



**CITY COUNCIL AGENDA  
January 11, 2021 – 7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
  - A. **Regular City Council Meeting of December 28, 2020 (ROLL CALL)**
4. MAYOR'S COMMENTS
5. CITY MANAGER'S COMMENTS
6. AGENDA CHANGES (ADDITIONS/DELETIONS)
7. GUEST SPEAKERS:
  - A. **Lt. Brett Ensfield – Allegan Co. Sheriff's Department**
  - B. **Greg Muncey - SDABA**
8. PUBLIC COMMENT *(Limit 3 minutes) Select "unmute" mic in the Zoom interface and speak your name to be recognized or press \*6 if you are calling in by phone to unmute your phone to speak.*
9. REQUESTS FOR PAYMENT
  - A. **Approval of Accounts Payable (ROLL CALL)**
10. INTRODUCTION OF ORDINANCES:
11. PUBLIC HEARINGS:
12. UNFINISHED BUSINESS:
13. NEW BUSINESS
  - A. **Master Meeting Schedule**
  - B. **Street End License Renewals**
  - C. **Short Term Rental Fees**
  - D. **Compensation Committee Appointments**
  - E. **Aquatic Doctors Contract for Eurasian Water Milfoil Treatment in Kalamazoo Lake & Harbor**
14. CONSENT AGENDA:
15. PUBLIC COMMENTS *(Limit 3 minutes) Select "unmute" mic in the Zoom interface and speak your name to be recognized or press \*6 if you are calling in by phone to unmute your phone to speak.*
16. COMMUNICATIONS:
  - A. **Arnold Shafer Bequest**
17. BOARDS, COMMISSIONS & COMMITTEE REPORTS
  - A. **Saugatuck Township Fire District December 2020, End of Year, Historical Trends**

**NOTICE:**

This public meeting will be held using Zoom video/audio conference technology due to the COVID-19 restrictions currently in place.

Join online by visiting:  
<https://us02web.zoom.us/j/2698572603>

Join by phone by dialing:  
**(312) 626-6799 -or-  
(646) 518-9805**

Then enter "Meeting ID":  
**2698572603**

Please send questions or comments regarding meeting agenda items prior to meeting to:  
[citymanager@saugatuckcity.com](mailto:citymanager@saugatuckcity.com)



18. COUNCIL COMMENTS
19. ADJOURN (*ROLL CALL*)

Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck City Clerk at 269-857-2603 or [erin@saugatuckcity.com](mailto:erin@saugatuckcity.com) for further information.

**Proposed Minutes**  
**Saugatuck City Council Regular Meeting**  
**December 28, 2020 – 7:00 pm**

The City Council met in a regular session at 7:00 pm via Zoom video/audio conference technology due to COVID-19 restrictions currently in place.

1. **Call to Order:** by Mayor Bekken at 7:00 pm
2. **Attendance:**  
**Present:** Dean, Leo, Lewis, Peterson, Trester, Stanton, Bekken  
**Absent:** None  
**Others Present:** Interim City Manager Doyle Homan, Clerk Wilkinson, Zoning Administrator Osman, Finance Director/Treasurer Stanislawski
3. **Approval of Minutes:**
  - A. **Regular City Council Meeting of December 14, 2020** - A motion was made by Peterson, 2nd by Lewis, to approve the December 14, 2020 meeting minutes as presented. Upon roll call vote the motion passed unanimously.
  - B. **Special City Council Meeting of December 23, 2020** - A motion was made by Trester, 2nd by Dean, to approve the December 23, 2020 meeting minutes as presented. Upon roll call vote the motion passed unanimously.
4. **Mayor's Comments:** Mayor Bekken announced new City Manager Ryan Heise will start February 1, 2021 and we are looking forward to working with him.
5. **City Manager's Comments:** The Eurasian Milfoil recommendation is being reviewed by the City Attorney and will be presented at the first meeting in January. Sidewalk grinding to level trip hazards will begin as weather permits in the coming weeks.
6. **Agenda Changes:** Water Authority Grant Application was added under 13C.
7. **Guest Speakers:**
  - A. **Lt. Brett Ensfield – Allegan Co. Sheriff's Department** - Allegan Co. Sheriff's Department - Lt. Ensfield provided council with an update on scheduling challenges county wide due to staff contracting COVID-19, but it hasn't impacted Saugatuck personnel yet. Annual reporting will be provided after the new year, but numbers are very similar to last year in terms of total calls. They worked with the fire department to do radio testing in the schools and extra reserves are scheduled for New Year, but they may be sent home if they are not required.
8. **Public Comment:** None

**9. Request for Payment:** A motion was made by Peterson, 2nd by Lewis, to approve the accounts payable in the amount of \$468,050.10. Upon roll call vote the motion passed unanimously.

**10. Introduction of Ordinances:** None

**11. Public Hearings:** None

**12. Discussion Items:**

**A. New City Website Demo** - City Clerk Wilkinson provided a tour of the new city website, answered questions, and announced it would go live by no later than January 1, 2021.

**B. Dan Fox - Fire Department ISO Upgrade** - Fox provided council with an overview of the ISO insurance rating achieved by the Fire Department and commended them on the significant accomplishment of attaining a 3 in the majority of their service area.

**13. Unfinished Business:** None

**14. New Business:**

**A. Release of Balas Sellman Donation** - A motion was made by Lewis, 2nd by Trester, to approve the Donation Rescission / Termination Agreement between the City of Saugatuck and the David Balas Jim Sellman Living Trust in the amount of \$101,800. Upon roll call vote the motion passed unanimously.

**B. Accept June 30, 2020 Audited Financial Statements - Berthiaume & Company CPAs** - A motion was made by Lewis, 2nd by Peterson, to accept the City of Saugatuck Audited Financial Statements for the Year Ended June 30, 2020. Upon roll call vote the motion passed unanimously.

**C. Water Authority Grant Application** - A motion was made by Lewis, 2nd by Peterson, to authorize Mayor Bekken to sign the Drinking Water Asset Management Grant on behalf of the City of Saugatuck. Upon roll call vote the motion passed unanimously.

**15. Consent Agenda:** None

**16. Public Comment: Barry Johnson** (resident) showed council a lead pipe removed from his house on Main Street 5 years ago and expressed his support for the study and grant application KLSWA is pursuing.

**Peg Sanford** (resident) provided an update on the more than 1000 signatures and

comments on the petition in support of preserving the Wicks Park Gazebo. She will provide city staff with a copy of the signatures.

Dan Fox (resident) commented on what an amazing job Clerk Wilkinson did creating the new city website, remarked on the cost savings to the community, and commended her for initiating the project and completing the project in such a short period of time.

**17. Communication:**

**A. Peg Sanford E-Mail** - Received as Information

**18. Boards, Commissions & Committee Reports:** Council received a report from the Fire Board and KLSWA.

**19. Council Comments:** Council Member Dean complimented Scott Herbert and the DPW team for doing a great job clearing the snow for Christmas.

Council Member Trester echoed Dan Fox's comments on the website and complimented Clerk Wilkinson for a job very well done, that exceeded expectations.

Council Member Peterson echoed the sentiments about what an outstanding staff we have between the DPW and the Christmas snow removal and Christmas light issues, and the Clerk and the new website - staff has really stepped up and done an exceptional job.

Council Member Leo commented she was excited to re-start the Tri-Community Blue Star Trail committee and the next meeting will be Wednesday at 2pm. She thanked Cindy, Karen and Erin for their help preparing for the meeting.

Council Member Lewis wished everyone a new year.

Mayor Bekken wished everyone a happy new year.

**20. Adjourn:** A motion was made by Trester, 2nd by Dean, to adjourn the meeting at 8:41 pm. Upon roll call vote the motion passed unanimously.

Respectfully Submitted,

Erin K. Wilkinson  
City Clerk



# Call For Service By Month



**Print Date/Time:** 01/08/2021 11:19  
**Login ID:** allegancounty\bensfield  
**Source:** All  
**Layer:** BEAT  
**Areas:** Saugatuck City

**From Date:** 10/01/2020  
**To Date:** 12/31/2020  
**Call Type:** All

**Agency Type:** Police

Call For Service Type	JAN		FEB		MAR		APR		MAY		JUNE		JULY		AUG		SEP		OCT		NOV		DEC	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
1038	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6	2.2	3	1.1	7	2.5
1046	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4
911 WELFARE	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	0	0.0	0	0.0
A New Call	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	1.4	1	0.4	2	0.7
ABANDON 911	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	0	0.0	0	0.0
ABANDONED VEHICLE	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	0	0.0
ALARM	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6	2.2	3	1.1	3	1.1
AMBULANCE	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4
ANIMAL (GENERAL)	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	0	0.0	1	0.4
ASSIST OTHER AGENCIES	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	1	0.4
ATTEMPT TO LOCATE	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4
BOL	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	1.4	1	0.4	1	0.4
BREATHING PROBLEMS	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4
CARBON MON ALARM	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	0	0.0	0	0.0
CIVIL	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	1.1	2	0.7
CONSERVATION	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	2	0.7	1	0.4
CSC	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	0	0.0
DISORDERLY PERSON	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	0	0.0	0	0.0
DOMESTIC ASSAULT	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	1.1
DRIVING W LIC SUSP	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	0	0.0	0	0.0
FALLS	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	0	0.0	0	0.0
FIRE	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6	2.2	3	1.1
FIRE ALARM	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	1.1	3	1.1	0	0.0
FIRE INVESTIGATION	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4
FLEEING ELUDING	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4	0	0.0
FOLLOW UP	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3	1.1	3	1.1	2	0.7
FRAUD	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.7	0	0.0	0	0.0
GAS ODOR	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.4
GENERAL PUBLIC ASST	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	30	10.8	30	10.8	34	12.3

HARASSMENT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0
HAZMAT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0	0 0.0
HEALTH SAFETY	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	2 0.7	0 0.0
HIT & RUN	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0	0 0.0
ILLEGAL BURN	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0
INTOX SUBJECT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.7	0 0.0	1 0.4
JUVENILE DELINQUENT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0	0 0.0
LAND LORD TENANT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0	0 0.0
LARCENY	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	4 1.4	1 0.4	1 0.4
LOCKOUT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0
LOST AND FOUND	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	1 0.4	0 0.0
LOUD NOISE	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	5 1.8
MALICIOUS DESTR	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	3 1.1	0 0.0
MOTORIST ASSIST	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0	0 0.0
NO OPS	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0	0 0.0
OPEN DOOR	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.7	0 0.0	1 0.4
OWI	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.7	0 0.0
PARKING	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.7	0 0.0	0 0.0
PD ACCIDENT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.7	0 0.0
PPO VIOLATION	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4
PRIV PROP ACC	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0
PROPERTY INSPECTION	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.7	1 0.4	0 0.0
RECKLESS DRIVER	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4
ROAD HAZARD	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	1 0.4	1 0.4
RUNAWAY	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4
RUNNING DOG	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4
SUSPICIOUS SIT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	9 3.2	3 1.1	7 2.5
TRESPASSING	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	1 0.4	0 0.0
UNKNOWN SITUATION	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.4	0 0.0	0 0.0
WEAPONS	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	3 1.1	1 0.4	0 0.0
WELFARE CHECK	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.7	1 0.4	2 0.7
WIRE DOWN	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.7	1 0.4	1 0.4
<b>Totals</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>105 37.9</b>	<b>87 31.4</b>	<b>85 30.7</b>

TOTALS
16
1
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<b>277</b>



# Call For Service By Month



**Print Date/Time:** 01/08/2021 11:31  
**Login ID:** allegancounty\bensfield  
**Source:** All  
**Layer:** BEAT  
**Areas:** Saugatuck City

**From Date:** 10/01/2019  
**To Date:** 12/31/2019  
**Call Type:** All

**Agency Type:** Police

Call For Service Type	JAN		FEB		MAR		APR		MAY		JUNE		JULY		AUG		SEP		OCT		NOV		DEC	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
1038	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10	3.0	6	1.8	4	1.2		
911 WELFARE	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	3	0.9
A New Call	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5	1.5	6	1.8	5	1.5		
ABANDON 911	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	1.2	7	2.1
ABANDONED VEHICLE	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	3	0.9	1	0.3		
ALARM	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	1.2	4	1.2	1	0.3		
ANIMAL (GENERAL)	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0	1	0.3		
ANIMAL BITE	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0	0	0.0		
ASSAULT	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0	1	0.3		
ASSIST OTHER AGENCIES	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.6	1	0.3	3	0.9		
BOL	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0
BREAKING & ENT	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3
CARBON MON ALARM	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0	0	0.0		
CHEST PAIN	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0	0	0.0		
CIVIL	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	1	0.3	1	0.3		
CONSERVATION	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0
CSC	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	1	0.3
DISORDERLY PERSON	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	2	0.6
DOMESTIC ASSAULT	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	1	0.3	0	0.0		
EMD	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0
FALLS	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.6	0	0.0
FIGHT	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0
FIRE	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4	1.2	0	0.0
FIRE ALARM	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0	2	0.6		
FOLLOW UP	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7	2.1	5	1.5	0	0.0		
FRAUD	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	0.3	0	0.0
GAS ODOR	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.6	0	0.0	0	0.0		
GENERAL PUBLIC ASST	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	34	10.4	38	11.6	37	11.3		
HARASSMENT	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	0.6	1	0.3	0	0.0		

HEALTH SAFETY	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	1 0.3
HIT & RUN	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	0 0.0	0 0.0
INCORRIGIBLE	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	0 0.0
INTOX SUBJECT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	0 0.0	0 0.0
K-9	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.6
LOST AND FOUND	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.6	0 0.0	1 0.3
MALICIOUS DESTR	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.6	1 0.3	0 0.0
MENTAL SUBJECT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.6	0 0.0	0 0.0
MINOR IN POSSESSION	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3
MISSING PERSON	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3
OPEN DOOR	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	3 0.9	2 0.6	1 0.3
OWI	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	0 0.0
PARADE	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	0 0.0	1 0.3
PARKING	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	2 0.6	0 0.0
PD ACCIDENT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	1 0.3	2 0.6
PEACE OFFICER	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3
PROPERTY INSPECTION	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	3 0.9	4 1.2	3 0.9
ROAD HAZARD	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	1 0.3	1 0.3
SICK PERSON	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	0 0.0	0 0.0
SUICIDAL SUBJECT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3
SUSPICIOUS SIT	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	15 4.6	3 0.9	2 0.6
TREE DOWN	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	1 0.3	0 0.0
TRESPASSING	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.6	1 0.3	3 0.9
UNCONS/FAINTING	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	0 0.0
VEHICLE In The DITCH	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	0 0.0
WARRANT ARREST	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.6	0 0.0	0 0.0
WEAPONS	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	1 0.3	0 0.0
WELFARE CHECK	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	2 0.6	2 0.6	2 0.6
WIRE DOWN	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	0 0.0	8 2.4	2 0.6	1 0.3
<b>Totals</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>0 0.0</b>	<b>124 37.8</b>	<b>110 33.5</b>	<b>94 28.7</b>

TOTALS
20
4
16
11
5
9
2
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6
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3
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4
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10
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20
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6
11
<b>328</b>



# Incident Analysis Report

## Detail



**Print Date/Time:** 01/11/2021 07:04  
**Login ID:** allegancounty\bensfield  
**Incident Type:** All  
**Call Source:** All

**From Date:** 12/28/2020 00:00  
**To Date:** 01/11/2021 23:59

Allegan County Sheriff's Office  
**ORI Number:** MI0310300  
**Officer ID:** Hagerty, Janel L.  
**Location:** All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
01/04/2021 06:33	2021-00000191	CONVULSIONS/SEIZURES	NORTH ST		911
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			424 - Hagerty		
01/04/2021 13:43	2021-00000204	Check Welfare	MAPLE LN		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			424 - Hagerty		
01/04/2021 15:16	2021-00000210	PDA	OLD ALLEGAN RD / BLUE STAR HWY		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			424 - Hagerty		
01/04/2021 16:47	2021-00000216	Death Investigation	128TH AVE		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			424 - Hagerty		
01/05/2021 06:48	2021-00000238	No Ops	34 NB I 196 HWY		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			424 - Hagerty		
01/08/2021 13:55	2021-00000427	CSC	SAUGATUCK HIGH SCHOOL		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			424 - Hagerty		
01/08/2021 15:12	2021-00000429	General Assist	FRANCIS ST		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			424 - Hagerty		
01/08/2021 15:33	2021-00000432	Assist Other Agencies	MAKSABA TRL		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			424 - Hagerty		
01/08/2021 15:46	2021-00000433	Check Welfare	BLUE STAR HWY / 64TH ST		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			424 - Hagerty		
01/09/2021 11:01	2021-00000468	Assist Other Agencies	70TH ST		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			424 - Hagerty		
01/09/2021 14:22	2021-00000477	Alarm	HERCULES CT		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		

01/09/2021 15:12	2021-00000479	Road Hazard	424 - Hagerty 58TH ST / 130TH AVE	Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>	
01/10/2021 08:27	2021-00000512	PIA	424 - Hagerty 66TH ST / 111TH AVE	911
	<b>Report Required:</b>	Yes	<b>Officers</b>	
01/10/2021 13:03	2021-00000519	Car/Deer PDA	424 - Hagerty 43 SB I 196 HWY	911
	<b>Report Required:</b>	Yes	<b>Officers</b>	
01/10/2021 13:25	2021-00000521	Loud Noise	424 - Hagerty LANDSBURG RD	Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>	
01/10/2021 14:40	2021-00000526	Weapons Offense	424 - Hagerty 126TH AVE	Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>	
			424 - Hagerty	

**Total Matches : 16**



# Incident Analysis Report

## Detail



Print Date/Time: 01/11/2021 07:10  
 Login ID: allegancounty\bensfield  
 Incident Type: All  
 Call Source: All

From Date: 12/28/2020 00:00  
 To Date: 01/11/2021 23:59

Allegan County Sheriff's Office  
 ORI Number: MI0310300  
 Officer ID: Kruihoff, Jason Lee  
 Location: All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
12/28/2020 05:00	2020-00021594	General Assist	MAIN ST / BUTLER ST		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			490 - Kruihoff		
12/28/2020 22:00	2020-00021636	Assist Other Agencies	58TH ST / BLUE STAR HWY		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			490 - Kruihoff		
12/28/2020 23:23	2020-00021640	General Assist	BLUE STAR HWY		911
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			490 - Kruihoff		
12/30/2020 18:20	2020-00021744	PDA	M89 HWY		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			490 - Kruihoff		
12/30/2020 22:02	2020-00021752	Domestic Assault	SHANGRAI LA DR 53		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			490 - Kruihoff		
12/31/2020 03:20	2020-00021761	General Assist	BUTLER ST / MAIN ST		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			490 - Kruihoff		
12/31/2020 19:02	2020-00021801	Civil	LINCOLN RD		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			490 - Kruihoff		
12/31/2020 21:27	2020-00021805	Escape/Flight	55TH ST		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			490 - Kruihoff		
12/31/2020 23:50	2020-00021812	General Assist	BS/NORTH		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			490 - Kruihoff		
01/01/2021 01:36	2021-00000008	DWLS	41 NB I 196 HWY		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			490 - Kruihoff		
01/01/2021 01:45	2021-00000009	Domestic Assault	130TH AVE		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		



01/01/2021 02:03	2021-00000011 <b>Report Required:</b>	Escape/Flight Yes	490 - Kruithoff ELM ST <b>Officers</b>	Officer
01/01/2021 03:26	2021-00000013 <b>Report Required:</b>	Civil Yes	490 - Kruithoff DODGES RUN <b>Officers</b>	Telephone
01/04/2021 16:47	2021-00000216 <b>Report Required:</b>	Death Investigation Yes	490 - Kruithoff 128TH AVE <b>Officers</b>	Telephone
01/05/2021 02:27	2021-00000234 <b>Report Required:</b>	General Assist Yes	490 - Kruithoff BUTLER ST / MAIN ST <b>Officers</b>	Officer
01/06/2021 01:04	2021-00000283 <b>Report Required:</b>	General Assist Yes	490 - Kruithoff BUTLER ST / MAIN ST <b>Officers</b>	Telephone
01/08/2021 19:47	2021-00000444 <b>Report Required:</b>	No Ops Yes	490 - Kruithoff BLUE STAR HWY / 135TH AVE <b>Officers</b>	Officer
01/09/2021 00:00	2021-00000450 <b>Report Required:</b>	General Assist Yes	490 - Kruithoff BUTLER ST / MAIN ST <b>Officers</b>	Officer
01/09/2021 00:13	2021-00000452 <b>Report Required:</b>	Unknown Situation Yes	490 - Kruithoff S BLUE STAR HWY <b>Officers</b>	Telephone
01/09/2021 17:20	2021-00000488 <b>Report Required:</b>	General Assist Yes	490 - Kruithoff N MAPLE ST <b>Officers</b>	Officer
01/09/2021 18:13	2021-00000489 <b>Report Required:</b>	Suicidal Subject Yes	490 - Kruithoff 126TH AVE <b>Officers</b>	Telephone
01/10/2021 02:14	2021-00000508 <b>Report Required:</b>	General Assist Yes	490 - Kruithoff BUTLER ST / MAIN ST <b>Officers</b>	Officer
01/10/2021 18:44	2021-00000534 <b>Report Required:</b>	Suspicious Situation Yes	490 - Kruithoff LINCOLN RD <b>Officers</b>	Telephone
01/10/2021 21:27	2021-00000539 <b>Report Required:</b>	Suspicious Situation Yes	490 - Kruithoff BUTLER ST <b>Officers</b>	Telephone
01/11/2021 01:09	2021-00000543 <b>Report Required:</b>	General Assist Yes	490 - Kruithoff BUTLER ST / MAIN ST <b>Officers</b>	Officer
			490 - Kruithoff	

**Total Matches : 25**



# Incident Analysis Report

## Detail



**Print Date/Time:** 01/11/2021 07:13  
**Login ID:** allegancounty\bensfield  
**Incident Type:** All  
**Call Source:** All

**From Date:** 12/28/2020 00:00  
**To Date:** 01/11/2021 23:59

Allegany County Sheriff's Office  
**ORI Number:** MI0310300  
**Officer ID:** Flokstra, Robert John  
**Location:** All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
12/28/2020 11:30	2020-00021601	Alarm	CULVER ST	allied	Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			1133 - Flokstra		
12/28/2020 16:04	2020-00021622	Assist Other Agencies	128TH AVE		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			1133 - Flokstra		
12/29/2020 13:48	2020-00021659	General Assist	BUTLER ST		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			1133 - Flokstra		
12/29/2020 16:47	2020-00021668	Loud Noise	N MAPLE ST		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			1133 - Flokstra		
01/01/2021 06:10	2021-00000018	Motorist Assist	PERRYMAN ST		Telephone
	<b>Report Required:</b>	No	<b>Officers</b>		
			1133 - Flokstra		
01/01/2021 13:43	2021-00000033	PDA	42 SB I 196 HWY		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			1133 - Flokstra		
01/01/2021 13:49	2021-00000034	PIA	44 SB I 196 HWY		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			1133 - Flokstra		
01/01/2021 13:50	2021-00000037	PDA	39 NB I 196 HWY		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			1133 - Flokstra		
01/02/2021 08:24	2021-00000085	Parking Violation	PARK ST / RUPPRECHT WAY		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			1133 - Flokstra		
01/02/2021 16:16	2021-00000110	PIA	BLUE STAR HWY / 141ST AVE		911
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			1133 - Flokstra		
01/06/2021 08:38	2021-00000295	Alarm	CAMPBELL RD		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		

01/06/2021 12:32	2021-00000307	PDA Report Required: Yes	1133 - Flokstra SB I 196 HWY <b>Officers</b>	911
01/06/2021 12:42	2021-00000308	Check Welfare Report Required: Yes	1133 - Flokstra MAPLE LN <b>Officers</b>	Telephone
01/06/2021 16:07	2021-00000319	Disorderly Conduct Report Required: Yes	1133 - Flokstra 64th <b>Officers</b>	Telephone
01/08/2021 07:53	2021-00000407	Domestic Assault Report Required: Yes	1133 - Flokstra 102ND AVE <b>Officers</b>	Telephone
<b>Total Matches : 15</b>			1133 - Flokstra	



