



CITY COUNCIL MEETING MINUTES
January 9, 2023

The City Council met for Regular Council Meeting at 7:00 p.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Mayor Dean at 7:00 p.m.

Attendance:

Present: Mayor Dean, Mayor Pro-Tem Stanton, Councilmembers Baldwin, Gardner, and Muncey.
Absent: Councilmember Leo and Lewis.

Motion by Stanton, second by Gardner to accept the absence of Councilmember Lewis and Leo from tonight's meeting. Upon voice vote, motion carried 5-0.

Others Present: City Manager Heise, Director of Planning, Zoning & Project Management Cummins, DPW Superintendent Herbert, Clerk Wolters & Allegan County Police Captain Ensfield.

Consent Agenda:

- A. Regular City Council Meeting Minutes – December 12, 2022.
- B. Special City Council Meeting Minutes – December 13, 2022.
- C. Accounts Payable in the amount of \$1,013,583.20.

No motion made for approval, this consent agenda will be placed on the January 23, 2023, meeting for approval.

Staff Reports:

City Manager, Treasurer, Zoning Administrator, DPW Superintendent and Engineer submitted status reports of current activities since the last Council meeting on December 12, 2022, for their respective departments. Lt. Ensfield was present for questions regarding his department.

DPW Superintendent Herbert- added to his report reminding residents to not push snow from their driveways into the street.

Dan Fox- STFD, Saugatuck City Representative- Briefed Council of the following information from the December 19th Fire Board meeting.

1. Current statistics with annual figures for calls are up 10%
2. Established their emergency medical service group comprised of doctors, nurses and former firefighters from the jurisdictions that the fire department serves.
3. Requested any questions regarding the Fire budget are rightly timed.
4. They received a \$10,000 anonymous donation.

Allegan County Police Captain Ensfield-Deputy Flokstra has been working with the Saugatuck High School on traffic issues due to construction by educating parents and figuring out different strategies regarding drop off and pick up. Training for the deputies has been completed in the winter so they don't have to do it in the summer.

Barry Johnson- KLSWA, Saugatuck City Representative- Briefed Council on the following information from the December 19th meeting.

1. November monthly reports submitted with no issue.
2. The generator failed in January at lift station number one.
3. They have great tools that the Council could use to help with the stormwater research on Maple Street.
4. Have in place \$1 million of generators throughout the system to help with power outages.
5. They completed the annual sewer cleaning.
6. Currently applying for a grant for continuous improvement.
7. Approved \$18,000 project plan engineering with Fleis & Vandenbrink.
8. They are purchasing a \$500,000 vactor truck.
9. Working on their budget which will be adopted March 1st and Council will receive a copy prior to approval.

Agenda Changes: None

Guest Speakers: None

Public Comment on Agenda Item Only:

Barry Johnson (resident)- Spoke in favor of making accommodation for Best Chance Fishing Charter at Coghlin Park.

Dave Engel (non-resident)- Dave is the owner of Best Chance Charters and spoke in favor of making accommodation for Best Change Fishing Charter at Coghlin Park.

Introduction of Ordinances: None

Public Hearings: None

Unfinished Business: None

New Business:

Maple Street Erosion Concern: City Engineer Jon Moxey from Fleis & Vandenbrink presented his study of the drainage in the area of Maple Street & Mason Street. He presented eight mitigation alternatives and a cost analysis of each.

No Vote, discussion only.

Commercial Fishing Accommodations Request: One of the Great Lakes premier charter fishermen/women groups "Best Chance Too," are losing their current location at 650 S Water Street, Saugatuck, MI. City Manager Heise is recommending that the PPW Committee consider the idea of offering a limited number of slips (transient docks, "shopper docks") at Coghlin Park be designated as commercial charter slips. Dave Engel from Best Chance Charter spoke in favor of Best Chance Charter relocating to Coghlin Park and offered to assist in any way. Holly Engel from Best Chance Charter spoke in favor of Best Change Charter relocating to Coghlin Park and offered to assist with any proposals, grants or income related information that may be needed. They both answered any questions from

Council.

