



CITY COUNCIL MEETING MINUTES September 11, 2023

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Pro-Tem Stanton at 7:00 p.m.

Attendance:

Present: Mayor Dean, Mayor Pro-Tem Stanton and Councilmembers Baldwin, Leo, Lewis, Gardner, Muncey.

Absent: None.

Others Present: City Manager Heise, Director of Planning, Zoning & Project Management Cummins, Department of Public Works Superintendent Herbert, Clerk Wolters and City Attorney Witte.

Mayor's Comments: Acknowledged the 22nd anniversary of the September 11th attacks. It's a reminder how important it is to have first responders in our community and they were out in force for a more joyous occasion. Reminds us of how important the job they do themselves in the lines on the line for our safety.

City Manager Comments: City Manager report is included in the packet, happy to answer questions.

Agenda Changes: Add guest speaker.

Motion by Lewis, second by Stanton to approve the addition of guest speakers. Via voice vote, motion carried unanimously.

Guest Speakers:

Andy Campbell, Baker Tilly: EGLE talked to City about getting a financial plan and asset management plan in general, for the water system in place as part of the responsibilities for Saugatuck versus the authority.

Public Comment on Agenda Item Only: None.

Consent Agenda:

A. Regular City Council Meeting Minutes – August 28, 2023.

- Correction, Leo comments, change Kurt Sam to Kurt Stamm.

Motion by Lewis, second by Gardner to approve the regular city council meeting minutes of August 28, 2023, as presented. Upon roll call vote, motion carried unanimously.

Staff Reports:

City Manager, Director of Planning & Zoning, Treasurer, DPW Superintendent, Engineer and Police submitted status reports of current activities since the last Council meeting on August 28, 2023, for their respective departments.

Boards, Commissions & Committees:

Fire District Administration Board, Dan Fox:

- Passed out safety map of the Labor Day Bridge walk that happened and noted the organization of the safety of the event.

Interurban Board, Councilmember Muncey:

- MDOT increased funding for 2024 from 38% to 40% which is a \$60,000 increase.
- September 19th for next meeting.

KLSWA: None.

Kalamazoo Lake Harbor Authority, Mayor Pro-Tem Stanton:

- The next meeting is September 19th.

Zoning Board of Appeals, Ryan Cummins:

- No meeting this month.

Historic District Commission, Councilmember Lewis:

- 321 Water Street- ZBA granted variance for fence.
- 344 Lucy Street- multiple asks approved.
- 820 Holland- retroactive approvals.

Planning Commission, Chair Councilmember Gardner:

- Next meeting is September 21st.

Short Term Rental Task Force, Mayor Dean via Mayor Pro-Tem Stanton:

- Next meeting on September 21st will have recommendations for the Planning Commission.

Parks and Public Works Committee, Councilmember Baldwin:

- Several items will be brought to a Council workshop soon.

Tri-Community Non-Motorized Trail Study Committee, Councilmember Leo:

- Meeting next week.
- Updates from C2AE soon.

Tri-Community Recycling Ad-Hoc Committee, Councilmember Lewis:

- \$19,500 in donations to work with for household hazardous waste.

Request for Payment: None.

Approval of Accounts Payable:

A. Accounts Payable in the amount of \$1,221,826.41.

Motion by Gardner, second by Baldwin to approve the accounts payable in the amount of \$432,722.62. Via roll call vote, motion carried unanimously.

Introduction of Ordinances: None.

Unfinished Business: None.

New Business:

Resolution 230911-A- Extending Waterfront Moratorium:

Motion by Gardner, second by Baldwin to approve Resolution No. 230911-A, A Resolution Extending the Temporary Waterfront Commercial Development and Construction Moratorium. Via roll call, motion carried unanimously.

Right of Way Signage Request- Hazardous Waste Day:

Motion by Stanton, second by Muncey to approve the request the signage request from the Saugatuck Douglas Rotary for Household Hazardous Waste Day for the dates of 9/18/23-9/27/23. Via voice vote, motion carried unanimously.

2023 Street Improvement Pay Application:

Motion by Muncey, Second by Stanton to approve the pay application to Krohn Excavating in the amount of \$41,217.51. Via roll call vote, motion carried unanimously.

AT&T Zoning Board of Appeals Application:

Motion by Lewis, Second by Muncey to approve the request from AT&T to submit a dimensional variance request application for 750 Park Street to the Zoning Board of Appeals and authorize the Mayor to sign. Via roll call vote, motion carried unanimously.

Sign Request- Rotary Club for Allegan County Cup Mini-Golf Tournament:

Motion by Muncy, second by Stanton to approve the signage request from the Saugatuck Douglas Rotary Club. Via voice vote, motion carried unanimously.

Public Comment: None

Correspondence: None.

Council Comments:

- Councilmember Baldwin: Took everyone for the Mt. Baldhead success. Runners, Sponsors, Volunteers, Safety services, public thank you on behalf of Rotary.
- Councilmember Muncey: Will be assisting SDABA with events for the rest of the year. He will start to decorate for Fall soon. Any businesses that donate to SDABA, make a check payable to SDABA and will receive a shout out on 92.7.
- Councilmember Leo: None.
- Councilmember Garnder: None.
- Mayor Pro-Tem Stanton: Thanked the Rotary, city staff, volunteers, first responders, our business community for a wonderful event. Kudos for trying to do better every year. Thank you all for a wonderful summer season. Helen Baldwin's idea for the post-race party in Coghlin Park was innovative, genius and fantastic.

Adjournment:

Motion by Stanton, second by Muncey to adjourn the meeting. Upon voice vote, motion carried unanimously. Mayor Dean adjourned at 8:00 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk