



**CITY COUNCIL WORKSHOP AGENDA  
THURSDAY, MAY 23, 2019 – 4:00 PM**

1. **CALL TO ORDER**
2. **ATTENDANCE**
3. **PUBLIC COMMENT** (Agenda Items Limit 3 minutes)
4. **DISCUSSION ITEMS**
  - A. Willow Park Riparian Bottomlands Apportionment and Allocation Design Survey
  - B. Allegan County Sheriff Office Pre-Season Objectives
  - C. Interpretive Sign/Crosswalk/Sidewalk/LGBT Recognition Project
  - D. FY 18/19 Budget/Millage Rate Review/Priority Project Review
5. **OTHER ITEMS OF DISCUSSION**
  - A. City Council 05-28-2019 Meeting Agenda Item Review
6. **PUBLIC COMMENT** (Limit 3 minutes)
7. **COUNCIL COMMENT**
8. **ADJOURN**



## City Council Workshop Discussion Item

To: Kirk Harrier  
From: Kirk Harrier—City Manager  
Date: May 23, 2019  
Re: Willow Park Riparian Bottomlands Apportionment and Allocation Design Survey

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Attached Documents regarding Willow Park (Water and Lucy Street Ends):

- Exhibit A-1:  
2019 Riparian Bottomlands Apportionment and Allocation Design Survey performed by Corey J. Hughes riparian Bottomlands & Boundary Consultant
- Exhibit A-2:  
2019 Fleis & Vandenbrink Topographic Survey
- Exhibit A-3:  
2017 DNR Dock Permit issued to Mr. John Sharar for property next to the Lucy Street end.
- Exhibit A-4:  
2000 DNR Dock Permit issued to Saugatuck Township Fire District for fire boat dock at Lucy Street end.
- Exhibit A-5:  
Proposed site plan submitted to City Council by Mr. John Sharar regarding potential public dock at end of Water Street end in Willow Park.



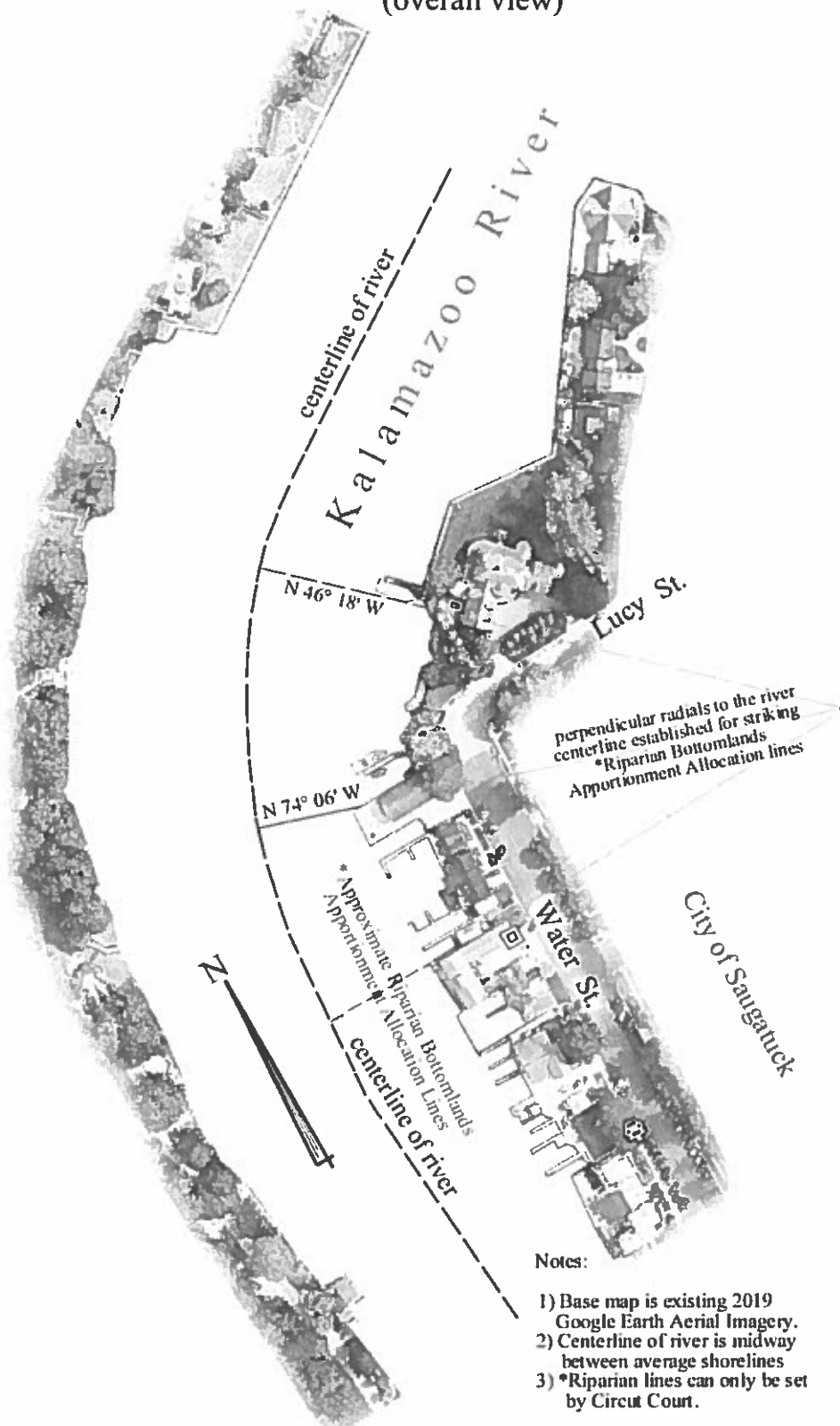
Corey J. Hughes PS  
 "Riparian Bottomlands and Boundary Consulting"

23 May 2019

CJH File No. 29April2019.1  
 Frontage at Water and Lucy St  
 Original Plat of Village of  
 Kalamazoo (Saugatuck)  
 Allegan County, Michigan

Client Representative: Clifford Bloom Bloom Sluggett, P.C. 15 Ionia Avenue, S.W. Suite 640 Grand Rapids, MI 49503	Client:  City of Saugatuck Saugatuck, Michigan
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Certified Survey  
 \*Riparian Bottomlands Apportionment and Allocation  
 (overall view)



Notes:

- 1) Base map is existing 2019 Google Earth Aerial Imagery.
- 2) Centerline of river is midway between average shorelines
- 3) \*Riparian lines can only be set by Circuit Court.



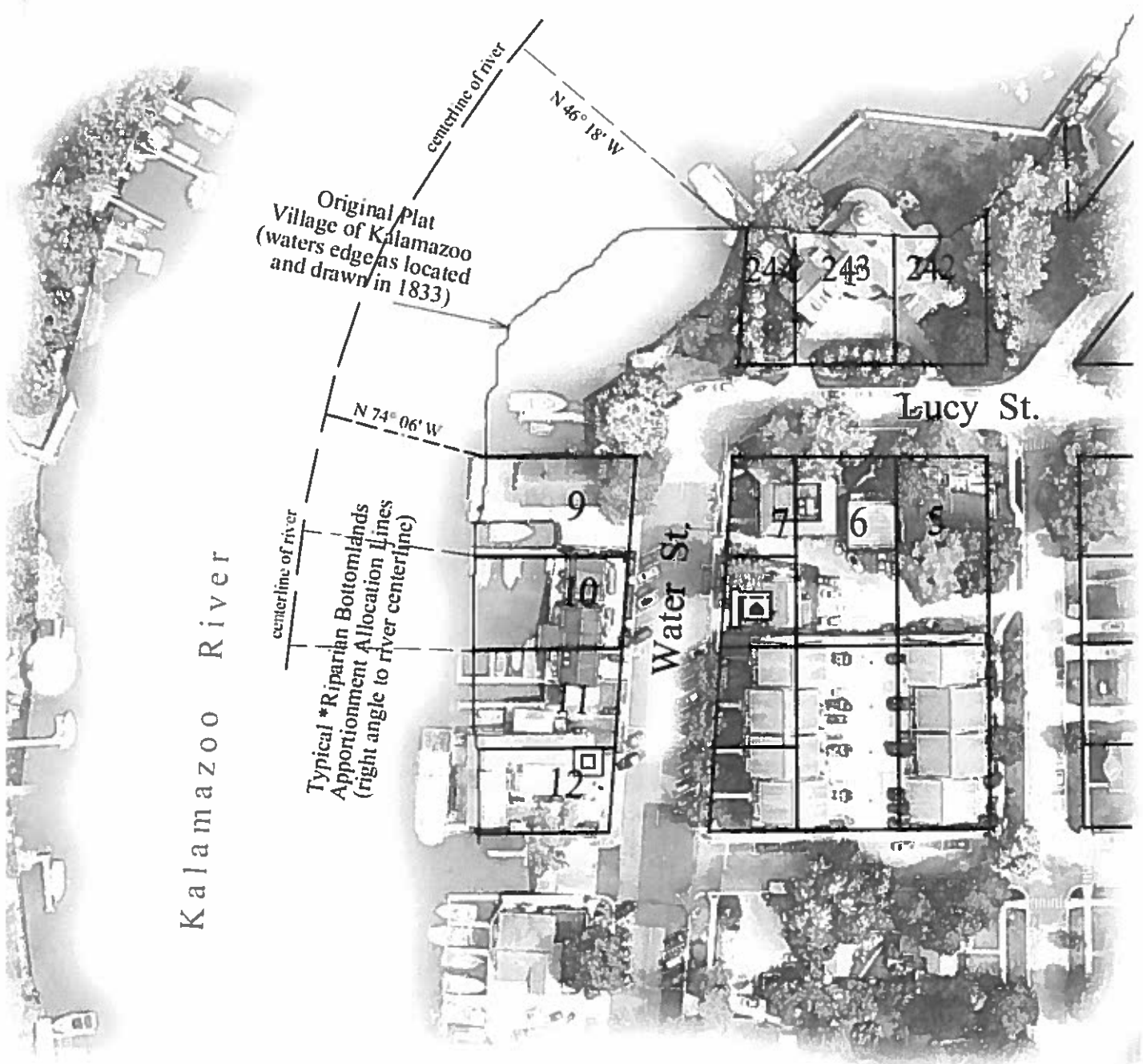
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Certified Survey \*Riparian Bottomlands Apportionment and Allocation  
 Detail View 1



\* Riparian Bottomlands Apportionment Boundary: Only a Court can set the riparian boundary. The Surveyor's layout is an interpretation of what he or she believes that the Court would do in that particular lake configuration. The Surveyor's primary objective is to create a proposed apportionment configuration that is "Fair and Equitable" to all of the upland owners involved in that particular lake.



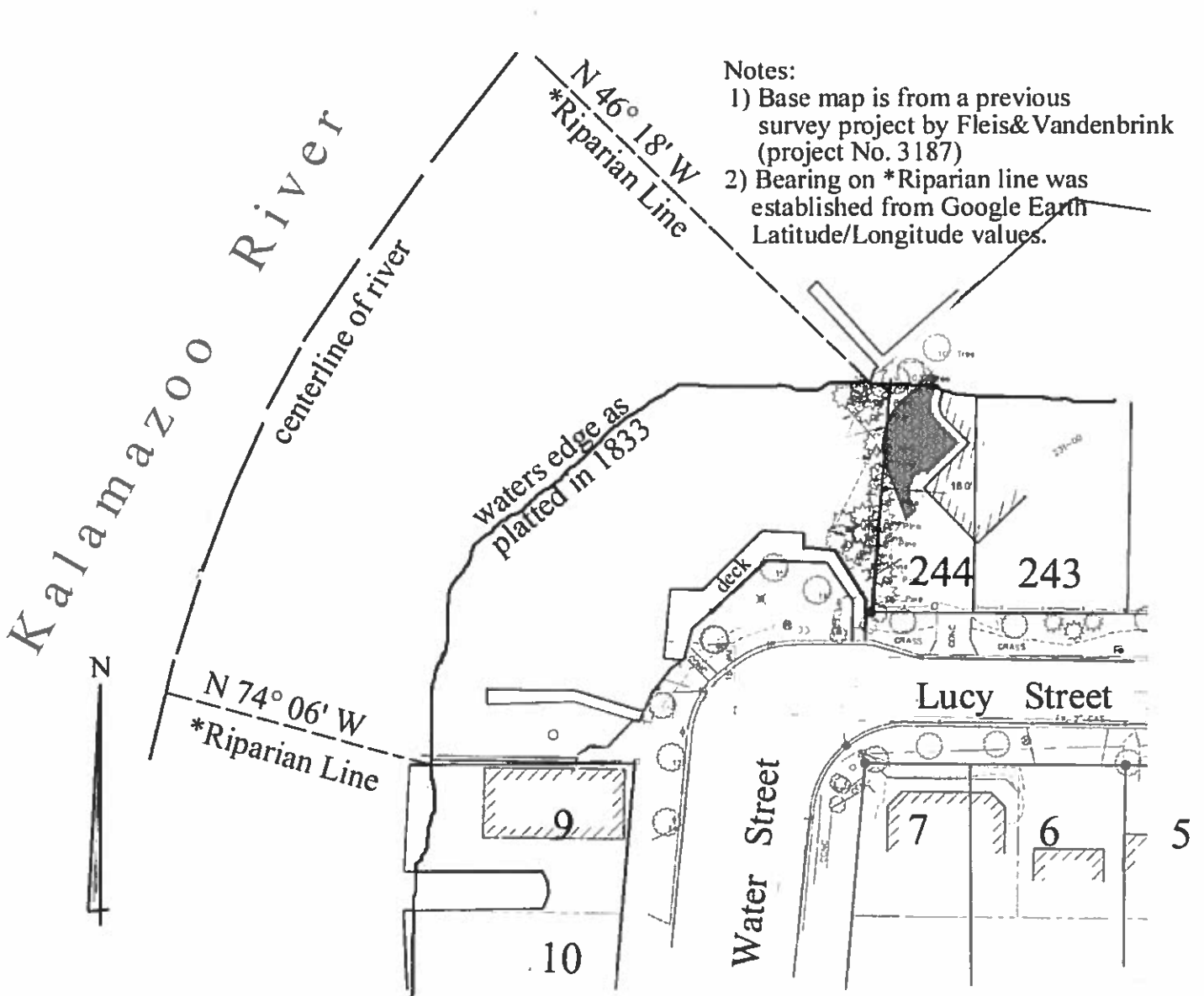
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23 May 2019

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 Original Plat of Village of  
 Kalamazoo (Saugatuck)  
 Allegan County, Michigan

Client Representative: Clifford Bloom Bloom Sluggert Morgan, P.C. 15 Ionia Avenue, S.W. Suite 640 Grand Rapids, MI 49503	Client: City of Saugatuck Saugatuck, Michigan
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Certified Survey \*Riparian Bottomlands Apportionment and Allocation  
 Detail View 2



- Notes:
- 1) Base map is from a previous survey project by Fleis & Vandenbrink (project No. 3187)
  - 2) Bearing on \*Riparian line was established from Google Earth Latitude/Longitude values.

