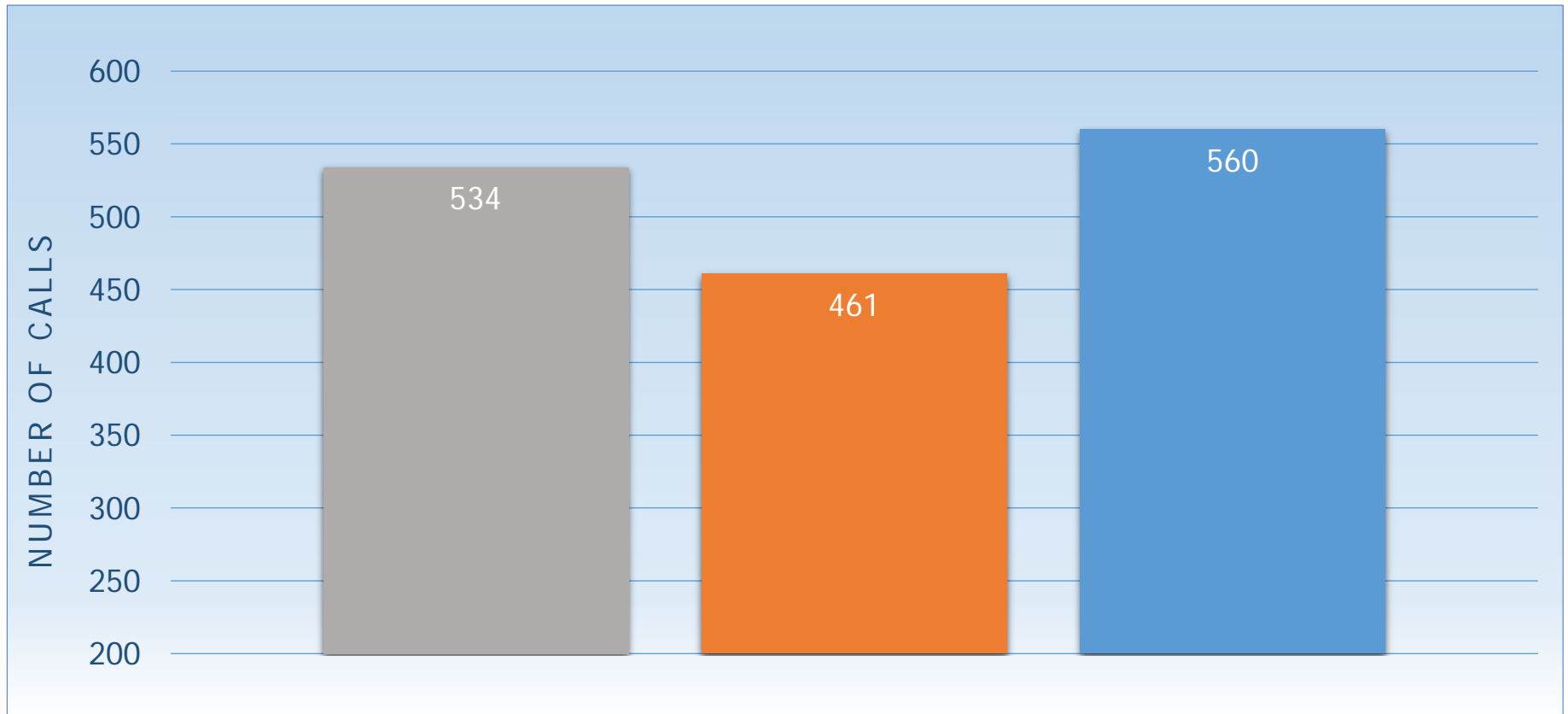
Lowest Highest

1999-2021 Incidents by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2021	72	54	67	58	78	101	104						534
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977
2018	61	58	55	79	85	94	103	101	83	77	52	59	907
2017	54	35	62	51	68	89	116	76	66	91	48	57	813
2016	47	51	53	64	76	95	113	105	82	64	60	65	875
2015	57	61	50	50	73	67	110	90	71	58	49	47	783
2014	62	51	49	56	85	77	84	59	72	52	59	39	745
2013	67	62	44	39	57	53	70	74	42	58	66	58	690
2012	52	33	58	55	54	74	104	77	54	40	52	76	729
2011	42	38	57	34	52	51	92	70	63	61	40	41	641
2010	36	26	46	52	50	48	98	72	58	54	40	32	612
2009	46	46	38	40	43	61	65	57	58	45	44	49	592
2008	46	35	23	32	41	53	101	54	43	48	29	53	558
2007	35	44	34	39	44	64	78	59	55	37	33	37	559
2006	41	33	41	23	58	48	64	46	42	43	47	42	528
2005	42	28	48	47	37	57	75	58	49	40	40	34	555
2004	41	28	34	34	51	45	50	48	46	51	30	41	499
2003	25	30	35	36	54	61	55	63	39	35	39	45	517
2002	36	27	41	35	35	54	62	65	53	44	36	30	518
2001	29	33	38	38	46	51	69	43	46	43	34	28	498
2000	44	40	44	50	42	48	64	38	41	42	46	45	544
1999	32	34	31	31	37	37	41	40	31	39	31	31	415
Average	47	43	47	46	58	64	83	68	57	54	45	47	645

Lowest Highest

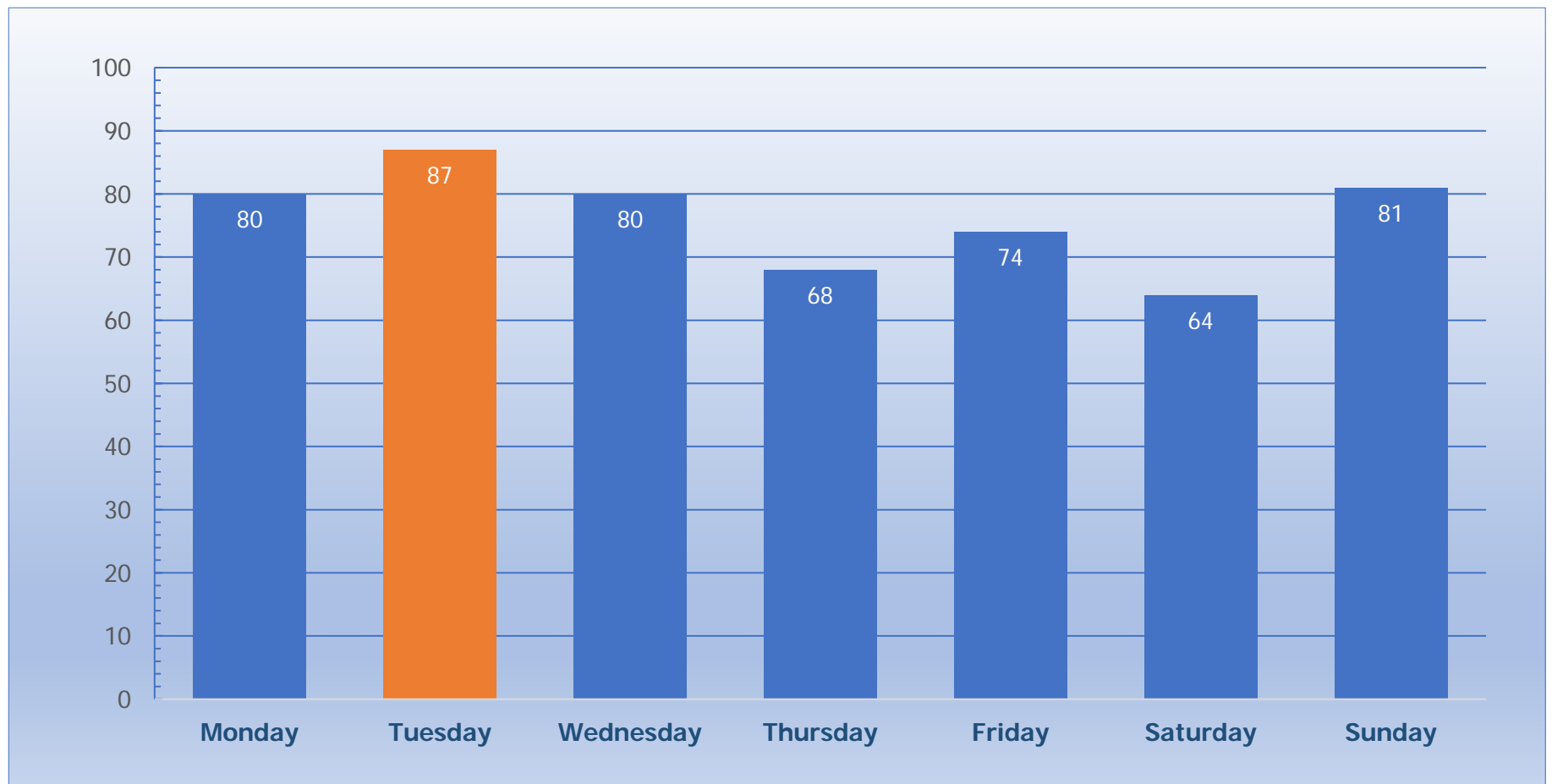
2019-2021 Incident Comparison



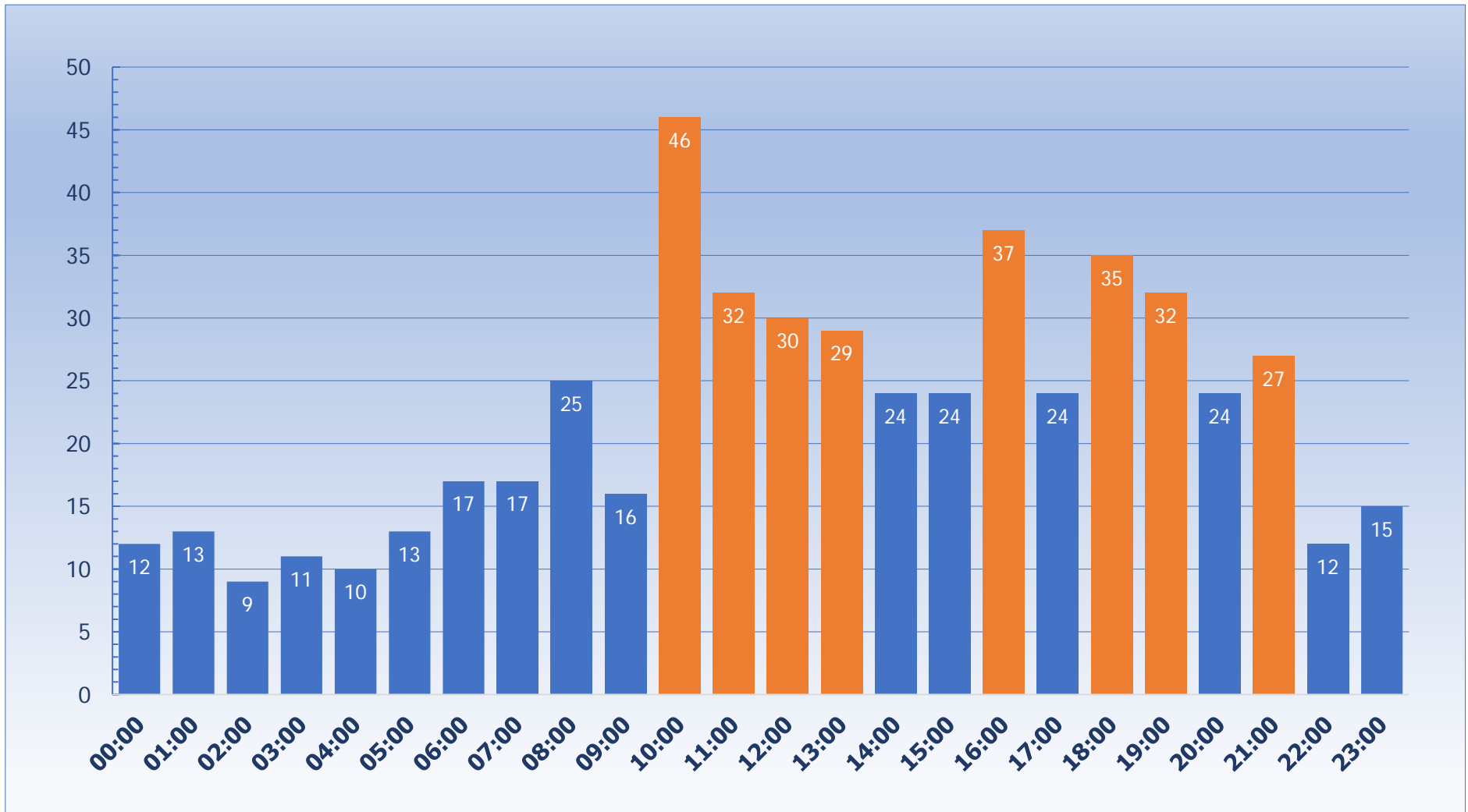
Year	July 31	+/-	+/- %
2021	534	73	15.8
2020	461	(99)	(17.7)
2019	560		

2021 Incidents per Day of the Week

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
80	87	80	68	74	64	81



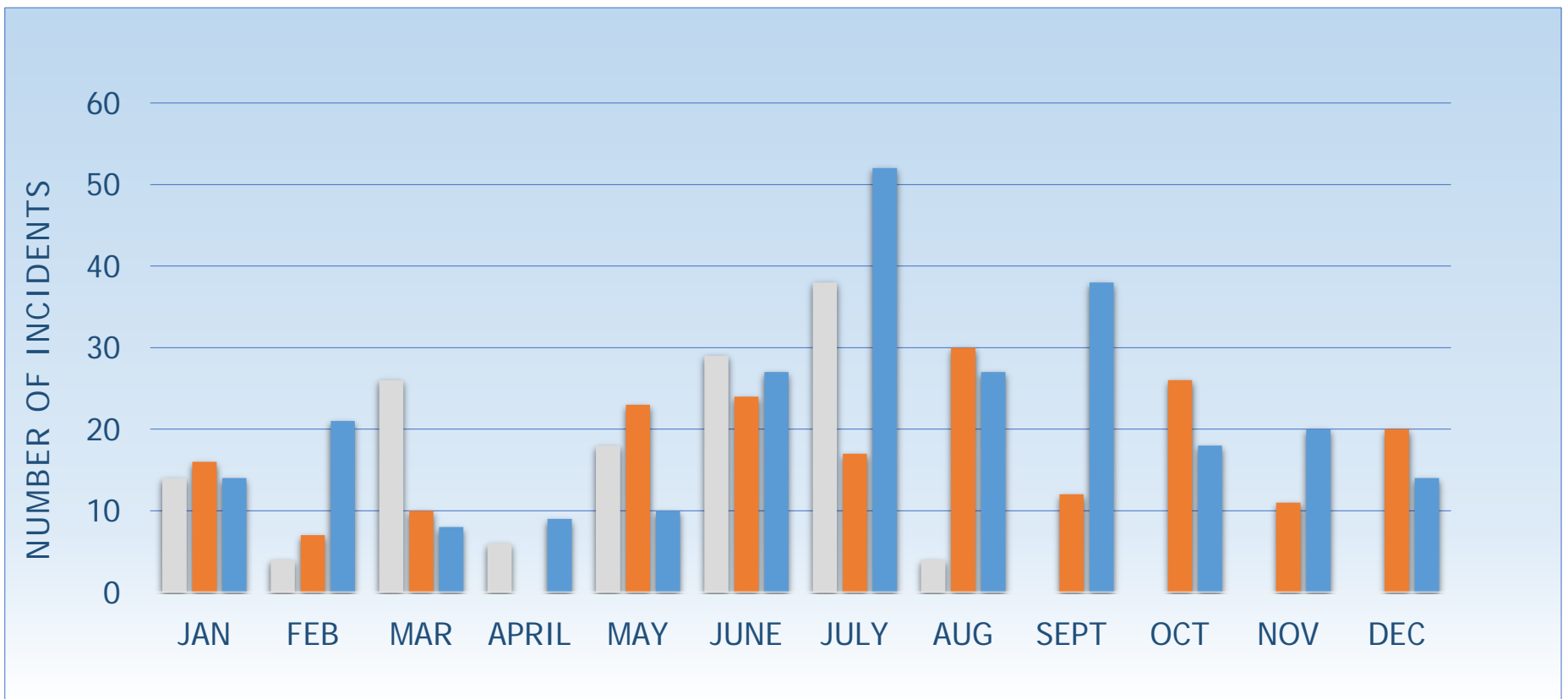
2021 Incidents by Time of Day



2021 Overlapping Incidents YTD

[Another emergency incident that requires fire department response that occurs within the time frame of a previous emergency incident.]

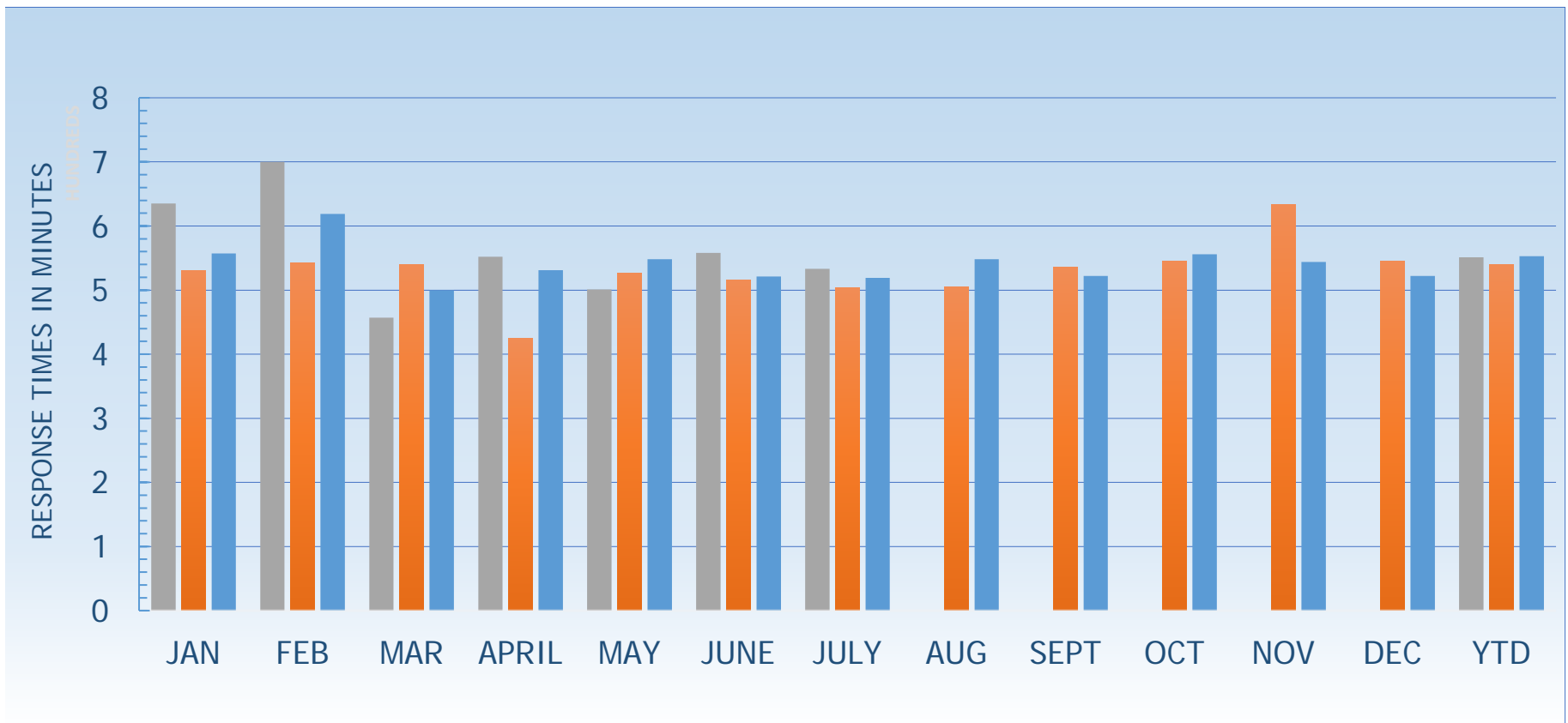
Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2021	14	4	26	6	18	29	38	4					139
2020	16	7	10	0	23	24	17	30	12	26	11	20	196
2019	14	21	8	9	10	27	52	27	38	18	20	14	258



2019-2021 Response Times by Month

[From 2019 Response Times are now emergencies that requires lights and siren.]

