

City of Saugatuck

Tri-Community Non-Motorized Trail Committee Meeting

December 30, 2020 at 2:00 pm
102 Butler St., Saugatuck, Michigan

Due to COVID-19 the meeting will be held via Zoom.

- 1) Call to Order
- 2) Roll Call
- 3) Public Comments
- 4) Approval of Agenda
- 5) New Business
 - a) Restate/Reconfirm objectives:
 1. Review February Resolution
 2. Re-elect/Reconfirm Chair and Vice Chair
- 6) Review next steps engineering needs and costs
- 7) Set up time for next meeting
- 8) Open Committee Discussion
- 9) Public Comments
- 10) Adjourn

NOTICE:

This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Join online by visiting:

<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:

(312) 626-6799 -or- (646) 518-9805


Then enter “Meeting ID”:


2698572603


Please send questions or comments regarding meeting agenda items prior to meeting to: citymanager@saugatuckcity.com

LEGEND


 EXISTING BLUE STAR TRAIL:

 **A** Connecting Saugatuck City to Saugatuck Twp. and the Beeline Trail to Holland


 **B** North St. to Old Allegan Rd.

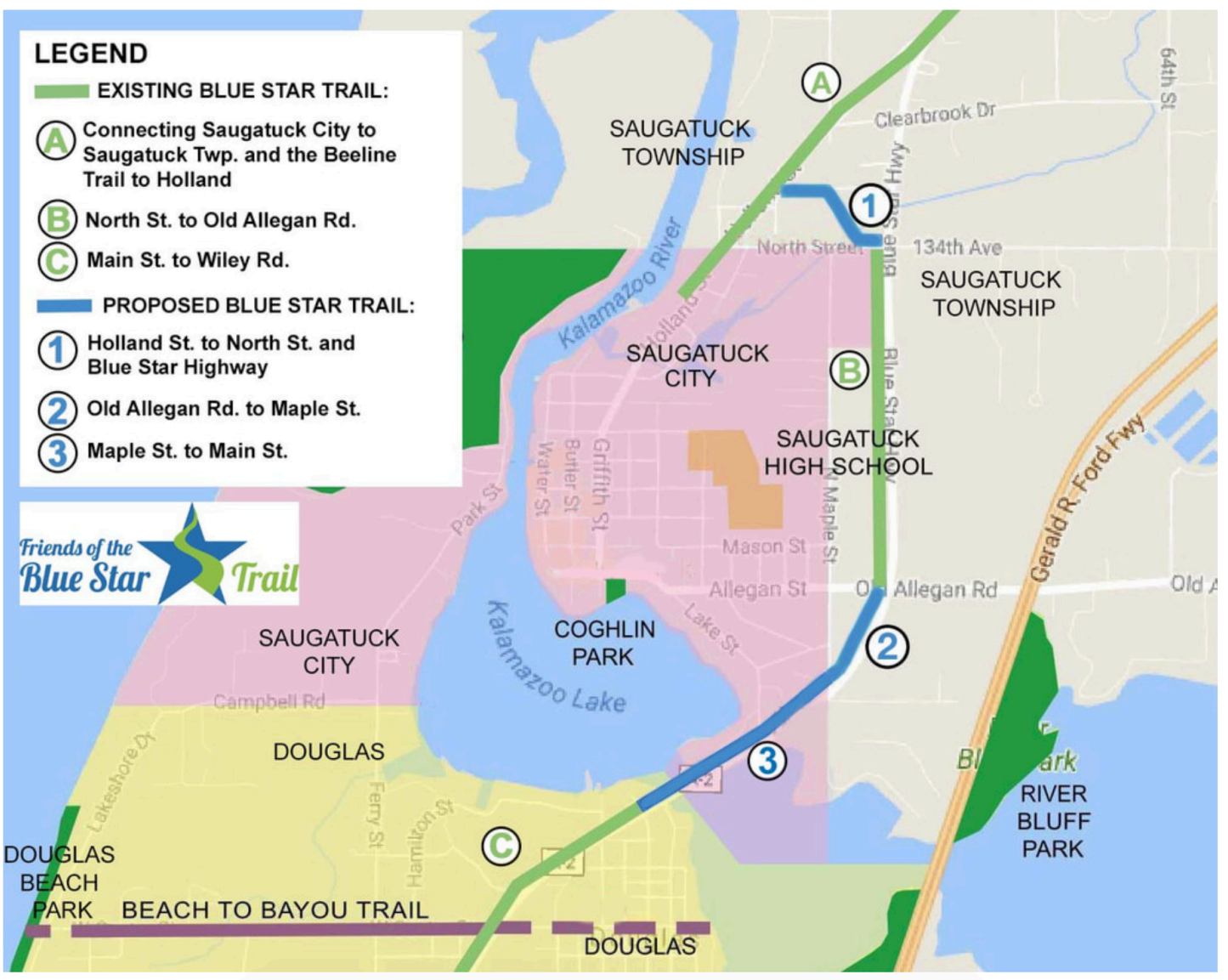
 **C** Main St. to Wiley Rd.