\* Riparian Bottomlands Apportionment Boundary: Only a Court can set the riparian boundary. The Surveyor's layout is an interpretation of what he or she believes that the Court would do in that particular lake configuration. The Surveyor's primary objective is to create a proposed apportionment configuration that is "Fair and Equitable" to all of the upland owners involved in that particular lake.



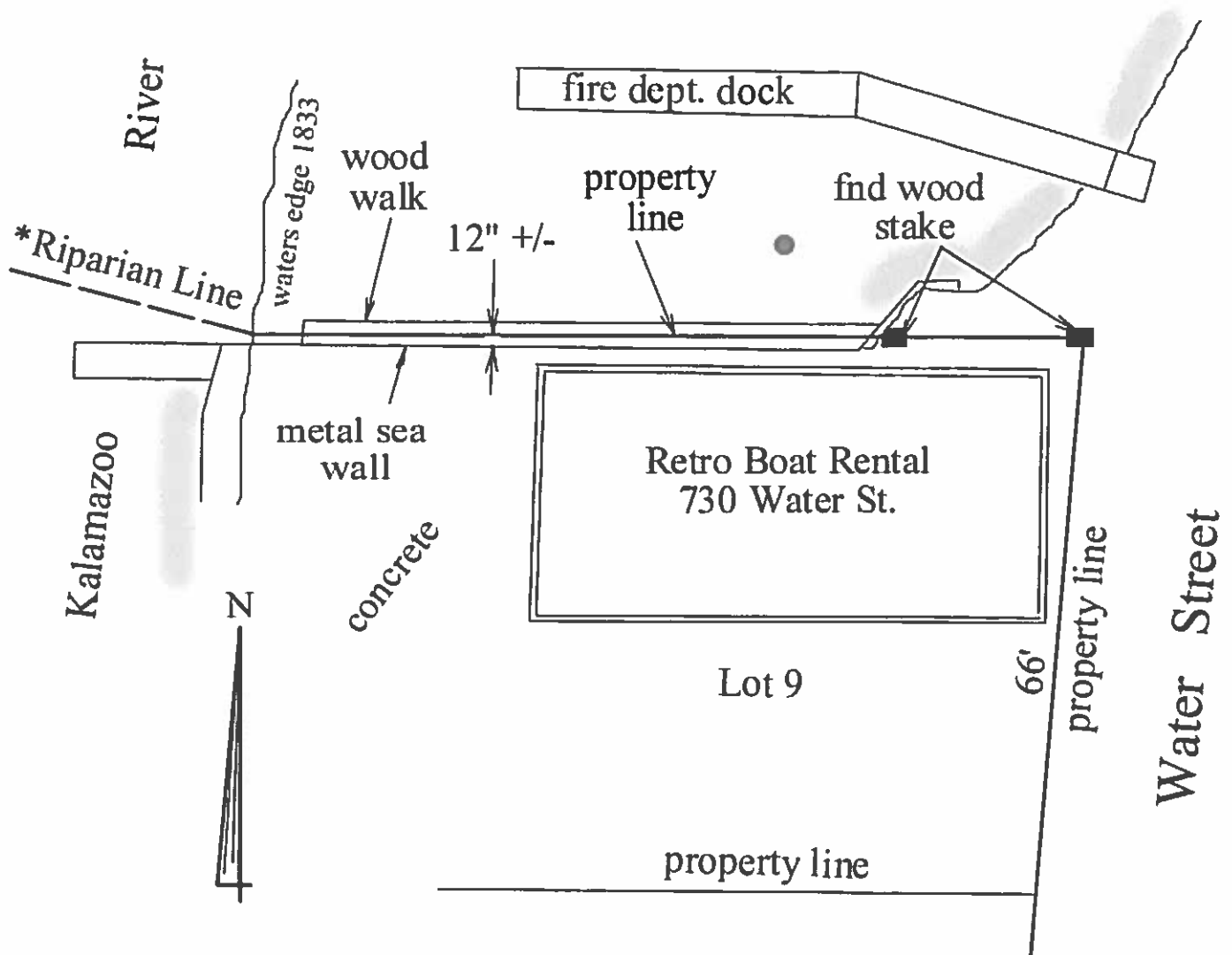
Corey J. Hughes PS  
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23 May 2019

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Kalamazoo (Saugatuck)  
Allegan County, Michigan

Client Representative: Clifford Bloom Bloom Sluggett, P.C. 15 Ionia Avenue, S.W. Suite 640 Grand Rapids, MI 49503	Client:  City of Saugatuck Saugatuck, Michigan
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Certified Survey \*Riparian Bottomlands Apportionment and Allocation  
Detail View 3



\* Riparian Bottomlands Apportionment Boundary: Only a Court can set the riparian boundary. The Surveyor's layout is an interpretation of what he or she believes that the Court would do in that particular lake configuration. The Surveyor's primary objective is to create a proposed apportionment configuration that is "Fair and Equitable" to all of the upland owners involved in that particular lake.



*Corey J. Hughes PS  
"Riparian Bottomlands and Boundary Consulting"*

23 May 2019

CJH File No. 29April2019.1  
Frontage at Water and Lucy St  
Original Plat of Village of  
Kalamazoo (Saugatuck)  
Allegan County, Michigan

Client Representative: Clifford Bloom Bloom Sluggett, P.C. 15 Ionia Avenue, S.W. Suite 640 Grand Rapids, MI 49503	Client:  City of Saugatuck Saugatuck, Michigan
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**Surveyor's Certificate:**

I hereby certify that: At the request of the above named Clifford Bloom, representative for the City of Saugatuck, that I have prepared the attached \*Riparian Bottomlands Apportionment Allocation Survey in accordance with commonly accepted Michigan methods of riparian bottomlands surveying for elongated and irregular lakes and rivers such as Saugatuck River; and That the base map drawing for this survey was created utilizing field survey inspection, county records, a previous topographic survey by Fleis & Vandenbrink; and current existing (in 2019) Google Earth Aerial Imagery.

In the case of *Heeringa v Petrolje*, 279 Mich App 444 (2008), the court stated: "The object to be kept in view in cases of this kind is to secure to each proprietor access to navigable water, and an equal share of dockage line at navigable water, in proportion to his share on the original shoreline, and if that goal could not be accomplished by drawing right angles to the thread, some other method maybe required." (citing *Blodgett & Davis Lumber Co. v. Peters*, 78 Mich 498, 506 (1891)).

It appears that there has been extensive shoreline changes (natural and/or manmade) along the Water Street and Lucy Street areas since the Original plat of the Village of Kalamazoo was prepared in 1833. It also appears that the land changes made by dredging and/or filling of land have been done while also maintaining the platted location and direction of the original 1833 lot lines, that is, maintaining East and West directions of the lot lines. The land owned by the City of Saugatuck lying northerly and westerly of the intersection of Water Street and Lucy Street does not appear to have been filled but has more likely been eroded over the past 186 years by river currents and spring ice flows. I have utilized the commonly accepted surveying method of beginning the \*Riparian Bottomlands Apportionment Allocation Lines at the intersection of the upland lot lines and waters edge of the Kalamazoo River as platted in 1833.

It is my professional opinion that this survey conforms to the precepts and guidelines as presented in *Heeringa v Petrolje*, 279 Mich App 444 (2008), and that it meets the doctrine of being "Fair and Equitable" to all adjacent upland property owners on said Kalamazoo River.

**Certificate of Survey:**

I, the undersigned Corey J. Hughes PS, being a Licensed Michigan Professional Surveyor, hereby certify that: I have prepared the above survey. The error of closure of the parcel surveyed has an error of less than 1 part in 5000 which is within the accepted limits of the act and that I have complied with the regulations of Act 132, P.A. 1970 as amended.

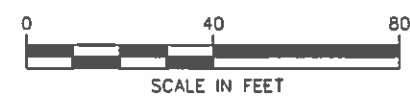
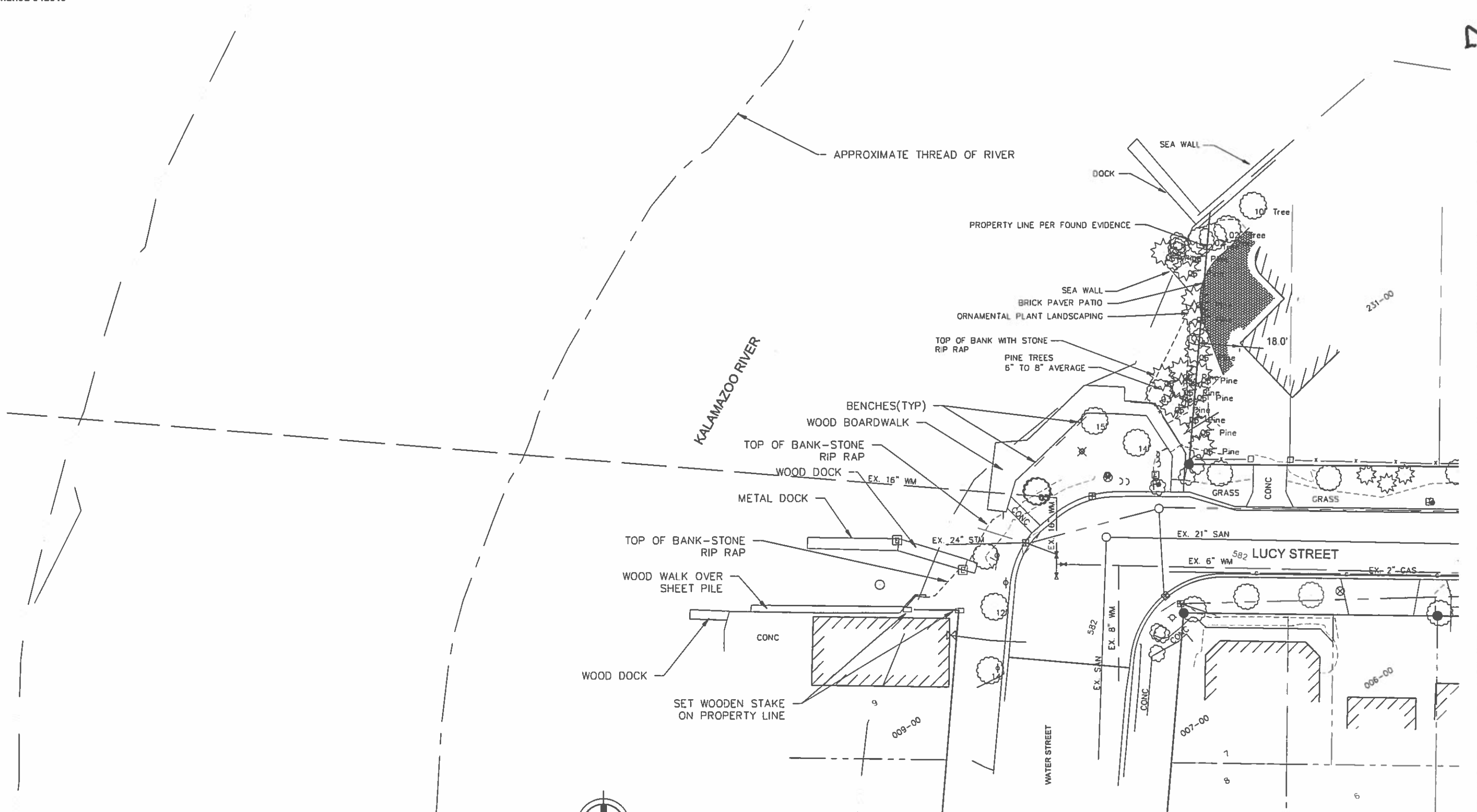
Signed: Corey J. Hughes PS No. 20706

Dated: 23 May 2019

\* Riparian Bottomlands Apportionment Boundary: Only a Court can set the riparian boundary. The Surveyor's layout is an interpretation of what he or she believes that the Court would do in that particular lake configuration. The Surveyor's primary objective is to create a proposed apportionment configuration that is "Fair and Equitable" to all of the upland owners involved in that particular lake.

# SKETCH OF SURVEY

7.