# Incident Analysis Report

## Detail



**Print Date/Time:** 01/11/2021 07:15  
**Login ID:** allegancounty\bensfield  
**Incident Type:** All  
**Call Source:** All

**From Date:** 12/28/2020 00:00  
**To Date:** 01/11/2021 23:59

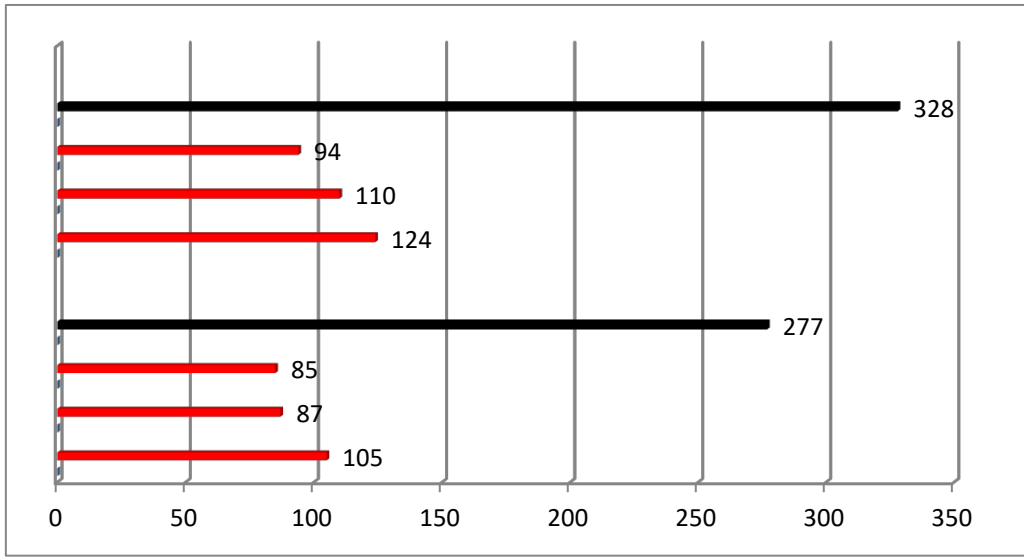
Allegheny County Sheriff's Office  
**ORI Number:** MI0310300  
**Officer ID:** Klinge, Phillip A.  
**Location:** All

Incident Date/Time	Incident Number	Incident Type	Location	Caller	Source
12/28/2020 17:45	2020-00021624	Car/Deer PDA	HOLLAND ST / CLEARBROOK DR		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			648 - Klinge		
12/28/2020 23:08	2020-00021639	General Assist	BUTLER ST / MAIN ST		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			648 - Klinge		
12/29/2020 21:34	2020-00021679	Abandoned Vehicle	44 NB I 196 HWY		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			648 - Klinge		
12/29/2020 22:37	2020-00021686	General Assist	BUTLER ST / MAIN ST		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			648 - Klinge		
12/29/2020 22:54	2020-00021687	Suspicious Situation	MAIN ST / BUTLER ST		911
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			648 - Klinge		
12/29/2020 23:35	2020-00021690	OWI	BLUE STAR HWY		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			648 - Klinge		
01/01/2021 01:36	2021-00000008	DWLS	41 NB I 196 HWY		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			648 - Klinge		
01/01/2021 18:29	2021-00000055	PDA	27 SB I 196 HWY		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			648 - Klinge		
01/01/2021 21:30	2021-00000067	Child Abuse/Neglect	JUST BARNS DR		Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			648 - Klinge		
01/01/2021 23:19	2021-00000074	General Assist	BUTLER ST / MAIN ST		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		
			648 - Klinge		
01/02/2021 22:38	2021-00000127	General Assist	BUTLER ST / MAIN ST		Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>		

01/03/2021 03:40	2021-00000135	OWI	648 - Klinge 58TH ST / 130TH AVE	Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>	
01/03/2021 22:36	2021-00000181	General Assist	648 - Klinge BUTLER ST / MAIN ST	Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>	
01/04/2021 03:05	2021-00000188	No Ops	648 - Klinge SAINT PETERS DR / N BLUE STAR HWY	Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>	
01/04/2021 04:53	2021-00000189	Assist Other Agencies	648 - Klinge LINCOLN RD / 134TH AVE	Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>	
01/07/2021 00:10	2021-00000341	General Assist	648 - Klinge BUTLER ST / MAIN ST	Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>	
01/07/2021 02:21	2021-00000345	Suspicious Situation	648 - Klinge 134TH AVE	Telephone
	<b>Report Required:</b>	Yes	<b>Officers</b>	
01/07/2021 22:04	2021-00000396	General Assist	648 - Klinge BUTLER ST / MAIN ST	Officer
	<b>Report Required:</b>	Yes	<b>Officers</b>	
			648 - Klinge	

**Total Matches : 18**

Oct	Nov	Dec	Total 2020	Oct	Nov	Dec	Total2019
105	87	85	277	124	110	94	328



Vendor Name	Description	Amount
1. ALLEGAN COUNTY SHERIFF	OIL CHANGE	33.93
2. ALLEGAN COUNTY TREASURER	PROPERTY TAXES	47,182.05
3. APPRAISAL GROUP WEST MICHIGAN	TAX TRIBUNAL	7,500.00
4. BALAS & SELLMAN TRUST	RELEASE OF DONATION	101,846.11
5. BERTHIAUME & COMPANY	AUDIT SERVICES	9,950.00
6. FIRST BANK CARD	SUPPLIES	11.34
	BOUYS, SUPPLIES & TRAINING	4,892.24
	TOTAL	4,903.58
7. FRONTIER	DPW GARAGE	177.05
	OVAL BEACH	61.85
	DPW GARAGE	177.05
	OVAL BEACH	61.85
	TOTAL	477.80
8. GROUNDS MANAGEMENT SOLUTIONS	PARKS MAINTENANCE	329.00
9. HERITAGE CRYSTALCLEAN LLC	RECYCLED OIL PRODUCTS	101.25
10. INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	13,195.85
11. K&R TRUCK SALES INC	TRUCK MAINTENANCE	312.76
12. KALAMAZOO LAKE SEWER & WATER	WATER & SEWER	983.54
13. KENNETH OUELLETTE LLC	BACKGROUND SERVICES	550.00
14. LORRIE PASTOOR	CLEANING SERVICES	100.00
15. MICHIGAN CAT	WHEEL LOADER MAINTENANCE	320.27
16. MICHIGAN GAS UTILITIES	CITY HALL	57.85
	DPW GARAGE	121.72
	DPW GARAGE	214.05
	CITY HALL	64.92
	BUTLER BATHROOMS	135.56
	TOTAL	594.10
17. NEWCOMER PLOW & HITCH	SALT SPREADER REPAIR	358.59
18. OVERISEL LUMBER COMPANY	SUPPLIES	305.35
19. PETROLEUM TECHNOLOGIES GROUP INC	OIL ANALYSIS	39.00
20. PRIORITY HEALTH	HEALTH INSURANCE	7,112.47
21. PURITY CYLINDER GASES INC	WELDING SUPPLIES	123.06
	WELDING GASES	49.15
	TOTAL	172.21
22. RYAN HEISE	MOVING ALLOWANCE	4,500.00

Vendor Name	Description	Amount
23. SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	20,781.41
24. SAUGATUCK FIRE	PROPERTY TAXES	59,587.49
25. SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	186,874.85
26. SHELL	GASOLINE & DIESEL	1,126.06
27. SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	48.00
	COMPUTER SERVICES	911.00
	TOTAL	959.00
28. SMART BUSINESS SOURCE LLC	OFFICE SUPPLIES	117.46
29. STATE OF MICHIGAN	PAYROLL TAX	60.00
30. TRUCK & TRAILER SPECIALTIES	MAINTENANCE TRUCKS	78.50
31. VALLEY CITY LINEN INC	SHOP TOWELS	38.70
32. XEROX FINANCIAL SERVICES	COPIER LEASE	451.68
TOTAL - ALL VENDORS		470,943.01
<b>FUND TOTALS:</b>		
Fund 101 - GENERAL FUND		137,651.01
Fund 202 - MAJOR STREETS		800.00
Fund 203 - LOCAL STREETS		800.00
Fund 661 - MOTOR POOL FUND		4,057.55
Fund 701 - CURRENT TAX FUND		327,621.65
Fund 715 - ROSE GARDEN		12.80



01/05/2021 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 12/01/2020 - 12/31/2020				
Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL POOLED CASH				
12/11/2020	DD4790(A)	BULTMAN, LINDA	PAYROLL	1,135.53
12/11/2020	DD4791(A)	GOODRICH, RICHARD	PAYROLL	543.94
12/11/2020	DD4792(A)	HERBERT, SCOTT	PAYROLL	1,614.49
12/11/2020	DD4793(A)	KERRIDGE, ADAM	PAYROLL	1,145.88
12/11/2020	DD4794(A)	OSMAN, CINDY	PAYROLL	1,560.21
12/11/2020	DD4795(A)	STANISLAWSKI, PETER	PAYROLL	1,527.36
12/11/2020	DD4796(A)	VAN OSS, BRENT	PAYROLL	1,198.57
12/11/2020	DD4797(A)	WENDT, MICHAEL	PAYROLL	1,297.49
12/11/2020	DD4798(A)	WILKINSON, ERIN	PAYROLL	1,472.36
12/11/2020	EFT1361(E)	457-VALIC	PAYROLL	2,577.87
12/11/2020	EFT1362(E)	STATE OF MICHIGAN	PAYROLL	185.06
12/11/2020	EFT1363(E)	MERS HYBRID	PAYROLL	943.58
12/11/2020	EFT1364(E)	FEDERAL TAX DEPOSIT	PAYROLL	3,797.93
12/14/2020	16600	VHH SAUGATUCK HOLDINGS LP	2020 Sum Tax Refund 57-009-054-	4,615.70
12/14/2020	16601	DUNE RIDGE SA, LP	2020 Sum Tax Refund 57-009-063-	2,115.35
12/14/2020	16602	MARVIN CHRISTINE	2020 Sum Tax Refund 57-350-023-	1,220.27
12/14/2020	16604	ACTION INDUSTRIAL SUPPLY CO	UNIFORMS & SAFETY EQUIPMENT	75.72
12/14/2020	16605	BOVEN ELECTRIC LLC	CITY HALL WIRELESS	255.00
12/14/2020	16606	IHLE AUTO PARTS	BATTERY	232.80
12/14/2020	16607	LEMON FRESH CLEANERS	FLAGS CLEANED	344.00
12/14/2020	16608	NEWCOMER PLOW & HITCH	REPAIRS SNOWPLOW	354.05
12/14/2020	16609	OVERISEL LUMBER COMPANY	SUPPLIES & REPAIRS	558.66
12/14/2020	16612	WESTENBROEK MOWER INC	TORO REPAIRS	410.99
12/14/2020	3206(E)	AT&T MOBILITY	CELL PHONES	76.83
12/14/2020	3207(E)	CONSUMERS ENERGY	ELECTRIC	3,059.48
12/14/2020	3208(E)	FIRST BANK CARD	ELECTION, POSTAGE & TRAINING	3,946.49
12/14/2020	3209(E)	KALAMAZOO LAKE SEWER & WATER	WATER & SEWER	1,181.80
12/14/2020	3210(E)	MERS	RETIREMENT	4,500.00
12/14/2020	3211(E)	SHELL	GASOLINE & DIESEL	848.67
12/14/2020	3212(A)	ALLEGAN COUNTY SHERIFF	DEBT CREW	664.00
12/14/2020	3213(A)	ALLEGAN COUNTY TREASURER	PROPERTY TAXES	19,717.65
12/14/2020	3214(A)	BLOOM SLUGGETT PC	TAX TRIBUNAL	3,517.50
12/14/2020	3215(A)	CERTASITE LLC	CITY HALL ANNUAL INSPECTION	1,021.55
12/14/2020	3216(A)	FLEIS & VANDENBRINK ENGINEERING IN	ENGINEERING FEES	783.15
12/14/2020	3217(A)	HIGH POINT ELECTRIC	ELECTRIC WICKS	445.61
12/14/2020	3218(A)	INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	4,672.51
12/14/2020	3219(A)	K&R TRUCK SALES INC	REPAIRS	11.97
12/14/2020	3220(A)	LORRIE PASTOOR	CLEANING SERVICES	100.00
12/14/2020	3221(A)	MC CANN INDUSTRIES INC	BACKHOE FILTERS & REPAIRS	1,367.47
12/14/2020	3222(A)	OTTAWA AREA INTERMEDIATE SCHOOL	PROPERTY TAXES	1,801.68
12/14/2020	3223(A)	ELF SHACK	GARLAND, WREATHS & TREES	1,400.00
12/14/2020	3224(A)	SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	7,358.43
12/14/2020	3225(A)	SAUGATUCK FIRE	PROPERTY TAXES	21,328.47
12/14/2020	3226(A)	SHORELINE TECHNOLOGY SOLUTIONS	COMPUTER SERVICES	911.00

01/05/2021 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 12/01/2020 - 12/31/2020				
Check Date	Check	Vendor Name	Description	Amount
12/14/2020	3227(A)	STINGERS PEST CONTROL	DPW PEST CONTROL	220.80
12/14/2020	3228(A)	TREDROC TIRE SERVICES	TIRES BACKHOE	2,326.45
12/14/2020	3229(A)	TRUCK & TRAILER SPECIALTIES	SALT SPREADER REPAIRS	1,986.02
12/14/2020	16603	VANES VICKIE A	2020 Win Tax Refund 57-825-008-0	215.89
12/14/2020	16610	RATHCO SAFETY SUPPLY CO	SIGNS	69.88
12/14/2020	16611	SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	72,271.37
12/17/2020	16615	GARDNER RUSSELL R	2020 Win Tax Refund 57-300-021-5	159.54
12/17/2020	16613	M&M INVESTMENT HOLDINGS LLC	2020 Win Tax Refund 57-514-043-2	3,114.85
12/17/2020	16614	DRAVES CHRISTOPHER J & RENE	2020 Win Tax Refund 57-830-016-0	299.77
12/24/2020	DD4799(A)	BULTMAN, LINDA	PAYROLL	1,356.17
12/24/2020	DD4800(A)	GOODRICH, RICHARD	PAYROLL	183.32
12/24/2020	DD4801(A)	HERBERT, SCOTT	PAYROLL	1,679.47
12/24/2020	DD4802(A)	KERRIDGE, ADAM	PAYROLL	1,541.86
12/24/2020	DD4803(A)	LEO, NICHOLAS	PAYROLL	43.55
12/24/2020	DD4804(A)	OSMAN, CINDY	PAYROLL	1,405.23
12/24/2020	DD4805(A)	OSMAN, RICHARD	PAYROLL	70.00
12/24/2020	DD4806(A)	STANISLAWSKI, PETER	PAYROLL	3,917.29
12/24/2020	DD4807(A)	VAN OSS, BRENT	PAYROLL	1,543.12
12/24/2020	DD4808(A)	VLASITY, KEN	PAYROLL	44.04
12/24/2020	DD4809(A)	WENDT, MICHAEL	PAYROLL	1,263.68
12/24/2020	DD4810(A)	WILKINSON, ERIN	PAYROLL	2,372.37
12/24/2020	EFT1365(E)	457-VALIC	PAYROLL	2,433.13
12/24/2020	EFT1366(E)	STATE OF MICHIGAN	PAYROLL	185.06
12/24/2020	EFT1367(E)	MERS HYBRID	PAYROLL	1,170.35
12/24/2020	EFT1368(E)	FEDERAL TAX DEPOSIT	PAYROLL	5,286.04
12/24/2020	EFT1369(E)	MERS	PAYROLL	2,970.07
12/28/2020	16619	KROHN EXCAVATING LLC	BUTLER STREET CATCH BASIN	1,920.00
12/28/2020	16621	LANDSCAPE DESIGN SERVICES INC	ROSE GARDEN	1,320.00
12/28/2020	3230(E)	CAPITAL ONE	HOLIDAY LIGHTING & SUPPLIES	1,164.80
12/28/2020	3232(E)	COMCAST	INTERNET SERVICE	84.90
12/28/2020	3233(E)	GREENMARK EQUIPMENT INC	PARTS	21.99
12/28/2020	3234(E)	MERS	RETIREMENT	4,500.00
12/28/2020	3235(A)	ALLEGAN COUNTY SHERIFF	SHERIFF CONTRACT	25,725.72
12/28/2020	3236(A)	ALLEGAN COUNTY TREASURER	PROPERTY TAXES	59,536.85
12/28/2020	3237(A)	CERTASITE LLC	FIRE EXTINGUISHER	92.30
12/28/2020	3238(A)	DIANNA MC GREW	ASSESSING SERVICES	2,689.47
12/28/2020	3239(A)	FLEIS & VANDENBRINK ENGINEERING IN	WICKS PARK	5,801.25
12/28/2020	3240(A)	INTERURBAN TRANSIT AUTHORITY	PROPERTY TAXES	16,651.13
12/28/2020	3241(A)	K&R TRUCK SALES INC	FILTERS & HYDRUALIC OILS	977.82
12/28/2020	3242(A)	MC CANN INDUSTRIES INC	BACK HOE PARTS	145.01
12/28/2020	3243(A)	NET2PHONE INC	TELEPHONES	127.81
12/28/2020	3244(A)	SAUGATUCK DOUGLAS LIBRARY	PROPERTY TAXES	26,222.73
12/28/2020	3245(A)	SAUGATUCK FIRE	PROPERTY TAXES	76,038.43
12/28/2020	3246(A)	TRUCK & TRAILER SPECIALTIES	FILTERS	84.56
12/28/2020	16616	AMEY DESOTO	ESCROW REFUND	727.50
12/28/2020	16617	CHIPS GROUNDCOVER LLC	HOLIDAY LIGHTS	21,145.00

01/05/2021 CHECK REGISTER FOR CITY OF SAUGATUCK				
CHECK DATE FROM 12/01/2020 - 12/31/2020				
Check Date	Check	Vendor Name	Description	Amount
12/28/2020	16618	GIL- ROY'S HARDWARE	SILT FENCE	71.98
12/28/2020	16620	LAMB INDUSTRIAL SUPPLY	SMALL TOOLS	190.46
12/28/2020	16622	SAUGATUCK PUBLIC SCHOOLS	PROPERTY TAXES	212,338.00
12/28/2020	16623	STANDARD INSURANCE COMPANY	INSURANCE	269.85
12/28/2020	16624	TEN PLUS DENT REPAIR INC	MAINTENANCE	80.00
12/28/2020	16625	WALSH MUNICIPAL SERVICES LLC	RECRUITMENT SERVICES	6,400.00
12/28/2020	16626	WESTERN MICHIGAN FLEET PARTS INC	SUPPLIES	48.38
12/28/2020	3231(E)	CHEMICAL BANK	BANKING FEES	100.00
12/30/2020	3247(A)	RYAN HEISE	MOVING ALLOWANCE	4,500.00
12/30/2020	3248(E)	BALAS & SELLMAN TRUST	RELEASE OF DONATION	101,846.11
12/31/2020	3249(E)	FRONTIER	DPW GARAGE	177.05
12/31/2020	3250(E)	FRONTIER	OVAL BEACH	61.85
12/31/2020	3251(E)	MICHIGAN GAS UTILITIES	CITY HALL	57.85
12/31/2020	3252(E)	MICHIGAN GAS UTILITIES	DPW GARAGE	121.72
12/31/2020	3253(E)	STATE OF MICHIGAN	PAYROLL TAX	60.00
12/31/2020	DD4811(A)	BEKKEN, MARK	PAYROLL	321.19
12/31/2020	DD4812(A)	BONT, RICHARD	PAYROLL	52.86
12/31/2020	DD4813(A)	BOUCK, JAMES	PAYROLL	52.86
12/31/2020	DD4814(A)	CANNARSA, JOHN	PAYROLL	25.82
12/31/2020	DD4815(A)	CASPAR, MARSHA	PAYROLL	26.42
12/31/2020	DD4816(A)	CRAWFORD, RICHARD	PAYROLL	26.13
12/31/2020	DD4817(A)	DAVENPORT, JENNIFER	PAYROLL	25.82
12/31/2020	DD4818(A)	DEAN, SCOTT	PAYROLL	219.24
12/31/2020	DD4819(A)	JOHNSON, BARRY	PAYROLL	137.02
12/31/2020	DD4820(A)	KUBASIAK, ROBERT	PAYROLL	26.43
12/31/2020	DD4821(A)	LEO, HOLLY	PAYROLL	277.91
12/31/2020	DD4822(A)	LEO, NICHOLAS	PAYROLL	52.26
12/31/2020	DD4823(A)	LEWIS, LEIGH	PAYROLL	369.28
12/31/2020	DD4824(A)	LUDLOW, JOHN	PAYROLL	52.86
12/31/2020	DD4825(A)	MUIR, JAMES	PAYROLL	52.86
12/31/2020	DD4826(A)	PATERSON, KEITH	PAYROLL	52.86
12/31/2020	DD4827(A)	PETERSON, CHRISTINE	PAYROLL	348.40
12/31/2020	DD4828(A)	STANBERRY, LAUREN	PAYROLL	219.24
12/31/2020	DD4829(A)	STRAKER, TIMOTHY	PAYROLL	52.26
12/31/2020	DD4830(A)	TRESTER, KENNETH	PAYROLL	364.73
12/31/2020	DD4831(A)	VAN METER, MICHAEL	PAYROLL	26.43
12/31/2020	DD4832(A)	VERPLANK, JANE	PAYROLL	130.65
12/31/2020	DD4833(A)	VLASITY, STEFFANIE	PAYROLL	25.83
12/31/2020	DD4834(A)	ZERFAS, ZACHARY	PAYROLL	52.86
12/31/2020	EFT1370(E)	FEDERAL TAX DEPOSIT	PAYROLL	618.67
12/31/2020	EFT1371(E)	MI DEPT OF TREASURY	PAYROLL	1,506.44
Total of 131 Checks:				792,444.24
Less 0 Void Checks:				0.00
Total of 131 Disbursements:				792,444.24



**FROM:** Erin Wilkinson, City Clerk

**MEETING DATE:** January 11, 2021

**SUBJECT:** Resolution No. 210111-A - 2021 Schedule of Meetings

**DESCRIPTION**

Per Section 4.13 of the City Charter, City Council is required to adopt a Resolution approving regular meetings of the City Council that shall be held at least twice in each calendar month.

**BUDGET ACTION REQUIRED**

N/A

**COMMITTEE/COMMISSION REVIEW**

N/A

**LEGAL REVIEW**

N/A

**SAMPLE MOTION:**

Motion to **approve/deny** Resolution 210111-A to adopt the regular 2021 City Council Schedule of Meetings as presented.



## SAUGATUCK CITY COUNCIL 2021 SCHEDULE OF MEETINGS

Saugatuck City Council meetings are held at Saugatuck City Hall, 102 Butler Street, Saugatuck, MI 49453 at 7:00 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month unless otherwise noted.

January 11, 2021	July 12, 2021
January 25, 2021	July 26, 2021
February 8, 2021	August 9, 2021
February 22, 2021	August 23, 2021
March 8, 2021	September 13, 2021
March 22, 2021	September 27, 2021
April 12, 2021	October 11, 2021 (Columbus Day)
April 26, 2021	October 25, 2021
May 10, 2021	November 8, 2021
May 24, 2021	November 22, 2021
June 14, 2021	December 13, 2021
June 28, 2021	December 27, 2021

Saugatuck City Council workshop meetings are held at Saugatuck City Hall, 102 Butler Street, Saugatuck, MI 49453 at 4:00 p.m. on the Thursday preceding the regularly scheduled Monday meetings.