 PROPOSED BLUE STAR TRAIL:

 **1** Holland St. to North St. and Blue Star Highway

 **2** Old Allegan Rd. to Maple St.

 **3** Maple St. to Main St.



Tri-Community Bike Trail Committee Working Timeline (12/29/20)

- Dec. 30:**
 - Reconvene & review objectives
 - Review timeline
 - Determine engineering needs & costs

- Dec.- Feb 2021:**
 - Preview Saugatuck bridge route designs
 - Select/designate engineer for route study
 - Develop & recommend maintenance plan

- Feb- May 2021:**
 - Develop & recommend intergovernmental agreement & Act 51 Applicant
 - Discuss and develop route designs in Saug., Douglas & Twp

- May- Oct 2021:**
 - Develop TAP Grant Application

- June 2021:**
 - Communities approve TCC recommendations

- June 2021:**
 - Friends launch capital campaign

- Sept 22 2021:**
 - Submit TAP grant for review (*June 23, 2021 alternative date*)

- March 9, 2022:**
 - Conditional commitment TAP (*11/17/21 alternative commitment date*)

- April 1, 2022:**
 - Submit DNR Grant

- October 1, 2022:**
 - Preliminary approval DNR

- October 1, 2022:**
 - Community match certified for DNR

- Jan(-June) 2023:**
 - DNR funding approved by MI legislature

- Jan-March 2023:**
 - Final Documents due. TAP match certified (requires funding from DNR grant)

- Jan-March 2023:**
 - Request obligation. *If money already obligated, funding deferred to 2024. Most years money fully obligated by May*

- March 2023:**
 - Request construction bids

- April 2023:**
 - Low cost bid accepted

- May 2023:**
 - Construction

CITY OF SAUGATUCK RESOLUTION No. 200928-B
SAUGATUCK TOWNSHIP RESOLUTION _____
CITY OF THE VILLAGE OF DOUGLAS RESOLUTION _____

A JOINT RESOLUTION ON BEHALF OF SAUGATUCK TOWNSHIP, THE CITY OF THE VILLAGE OF DOUGLAS, AND THE CITY OF SAUGATUCK TO PURSUE CONSTRUCTION OF A NON-MOTORIZED TRAIL SEGMENT WITHIN EACH JURISDICTION

WHEREAS, the Friends of the Blue Star Trail (FOTBST) is a 501(c)(3) non-profit organization incorporated in the State of Michigan for the charitable purpose of advocating for the development and continuance of the Blue Star Trail from South Haven to Saugatuck; and

WHEREAS, the FOTBST is requesting that Saugatuck Township, the City of the Village of Douglas, and the City of Saugatuck (“Communities” or “Community” as appropriate) jointly accept responsibility to construct a section of the Blue Star Trail, from Washington Street in the City of the Village of Douglas, through the City of Saugatuck, and into Saugatuck Township terminating at Holland Street; and

WHEREAS, while unknown at this time, the FOTBST estimate the cost of the portion of the Blue Star Trail to be constructed within the Communities would be between \$1,000,000 and \$2,000,000, to be paid using state grants (75%) and a local match (25%); and