- LEGEND**
- FOUND IRON STAKE
  - SET IRON STAKE

F&V PROJECT NO.  
3187

**WATER & LUCY ST WATERFRONT**  
SECTION 9, T3N, R13W  
ALLEGAN CO, MICHIGAN

**CITY OF SAUGATUCK**  
PARCEL NO./PARCEL ADDRESS





**MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY  
WATER RESOURCES DIVISION  
PERMIT**

**Issued To:**

John Sharar, Retro Boat Rental  
740 Lake Street  
Saugatuck, MI 49453

**Permit No.:** WRP006601 v.1  
**Submission No.:** 2P1-POSX-F435  
**Site Name:** 03-730 Water Street-Saugatuck  
**Issued:** April 17, 2017  
**Revised:**  
**Expires:** April 17, 2022

This permit is being issued by the Michigan Department of Environmental Quality (MDEQ), Water Resources Division, under the provisions of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA); specifically:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Part 301, Inland Lakes and Streams                                    | <input type="checkbox"/> Part 323, Shorelands Protection and Management |
| <input type="checkbox"/> Part 303, Wetlands Protection  | <input type="checkbox"/> Part 325, Great Lakes Submerged Lands          |
| <input type="checkbox"/> Part 315, Dam Safety   | <input type="checkbox"/> Part 353, Sand Dunes Protection and Management |
| <input checked="" type="checkbox"/> Part 31, Water Resources Protection (Floodplain Regulatory Authority) |   |

Permission is hereby granted, based on permittee assurance of adherence to State of Michigan requirements and permit conditions, to:

Authorized Activity: Install turbidity curtain prior to in-water work. Install 3 permanent docks measuring 4 feet wide by 16 feet long. Install 2 seasonal floating docks with maximum dimensions of four foot wide by 32 feet long. Install 8 spring pilings. Create a configuration for a new marina that includes 8 boat slips consistent with the attached plans dated 04/17/2017.

**Water Course Affected:** Kalamazoo River  
**Property Location:** Allegan County, City of Saugatuck, Town/Range/Section 03N16W09

**Authority granted by this permit is subject to the following limitations:**

- A. Initiation of any work on the permitted project confirms the permittee's acceptance and agreement to comply with all terms and conditions of this permit.
- B. The permittee, in exercising the authority granted by this permit, shall not cause unlawful pollution as defined by Part 31 of the NREPA.
- C. This permit shall be kept at the site of the work and available for inspection at all times during the duration of the project or until its date of expiration.
- D. All work shall be completed in accordance with the approved plans and specifications submitted with the application and/or plans and specifications attached to this permit.
- E. No attempt shall be made by the permittee to forbid the full and free use by the public of public waters at or adjacent to the structure or work approved.

- F. It is made a requirement of this permit that the permittee give notice to public utilities in accordance with 2013 PA 174 (Act 174) and comply with each of the requirements of Act 174.
- G. This permit does not convey property rights in either real estate or material, nor does it authorize any injury to private property or invasion of public or private rights, nor does it waive the necessity of seeking federal assent, all local permits, or complying with other state statutes.
- H. This permit does not prejudice or limit the right of a riparian owner or other person to institute proceedings in any circuit court of this state when necessary to protect his rights.
- I. Permittee shall notify the MDEQ within one week after the completion of the activity authorized by this permit by completing and forwarding the attached preaddressed postcard to the office addressed thereon.
- J. This permit shall not be assigned or transferred without the written approval of the MDEQ.
- K. Failure to comply with conditions of this permit may subject the permittee to revocation of permit and criminal and/or civil action as cited by the specific state act, federal act, and/or rule under which this permit is granted.
- L. All dredged or excavated materials shall be disposed of in an upland site (outside of floodplains, unless exempt under Part 31 of the NREPA, and wetlands).
- M. In issuing this permit, the MDEQ has relied on the information and data that the permittee has provided in connection with the submitted application for permit. If, subsequent to the issuance of a permit, such information and data prove to be false, incomplete, or inaccurate, the MDEQ may modify, revoke, or suspend the permit, in whole or in part, in accordance with the new information.
- N. The permittee shall indemnify and hold harmless the State of Michigan and its departments, agencies, officials, employees, agents, and representatives for any and all claims or causes of action arising from acts or omissions of the permittee, or employees, agents, or representative of the permittee, undertaken in connection with this permit. The permittee's obligation to indemnify the State of Michigan applies only if the state: (1) provides the permittee or its designated representative written notice of the claim or cause of action within 30 days after it is received by the state, and (2) consents to the permittee's participation in the proceeding on the claim or cause of action. It does not apply to contested case proceedings under the Administrative Procedures Act, 1969 PA 306, as amended, challenging the permit. This permit shall not be construed as an indemnity by the State of Michigan for the benefit of the permittee or any other person.
- O. Noncompliance with these terms and conditions and/or the initiation of other regulated activities not specifically authorized shall be cause for the modification, suspension, or revocation of this permit, in whole or in part. Further, the MDEQ may initiate criminal and/or civil proceedings as may be deemed necessary to correct project deficiencies, protect natural resource values, and secure compliance with statutes.
- P. If any change or deviation from the permitted activity becomes necessary, the permittee shall request, in writing, a revision of the permitted activity from the MDEQ. Such revision request shall include complete documentation supporting the modification and revised plans detailing the proposed modification. Proposed modifications must be approved, in writing, by the MDEQ prior to being implemented.
- Q. This permit may be transferred to another person upon written approval of the MDEQ. The permittee must submit a written request to the MDEQ to transfer the permit to the new owner. The new owner must also submit a written request to the MDEQ to accept transfer. The new owner must agree, in writing, to accept all conditions of the permit. A single letter signed by both parties that includes all of the above information may be provided to the MDEQ. The MDEQ will review the request and, if approved, will provide written notification to the new owner.
- R. Prior to initiating permitted construction, the permittee is required to provide a copy of the permit to the contractor(s) for review. The property owner, contractor(s), and any agent involved in exercising the permit are held responsible to ensure that the project is constructed in accordance with all drawings and specifications. The contractor is required to provide a copy of the permit to all subcontractors doing work authorized by the permit.
- S. Construction must be undertaken and completed during the dry period of the wetland. If the area does not dry out, construction shall be done on equipment mats to prevent compaction of the soil.
- T. Authority granted by this permit does not waive permit requirements under Part 91, Soil Erosion and Sedimentation Control, of the NREPA, or the need to acquire applicable permits from the County Enforcing Agent (CEA).
- U. Authority granted by this permit does not waive permit requirements under the authority of Part 305, Natural Rivers, of the NREPA. A Natural Rivers Zoning Permit may be required for construction, land alteration, streambank stabilization, or vegetation removal along or near a natural river.

- V. The permittee is cautioned that grade changes resulting in increased runoff onto adjacent property is subject to civil damage litigation.
- W. Unless specifically stated in this permit, construction pads, haul roads, temporary structures, or other structural appurtenances to be placed in a wetland or on bottomland of the water body are not authorized and shall not be constructed unless authorized by a separate permit or permit revision granted in accordance with the applicable law.
- X. For projects with potential impacts to fish spawning or migration, no work shall occur within fish spawning or migration timelines (i.e., windows) unless otherwise approved in writing by the Michigan Department of Natural Resources, Fisheries Division.
- Y. Work to be done under authority of this permit is further subject to the following special instructions and specifications:
1. Prior to commencement of in-water construction, the entire construction area shall be enclosed with a turbidity curtain to prevent off-site siltation. The turbidity curtain shall be installed to extend from the bed of the waterbody to a point above the existing water's surface. The turbidity curtain shall be maintained for the duration of the project and shall be left in place after completion until all disturbed sediments have settled.
  2. No boat shall extend beyond the end of the authorized dock or slip length. Swim platforms, bow sprits, and/or pulpits must be factored into total length of the boat. No other structures such as boat hoists or spring piles shall extend beyond the end of the authorized dock or slip length.
  3. Dock(s) or pier(s) shall be of open or floating construction without fill, maintaining free water movement and circulation.
  4. The dock must be located such that boat dockage shall not interfere with riparian rights.
  5. Additional attachments to permitted structures, including but not limited to roofs, sidewalls, handrails, benches, decks, docks, piers, or extensions thereof, are **not** authorized by this permit.
  6. Filling is not authorized by this permit.
  7. Jetting or dredging authorized by this permit is not allowed from March 15 to June 30 due to critical fish spawning, migration, and/or recreational use periods.
  8. It is advised that proper caution signs and/or buoys be placed at or near the structure to prevent endangerment of recreational users.
  9. Authority granted by this permit does not waive any jurisdiction of the United States Army Corps of Engineers or the need for a federal permit, if required. For more information on USACE jurisdiction please contact Brittnee Shows at 313-226-4226.
  10. Authority granted by this permit does not waive permit or program requirements under Part 91 of the NREPA or the need to acquire applicable permits from the CEA. Please contact Ray Visscher at 269-686-4502.
  11. The authority to conduct the activity as authorized by this permit is granted solely under the provisions of the governing act as identified above. This permit does not convey, provide, or otherwise imply approval of any other governing act, ordinance, or regulation, nor does it waive the permittee's obligation to acquire any local, county, state, or federal approval or authorization necessary to conduct the activity.

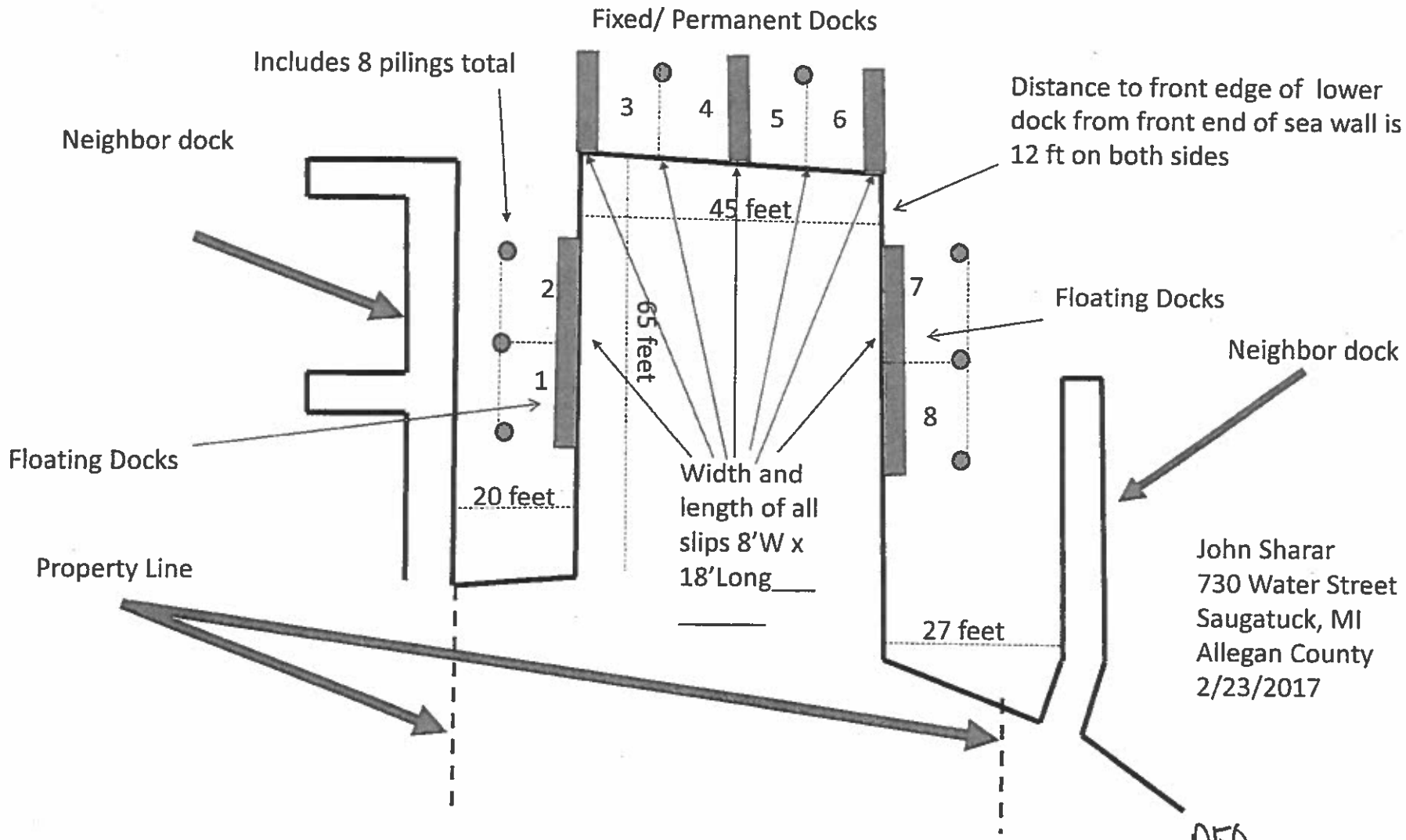
12. No fill, excess soil, or other material shall be placed in any wetland, floodplain, or surface water area not specifically authorized by this permit, its plans, and specifications.
13. This permit does not authorize or sanction work that has been completed in violation of applicable federal, state, or local statutes.
14. The permit placard shall be kept posted at the work site, in a prominent location at all times for the duration of the project, or until permit expiration.
15. This permit is being issued for the maximum time allowed and no extensions of this permit will be granted. Initiation of the construction work authorized by this permit indicates the permittee's acceptance of this condition. The permit, when signed by the MDEQ, will be for a five-year period beginning on the date of issuance. If the project is not completed by the expiration date, a new permit must be sought.