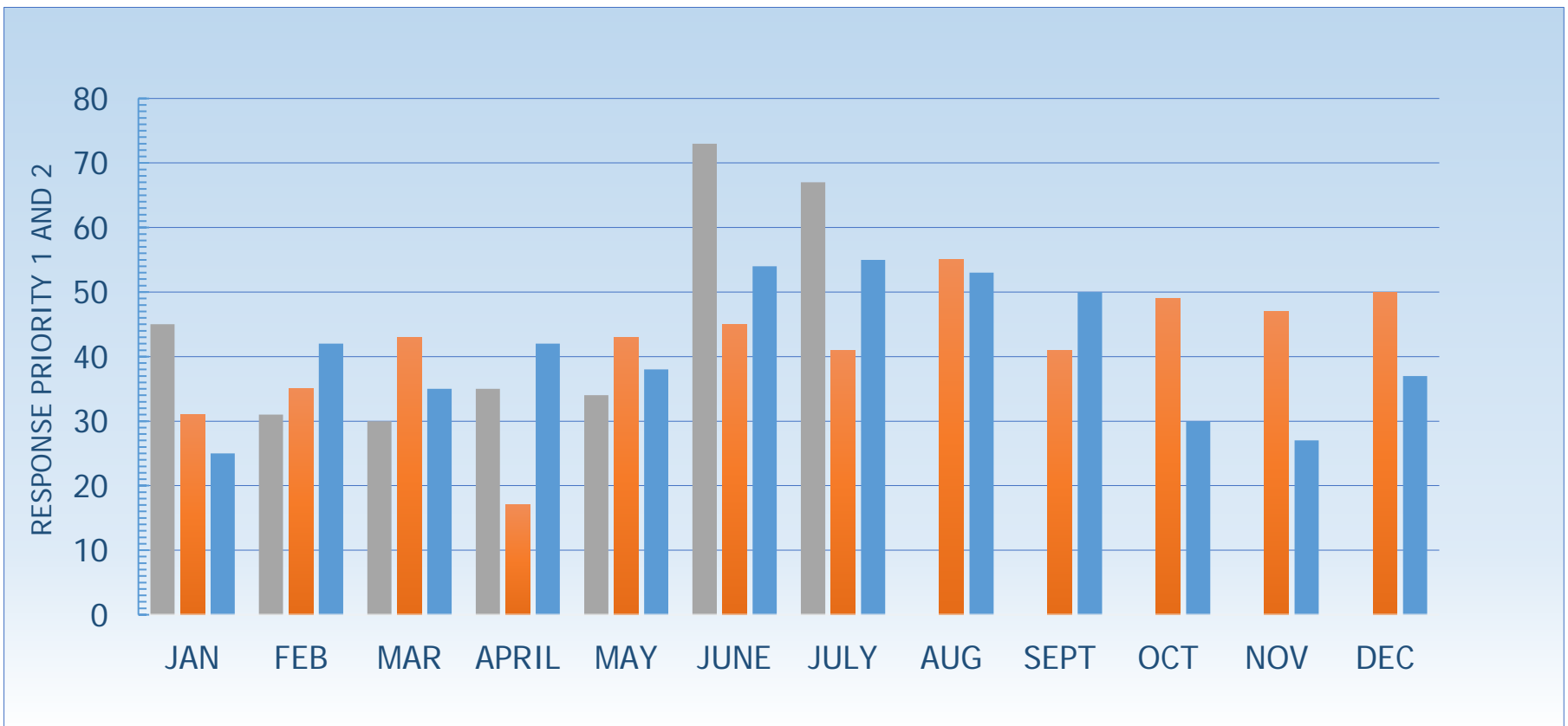
Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
2021	6:35	7:00	4:57	5:52	5:01	5:58	5:33						5:51
2020	5:30	5:42	5:40	4:25	5:27	5:16	5:04	5:05	5:36	5:45	6:33	5:45	5:40
2019	5:57	6:19	5:00	5:31	5:48	5:21	5:19	5:48	5:22	5:56	5:44	5:22	5:53



2021 Emergency Responses

[Emergent responses per month in our district.]

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
2021	45	31	30	35	34	73	67						315
2020	31	35	43	17	43	45	41	55	41	49	47	50	497
2019	25	42	35	42	38	54	55	53	50	30	27	37	488



National Fire Incident Reporting System (NFIRS) Incident Code Guide

100 Series (Fire)

- (11) Structure Fire**
 - (111) Building Fire
 - (112) Fires in structures other than in a building
 - (113) Cooking fire, confined to container
 - (114) Chimney or flue fire, confined to chimney or flue
 - (115) Incinerator overload or malfunction, fire confined
 - (116) Fuel burner/boiler malfunction, fire confined
 - (117) Commercial compactor fire, confined to rubbish
 - (118) Trash, or rubbish fire in a structure, no flame damage
- (12) Fire in mobile property used as a fixed structure**
 - (121) Fire in mobile home used as a fixed residence
 - (122) Fire in motor home, camper, recreational vehicle
 - (123) Fire in portable building, fixed location
- (13) Mobile property (vehicle) fire**
 - (131) Passenger vehicle fire
 - (132) Road freight or transport vehicle fire
 - (133) Rail vehicle fire
 - (134) Water vehicle fire
 - (135) Aircraft vehicle fire
 - (136) Self-propelled motor home or recreational vehicle fire
 - (137) Camper or recreational vehicle
 - (138) Off-road vehicle or heavy equipment fire
- (14) Natural vegetation fire**
 - (141) Forest, woods, or wildland fire
 - (142) Brush, or brush and grass mixture fire
 - (143) Grass fire, includes fire confined to area.
- (15) Outside rubbish fire**
 - (151) Outside rubbish, trash, or waste fire
 - (152) Garbage dump or sanitary landfill fire
 - (153) Construction or demolition landfill fire
 - (154) Dumpster or other outside trash receptacle fire
 - (155) Outside stationary compactor/compacted trash fire
- (16) Special outside fire**
 - (161) Outside storage fire on residential or commercial/ industrial property
 - (162) Outside equipment fire
 - (163) Outside gas or vapor combustion explosion
 - (164) Outside mailbox fire
- (17) Cultivated vegetation, crop fire**
 - (171) Cultivated grain or crop fire
 - (172) Cultivated orchard or vineyard fire
 - (173) Cultivated trees or nursery stock fire

200 Series (Overpressure Explosion, Overheat - No Fire)

- (21) Overpressure rupture from steam (no ensuing fire)**
 - (211) Overpressure rupture of steam pipe or pipeline
 - (212) Overpressure rupture of steam boiler
 - (213) Steam rupture of pressure or process vessel
- (22) Overpressure rupture from air or gas - no fire**
 - (221) Overpressure rupture of air or gas pipe/pipeline
 - (222) Overpressure rupture of boiler from air or gas
 - (223) Air or gas rupture of pressure or process vessel
- (23) Overpressure rupture, chemical reaction - no fire**
 - (231) Chemical reaction rupture of pressure or process vessel
- (24) Explosion (no fire)**
 - (241) Munitions or bomb explosions (no fire)
 - (242) Blasting agent explosion (no fire)
 - (243) Fireworks explosion (no fire), all classes of fireworks
- (25) Excessive heat, scorch burns with no ignition**
 - (251) Excessive heat, scorch burns with no ignition

300 Series (Rescue & EMS Incidents)

- (31) Medical assist**
 - (311) Medical assist, assist EMS crew
- (32) Emergency medical service (EMS) incident**
 - (321) EMS call, excluding vehicle accident with injury
 - (322) Vehicle accident with injuries
 - (323) Motor vehicle/pedestrian accident (MV Ped)
 - (324) Motor vehicle accident with no injuries
- (33) Lock-in**
 - (331) Lock-in, includes vehicles (if lock-out, use 511)
- (34) Search for lost person**
 - (341) Search for person on land
 - (342) Search for person in water
 - (343) Search for person underground
- (35) Extrication, rescue**
 - (351) Extrication of victim(s) from building/structure
 - (352) Extrication of victim(s) from vehicle
 - (353) Removal of victim(s) from stalled elevator
 - (354) Trench/below grade rescue
 - (355) Confined space rescue
 - (356) High angle rescue
 - (357) Extrication of victim(s) from machinery
- (36) Water or ice-related rescue**
 - (361) Swimming/recreational water areas rescue
 - (362) Ice rescue
 - (363) Swift water rescue
 - (364) Surf rescue
 - (365) Watercraft rescue
- (37) Electrical rescue**
 - (371) Electrocution or potential electrocution
 - (372) Trapped by power lines
- (38) Rescue or EMS standby**
 - (381) Rescue or EMS standby; hazardous conditions

400 Series (Hazardous Conditions - No Fire)

- (41) Combustible/flammable spills & leaks**
 - (411) Gasoline or other flammable liquid spill, Class I
 - (412) Gas leak (natural gas or LPG)
 - (413) Oil or other combustible liquid spill, Class II or III
- (42) Chemical release, reaction or toxic condition**
 - (421) Chemical hazard (no spill or leak)
 - (422) Chemical spill or leak
 - (423) Refrigeration leak
 - (424) Carbon monoxide incident
- (43) Radioactive condition**
 - (431) Radiation leak, radioactive material
- (44) Electrical wiring/equipment problem**
 - (441) Heat from short circuit (wiring), defective/worn insulation
 - (442) Overheated motor or wiring
 - (443) Breakdown of light ballast
 - (444) Power line down
 - (445) Arcing, shorted electrical equipment
- (45) Biological hazard**
 - (451) Biological hazard, confirmed or suspected
- (46) Accident, potential accident**
 - (461) Building or structure weakened or collapsed
 - (462) Aircraft standby
 - (463) Vehicle accident, general cleanup
- (47) Explosive, bomb removal**
 - (471) Explosive, bomb removal (for bomb scare, use 721)
- (48) Attempted burning, illegal action**
 - (481) Attempt to burn
 - (482) Threat to burn

500 Series (Service Call)

- (51) Person in distress**
 - (511) Lock-out
 - (512) Ring or jewelry removal, no transport to hospital
- (52) Water problem**
 - (521) Water (not people) evacuation
 - (522) Water or steam leak, includes open hydrants
- (53) Smoke problem**
 - (531) Smoke or odor removal
- (54) Animal problem or rescue**
 - (541) Animal problem
 - (542) Animal rescue
- (55) Public service assistance**
 - (551) Assist police or other governmental agency
 - (552) Police matter
 - (553) Public service, not government agencies
 - (554) Assist invalid
 - (555) Defective elevator, no occupants
- (56) Unauthorized burning**
 - (561) Cover assignment, standby at fire station, move-up
 - (571) Cover assignment, standby, moveup

600 Series (Good Intent Calls)

- (61) Dispatched and canceled enroute**
 - (611) Dispatched & canceled enroute
- (62) Wrong location, no emergency found**
 - (621) Wrong location
 - (622) No incident found at dispatch address
- (63) Controlled burning**
 - (631) Authorized controlled burning
 - (632) Prescribed fire (with prior written, approved fire plan)
- (64) Vicinity alarm**
 - (641) Vicinity alarm (incident in other location)
- (65) Steam, other gas mistaken for smoke**
 - (651) Smoke scare, odor of smoke, not steam
 - (652) Steam, vapor, fog or dust thought to be smoke
 - (653) Smoke from barbecue, tar kettle (not hostile fire)
- (66) EMS call where party has been transported**
 - (661) EMS call, party transported by non-fire agency
- (67) Hazmat release investigation w/ no hazmat**
 - (671) Hazmat release investigation w/ no hazmat found
 - (672) Biological hazard, none found

700 Series (False Alarms & False Calls)

- (71) Malicious, mischievous false alarm**
 - (711) Municipal alarm system, malicious false alarm
 - (712) Direct tie to FD, malicious/false alarm
 - (713) Telephone, malicious false alarm
 - (714) Central station, malicious false alarm
 - (715) Local alarm system, malicious false alarm
- (72) Bomb scare**
 - (721) Bomb scare - no bomb
- (73) System or detector malfunction**
 - (731) Sprinkler activation due to system malfunction or failure
 - (732) Extinguishing system activation due to malfunction
 - (733) Smoke detector activation due to malfunction
 - (734) Heat detector activation due to malfunction
 - (735) Alarm system activation due to malfunction
 - (736) CO detector activation due to malfunction
- (74) Unintentional system/detector operation - no fire**
 - (741) Sprinkler activation, no fire - unintentional
 - (742) Extinguishing system activation
 - (743) Smoke detector activation, no fire -unintentional
 - (744) Detector activation, no fire - unintentional
 - (745) Alarm system activation, no fire - unintentional
 - (746) Carbon monoxide detector activation, no CO
- (75) Biological hazard**
 - (751) Biological hazard, malicious false report

800 Series (Severe Weather & Natural Disaster)

- (81) Severe Weather & Natural Disaster**
 - (811) Earthquake assessment, not rescue/other service
 - (812) Flood assessment, not water rescue
 - (813) Wind storm, tornado/hurricane assessment
 - (814) Lightning strike (no fire), includes investigation
 - (815) Severe weather or natural disaster standby

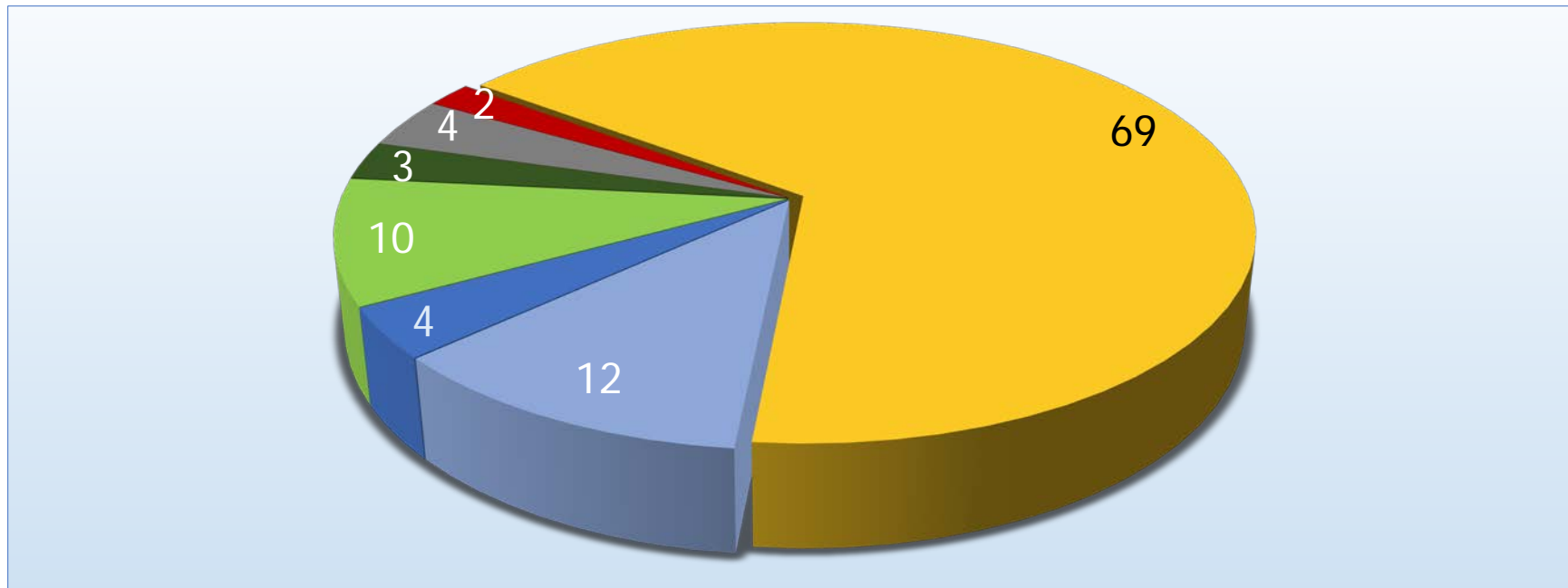
900 Series (Special Incident Type)










- (91) Citizen compliant**
 - (911) Citizen complaint, includes code violations



All Incident Type Codes are part of the National Fire Incident Reporting System standard NFIRS used in this document.

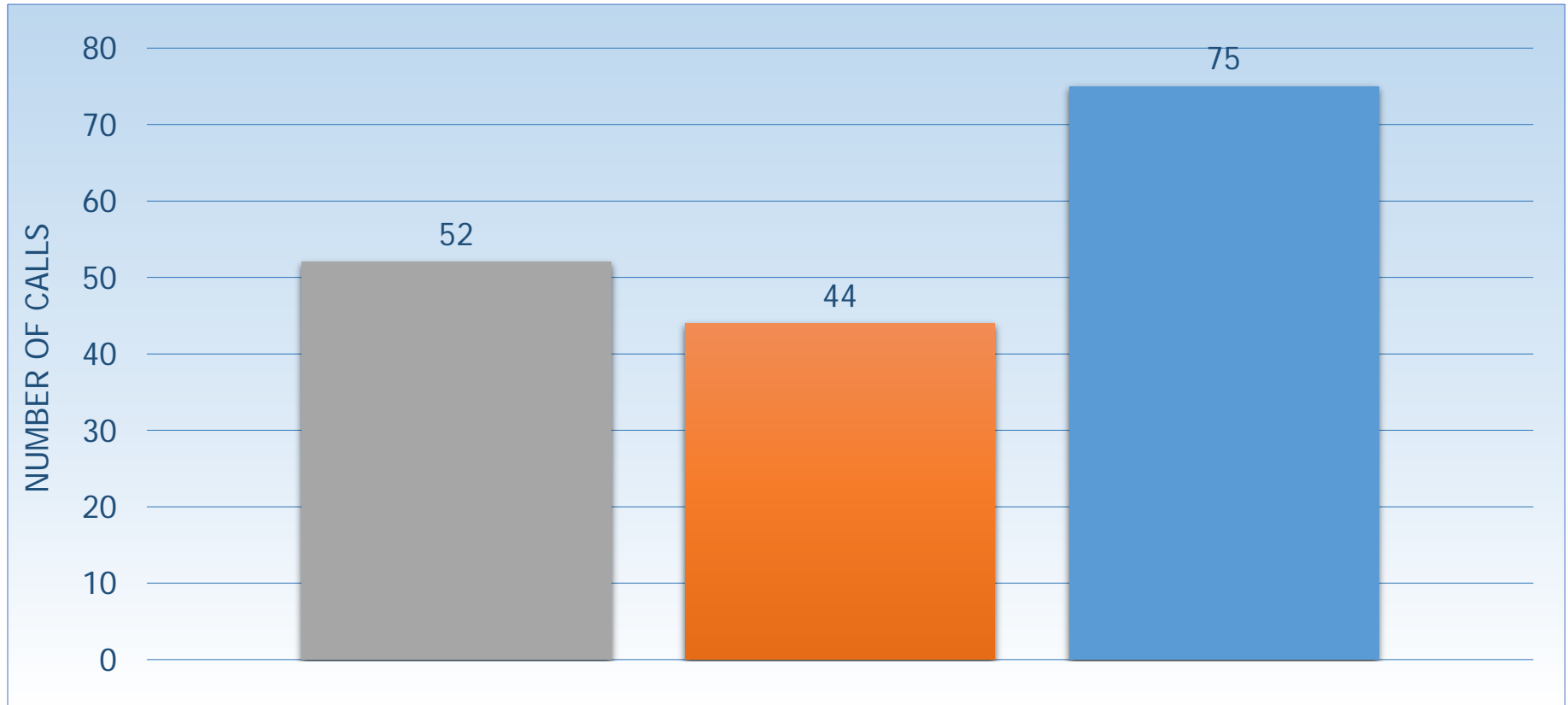
July 2021 Incidents by NFIRS Type



Type Of Incident:	Total Incidents:	Percentage Value:
 100s - All types of fire, structure, vehicle and wildland.	2	1.9%
 200s - Excessive heat, explosions and ruptured pipelines. No Fire.	0	0.0%
 300s - Medical assist, traffic accidents, water and ice rescues.	69	66.3%
 400s - Hazardous Conditions, gas leaks and carbon monoxide etc.	12	11.5%
 500s - Public service Calls. Water and smoke problems. Animal rescue.	4	3.8%
 600s - Cancelled calls, controlled burns and smoke investigation.	10	9.6%
 700s - False alarms. Smoke, heat and CO detector malfunctions.	3	2.9%
 800s - Severe weather, flooding, storm and lightning strike damage.	0	0.0%
 900s - Community participation and citizen concerns.	4	3.8%
	104	100.0%

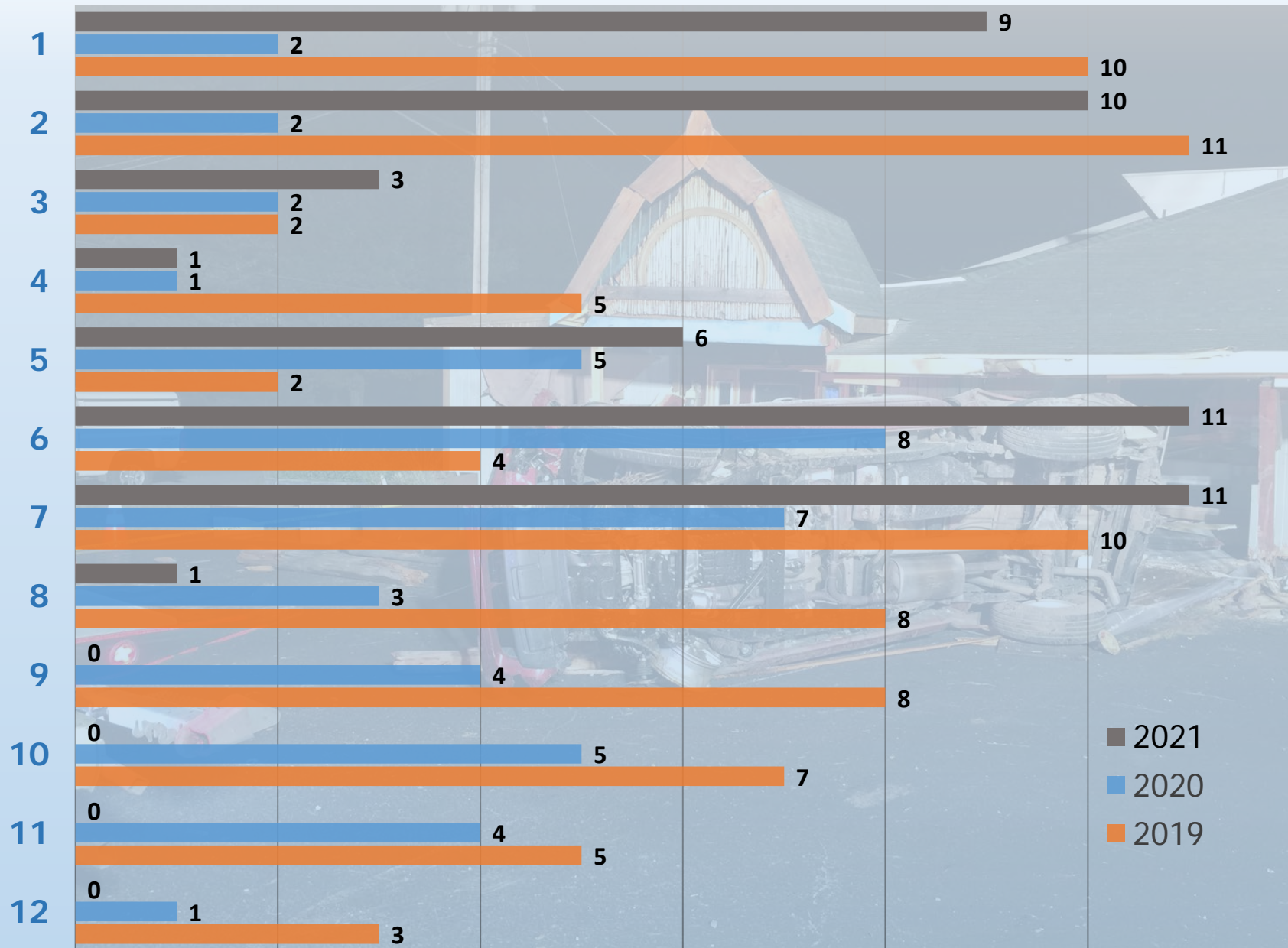
2019-2021 Motor Vehicle Incidents

[All incidents with any motorized vehicle involved in accidents, fires etc.]



