



CITY COUNCIL SPECIAL MEETING MINUTES
June 12 , 2023

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The special meeting was called to order by Mayor Dean at 6:00 p.m.

Attendance:

Present: Mayor Dean, Mayor Pro-Tem Stanton and Councilmembers Leo, Gardner, Lewis, Muncey.
Absent: Councilmember Baldwin.

Motion by Gardner, second by Muncey to excuse councilmember Baldwin from this evening's special meeting. Via voice vote, motion carried 6-0.

Others Present: City Manager Heise, Director of Planning, Zoning & Project Management Cummins, Treasurer Stanislawski, Department of Public Works Supervisor Hardy, Clerk Wolters, City Attorney O'Meara.

Agenda Changes: None.

Public Comment on Agenda Item Only:

Dan Fox, resident:

He spoke to a resident who made the distinction between presentation of the budget and a budget presentation.

- Presentation of the budget is what is presented tonight. It's a product of integrity and completeness. It's generally the output of the accounting function in a corporation. Management takes that and creates a budget presentation which makes the budget easier for the public to understand.

New Business:

Budget Presentation and Discussion:

Treasurer Stanislawski shared a budget presentation:

Revenue side-Highlights:

- General tax levy from \$2,053,620.00 to \$2,230,000.00 = \$176,280.00
- Oval Beach \$437,435.00 to \$500,000.00

- Fund Balance transfer-\$387,500.00

Expense General Highlights:

- \$40,000-Invasive Species and Conservation, HWA (P.13 of budget PARKS)
- \$25,000-Milfoil treatment (P.9 no longer charging shoreline owners)
- \$80,000-Archer Road Barriers Previously presented at 50K.
- \$70,000-Event Planner/ Administrative ASST (Grant Writing, Planning and Zoning Assistance)
- \$5,000-Fireworks
- \$65,000-10% employee increases across the Board
- \$100,000-Legal

Expense Side-Administrative:

- \$6,000- MML wage Study
- \$20,000- Preparations for New Elections Equipment

Expense Side-DPW:

- \$45,000- GMC Pickup
- \$4,000- Asphalt hot box and spreader

Reserves and Fund Balance:

- Street Fund- \$3,000,000
- Reserves- \$5,800,000
- Fund Balance- \$200,000
- Endowments- \$125,000 Saugatuck Harbor Area

Public Comment: None.

Correspondence: None.

Council Comments:

- Councilmember Muncey: Thanked Treasurer Stanislawski for the hard work. He appreciated all the details so he can answer questions from constituents.
- Councilmember Leo: None.
- Councilmember Lewis: Will forward to Council the notice from MML to contact the State representative and State senator regarding the aggregate mining bills that are up in front of the house right now.
- Councilmember Gardner: Thanked Treasurer Stanislawski and City staff, it's a group effort. There is an opportunity next year to review the budget at the beginning of the calendar year and break down each department and talk about needs. This year's budget seems rushed. He would like to see a discussion on the budget process at a workshop meeting.
- Councilmember Stanton: None.
- Mayor Dean: Thanked Treasurer Stanislawski and City staff for a great job. Mayor Dean would like to track the budget on a quarterly basis.

Adjournment:

Motion by Gardner, second by Stanton to adjourn the meeting. Upon voice vote, motion carried 6-0. Mayor Dean adjourned at 6:47 p.m.

Respectfully Submitted

Jamie Wolters, City Clerk