Issued By:



Jason Combs  
Kalamazoo District Office  
Water Resources Division  
269-568-2693

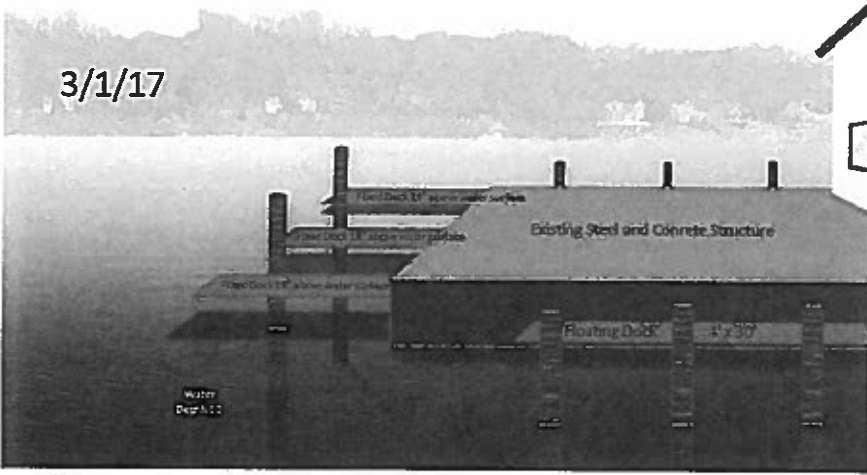
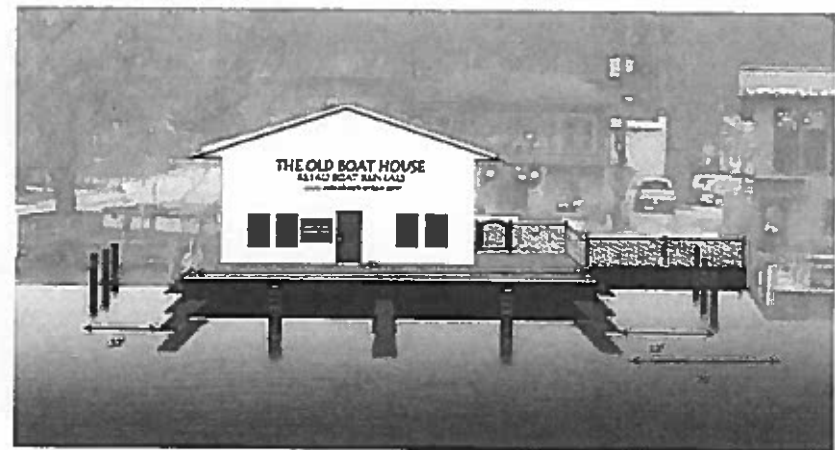
cc: Tom Harrington, Owner  
Saugatuck Clerk  
Allegan County Drain Commissioner  
Ray Visscher, Allegan County CEA  
Matthew Diana, DNR Fisheries, Plainwell  
Brittnee Shows, USACE



John Sharar  
 730 Water Street  
 Saugatuck, MI  
 Allegan County  
 2/23/2017

DEQ  
~~DNRE WRD~~  
 File # WRP006601  
 APPROVED PLANS  
 Page 1 of 3  
04 / 17 / 2017

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DEQ  
 DNRE-WRD  
 File # WRP 006601  
 APPROVED PLANS  
 Page 2 of 3  
04 / 17 / 2017

Saugatuck Township  
Fire Dept - Mailing  
3342 Blue Star Hwy  
Saugatuck MI 49453  
Chief Joe Janik

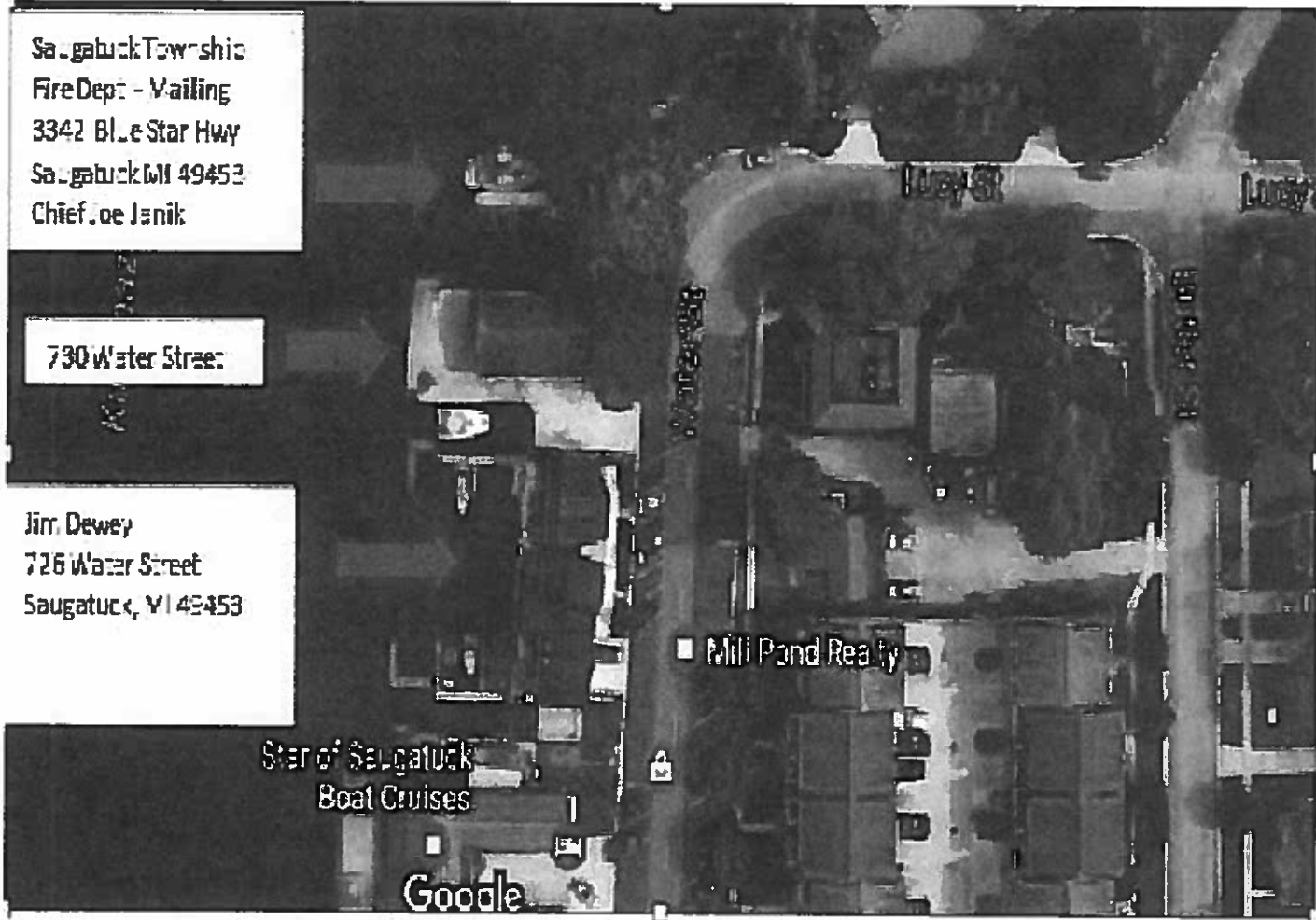
730 Water Street

Jim Dewey  
726 Water Street  
Saugatuck, MI 49453

Star of Saugatuck  
Boat Cruises

Mili Pond Realty

Google



DEQ  
DNR WRD  
File # WRP 006601  
APPROVED PLANS  
Page 3 of 3  
04 / 17 / 2017

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# MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY PERMIT

Saugatuck Township Fire District  
3342 Blue Star Highway  
Saugatuck, MI 49453

Permit No.	00-03-0034-P
Issued	June 5, 2000
Extended	
Revised	
Expires	December 31, 2001

Under the provisions of the Natural Resources and Environmental Protection Act 451, PA 1994, as amended and specifically:

- Part 301 Inland Lakes and Streams.
- Part 325 Great Lakes Submerged Lands
- Part 303 Wetland Protection
- Part 31 Floodplain/Water Resources Protection.
- Part 315 Dam Safety.

Permission is hereby granted, based on permittee assurance of adherence to State requirements and permit conditions to:

Permit Activity

Construct a 4 foot wide open pile pier, 40 feet in length, with an approximately 10 foot ramp to shore. All work shall be completed in accordance with the attached plans and specifications dated June 5, 2000.

**Water Course Affected:** Kalamazoo River  
**Property Location:** Saugatuck Township County, Allegan, Section 9  
Subdivision, Lot Town 3N Range 16W

**Authority granted by this permit is subject to the following limitations:**

- A. Initiation of any work on the permitted project confirms the permittee's acceptance and agreement to comply with all terms and conditions of this permit.
- B. The permittee in exercising the authority granted by this permit shall not cause unlawful pollution as defined by Part 31, Floodplain/Water Resources Protection of the Natural Resources and Environmental Protection Act 451, PA 1994, as amended.
- C. This permit shall be kept at the site of the work and available for inspection at all times during the duration of the project or until its date of expiration.
- D. All work shall be completed in accordance with the plans and the specifications submitted with the application and/or plans and specifications attached hereto.
- E. No attempt shall be made by the permittee to forbid the full and free use by the public of public waters at or adjacent to the structure or work approved herein.
- F. It is made a requirement of this permit that the permittee give notice to public utilities in accordance with Act 53 of the Public Act of 1974 and comply with each of the requirements of that act.
- G. This permit does not convey property rights in either real estate or material, nor does it authorize any injury to private property or invasion of public or private rights, nor does it waive the necessity of seeking federal assent, all local permits or complying with other state statutes.
- H. This permit does not prejudice or limit the right of a riparian owner or other person to institute proceedings in any circuit court of this state when necessary to protect his rights.
- I. Permittee shall notify the Department of Environmental Quality within one week after the completion of the activity authorized by this permit, by completing and forwarding the attached, pre-addressed post card to the office addressed thereon.
- J. This permit shall not be assigned or transferred without the written approval of the Department of Environmental Quality.
- K. Failure to comply with conditions of this permit may subject the permittee to revocation of permit and criminal and/or civil action as cited by the specific State Act, Federal Act and/or Rule under which this permit is granted.
- L. Work to be done under authority of this permit is further subject to the following special instructions and specifications:

continued on next page



If dock pilings are "jetted" in and NOT driven in, it will be necessary to place a filter fabric barrier around the construction site prior to jetting, to reduce and/or eliminate movement of suspended sediments. Barrier shall be left in place after completion of construction until all disturbed sediments have settled.

Dock shall be of open construction without fill, maintaining free water movement and circulation.

No in-stream work shall be done between May 1 and June 15 to protect spawning fish.

In issuing this permit, the Department of Environmental Quality has relied on the information and data which permittee has provided in connection with the permit application. If, subsequent to the issuance of this permit, such information and data prove to be false, incomplete, or inaccurate, the Department may modify, revoke, or suspend the permit, in whole or in part, in accordance with the new information.

The property owner, contractor, and any agent, in obtaining this permit, are held responsible to insure project is constructed in accordance with all drawings and specifications contained in this permit.

Any modification or revision to the approved design plans and/or specifications must be approved in writing by the Department of Environmental Quality.

Permittee covenants not to sue the State of Michigan, or any of its departments, boards, commissions, officers, employees, or agents for any claim, whether legal or equitable, arising under or in any manner related to the privileges granted in this Permit. Permittee hereby releases, waives, and discharges the State of Michigan and all of its departments, boards, commissions, officers, employees, and agents from any and all liability to permittee arising under or in any manner related to the privileges granted under this Permit.

Permittee agrees to indemnify the State of Michigan and all of its departments, agencies, boards, commissions, officers, employees, and agents from any and all liability arising under or in any manner related to the issuance of the Permit or the privileges granted under this Permit.

Authority granted by this permit does not waive any jurisdiction of the U.S. Corps of Engineers or the need for a federal permit, if required.

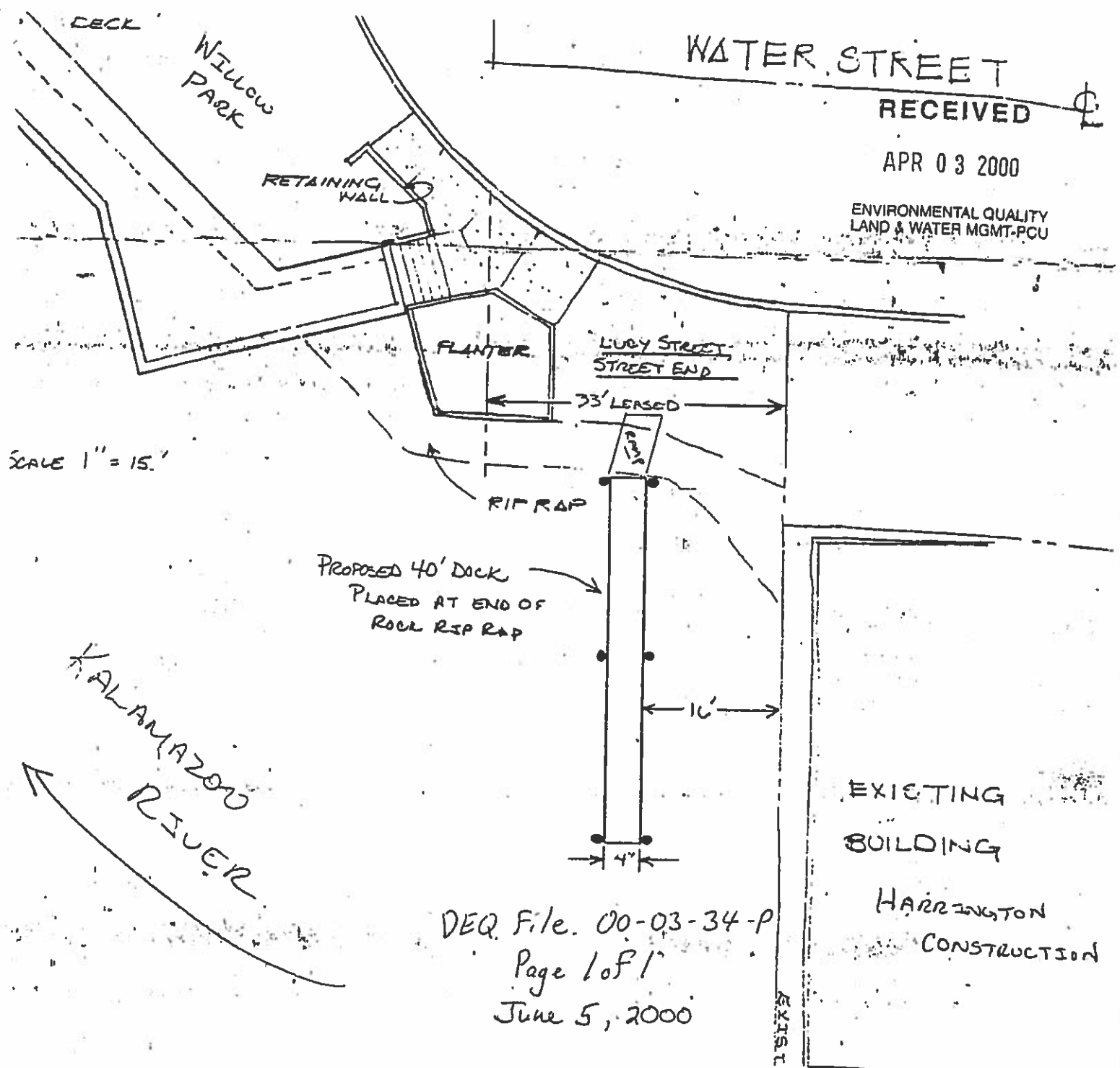
Authority granted by this permit does not waive permit requirements under Part 91, Soil Erosion and Sedimentation Control, PA 451 of 1994, or the need to acquire applicable permits. Contact Patrick Hudson, Michigan Township Services, 111 Grand Street, Allegan, MI 49010, phone 616-673-3239.