January 7, 2021	July 8, 2021
January 21, 2021	July 22, 2021
February 4, 2021	August 5, 2021
February 18, 2021	August 19, 2021
March 4, 2021	September 9, 2021
March 18, 2021	September 23, 2021
April 8, 2021	October 7, 2021
April 22, 2021	October 21, 2021
May 6, 2021	November 4, 2021
May 20, 2021	November 18, 2021
June 10, 2021	December 9, 2021
June 24, 2021	December 23, 2021

City of Saugatuck 2021 Master Meeting Calendar

Month	BR	CC	CW	EM	FD	HA	HDC	IB	KLSWA	LB	NMTC	PC	RC	TB	ZBA
Day		2nd & 4th Monday	Thursday before CC	Wednesday	3rd Monday	3rd Tuesday	1st Thursday	3rd Tuesday	3rd Monday	3rd Wednesday	(Holly)	3rd Thursday	2nd Wednesday	3rd Thursday of 1st month ea. qtr.	2nd Thursday
Time		7pm	4pm	4pm	4pm	7pm	6pm	5pm	10am	7pm		7pm	2pm	10am	7pm
January		11, 25	7, 21	20	18	19 D	7	19	18	20	15	21	13	21	14
February		8, 22	4, 18	3, 17	15	16 D	4	16	15	17		18	10		11
March	10 (9-12pm & 1-4pm), 11 (2-5pm & 6-9pm)	8, 22	4, 18		15	16 D	4	16	15	17		18	10		11
April		12, 26	8, 22		19	20 S	1	20	19	21		15	14	15	8
May		10, 24	6, 20		17	18 D	6	18	17	19		20	12		13
June		14, 28	10, 24		21	15 S	3	15	21	16		17	9		10
July	TBD (19-23)	12, 26	8, 22		19	20 D	1	20	19	21		15	14	15	8
August		9, 23	5, 19		16	17 D	5	17	16	18		19	11		12
September		13, 27	9, 23		20	21 S	2	21	20	15		16	8		9
October		11, 25	7, 21		18	19 D	7	19	18	20		21	13	21	14
November		8, 22	4, 18		15	16 S	4	16	15	17		18	10		11
December	TBD (13-17)	13, 27	9, 23		20	21 D	2	21	20	15		16	8		9
<b>BR</b>	Board of Review			(Dianna/New Assessor will determine July/December Dates)											
<b>CC</b>	City Council Meeting			2nd and 4th Mondays of each month @7pm											
<b>CW</b>	City Council Workshop			Thursday prior to a CC meeting at 4pm											
<b>EM</b>	Eurasian Water Milfoil Study Group			Wednesday at 4pm											
<b>FD</b>	Fire Department			3rd Monday of each month at 4pm											
<b>HA</b>	Kalamazoo Lake Harbor Authority			3rd Tuesday of each month at 7pm											
<b>HDC</b>	Historic District Commission			1st Thursday of the Month at 6pm											
<b>IB</b>	Interurban Board			3rd Tuesday of each month at 5pm											
<b>KLSWA</b>	Kalamazoo Lake Sewer and Water Authority Board			3rd Monday of each month at 10am											
<b>LB</b>	Saugatuck-Douglas District Library Board			3rd Wednesday of each month at 7pm											
<b>NMTC</b>	Tri-Community Non-Motorized Trail Committee			(Holly)											
<b>PC</b>	Planning Commission			3rd Thursday of each month at 7pm											
<b>RC</b>	Tri-Community Recycling Ad-Hoc Committee			2nd Wednesday of each month at 2pm											
<b>TB</b>	Tree Board			3rd Thursday of the first month of the quarter at 10am											
<b>ZBA</b>	Zoning Board of Appeals			2nd Thursday of each month at 7pm											



**FROM:** Erin Wilkinson, City Clerk

**MEETING DATE:** January 11, 2021

**SUBJECT:** Municipal License Renewals

**DESCRIPTION**

Annually the Saugatuck City Council reviews the renewal of municipal license agreements. The 2021 rate is calculated by applying the CPI (**1.1%**) calculated from the Bureau of Labor Statistics to the previous year's rate. **Attachment A** details all the municipal licenses and the new 2021 rates. **Attachment B** is a copy of the standard license agreement.

**BUDGET ACTION REQUIRED**

N/A

**COMMITTEE/COMMISSION REVIEW**

N/A

**LEGAL REVIEW**

Municipal Attorney Jeff Sluggett has prepared the 2021 license agreement.

**SAMPLE MOTION:**

Motion to **approve/deny** the 2021 municipal license agreement rates as presented on Attachment A and authorize the Mayor and City Clerk to sign all non-pending agreements for 2021 as presented.

LOCATION	LESSEE	Commercial/ NonCommercial	2021 RATE (+ CPI 1.1%)	Licensed Feet	Total Charge	Credits	Credit Comments	Balance Due	PROPERTY TYPE	TERM	Agreement Expires
W. ½ of S. Butler	Butler Enterprises	C	\$68.67	33	\$2266.01			\$2266.01	66' Street-end	1 year	12/31/2021
E. ½ of S. Butler	Sgt.'s Marine	C	\$68.67	33	\$2266.01			\$2266.01	66' Street-end	1 year	12/31/2021
N. ½ Francis	Wilson	C	\$68.67	33	\$2266.01			\$2266.01	66' Street-end	1 year	12/31/2021
S. ½ Francis	Ship 'N Shore	C	\$68.67	33	\$2266.01			\$2266.01	66' Street-end	1 year	12/31/2021
W. ½ Griffith	Sgt.'s Marine	C	\$68.67	33	\$2266.01			\$2266.01	66' Street-end	1 year	12/31/2021
N. ½ Hoffman	Water Street Marina	C	\$68.67	33	\$2266.01			\$2266.01	66' Street-end	1 year	12/31/2021
S. ½ Hoffman	Coral Gables	C	\$68.67	33	\$2266.01			\$2266.01	66' Street-end	1 year	12/31/2021
S. ½ Lucy	TODO, LLC	C	\$68.67	15	\$1030.01			\$1030.01	15' Street-end	1 year	12/31/2021
N. ½ Mason	Coral Gables	C	\$68.67	33	\$2266.01			\$2266.01	66' Street-end	1 year	12/31/2021
S. ½ Mason	Butler Enterprises	C	\$68.67	33	\$2266.01			\$2266.01	66' Street-end	1 year	12/31/2021
N. 22' Spear	716 Water Street LLC	C	\$68.67	22	\$1510.68			\$1510.68	66' Street-end	1 year	12/31/2021
Interlaken	Feinstein	NC	\$31.22	50	\$1560.98			\$1560.98	50' Street-end	1 year	12/31/2021
N. ½ Perryman	Holiday Yacht Club Condo Assoc.	NC	\$31.22	25	\$780.49			\$780.49	50' Street-end	1 year	12/31/2021
S. ½ Perryman	Riverwatch Condominium Association/Wilson	NC	\$31.22	25	\$780.49			\$780.49	50' Street-end	1 year	12/31/2021
N. ½ south of Museum	Solberg		\$1221.73		\$1221.73			\$1221.73	City Parcel #0357-009-050-00	5 year Agreement expires 2022	12/31/2022
S. ½ south of Museum	Lefort/Weingart		\$1221.73		\$1221.73			\$1221.73	City Parcel #0357-009-050-00	5 year Agreement expires 2022	12/31/2022
Van Dalsen	Truesdale		\$1221.73		\$1221.73			\$1221.73	City Parcel #0357-009-057-00	5 year Agreement expires 2022	12/31/2022
Cook Park	Butler Enterprises	C	\$12982.84		\$12982.84	\$4993.33	\$4993.33 for maintenance credit	\$7989.51	City Parcel #0357-009-215-00	5 year Agreement expires 2022	12/31/2022



**2021 STREET END / STRUCTURE-DOCKAGE LICENSE**

THIS LICENSE AGREEMENT (“License”) is made on this \_\_\_ day of \_\_\_\_\_, 2021, by and between the CITY OF SAUGATUCK, a municipal corporation, located in Allegan County, Michigan (the “City”) and \_\_\_\_\_, whose address is \_\_\_\_\_ (“Licensee”).

IN CONSIDERATION of the mutual covenants and promises contained herein, the parties hereto agree as follows:

1. Description of the Licensed Premises: The City grants a license to Licensee as to the following described land (“Premises”):

**[INSERT DESCRIPTION]**

The Premises include the water frontage and fifteen (15) feet landward of the shoreline or bulkhead line, as well as the bottomlands attributable to the Premises.

2. Purpose of License: Licensee may use the Premises and waters of the Kalamazoo River and Kalamazoo Lake comprising the Premises for the purpose of boat docking, but for no other purpose (or purposes) unless specifically approved beforehand in writing by the City. Licensee may utilize such specific boat slip(s)/mooring(s) as are agreed to by the City.
3. Term: The term of this License shall be for one (1) year and shall commence on January 1, 2021 and shall terminate on December 31, 2021. This License can be terminated pursuant to Sections 14 and/or 15.

4. License Charge: In consideration for this License, the Licensee shall pay to the City the sum of \$ \_\_\_\_\_ for the one-year term, payable in full to the City in advance. Holdover charges shall be \$ \_\_\_\_\_ per month (due on the first day of each month).
5. Control of Structures: The Licensee may, at the end of the term of this License, remove any of the following structures and equipment belonging to Licensee presently located on the Premises, or which may be constructed during the term of this License and located on the Premises, or in or over the waters of the Kalamazoo River and Kalamazoo Lake within the Premises: docks, power pedestals, finger piers, dock boxes, and lighting fixtures. Licensee shall leave any areas from which any such item has been removed in a good and reasonable condition. In the event the Licensee elects not to remove the aforesaid structures or equipment as permitted in the preceding sentence, then ownership of the same shall be with the City, which may dispose of such structures or equipment as it, in its sole discretion, deems fit and without any payment to Licensee. Licensee shall not remove the aforesaid structures or equipment during the term of this License.
6. New Construction, Alterations or Major Repair: Licensee may not undertake any new construction, alterations, or major repair work (i.e. over \$2,500) of any kind or description on, within or to the Premises (or any structures thereon), or in the waters of the Kalamazoo River or Kalamazoo Lake within the Premises, without the prior written permission of the City. Licensee further agrees that it will, prior to commencement of any construction, alteration, or repair, obtain any necessary permits required under the City Waterfront Construction Ordinance, Zoning Ordinance, or other applicable ordinance,

as well as any required Michigan Department of the Environment, Great Lakes and Energy or Army Corps of Engineer permits or approvals. If any construction, alterations or major repair work that will be done by Licensee shall in any way impact or affect any City property or utility or any seawall, retaining wall, boardwalk or similar structure or item, the Licensee shall not commence any such construction, alteration or major repair unless and until the Licensee consults with the City (and obtains City approval) and the parties negotiate about whether the City will contribute any monies for any such alteration or modification of or to any such City property, utility, seawall, retention wall, boardwalk or similar item or structure.

7. Liability Insurance: Licensee will obtain and maintain public liability insurance with limits of not less than \$1,000,000.00 for each person and \$1,000,000.00 for each occurrence of bodily injury and \$1,000,000.00 for each property damage occurrence arising out of the use of the Premises. The City of Saugatuck shall be added to that policy of insurance as an additional named insured, and Licensee shall file a certificate of insurance or other written proof of such insurance coverage (acceptable to the City) with the City Clerk not later than the date of the signing of the License at its inception. Such insurance shall not be canceled or cancelable during the term of this License (or beyond the term of the License or after the termination of this License so long as any dock or boat, structure, or item belonging to Licensee is present on or at the Premises).
8. Indemnification and Hold Harmless Provision: Licensee shall indemnify, reimburse, and hold harmless the City (as well as any official, employee, officer, agent, or contractor of the City) for, from, and against any and all liabilities, damages, causes of action, attorney

fees, and costs for injuries, death, or damages to any person or destruction of or damage to any property arising out of or related to Licensee's (including for purposes of this Section 8, Licensee's contractors, subcontractors, customers, guests, invitees, tenants, assignees or sublicensees) use or presence within, on or at the Premises, or structures of, within or at the Premises, including any use of a boat/watercraft or any dock or pier in the water abutting the Premises or the shore thereof. The provisions of this Section 8 shall survive any termination of this License.

9. City Inspections: The City may, but is not obligated to, inspect any boardwalk, dock, or other structure or item located on, within or at the Premises at the commencement of the License (or at any time); and if any such item is not in a safe and reasonable condition, in the City's sole discretion, the City shall notify the Licensee, and Licensee shall immediately repair the structure(s) or item(s) and put the structure(s) or item(s) in a safe and satisfactory condition as determined by the City in its sole discretion. Failure of Licensee to repair the dock(s), items(s) or other structure(s), and to put the same in a safe and reasonable condition within fifteen (15) days from the date of notice by the City of its unsafe or unreasonable condition, shall be cause for the City to terminate this License, and to re-enter into possession of the Premises. Failure to repair or replace the structure(s) or items(s) shall also constitute a material breach of this License. Nothing in this Section 9 shall be construed as creating a duty or obligation, of any kind, on, by, or for the City.
10. Maintenance: Licensee shall, at all times, keep the Premises free of debris and in a neat, clean, safe, reasonable and orderly condition, and keep all structures and items located

thereon in good and safe maintenance and repair. Except as provided elsewhere in this License, Licensee agrees not to move, alter or remove any deck, item or structure(s) now existing or hereafter built on, within or at the Premises without the prior written consent of the City.

11. No Assignment Without Prior City Approval: Licensee shall not assign or sublicense any portion of the Premises or this License to any other person or party for any purpose without the prior written consent of the City, which approval shall not be unreasonably withheld. Any attempt to so assign or sublicense the Premises to anyone other than Licensee shall automatically render this License null and void unless expressly approved by the City as provided for herein. This Section 11 shall not, however, prevent the renting out of a particular boat slip or dock space.
12. Fire Department and Emergency Use: Licensee understands and agrees that a public fire department, law enforcement department, or emergency responders, as well as any City department, may, in the event of an emergency, use the Premises for access to the water or to temporarily place trucks or suction equipment in order to pump water from the Kalamazoo River or Kalamazoo Lake or for other emergency uses for firefighting, emergency or rescue purposes. Further, the City may permanently install suction stand pipes to facilitate access to water in the event of an emergency. Licensee will cooperate fully and promptly with any fire department, City department, police agency, or emergency responders if and when an emergency arises requiring their use of the Premises.

13. Passage of the Public: Licensee may not interfere with the orderly passage of members of the public, along with their personal effects, on any boardwalk which parallels the water, in passage over the Premises to the Kalamazoo River or Kalamazoo Lake or in passage from or to the Premises from adjacent parcels of land; provided, however, that to the extent permitted by law, Licensee's docking privileges contained herein shall be exclusive for the benefit of Licensee during the term of this License.
14. Default: Each of the covenants and requirements of this License are deemed to be material to the satisfactory performance of this License, and a breach or failure of Licensee to perform in accordance with any of the covenants or requirements of this License shall give the City the right to declare a forfeiture of this License, to terminate this License, and to retake possession of the Premises. In case of Licensee's default, or failure to perform any of the covenants contained herein, the City shall give written notice of such default to Licensee, or the failure to perform any of the covenants and requirements contained herein, and Licensee shall then have 14 business days from the date the notice is received via certified US Mail, or personally served, to cure the default or comply with any of the covenants not being complied with. If Licensee fails to do so, the City shall have the right to re-enter and retake possession of the Premises and this License shall there upon be immediately terminated. Notice provided for in this section shall be sufficient if mailed by certified US mail to Licensee's address as stated above, or notice is personally served upon Licensee or any of its officers.
15. Termination by the City. The City shall have the right to terminate this License at any time upon thirty (30) days' prior written notice to Licensee if Licensee (or any authorized

sublicensee) substantially or materially breaches this License, violates any City ordinance or code or any federal or state law regarding the Premises or endangers the public health, safety, or welfare with regard to the Premises.

16. Removal of any Boat or Personalty of Licensee. If this License is terminated for any reason (including pursuant to Sections 14 or 15 hereof), Licensee must remove any boat, personalty, or other item owned by Licensee (except for structures as provided in Section 5 hereof) from the Premises within ten (10) days. If that does not occur, the City may remove any such item and bill the costs for removal back to Licensee who will pay and reimburse the City for such amount within ten (10) days.
17. Licensee Takes the Premises “As-Is.” The parties agree to and acknowledge all of the following:
  - (a) Licensee takes the Premises “as-is” and in its current condition. The City makes no representations, warranties, or promises regarding the Premises or the ability of Licensee to use the Premises.
  - (b) It is up to Licensee to determine where the underwater/riparian boundary lines are and to ensure that no boat mooring space, boat, or other item of Licensee is moored, kept, or installed beyond the bottomlands attributable to the Premises or over or onto the bottomlands of another property owner.
  - (c) The City makes no representations, promises, or warranties regarding whether or not permanent or overnight dock mooring, anchoring, or boat slips are allowed on, within or at the Premises pursuant to the common or statutory law, Michigan property rights, or otherwise.

18. No Claims or Causes of Action Regarding Adverse Possession, Prescriptive Easement, or Similar Theories.

(a) Licensee acknowledges and agrees that any prior use by Licensee (or Licensee's predecessors) of the Premises was done or occurred with permission, and that any future use of the Premises by Licensee will also be deemed permissive. Licensee agrees not to claim any right or assert any cause of action regarding adverse possession, prescriptive easement, acquiescence, or similar legal theory against the City or with regard to the Premises.

(b) Licensee agrees that the use of any property adjoining the Premises (whether involving dry land or bottomlands of the Kalamazoo River or Kalamazoo Lake), whether intentional or inadvertent, by Licensee or by Licensee's predecessor or predecessors was done with permission, and Licensee has not claimed (and will not claim hereafter) any adverse possession, prescriptive easement, acquiescence, or other similar right or cause of action (whether on dry land or the bottomlands of the Kalamazoo River or Kalamazoo Lake) as to any adjoining property regarding the Premises.

19. The Adjoining Boardwalk(s) Shall Remain Open During this License. Any boardwalk, sidewalk, or similar walkway along the waterfront which is located outdoors and on property owned, leased, or controlled by the Licensee near or adjacent to the Premises shall remain open for pedestrians who are members of the general public to walk on while this License is in effect.



20. Property Taxes. Property taxes, if any, which pertain to any of the docks (or related dock items or structures) covered by this License (including \_\_\_\_\_) shall be the sole responsibility of the Licensee, without any reimbursement or offset by or from the City. Any payment due hereunder may be paid by a City-approved sublicensee of the Licensee.
21. Amendments: This License contains all of the agreements and understandings of the parties hereto, and shall not be amended or changed in any way, unless any such amendment is done in writing and is signed by both Licensee and the appropriate City officials on authority of the City Council of Saugatuck.
22. Prior License: Effective on January 1, 2021, any and all prior licenses, leases, or other arrangements between the parties hereto covering the Premises are hereby canceled and are for all purposes null and void, and of no further force or effect, except for matters specified in this document as continuing.
23. Representations of Authority: Licensee represents that it has full authority to enter into this License and to make it binding.
24. Compliance with All Laws: Licensee agrees that Licensee (as well as Licensee's family, contractors, subcontractors, employees, customers and invitees) shall comply with any and all applicable ordinances, codes, laws, and regulations regarding the Premises and any use thereof. Licensee shall not create or permit any nuisance to occur on the Premises.
25. Controlling Law: The laws of Michigan shall control any disputes arising out of the interpretation or operation of this Agreement. Venue is proper in Allegan County.

26. Duplicate: This document may be executed in duplicate but constitutes only one contract or agreement.

(Remainder of page left intentionally blank.)

CITY OF SAUGATUCK (“City”)

By \_\_\_\_\_

And Mark Bekken, Mayor

by \_\_\_\_\_

Erin Wilkinson, Clerk

\_\_\_\_\_  
 (“Licensee”)

By \_\_\_\_\_

B \_\_\_\_\_, Licensee

y \_\_\_\_\_

\_\_\_\_\_, Licensee



## City Council Agenda Item Report

**FROM:** Cindy Osman, Planning and Zoning

**MEETING DATE:** January 11, 2021

**SUBJECT:** Fee Schedule Amendment – Short Term Rentals

### **DESCRIPTION**

Currently, the fee for a three-year certificate for a short-term rental is \$250, of which the Fire Department gets \$125. This amounts to revenue of \$50 per unit per year. With about 210 units registered that is \$10,500 annually. Unfortunately, not everybody registers their property after receiving a notice, and a stubborn handful do not re-register an expired rental property in a timely fashion. Consequently, staff spends a lot of time chasing these down. There are companies that do this, but for a whopping fee. In their sales pitch, they state that we should have 300-400 registered units, although some companies may blur the line with the township.

I propose adding a \$250 investigative fee to our Schedule of Fees for failing to register or renew after notice. If, after a second notice, there is still a failure to register or renew, I propose adding an additional \$300 investigation fee. In addition, a sticker as shown in the attached would be placed on the main door of the rental property.

### **BUDGET ACTION REQUIRED**

Depending upon number of properties who fail to register/renew, an increase in revenue is projected.

### **COMMITTEE/COMMISSION REVIEW N/A**

### **LEGAL REVIEW: NONE**

### **SAMPLE MOTION:**

Motion to approve/deny the change to the City of Saugatuck Schedule of Fees to allow for investigation fees for those who fail to register or reregister after written notice(s).

# CITY OF SAUGATUCK - SCHEDULE OF FEES

## OVAL BEACH

Daily Vehicle Entrance During Season 8:00 AM to 9:00 PM:

Motor Vehicle (Per Space) \$10.00

Season:

Motor Vehicle \$50.00

Motor Vehicle (Resident/Tax Payer) \$20.00

Failure to display daily or season permit: \$25.00

## BUSINESS LICENSES

Hawkers & Peddlers \$100.00/day

Plus \$25.00 for each additional day

Short Term Rental \$250.00/3 yr.

Short Term Rental Re-inspection Fee \$60.00

~~Short Term Rental Investigation Fee after 1<sup>st</sup> notice \$250.00~~

~~Short Term Rental Investigation Fee after 2<sup>nd</sup> notice \$300.00~~

## WASTE HAULER LICENSE

Regular \$150.00/yr

## ZONING

Fence or Sign Permit \$25.00

Zoning Permit Application \$50.00

Hearing before the Planning Comm. Or ZBA \$300.00

Special Meeting with HDC \$300.00

Application for lot split & lot line adjustment \$100.00

Zoning Ordinance with Color Map \$30.00

IFC Board of Appeals Primary Residences \$400.00

IFC Board of Appeals Non primary residences \$1000.00 plus escrow

## MISCELLANEOUS

Commercial Tour Vehicle (Seasonal Permit) \$200.00

Commercial Tour Vehicle (3 yr. Permit, non-refundable) \$600.00

Public Entertainment License \$100.00/yr

Mechanical Amusement Devices \$35.00/ea./yr.

Garage Sales (refundable, limit of two per year) \$25.00/ea.

Copier Charge \$0.25/ea

Fax Out \$0.50/pg.

NSF Check Return \$40.00

Civil Infractions Per Ordinance

Gazebo Rental (Coghlin Park) \$500.00

Wicks Park Boat Slip Lease \$1,400 resident rate

\$1,700 non-resident rate

Voter Information on Disk/CD \$25.00

Voter Information on Labels \$0.03 per name + \$3.00 per sheet of labels

## SPEAR STREET LAUNCH RAMP

Daily \$ 7.00

(Resident/Tax Payer) Season Launch Permit \$ 20.00

## WATER CONNECTION (APPROVED 12-26-1995)

### IN CITY FEE

1"	\$1,500.00
1.5"	\$1,850.00
2"	\$2,600.00
4"	\$8,450.00
6"	\$13,900.00
8"	\$20,400.00
10"	\$26,700.00
12"	\$35,250.00

### OUT OF CITY

1"	\$3,000.00
1.5"	\$3,700.00
2"	\$5,200.00
4"	\$16,900.00
6"	\$27,800.00
8"	\$40,800.00
10"	\$53,400.00
12"	\$70,500.00

## SEWER CONNECTION (APPROVED 12-26-1995)

### IN CITY FEE

1"	\$2,000.00
1.5"	\$3,100.00
2"	\$4,200.00
4"	\$8,950.00
6"	\$13,500.00
8"	\$18,100.00
10"	\$22,700.00
12"	\$27,350.00

### OUT OF CITY

1"	\$4,000.00
1.5"	\$6,200.00
2"	\$8,400.00
4"	\$17,900.00
6"	\$27,000.00
8"	\$36,200.00
10"	\$45,400.00
12"	\$54,700.00

BOD	\$ .24 per lb.
COD	.07 per lb.
Suspended Solids	.35 per lb.
Phosphorous	2.70 per lb.

City of Saugatuck - Department of Inspections  
Placard of

# UNLAWFUL OCCUPANCY

ADDRESS \_\_\_\_\_

In accordance with Section 154.022 (V) requires the dwelling owner for dwellings that are rented to obtain a short term rental certificate from the city **PRIOR** to the dwelling use.