WHEREAS, the Communities need to collaborate regarding such topics as staff resources, engineering/construction costs, on-going maintenance costs and replacement costs in order to construct and operate the proposed section of Blue Star Trail, and recognize that these activities would involve expenditures for the Communities, which funds are currently not available or limited.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Communities reaffirm their support for the Blue Star Trail.
2. A Joint Study Committee will be formed by the Communities, the FOTBST, and the Allegan County Road Commission with two (2) voting members appointed by each municipality, agency, or corporation.
3. The Manager from each Community will serve as an ex-officio member with the right to discuss and debate but without the power to vote.
4. The Joint Study Committee will elect a chairperson and vice chairperson, and conduct meetings in compliance with the Open Meetings Act.
5. The Study Committee will be tasked with drafting an intergovernmental agreement, including but not limited to provisions that address:
 - a. The scope and nature of the project;

- b. The potential lead (Act 51) agency for grant funding and oversight;
- c. Responsibilities for preparing grant applications and for bidding and awarding contracts;
- d. Indemnification and insurance requirements;
- e. Expenses and responsibilities for the construction, maintenance and future operations;
- f. Possible funding options available to the Communities, and the funding of the local match required;
- g. The route of the trail; and,
- h. The engineer of record.

6. The Joint Study Committee will use its best efforts to complete its work and present a draft agreement and written report to the Communities no later than June 1, 2021.

BE IT FURTHER RESOLVED that notwithstanding any specific resolution already rescinded by the Communities, this resolution supersedes any prior resolutions to the extent that it may conflict with the provisions of this resolution.

BE IT FINALLY RESOLVED this resolution shall become effective only in the event that the governing body for each of the Communities adopts it in the form and substance as set forth herein. Thereafter, the last date of approval shall be considered its effective date.

The foregoing resolution was proposed by Peterson, and seconded by Leo.

AYES: Peterson, Leo, Lewis, Verplank, Johnson, Bekken, & Trester

NAYS: None

ABSENT: None

RESOLUTION NO. 200928-B DECLARED ADOPTED

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of an adopted resolution by Saugatuck City Council at a regular meeting held on September 28, 2020 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended.

A handwritten signature in black ink, reading "Erin K. Wilkinson", written over a horizontal line.

Erin K. Wilkinson, Clerk

SAUGATUCK TOWNSHIP RESOLUTION No. 2020-01
CITY OF THE VILLAGE OF DOUGLAS RESOLUTION No. 01-2020
CITY OF SAUGATUCK RESOLUTION No. 191223-B

A JOINT RESOLUTION ON BEHALF OF SAUGATUCK TOWNSHIP, THE CITY OF THE VILLAGE OF DOUGLAS, AND THE CITY OF SAUGATUCK TO PURSUE CONSTRUCTION OF A NON-MOTORIZED TRAIL SEGMENT WITHIN EACH JURISDICTION

WHEREAS, the Friends of the Blue Star Trail (FOTBST) is a 501(c)(3) non-profit organization incorporated in the State of Michigan for the charitable purpose of advocating for the development and continuance of the Blue Star Trail from South Haven to Saugatuck; and

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6. The Joint Study Committee will use its best efforts to complete its work and present a draft agreement and written report to the Communities no later than July 1, 2020.

BE IT FURTHER RESOLVED that notwithstanding any specific resolution already rescinded by the Communities, this resolution supersedes any prior resolutions to the extent that it may conflict with the provisions of this resolution.

BE IT FINALLY RESOLVED this resolution shall become effective only in the event that the governing body for each of the Communities adopts it in the form and substance as set forth herein. Thereafter, the last date of approval shall be considered its effective date.

The foregoing resolution was proposed by Marcy , and seconded by Helmrich .

AYES: Osman, Marcy, Helmrich, Bigford

NAYS: Ø

ABSENT: Aldrich

RESOLUTION NO. 2020-01 DECLARED ADOPTED

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of an adopted resolution by Saugatuck Township at a regular meeting held on January 8 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended.



Abby Bigford, Clerk