Issuance of this permit does not obviate the need to obtain other approval(s) from any local, state or federal agencies as may be required by law.

**Russell J. Harding, Director  
Department of Environmental Quality**

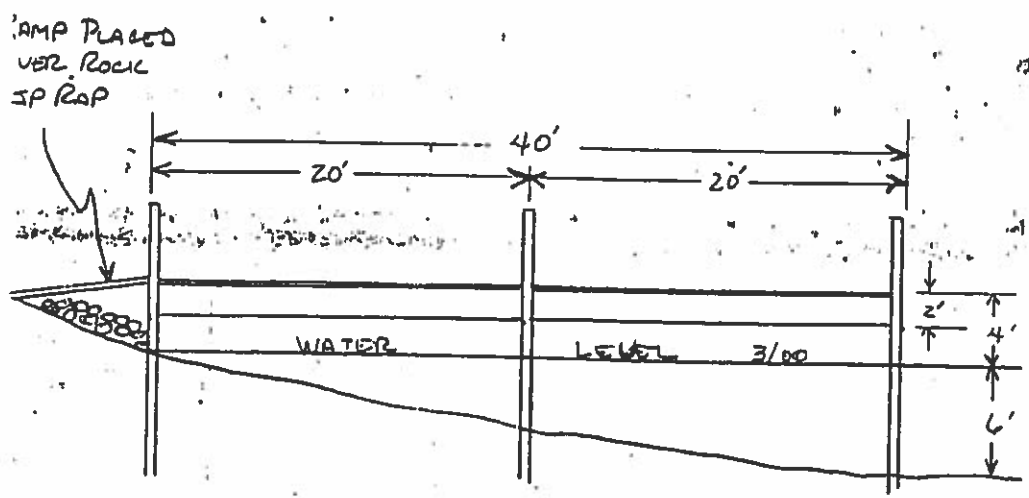
By *James Sallee*  
**James Sallee  
Land and Water Management Division**

cc: Allegan CEA  
City of Saugatuck  
Lake Construction  
USACE  
MDNR, Law Enforcement  
LWMD, PCU  
LWMD, Plainwell Dist.



SCALE 1" = 15'

DEQ File. 00-03-34-P  
 Page 1 of 1  
 June 5, 2000



18

SAUGATUCK TOWNSHIP FSR  
 DOCK - KALAMAZOO RVR  
 ALLEGAN COUNTY



Michigan Department of Environmental Quality-Land and Water Management Division

### NOTICE OF COMPLETION

I hereby give notice to the Michigan Department of Environmental Quality that the project, which was permitted under applicable statute provisions has been completed.

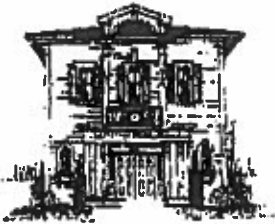
PERMIT NUMBER 00-03-0034	COUNTY Allegan
PROJECT COMPLETION DATE	AREA CODE & TELEPHONE NO.
PERMITTEE'S SIGNATURE <i>[Handwritten Signature]</i>	

Non-compliance with reporting requirements may result in monetary penalty.  
Completion of this form is required under the authority of the applicable Parts of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

ECP 2731-1  
(Rev 12/98)

June 2, 2000

Mr. James Sullee  
Department of Environmental Quality  
P.O. Box 355  
Plainwell, Michigan 49080



Dear Mr. Sullee:

City of Saugatuck

Established 1868  
Chartered 1984

102 Butler Street  
P.O. Box 86  
Saugatuck MI  
19451

616.857.2603

FAX 616.857.4406

This letter is being sent to advise you that the City of Saugatuck has granted permission to the Saugatuck Township Fire District to construct a 40' dock into the Kalamazoo River at the Lucey Street and Water Street. The City has entered into a lease agreement with the Fire District to allow for the presence of their fire-fighting boat and encourages the Department of Environmental Quality to process their application as rapidly as possible.

Please feel free to contact me if any further information is needed.

Sincerely,

A handwritten signature in cursive script that reads "Ellen Clark". The signature is written in black ink and is positioned above the typed name.

Ellen Clark  
Saugatuck City Clerk



DEPARTMENT OF THE ARMY  
DETROIT DISTRICT, CORPS OF ENGINEERS  
REGULATORY OFFICE  
GRAND HAVEN FIELD OFFICE  
P.O. BOX 629  
GRAND HAVEN, MICHIGAN 49417-0629

May 11, 2000

IN REPLY REFER TO

File No. 85-052-012-1

Saugatuck Township Fire District  
3342 Blue Star Highway  
Saugatuck, Michigan 49453

Dear Sir:

Please refer to your application dated March 16, 2000 for a Department of the Army permit to install a pier in the Kalamazoo River at the waterward end of Lucy Street, Saugatuck, Michigan.

We have verified that your proposed work is authorized under Regional Permit No. 80-200-001-3 reissued on May 15, 1996 under authority of Section 10 of the 1899 Rivers and Harbors Act and Section 404 of the 1977 Clean Water Act. The Regional permit is a blanket permit whereby a class of activities having relatively minor impacts can receive Department of the Army authorization with a minimal amount of administrative review. The purpose of this letter is to inform you that your proposal has been evaluated, complies with, and is therefore authorized under the Regional Permit.

You may proceed with the work per the following project description, attached drawings, and attached general and special conditions:

Install a 4 foot wide open pile pier, 40 feet in length, with an approximately 10 foot ramp to shore. The pier will be located approximately 16 feet northerly of the existing bulkhead to the south.

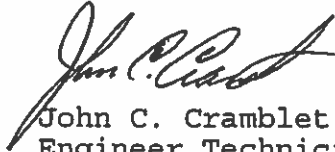
Any construction activity other than that shown on the plans may not qualify for the authorization. To our knowledge, your proposed activity complies. If that is not the case, you must contact this office for further instructions. If you contemplate any changes or additional activities from those depicted on the plans, please submit them to this office for authorization review prior to any construction.

This verification is invalid until you obtain an appropriate state permit/certification or waiver thereof. We suggest that you contact the Michigan Department of Environmental Quality in Lansing, Michigan, at 517-373-9244 for the status of your state permit, if you have not received it three weeks after you receive

this letter. If local approvals are required, we recommend you contact the appropriate local government body directly.

This verification is valid for 2 years from the date of this letter unless the Regional Permit is modified, suspended, or revoked. If you have any questions, please contact me at the above address or telephone (616) 842-5510 x 31 and refer to File Number: 85-052-012-1.

Sincerely,



John C. Cramblet  
Engineer Technician  
Grand Haven Field Office

Enclosures

## REGIONAL PERMIT GENERAL CONDITIONS

1. You must maintain the activity authorized by the Regional permit in good condition and in conformance with the terms and conditions of the Regional permit. You are not relieved of this requirement if you abandon the permitted activity, although you may make a good faith transfer to a third party. Should you wish to cease to maintain the authorized activity or should you desire to abandon it without a good faith transfer, you must obtain a modification of this permit from this office, which may require restoration of the area.

2. If you discover any previously unknown historic or archeological remains while accomplishing the activity authorized by the Regional permit, you must immediately notify this office of what you have found. We will initiate the Federal and state coordination required to determine if the remains warrant a recovery effort or if the site is eligible for listing in the National Register of Historic Places.

3. If a conditioned water quality certification has been issued for your project, you must comply with the conditions specified in the certification as special conditions to insure compliance with the Regional permit. For your convenience, a copy of the certification is attached if it contains such conditions.

4. You must allow representatives from this office to inspect the authorized activity at any time deemed necessary to ensure that it is being or has been accomplished in accordance with the terms and conditions of the Regional permit.

### Special Conditions:

### Further Information:

1. Congressional Authorities: You have been so authorized to undertake the activity described above pursuant to:

(X) Section 10 of the Rivers and Harbors Act of 1899 (33 U.S.C. 403).

( ) Section 404 of the Clean Water Act (33 U.S.C. 1344).

2. Limits of this authorization.

a. The Regional permit does not obviate the need to obtain Federal, state, or local authorizations required by law.

b. The Regional permit does not grant any property rights or exclusive privileges.

c. The Regional permit does not authorize any injury to the property or rights of others.

d. The Regional permit does not authorize interference with any existing or proposed Federal project.

e. The Regional Permit authorizing the activity expires on May 14, 2001, unless it is reissued without modification or the activity complies with any subsequent modification of the Regional. If the Regional permit is not reissued for the activity in question, activities which have commenced construction or are under contract to commence in reliance

upon the Regional Permit will remain authorized provided the activity is completed by May 14, 2002.

3. Limits of Federal Liability. In issuing the Regional permit, the Federal Government does not assume any liability for the following:

a. Damages to the permitted project or uses thereof as a result of other permitted or unpermitted activities or from natural causes.

b. Damages to the permitted project or uses thereof as a result of current or future activities undertaken by or on behalf of the United States in the public interest.

c. Damages to persons, property, or to other permitted or unpermitted activities or structures caused by the activity authorized by the Regional permit.

d. Design or construction deficiencies associated with the permitted work.

e. Damage claims associated with any future modifications, suspension, or revocation of the Regional permit.

4. Reliance on Applicant's Data: The verification by this office that the project conforms with the Regional permit was made in reliance of the information you provided.

5. Reevaluation of Permit Decision. This office may reevaluate its decision on this project at any time the circumstances warrant. Circumstances that could require a reevaluation include, but are not limited to, the following:

a. You fail to comply with the terms and conditions of the Regional permit.

b. The information provided by you in support of your permit application proves to have been false, incomplete, or inaccurate (See 4 above).

c. Significant new information surfaces which this office did not consider in reaching the original public interest decision and/or our verification that the activity complies with the Regional permit.

Such a reevaluation may result in a determination that it is appropriate to use the suspension, modification, and revocation procedures contained in 33 CFR 325.7 or enforcement procedures such as those contained in 33 CFR 326.4 and 326.5. The referenced enforcement procedures provide for the issuance of an administrative order requiring you to comply with the terms and conditions of the Regional permit and for the initiation of legal action where appropriate. You will be required to pay for any corrective measures ordered by this office, and if you fail to comply with such directive, this office may in certain situations (such as those specified in 33 CFR 209.170) accomplish the corrective measures by contract or otherwise and bill you for the cost.



6. The Regional Permit does not apply to:

a. Activities which would impact historical, cultural, or archaeological sites or practices as provided in the National Historic Preservation Act of 1966 and the Archaeological and Historic Preservation Act of 1974.

b. Sites included in the National Registry of Natural Landmarks.

c. Designated environmental areas under the State of Michigan Shorelands Protection and Management Act (1972 Public Act 245, as amended), stream corridors designated under the Natural River Act (1970 Public Act 231) promulgated by Michigan Department of Environmental Quality (MDEQ), and areas dedicated or designated under the Wilderness and Natural Areas Act (1972 Public Act 241).

d. Activities which would affect Federally-listed endangered, threatened, or proposed species.

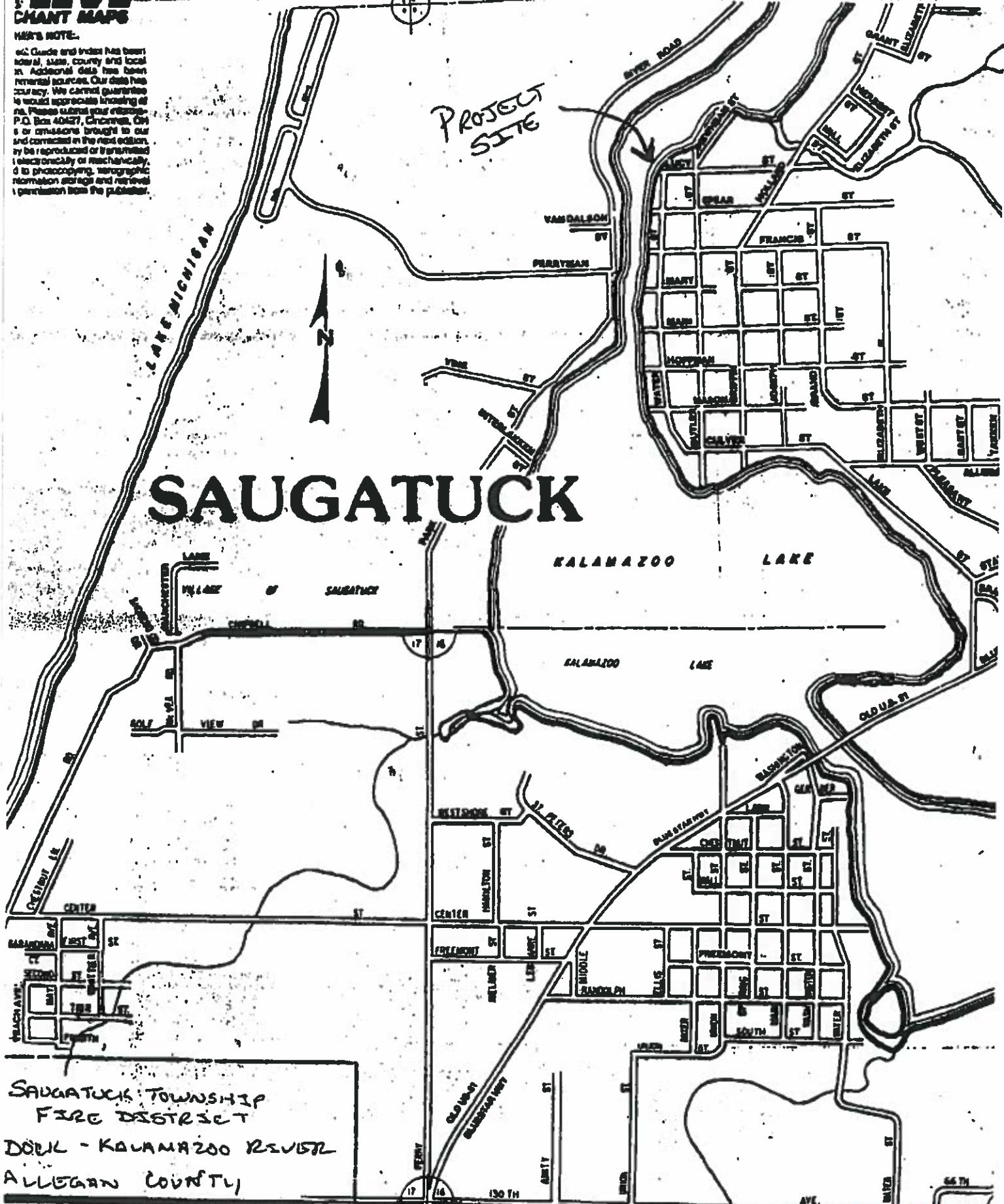
e. Any other areas named in Acts of Congress or Presidential Proclamations as National Wildlife Refuges, National Rivers, components of the National Wild and Scenic River System, National Wilderness Areas, National Recreation Areas, National Lakeshores, National Parks, National Monuments, and such areas as may be established under Federal Law for similar and related purposes.