As of:	# of Incidents	+/-	+/- %	Extrication	%
08/02/2021	52	8	18.18	2	3.8
12/31/2020	44	(31)	(41.33)	0	0.0
12/31/2019	75	11	21.15	3	4.0

MV Incidents by Month 2019-2021



2015-21 MVIs by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2021	9	10	3	1	6	11	11	1					52
2020	2	2	2	1	5	8	7	3	4	5	4	1	44
2019	10	11	10	5	2	4	10	8	8	7	5	3	83
2018	9	5	4	5	9	5	7	6	6	0	1	7	64
2017	4	4	2	2	7	7	8	4	2	3	2	7	52
2016	15	8	3	13	4	8	16	4	0	2	5	11	89
2015	6	11	3	1	3	6	7	7	4	2	1	2	53
Average	8	7	4	4	5	7	9	5	4	3	3	5	68

Lowest Highest

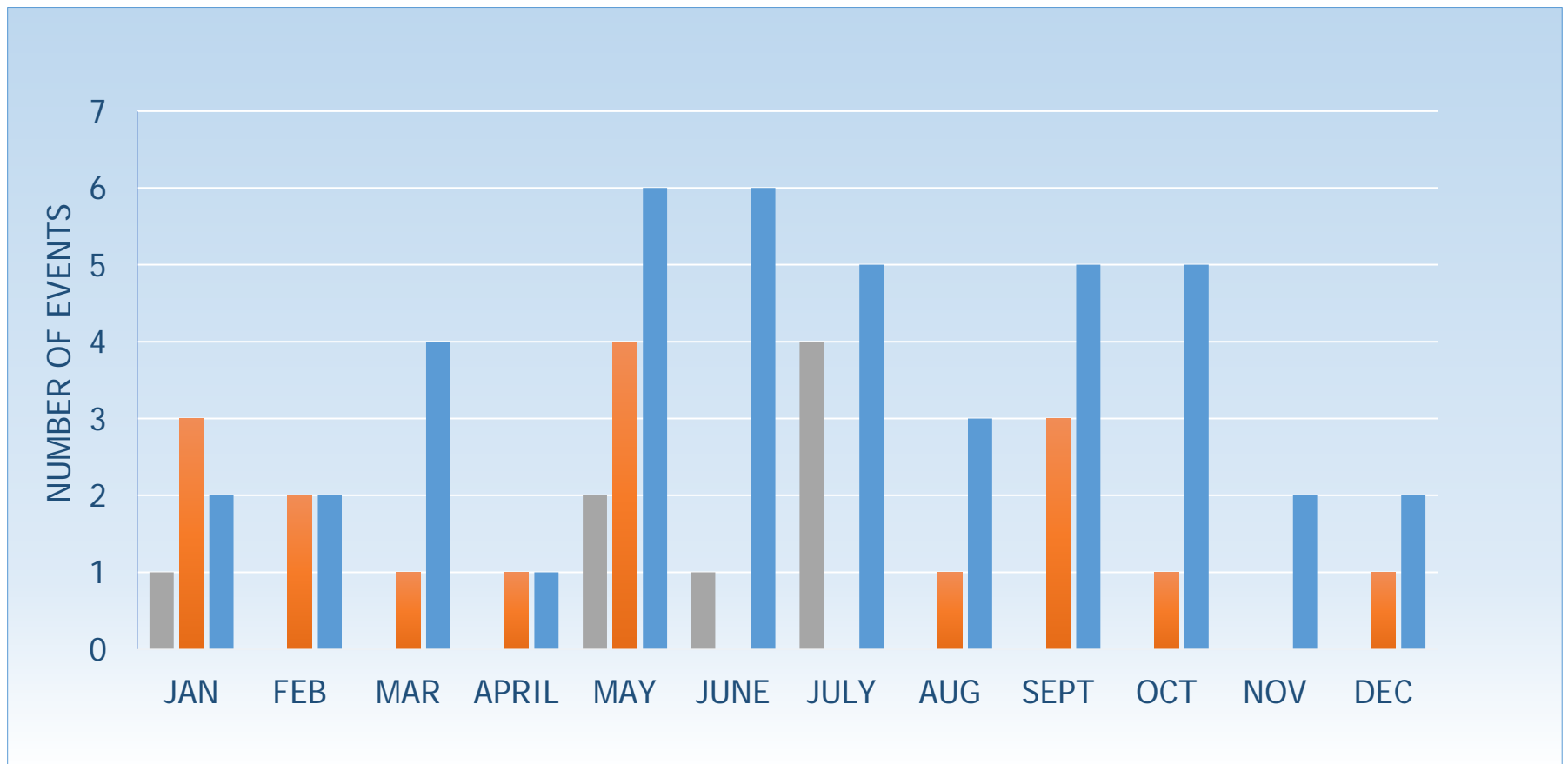
2021 Marine Responses



Boat Fire	0	Hazards	2	07/31/2021 Total: 9
Structure Fire	0	Events	1	
Water Rescue	0	Dive Training	0	
Missing Person	1	Training	0	
Boat in Distress	4	Work Detail	1	

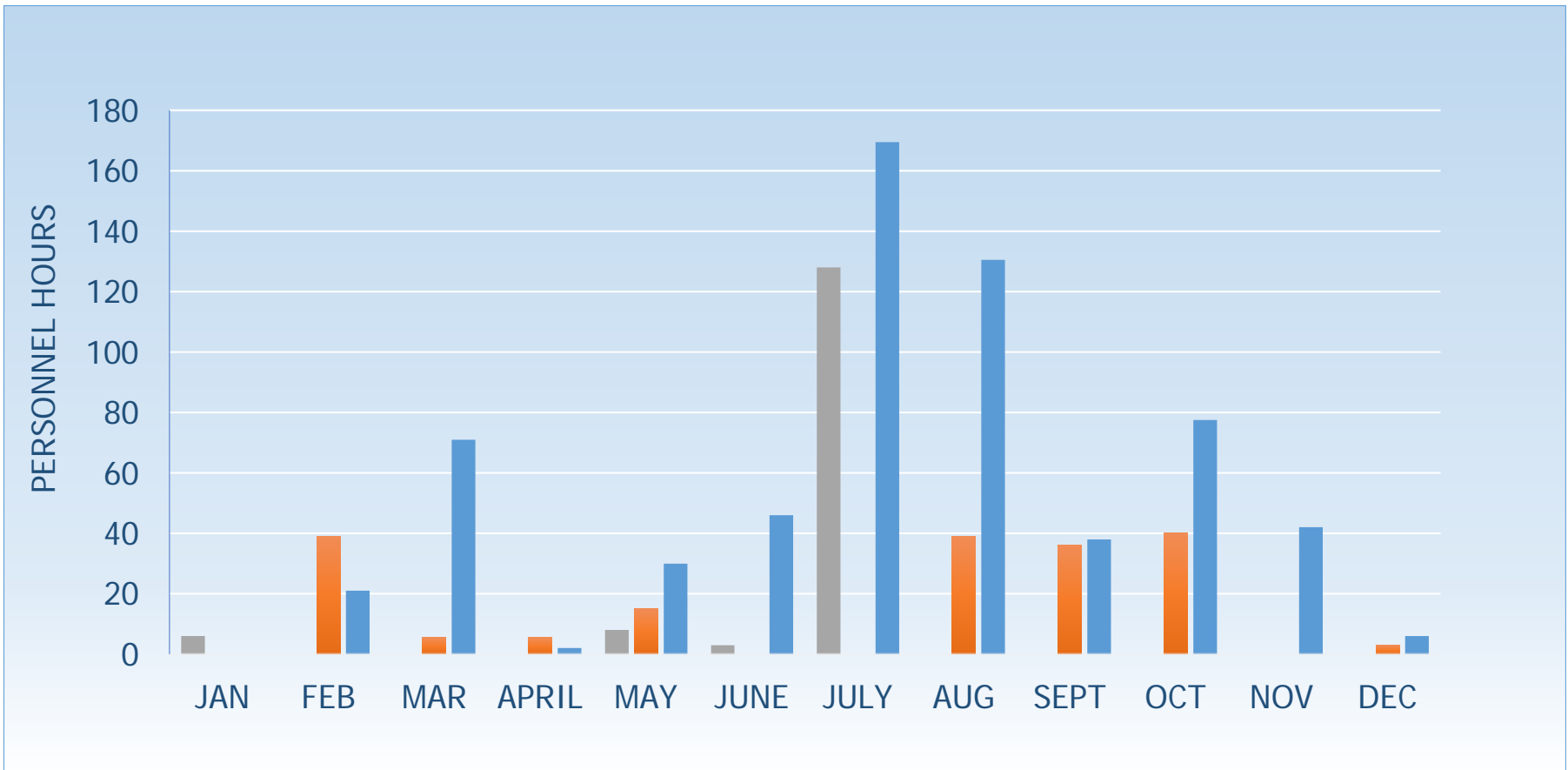
2019-2021 Special Events by month

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2021	1	0	0	0	2	1	4						8
2020	3	2	1	1	4	0	0	1	3	1	0	1	17
2019	2	2	4	1	6	6	5	3	5	5	2	2	43



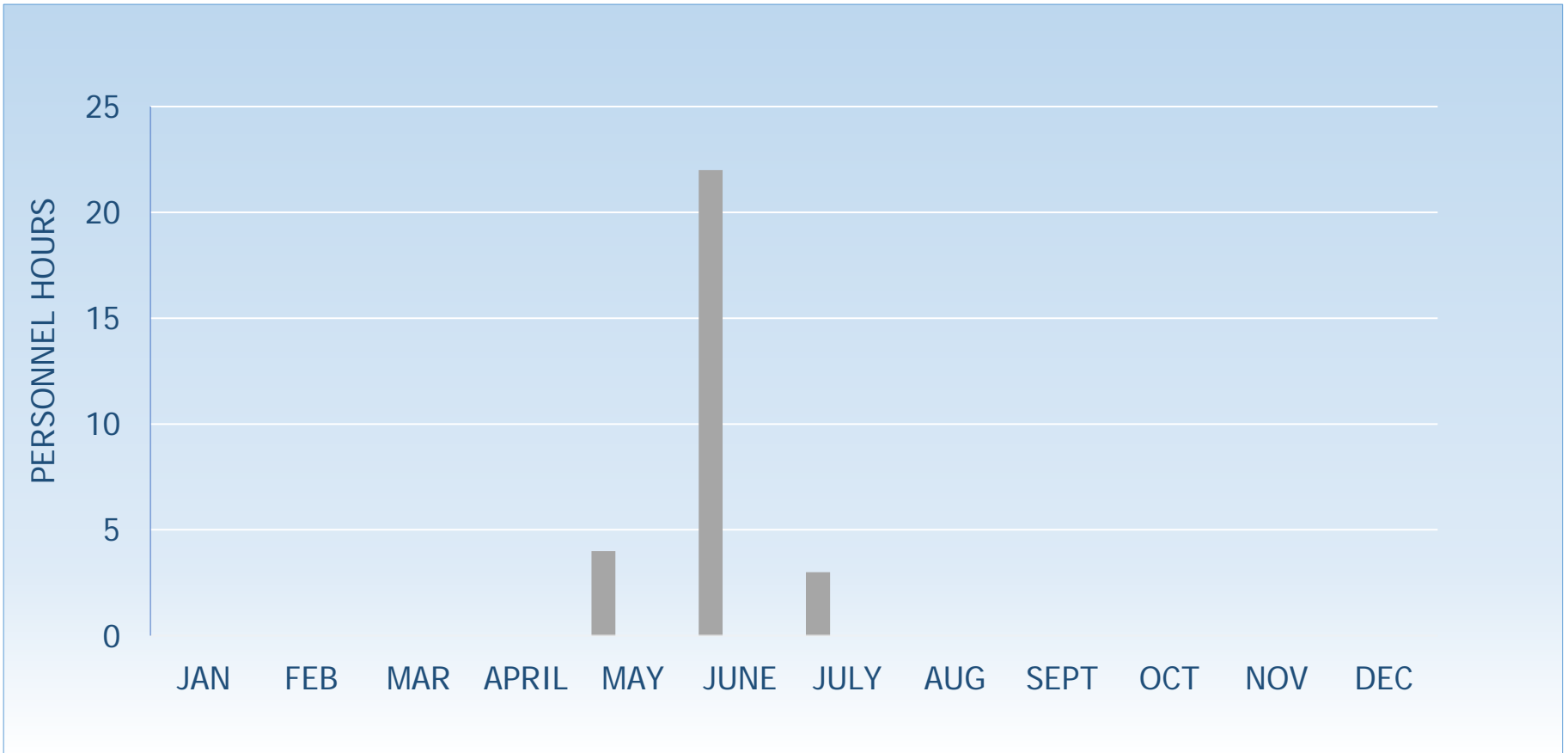
2019-2021 Special Events Personnel Hours

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2021	6	0	0	0	8	3	128						145
2020	0	39	6	6	15	0	0	39	36	40	0	3	183
2019	0	21	71	2	30	46	170	131	38	78	42	6	634



2019-2021 Special Events Preparation Hours

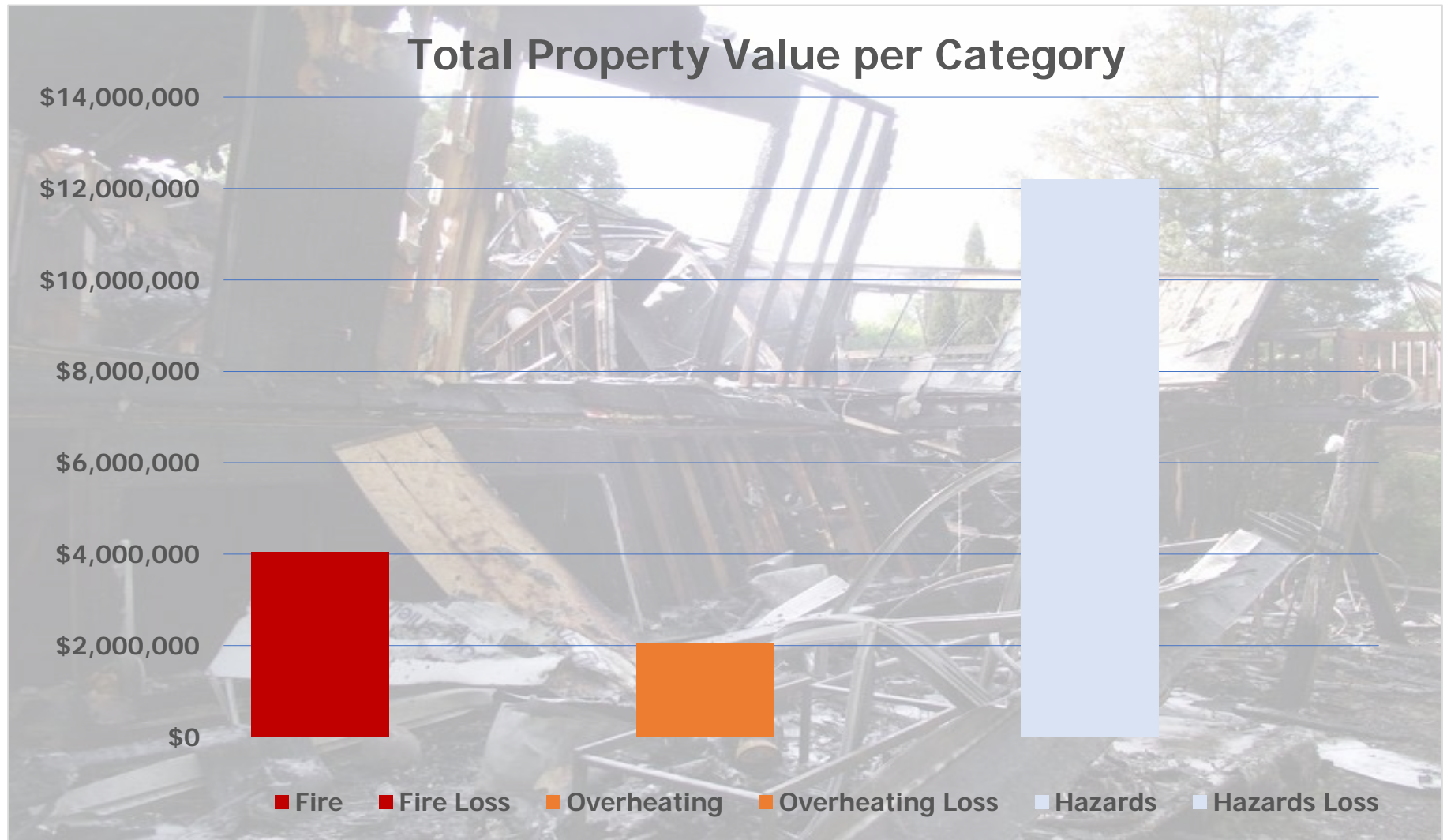
Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2021	0	0	0	0	4	22	3						29
2020	0	0	0	0	0	0	0	0	0	0	0	0	0
2019	0	0	0	0	0	0	0	0	0	0	0	0	0



2021 Protected Property Value

NFIRS Category	Call #	Date	Address	Zillow Market Value	Loss
Fire					
161	210369	06/13/2021	Water Street	\$4,057,000	\$1,000
			TOTAL	\$4,057,000	\$1,000
Overpressure Explosion, Overheat - No Fire					
251	210184	03/30/2021	Lakeshore Drive	\$2,052,909	\$0
			TOTAL	\$2,052,909	\$0
Hazardous Conditions - No Fire					
412	210019	01/07/2021	Elizabeth Street	\$418,233	\$0
412	210094	02/14/2021	Sandra Lane	\$248,287	\$0
412	210101	02/14/2021	Maple Lane	\$75,000	\$0
412	210260	05/07/2021	Culver Block Total	\$9,957,000	\$0
441	210354	06/08/2021	Hoffman Street/Water Street	\$1,001,200	\$500
412	210467	07/11/2021	Center Street	\$505,000	\$5,000
412	210507	07/22/2021	Center Street		\$1,000
			TOTAL	\$12,204,720	\$6,500