Contact Cindy Osman, Zoning Administrator  
269-857-2603 (M-F 8:30 a – 5:00 p)  
to comply with ordinance

DATE POSTED \_\_\_\_\_

City of Saugatuck - Department of Inspections  
Placard of

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City of Saugatuck - Department of Inspections  
Placard of

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City of Saugatuck - Department of Inspections  
Placard of

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269-857-2603 (M-F 8:30 a – 5:00 p)  
to comply with ordinance

DATE POSTED \_\_\_\_\_

**ITEM #13D.**



## City Council Agenda Item Report

**FROM:** Karen Doyle Homan

**MEETING DATE:** January 11, 2021

**SUBJECT:** Compensation Committee Reappointments – 3 Year Terms

### **DESCRIPTION**

The Compensation Commission was established by Ordinance in September of 2017 for the purpose of reviewing compensation for members of the city council and based upon that review, to make a recommendation to the Council of any proposed modifications. The Commission consists of three individuals who are registered voters of the City; they are appointed by the Mayor and subject to confirmation by a majority of the Council members. The Commission is advisory, serves temporarily and without compensation.

The Compensation Commission is appointed at the first regular meeting of the City Council in each applicable calendar year. (Ordinance 170925-1). The original three appointees, Peg Sanford, Jim Muir, and William Lint were approved by City Council on December 11, 2017. All three have agreed to serve another three-year term.

**BUDGET ACTION REQUIRED N/A**

**LEGAL REVIEW N/A**

### **SAMPLE MOTION:**

Motion to **approve/deny** Mayor Bekkin's reappointments of Peg Sanford, Jim Muir, and William Lint to the Compensation Commission Committee for 3-year terms expiring December 31, 2023.

**CITY COUNCIL  
CITY OF SAUGATUCK  
ALLEGAN COUNTY, MICHIGAN  
ORDINANCE NO. 170925-1**

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF SAUGATUCK BY  
ADDING NEW SECTIONS WHICH NEW SECTIONS SHALL BE DESIGNATED  
AS SECTIONS 31.40 THROUGH 31.43 OF SUCH CODE.**

The City of Saugatuck Ordains:

1. Amendment to Add Sections 31.40 through 31.43. That Sections 31.40 through 31.43 of the Code of the City of Saugatuck, entitled "Compensation Commission," is amended to read as follows:

**§ 31.40 PURPOSE.**

Consistent with Section 4.10 of the city charter, members of the city council are to be compensated on a per meeting basis for attendance at regular and special meetings of the council. The manner and amount of such compensation is subject to the review of a compensation commission to be established by ordinance. Sections 31.40 through 31.43 are intended to establish and set forth the composition and powers of a compensation commission as provided for in Section 4.10 of the Charter.

**§ 31.41 COMPENSATION COMMISSION; MEMBERSHIP.**

A compensation commission is hereby created which shall review and recommend compensation for members of the city council including the mayor. The compensation commission shall consist of three individuals who are registered electors of the city. Compensation commission members shall be appointed by the mayor and subject to confirmation by a majority of the members elected and serving on the city council. Terms of office shall be three years. All first members shall be appointed within 30 days after the effective date of the ordinance and, thereafter, members shall be appointed at the first regular meeting of the city council in each applicable calendar year. Vacancies shall be filled for the remainder of an unexpired term. No officer, employee or contractor of the city or immediate family members of the same shall be eligible to serve on the compensation commission.

**§ 31.42 COMPENSATION RECOMMENDATIONS.**

The commission shall review current compensation levels for members of the city council and such other information as the commission deems pertinent, and shall, based on that review, make a recommendation to the city council with regard to proposed modifications to be made (if any) to the compensation paid to council members including the mayor. The recommendation of the compensation commission shall not become effective unless affirmatively approved by a majority of the members elected and serving on the city council. If a recommendation to modify the current compensation paid to council members is not approved, then existing compensation amounts shall continue to be in effect.



**§ 31.43 MEETINGS; QUORUM; CHAIRPERSON; COMPENSATION; CONFERENCE WITH OFFICIALS REQUIRED.**

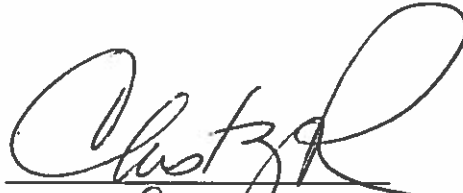
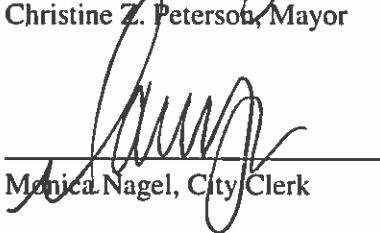
The compensation commission shall meet at the call of a majority of the council members elected and serving. Any recommendation to be made to the city council as provided for in section 31.42 shall be placed on a regular meeting agenda for the city council's consideration. To the extent permitted by law, the city council need not act on the recommendation at the meeting at which it is presented. A majority of the members of the compensation commission shall constitute a quorum for conducting the business of such commission. The compensation commission shall take no action or make any recommendation without the approval of a majority of its members appointed and serving. The compensation commission shall elect a chairperson from among its members. The members of the compensation commission shall receive no compensation, but shall be entitled to their actual and necessary expenses incurred in the performance of their duties. The compensation commission shall confer with members of the city council including the mayor prior to making a recommendation as provided for herein.

2. Effective Date. This Ordinance shall become effective upon its publication as provided by law.

YEAS: Hess, Spangler, Verplank, Trester

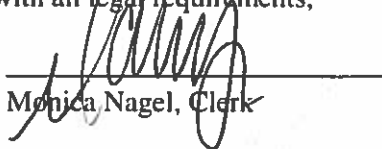
NAYS: Johnson

ABSENT: Bekken, Peterson

  
\_\_\_\_\_  
Christine Z. Peterson, Mayor  
\_\_\_\_\_  
Monica Nagel, City Clerk

**ORDINANCE NO. 170925-1 ADOPTED**

I, Monica Nagel, the Clerk of the City of Saugatuck, certify that the foregoing is a true and accurate copy of an ordinance adopted at a regular meeting of the City Council of the City of Saugatuck, held on September 25, 2017, and noticed in accordance with all legal requirements,

  
\_\_\_\_\_  
Monica Nagel, Clerk

Adopted: September 25, 2017

Published: September 28, 2017

Effective: September 28, 2017

**ITEM #13E.**



## City Council Agenda Item Report

**FROM:** Karen Doyle Homan

**MEETING DATE:** January 11, 2021

**SUBJECT:** Contract for Treating EWM in Kalamazoo Lake/Harbor

**DESCRIPTION:**

Lake Kalamazoo has an infestation of the invasive species Eurasian Water Milfoil. The weed has created two dense islands in the harbor and is also growing up along some areas of shoreline. Last October City Council appointed a Eurasian Water Milfoil Advisory Committee and tasked the committee to “review the existing documentation, consult with appropriate agencies and experts, identify costs, and to ultimately report the committee’s recommendations...”. The Committee’s Report was presented to the City Council at the Special Meeting of December 23, 2020.

The Committee evaluated all possible methods of treatment and concluded that treatment with herbicide provided the most benefit with the least harm to the ecosystem. For more detail, please see the Committee’s Report (attached).

The Committee further recommended partnering with the City of Douglas and contract with Aquatic Doctors for treatment. We share stewardship of the same body of water. It is cost effective and the results experienced in Douglas last year were very positive. Aquatic Doctors has offered both cities a 5% quantity discount if we partner. The treatments can be done at the same time and under the same permit.

The attached contract lists all possible treatments and the cost of each treatment. Look at it like an ala carte menu. The treatment is expected to be Triclopyr at a cost of \$560 per acre.

The estimated cost for treating the two “islands” for the season is \$21,775 and is based upon a treatment area maximum of 20 acres. The cost includes two treatments and 1/2 the permit fee.

The committee also recommends the City fund the treatment of the two “islands” the first year and that shoreline landowners be offered the opportunity to treat any infestations they may be experiencing along the shore and/or around their docks. Because Aquatic Doctors will be able to treat those areas at the same time and under the same permit, the city’s cost may be extended to the property owners. Under this scenario the City would be the agent responsible for notifying the property owners and collecting the fees up front for shoreline treatments. I have discussed this with our attorney and, because of the general benefit to the public at large, and to enhance the cities’ collective efforts, it is permissible for the City to administer the entirety of the project as described. Aquatic Doctors is agreeable as well and will assist with calculating the appropriate fee for each owner.

### **BUDGET ACTION REQUIRED**

Although the total cost is approximately \$21,775, the treatments will span two fiscal years. The spring (May/June) treatment will require a budget amendment of approximately \$10,900. The second treatment should be included in Fiscal Year’s 2021-2022 budget process.

### **LEGAL REVIEW**

The Contract with Aquatic Doctors was reviewed by Jeff Sluggett of Bloom Sluggett, PC. Per his suggestion, the City of Zeeland will be added as an additional insured on Aquatic Doctors Insurance policy and we will be provided a Certificate of Insurance.

### **SAMPLE MOTION:**

Motion to **approve/deny** contracting with Aquatic Doctors Lake Management Inc for one year as per the attached contract for the 2021 treatment season.



**AQUATIC DOCTORS LAKE MANAGEMENT, INC. ("Aqua Docs") of P.O. Box 150247, Grand Rapids, Michigan 49515 and City of Saugatuck of Saugatuck, Michigan agree:**

Aqua Docs will provide a professional aquatic program for the control of weeds and/or algae in **Kalamazoo Harbor**. The program will consist of the following:

**May/June:** Weed and Algae treatment applying restrictive products such as Navigate (2,4-D), Diquat, Triclopyr, Aquathol K, Hydrothol 191, and non-water restrictive products such as copper sulfate, Cutrine-Plus, Cutrine-Ultra, Cygnet Plus, and shade as a tracer.

\*\*3-4 weeks after initial treatment- spot treat weed beds and algae treatment.

**July and August:** Algae treatments applying non-water restrictive products such as copper sulfate, Cutrine-Plus, Cutrine-Ultra, Cygnet Plus and shade as a tracer. Spot weed treatment for EWM and other nuisance plant growth.

**Cost per Acre:**

Navigate: Granular systemic 2,4-D herbicide to control Eurasian Watermilfoil	\$ <u>315.00</u>
Triclopyr: Granular systemic herbicide to control Eurasian	\$ <u>560.00</u>
Triclopyr: Liquid systemic herbicide to control EWM	\$ <u>285.00</u>
Clipper: systemic herbicide to control Starry Stonewort	\$ <u>575.00</u>
Harpoon: granular systemic herbicide to contro Starry Stonewort	\$ <u>425.00</u>
Diquat: Liquid herbicide to control EWM, Curlyleaf, and Pondweeds	\$ <u>185.00</u>
Aquathol K-Hydrothol 191: Liquid herbicide to control Pondweeds	\$ <u>205.00</u>
Algaecides: Granular products to control Chara	\$ <u>50.00</u>
Algaecides: Granular and liquid products to control algae	\$ <u>40.00</u>
Water Quality Program:	\$ <u>50.00/sample</u>

**Description and Optional Services:**

**Weed Treatment:** Milfoil, Curly-leaf, Coon-tail, Chara, and various pondweed treatments applying restrictive products such as granular Navigate (2,4-D), Aquathol K, Hydrothol 191, Diquat, Triclopyr, Komeen, Glyphosate, and Cygnet Plus.

**Algae treatment:** Non-water restrictive algaecides such as Copper Sulfate, Curtain-Plus, Cutrine-Ultra, Chelated Copper, Earthtech, Greenclean, and shade as a tracer. Treatments should occur monthly to prevent existing growth and prevent re-growth. Surrounding conditions (i.e. sunlight, temperature, nutrient concentration, etc...) may require additional treatments.

**Muck/Enzyme Treatment:** Designed to decrease levels of organic sediment in lakes and ponds while reducing odors and improving water clarity. The pellets sink quickly, targeting 'muck' on the bottom. Mukk Busster does not contain pathogenic bacteria and it is fish and wildlife friendly. Contains 3 billion CFU/gram (Colony-forming units).

**Water Quality Program:** Water quality program consists of lake samples taken and sent to an independent laboratory (Prein & Newhof). The samples can be tested for a variety of things including; fecal bacteria (E. coli), dissolved oxygen, conductivity, total dissolved solids, pH and alkalinity. Primarily E. coli is the focus.



- Specific treatment dates will be set by Aqua Docs, in cooperation with City Manager.
- Please be aware Aqua Docs can only treat weeds and algae present at the time of treatment. We have no control over future weed or algae growth based on the current chemicals registered for aquatic use in Michigan.
- Unless otherwise stated in the program, all other aquatic pest control will require a separate program (i.e. cattails, duckweed, largeleaf pondweed, lily pads, purple loosestrife, watermeal, etc...)

Aqua Docs will obtain the DEQ “Aquatic Nuisance Control permit” and post restriction signs as required. Any facility or location related permits/requirements, for example, “Discharge or Retention” permits will be the responsibility of the customer, association, resident or facility. It is your association’s/group’s responsibility to notify each resident within one hundred (100) feet of the treatment area at least seven (7) days in advance of the first treatment that chemicals will be applied. This notification requirement must be provided to every property owner who has consented to have their property treated. Lake boards and townships who assess the lake property owners are exempt from individual consent documentation. The property owner is responsible for removing any restriction signs ten (10) days after the conclusion of water use restrictions.

Aqua Docs carries a general liability policy of insurance for workmans comp, bodily injury and property damage with limits of \$1,000,000.00 per occurrence. Certificates of insurance will be provided upon request.

The State of Michigan requires a minimum fee of \$75.00 and increases the fee to \$1500.00 for treatment areas of 100 acres or more. Please make check to the State of Michigan. Application for the DEQ “Aquatic Nuisance Control permit” shall occur promptly after the fee is received from the customer.

#### **Special Notes & Conditions of Treatments**

- #1 – Our office must be notified of any inlets/outlets to meet specific permit requirements with the Michigan DEQ.
- #2 – If the water body is being used as a source of irrigation, please notify our office prior to any treatments.
- #3 – To minimize the possible effects on health and the environment, the treated waters MAY be restricted for such uses as swimming, bathing, irrigation, fish consumption and/or livestock.
- #4 – If an access site has not been determined or established prior to services rendered, then an access site must be determined at the discretion of the applicator at the time of treatment.

Payment in full is due within fifteen (15) days of each application. Any amount remaining unpaid when due shall accrue a penalty of 1.5% per month.

All materials utilized by Aqua Docs shall be of the highest quality and are registered with the U.S. Environmental Protection Agency and the Michigan Department of Agriculture.

The accumulation of dying and decomposing plants and algae can deplete the dissolved oxygen supply in the water, which may result in fish mortality. Please note that such occurrences are minimal, however, the possibility does exist. Due to their level of sensitivity, Goldfish, Coy, and Trout are more susceptible to a treatment than other fish species. During Late Spring and Summer, many NATURAL fish kills occur due to an increase in water temperature and spawning habits, primarily.

**Three or five year treatment program:** As an incentive to establish a multiple year agreement we will treat your lake or pond at the same price structure as 2021 for 2022! The remaining years (2023-2025) will have cost increases of three percent or less. If total chemical costs exceeds 10% from the previous year a new agreement will have to be mutually acceptable. If during the life of the contract the DNR or other regulatory agencies significantly change the approved treatment procedures or the client finds the manner in which the work is performed less than satisfactory, either party may terminate this agreement upon giving ninety (90) days advance written notice thereof.



## Contract:

## Signature Page for “City of Saugatuck”

Program Option for City of Saugatuck:

One (1) Year Program- \_\_\_\_\_  
Three (3) Year Program- \_\_\_\_\_  
Five (5) Year Program- \_\_\_\_\_  
(Just initial your choice)

### Aquatic Doctors Lake Management, Inc.

By: MT Ryan Schauland B.S.  
President

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### For City of Saugatuck Representative:

Name (Print) \_\_\_\_\_

Title \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

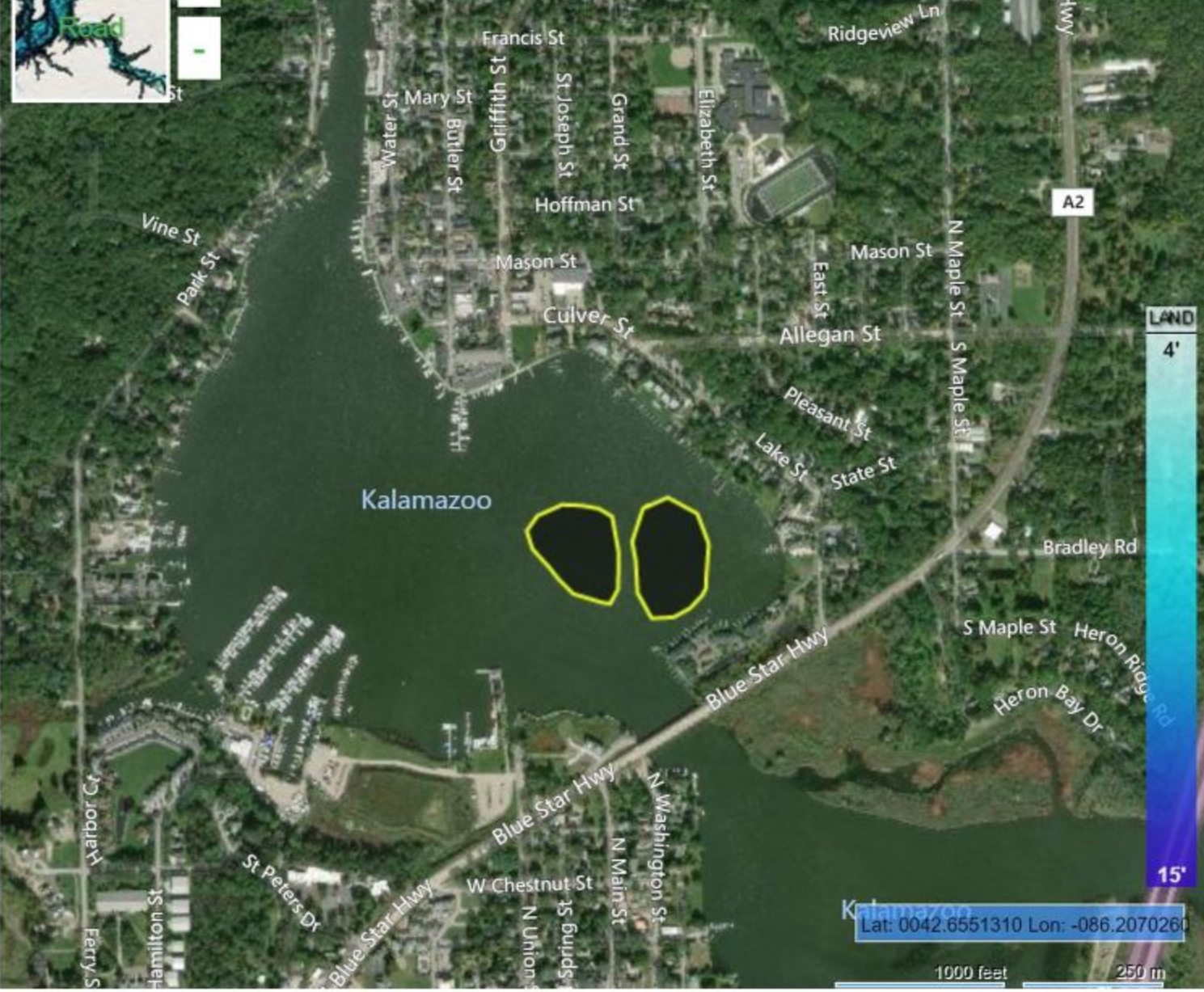
(Day): \_\_\_\_\_

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

email: \_\_\_\_\_



# **Eurasian Water Milfoil Advisory Committee Report to Saugatuck City Council**

**December 28, 2020**





# **Eurasian Water Milfoil Advisory Committee Report to Saugatuck City Council**

## **Introduction**

Lake Kalamazoo (the Harbor) has experienced a troublesome and increasing growth of an invasive species of weed known as Eurasian Water Milfoil. This invasive species is a nuisance to the public's use and enjoyment of the Harbor. In an effort to minimize and control the growth of this weed the Saugatuck City Council, at its regular meeting of October 12, 2020 appointed the Eurasian Water Milfoil (EWM) Advisory Committee and tasked the committee to "review the existing documentation, consult with appropriate agencies and experts, identify costs, and to ultimately report the committee's recommendations to the Saugatuck City Council on or before their regular meeting of February 8, 2021."

The committee members:

- Mayor Ken Trester, City Council member
- Garnet Lewis, City Council member (through November 23, 2020)
- Scott Dean, City Council member, communications advisor with Michigan Department of Environment, Great Lakes, and Energy (beginning November 24, 2020)
- Robert Shuchman, Co-Director of Michigan Technological Research Institute
- Pat Burroughs, Past Harbor Authority Board member, Environmental Law Attorney, Civil Engineer
- Tim Straker, Chair of Historic District Commission
- Karen Doyle Homan, Interim City Manager

## **Methodology/Discussion**

For its first meeting, the committee concentrated on reviewing the data and other information collected by the City in the prior two years. This review included the Aquatic Vegetation Survey and Treatment Options Report performed in 2018 by Kaiser & Associates. (Committee packet materials containing all documents/video/photos shared are available at <https://www.saugatuckcity.com/index.php/2020-03-11-16-11-12/news>).

For its second meeting, a panel of experts was assembled. The panel was made up of:

- Melissa DeSimone, Executive Director, Michigan Lakes and Streams Association
- Zach Berry, Biologist, General Manager, Aquatic Doctors
- Ryan Schauland, Biologist/Aquatic Ecosystems, President/Owner Aquatic Doctors
- Andy Tomaszewski, Biologist, PLM Lake and Land Management Corp.

- Jason Broekstra, Biologist, VP of Great Lakes Operations, PLM Lake and Land Management Corp.
- Michael Smith, Owner, Mtt DASH Divers
- Kim Arter, Laketon Township Supervisor; President, Bear Lake Lake Board

With the experts' assistance, all possible methods of treatment were evaluated. These methods and the conclusions reached were:

- Cutting/Harvesting: Harvesters mow the milfoil under water. It is a short-term relief method without any long-term benefits. The resulting fragmentation of the EWM spreads it further.
- Diver Assisted Suction Harvesting (DASH): DASH is being used successfully when the EWM is contained to a small area, less than an acre if dense (Higgins Lake), or in a larger area if the pockets of EWM are scattered (Lake Leelanau). The Kalamazoo Harbor infestation is currently localized, dense and over many acres (17-20 acres). Mtt DASH Divers stated that it takes a week to do a dense half acre equipped with two boats and divers, and advised this method was not recommended for the Harbor because of its size.
- Weevils: Weevils were once promising for long-term control of EWM. They are difficult to propagate for commercial use and not widely used anymore. There is also the danger of introducing another non-native species to the lake.
- Dredging: Dredging is a possible long-term solution. The cost of dredging and the difficulty of permitting does not make it viable in the short-term.
- Benthic Barriers: Benthic barriers are like landscape tarps. They would be difficult to anchor in a flowing river system. They would also kill the native plants along with the invasive species. They are illegal to use for this purpose in Michigan.
- Sonar (fluridone): Not to be confused with acoustic technology, Sonar (fluridone) treatment is like chlorinating a swimming pool. The dilution, 6 ppb, will kill EWM, but will not impact native plants. It is a risky option in a flowing system because it needs to stay 60 days to be effective.
- Aeration: Aeration is great to restore health to an inland lake with algae blooms. It is not effective for EWM or recommended in a flowing system.
- Herbicide: Herbicides placed appropriately, systemically, and properly will cause the die-off of the invasive EWM without harming the native species. Granulated herbicide products that quickly sink to the targeted treatment areas are recommended because they are less impacted by flow. It is already being used in the watershed by the City of Douglas and proving to be effective. Other

nearby harbor communities in West Michigan are also using herbicides to combat invasive EWM.

The panel and committee discussed unintended consequences (impact on native species, fish, and habit) if an herbicide is used. The consensus among the experts was, that by taking out the fast-spreading, non-native invasive species the native species—which are currently being choked out—will return and natural habitat will reappear in the treated areas.