**CHART MAPS**

**MAP'S NOTE:**  
This Guide and Index has been compiled from several state, county and local sources. Our data has been checked for accuracy. We cannot guarantee the accuracy of our data. We would appreciate knowing of any errors or omissions brought to our attention. This information is not to be reproduced or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission from the publisher.

PROJECT SITE

# SAUGATUCK



SAUGATUCK TOWNSHIP  
FIRE DISTRICT  
DOUL - KALAMAZOO RESERV  
ALLEGAN COUNTY

WATER STREET

WILLOW  
PARK

RETAINING  
WALL

PLANTER

LUCY STREET  
STREET END

33' LEASED

RIP RAP

PROPOSED 40' DOCK  
PLACED AT END OF  
ROCK RIP RAP

16'

4'

EXISTING  
BUILDING

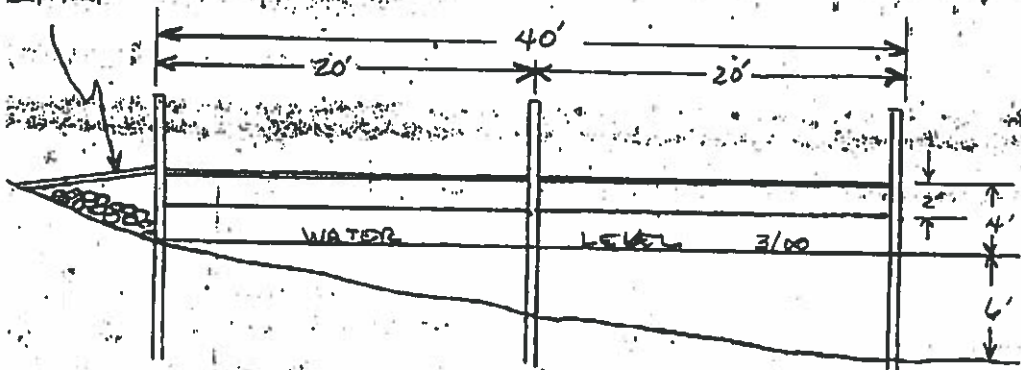
HARRINGTON  
CONSTRUCTION

EXISTING SEWALL

SCALE 1" = 15'

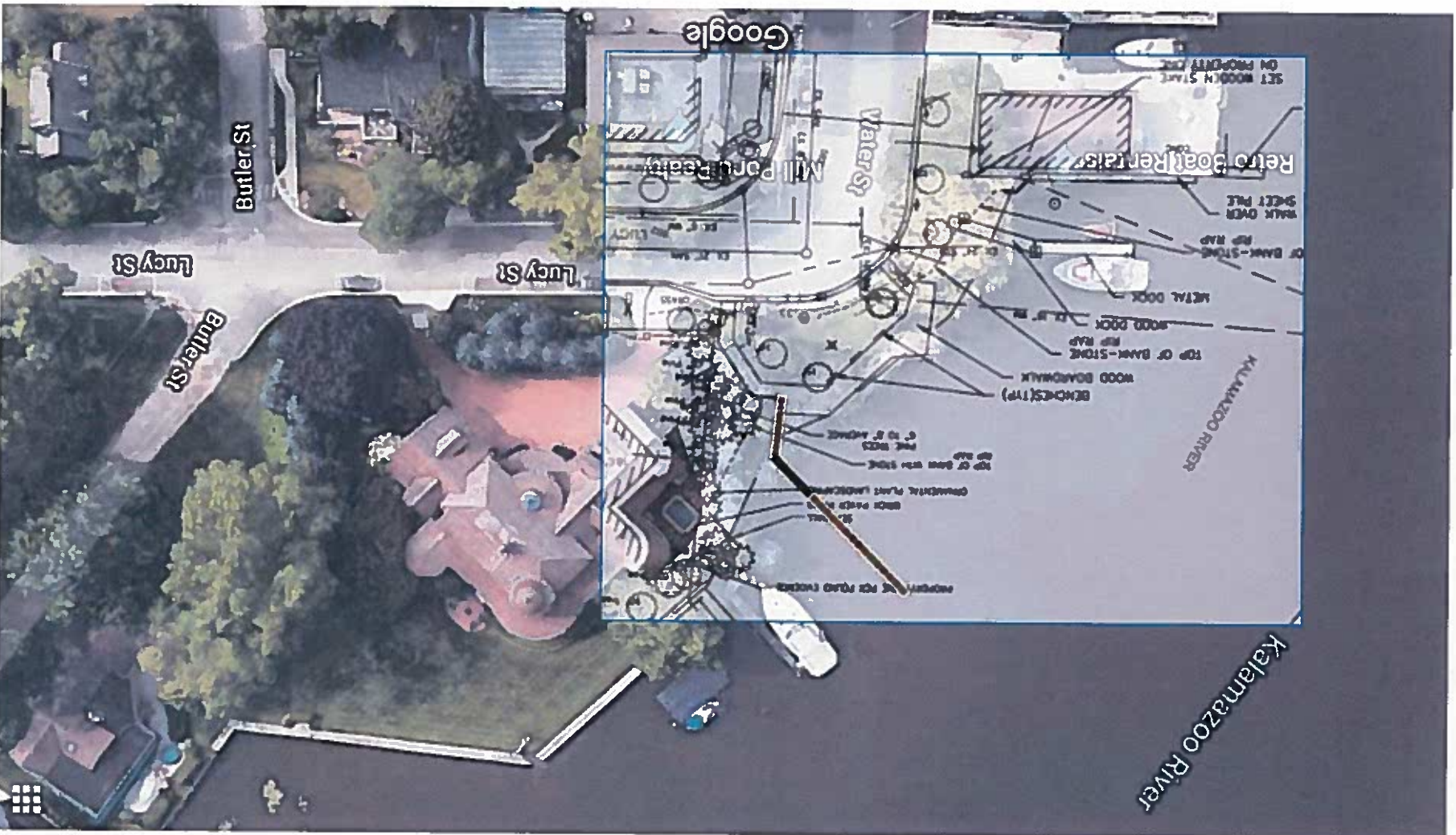
KALAMAZOO  
RIVER

RAMP PLACED  
OVER ROCK  
RIP RAP



26





Y.B



## City Council Workshop Discussion Item

To: Kirk Harrier  
From: Kirk Harrier—City Manager  
Date: May 23, 2019  
Re: Allegan County Sheriff Office Pre-Season Objectives

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Sheriff Frank Baker and Lieutenant Brett Ensfield would like to discuss potential objectives with Council Members for policing activities related to the 2019 tourist season.



Y.C

## City Council Workshop Discussion Item

To: Kirk Harrier  
From: Kirk Harrier—City Manager  
Date: May 23, 2019  
Re: Interpretive Sign Project/LGBT recognition

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At the April 18<sup>th</sup> workshop meeting Council instructed the City Manager to meet with the SCA Director (Kristin Armstrong) to see if a rainbow sidewalk and interpretive sign may be acceptable in front of the Tony Vettori Rain Garden in front of the SCA. Ms. Armstrong was contacted and stated she felt the project would be acceptable in front of SCA and was willing to participate and explore ideas.

### BACKGROUND:

At the March 21, workshop meeting, the Council received a request from a group of Saugatuck citizens and local residents proposing a rainbow painted crosswalk to recognize and honor the accomplishments of the LGBT community in Saugatuck. Jon Moxey from the city's engineering firm (F&V) was contacted and he stated they are seeing these types of decorative crosswalks in some communities, but they don't conform to current traffic and safety standards. Some local communities have elected to deviate from FHWA standards, but that does open up some increased liability risk.

City's liability insurance rep (Jim Newman) from Meadowbrook Insurance was contacted. Mr. Newman stated if there was an accident involving a crosswalk the City knowingly changed outside of standards; the City would still have liability coverage. The issue of concern would be the potential cost of the claim. In most cases municipalities have governmental immunity if there is an accident. The attorney representing a municipality would file for summary disposition and the case would be over quickly at little cost (\$2,000). However that changes when negligence or gross negligence pierces the "governmental immunity" protection. The liability carrier would still cover the municipality and pay a claim up to the municipalities coverage limit. However a million dollar claim verses a \$2,000 claim impacts a municipality's loss ratio and impacts rates for the municipality for many years.

The City Council discussed painting a section of sidewalk instead and also implementing learning kiosk in the downtown district of Saugatuck. The Council instructed staff to identify possible other topics for interpretative signs and report back. Below are possible ideas/locations Council may consider:

- LGBT Recognition (location near or around Culver St. Parking lot or Coghlin Park)
- Chain Ferry History (location Wicks Park area )
- Mt. Baldhead History (location Mt. Baldhead Park area)
- Big Pavilion History (location Cook Park area)



## City Council Workshop Discussion Item

To: Kirk Harrier  
From: Kirk Harrier—City Manager  
Date: May 23, 2019  
Re: FY 18/19 Budget/Millage Rate Review/Priority Project Review

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### Attached Documents regarding FY 19/20 Bueget

- Exhibit D-1:  
FY 19/20 Millage Rate Levy & Financial Forecast
- Exhibit D-2:  
FY 18/19 Priority Projects Update
- Exhibit D-3:  
Past Priority Project Review
- Exhibit D-4:  
Draft FY 19/20 Budget



## MEMO

**To:** Saugatuck City Council  
**From:** Kirk Harrier—City Manager  
**Date:** May 23, 2019  
**Re:** FY 19/20 Millage Rate Levy & Financial Forecast

### OPERATING MILLAGE RATE

- City operating millage rate maximum due to Headlee Rollback **11.4788**
- FY 18/19 maximum rate was 11.9013
- 1 mill generates \$162,500 in revenue
- 2019 taxable value \$162,500,000

### NON-OPERATING MILLAGE RATES

#### Extra Voted Local Roads Millage

- Approved by voters in 2016 with a rate of up to 2 mills
- Extra-voted local roads millage rate maximum due to Headlee Rollback is **1.8885**
- The extra-voted local roads millage will expire in 2031

#### Voted Road Bond Debt Millage

- Approved by voters in 2008
- The millage rate required to support the bond payment for FY 19/20 is **1.4000**
- The voted road bond debt millage will expire in 2028

### MILLAGE RATE LEVY

FY 19/20	MILLS	REVENUE	*Avg. Cost To Taxpayer
Charter Operating	11.4788	\$1,865,305	\$2,295
Local Roads	1.8885	\$306,881	\$378
Road Bond Debt	1.4000	\$227,500	\$280
<b>TOTAL LEVY</b>	<b>14.7673</b>		

\*Based on a property with a \$200,000 taxable value

### MILLAGE RATE LEVY

FY 18/19	MILLS	REVENUE	*Avg. Cost To Taxpayer
Charter Operating	11.9013	\$1,778,000	\$2,380
Local Roads	1.9581	\$290,500	\$392
Road Bond Debt	1.8600	\$278,000	\$372
<b>TOTAL LEVY</b>	<b>15.7194</b>		

\*Based on a property with a \$200,000 taxable value



**EXTRA VOTED ROAD MILLAGE FINANCIAL FORECAST**

<u>Year</u>	<u>Est. Taxable Value</u>	<u>Mills</u>	<u>Est. Revenue</u>
2017	\$ 143,225,139	1.9656	\$ 281,523
2018	\$ 149,500,000	1.9581	\$ 281,000
2019	\$ 151,947,550	1.9296	\$ 293,198
2020	\$ 156,505,976	1.9116	\$ 299,177
2021	\$ 161,201,156	1.8936	\$ 305,251
2022	\$ 166,037,190	1.8756	\$ 311,419
2023	\$ 171,018,306	1.8576	\$ 317,684
2024	\$ 176,148,855	1.8396	\$ 324,043
2025	\$ 181,433,321	1.8216	\$ 330,499
2026	\$ 186,876,321	1.8036	\$ 337,050
2027	\$ 192,482,610	1.7856	\$ 343,697
2028	\$ 198,257,089	1.7676	\$ 350,439
2029	\$ 204,204,801	1.7496	\$ 357,277
2030	\$ 210,330,945	1.7316	\$ 364,209
2031	\$ 216,640,874	1.7136	\$ 371,236
			<b>\$ 4,874,016</b>

**FY 19/20 FUND BALANCE FORECAST**

- General Fund                      Parks  
\$1,000,000                              \$1,087,000
  
- Major/Local Street Fund  
\$1,500,000
  
- Water/Sewer Fund  
\$485,000



## Memo

To: Saugatuck City Council  
 From: Kirk Harrier—City Manager  
 Date: May 23, 2019  
 Re: FY 18/19 Priority Projects UPDATE

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### Capital Projects (Roads/Water/Sewer)

- Perryman Street Resurface—COMPLETE
- Allegan & Park Slope Repair—COMPLETE
- Water & Mason Repairs—COMPLETE
- Park Street Paving (Mt. Baldhead to Oxbow)—City Council approved proposal with F&V in February 2019 to proceed with survey work, preliminary design, soil boring, final design, permitting and bidding assistance for the project. Actual construction work is anticipated to take place in Fall of 2019 or Spring of 2020.
- Streets Capital Improvement Plan Update (Comprehensive Paser and SAW info)— City Council approved a proposal with F&V in February 2019. Final plan expected mid to late July.
- KLSWA Sewer Metering Project—The more difficult parts of the project are complete. Piping for 3 of the 4 meters has been installed and is awaiting the arrival of the metes themselves which should be delivered by end of May. The meters are relatively easy to install and afterwards the electrical & control wiring can be installed and be calibrated. Project completion anticipated first week of July.