2020 Protected Property Value



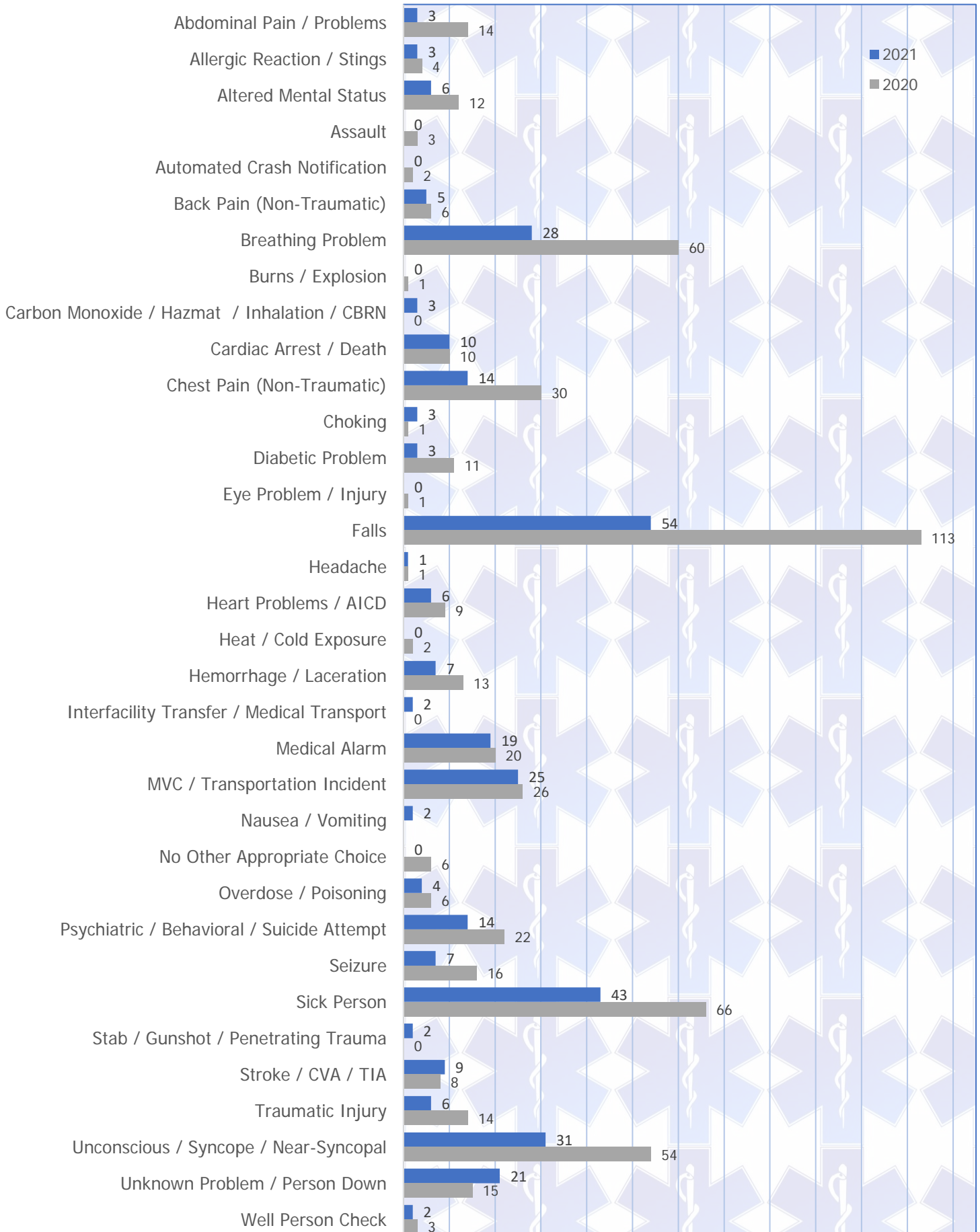
NEMESIS Report January 1, 2020-July 31, 2021

(National Emergency Medical Service Information System)

Incident Complaint Reported By Dispatch	Number of Patients 2021	Percent of Total Patients 2021	Number of Patients 2020	Percent of Total Patients 2020	Response Priority
Abdominal Pain / Problems	3	0.90%	14	2.55%	1
Allergic Reaction / Stings	3	0.90%	4	0.73%	1
Altered Mental Status	6	1.80%	12	2.19%	3
Assault	0	0.00%	3	0.55%	1
Automated Crash Notification	0	0.00%	2	0.36%	1
Back Pain (Non-Traumatic)	5	1.50%	6	1.09%	3
Breathing Problem	28	8.41%	60	10.93%	1
Burns / Explosion	0	0.00%	1	0.18%	1
Carbon Monoxide / Hazmat / Inhalation / CBRN	3	0.90%	0	0.00%	1
Cardiac Arrest / Death	10	3.00%	10	1.82%	1
Chest Pain (Non-Traumatic)	14	4.20%	30	5.46%	1
Choking	3	0.90%	1	0.18%	1
Diabetic Problem	3	0.90%	11	2.00%	1
Eye Problem / Injury	0	0.00%	1	0.18%	3
Falls	54	16.22%	113	20.59%	3
Headache	1	0.30%	1	0.18%	3
Heart Problems / AICD	6	1.80%	9	1.64%	1
Heat / Cold Exposure	0	0.00%	2	0.36%	1
Hemorrhage / Laceration	7	2.10%	13	2.37%	1
Interfacility Transfer / Medical Transport	2	0.60%	0	0.00%	3
Medical Alarm	19	5.71%	20	3.64%	1
MVC / Transportation Incident	25	7.51%	26	4.74%	1
Nausea / Vomiting	2	0.60%			
No Other Appropriate Choice	0	0.00%	6	1.09%	3
Overdose / Poisoning	4	1.20%	6	1.09%	1
Psychiatric / Behavioral / Suicide Attempt	14	4.20%	22	4.01%	1
Seizure	7	2.10%	16	2.91%	1
Sick Person	43	12.91%	66	12.03%	3
Stab / Gunshot / Penetrating Trauma	2	0.60%	0	0.00%	1
Stroke / CVA / TIA	9	2.70%	8	1.46%	1
Traumatic Injury	6	1.80%	14	2.55%	1
Unconscious / Syncope / Near-Syncopal	31	9.31%	54	9.84%	1
Unknown Problem / Person Down	21	6.31%	15	2.73%	1
Well Person Check	2	6.00%	3	0.55%	3
Totals EMS	333	105%	549	100%	
Totals All Calls	534	62%	862	64%	

EMS Calls - 2021-2020

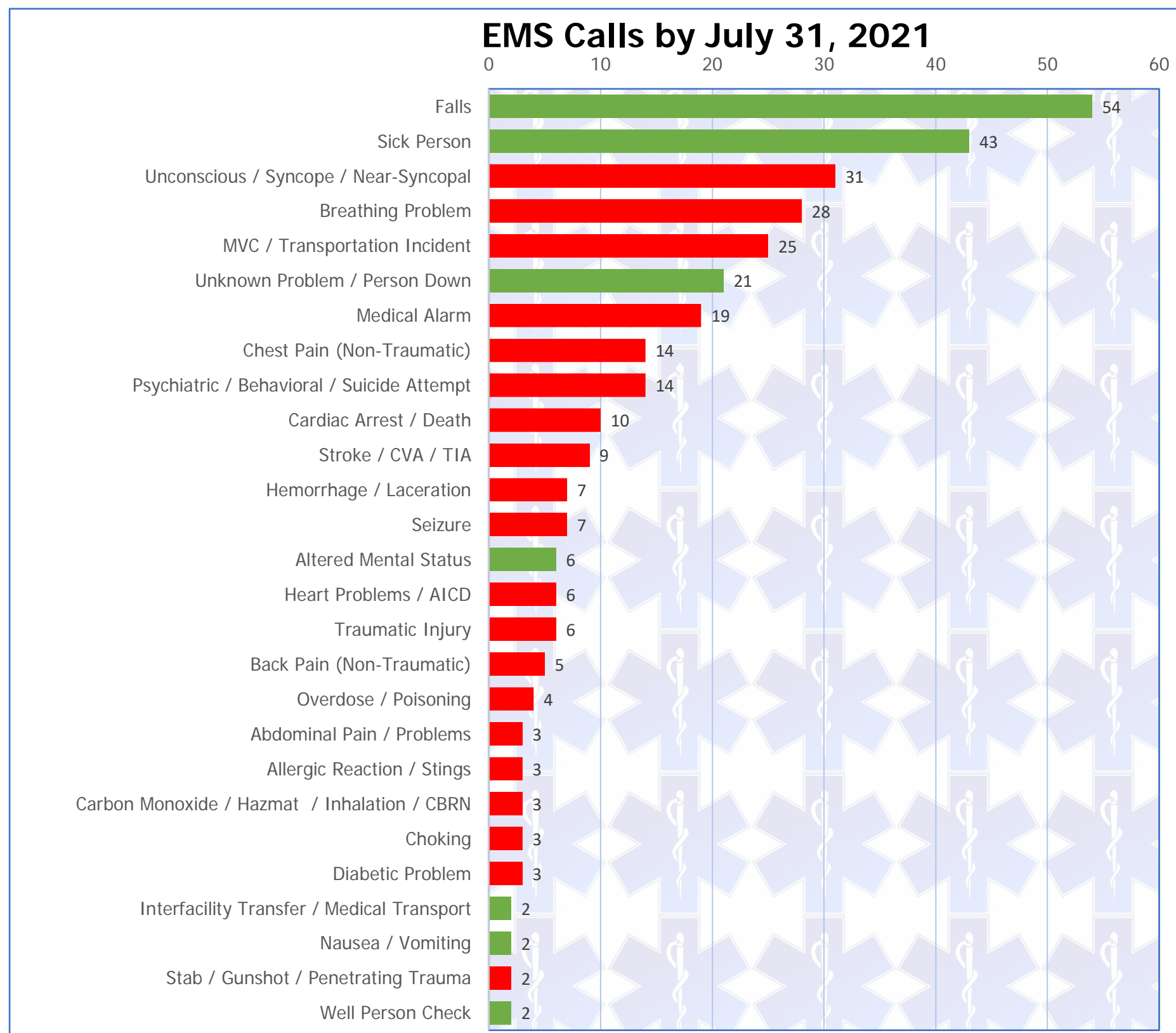
0 10 20 30 40 50 60 70 80 90 100 110 120



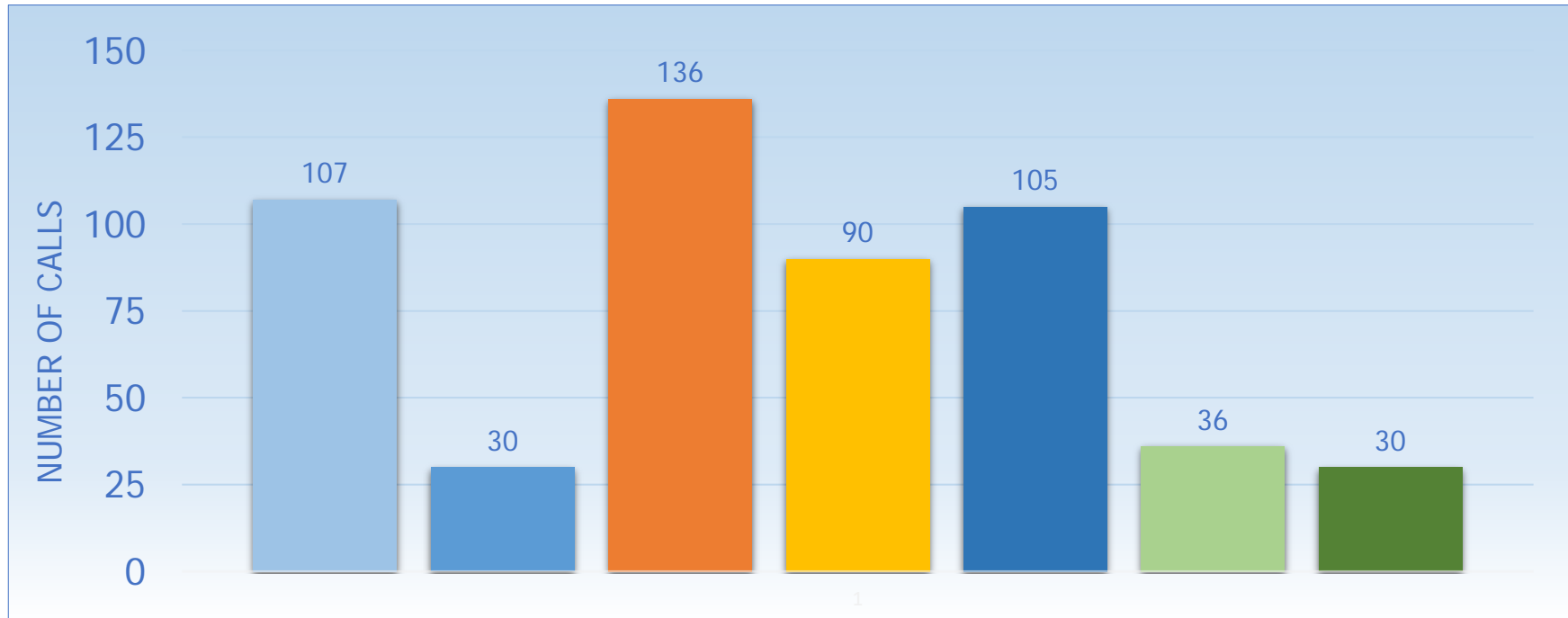
NEMSIS Report by July 31, 2021

(National Emergency Medical Service Information System)

Incident Complaint Reported By Dispatch	Number of Patients 2021	Percent of Total Runs 2021	Response Priority
Falls	54	16.22%	3
Sick Person	43	12.91%	3
Unconscious / Syncope / Near-Syncopal	31	9.31%	1
Breathing Problem	28	8.41%	1
MVC / Transportation Incident	25	7.51%	1
Unknown Problem / Person Down	21	6.31%	3
Medical Alarm	19	5.71%	1
Chest Pain (Non-Traumatic)	14	4.20%	1
Psychiatric / Behavioral / Suicide Attempt	14	4.20%	1
Cardiac Arrest / Death	10	3.00%	1
Stroke / CVA / TIA	9	2.70%	1
Hemorrhage / Laceration	7	2.10%	1
Seizure	7	2.10%	1
Altered Mental Status	6	1.80%	3
Heart Problems / AICD	6	1.80%	1
Traumatic Injury	6	1.80%	1
Back Pain (Non-Traumatic)	5	1.50%	1
Overdose / Poisoning	4	1.20%	1
Abdominal Pain / Problems	3	0.90%	1
Allergic Reaction / Stings	3	0.90%	1
Carbon Monoxide / Hazmat / Inhalation / CBRN	3	0.90%	1
Choking	3	0.90%	1
Diabetic Problem	3	0.90%	1
Interfacility Transfer / Medical Transport	2	0.60%	3
Nausea / Vomiting	2	0.60%	3
Stab / Gunshot / Penetrating Trauma	2	0.60%	1
Well Person Check	2	0.60%	3
Headache	1	0.30%	3
Totals EMS	333	100%	
Totals All Calls	534	62%	

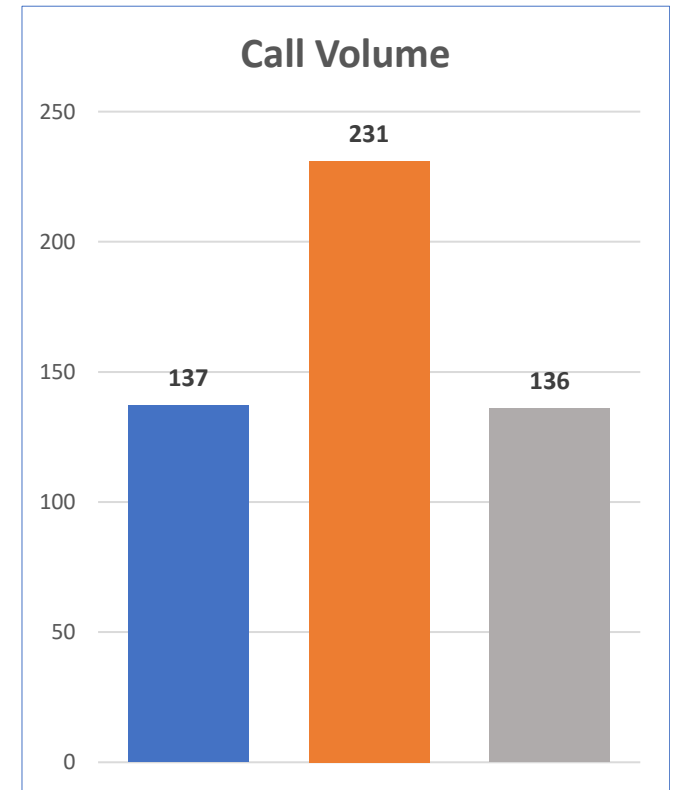
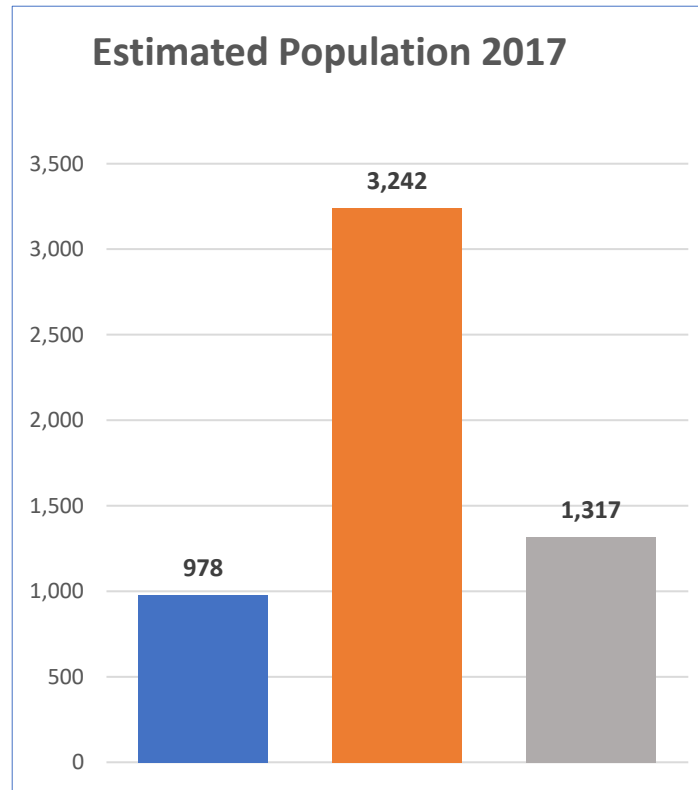
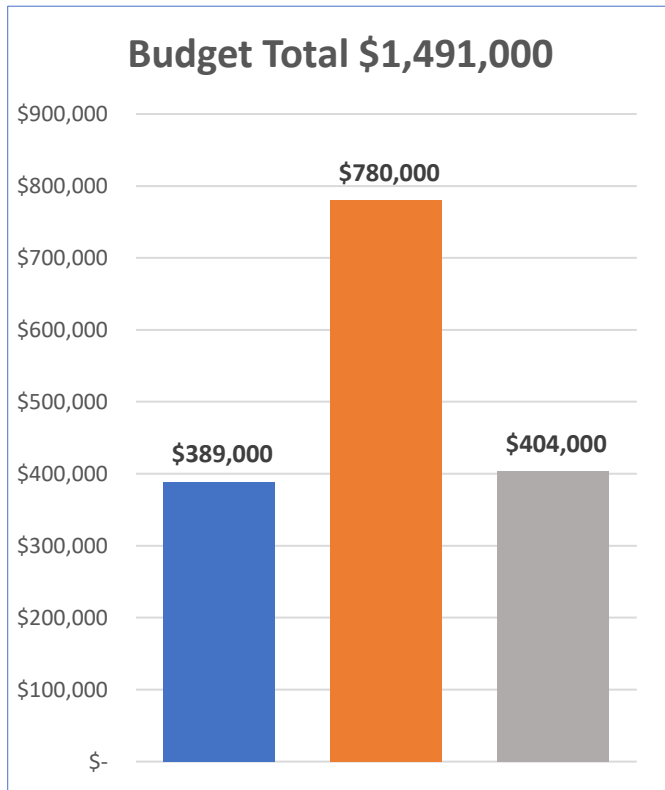


