



**PARKS AND PUBLIC WORKS COMMITTEE MEETING MINUTES
September 27, 2022**

The Parks and Public Works Committee met for Regular Committee Meeting at 10:00 a.m.
City Hall
102 Butler St., Saugatuck, MI 49453.

Call to Order:

The meeting was called to order by Chairman Dean at 10:00 a.m.

Attendance:

Present: Chairman Dean, Committee members Charak, Johnson, Kimble, & Roche,
Present Online: DeJong (online)

Absent: N/A

Others Present: City Manager Heise, Superintendent Herbert, DPW Asst. Supervisor Hardy, Clerk Wolters, Deputy Clerk/DPW Administrative Asst. Williams

Approval of Agenda:

Chairman Dean added item # 9 (Adjourn) to the agenda.

Motion by Kimble, second by Roche, via voice vote motion carried 5-0.

Public Comments (agenda items only):

Garnet Lewis, City of Saugatuck resident. She thanked the Parks & Public Works Committee for their time and is really looking forward to everything the Committee will be doing.

Review/Discussion:

A. Kickoff Comments from Chairman Dean:

- a. Chairman Dean stated he is excited to be presiding over the Parks & Public Works Committee in more than a decade. He is thrilled with the potential of the Committee and the passion that each committee member brings regarding the City Parks & Public Works. He thanked the committee for their service to Saugatuck.

B. Staff Presentation by City Manager Heise:

- a. City staff members introduced themselves to the Committee.
- b. The Committee members each introduced themselves and provided their background that relates to the Committee.

- c. City Manager Heise explained the scope of work to be performed by the Committee and reviewed Roberts Rules and the Open Meetings Laws. All meetings will be run by Chairman Dean and recommendations voted on by Committee sent to Council for decision-making.
- d. Department of Public Works Superintendent gave a brief overview of what his department plans and accomplishes over the four seasons.
- e. City Manager Heise reviewed the Saugatuck City Council 2022 strategic plan priorities regarding the City's Parks & Public Works.
- f. City Manager Heise thanked the Committee and asked them to review the Master Park Plan and the list of potential projects listed on the City Manager's Power Point presentation.

Review Next Steps:

Chairman Dean explained members can expect a packet prior to each meeting via email and the Deputy Clerk/PPW Admin will also send an email blast out to the community.

Public Comments: None.

Member Closing Comments:

Committee Member Charak – Thanked the Chairman for the interview and the opportunity to be part of this committee. He hopes he will be a valuable asset to the community.

Committee Member Roche: Thanked everyone.

Committee Member Kimble - She is excited about being on the committee since she is passionate about all the projects. She is on the board for the Friends of the Blue Star Trail as well.

Committee Member DeJong – She is looking forward to meeting everyone in person at the next meeting.

Committee Member Johnson – Stated that she is excited there are a lot of committees around town to partner with, a lot of great projects happening which will make Saugatuck better than it already is.

Chairman Dean – Thanked everyone for stepping up and being willing to do work for this committee. When people see what this community does, they will realize that their voice does matter and they can get involved and their views will be respected. He is very excited about this committee.

Adjournment: *Motion by Roche, second by Johnson, via voice vote motion carried 5-0. Chairman Dean adjourned at 11:06 a.m.*

Respectfully Submitted,

Sara Williams, City Deputy Clerk & DPW Administrative Assistant