The consequences of allowing the invasive EWM to spread are the potential collapse of the ecosystem. The EWM blocks out the sun, and it degrades and destroys food sources and habitat. When it dies out in the fall, the decaying plants reduce oxygen in the water, which in turn kills fish because there is no food source for them.

An additional benefit of eliminating the invasive EWM is that the foul-smelling duckweed, a native species, will no longer be trapped in EWM's dense mat and thus more likely to continue its normal path down river and out to Lake Michigan.

In addition to environmental considerations, controlling the spread of invasive EWM positively benefits the public's enjoyment of Kalamazoo Lake and Harbor. Controlling it is vital to our local tourist-dependent economy.

(The panel discussion may be viewed on youtube at:  
<https://www.youtube.com/watch?v=eYMXBjNYTeE>)

### **Riparian/Waterfront Property Owners' Consent**

As a part of its investigation the Committee looked into the need to obtain individual riparian owners' consent to treat the Harbor for the invasive milfoil. The Committee found the following points:

- Municipalities have an obligation to keep water bodies navigable and free from noxious weeds, just as they do to maintain roads and land areas.
- The Michigan Department of the Environment, Great Lakes and Energy (EGLE) does not require individual property owner consents when the aquatic weed treatments are being done by a municipality through a professional contractor. This is true whether the funding comes from special assessments or from the City's General Fund.

### **Conclusion**

The panel unanimously concluded that herbicide treatment of the invasive EWM patches in Kalamazoo Lake and Harbor would be safe and effective. Herbicide is recognized as a viable treatment option by the Michigan Department of Environment Great Lakes, and Energy (EGLE) and does not come with some of the unintended

consequences of other treatment or cutting technologies. It is also likely the most cost-effective option. The panel also concluded that once the growing EWM infestation is under control, Diver Assisted Suction Harvesting (DASH) may become a viable long-term option of continued maintenance of invasive aquatic weed growth. Although not the focus of the panel's discussion, it was noted that longer-term work and engagement with communities upstream of Kalamazoo Lake would be beneficial in addressing the root causes of weed growth (agricultural run-off, failing septic systems, loss of habitat).

### **Recommendation**

The Committee recommends that the City of Saugatuck partners with the City of Douglas to treat invasive Eurasian Water Milfoil with herbicide. Douglas has already proven that this can be accomplished safely and effectively, and partnering in the stewardship of this shared body of water will save both cities money. The City of Douglas's vendor, Aquatic Doctors, has offered a 5% quantity discount if our two communities' partner. We would share the cost of one permit from EGLE rather than obtaining two.

Further, the Advisory Committee recommends the city fund the cost of treatment in the first year.

This recommendation does not require a competitive bidding process. The City of Saugatuck's Code of Ordinances, Ordinance 32.18(C) states under the heading *Exceptions to Competitive Bidding*: "Where the City Council shall determine that the public interest will be best served by purchase from or joint purchase with another unit of government".

Another factor supporting partnering with the City of Douglas is that in early 2020 the City of Saugatuck sent out Requests for Proposals (RFP) for treating Eurasian Water Milfoil. Two contractors responded with Aquatic Doctors being the low bid. Their quoted price in 2021 did not increase from their 2020 bid.

### **Cost**

Aquatic Doctors cost per acre of granular triclopyr (used in Douglas) is \$560 an acre, per treatment. In 2018, when Kaiser & Associates performed their study, the recommended treatment areas were estimated between 17 and 20 acres. Using 20 acres as a high estimate, and applying the 5% discount, the cost for treating 20 acres would be \$21,375 (two treatments over the season) plus our share of the permit.

# Pedersen

Pedersen & Houpt

December 18, 2020

**John J. Hayes**  
Attorney at Law  
312 261 2121  
Fax 312 261 1121  
jhayes@pedersenhaupt.com

City of Saugatuck  
P. O. Box 86  
Saugatuck, Michigan 49453

Re: Arnold L. Shafer Trust

Dear Sir or Madam:

As you may be aware, our firm represents Ms. Julie Kohler as Successor Trustee of the Arnold L. Shafer Revocable Trust. Your organization is named as a beneficiary under the trust agreement.

Since the date of Arnie's death on July 25, 2020, Ms. Kohler has gathered information regarding all assets of the decedent's trust and has taken control of all assets as Successor Trustee.

At this time the Successor Trustee is prepared to pay out all specific bequests of the Trust. You are entitled to one of those specific bequests in the amount of \$10,000.00. Such gift made for the specific purpose of dredging the harbor.

Enclosed is a Receipt and Release, which we ask that you review and sign. As is standard practice in trust and probate administration, we ask that each beneficiary sign and return a Receipt and Release to this office prior to us disbursing the funds. Please include your organization's determination letter provided by the IRS when returning the signed Receipt and Release to our office.

Please note that this law firm represents the Successor Trustee of the Trust, and not any individual beneficiary of the trust. If you have any questions regarding the amount of your distribution, the consequences of signing the Receipt and Release, or any questions regarding your rights under the Trust agreement, I would recommend that you contact an attorney who will review for you your rights as a beneficiary of the trust.

If you have any questions, please contact the undersigned. Thank you.

Very truly yours,

  
John J. Hayes

JJH:kct

Enclosures

cc: Ms. Julie Kohler, via electronic mail

ARNOLD L. SHAFER REVOCABLE TRUST DATED JANUARY 8, 2004

**RECEIPT ON DISTRIBUTION;  
RELEASE AND REIMBURSEMENT AGREEMENT**

I, \_\_\_\_\_, acknowledge that the City of Saugatuck has received its full specific bequest as required pursuant to Article 3.4(a) in the amount of \$10,000.00 from the Arnold L. Shafer Revocable Trust dated January 8, 2004 ("Trust").

In consideration of the distribution of the aforesaid property to City of Saugatuck and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, I:

(a) hereby forever release and discharge Julie Kohler individually and as Successor Trustee, of and from any and all claims, demands, suits, actions and liabilities or responsibilities of whatsoever kind or nature, arising out of or in connection with said trust in-so-far as it relates to the portion of the trust now being distributed; and

(b) hereby agree to assume and pay all liabilities for which the Successor Trustee may hereafter be personally liable in an amount not to exceed \$10,000, to the extent that the Successor Trustee would have been entitled to be reimbursed therefor from the property distributed had such property remained in the possession of the Successor Trustee.

\_\_\_\_\_  
City of Saugatuck  
By: Mark Bekken  
Its: Mayor  
Tax ID No: 38-6007203

01/08/2021

\_\_\_\_\_  
Date

Attorney Name: John J. Hayes  
Firm Name: Pedersen & Houpt  
Address: 161 North Clark Street, Suite 2700  
Chicago, IL 60601  
Telephone: (312) 641-6888

Dear Ms. Doyle Homan,

I have discussed your suggestion with the Successor Trustee and she has agreed to distribute the bequest for use as you describe. Please forward the signed receipt to us and we will forward you the bequest. Best of luck with the project.

Regards,

**Pedersen**  
Pedersen & Houpt

John J. Hayes  
Attorney at Law  
161 North Clark Street, Suite 2700  
Chicago, Illinois 60601  
312-261-2121  
[jhayes@pedersenhaupt.com](mailto:jhayes@pedersenhaupt.com)

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**From:** City Manager [<mailto:citymanager@saugatuckcity.com>]  
**Sent:** Monday, January 04, 2021 11:36 AM  
**To:** Hayes, John  
**Cc:** Mark Bekken; Garnet Lewis  
**Subject:** Arnold L Shafer Trust Bequest

Mr. Hayes,

Good morning! The City of Saugatuck Michigan recently received a bequest in the amount of \$10,000 from the estate of the Arnold L Shafer Revocable Trust for the specific purpose of dredging the harbor. Kalamazoo Lake Harbor has had issues with its health that dredging would certainly solve. Where the water is shallow, we've seen the establishment of the invasive species, Eurasian Water Milfoil. It has invaded about 17 acres of the harbor. This is a serious and immediate threat to the health of the harbor's ecosystem. The City is committed to eliminating it where possible. This will be a multi-year project.

The City would like to ask if the Successor Trustee, Ms. Julie Kohler, would be willing to allow the City of Saugatuck to use this \$10,000 bequest for fighting the Eurasian Water Milfoil. This bequest would help

pay about half of the first year's treatment. The dredging project will take millions of dollars and permitting by Michigan's Department of Environment, Great Lakes, and Energy (EGLE) is some years away because of contaminants that may be stirred up by dredging.

We look forward to your response.

Karen Doyle Homan  
Interim City Manager  
City of Saugatuck  
O: 269-857-2603 Ext 104  
C: 616-520-5131



## City Manager

---

**From:** Greg Janik <gjanik@saugatuckfire.org>  
**Sent:** Monday, January 4, 2021 6:19 PM  
**To:** City Manager; Rich LaBombard  
**Subject:** Stats December and Year-End for the Fire District  
**Attachments:** Stats 2020 End of year.pdf; Stats Trend 2004-2020 20210104.pdf

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Hi Karen and Rich,

Here are highlights of the stats for December, 2020 as provided in the first attachment:

- December was a busy month, way above the average call volume, by 38%, and matched the record from 2019. We ended up with 76 calls, end of year call volume is 862, 12% down compared to 2019 where we totaled 977 calls.
- Thursday is still the most active day of the week, followed by Saturday. The hours between 7AM-10PM counts for the most active times of the day.
- Our response time for December at 5:45 matched the annual average at 5:46 for the year. December showed 50 priority 1 and 2 calls. Still waiting for times from AMR and LIFE.
- Type of calls are all in the normal range this month, EMS counts for 58% of our volume. Overlapping calls were up for December, 20 total, however way down, 62 calls less or 24% for the year compared to 2019. For the year EMS calls were at 533 or 62% of our call volume.
- Location of calls shows Township is way ahead 41% compared to Douglas (including Douglas Cove) 32% and Saugatuck City that list at 27%. We ran several Covid-19 calls at one health care, and one day counted for 3 calls alone.

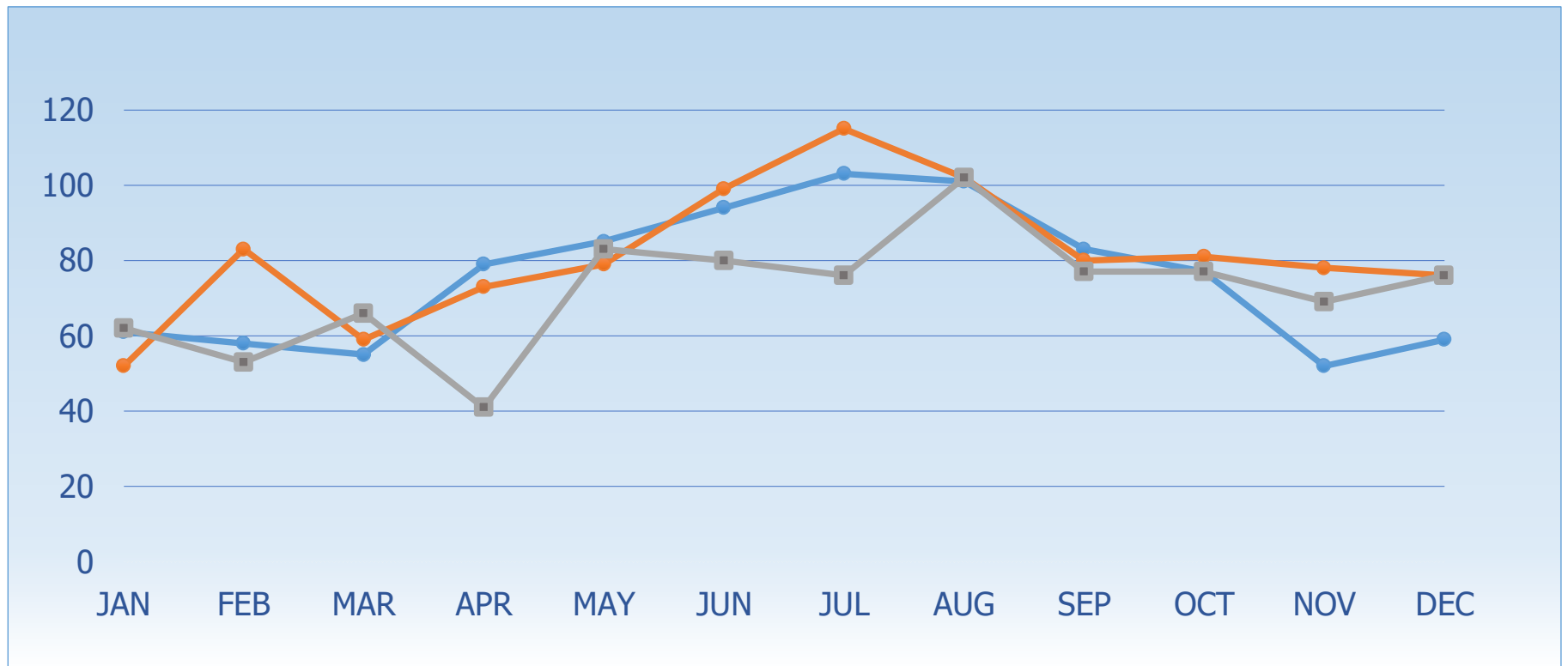
The second attachment reflects the call volume trends since 2004 through 2020. A quick review will show the following trends.

- 11% decrease in fire calls
- 73% increase in total calls
- 37% increase in emergency medical calls
- 300% increase in other calls

Please let me know if you have questions or need more information.

# 2020 Incidents by Month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977
2018	61	58	55	79	85	94	103	101	83	77	52	59	907



# 2010-20 Incidents by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977
2018	61	58	55	79	85	94	103	101	83	77	52	59	907
2017	54	35	62	51	68	89	116	76	66	91	48	57	813
2016	47	51	53	64	76	95	113	105	82	64	60	65	875
2015	57	61	50	50	73	67	110	90	71	58	49	47	783
2014	62	51	49	56	85	77	84	59	72	52	59	39	745
2013	67	62	44	39	57	53	70	74	42	58	66	58	690
2012	52	33	58	55	54	74	104	77	54	40	52	76	729
2011	42	38	57	34	52	51	92	70	63	61	40	41	641
2010	36	26	46	52	50	48	98	72	58	54	40	32	612
Average	54	50	54	54	69	75	98	83	68	65	54	55	777

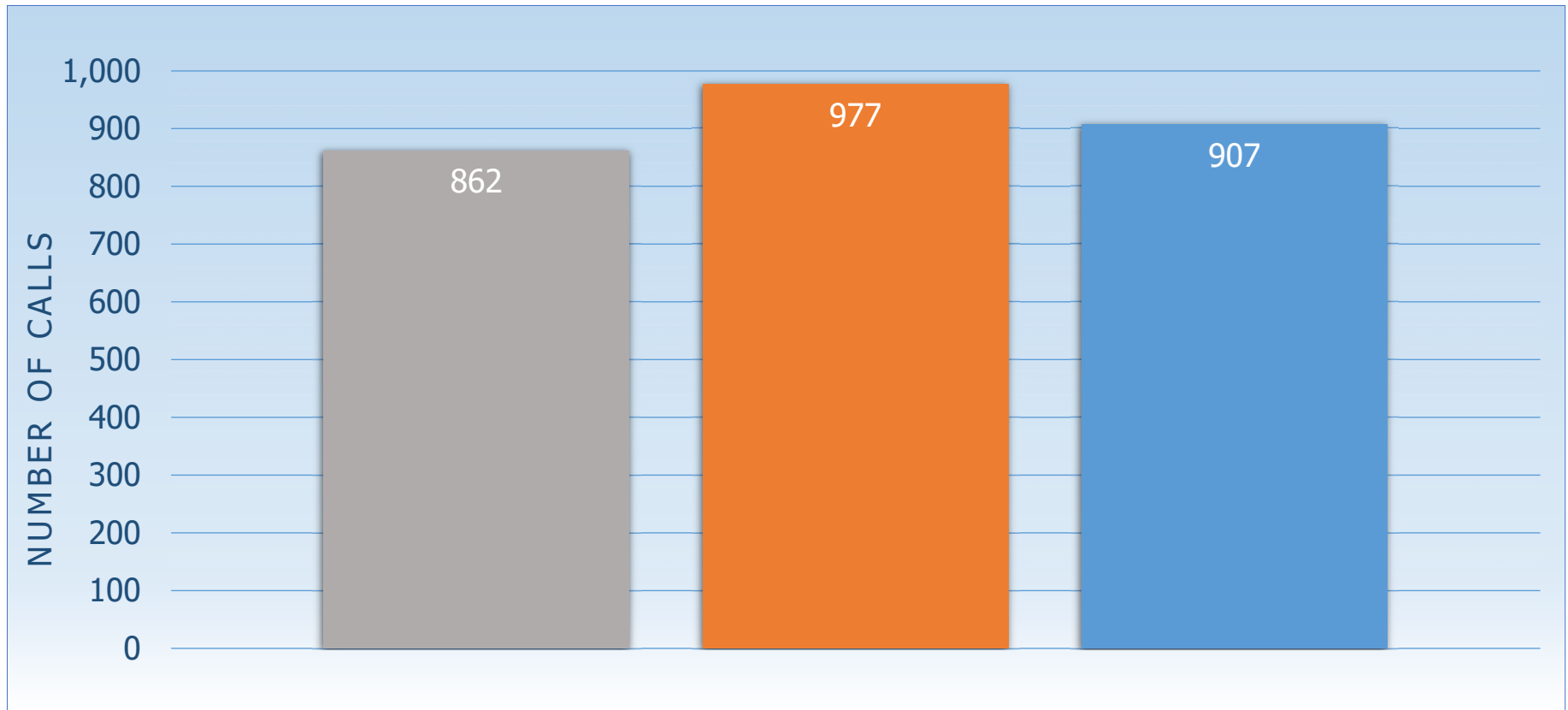
Lowest Highest

# 1999-2020 Incidents by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	62	53	66	41	83	80	76	102	77	77	69	76	862
2019	52	83	59	73	79	99	115	102	80	81	78	76	977
2018	61	58	55	79	85	94	103	101	83	77	52	59	907
2017	54	35	62	51	68	89	116	76	66	91	48	57	813
2016	47	51	53	64	76	95	113	105	82	64	60	65	875
2015	57	61	50	50	73	67	110	90	71	58	49	47	783
2014	62	51	49	56	85	77	84	59	72	52	59	39	745
2013	67	62	44	39	57	53	70	74	42	58	66	58	690
2012	52	33	58	55	54	74	104	77	54	40	52	76	729
2011	42	38	57	34	52	51	92	70	63	61	40	41	641
2010	36	26	46	52	50	48	98	72	58	54	40	32	612
2009	46	46	38	40	43	61	65	57	58	45	44	49	592
2008	46	35	23	32	41	53	101	54	43	48	29	53	558
2007	35	44	34	39	44	64	78	59	55	37	33	37	559
2006	41	33	41	23	58	48	64	46	42	43	47	42	528
2005	42	28	48	47	37	57	75	58	49	40	40	34	555
2004	41	28	34	34	51	45	50	48	46	51	30	41	499
2003	25	30	35	36	54	61	55	63	39	35	39	45	517
2002	36	27	41	35	35	54	62	65	53	44	36	30	518
2001	29	33	38	38	46	51	69	43	46	43	34	28	498
2000	44	40	44	50	42	48	64	38	41	42	46	45	544
1999	32	34	31	31	37	37	41	40	31	39	31	31	415
Average	46	42	46	45	57	64	82	68	57	54	45	47	645

Lowest Highest

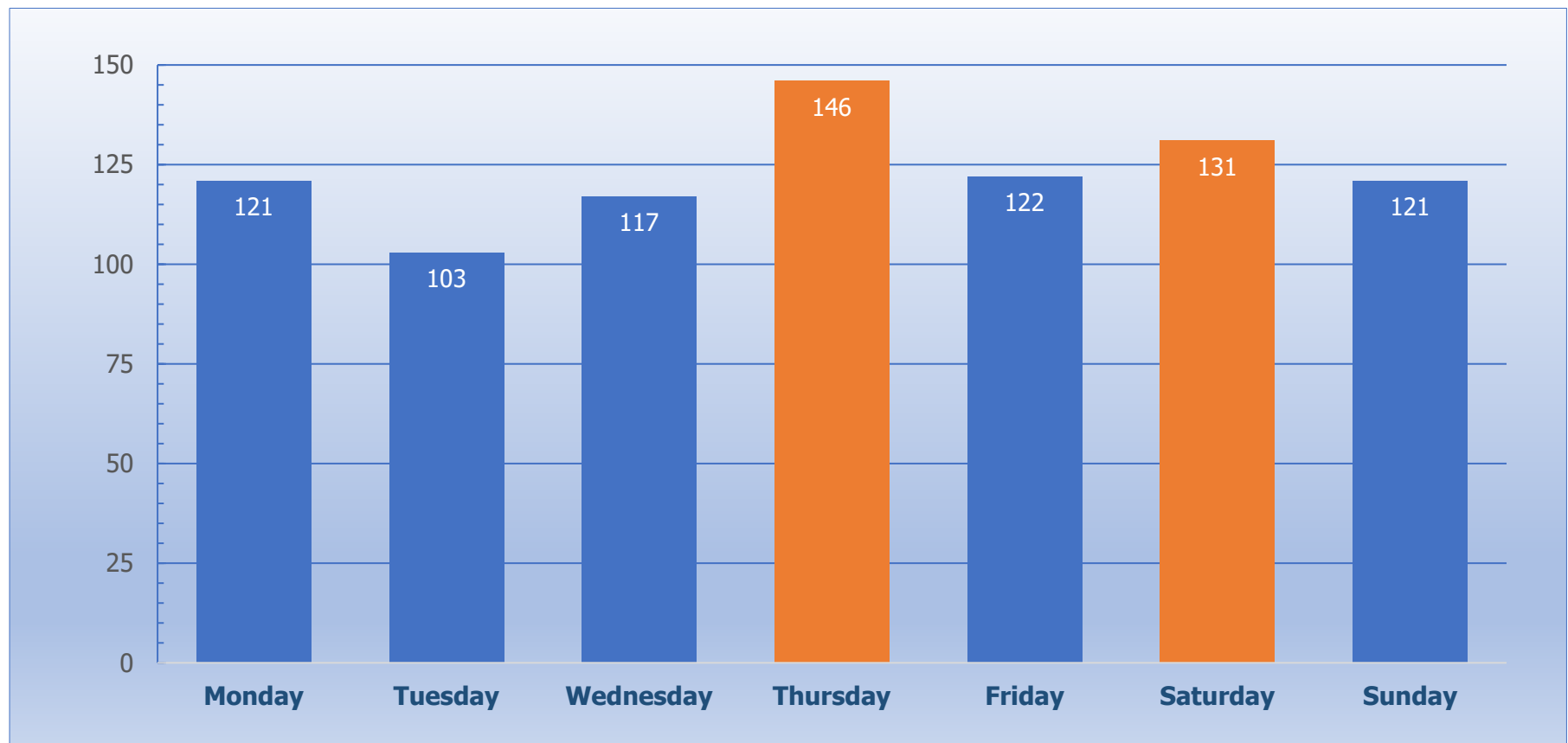
# 2018-2020 Incident Comparison



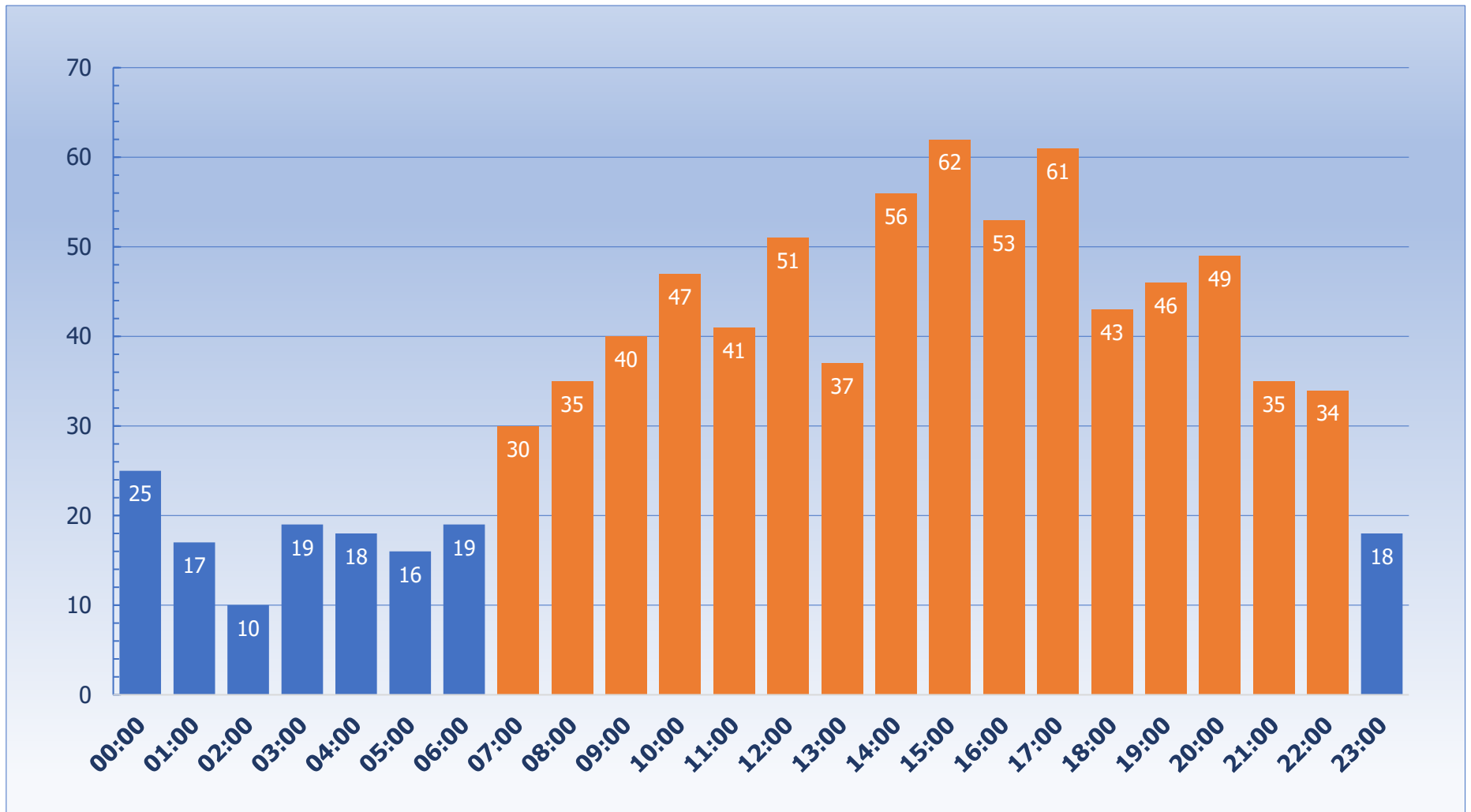
Year	December 31	+/-	+/- %
2020	862	(115)	(11.8)
2019	977	70	7.7
2018	907		