2021 Incidents by Area



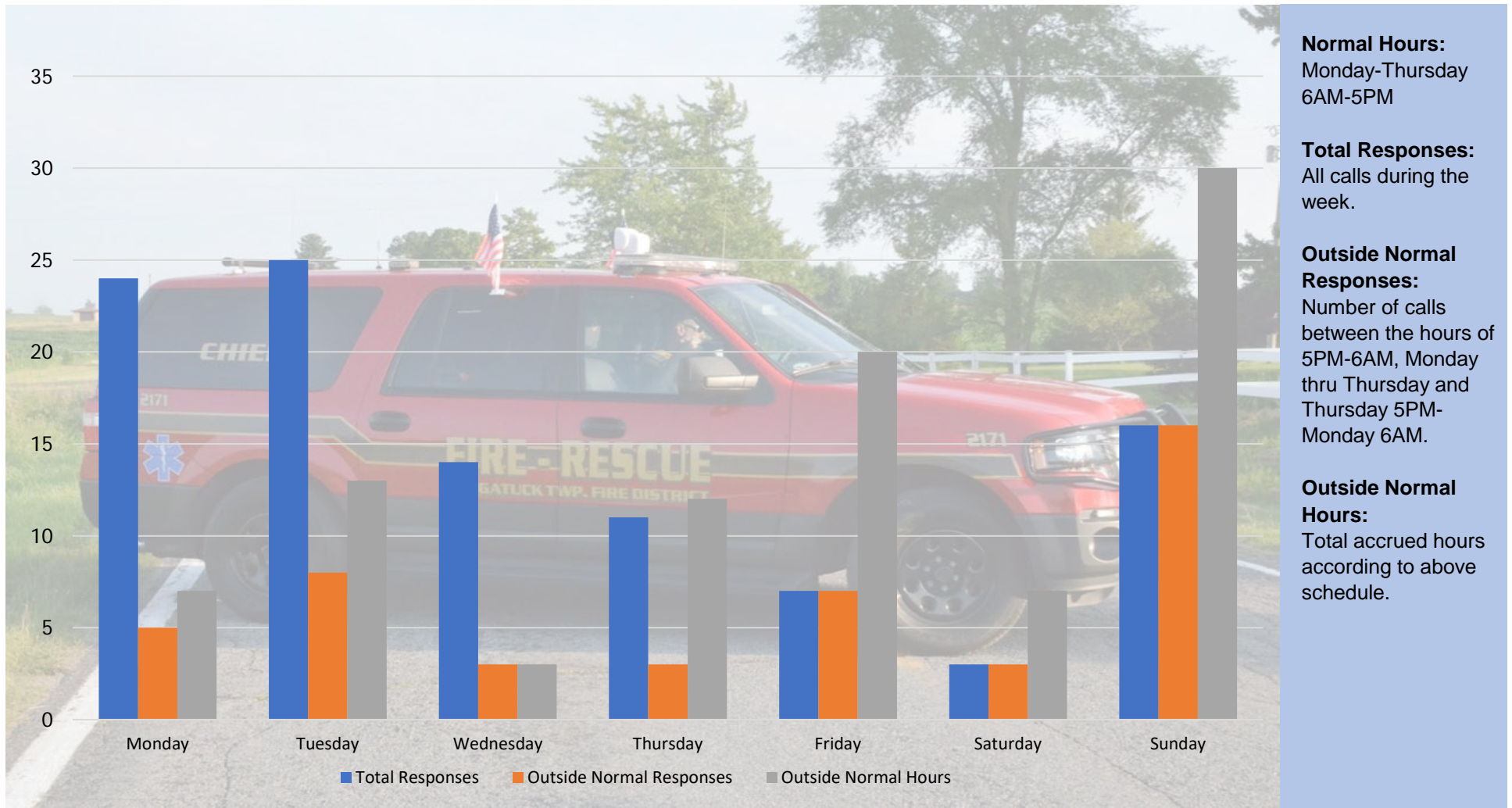
Area	July 31	%
Saugatuck North	107	20.0
Saugatuck South	30	5.6
Douglas	136	25.5
Township North	90	16.9
Township South	105	19.7
I-196	36	6.7
Outside Area	30	5.6
Total	534	100.0

2021 Key numbers for Tri-Community



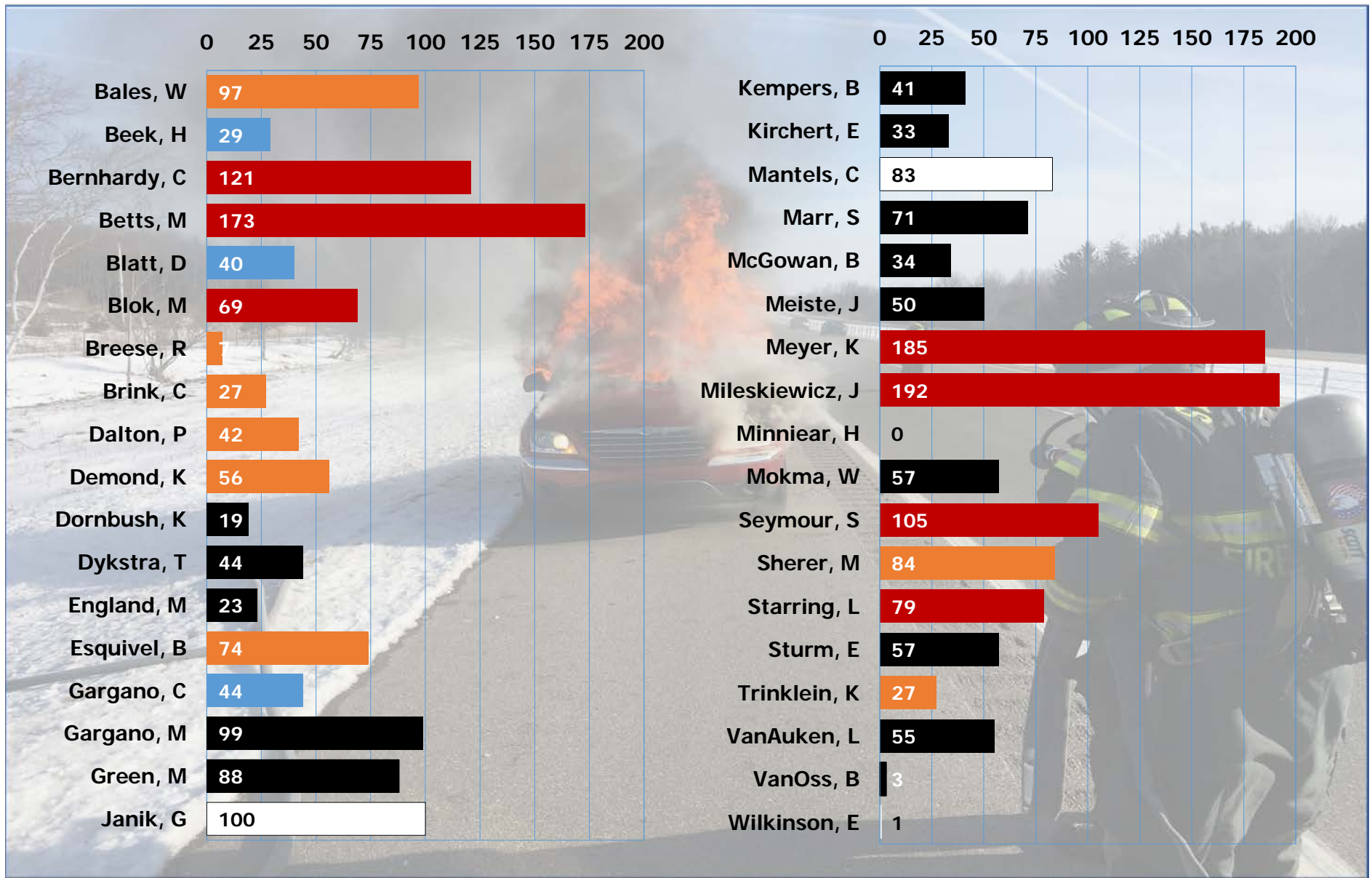
	Square Miles	Budget	%	Est. Population 2017	%	Call Volume	%
Saugatuck City	1.47	\$ 389,000	24.7	978	17.66	137	27.18
Saugatuck Township	24.21	\$ 780,000	49.6	3,242	58.55	231	45.83
City of Douglas	1.98	\$ 404,000	25.7	1,317	23.79	136	26.98
Total	27.66	\$ 1,573,000	100.0	5,537	100.00	504	100.00

Chief Janik's Response 2021



	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Total Responses	24	25	14	11	7	3	16	100
Outside Normal Responses	5	8	3	3	7	3	16	45
Outside Normal Hours	7	13	3	12	20	7	30	92

2021 Personnel Response to Incidents



Total Incidents: 534

Chiefs

Officers

Firefighters

EMS

Probationary



Incident Analysis Report

Detail



Print Date/Time: 08/06/2021 06:10
 Login ID: allegancountybensfield
 Incident Type: All
 Call Source: All

From Date: 07/26/2021 00:00
 To Date: 08/06/2021 23:59

Allegan County Sheriff's Office
ORI Number: MI0310300
Officer ID: Hagerty, Janel L.
Location: All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
07/28/2021 05:21	2021-00013203	Open Door	DC8 CYCLES		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/28/2021 05:34	2021-00013205	Obstruct Justice	BLUE STAR HWY		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/28/2021 09:26	2021-00013216	Conservation	35TH ST		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/28/2021 10:51	2021-00013221	Animal-Welfare	MARY ST / BUTLER ST		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/28/2021 10:57	2021-00013224	PDA	SB I 196 HWY		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/29/2021 08:55	2021-00013287	Parking Violation	CULVER ST / GRIFFITH ST		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/29/2021 12:48	2021-00013307	Domestic Assault	09TH AVE		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/29/2021 14:58	2021-00013317	Motorist Assist	NB I 196 HWY		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
07/29/2021 15:43	2021-00013322	Larceny	RIVERSIDE DR		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
08/02/2021 11:12	2021-00013575	Harassment/Threats	BLUE STAR HWY		Telephone
	Report Required:	No	Officers		
			424 - Hagerty		
08/02/2021 15:43	2021-00013591	Misc	BLUE STAR HWY / NORTH ST		Telephone
	Report Required:	No	Officers		

08/03/2021 04:31	2021-00013626	Civil	424 - Hagerty 1 63RD ST		Telephone
	Report Required:	No	Officers		
08/03/2021 07:25	2021-00013630	Disorderly Conduct	424 - Hagerty PARK ST		Telephone
	Report Required:	No	Officers		
08/03/2021 08:02	2021-00013632	Check Welfare	424 - Hagerty PERRYMAN ST		Telephone
	Report Required:	No	Officers		
08/03/2021 10:00	2021-00013638	PRIV PROP IMPOUND	424 - Hagerty N MAPLE ST		Telephone
	Report Required:	No	Officers		
08/03/2021 11:19	2021-00013649	UDAA	424 - Hagerty OLD ALLEGAN RD		Telephone
	Report Required:	No	Officers		
08/03/2021 13:31	2021-00013659	Parking Violation	424 - Hagerty BUTLER ST / CULVER ST		Telephone
	Report Required:	No	Officers		
08/03/2021 14:37	2021-00013668	UDAA	424 - Hagerty BLUE STAR HWY		Telephone
	Report Required:	No	Officers		
08/03/2021 14:55	2021-00013666	Suspicious Situation	424 - Hagerty SB I 196 HWY		Telephone
	Report Required:	No	Officers		
08/03/2021 14:56	2021-00013671	Alarm	424 - Hagerty BLUE STAR HWY	ADT	Telephone
	Report Required:	No	Officers		
			424 - Hagerty		

Total Matches : 20



Incident Analysis Report

Detail



Print Date/Time: 08/06/2021 06:11
 Login ID: allegancounty\bensfield
 Incident Type: All
 Call Source: All

From Date: 07/26/2021 00:00
 To Date: 08/06/2021 23:59

Allegan County Sheriff's Office
 ORI Number: MI0310300
 Officer ID: Kruithoff, Jason Lee
 Location: All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
07/26/2021 01:25	2021-00013050	PDA	BLUE STAR HWY / 139TH AVE		Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/26/2021 21:34	2021-00013125	OWI	NB I 196 HWY		Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/27/2021 01:15	2021-00013138	Misc	NB I 196 HWY		911
	Report Required:	No	Officers		
			490 - Kruithoff		
07/27/2021 01:39	2021-00013140	No Ops	NB I 196 HWY		Officer
	Report Required:	No	Officers		
			490 - Kruithoff		
07/27/2021 02:26	2021-00013142	Check Welfare	NB I 196 HWY		Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/27/2021 04:34	2021-00013147	General Assist	MAIN ST / BUTLER ST		Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/28/2021 17:38	2021-00013239	Assist Other Agencies	BLUE STAR HWY		Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/28/2021 17:58	2021-00013243	Check Welfare	ELIZABETH ST		Officer
	Report Required:	No	Officers		
			490 - Kruithoff		
07/28/2021 18:36	2021-00013244	UNCONS/FAINTING	I MAPLE ST A3		911
	Report Required:	No	Officers		
			490 - Kruithoff		
07/28/2021 22:49	2021-00013252	Obstruct Justice	BUTLER ST		Telephone
	Report Required:	No	Officers		
			490 - Kruithoff		
07/29/2021 00:15	2021-00013255	General Assist	BUTLER ST / MAIN ST		Officer
	Report Required:	No	Officers		

07/29/2021 02:35	2021-00013262	Assist Other Agencies	490 - Kruithoff S BLUE STAR HWY	Telephone
	Report Required:	No	Officers	
07/30/2021 15:21	2021-00013397	Alarm	490 - Kruithoff SUMMIT VIEW CONCOURSE	Telephone
	Report Required:	No	Officers	
07/30/2021 23:40	2021-00013433	General Assist	490 - Kruithoff CULVER ST	Telephone
	Report Required:	No	Officers	
07/30/2021 23:49	2021-00013435	Intoxicated Subject	490 - Kruithoff LAKE ST / ALLEGAN ST	Officer
	Report Required:	No	Officers	
07/31/2021 00:25	2021-00013437	Parking Violation	490 - Kruithoff WATER ST / HOFFMAN ST	Telephone
	Report Required:	No	Officers	
08/02/2021 18:44	2021-00013598	Disorderly Conduct	490 - Kruithoff PERRYMAN ST	Telephone
	Report Required:	No	Officers	
08/02/2021 19:47	2021-00013604	CARDIAC/RESP ARREST	490 - Kruithoff S BLUE STAR HWY	Telephone
	Report Required:	No	Officers	
08/02/2021 20:43	2021-00013606	Suspicious Situation	490 - Kruithoff N MAPLE ST	Telephone
	Report Required:	No	Officers	
08/02/2021 21:56	2021-00013616	Escape/Flight	490 - Kruithoff BLUE STAR HWY / 143RD AVE	Officer
	Report Required:	No	Officers	
08/02/2021 22:43	2021-00013610	General Assist	490 - Kruithoff BUTLER ST / MAIN ST	Officer
	Report Required:	No	Officers	
08/02/2021 23:18	2021-00013611	Suspicious Situation	490 - Kruithoff W CENTER ST / N BLUE STAR HWY	Telephone
	Report Required:	No	Officers	
08/03/2021 17:08	2021-00013680	Larceny	490 - Kruithoff PARK ST	Telephone
	Report Required:	No	Officers	
08/03/2021 21:24	2021-00013690	Assist Other Agencies	490 - Kruithoff 118TH AVE	Telephone
	Report Required:	No	Officers	
08/03/2021 22:34	2021-00013693	General Assist	490 - Kruithoff MAIN ST / BUTLER ST	Telephone
	Report Required:	No	Officers	
08/03/2021 23:00	2021-00013697	Motorist Assist	490 - Kruithoff 42.5859300000000000 -86.2265800000000000	Telephone

08/04/2021 03:39
2021-00013705
Road Hazard
Report Required: No

Officers
490 - Kruithoff
NB I 196 HWY
Officers
490 - Kruithoff

Telephone

Total Matches : 27



Incident Analysis Report

Detail



Print Date/Time: 08/06/2021 06:12
 Login ID: allegancounty\bensfield
 Incident Type: All
 Call Source: All

From Date: 07/26/2021 00:00
 To Date: 08/06/2021 23:59

Allegan County Sheriff's Office
 ORI Number: MI0310300
 Officer ID: Klinge, Phillip A.
 Location: All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
07/27/2021 21:38	2021-00013192	Misc	SB I 196 HWY		Telephone
	Report Required:	No	Officers		
07/27/2021 22:59	2021-00013194	General Assist	BUTLER ST / MAIN ST		Telephone
	Report Required:	No	Officers		
07/28/2021 04:32	2021-00013202	Check Welfare	SB I 196 HWY		Telephone
	Report Required:	No	Officers		
08/01/2021 17:33	2021-00013544	PDA	OLD ALLEGAN RD / BLUE STAR HWY		Telephone
	Report Required:	No	Officers		
08/01/2021 22:28	2021-00013561	General Assist	BUTLER ST / MAIN ST		Telephone
	Report Required:	No	Officers		
08/01/2021 22:59	2021-00013563	Parking Violation	PERRYMAN ST		Telephone
	Report Required:	No	Officers		
08/02/2021 01:31	2021-00013567	Misc	PERRYMAN ST / PARK ST		Telephone
	Report Required:	No	Officers		
08/04/2021 14:53	2021-00013747	Civil	W 32ND ST		Telephone
	Report Required:	No	Officers		
08/04/2021 22:51	2021-00013762	General Assist	BUTLER ST / MAIN ST		Telephone
	Report Required:	No	Officers		
08/05/2021 22:40	2021-00013819	General Assist	BUTLER ST / MAIN ST		Officer
	Report Required:	No	Officers		
			648 - Klinge		

Total Matches : 10



Incident Analysis Report

Detail



Print Date/Time: 08/06/2021 06:12
 Login ID: allegancounty/bensfield
 Incident Type: All
 Call Source: All

From Date: 07/26/2021 00:00
 To Date: 08/06/2021 23:59

Allegan County Sheriff's Office
 ORI Number: MI0310300
 Officer ID: Flokstra, Robert John
 Location: All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
07/27/2021 11:11	2021-00013159	Mental Subject	INDIANAPOLIS AVE		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/28/2021 22:49	2021-00013252	Obstruct Justice	BUTLER ST		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/30/2021 15:51	2021-00013391	Accident All Other	WB 196 HWY		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/30/2021 16:03	2021-00013388	Domestic Assault	17TH ST		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/30/2021 17:03	2021-00013399	Parking Violation	WATER ST / FRANCIS ST		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/30/2021 22:13	2021-00013428	General Assist	ERRYMAN ST		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/31/2021 12:50	2021-00013462	Suspicious Situation	140TH AVE		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/31/2021 14:21	2021-00013464	Car/Deer PDA	64TH ST		eld Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/31/2021 15:18	2021-00013467	Parking Violation	WATER ST		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/31/2021 19:38	2021-00013485	UNKNOWN PROBELM	LEARBROOK DR		Telephone
	Report Required:	No	Officers		
			1133 - Flokstra		
07/31/2021 22:40	2021-00013493	General Assist	ERRYMAN ST		Officer
	Report Required:	No	Officers		

08/01/2021 10:06	2021-00013523	Suspicious Situation	1133 - Flokstra 147TH AVE	Telephone
	Report Required:	No	Officers	
08/01/2021 15:13	2021-00013537	General Assist	1133 - Flokstra PARK ST	Telephone
	Report Required:	No	Officers	
08/04/2021 09:05	2021-00013714	General Assist	1133 - Flokstra PERRYMAN ST	Officer
	Report Required:	No	Officers	
08/04/2021 11:59	2021-00013728	SICK PERSON	1133 - Flokstra WASON ST	Telephone
	Report Required:	No	Officers	
08/04/2021 13:09	2021-00013732	MDOP-29000	1133 - Flokstra PARK ST	Telephone
	Report Required:	No	Officers	
08/04/2021 14:25	2021-00013737	Parking Violation	1133 - Flokstra FRANCIS ST	Telephone
	Report Required:	No	Officers	
08/05/2021 06:23	2021-00013769	PIA	1133 - Flokstra BLUE STAR HWY	Telephone
	Report Required:	No	Officers	
08/05/2021 08:45	2021-00013776	General Assist	1133 - Flokstra PERRYMAN ST	Telephone
	Report Required:	No	Officers	
08/05/2021 10:22	2021-00013782	UNCONS/FAINTING	1133 - Flokstra BUTLER ST	Telephone
	Report Required:	No	Officers	
08/05/2021 14:05	2021-00013788	Assist Other Agencies	1133 - Flokstra LUCY ST / HOLLAND ST	Telephone
	Report Required:	No	Officers	
			1133 - Flokstra	

