



**CITY COUNCIL SPECIAL MEETING AGENDA  
MONDAY, APRIL 1, 2019 – 10:00 AM**

1. **CALL TO ORDER**
2. **ATTENDANCE**
3. **PUBLIC COMMENT (Agenda Items Only)**
4. **NEW BUSINESS**
  - A. Resolution No. 190401-A (MNRTF Grant Application Submittal)
5. **PUBLIC COMMENT**
6. **COUNCIL COMMENT**
7. **ADJOURN**



# City Council Agenda Item Report

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City of Saugatuck

**FROM:** Kirk Harrier, City Manager

**MEETING DATE:** April 1, 2019

**SUBJECT:** Resolution No. 190401-A (MNRTF Grant Application Submittal)

**DESCRIPTION:**

The City Council approved this resolution at the March 25, 2019 meeting. However there was an error in the city's match amount. The correct amount should be \$251,000 versus \$220,400. This revised resolution is to correct that error. Below are the changes.

**ORIGINAL:**

The City is requesting a \$300,000 grant with a \$220,400 (40%) local match for a total \$551,000 project.

**REVISED:**

The City is requesting a \$300,000 grant with a **\$251,000 (45%)** local match for a total \$551,000 project

The City Council identified making improvements to the lower level of Mt. Baldhead Park as a priority project for FY 18/19 and funds were appropriated for the project. The City Council has engaged F&V Engineering to assist with developing a site plan for the proposed improvements to the property in order to apply for a Michigan Natural Resources Trust Fund (MNRTF) grant. A conceptual site plan and cost estimate has been developed and attached to this report. The attached site plan is not the final site plan for the project but rather function as a "placeholder" to identify the overall scope for the grant submittal. Prior to final site plan adoption, the City Council can move items around, scale them up or down and develop the final look of components as Council refines the project in future design stages.

**BUDGET ACTION REQUIRED:**

N/A

**COMMITTEE/COMMISSION REVIEW:**

N/A

**LEGAL REVIEW:**

N/A

**SAMPLE MOTION:**

Motion to **approve/deny** Resolution No. 190401-A for the submission of a Michigan Natural Resources Trust Fund grant application in the amount of 300,000 with a City match of \$251,000.

**CITY OF SAUGATUCK  
COUNTY OF ALLEGAN  
STATE OF MICHIGAN**

**RESOLUTION NO. 190401-A**

**A RESOLUTION FOR SUBMISSION OF A MDNR MNRTF GRANT APPLICATION**

Council Member \_\_\_\_\_, offered the following resolution and moved for its adoption, seconded by Council Member \_\_\_\_\_:

**WHEREAS**, a public comment session was held April 1, 2019 at the Saugatuck City Hall to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the submittal to the Michigan Department of Natural Resources grant application for development under the Michigan Natural Resources Trust Fund Grant Program (MNRTF), and

**WHEREAS**, City of Saugatuck supports the Department of Natural Resources' (DNR) submission of an application titled, "Mt. Baldhead Park Improvements " to the Michigan Natural Resources Trust Fund for development of recreational facilities and uses at the Mt. Baldhead Park; and,

**WHEREAS**, the location of the proposed project is within the jurisdiction of the City of Saugatuck and,

**WHEREAS**, the City of Saugatuck's 2019-2023 Five Year Parks and Recreation Plan identified the improvements at the Mt. Baldhead Park Improvements as a priority,

**WHEREAS**, the proposed project, if completed, will be a benefit to the community; and,

**WHEREAS**, the City of Saugatuck will provide the necessary \$251,000 (45%) local match in cash as identified in the grant application by October 1, 2019.

**NOW THEREFORE, BE IT RESOLVED** that City of Saugatuck, after receiving public comment, hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$300,000 and further resolves to make available its financial obligation amount of \$251,000 (45%) for a total \$551,000 project cost, during the 2019-2021 fiscal years.

YEAS: Council Members: \_\_\_\_\_

NAYS: Council Members: \_\_\_\_\_

ABSTAIN: Council Members: \_\_\_\_\_

ABSENT: Council Members: \_\_\_\_\_

**ADOPTED** this 1st day of April, 2019

Signed: \_\_\_\_\_  
Jeff Spangler, Mayor-Pro Tem

Signed: \_\_\_\_\_  
Monica Nagel, City Clerk

**CERTIFICATION**

I, Monica Nagel, the duly appointed clerk of the City of Saugatuck do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Saugatuck City Council at a regular meeting held April 1, 2019, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended. The minutes of the meeting were kept and will be or have been made available as required by said Act.

Signed: \_\_\_\_\_  
Monica Nagel, City Clerk

**Mt Baldhead**  
**Park Improvements**  
**City of Saugatuck**  
**Engineer's Estimate of Construction Costs**



Job: 838930  
 By: RWS  
 Date: 3/21/2019

Item No.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ESTIMATED TOTAL
1	Mobilization, Bonds & Insurance (5% Max.)	Lsum	1	\$27,000	\$27,000
2	Misc. Removal and Disposal	Lsum	1	\$21,000	\$21,000
3	Site Preparation and Grading	Lsum	1	\$20,000	\$20,000
4	Aggregate Parking Area	SYD	1500	\$15	\$22,500
5	Handicap Parking Signs	Ea	2	\$500	\$1,000
6	Leaching Basin	Ea	2	\$4,200	\$8,400
7	HMA Paving	Ton	275	\$110	\$30,250
8	Concrete Curb and Gutter	FT	120	\$20	\$2,400
9	Miscellaneous boulder walls	Ton	30	\$300	\$9,000
10	Restroom with utilities	Lsum	1	\$125,000	\$125,000
11	Sidewalks/Picnic Area	SFT	2400	\$6	\$14,400
12	Boardwalk/Stair Replacement - Kalamazoo River	SFT	1000	\$80	\$80,000
13	Pavilion	Lsum	1	\$60,000	\$60,000
14	Parking Bumpers	EA	30	\$250	\$7,500
15	Split Rail Fence	FT	400	\$15	\$6,000
17	Table seating	EA	5	\$2,000	\$10,000
18	Information Kiosk	Lsum	1	\$7,000	\$7,000
19	Miscellaneous Landscaping	Lsum	1	\$20,000	\$20,000
20	Native Grass Seeding	Sft	30,000	\$0.25	\$7,500

**Construction Total: \$479,000**

**Survey & Engineering: \$72,000**

**Total Project Cost: \$551,000**



# MT. BALDHEAD PARK CONCEPT PLAN

CITY OF SAUGATUCK, MICHIGAN