# 2020 Incidents per Day of the Week

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
121	103	117	146	122	131	121



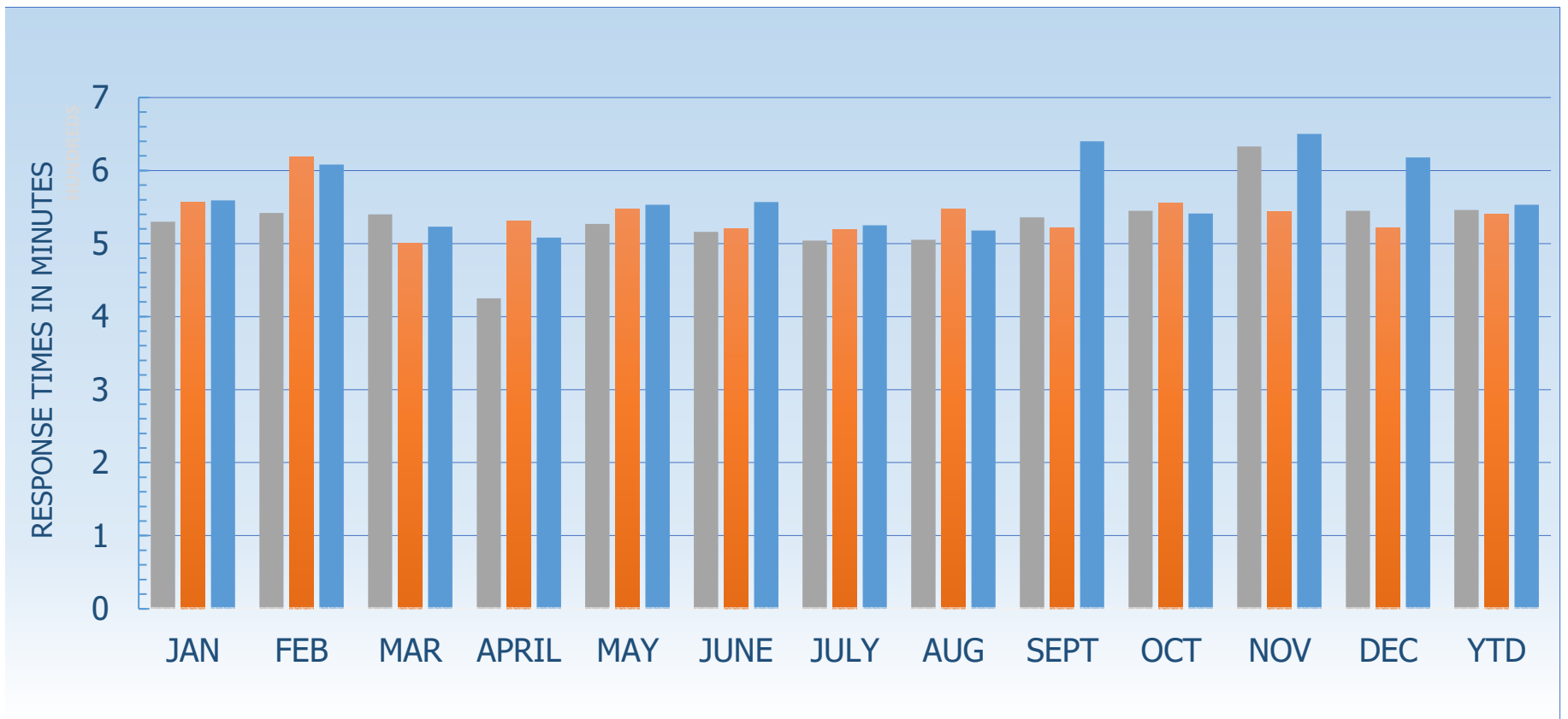
# 2020 Incidents by Time of Day



# 2018-2020 Response Times by Month

[From 2019 Response Times are now emergencies that requires lights and siren.]

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
2020	5:30	5:42	5:40	4:25	5:27	5:16	5:04	5:05	5:36	5:45	6:33	5:45	5:46
2019	5:57	6:19	5:00	5:31	5:48	5:21	5:19	5:48	5:22	5:56	5:44	5:22	5:40
2018	5:59	6:08	5:23	5:08	5:53	5:57	5:25	5:18	6:40	5:41	6:50	6:18	5:53

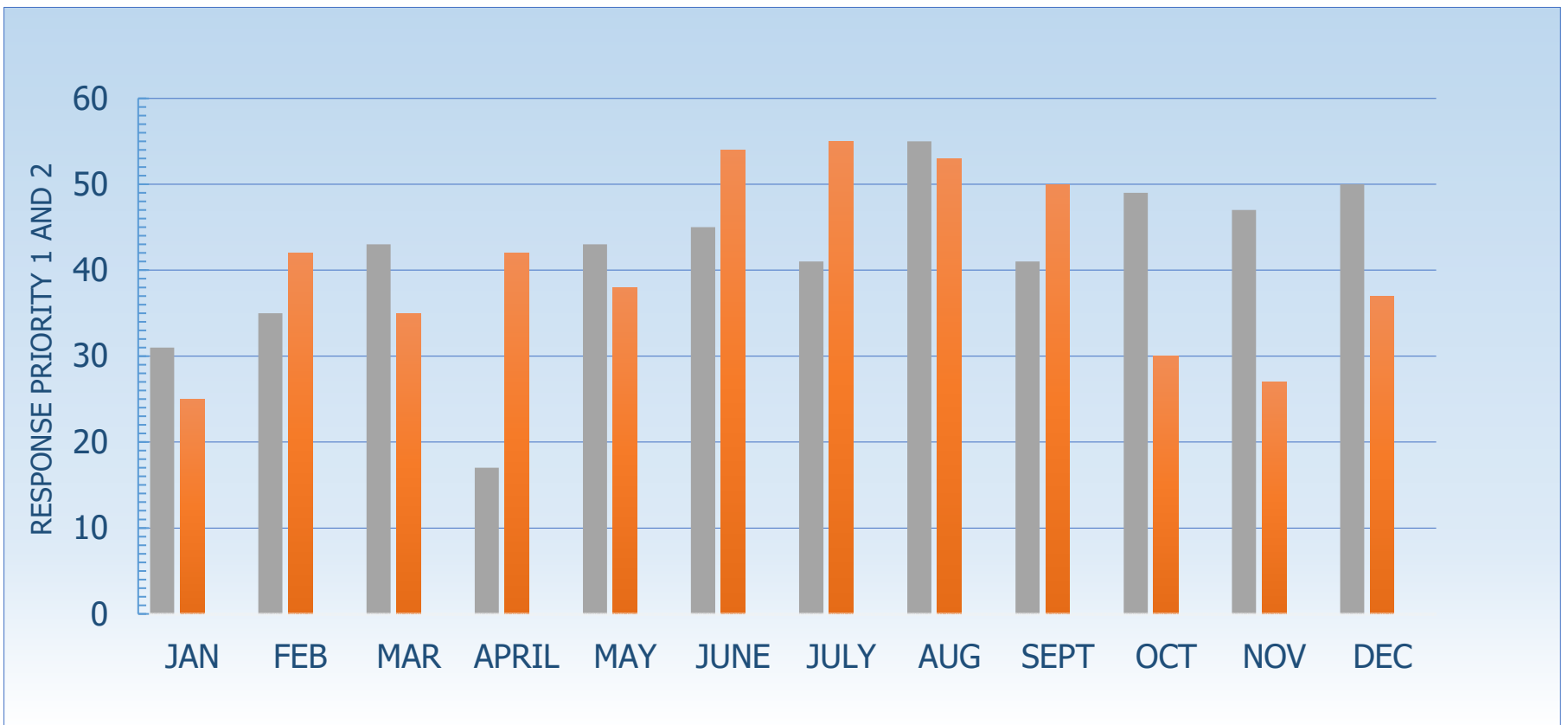




# 2020 Emergency Responses

[Priority 1 and 2 responses per month in our district. No data available for 2017/18]

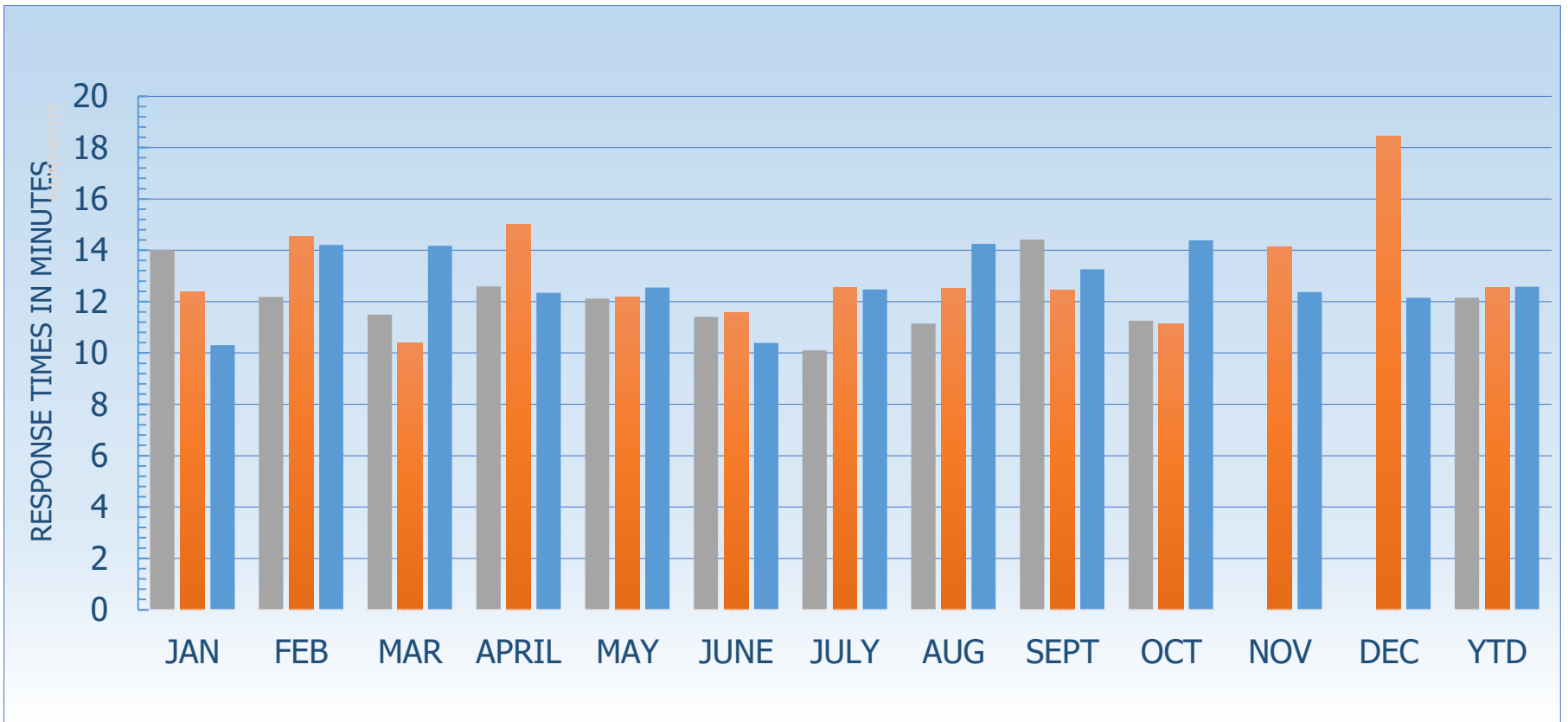
Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
2020	31	35	43	17	43	45	41	55	41	49	47	50	482
2019	25	42	35	42	38	54	55	53	50	30	27	37	488
2018													



# 2018-2020 AMR Monthly Response Times

[AMR Priority 1 and 2 response times provided monthly from AMR]

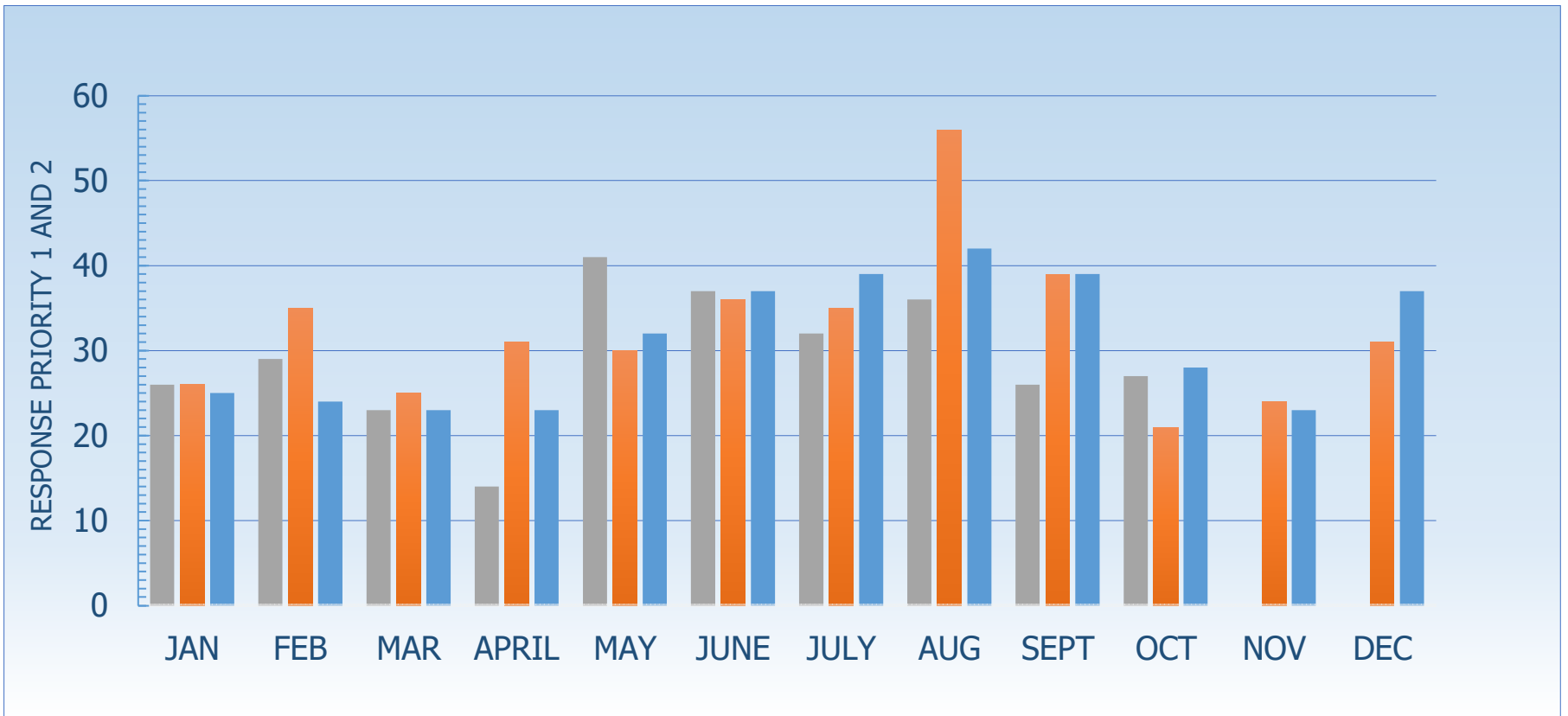
Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
2020	14:01	12:18	11:49	12:59	12:12	11:41	10:10	11:15	14:41	11:25			12:15
2019	12:40	14:54	10:40	15:01	12:20	11:58	12:54	12:52	12:44	11:15	14:14	18:46	12:54
2018	10:31	14:21	14:18	12:34	12:55	10:39	12:47	14:25	13:26	14:39	12:38	12:15	12:58



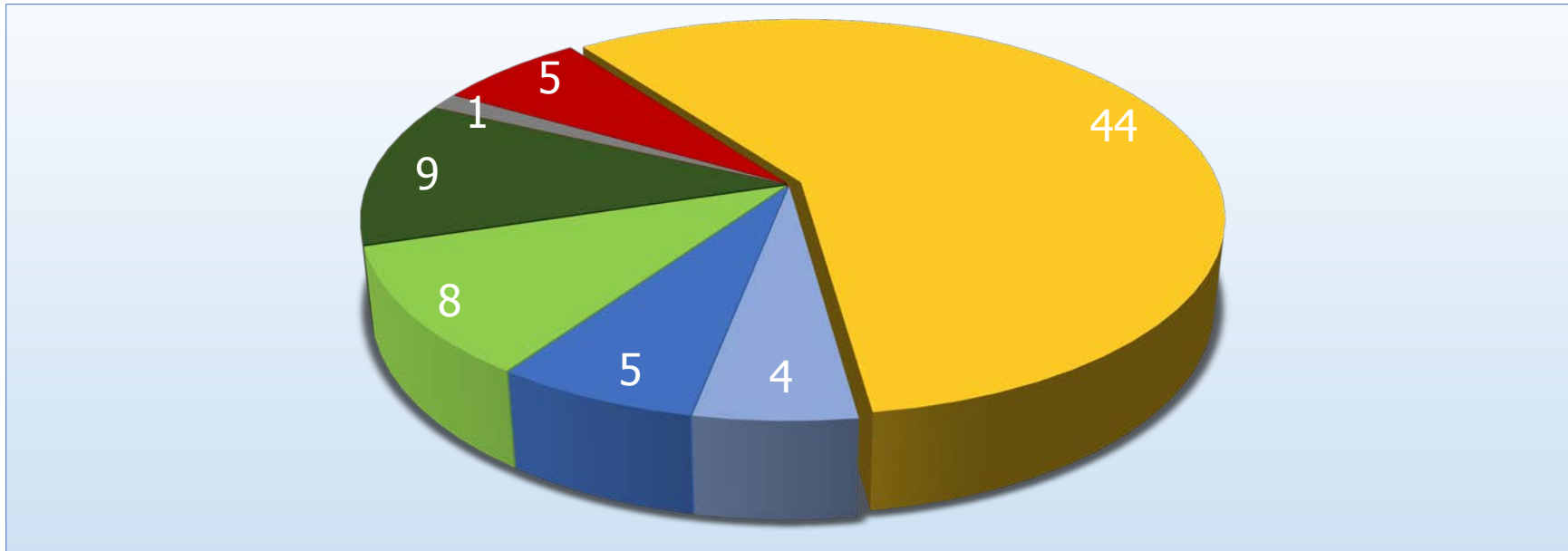
# 2018-2020 AMR Emergency Responses










[Priority 1 and 2 responses per month in our district.]