### Capital Projects (Parks)

- Coghlin Park Shoppers Dock— Anticipated install date is week of July 8<sup>th</sup>.
- Coghlin Park Port-a-Potty Shelter—In order to proceed with this project staff will need to discuss location and design features with Council.
- Mt. Baldhead Radar Building Removal—Conducted conference with Dept. of Army staff on December 17, 2018. Department of Army will not accept responsibility for contamination of property and will not assist with cleanup. Next step is to determine if the City Council wants to contact representatives at state and federal level for assistance or simply budget and assume all the costs of the contamination the US Army caused.
- Mt. Baldhead Lower Level Improvements—A MNRTF grant application was submitted in April for the project. Grant awards notifications are anticipated to be made early December 2019. The

Legislature and Governor need to approve grant agreements recommended by MDNR in December 2019. This typically happens in Mid-May to early June 2020. Grant recipients have two years to complete once grant agreement is executed. Bidding for project is estimated for late fall 2020 or early winter 2021 and a Spring 2021 construction would likely result in best pricing.

- Mt. Baldhead Stairs Repair—DPW has repaired the steps so they are useable for the 2019 summer season. Public works will continue to monitor the condition of the steps.
- Oval Beach Cold Storage Barn—Staff has identified the original concept for a large building is not needed as the beach equipment doesn't need to be stored on site. Staff is re-evaluating size requirements of building.
- Oval Beach Concession Building (windows/security roller)—Staff contacted 8 bidders for windows and only received one bid for \$8,000. Staff has been unable to get a contractor to quote the security roller for the front.
- Peterson Preserve Walkway Conversion—Chips and fine walkway is in the process of being removed and replaced with new sod to match the rest of park. Project will be completed in June.

### General

- Law Enforcement Vehicles— City received a \$160,000 grant from the State of Michigan to purchase the vehicles. PROJECT COMPLETE
- Radar Traffic Speed Control Sign—PROJECT COMPLETE
- Harbor Sediment Reduction (Kalamazoo River Greenway Planning Project)—PROJECT COMPLETE
- Single Waste Hauler Contract Renewal—Republic is finalizing their proposal to the City. Anticipate receiving proposal in May or early June for Council consideration.
- Saugatuck Township Cemetery Contract Renewal—Pending
- Employee Personnel Manual Update—In process. City Council also approved an employee compensation study after the FY 18/19 goals were adopted. Council approved a proposal with MML to conduct the study. The MML experienced a few staffing setbacks within their organization but they are scheduled to start the project mid-July.
- 63rd Street Property RV Park Review—A nationally recognized firm (Sun Properties) was contacted that specializes in RV park development and acquisition. Sent info to Mr. Stephen Taglion for review. Mr. Taglion reviewed the 63<sup>rd</sup> Street property with his acquisition staff and submitted the following comments regarding the 63<sup>rd</sup> Street property:
  - Very rugged terrain/topography.
  - They prefer to buy verses lease if possible.
  - If they buy they factor number of RV sites that can be built to determine viability of project and price.
  - Concerned about political issues of potential RV use. Example they were chased out of an area because neighboring properties didn't want an RV park near them. Sun would have to have 100% confidence there is community support and political support before engaging.
  - They only lease long term. Minimum lease they have is 66 years and they prefer 100 years. City of Saugatuck Charter has a 10 year maximum lease currently.

- No sewer or water at 63st site so they would have to build their own treatment plant. This could be a factor that neighboring residents may not like. Water would have to be provided by private well they install or pay to bring infrastructure to site which can be costly. Special assessment for infrastructure could be an option if cost was right. They have installed “package plants” at other sites. They would need a lagoon system. Would like ability to spill into stream/creek/waterway after waste is treated.
- Location of site was above average but the topography issues, political uncertainty and neighbor resistance uncertainty were major negatives. They would like area master plan to identify that area for that specific use.
- Typically takes 1 to 2 years for a standard deal to go through, design, planning approvals, buy sell or lease agreements, etc. so they have a lot of time invested in a project which is why they need to know such a development is a for sure thing so they don’t waste a lot of time for nothing.
- Harbor Invasive Species—October 16, 2018 Harbor Authority invited Ben Heerspink, Conservation Manager from the Outdoor Discovery Center (ODC) to give expert opinion regarding the Kieser & Associates proposal for control of the weeds in the Harbor. Mr. Heerspink’s comments were as follows:
  - The majority of the species mentioned in the Kieser & Associates 2018 Vegetation Survey are submerged vegetation (milfoil, pondweeds, algae, etc.).
  - Some species cited in the survey are native and the ODC would not recommend managing (duckweed, smartweed, arrowhead, arum) as they provide crucial habitat to the lake and cause very little impact to the economic/recreational viability of the water-body.
  - ODC would not recommend treating vegetation with herbicide/algaecide. Herbicide/algaecide treatments require a granular (solid) which sinks to the root zone of these plants and slowly dissolves thus killing the submerged vegetation. Being in a riparian system like the Kalamazoo River, this method runs the risk of significant off target kill dependent on currents.
  - The ODC has attempted milfoil granular treatments in Kalamazoo River in the past and have had very moderate success.
  - The vast majority of waterfront property owners along the Kalamazoo River are simply cutting the offending vegetation which then spreads it down river to Saugatuck/Douglas location. Boats also spread the vegetation.
  - Without multiple costly treatments each year, including upriver priorities outside of Kalamazoo Harbor, the ODC doesn’t see control of milfoil in the Kalamazoo being successful. Milfoil in the Kalamazoo Harbor will be impossible to remove without action further up river.
  - In the Kalamazoo Harbor the ODC would recommend either an aquatic weed harvesting approach (essentially an underwater lawn mower) cut-back or targeted herbicide application of just the most critical high traffic areas, i.e. boat launches etc. These would likely be required twice a year every year.

## Past Priority Project Review

### FY 18/19 BUDGET PRIORITY EXPENDITURES

<b>Capital Projects (Roads/Water/Sewer)</b>	<b>AMOUNT</b>
Perryman Resurface/Allegan & Park Slope Repair/Water & Mason Repairs	\$800,000
Park Street Paving (Mt. Baldhead to Oxbow)	\$326,000
Streets Capital Improvement Plan Update (Comprehensive Paser and SAW info)	\$4,000
KLSWA Sewer Metering	\$100,000
<b>Total</b>	<b>\$1,230,000</b>
<b>Capital Projects (Parks)</b>	
Coghlin Park Shoppers Dock	\$180,000
Coghlin Park Port-a-Potty Shelter	\$10,000
Mt. Baldhead Radar Building Removal	\$30,000
Mt. Baldhead Lower Level Improvements	\$500,000
Mt. Baldhead Stairs Repair	\$20,000
Oval Beach Cold Storage Barn	\$50,000
Oval Beach Concession Building (windows/security roller)	\$5,000
Peterson Preserve Walkway Conversion	\$3,000
<b>Total</b>	<b>\$798,000</b>
<b>General</b>	
Law Enforcement Vehicles	\$156,333
Radar Traffic Speed Control Signs	\$3,200
Harbor Sediment Reduction (Kalamazoo River Greenway Planning Project)	\$500
Harbor Invasive Species	\$2,000
Single Waste Hauler Contract Renewal	\$1,000
Saugatuck Township Cemetery Contract Renewal	\$1,000
Employee Personnel Manual Update	\$500
63 <sup>rd</sup> Street Property RV Park Review	\$500
<b>Total</b>	<b>\$165,033</b>
<b>TOTAL</b>	<b>\$2,193,033</b>

## FY 17/18 BUDGET PRIORITY EXPENDITURES

<b>Capital Projects (Roads)</b>	
Perryman Street Reconstruction	\$350,000
Allegan Street Road Repair	\$358,000
General Street Crack Sealing	\$150,000
Newnham Street Asphalt Millings	\$10,000
	<b>\$868,000.00</b>
<b>Capital Projects (Parks)</b>	
Coghlin Park Engineering Study	\$20,000
Coghlin Park Improvements	\$250,000
Mt. Baldhead Radar Building Removal	\$25,000
Construct Oval Beach Storage Barn	\$30,000
	<b>\$325,000.00</b>
<b>General</b>	
Police Services Delivery (Implementation Analysis)	\$5,000
Harbor Sediment Reduction	\$5,000
DPW Snow Plow Truck	\$150,000
DPW Garage Façade Repair	\$8,000
Chain Ferry Deregulation and 2018 Management	\$9,000
City Council Compensation Adjustment	\$2,520
63 <sup>rd</sup> Street Property Feasibility Study	\$8,000
	<b>\$187,520.00</b>
<b>TOTAL</b>	<b>\$1,380,520</b>

## **FY 16/17 BUDGET PRIORITY EXPENDITURES**

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• Storm Water Asset Management Plan	\$16,000
• Harbor Sediment Reduction Strategy	\$7,000
• Parks Master Plan	\$8,500
• Police Services Analysis	\$5,000
• Coughlin Park Shoppers Dock Expansion	\$50,000
• Perryman St. Improvements	\$168,000
• Asphalt Crack Sealing Road Maintenance	\$200,000
• Newnman St. Asphalt Millings Surface Improvement	\$5,000
• Village Square Restroom Repaint	\$5,000
• City Hall Exterior Paint Maintenance	\$3,000
• Phragmites Control	\$5,000
• Rose Garden Fence Replacement	\$8,500
• HDC Guidelines Review	\$1,000
• South Side Public Solutions	\$2,000
• Holiday Tree	\$1,000
	<b>\$485,000</b>



**DRAFT**

**Annual Budget  
Fiscal Year 2019/2012  
July 1, 2019 – June 30, 2020**



Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>						
Dept 000						
101-000-402.000	REAL PROPERTY TAXES	1,684,405	1,744,000	1,761,521		1,840,000
101-000-403.000	PERSONAL PROPERTY TAXES	20,223	19,500	24,006		20,000
101-000-445.000	PENALTIES & INTEREST	18,090	16,000	12,966		16,000
101-000-447.000	ADMINISTRATION FEE	75,312	71,000	77,146		78,000
101-000-478.000	PERMIT FEES	24,148	17,900	17,117		14,000
101-000-574.000	REVENUE SHARING	86,632	80,000	60,415		83,000
101-000-577.000	LIQUOR LICENSE FEES	10,031	9,800	9,859		9,800
101-000-579.000	GRANTS RECEIVED	56,750	90,000	14,046		
101-000-607.000	FRANCHISE FEES	43,085	38,500	31,873		8,500
101-000-614.000	SCHOOL TAX COLLECTION FEE	3,253	3,250	3,204		3,200
101-000-615.000	PARKING LOT FEES	19,684	13,000	7,008		13,000
101-000-650.000	CHAIN FERRY FEES	38,204	30,000	24,980		
101-000-651.000	OVAL BEACH FEES	491,443	325,000	339,040		400,000
101-000-652.000	OVAL CONCESSION	122,070	100,000	103,544		115,000
101-000-653.000	BOAT RAMP FEES	4,300	3,500	1,976		2,000
101-000-654.000	GAZEBO FEES	2,500	2,000	1,500		2,000
101-000-655.000	POLICE & ORDINANCE FEES	7,764	7,000	5,617		6,000
101-000-665.000	INTEREST EARNED	31,166	18,000	35,961		32,000
101-000-667.000	STREET END & PROPERTY FEES	32,041	29,500	14,908		30,000
101-000-670.000	BOAT SLIP FEES	18,117	18,000	19,831		19,000
101-000-674.000	MISC DONATIONS & INCOME	30,792	3,000	11,200		3,000
101-000-682.000	USE TAX & ELECTION FEES	18,524	19,000	12,308		13,000
101-000-697.000	TRANSFER FROM FUND BALANCE		91,500			
Totals for dept 000 -		2,838,534	2,749,450	2,590,026		2,707,500
<b>TOTAL ESTIMATED REVENUES</b>		<b>2,838,534</b>	<b>2,749,450</b>	<b>2,590,026</b>		<b>2,707,500</b>

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 101 - COUNCIL						
101-101-702.000	SALARY	6,525	8,550	5,963		8,550
101-101-720.000	FRINGE BENEFITS	561	1,000	531		1,000
101-101-801.000	CONTRACTUAL SERVICES	2,829	2,900	2,370		2,900
101-101-803.000	LEGAL FEES	10,800	15,000	14,875		20,000
101-101-831.000	CEMETERY FEES	5,521	5,750			
101-101-860.000	EDUCATIONAL TRAINING		750			750
101-101-882.000	EVENTS/SERVICES	5,357	6,600	4,880		6,600
101-101-900.000	PRINTING & PUBLISHING	115	250			500
101-101-908.000	DUES & PUBLICATIONS	905	1,000	924		1,000
101-101-913.000	INSURANCE	2,100	2,200	2,300		2,500
Totals for dept 101 - COUNCIL		34,713	44,000	31,843		43,800