Total Matches : 21

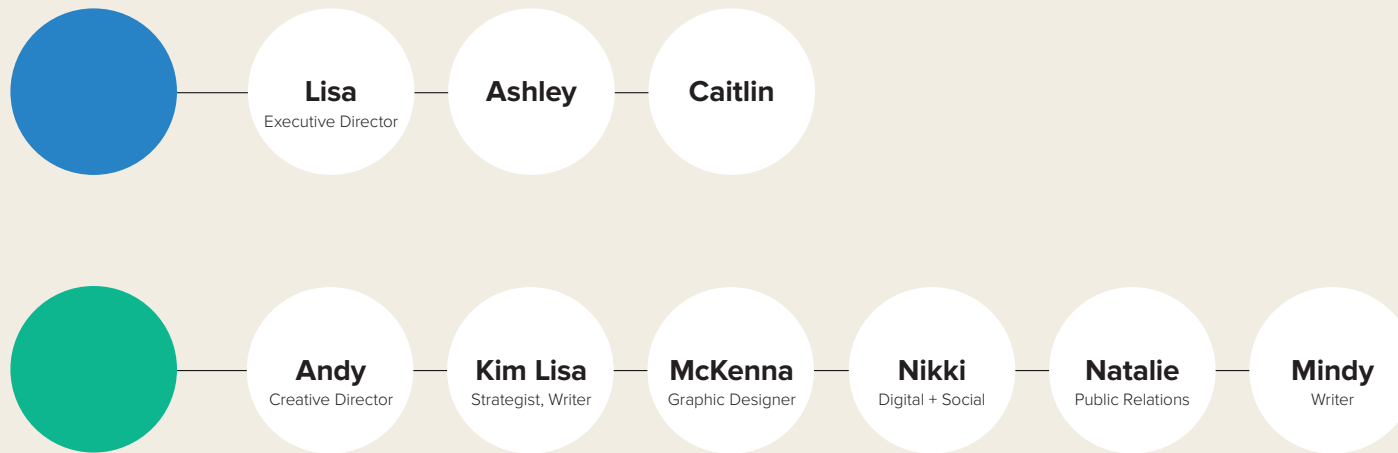
Saugatuck Douglas

2021 Membership Marketing Update

Scope

Marketing Strategy + Plan Annual Strategy + Plan Editorial Calendar Monthly Board Mtgs	Email Newsletters Monthly Sharing New Articles Promote Area	Public Relations Pushing Happenings Pulling Hot Topics FAM Trips	Social Media Facebook Instagram + Stories Pinterest Twitter	Digital Advertising Google Ads Facebook/Instagram Social Boosting Goals + Analytics	Print Advertising Midwest Living Michigan Edition
Website Creative Platform + Book Direct Articles / Blog Content / Imagery Experiences	Print Literature Travel Guide Discovery Guide	Photography Assets Documentary Assets Promotional Assets	Videography Assets Re-utilizing B-Roll Season Series - new	General Marketing Social Districts Hiking Trail Map Interurban Signage Reports	

Team



Creative Partners

Photography

Jill Devries, Craig Watson + Others

Videography

Chop + Hue (2021-22)

Web Development

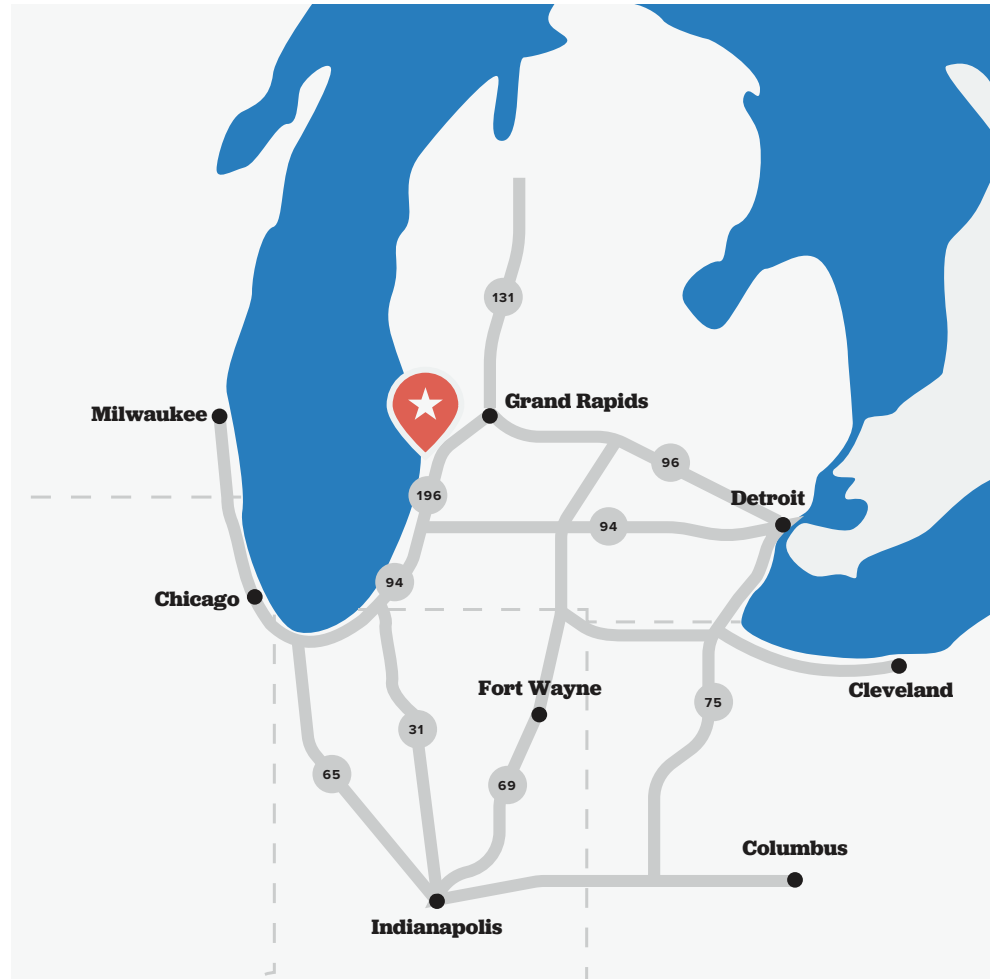
Aristotle

Book Direct

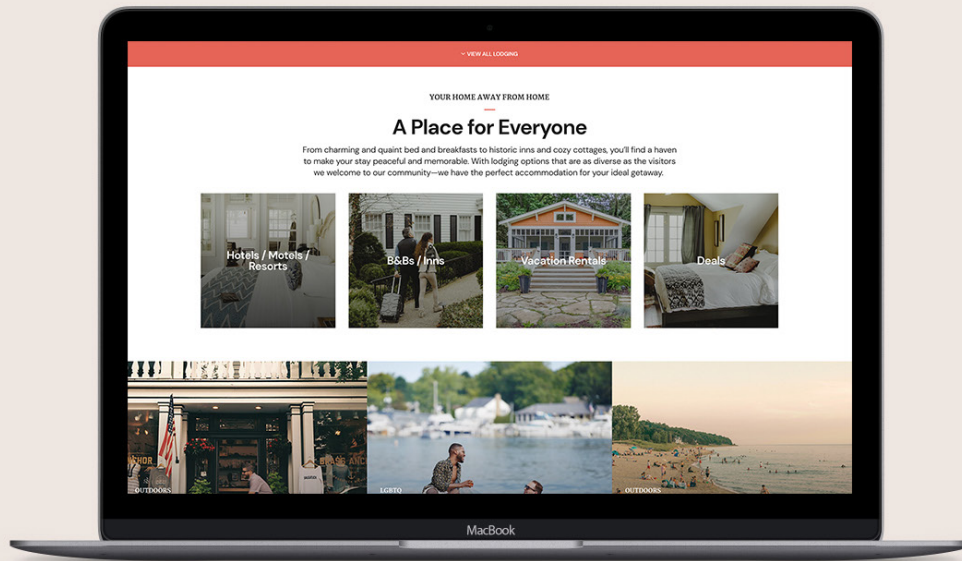
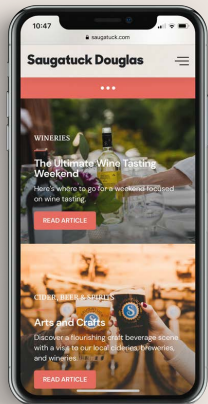
Briley Peters

2020 Year in Review

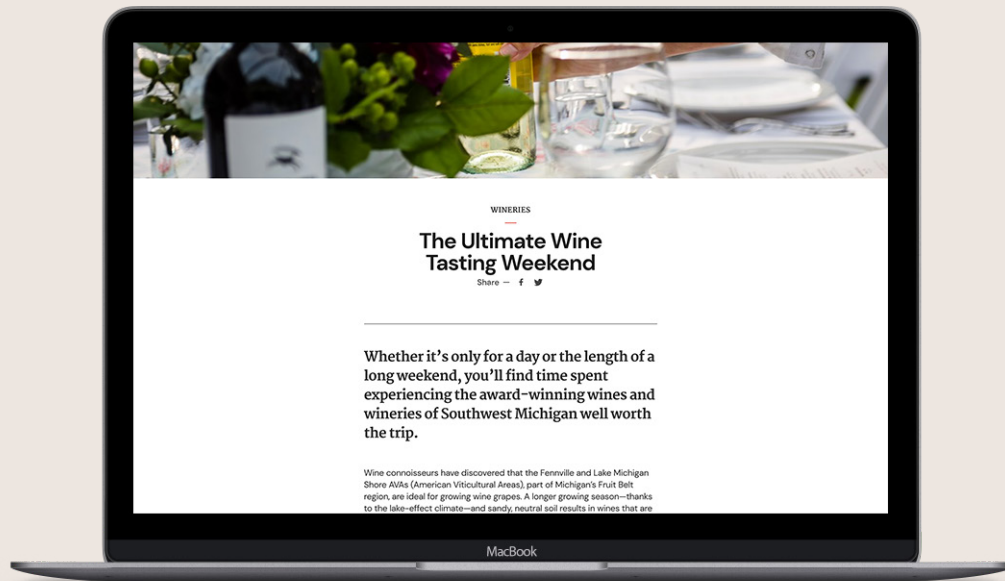
Targeting Drive Markets



Website



Website Articles



Email Newsletters

14,000 + subscribers
Average of 25% open rate
(Tourism Average is 20%)

Saugatuck Douglas



FEATURED

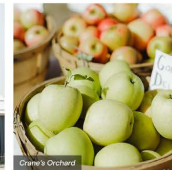
Get Straight To The Source

There's no doubt that vacations were meant for relaxing and recharging, but some of the most memorable ones involve learning or trying something completely new. Agritourism checks all the boxes, offering travelers a relaxed opportunity to connect with the land and the source of their food while receiving a meaningful educational experience.

There's no better time of year for this than fall when the crowds have thinned out, and there's an incredible bounty of seasonal fruits and vegetables to sample. Why not try your hand at apple-picking and bring home your very own bushel from Crane Orchards? Afterward, challenge yourself in their corn maze and then reward yourself with some fresh cider and donuts.

Or learn more about the wine-making process with a tour and tasting at Modales to experience firsthand everything that happens from vine to glass. For more adventure this growing season, take part in Lakeshore Harvest Country's Farm Scavenger Hunt, happening now through October, for a chance to win prizes as you explore area farms, cideries, breweries, and wineries.

[EXPLORE OUR AGRICULTURAL ACTIVITIES](#)



EVENTS

Can't Miss Fall Events

When it's time for a respite from city living, take a road trip to Saugatuck/Douglas and check out these fun fall activities. Enjoy a **Wine on the Water** cruise on the **Star of Saugatuck** as a wine expert guides you through wine tastings while you admire the spectacular views of the Kalamazoo River and Lake Michigan. Wine on the Water cruises are happening **September 19** and **October 17**.

Schedule a **Private Vineyard Picnic** during **September** or **October** at **Fenn Valley Vineyards**, where you and a small group of family and friends can enjoy spectacular views, a charcuterie board, Michigan wine and hard cider in some of the most scenic areas in their estate vineyards.

Missing the cinema? Enjoy an **Outdoor Movie** hosted by the **Saugatuck Center of the Arts** as they feature fan-favorites and cult classics al fresco style in their parking lot. The price of your ticket includes a bag of locally-sourced gourmet popcorn. Movies will be shown on **September 18, October 16, 23, 30, and 31**.

Looking for a creative outlet? **Fall Art on the Meadow Workshops** on cooking, writing, and painting are happening at the **Ox-Bow School of Art** on **September 14, 17, 18, 19, and 20**.

[SEE WHAT'S HAPPENING](#)

LODGING

Get Away and Unwind

Working from home these days? Why not work from your home away from home instead. Explore a change of scenery mid-week with a "flexcation" that allows you to get away but still plugin when you need to. Explore our unique accommodations and discover why **Condé Nast Traveler** picked our area one of the "7 Small Town Getaways We Love."

[BOOK A STAY](#)



Request Your 2020 Saugatuck/Douglas Visitors Guide

[ORDER NOW](#)

Saugatuck/Douglas Area Convention & Visitors Bureau
99 Blue Star Highway Douglas, MI | info@saugatuck.com | 268.857.1701
www.saugatuck.com

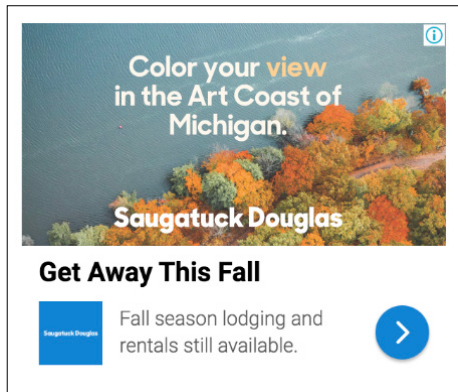


Digital Advertising

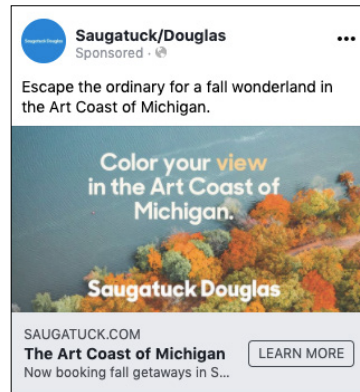
2020

Impressions = 16,900,250

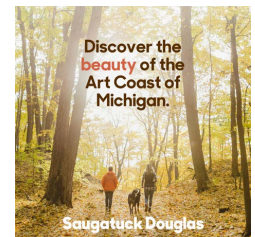
Total Ad Clicks = 308,341



GOOGLE DISPLAY AD EXAMPLE



FACEBOOK AD EXAMPLE



2021 Membership Marketing Update

Print + Billboard Advertising



PURE MICHIGAN / SPRING + SUMMER 2020 / REVUE / JANUARY 2020



SPRING + SUMMER / INSTALLED APRIL 01



FALL + WINTER / INSTALLED SEPT. 10

2021 Membership Marketing Update

Public Relations

CONDÉ NAST

FOX
BUSINESS

Reader's
digest

TRAVEL+
LEISURE

The New York Times

Condé Nast Traveler

[7 Small Town Getaways We Love](#)

Condé Nast Traveler

[11 Best Weekend Getaways from Chicago](#)

Condé Nast Traveler

[20 Best Places to Go in 2020](#)

Fox Business News

[How a tenacious group of Michigan business owners created coronavirus safety solutions](#)

TravelMag

[The 30 Most Charming Beach Towns in the USA](#)

Travel + Leisure

[13 Best Weekend Beach Getaways in the US](#)

Reader's Digest

[17 of the Most Retro Hotels in America](#)

Fodor's Travel

[The Most Romantic Small Towns for Every Couple in America](#)

Best Life

[The Most Beautiful Small Town in Every State](#)

Forbes

[The Best Cities For LGBTQ Retirees](#)

*Chicago Tribune

[Snowmobile racing in Wisconsin, a spring garden show in Indiana and more Midwest events](#)

*Grand Rapids Magazine

[Out + About: March 2020](#)

*Grand Rapids Magazine

[International documentary film festival stopping on the lakeshore](#)

*WZZM13

[Check out these events in West Michigan this March](#)

Inside Hook

[How and Where to Responsibly Rent a Summer House Near Chicago](#)

FOX 17

[Lakeshore preparing to rebound for Summer tourism](#)

WGVU (NPR)

[Saugatuck Douglas Area Convention](#)

WOOD-TV

[Explore Saugatuck and Douglas from a kayak](#)

Newsbreak

[Saugatuck Douglas to participate in virtual national Pride event](#)

Grand Rapids Magazine

[Saugatuck Douglas to participate in virtual national Pride event](#)

Holland Sentinel

['We're open': Lakeshore tourism begins to rebound](#)

Grand Rapids Magazine

[International documentary film festival stopping on the lakeshore](#)

Travel Awaits

[9 Fantastic Hikes In Beautiful Michigan](#)

Holland Sentinel

[Safety key to summer success for Saugatuck-area businesses](#)

Indianapolis Monthly

[Saugatuck Summer Cruisin'](#)

Washington Blade

[Saugatuck-Douglas is open and better than ever](#)

Chicago Parent

[Boating Escapes Worth the Drive from Chicago](#)

Business Insider

[The ultra-creative tactics 4 hotels and destinations around the US are using to keep travelers safe and coming back](#)

New York Times

[What Month Is It? Pandemic Scrambles the Travel Calendar](#)

Travel Awaits

[The Best Things To Do In Saugatuck, MI: Where To Stay, Eat, And Play](#)

Holland Sentinel

[Saugatuck featured in national Virtual Pride event](#)

2021 Membership Marketing Update

Social Media

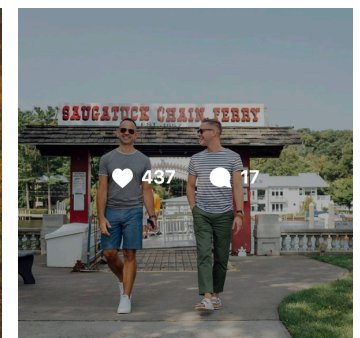
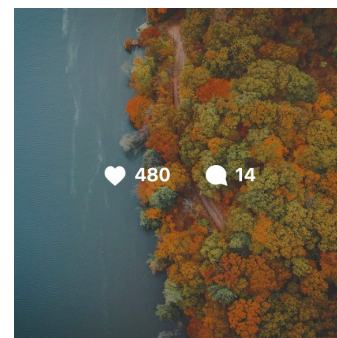
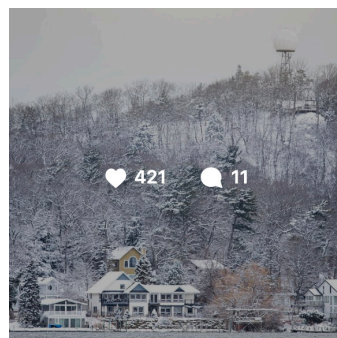
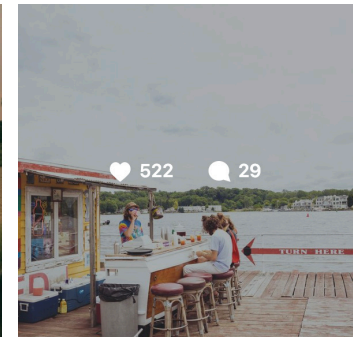
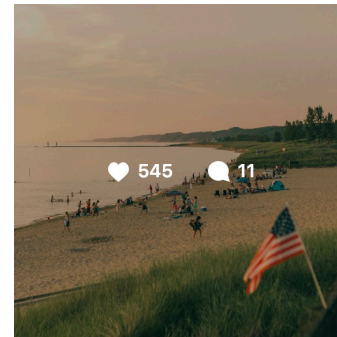
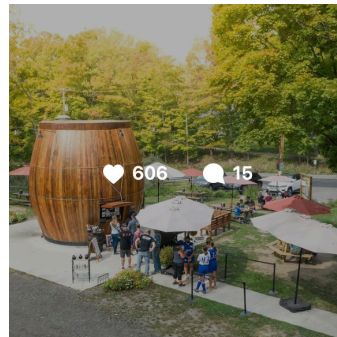
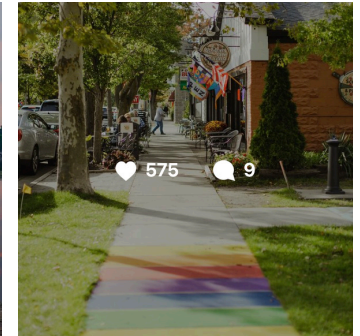
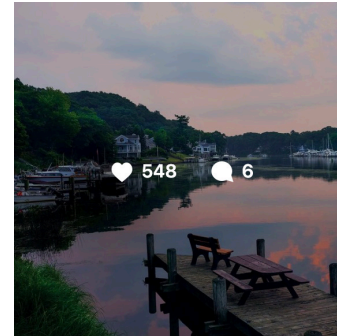
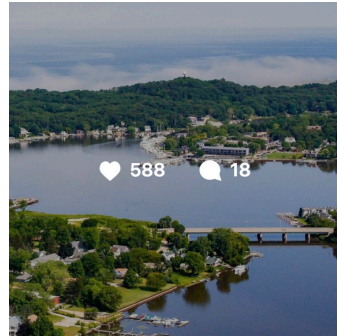
Increased Engagement throughout all Channels (150% - 450%)

Facebook — 12,337 followers
Tag @SaugatuckCVB when posting

Instagram — 7,035 followers
Tag @SaugatuckDouglas in post

Instagram Stories
Sharing of on brand posts w/ messaging

Twitter —2,926 followers
Tag @Saugatuck or use #ArtCoastofMichigan for retweeting



Hashtag Your Posts

Recommended to use with brand associated captures. Images that convey the lifestyle of the Art Coast of Michigan.

#artcoastofmichigan

Using #Saugatuck helps us see all posts associated to the area and allows us the ability to share within the various Social Media channels.