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
2020	26	29	23	14	41	37	32	36	26	27			291
2019	26	35	25	31	30	36	35	56	39	21	24	31	389
2018	25	24	23	23	32	37	39	42	39	28	23	37	372

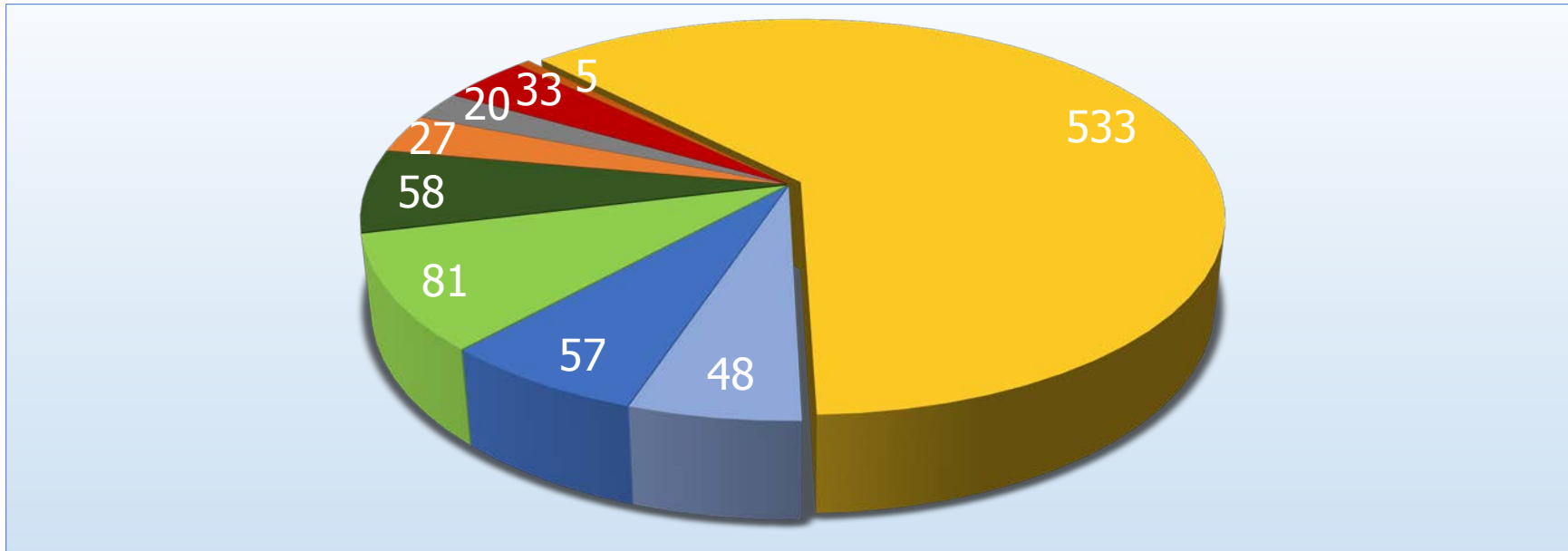











# December 2020 Incident Report by Type



Type Of Incident:	Total Incidents:	Percentage Value:
 100 Series - Fire	5	6.6%
 200 Series - Explosion, Overpressure, Overheat (No Fire)	0	0.0%
 300 Series - Rescue & EMS	44	57.9%
 400 Series - Hazardous Conditions (No fire)	4	5.3%
 500 Series - Service Call	5	6.6%
 600 Series - Good Intent Calls	8	10.5%
 700 Series - False Alarm & False Calls	9	11.8%
 800 Series - Severe Weather and Natural Disaster	0	0.0%
 900 Series - Special Incident Type	1	1.3%
	<b>76</b>	<b>100.0%</b>

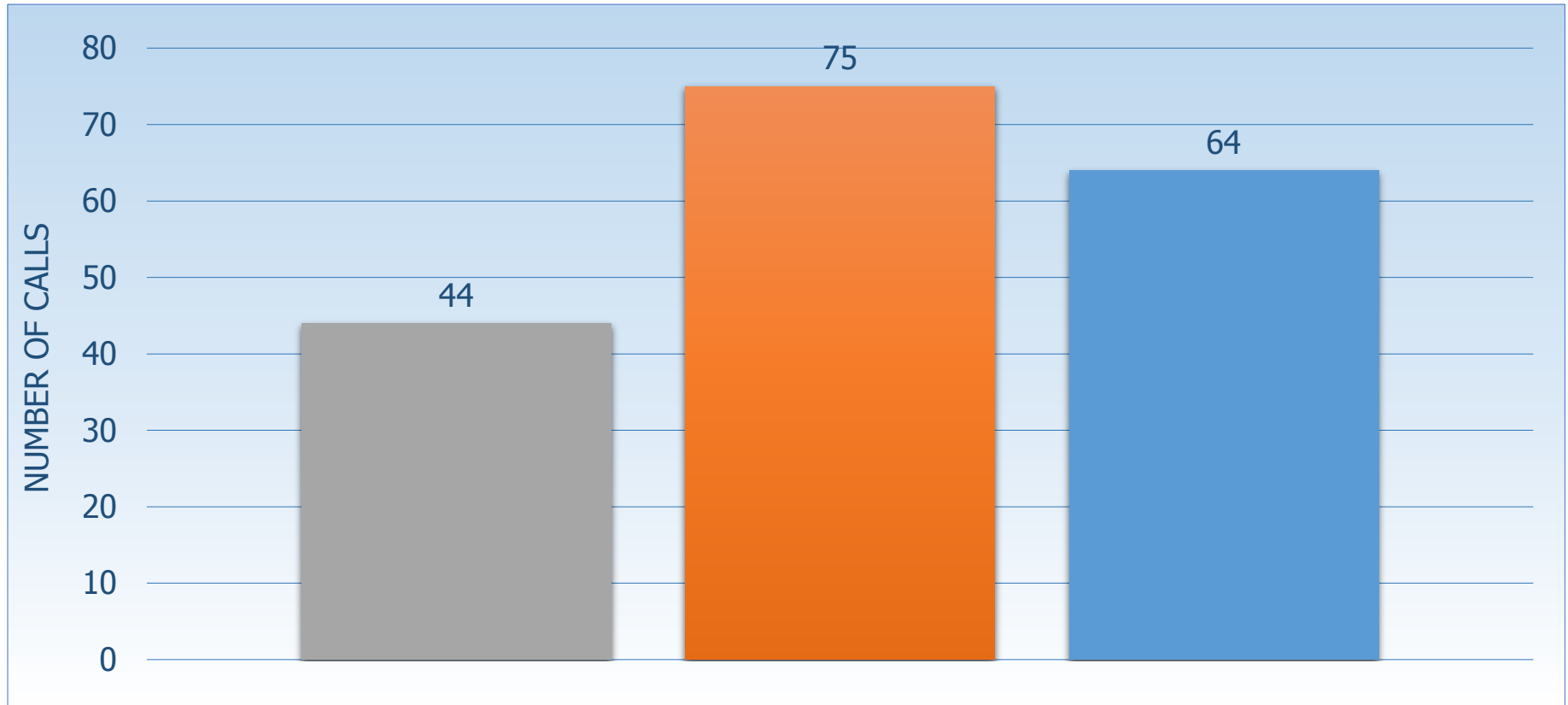
# 2020 Incident Report by Type



Type Of Incident:	Total Incidents:	Percentage Value:
 100 Series - Fire	33	3.8%
 200 Series - Explosion, Overpressure, Overheat (No Fire)	5	0.6%
 300 Series - Rescue & EMS	533	61.8%
 400 Series - Hazardous Conditions (No fire)	48	5.6%
 500 Series - Service Call	57	6.6%
 600 Series - Good Intent Calls	81	9.4%
 700 Series - False Alarm & False Calls	58	6.7%
 800 Series - Severe Weather and Natural Disaster	27	3.1%
 900 Series - Special Incident Type	20	2.3%
	<b>862</b>	<b>100.0%</b>

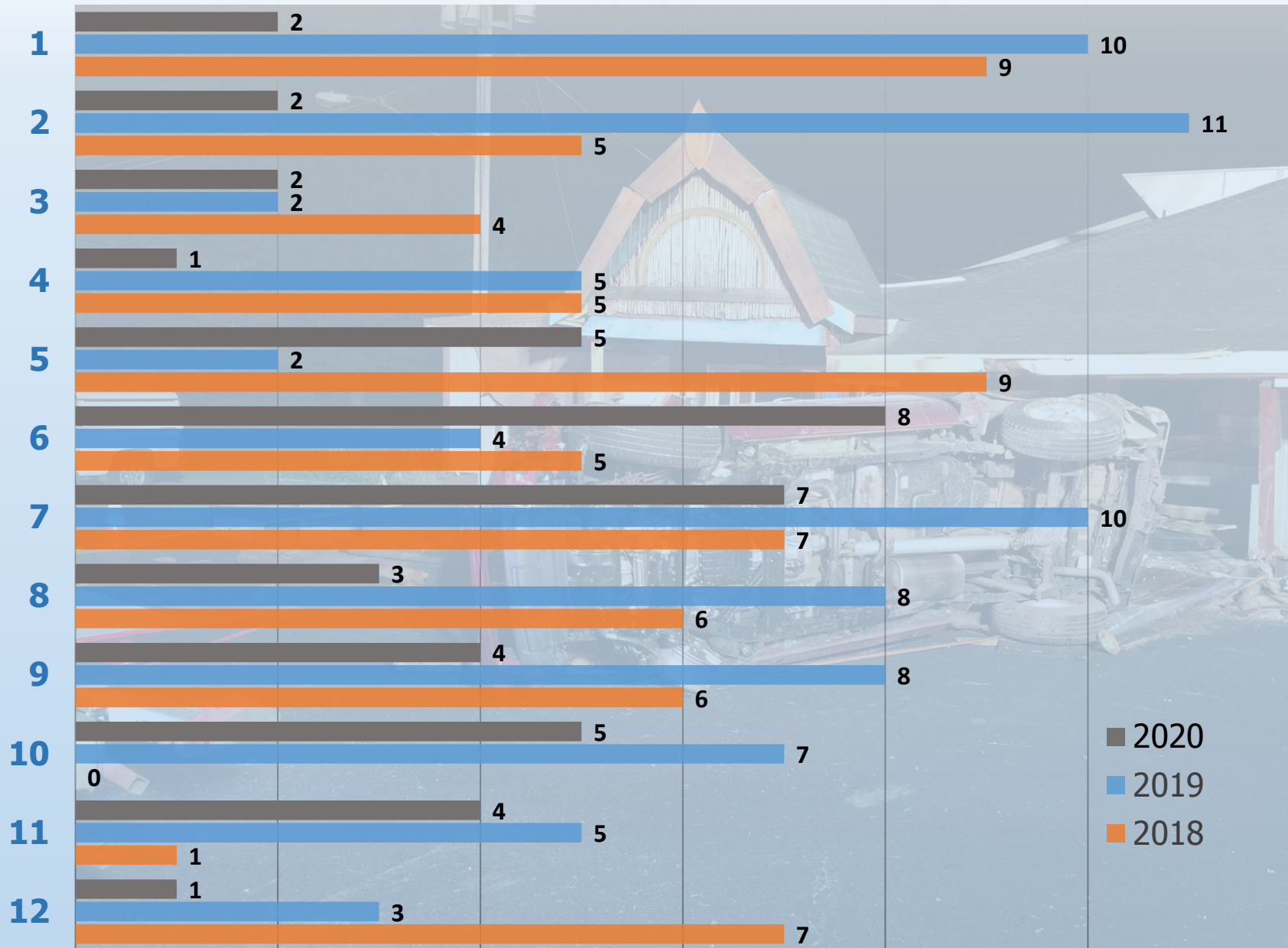
# 2018-2020 Motor Vehicle Incidents

[All incidents with any motorized vehicle involved in accidents, fires etc.]



As of:	# of Incidents	+/-	+/- %	Extrication	%
12/31/2021	44	(31)	(41.33)	1	2.3
12/31/2019	75	11	17.19	3	4.0
12/31/2018	64	12	13.48	5	7.8

# MV Incidents by Month 2018-2020



# 2015-20 MVIs by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	2	2	2	1	5	8	7	3	4	5	4	1	44
2019	10	11	10	5	2	4	10	8	8	7	5	3	83
2018	9	5	4	5	9	5	7	6	6	0	1	7	64
2017	4	4	2	2	7	7	8	4	2	3	2	7	52
2016	15	8	3	13	4	8	16	4	0	2	5	11	89
2015	6	11	3	1	3	6	7	7	4	2	1	2	53

Average	8	7	4	5	5	6	10	6	4	3	3	6	68
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Lowest

Highest



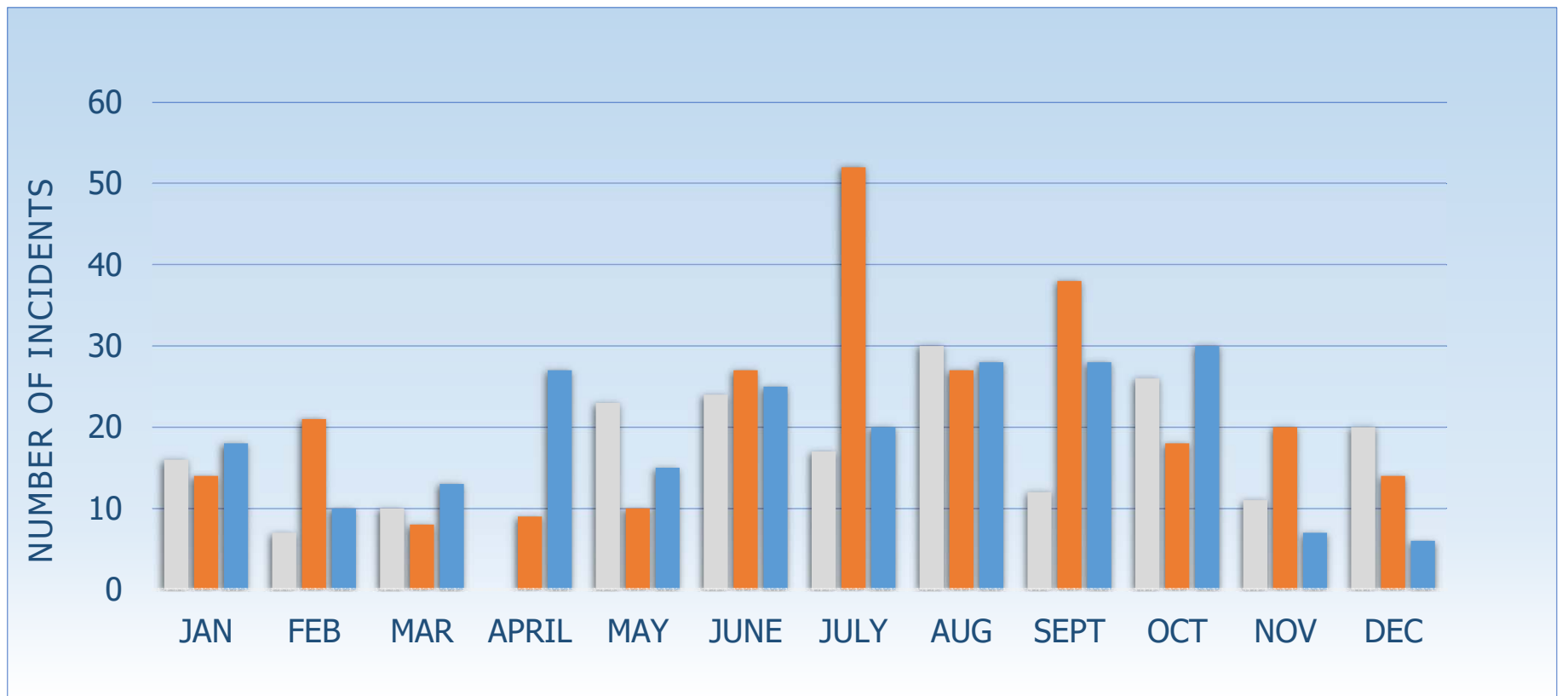
# 2020 Vehicle Fires - Value and Loss

NFIRS Category	Call #	Date	Address	Year	Make	Model	Blue Book Value	State	Loss
<b>Fire</b>									
131	0228	05/02/2020	I-196 @35MM	20xx	Ford	Escape	\$5,000	?	\$5,000
131	0338	06/14/2020	I-196 @38MM	20xx	Honda	?	\$5,000	?	\$5,000
131	0386	07/01/2020	220 Water Street	2020	KIA	Telluride SX V6	\$41,000	IN	\$3,000
131	0388	07/01/2020	I-196 @36MM	2019	Ford	Mustang Cobra	\$50,000	MI	\$3,000
			<b>TOTAL</b>				\$101,000		\$16,000

# 2020 Overlapping Incidents YTD

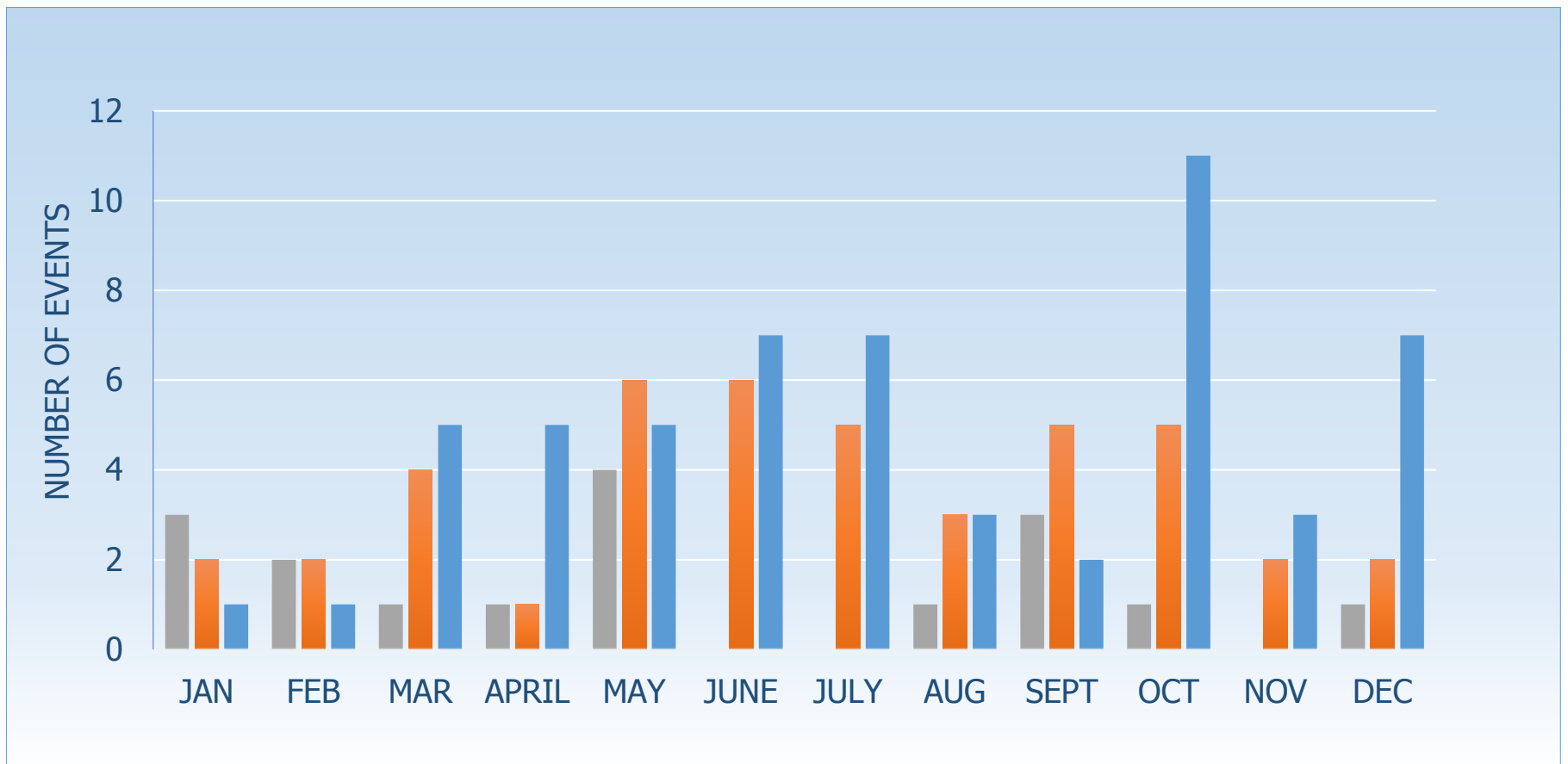
[Another emergency incident that requires fire department response that occurs within the time frame of a previous emergency incident.]

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2020	16	7	10	0	23	24	17	30	12	26	11	20	196
2019	14	21	8	9	10	27	52	27	38	18	20	14	258
2018	18	10	13	27	15	25	20	28	28	30	7	6	227



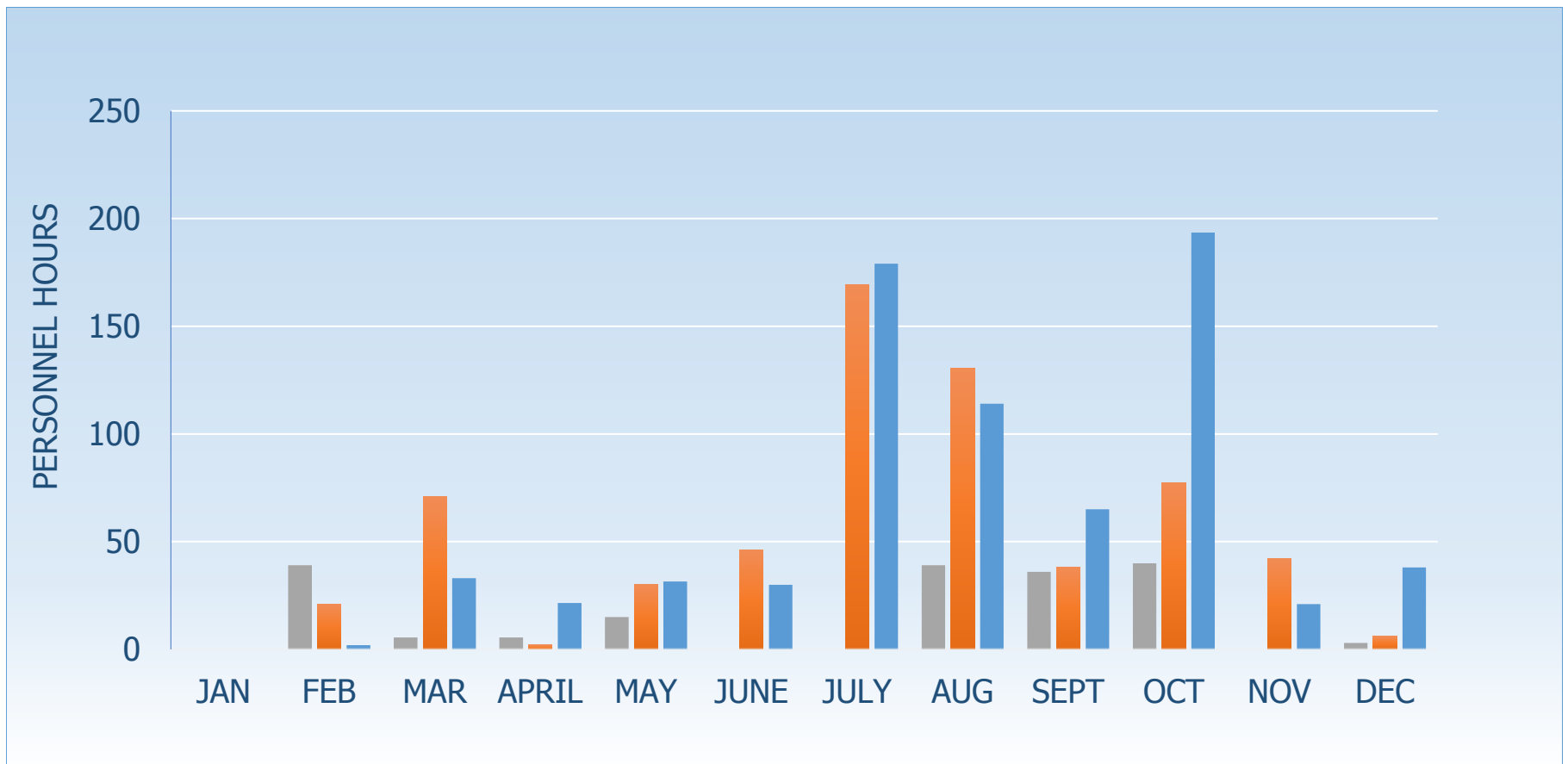
# 2018-2020 Special Events by month

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2020	3	2	1	1	4	0	0	1	3	1	0	1	17
2019	2	2	4	1	6	6	5	3	5	5	2	2	43
2018	1	1	5	5	5	7	7	3	2	11	3	7	57

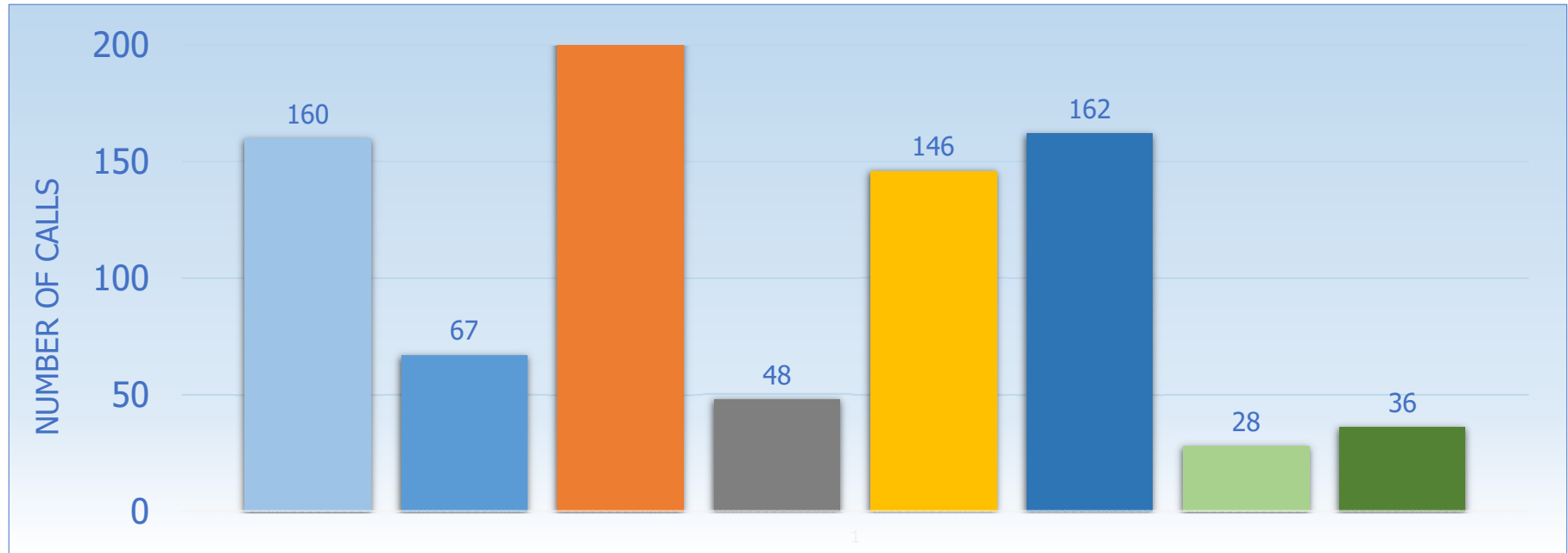


# 2018-2020 Special Events Personnel Hours

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2020	0	39	6	6	15	0	0	39	36	40	0	3	183
2019	0	21	71	2	30	46	170	131	38	78	42	6	634
2018	0	2	33	22	32	30	179	114	65	194	21	38	729