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 173 - CITY ADMINISTRATION						
101-173-702.000	SALARY/WAGES	90,515	93,000	88,350		106,000
101-173-720.000	FRINGE BENEFITS	36,975	38,000	35,904		40,000
101-173-727.000	OFFICE SUPPLIES	1,688	2,000	363		1,800
101-173-801.000	CONTRACTUAL SERVICES	10,010	12,750	12,689		15,000
101-173-802.000	AUDIT	9,700	10,250	9,850		10,000
101-173-803.000	LEGAL FEES	11,078	17,000	10,804		20,000
101-173-850.000	TELEPHONES	1,425	1,500	1,191		1,500
101-173-860.000	EDUCATIONAL TRAINING	129	750	24		750
101-173-900.000	PRINTING & PUBLISHING		250			500
101-173-910.000	INSURANCE	1,800	1,900	2,000		2,100
101-173-970.000	CAPITAL OUTLAY		1,500			1,500
Totals for dept 173 - CITY ADMINISTRATION		163,320	178,900	161,175		199,150

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 215 - CITY CLERK						
101-215-702.000	SALARY/WAGES	52,156	55,000	46,225		55,500
101-215-720.000	FRINGE BENEFITS	23,063	24,500	20,671		25,500
101-215-727.000	OFFICE SUPPLIES	719	1,500	851		1,000
101-215-801.000	CONTRACTUAL SERVICES		250	228		250
101-215-803.000	LEGAL FEES	525	1,000	160		1,000
101-215-820.000	ELECTIONS	3,475	5,000	5,627		10,000
101-215-850.000	TELEPHONES	533	600	410		600
101-215-860.000	EDUCATIONAL TRAINING	377	1,000	605		1,000
101-215-900.000	PRINTING & PUBLISHING		300			500
101-215-970.000	CAPITAL OUTLAY		1,000			1,500
Totals for dept 215 - CITY CLERK		80,848	90,150	74,777		96,850

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 253 - CITY TREASURER						
101-253-702.000	SALARY/WAGES	65,511	67,250	60,584		69,800
101-253-720.000	FRINGE BENEFITS	24,398	25,500	22,230		26,000
101-253-727.000	OFFICE SUPPLIES	2,071	2,400	2,390		2,500
101-253-801.000	CONTRACTUAL SERVICES	2,921	4,000	3,085		4,000
101-253-803.000	LEGAL FEES		1,000			1,000
101-253-850.000	TELEPHONE	528	650	406		650
101-253-860.000	EDUCATIONAL TRAINING	1,383	2,000	783		2,000
101-253-900.000	PRINTING & PUBLISHING	250	500			750
101-253-913.000	INSURANCE	650	700	700		1,000
101-253-970.000	CAPITAL OUTLAY		1,000	2,186		1,000
Totals for dept 253 - CITY TREASURER		97,712	105,000	92,364		108,700

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 257 - ASSESSING						
101-257-702.000	SALARY	1,100	1,350	700		1,350
101-257-720.000	FRINGE BENEFITS	84	175	54		175
101-257-727.000	OFFICE SUPPLIES	1,187	1,200	1,034		1,200
101-257-801.000	CONTRACTUAL SERVICES	30,852	33,500	28,903		33,500
101-257-804.000	BOARD OF REVIEW	173	275	170		275
101-257-807.000	TRIBUNAL CHARGEBACKS	3,785	4,500	2,015		4,000
101-257-850.000	TELEPHONES	533	650	410		650
101-257-860.000	EDUCATIONAL TRAINING	775	1,200	210		1,200
101-257-900.000	PRINTING & PUBLISHING		500	785		1,000
101-257-970.000	CAPITAL OUTLAY		1,000			1,000
Totals for dept 257 - ASSESSING		38,489	44,350	34,281		44,350

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
<b>APPROPRIATIONS</b>						
Dept 265 - BUILDING AND GROUNDS						
101-265-702.000	SALARY/WAGES	5,508	8,000	4,364		8,000
101-265-720.000	FRINGE BENEFITS	4,948	5,475	6,552		8,000
101-265-730.000	SUPPLIES	648	650	423		650
101-265-801.000	CONTRACTUAL SERVICES	2,815	4,000	3,739		4,000
101-265-850.000	TELEPHONE	520	500	400		500
101-265-900.000	PRINTING & PUBLISHING	51	150			150
101-265-913.000	INSURANCE	1,100	1,150	1,150		1,200
101-265-920.000	UTILITIES	4,301	3,950	3,404		4,400
101-265-930.000	REPAIRS & MAINTENANCE	155	2,000	1,714		2,000
101-265-946.000	EQUIPMENT RENTAL	999	1,000	295		1,000
Totals for dept 265 - BUILDING AND GROUNDS		21,045	26,875	22,041		29,900

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 301 - SHERIFF						
101-301-702.000	WAGES DEPUTIES		310,000	257,257		310,000
101-301-702.001	OVERTIME		10,000			10,000
101-301-702.002	RESERVE OFFICERS		8,000	8,012		10,000
101-301-748.000	FUEL & OILS		6,500			9,000
101-301-801.000	CONTRACTUAL SERVICES	514,884				
101-301-803.000	LEGAL FEES		25,000	720		5,000
101-301-882.000	EVENTS/SERVICES		3,000	584		1,000
101-301-946.000	EQUIPMENT RENTAL		29,000			35,000
Totals for dept 301 - SHERIFF		514,884	391,500	266,573		380,000



Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 441 - PUBLIC WORKS						
101-441-702.000	SALARY/WAGES	93,199	120,000	71,964		120,000
101-441-720.000	FRINGE BENEFITS	101,622	75,000	43,826		75,000
101-441-730.000	SUPPLIES	3,051	3,500	3,068		3,600
101-441-740.000	UNIFORMS	3,295	3,500	1,276		3,000
101-441-755.000	TOOLS	1,500	1,500	423		1,500
101-441-799.000	PARKWAY TREES	1,762	3,500	1,464		3,500
101-441-801.000	CONTRACTUAL SERVICES	81,082	50,000	40,904		50,000
101-441-805.000	HOLIDAY LIGHTING	12,985	13,500	11,855		13,500
101-441-860.000	EDUCATIONAL TRAINING	426	1,000	428		1,000
101-441-882.000	EVENTS/SERVICES		500			500
101-441-900.000	PRINTING & PUBLISHING	473	500	438		500
101-441-913.000	INSURANCE	3,692	3,775	4,000		4,250
101-441-920.000	UTILITIES	2,305	2,700	2,123		2,700
101-441-926.000	STREET LIGHTS	23,436	24,000	21,010		25,000
101-441-930.000	REPAIRS & MAINTENANCE	501	1,500	1,475		1,500
101-441-932.000	SIDEWALK REPAIRS	4,994	5,000	5,254		5,000
101-441-945.000	CAPITAL OUTLAY	22,000				
101-441-946.000	EQUIPMENT RENTAL	99,554	100,000	69,592		100,000
101-441-960.000	SIGNS	1,624	4,000	4,020		4,000
Totals for dept 441 - PUBLIC WORKS		457,501	413,475	283,120		414,550

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 540 - CHAIN FERRY						
101-540-702.000	SALARY/WAGES	22,788	18,000	11,969		
101-540-720.000	FRINGE BENEFITS	2,330	2,400	1,338		
101-540-730.000	SUPPLIES		500			
101-540-740.000	UNIFORMS		400			
101-540-801.000	CONTRACTUAL SERVICES	8,631	9,000	6,573		
101-540-860.000	EDUCATIONAL TRAINING	782	800	30		
101-540-913.000	INSURANCE	1,700	1,775	1,820		
101-540-930.000	REPAIRS & MAINTENANCE	901	2,500	100		
101-540-946.000	EQUIPMENT RENTAL	392	400	55		
Totals for dept 540 - CHAIN FERRY		37,524	35,775	21,885		

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 721 - PLANNING/ZONING						
101-721-702.000	SALARY/WAGES	36,589	35,100	31,704		36,200
101-721-720.000	FRINGE BENEFITS	21,826	22,250	19,942		23,000
101-721-727.000	OFFICE SUPPLIES	791	1,500	1,390		1,000
101-721-801.000	CONTRACTUAL SERVICES	4,375	5,500	3,120		5,500
101-721-803.000	LEGAL FEES	2,512	5,000	6,305		8,000
101-721-850.000	TELEPHONES	533	550	410		550
101-721-860.000	EDUCATIONAL TRAINING	161	1,000	1,070		1,200
101-721-900.000	PRINTING & PUBLISHING	703	1,000	465		1,000
101-721-908.000	DUES, FEES & PUBLICATIONS		500			500
101-721-913.000	INSURANCE		2,100			2,200
101-721-970.000	CAPITAL OUTLAY	175	1,000			1,500
Totals for dept 721 - PLANNING/ZONING		67,665	75,500	64,406		80,650

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 723 - HISTORIC DISTRICT COMMISSION						
101-723-702.000	SALARY	24,731	23,775	21,367		24,500
101-723-720.000	FRINGE BENEFITS	14,468	15,500	13,376		16,000
101-723-727.000	OFFICE SUPPLIES	730	1,500	681		1,200
101-723-801.000	CONTRACTUAL SERVICES	893	1,000	564		1,000
101-723-803.000	LEGAL FEES	323	2,500	747		1,500
101-723-850.000	TELEPHONES	520	500	400		500
101-723-860.000	EDUCATIONAL TRAINING	320	1,000	65		1,000
101-723-900.000	PRINTING & PUBLISHING		250			300
101-723-908.000	DUES & PUBLICATIONS		250			250
Totals for dept 723 - HISTORIC DISTRICT COMMISSIO		41,985	46,275	37,200		46,250

BUDGET REPORT FOR CITY OF SAUGATUCK  
Fund: 101 GENERAL FUND

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 730 - HARBOR						
101-730-801.000	CONTRACTUAL SERVICES	4,600	5,000	1,205		4,000
101-730-803.000	LEGAL FEES		2,000			1,000
101-730-931.000	WATERWAYS REPAIR		250			500
Totals for dept 730 - HARBOR		4,600	7,250	1,205		5,500

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 751 - PARKS & RECREATION						
101-751-702.000	SALARY/WAGES	58,389	61,500	44,376		62,000
101-751-720.000	FRINGE BENEFITS	33,054	36,000	22,053		36,250
101-751-730.000	SUPPLIES	15,997	16,000	13,458		16,000
101-751-801.000	CONTRACTAUL SERVICES	55,608	25,000	10,681		15,000
101-751-809.000	GRANT PROJECTS	3,600	190,000	9,820		170,000
101-751-900.000	PRINTING & PUBLISHING		250	115		250
101-751-913.000	INSURANCE	2,050	2,200	2,200		2,400
101-751-920.000	UTILITIES	20,721	20,000	15,910		22,000
101-751-928.000	TRASH	6,827	7,000	3,287		7,000
101-751-930.000	REPAIRS & MAINTENANCE	3,798	5,000	2,179		5,000
101-751-946.000	EQUIPMENT RENTAL	38,000	38,000	25,786		38,000
101-751-960.000	SIGNS		500			500
101-751-970.000	CAPITAL OUTLAY		550,000			500,000
Totals for dept 751 - PARKS & RECREATION		238,044	951,450	149,865		874,400

## Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 756 - OVAL BEACH						
101-756-702.000	SALARY/WAGES	78,491	83,000	45,954		86,000
101-756-720.000	FRINGE BENEFITS	31,822	40,000	14,298		41,500
101-756-730.000	SUPPLIES	3,990	4,000	4,362		4,250
101-756-801.000	CONTRACTUAL SERVICES	14,957	15,000	5,998		16,000
101-756-850.000	TELEPHONE	2,676	3,000	2,827		3,000
101-756-860.000	EDUCATIONAL TRAINING	500	500	62		500
101-756-900.000	PRINTING & PUBLISHING	1,998	2,000	2,196		2,000
101-756-913.000	INSURANCE	3,500	3,600	3,600		3,800
101-756-920.000	UTILITIES	4,144	5,000	3,013		5,000
101-756-930.000	REPAIRS & MAINTENANCE	2,605	3,000	1,555		3,000
101-756-946.000	EQUIPMENT RENTAL	32,146	35,000	10,187		35,000
101-756-960.000	SIGNS	650	650			650
101-756-970.000	CAPITAL OUTLAY	4,469	50,000	1,366		
Totals for dept 756 - OVAL BEACH		181,948	244,750	95,418		200,700

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 758 - OVAL CONCESSION						
101-758-702.000	SALARY	20,206	26,000	18,455		26,000
101-758-720.000	FRINGE BENEFITS	5,722	6,500	3,712		6,500
101-758-730.000	SUPPLIES	48,835	49,000	32,626		50,000
101-758-801.000	CONTRACTUAL SERVICES	1,926	2,000	1,173		2,000
101-758-850.000	TELEPHONES	450	450			550
101-758-860.000	EDUCATIONAL TRAINING	36	500			500
101-758-920.000	UTILITIES	128	1,000			1,000
101-758-930.000	REPAIRS & MAINTENANCE		1,000			1,000
101-758-960.000	SIGNS	500	500			500
101-758-970.000	CAPITAL OUTLAY		5,000			5,000
Totals for dept 758 - OVAL CONCESSION		77,803	91,950	55,966		93,050



Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 760 - SPEAR BOAT LAUNCH						
101-760-801.000	CONTRACTUAL SERVICES	993	2,000	720		2,000
101-760-900.000	PRINTING & PUBLISHING		250	298		250
Totals for dept 760 - SPEAR BOAT LAUNCH		993	2,250	1,018		2,250

Calculations as of 06/30/2019

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
APPROPRIATIONS						
Dept 965 - TRANSFERS						
101-965-998.202	TRANSFER TO MAJOR STREETS	275,000				
101-965-998.203	TRANSFER TO LOCAL STREETS	200,000				
Totals for dept 965 - TRANSFERS		475,000				
TOTAL APPROPRIATIONS		2,534,074	2,749,450	1,393,137		2,620,100
NET OF REVENUES/APPROPRIATIONS - FUND 101		304,460		1,196,889		87,400