#saugatuck

Photography



Photography



2021 Marketing Initiatives

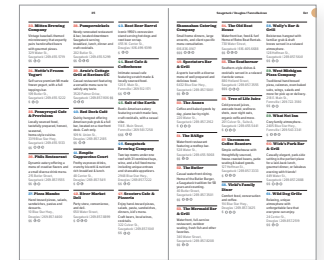
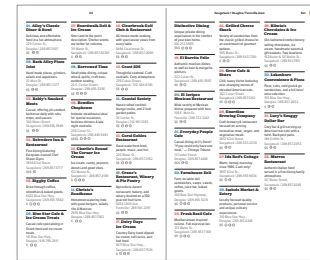
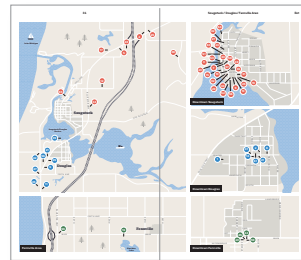
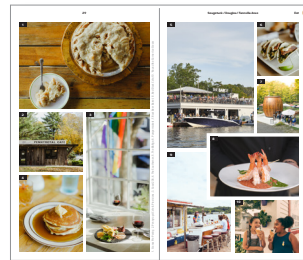
2021 Membership Marketing Update

Guides

Travel Guide:
Printed 50,000
Delivered in May

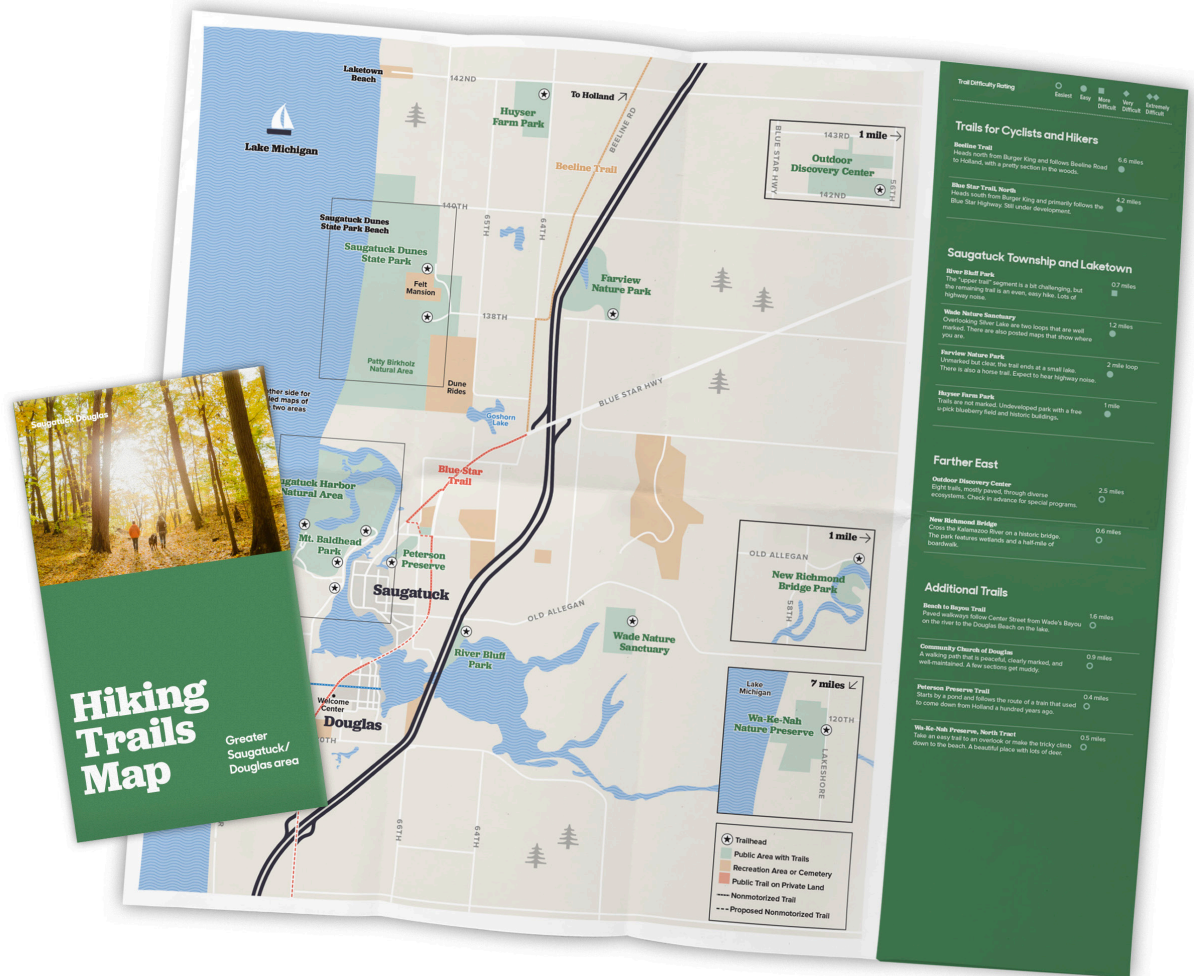


Discovery Guide:
Design - This Fall
Aspirational
Printing - Jan. 2022
Will be Mailed



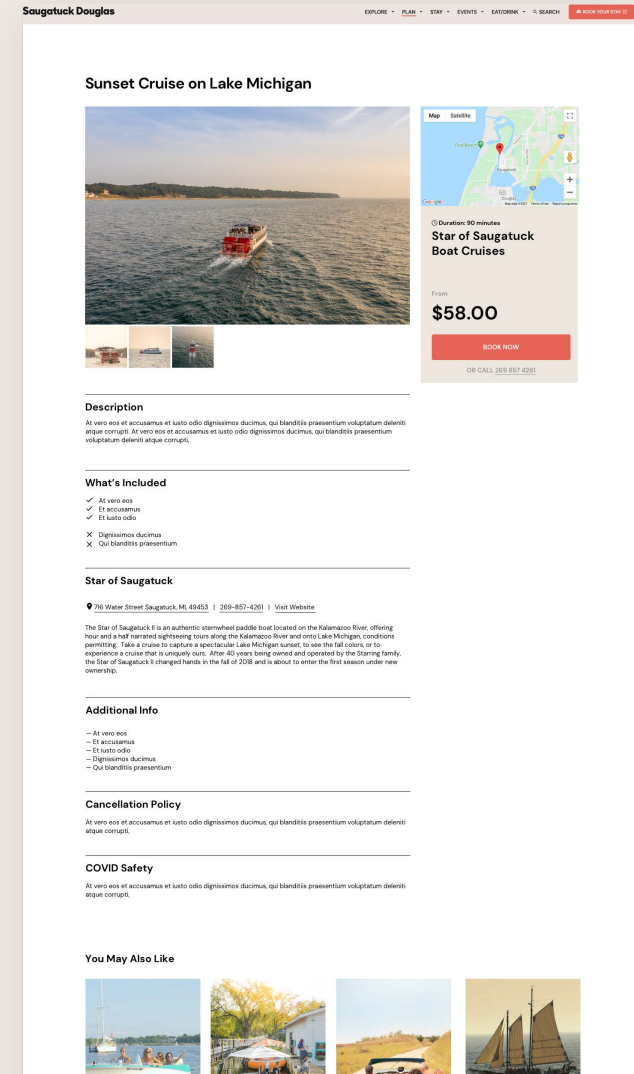
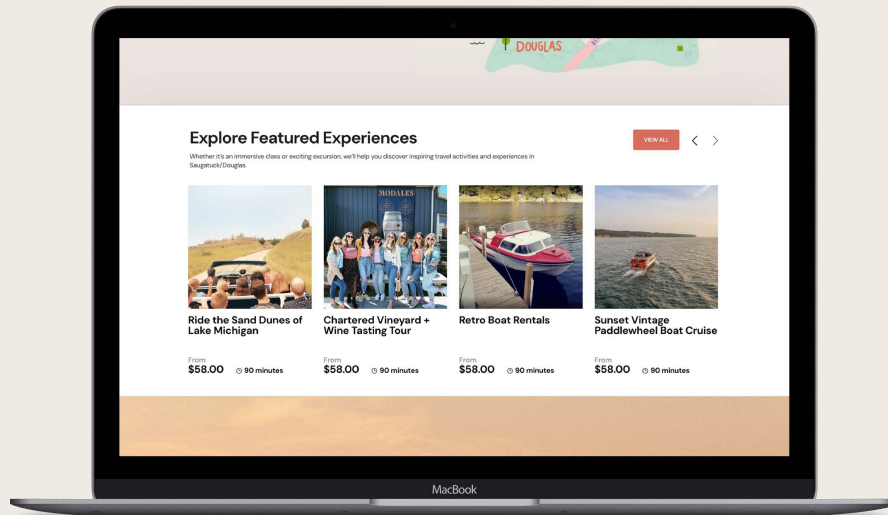
Trails Map

Printed 2,000
Produced as part of
National Trail Day
sponsorship



Experiences

Scheduled to Launch in July




Experiences


Open to all licensed and insured businesses

Saugtuck Douglis

EXPLORE PLAYS STAY EVENTS SATURDAY SEARCH BOOK THIS TRY IT

Couple's Cooking Class





Duration: 1 Hour

Lulu Cadieux

From **\$100.00**

REQUEST TO BOOK

OR CALL 269 543 2465

Description

At vero eos et accusamus et iusto odio dignissimos ducimus, qui blanditiis praesentium voluptatum deleniti atque corrupti, ut qui nemo unquam. Et iusto odio dignissimos ducimus, qui blanditiis praesentium voluptatum deleniti atque corrupti.

What's Included

- ✓ At vero eos
- ✓ Et accusamus
- ✓ Et iusto odio
- ✗ Dignissimos ducimus
- ✗ Qui blanditiis praesentium

Lulu Cadieux

716 Water Street Saugtuck, MI 49463 | 269 543 2465 | [Visit Website](#)

The Star of Saugtuck II is an authentic sternwheeler paddle boat located on the Kalamazoo River, offering hour and a half narrated sightseeing tours along the Kalamazoo River and onto Lake Michigan, conditions permitting. Take a cruise to capture a spectacular Lake Michigan sunset, to see the fall colors, or to experience a cruise that is uniquely ours. After 40 years being owned and operated by the Staring family, the Star of Saugtuck II changed hands in the fall of 2018 and is about to enter the first season under new ownership.

Additional Info

- At vero eos
- Et accusamus
- Et iusto odio
- Dignissimos ducimus
- Qui blanditiis praesentium


Cancellation Policy

At vero eos et accusamus et iusto odio dignissimos ducimus, qui blanditiis praesentium voluptatum deleniti atque corrupti.

COVID Safety

At vero eos et accusamus et iusto odio dignissimos ducimus, qui blanditiis praesentium voluptatum deleniti atque corrupti.

You May Also Like



Couple's Cooking Class

Request to Book

Complete the following form and your request will be sent to the business for review. You will receive with any follow up and approval. **Note:** All payments will be directly through the business. Saugtuck.com is not liable for any payments.

NAME * EMAIL *

DATE * DESIRED TIME * From To

NUMBER OF PEOPLE *
 Adults Children SPECIAL OCCASION

NOTES

SUBMIT REQUEST

Couple's Cooking Class

Thank you, your request has been submitted.

You will receive a confirmation email shortly. The business is reviewing your request and will email you within the next business day.

Follow us on social for all the latest on things to do in our area

[f](#) [t](#) [@](#) [p](#)

REQUEST TO BOOK

OR CALL 269 543 2465

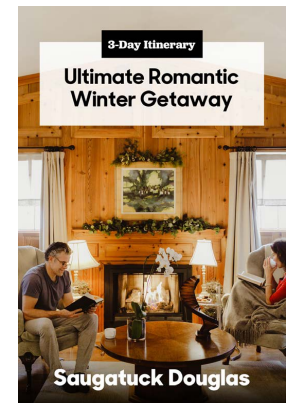
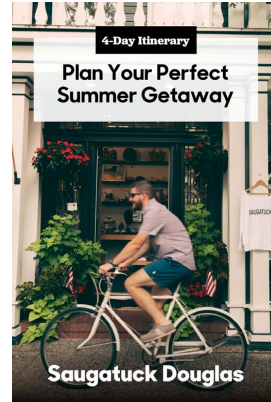
Videography

Series of four videos highlighting the area and lifestyle within each season, starting with this Summer and ending with Spring of 2022



Pinterest

Launched
March 2021



Questions?

**Thank
You.**

Facilitated by:
ZEITGEIST CONSULTING
**DMO
PROZ**
DMOproz.com:

Saugatuck Douglas

2021-2023 Strategic Plan

Saugatuck Douglas CVB



2021 VISION STATEMENT

The Saugatuck Douglas Region will be recognized throughout the Midwest as an authentic, charming and relaxing leisure waterfront destination celebrating the Arts and the Outdoors where visitors are welcome to be who they are.

2021 MISSION STATEMENT

To promote the region as a premier destination and advocate for sensible, sustainable development to enhance the community's Quality of Life and Sense of Place.

2021 PURPOSE STATEMENT

We enhance the Quality of Life and Sense of Place for our residents by attracting visitors to share in our exceptional lifestyle and experiences.



Destinational Goals



A. Off-Season Events

- Attract Event Producers
- Themed Weekends during Winter Months

B. Event Incentive Program

- Sponsorships & Grants
- Co-op Marketing

C. Upgrade & Enhance Outdoor Public Spaces

- Beach Enhancements
- Enhanced Trail System/Uniform Wayfinding

D. Create Shared Regional Vision

- Seek & Review Existing Master Plan Documents
- Engage Community Leader & Collaborate on Master Vision Plan

E. Highlight Craft Beverage Culture

- Create Regional Promotional Material for Craft Beverage Trail
- Drive Off-Season Promotions for Regional Craft Beverage Trail

Organizational Goals

A. Regularly Review & Update By-Laws & Policies

- Create Board Succession Plan, Encourage Diversity
- Streamline Board Meetings Through Consent Agenda

B. Increase & Diversify Revenue Streams

- Analyze Membership Programs & Benefits
- Provide Marketing Services to Community for a Fee

C. Improve Community Outreach

- Regularly Meet with Local Gov. & Other Community Groups
- Increased Member Recruitment & Communication

D. Analyze Future of Visitor's Center

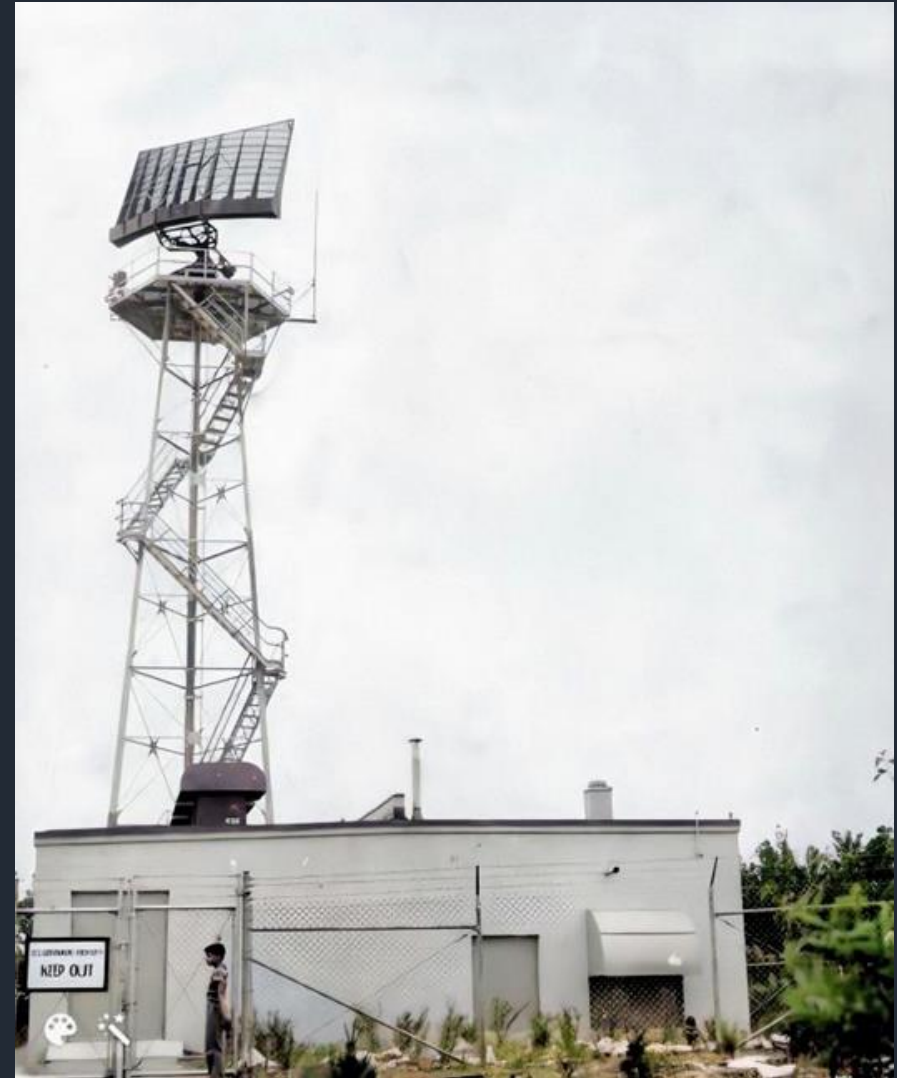
- Research Relevance of Brick & Mortar in a Digital World
- Consider Smaller Satellite Outposts in Downtowns



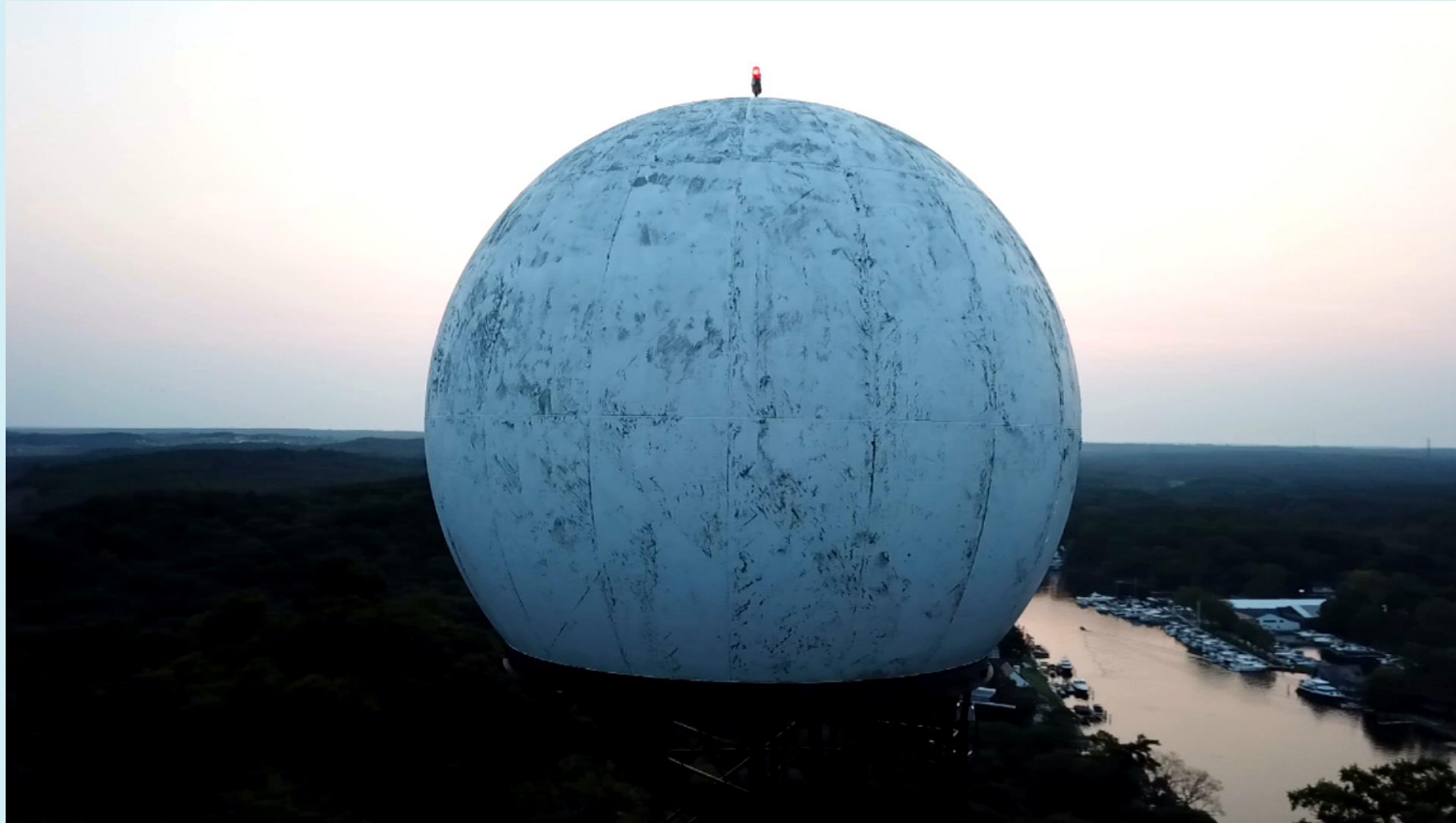
Saugatuck Gap-Filler Annex P-67C/Z-34G

Workgroup Update to City Council

August 9, 2021



A different perspective...