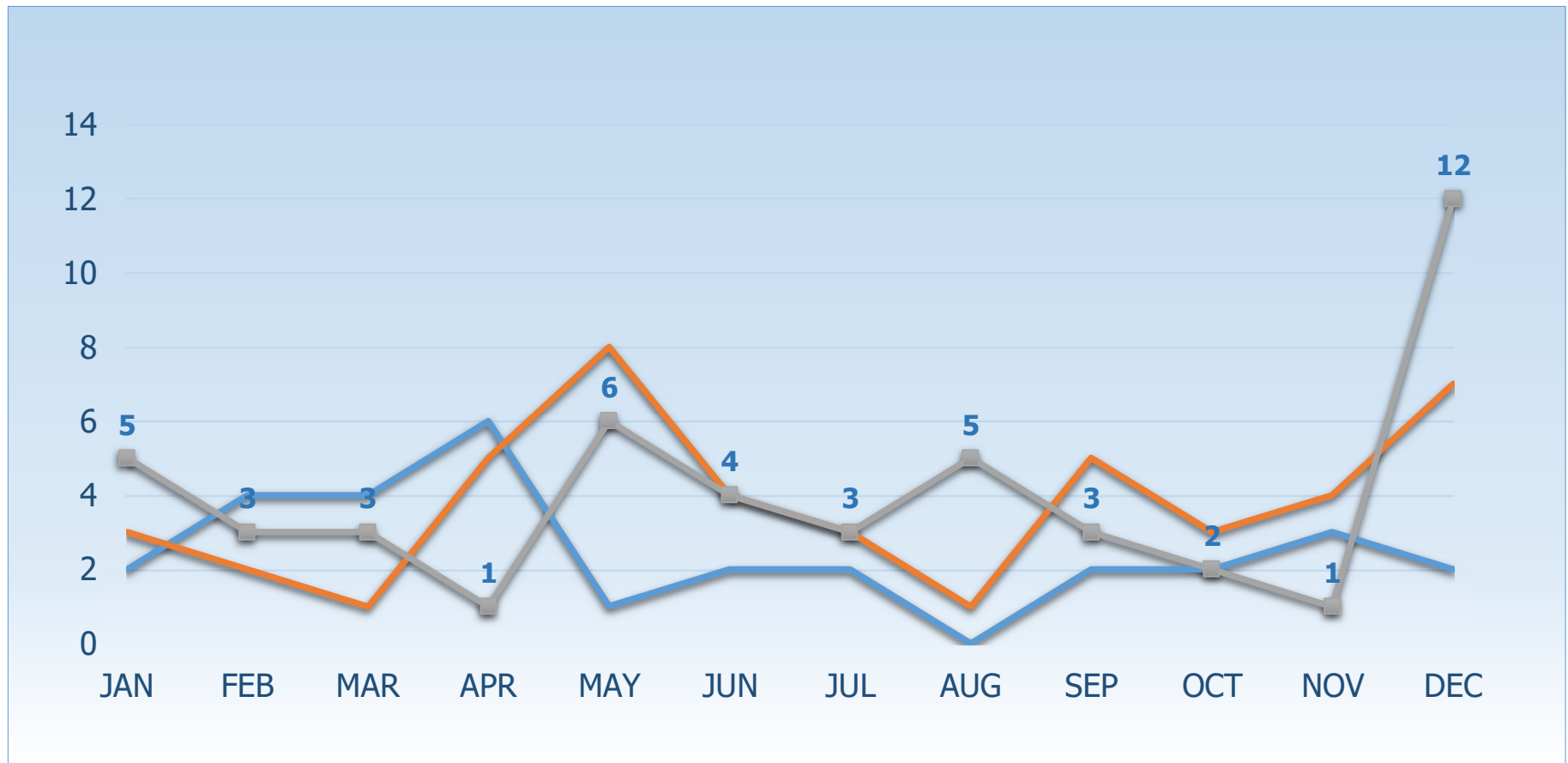
# 2020 Incidents by Area



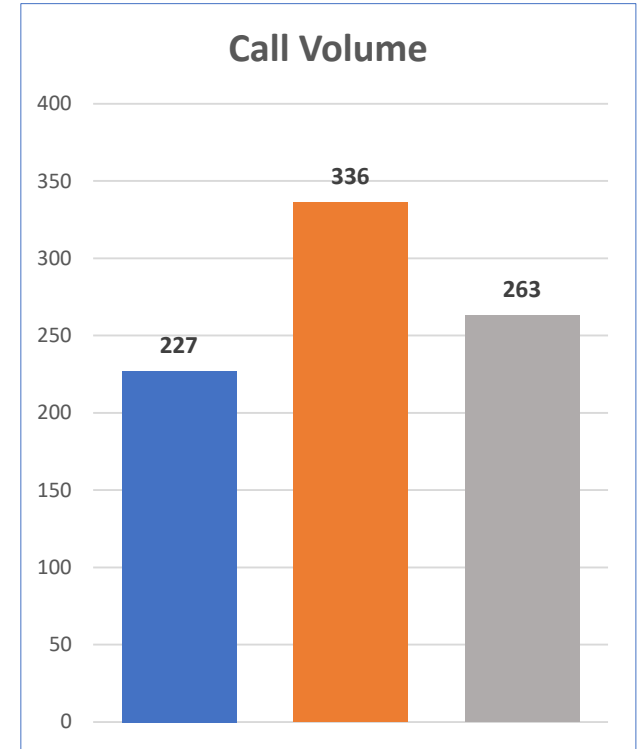
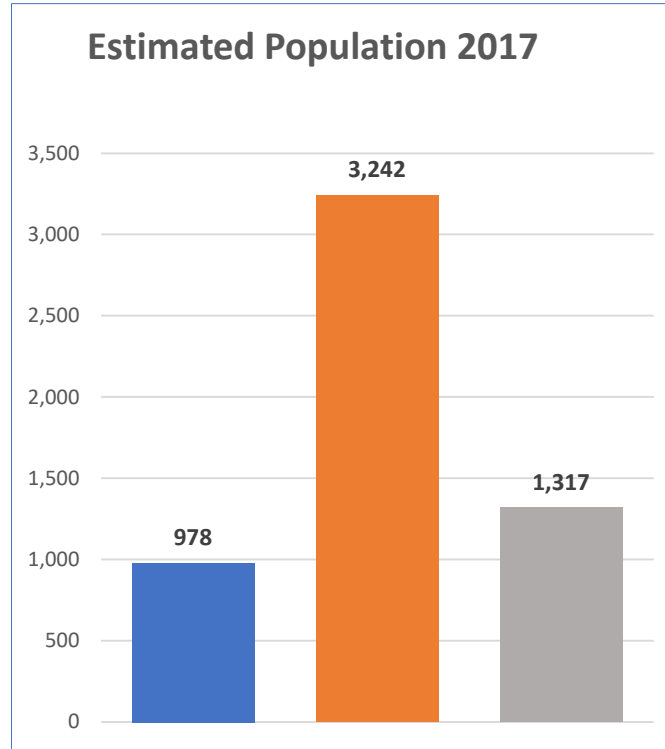
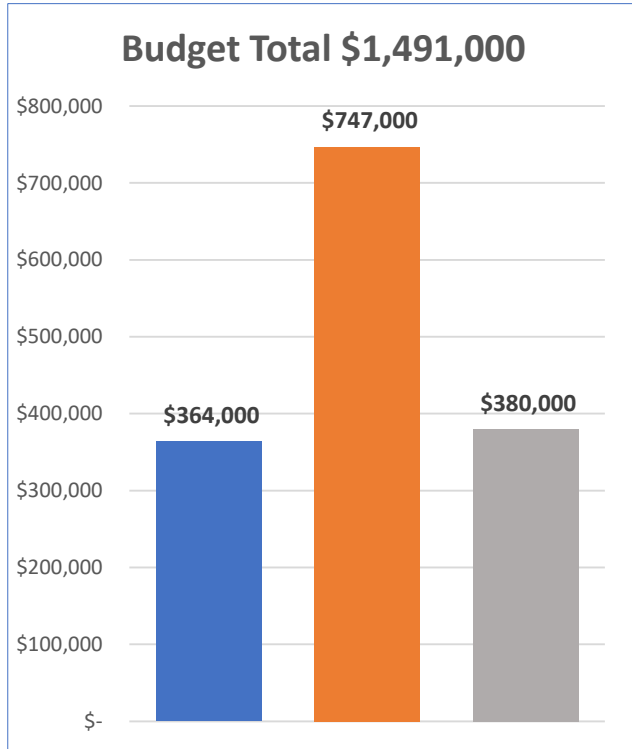
Area	December 31	%
Saugatuck North	160	18.6
Saugatuck South	67	7.8
Douglas	215	24.9
Douglas Cove	48	5.6
Township North	146	16.9
Township South	162	18.8
I-196	28	3.2
Outside Area	36	4.2
<b>Total</b>	<b>862</b>	<b>100.0</b>

# 2018-2020 Douglas Cove

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
2020	5	3	3	1	6	4	3	5	3	2	1	12	48
2019	3	2	1	5	8	4	3	1	5	3	4	7	46
2018	2	4	4	6	1	2	2	0	2	2	3	2	30

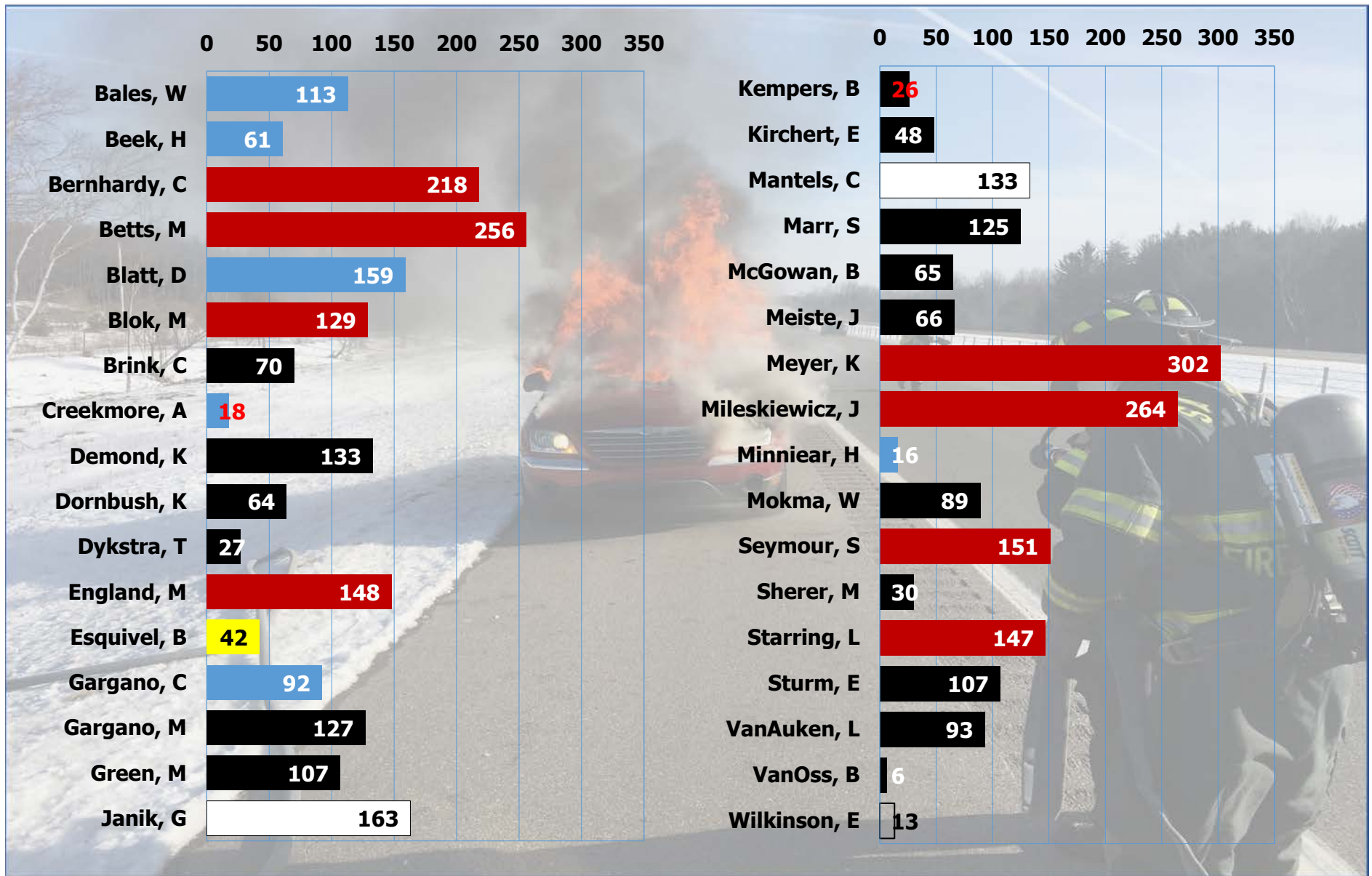


# 2020 Key numbers for Tri-Community



	Square Miles	Budget	%	Est. Population 2017	%	Call Volume	%
Saugatuck City	1.47	\$ 364,000	24.4	978	17.66	227	27.48
Saugatuck Township	24.21	\$ 747,000	50.1	3,242	58.55	336	40.68
City of Douglas	1.98	\$ 380,000	25.5	1,317	23.79	263	31.84
<b>Total</b>	<b>27.66</b>	<b>\$ 1,491,000</b>	<b>100.0</b>	<b>5,537</b>	<b>100.00</b>	<b>826</b>	<b>100.00</b>

# 2020 Personnel Response to Incidents



Total Incidents: 862

Chiefs

Officers

Firefighters

EMS

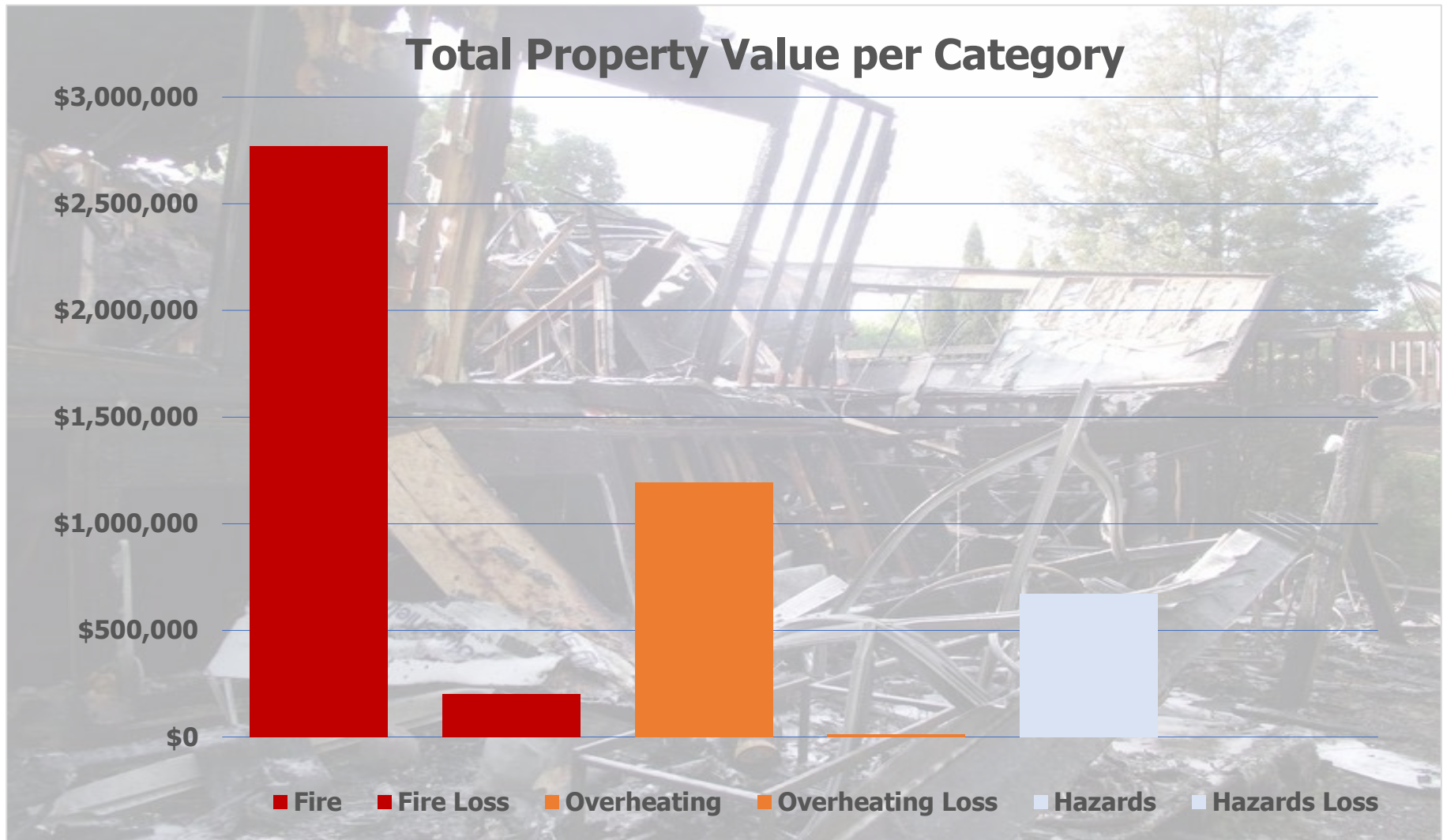
Trainee



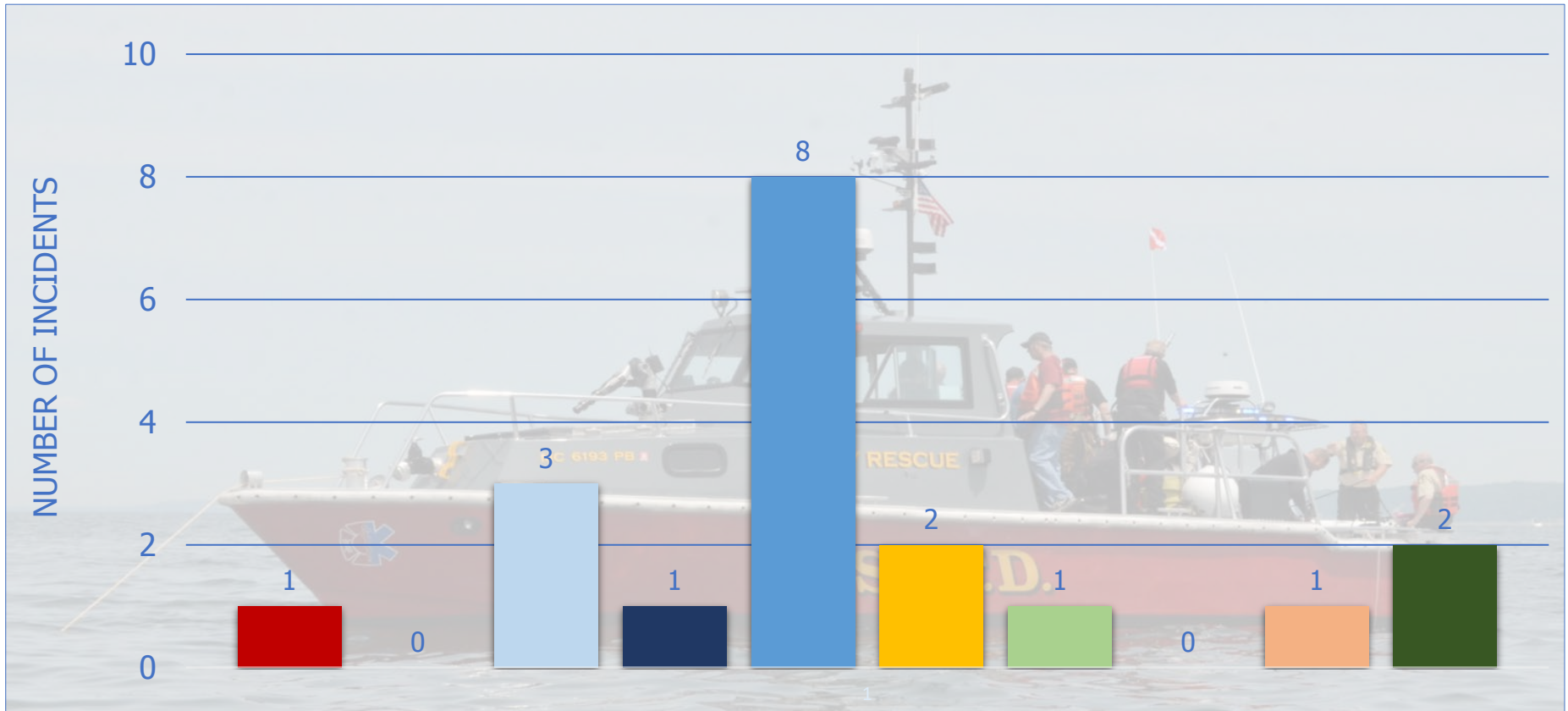
# 2020 Protected Property Value

NFIRS Category	Call #	Date	Address	Zillow Market Value	Loss
<b>Fire</b>					
111	0067	02/03/2020	3071 Lakeshore Drive	\$0	\$0
111	0247	05/10/2020	750 Allegan Street	\$603,000	\$5,000
111	0261	05/18/2020	2734 Cedar Street	\$60,000	\$3,000
111	0317	06/07/2020	202 Butler Street	\$500,000	\$40,000
111	0711	10/30/2020	2726 62nd Street	\$331,211	\$35,000
113	0747	11/11/2020	236 Culver Street	\$900,000	\$20,000
111	0800	08/06/2020	143 Van Dalson Street	\$375,712	\$95,000
116	0832	12/21/2020	6389 124th Avenue	\$274	\$2,000
			TOTAL	\$2,770,197	\$200,000
<b>Overpressure Explosion, Overheat - No Fire</b>					
251	0614	09/20/2020	2755 Blue Star	\$724,855	\$1,500
251	0661	10/09/2020	6593 Clearbrook Drive	\$470,000	\$10,000
			TOTAL	\$1,194,855	\$11,500
<b>Hazardous Conditions - No Fire</b>					
412	0850	12/27/2021	6430 Gaslight Circle	\$325,000	\$0
412	0858	12/29/2021	6404 Ototeman Trail	\$347,631	\$0
			TOTAL	\$672,631	\$0

# 2020 Protected Property Value



# 2020 Marine Responses



Boat Fire	1	Hazards	2	10/11/2020
Structure Fire	0	Events	1	Total: 19
Water Rescue	3	Dive Training	0	
Missing Person	1	Training	1	
Boat in Distress	8	Work Detail	2	

# Trend 2004-2020

## Call Volume Trends:

- 11% decrease in Fire Calls
- 73% increase in Total Calls
- 37% increase in Emergency Medical Service Calls
- 300% increase in Other Calls



Year	Fire Calls	EMS Calls	Other Calls	Total Calls	Total Calls %
2004	37	388	74	499	—
2005	67	411	78	556	11.42
2006	44	408	75	527	-5.21
2007	56	413	90	559	6.07
2008	34	402	122	558	-0.17
2009	30	441	121	592	6.09
2010	38	465	108	611	3.2
2011	24	485	133	642	5.07
2012	54	521	158	733	14.17
2013	36	506	148	690	-5.86
2014	31	565	149	745	7.97
2015	31	522	230	783	5.1
2016	32	560	283	875	11.75
2017	28	469	316	813	-7.08
2018	30	501	376	907	11.56
2019	21	514	442	977	7.7
2020	33	533	296	862	-11.8

# Type of Calls 2004-2020

