



**CITY COUNCIL MEETING MINUTES
December 12, 2022**

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Dean at 7:00 p.m.

Attendance:

Present: Mayor Dean, Mayor Pro-Tem Stanton, Councilmembers Baldwin, Gardner, Leo, Lewis and Muncey.

Absent: None.

Others Present: City Manager Heise, DPW Assistant Supervisor Hardy & Clerk Wolters.

Consent Agenda:

A. Regular City Council Meeting Minutes – November 28, 2022.

B. Accounts Payable in the amount of \$321,232.26.

Motion by Lewis, second by Baldwin, to approve the consent agenda as presented. Upon roll call vote, motion carried unanimously.

Staff Reports:

City Manager, Treasurer, Zoning Administrator, DPW Superintendent, Engineer and Fire Chief submitted status reports of current activities since the last Council meeting on November 28th, 2022, for their respective departments. Lt. Ensfield was present for questions regarding his department. Barry Johnson-Kalamazoo Lake Sewer and Water Authority Board-City of Saugatuck representative reported on the most recent meeting. There was a sporadic power loss on October 27th that affected the Blue Star lift station. They applied for a Clean Water State Revolving Fund Grant to assist with some needed improvements at the KLSWA facility. City Council will be touring the facility on January 11th and encouraged all members to attend. He also suggested that a City Council Special Meeting is called for January 11 so interested constituents may attend.

Agenda Changes: None

Guest Speakers: None

Public Comment on Agenda Item Only:

Gary Medler (resident): Regarding the Dune Ridge waterfront litigation, he would like the City Manager or Council to provide the current status, recent events and scheduled court events coming up.

Recommended a committee be formed to evaluate what actions and inactions led to this lawsuit and for code changes to the zoning administrator's authority and impose appropriate oversight backstops.

Introduction of Ordinances: None

Public Hearings: None

Unfinished Business: None

New Business:

Resolution 221212-A City Council 2023 Schedule of Meetings: Michigan's Open Meetings Act (Public Act No. 267 of 1976, as amended) states that within 10 days of the first meeting of the public body in each calendar or fiscal year, the body must publicly post a list stating the dates, times, and places of all its regular meetings at its principal office.

Section 4.13 of the City Charter- Regular meetings of the council shall be held at least twice in each calendar month at the usual place of holding meetings of the Council. If any time set by resolution of the Council for the holding of a regular meeting of the council shall be a holiday, then such regular meeting shall be held on the next following secular day which is not a holiday or on such other day as may be set by the Council. Regular City Council meetings will be held at Saugatuck City Hall, 102 Butler Street, Saugatuck, MI 49453 at 7:00 p.m. on the second and fourth Monday of each month.

Motion by Leo, second by Lewis to approve Resolution 221212-A listing the City Council schedule of meetings for the year 2023. Upon voice vote, motion carried unanimously.

Spear Street License Agreement: The CITY OF SAUGATUCK, a Michigan home rule city with offices located at 102 Butler Street, Saugatuck, Michigan 49453 ("City") and Star of Saugatuck, LLC of 716 Water St., Saugatuck, Michigan 49453 (collectively, "Operator"), enter into the attached Launch Ramp Management Agreement ("Agreement").

Motion by Lewis, second by Stanton to approve the continuation of the Spear Street Launch Agreement with "Star of Saugatuck," agreement begins March 1, 2023 to November 30, 2023. Upon voice vote, motion carried unanimously.

Planning Commission and Zoning Board of Appeals Appointments:

Motion by Muncey, second by Gardner to appoint Christopher Bagierek and Holly Anderson to the Planning Commission. Upon voice vote, motion carried unanimously.

New Business Continued: None

Public Comment:

Barry Johnson (resident): Noted that Craig Baldwin's letter regarding short term rentals was very well written and well thought out. He is glad to see we have people like him that take the time to write letters to the City.

Correspondence: None.

Boards, Commissions & Committees Reports:

- **Councilmember Gardner:** The Planning Commission meets on December 15th and is exciting for CJ and Holly who are joining the committee.
- **Councilmember Lewis:** The Historic District Commission met on Thursday December 1st. They approved an application for various work including new windows, roof doors, lights, fence, new deck, porch, new bedroom, and covered porch/living room extension.
- **Councilmember Leo:** Just received word from MDot, there is a conditional commitment for the [102 Butler St.](#) ★ [PO Box 86](#) ★ (269) 857-2603 ★ [www.SaugatuckCity.com](#)

Tap Grant in the amount of \$1.34 million. Still waiting for communication from the Michigan Trust Fund. She thanked all participants involved in this first tri-community committee. Project should start hopefully 2024 or 2025.

- Councilmember Muncey: Interurban Board meeting is December 20th.
- Councilmember Baldwin: Parks and Public Works Committee meets Dec 27th.

Council Comments:

- Councilmember Gardner: Noted the City Manager report was excellent. He requested if the information about the new oval beach swings can be provided since they have been ordered. He is excited about the progress on City Hall improvements. Noted that DPW has requested the public to check their mailboxes to ensure structural integrity. He thanked everyone who wrote in support of his continued Planning Commission service.
- Lauren Stanton: Thanked everyone involved in the Whoville parade as well as SDABA for gathering all the volunteers. She is looking forward to the strategic planning meeting, it is a time to gather everyone's thoughts together, get organized and see what they want to get accomplished for the upcoming year.
- Councilmember Leo: Noted she enjoyed the parade and it's Christmas in Saugatuck.
- Councilmember Muncey: He appreciates all the correspondence that Council has been receiving. Reminded citizens of what was noted on the Allegan County Sheriff's report to make arrangements to have delivered packages picked up to deter theft. The second and last weekend for the Christmas Carol performance.
- Councilmember Baldwin: Very excited about the strategic planning meeting. Congratulated Councilmember Leo and her leadership with the bike trail.
- Concilmember Lewis: She enjoyed the holiday lighting party and the holiday parade, said it's always wonderful and the light look spectacular,

Mayor Comments:

- Mayor Dean: Thanked both the Fire and Sheriff's department for keeping the community safe during the Christmas parade. He attended the Christmas Carol and complimented Councilmember Muncey on his performance, as well as Councilmember Gardner's spouse. Noted the upcoming strategic planning for Council that will allow Council and staff to look at what the community said through the recent survey to help prioritize and get everybody on the team on board with the strategic priorities for the upcoming year.

Adjournment:

Motion by Lewis, second by Leo to adjourn, upon voice vote, motion carried unanimously, and Mayor Dean adjourned at 7:31 p.m.

Respectfully Submitted,

Jamie Wolters
City Clerk