No Vote, discussion only.

Venetian Festival Announcement: After nearly a decade of sponsoring the Venetian Festival, the board of directors of the Cow Hill Yacht Club is looking to pass the torch to another organization interested in organizing and running the event in 2023.

No Vote, discussion only.

Special Event Application-Saugatuck Second Line Parade: The special event form for the Saugatuck Second Line Parade sponsored by Apriori, LLC dba The Southener was submitted with an event date of February 21st, 2023.

Motion by Stanton, second by Muncey to deny special event form for the Saugatuck Second Line Parade sponsored by Apriori, LLC dba The Southener to be held on February 21, 2023. Upon voice vote, motion to deny passed 5-0.

Zoning Board of Appeals Appointment:

Motion by Gardner, second by Baldwin to appoint Kate McPolin to the regular Zoning Board of Appeals member seat with a term ending July 1, 2025. Upon voice vote, motion passed 5-0.

City Council Meetings Rules of Procedure Amendment: This proposed amendment to the existing Rules and Procedures document amends the "Conduct of Meetings" section 3, "Agenda Order of Business" to rearrange the current agenda. Please see the current and proposed new agenda below. Council also discussed possible moving the start time of regular Council meetings from 7 p.m. to 6 p.m. and decided to not change it at this time.

Motion by Stanton, second by Gardner to approve the amendment to the City Council Rules and Procedures for Meetings originally adopted on July 23, 2007, and last revised on January 10, 2022. Upon voice vote, motion carried 5-0.

Strategic Planning Session Report of Generated Ideas and Infographic: Included in the packet was the Strategic Planning Report and with related Infographic, Council briefly discussed.

No Vote, discussion only.

New Business Continued: None

Public Comment:

Wendy Colsen (resident): Thanked Engineer Jon Moxey for his great job presenting his study on drainage on Maple Street and she appreciated Council's great discussion at the workshop.

Correspondence: None.

Boards, Commissions & Committees Reports:

- Councilmember Gardner: Planning Commission met on December 15th for two and a half hours which led to a scheduling of a special meeting to continue discussion. The Planning Commission requested city staff for an inventory of all current short-term rentals units in the City.
- Councilmember Muncey: Interurban Board update, there is another propane cutaway bus ordered and expected in spring of 2023. Thanked Cow Hill Yacht Club for a \$1,500 donation that will assist in free rides for people in need. Rides have increased, in the last 10 years rides were

at 60,000-65,000, during the pandemic year it dropped to 35,000 and now it's increasing and was at 58,675 last year.

- Councilmember Baldwin: She has been in contact with all members of the committee and is looking to have some good discussion in advance of the first meeting of the year, which is January 24th.

Council Comments:

- Councilmember Gardner: He attended the Historic District Commission as a private property owner and he complimented the member for a job well done. The radar annex has been officially listed in the National Register of Historic Places. He thanked the City and all the volunteers involved. He noted he would like to have a discussion surrounding the listing for sale of Huntington Bank in town.
- Lauren Stanton: Commended the Planning Commission for the work they have started regarding short term rentals and thanked DPW for all their work during the recent snow events.
- Councilmember Muncey: He echoed about the interest in Huntington Bank and to talk about the parking it has provided in the past. He informed everyone that the Saugatuck Art Club was meeting at the Saugatuck Douglas District Library.
- Councilmember Baldwin: Looking forward to the new Council orientation on the upcoming Wednesday. He noted she is a Rotarian, not on the board but will stay on the Venetian connection and update whenever public information is available.

Mayor Comments:

- Mayor Dean: Congratulated the team for their work on the Mt. Baldhead radar annex for the induction to the National Register of Historic Places. Thanked DPW for their great job with the snow recently. He is excited to see five bars on his cell phone for the first time in town.

Adjournment:

Motion by Stanton, second by Baldwin to adjourn, upon voice vote, motion carried unanimously, and Mayor Dean adjourned at 8:04 p.m.

Respectfully Submitted,

Jamie Wolters
City Clerk