Mount Baldhead Workgroup

Established May 2021 by Saugatuck City Council

- Mission - make recommendations regarding the future of the Gap-Filler Annex
- Core group - Vic Bella, Scott Dean, Russ Gardner, Chuck Gustafson, Ryan Heise, John Kerr, Bob Sapita

Goals & Objectives

- Secure the site
- Raise awareness
- Determine future state (create planning, development and preservation options)

Next Steps

- Finish securing site
- Begin study of potential preservation options for the grounds and control building

The team



July 2021 - (L to R) Pat Burroughs, Bob Sapita, Vic Bella, Bill Kelleher, Russ Gardner, Chuck Gustafson, Scott Dean, John Kerr

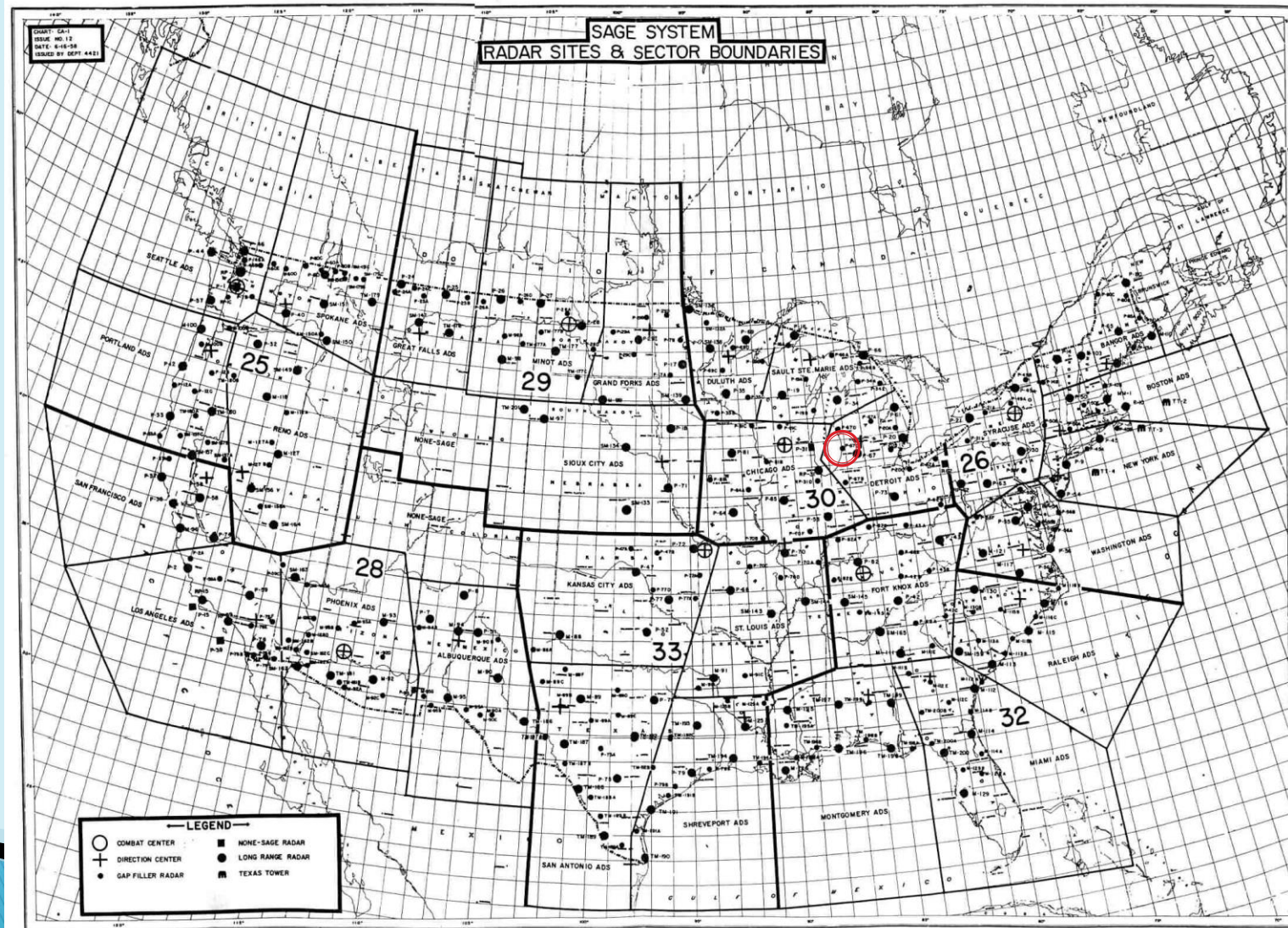
Saugatuck Gap-Filler Annex

Brief History

- Begin construction – Aug 1956
 - AN/FPS-14 RADAR
- Planned Completion – Jan 1957
- Operational – Spring 1958
- SAGE – Oct 1959
- Upgraded – 1963
 - AN/FPS-18 RADAR
 - Radome added
- Deactivated – Apr 1968
- Decommissioned – Jul 1968
- COS purchases Annex for \$250 – Jul 1969



SAGE System sites



Goal # 1 – Secure the site

TASK NAME	ASSIGNED TO	DUE DATE	STATUS/%	NEXT STEPS
Annex building – clean & organize interior	Workgroup, COS DPW	8/31/21	In progress/75%	Remove bagged debris in building
Site maintenance (knock down weeds, remove vines from fences)	Workgroup, D.E.B.T.S., volunteers, COS DPW	8/31/21	In progress/75%	1) Final clean-up Aug 7, 8a-12p 2) Remove brush
Annex building - paint exterior walls and doors	Workgroup, volunteers	9/17/21	In progress/25%	Obtain approval to purchase (Est. \$300 , mats <u>only</u>)
Annex building - seal the roof	TNT Roofing/COS DPW	8/31/21	In progress/50%	Coordinate with City
Perimeter fence - Repair and replace	Fence Consultants/COS DPW	9/3/21	In progress/50%	Coordinate with City
New chains/locks - Annex door, gate and radome hatch	Workgroup	8/14/21	In progress/25%	Obtain approval to purchase (Est. \$100)
Safety signage (4) “Government Property KEEP OUT”	Workgroup	9/10/21	In progress/25%	Obtain approval to purchase (Est. \$250)
Surveillance cameras (4)	Workgroup	9/17/21	In progress/25%	Obtain approval to purchase (Est. \$75)
Backfill sand – cover conduit and contour for MBC	COS DPW, Workgroup	TBD	Not yet started	Schedule work

Gap-Filler Exterior (before)



June 2021

Gap-Filler Exterior (before)



July 2021

Gap-Filler Exterior (after)



July 2021

Annex Building Equip. Room (before)



July 2021

Annex Building Equip. Room (after)



July 2021

Annex Building Equip. Room cont'd.



July 2021

Annex Building Generator Room



February 2021

Goal # 2 – Raise awareness

TASK NAME	ASSIGNED TO	DUE DATE	STATUS/%	NEXT STEPS
Create “Friends of Mount Baldhead” FB page	Workgroup	6/30/21	Completed/100%	N/A
SDHC on the Road presentation	Workgroup	7/22/21	Completed/100%	N/A
The Morning Grind guest spot	Workgroup	7/24/21	Completed/100%	N/A
Create and install 3-panel information board	Workgroup	8/23/21	In progress/50%	<ol style="list-style-type: none"> 1) Share concept and board examples with Zoning Admin, City Manager and DPW ✓ 2) Obtain approval to create (Est. \$1,200) 3) Obtain council sign-off for board content & placement 4) Identify contractor install, get quote 5) Obtain approval to install (\$TBD)
Nominate Saugatuck Gap-Filler for inclusion on National Register in Michigan	Chuck G, Workgroup	9/24/21	In progress/75%	<ol style="list-style-type: none"> 1) Complete application 2) Submit to workgroup for peer review 3) Submit application to MI SHPO

Information board example



Sign height - 82", each panel is 48" h x 36" w, framed in 2" wood strips.
Framed panels supported by 3 2x6s, each sitting on a metal base which is bolted into a concrete foundation.

Goal #3 – Determine future state

- Study options and make recommendations to Saugatuck City Council – Fall 2021



City Council Agenda Item Report

FROM: Ryan Heise
MEETING DATE: August 9th, 2021
SUBJECT: Social District Reminder

Recommended Motion:

No action required

Description:

As a reminder, the Social District will resume the day after Labor Day. I've included the plan that was presented to Council when the Social District was originally approved. A few improvements based on feedback from the community will include upgrades to signage and more inclusive approach for businesses that are not participating in the Social District. There was a concern by some retailers that the marketing/press release for the Social District felt exclusionary for those not participating. Signage improvements may include sidewalk stickers, similar to those used in Douglas and sturdier boundary signs affixed to utility poles.

Downtown Saugatuck Social District Plan

Labor Day (first Monday in September) through Memorial Day (last Monday in May)

Introduction

In accordance with Public Act 124 of 2020 (MCL Section 436.1551) which authorizes the issuance of Social District Permits for the sale of alcohol by the MLCC, the governing body of a local governmental unit may designate a Social District within its jurisdiction and establish Commons Areas. Qualified licensees whose licensed premises are contiguous to the Commons Area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor on their licensed premises to customers who may then consume the alcoholic liquor within a Commons Area of the Social District.

The City of Saugatuck has developed this Social District Plan and supplemental Social District Plan Maps to establish the Downtown Saugatuck Social District, the Commons Area, and provide for the administration of these areas. The Plan and associated Maps define the Downtown Social District, Commons Area, and hours of operation as well as plans for signage, security, and sanitation, and other considerations.

- A) Management.** The Downtown Saugatuck Social District will be managed by the City of Saugatuck through the City Manager’s Office. Day-to-day Operations will be assisted by the Allegan Sheriff’s Department and the Department of Public Works.

- B) Social District Boundaries.** The Downtown Saugatuck Social District is generally located in Downtown Saugatuck. It includes the C-1 City Center, the C-2 Water Street East, the C-1 Water Street North, and the C-2 Water Street South. A Downtown Saugatuck Social District Map is included as Appendix A to this plan.

- C) Commons Area.** The Commons Area within the Downtown Social District is defined on the Downtown Saugatuck Social District Commons Area Map included as Appendix A.

- D) Businesses within the Downtown Saugatuck Social District.**
 - 1) Liquor Licenses Eligible for Social District Permit.** As of February 8, 2021, the following businesses located within the Downtown Social District are eligible to receive a Social District Permit:
 - i. Sand Bar Saloon - 141 Butler St.
 - ii. Coral Gables etc. 220 Water St.
 - iii. Marro’s Restaurant 147 Water St.
 - iv. The Butler – 40 Butler St
 - v. Wally’s – 128 Hoffman St.
 - vi. Phil’s Bar and Grill – 215 Butler St.
 - vii. Wicks Park Bar and Grill – 449 Water St.
 - viii. Scooters Café and Pizzeria – 322 Culver St.

- ix. Bowdies – 230 Culver St.
- x. Loco Burrito – 322 Culver St.
- xi. Mermaid Bar and Grill – 360 Water St. Units 1-6 and 12.
- xii. Fish Camp – 149 Griffith St.
- xiii. Coppercraft Distillery – 360 Water St. Units 9, 10, and 11.
- xiv. The Barge – 528 Water St.
- xv. Retro Boat Rentals – 730 Water St.
- xvi. The Mitten Brewing Company – 329 Water St.
- xvii. Grow – A Saugatuck Diner – 302 Culver St.
- xviii. Pumpernnickel’s – 202 Butler St.
- xix. Coast 236 – 236 Culver St.
- xx. New Holland Brewing – 201 Culver St. Unit 3.
- xxi. Butter and Whiskey- 220 Culver St.

2) Businesses Ineligible to allow Alcohol on Premises. As per MCL 436.1913, downtown commercial establishments that sell food but are not licensed under the Michigan Liquor Control Code (Act 58 of 1998) are not permitted to allow the consumption of alcoholic liquor on its premises. Other businesses, including those licensed under Act 58 of 1998 may otherwise be restricted by one or more sections of the Act.

3) Businesses Eligible to allow Alcohol on Premises. Other businesses located in the Downtown Social District that are not otherwise restricted from allowing alcohol on their premises by the Michigan Liquor Control Code or other State or local law may allow beverages from the Downtown Saugatuck Social District in their store if their business is accessible from the Commons Area in the District. Such businesses choosing to allow alcohol in their establishment will be provided a window cling or other identifier by the City.

E) Commons Area Hours of Operation. The Downtown Saugatuck Commons Area is open from Labor Day (first Monday in September) through Memorial Day (last Monday in May) , seven days a week, from 11:00 am until 11:00 pm. No consumption of alcoholic beverage is permitted in the Common Areas after 11:00 pm. Social District Permit Holders must abide by all restrictions on the time of sales per according to their individual permits per Section 436.1551 of Act 58 of 1998. The consumption of alcoholic liquor from a Social District Permit Holder’s container (designed per section G below) in the Commons Area may only occur during the legal hours for the sale of alcoholic liquor by the Permit Holder.

F) Commons Area Signage and Marking. The Commons Area in the Downtown Saugatuck Social District will be identified with signage and/or other markings. Flyers identifying the boundaries of the Commons Area will be available at all Social District Permit Holders as well as other strategic locations.

A) Commons Area Beverage Container Identification. In order to participate, Social District Permit Holders will be required to design and provide a beverage container with the Commons Area Logo on it that will be used by all patrons in the Commons Area. The City of Saugatuck will provide to all Participating Social District Permit Holders a Commons Area Logo. This logo must be used on a beverage container, alongside the Social District Permit Holder's logo, compliant with Section 436.1551 of Act 59 of 1998, in order for the beverage to be removed by a patron into the Commons Area. Beverage containers may not be glass and the liquid capacity may not exceed 16 ounces.

B) Operational Considerations.

1) Public Safety Enforcement. All Commons Areas will be monitored by the Allegan Sheriff Deputies as part of regular patrol shifts. Patrol needs will be evaluated over the course of time as well as enhanced during activities that would be expected to draw large crowds.

2) Sanitation. The Commons Area will have public trash receptacles positioned as needed. Trash collection will be handled by a waste service on a regular basis. Sanitation needs, including placement of additional receptacles and/or additional collection times will be evaluated over the course of time as well as enhanced during activities that would be expected to draw large crowds.

3) Insurance. The City will insure its management and operation of the Downtown Social District and its Commons Area through its municipal umbrella insurance policy. Participating Social District Permit Holders are responsible for their own liability insurance.

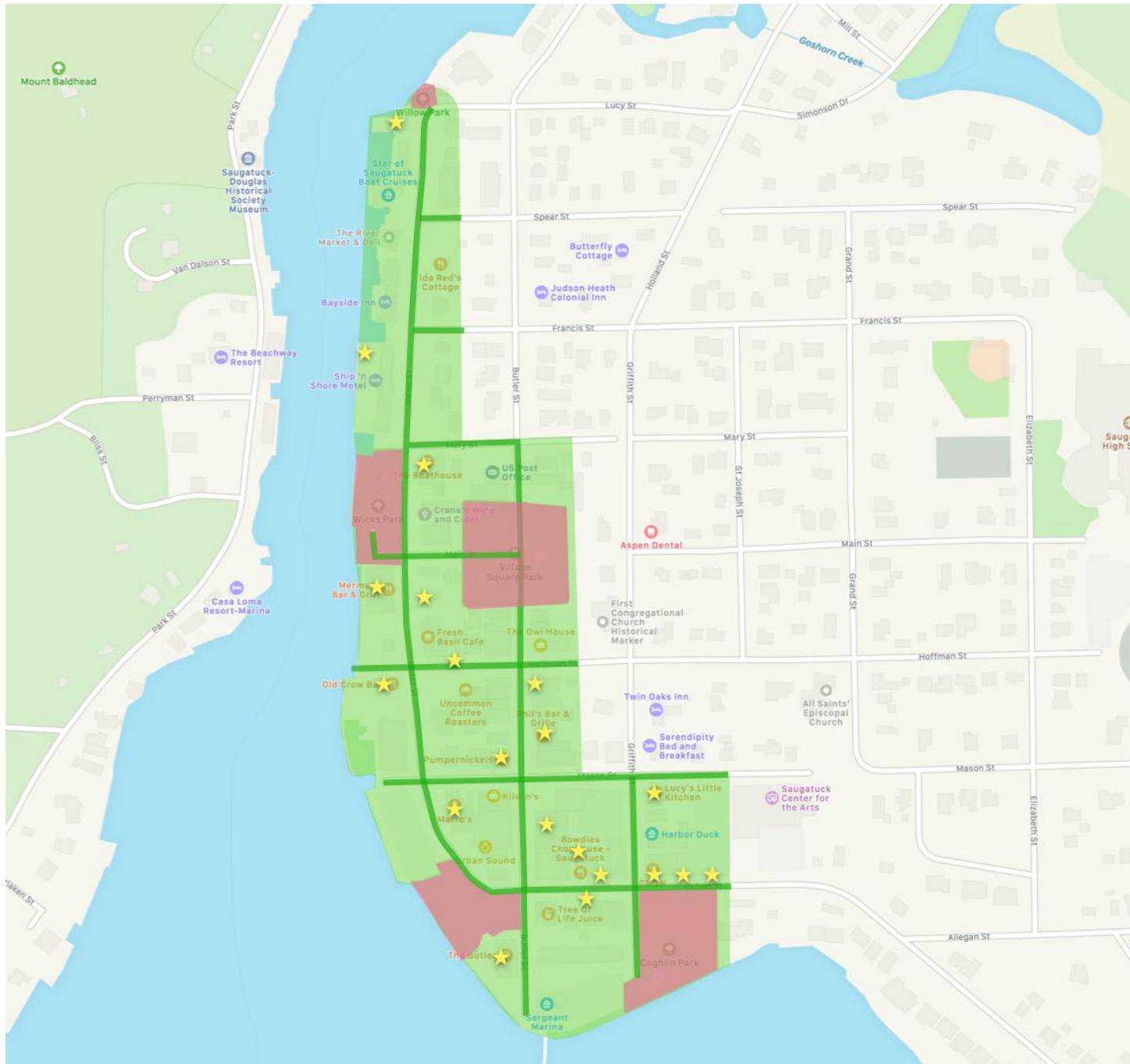
C) Festivals/Special Events. During festivals or special events that do not include issuance of a special license by the Michigan Liquor Control Commission, the Commons Area in the Downtown Saugatuck Social District will remain open. Where a festival or event located in the Downtown Saugatuck Social District includes issuance of a special license by the Michigan Liquor Control Commission, as per Section 436.1551 of Act 58 of 1998, holders of a Social District Permit in the District shall not sell or serve alcoholic liquor to be consumed in the Commons Area.

Appendix A

Downtown Saugatuck Social District Boundaries and Commons Map

Light green – Social District Boundaries

Darker green and pink (streets and parks) – Social Commons



FROM: Cindy Osman, Planning and Zoning

MEETING DATE: August 9, 2021

SUBJECT: Street End Lease Transfer

DESCRIPTION

Gordon Neil Lefort has entered into an agreement to sell his home at 714 Park Street to Joseph and Emma Melrose. They propose to transfer the lease of the street end/parcel as part of the sale. This assignment will have no effect on the License Agreement with Arnold Weingart which will continue in full effect according to the terms of the License Agreement as written.

COMMITTEE/COMMISSION REVIEW

NA

LEGAL REVIEW

NA

POSSIBLE MOTION

Motion to approve/deny the lease transfer for the S ½ South Museum from Neil Lefort to Joseph and Emma Melrose with a term expiring December 31, 2022.

ASSIGNMENT OF LEASE AGREEMENT

WHEREAS, the City of Saugatuck entered into a Lease Agreement with Neil Lefort/ whose address is 714 Park Street and Arnold Weingart, whose address is 128 Van Dalson Street, Saugatuck, Michigan 49453 / 2729 N. Hampden Court, Chicago, IL 60614-1611 (“Licensee”) on February 26, 2018, as amended, for the lease of the S. ½ SOUTH OF MUSEUM in the City of Saugatuck, and

WHEREAS, Neil Lefort, whose address is 714 Park Street, Saugatuck, Michigan 49453, has entered into an agreement for the sale of the real property at 714 Park Street with Joseph and Emma Melrose whose address is 714 Park Street, Saugatuck, Michigan 49453.

WHEREAS, Joseph and Emma Melrose have expressed interest to assume the benefits, burdens, and responsibilities of the subject Lease Agreement, now;

THEREFORE, the City of Saugatuck does hereby approve the ASSIGNMENT of the Lease Agreement for the S.1/2 SOUTH OF MUSEUM from Neil Lefort to Joseph and Emma Melrose, and Arnold Weingart for the lease term expiring on December 31, 2022. This assignment has no effect on the License agreement in effect with Arnold Weingart which will continue in full force according to the terms of the License Agreement as written.

APPROVED, this 9th day of August 2021.

Mark Bekken, Mayor

Padley Gallagher, City Clerk